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My great admiration for Nelson Rockefeller is very well known. I selected him for Vice President because I respected his judgment, experience and ability. I wanted a "good partner" for a Vice President and he exceeded my expectations. He has done a fine job in every way.

Both of us in these coming months will be submitting ourselves to the will of the delegates to the Republican National Convention in 1976. I am confident both of us can convince the delegates that individually and as a team we should be renominated.

"Mr. President - You haven't answered the question as to whether you're dumping Rockefeller."

The President -- I have answered the question. I will be for the Vice President for renomination.

The delegates will make the decision.



NATIONAL ARCHIVES AND RECORDS SERVICE  
WITHDRAWAL SHEET (PRESIDENTIAL LIBRARIES)

FORM OF DOCUMENT	CORRESPONDENTS OR TITLE	DATE	RESTRICTION
Diagram	Senate Chamber of U.S. Capitol Building, and attachment. 3 pgs	N.D.	B

FILE LOCATION

John Marsh Files, Box 29, " Rockefeller, Nelson - General 11/74-10/75

RESTRICTION CODES

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4/16/14

THE WHITE HOUSE

WASHINGTON

November 1, 1974

MEMORANDUM FOR: DICK BURRESS

FROM: DON WEBSTER *DW*

*File*

Attached is a copy of an invitation to Mr. Rockefeller to appear next March before the American Subcontractors Association annual convention.

Both Bill and I work closely with these people and find them very helpful on many occasions. We would certainly welcome the Governor doing this if it fits into his schedule.

Attachment



October 21, 1974

The Honorable Nelson D. Rockefeller  
Vice President Designate  
The White House  
Washington, D. C.

Dear Sir:

We would be very pleased if you would agree to be our main speaker at the American Subcontractors Association's annual convention which will be held in San Francisco, March 19 - March 24, 1975. Any date from March 20th through March 23rd would be open to you.

I have taken the liberty of enclosing last year's Journal and our Directory.

The American Subcontractors Association has been actively engaged, at the request of President Ford, in the Summit Conferences and the Anti-Inflationary Meetings. Therefore, perhaps a topic in this category would be apropos.

We hope that you are able to consent to this invitation and await your reply.

Very truly yours,

Ronald Bratti  
President

RB:eml  
cc: Robert Palazzo  
Perry Doubt



December 11, 1974

MEMORANDUM FOR:

PHIL BUCHEN

FROM:

RUSSELL A. ROURKE

In a conversation with Bob Douglas (Governor Rockefeller's staff) a question arose concerning the Governor's plan to subsidize the salaries of some of his key staff members once he becomes Vice President.

Would this cause any problems?

RAR:cmp



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THE WHITE HOUSE  
WASHINGTON

12/12/74 7:00 p. m.

Original set of JOM's given  
to Jim Cannon per JOM's  
request.

Bonnie Piper



## THE WHITE HOUSE

WASHINGTON

December 5, 1974

MEMORANDUM FOR: John O. Marsh, Jr.

FROM: Frank R. Pagnotta 

SUBJECT: General Information Regarding Monies Available to the Vice President for the Operation of his Office

I am outlining for your information personnel support options available to the Office of the Vice President with respect to monies available through Senate and Executive appropriations. I am also emphasizing the pros and cons which affect these options.

EXECUTIVE BUDGET

The purpose of the FY 1975 budget is to provide the Vice President with personnel support to enable him to perform assignments as directed by the President. About 70 per cent of the budget is for personal services and 30 per cent for operational expenses such as travel, supplies, equipment, personal benefits, printing and Federal Building Standard Level Users Charge.

The FY 1975 approved budget is \$910,000, with a personnel ceiling of thirty people. Personnel appointed under the authority of this budget are administratively determined as opposed to General Service. The appropriation language provides . . . "and other personal services without regard to the provisions of law regulating the employment and compensation of persons in the government service."

Advantages of Being Employed under the Executive Payroll

- a) Full benefits of Civil Service except for the fact that one is in an excepted position without tenure.
- b) Can be hired without regard to Civil Service Commission regulations.
- c) Earn sick and annual leave
- d) Employment is creditable to government service.
- e) Can be given periodic step increases by administrative action.



THE WHITE HOUSE  
WASHINGTON

2

Disadvantages of Being Employed under the Executive Payroll

- a) No career competitive service status
- b) Required to pay 7 per cent of salary for Civil Service Commission retirement contribution.

The Executive Payroll places a limit on the office as to the number of Executive-Level appointments, as follows:

One position at a rate not to exceed the rate of Level II -- \$42,000 per year.

Other Executive-Level appointments can be in Levels III, IV, and V; however, there can be only one position at Executive Level II.

SENATE PAYROLL

The appropriation approved for FY 1975 by the Senate for the President of the Senate is \$550,000 for personnel hire or support. One hundred per cent of the \$550,000 must be used for salaries. The President of the Senate has no personnel ceiling. The Vice President is allowed to hire any number of people as long as total salaries do not exceed his approved yearly budget and the salaries are paid in accordance with the U. S. Senate Payroll Table.

Advantages of Being Employed under the Senate Payroll

- a) Individuals can elect to be covered either under Civil Service Commission retirement or the Social Security Act.
- b) Civil Service Retirement contribution is 7.5 per cent.
- c) Subject to provisions of the Ramspeck Act.
- d) Employment tenure is creditable government service.
- e) Individuals can be hired without regard to Civil Service Commission regulations.



Disadvantages of Being Employed under the Senate Payroll

- a) Earn no periodic step increases.
- b) No lump-sum payments for unused annual leave.
- c) Earn no sick or annual leave (all leave is granted by administrative agreement, as approved by the President of the Senate).



DATE \_\_\_\_\_

NAME \_\_\_\_\_  
(First) (Middle) (Last)

TELEPHONE NUMBER (Office) \_\_\_\_\_ (Home) \_\_\_\_\_  
(Include Area Code)

SOCIAL SECURITY NUMBER \_\_\_\_\_

HOME ADDRESS \_\_\_\_\_  
(Include Zip Code) \_\_\_\_\_  
\_\_\_\_\_

DATE OF BIRTH \_\_\_\_\_ PLACE OF BIRTH \_\_\_\_\_

BUSINESS ADDRESS \_\_\_\_\_  
(Include Zip Code) \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

LEGAL RESIDENCE \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

MARITAL STATUS (Circle One) Single Married Widowed Separated Divorced

NAME OF SPOUSE \_\_\_\_\_

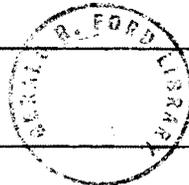
NAMES OF CHILDREN \_\_\_\_\_  
\_\_\_\_\_

IF EMPLOYED BY THE FEDERAL GOVERNMENT  
PROVIDE THE FOLLOWING INFORMATION

Agency \_\_\_\_\_

Immediate Supervisor  
and Telephone Number \_\_\_\_\_

Personnel Officer  
and Telephone Number \_\_\_\_\_



\_\_\_\_\_  
SIGNATURE

NATIONAL ARCHIVES AND RECORDS SERVICE  
WITHDRAWAL SHEET (PRESIDENTIAL LIBRARIES)

FORM OF DOCUMENT	CORRESPONDENTS OR TITLE	DATE	RESTRICTION
Memo	Frank R. Pagnotta to John O. Marsh, Jr. re Clearance Procedures	12/5/74	B

FILE LOCATION

John Marsh Files, Box 29, "Rockefeller, ~~and~~ Nelson - General 11/74-10/75

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4/16/14

VICE PRESIDENTIAL STAFF REQUIREMENTS FOR BUDGET PURPOSES -- FY 1976

<u>Title or Position</u>	<u>EXECUTIVE PAYROLL</u>		<u>SENATE PAYROLL</u>	
	<u>Grade</u>	<u>Budgeted Salary</u>	<u>Grade</u>	<u>Budgeted Salary</u>
<b>THE VICE PRESIDENT</b>				
Personal Secretary	GS 12	18,463		
Executive Assistant	GS 18	36,000		
Secretary	GS 9	12,835		
Receptionist	GS 7	10,419		
Chief of Staff	Level II	42,500		
Personal Secretary	GS-11	15,481		
Secretary	GS 8	11,627		
Assistant to the Vice President for Administration and Deputy Chief of Staff	Level IV	38,000		
Secretary	GS 11	15,481		
Secretary	GS 7	10,520		
Staff Assistant for Administration, Personnel, Budget & Accounting	GS 12	18,422		
Secretary	GS 7	10,520		
Staff Assistant for Office Management and Services			GS 11	15,402
Supply Assistant			GS 9	12,835
Reproduction Assistant	GS 7	10,520		
Gifts Assistant			GS 8	11,640
Staff Assistant for Correspondence			GS 12	18,422
Secretary/Clerk	GS 6	9,473		
Chief of Correspondence	GS 10	14,117		
Chief of Mail Analysis	GS 10	14,117		
Chief of Central Files			GS 10	14,043
Correspondence			GS 6	9,362
Correspondence			GS 6	9,362
Correspondence			GS 6	9,362
Correspondence			GS 6	9,362
Mail Clerk			GS 6	9,362
Mail Clerk/Messenger			GS 5	8,456
File Clerk			GS 5	8,456
File Clerk			GS 5	8,456



<u>Title or Position</u>	EXECUTIVE PAYROLL		SENATE PAYROLL	
	<u>Grade</u>	<u>Budgeted Salary</u>	<u>Grade</u>	<u>Budgeted Salary</u>
Press Secretary	Level IV	38,000		
Secretary	GS 9	12,835		
Deputy Press Secretary	GS 15	30,049		
Secretary			GS 8	11,476
Speechwriter			GS 15	29,747
Speechwriter			GS 15	29,747
Secretary	GS 7	10,520		
Secretary	GS 7	10,520		
Assistant for Research			GS 13	21,895
Assistant to the Vice President for Appointments and Scheduling	Level IV	38,000		
Staff Assistant for Appointments	GS 13	21,816		
Staff Assistant for Scheduling	GS 13	21,816		
Secretary	GS 8	11,640		
Secretary	GS 8	11,640		
Assistant to the Vice President for Political Affairs	Level V	36,000		
Staff Assistant			GS 13	21,895
Secretary			GS 8	11,627
Secretary			GS 8	11,627
Legal Counsel and Assistant to the Vice President for Legislation and Domestic Affairs	Level V	36,000		
Secretary	GS 10	14,117		
Staff Assistant			GS 12	18,422
Staff Assistant			GS 12	18,422
Secretary			GS 8	11,627
Secretary			GS 8	11,627



<u>Title or Position</u>	EXECUTIVE PAYROLL		SENATE PAYROLL	
	<u>Grade</u>	<u>Budgeted Salary</u>	<u>Grade</u>	<u>Budgeted Salary</u>
Assistant to the Vice President for Defense and International Affairs	Level IV	38,000		
Secretary	Det-DOD GS 9	(12,841)		
Staff Assistant	Det-State 14	(25,581)		
Secretary	Det-DOD 8	(11,640)		
<b>Military Assistant Section</b>				
Army	Det-DOD			
Navy	" "			
Marine	" "			
Air Force	" "			
Secretary	" " GS 8	(11,581)		
Secretary	" " GS 8	(11,581)		
Staff Assistant for Travel, Transportation and Communications	Det-DOD GS 13	(21,816)		
Staff Assistant, Administration	" "			
Staff Assistant, Classified Control	Det-DOD			
Driver	Det-DOD			
Driver	" "			
Driver	" "			
<b>Assistant to the President of the Senate</b>				
Secretary			GS 18	37,050
Legislative Assistant			GS 10	14,194
Legislative Secretary			GS 13	21,895
Staff Assistant			GS 13	21,895
Receptionist			GS 9	12,835
Clerk/Typist			GS 7	10,419
			GS 5	8,456
<b>Residence Staff</b>				
Staff Assistant			GS 11	15,402
Secretary			GS 9	12,835
Staff Assistant/Driver			GS 12-4	20,234



MEMORANDUM

THE WHITE HOUSE

WASHINGTON

December 4, 1974

MEMORANDUM FOR: John O. Marsh, Jr.

FROM: Frank R. Pagnotta

Attached is a listing of the Vice President's staff as it was organized for President Ford. I have listed it by title or position and showed the grade and salary levels under the Executive Payroll and the equivalent grade and salary levels under the Senate Payroll. I believe this will present a better picture for whomever has to analyze it. It will also provide guidelines as to appropriations and ceilings necessary to remain within funds available.

In addition to the above, I have put together a Vice Presidential staff structure, listing positions in order to meet requirements for budget purposes. Most of these are quite similar to what we had; however, there are some changes which permitted me to structure something for salary purposes. Again, it is listed by title or position and grade and salary levels for both the Executive and Senate Payrolls.

I will be happy to discuss in detail should you desire.



VICE PRESIDENTIAL STAFF AS ORGANIZED FOR FY 1975 BUDGET REQUIREMENTS

<u>Title or Position</u>	<u>EXECUTIVE PAYROLL</u>		<u>SENATE PAYROLL</u>	
	<u>Grade</u>	<u>Budgeted Salary</u>	<u>Grade</u>	<u>Budgeted Salary</u>
<u>Chief of Staff</u>	Level II	42,500		
Staff Assistant	12-2	19,078		
Personal Secretary	10-8	18,000		
Secretary	6-3	10,737		
<u>Personal Assistant to the Vice President</u>			18	35,910
Staff Assistant			10-8	17,000
Personal Secretary to the Vice President			8-8	16,500
<u>Assistant to the Vice President for Administration and Services</u>	Level IV	38,000		
Secretary			10-8	18,061
<u>Deputy Assistant for Administration</u>	18	36,000		
Secretary	9-7	15,997		
Secretary (Temporary NR Detail)				
Staff Assistant for Correspondence and Mail	9-9	16,308		
Assistant for Mail Analysis			7-2	11,573
Mail Clerk	5-5	10,198		
Clerk/Messenger	4-1	8,102		
File Clerk	1-1	6,989		
File Clerk	3-3	7,214		
Staff Assistant for Correspondence	7-7	14,557		
Correspondence	5-5	10,198		
Correspondence			5-5	10,268
Correspondence			5-2	9,349
Correspondence	5-1	8,500		
Staff Assistant for Office Services	8-7	15,059		
Office Services			6-8	12,804
Office Services	6-4	11,053		
Staff Assistant for Budget & Accounting			12-1	18,727
<u>Deputy Assistant for Non-Governmental Affairs</u>	12-6	26,434		
Staff Assistant	7-7	15,837		
Secretary	10-2	15,997		

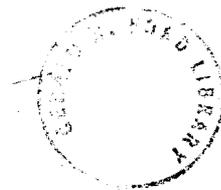


<u>Title or Position</u>	<u>EXECUTIVE PAYROLL</u>		<u>SENATE PAYROLL</u>	
	<u>Grade</u>	<u>Budgeted Salary</u>	<u>Grade</u>	<u>Budgeted Salary</u>
<u>Deputy Assistant for Scheduling and Appointments</u> *				
Staff Assistant	9-2	14,356		
Secretary	9-3	13,697		
Secretary	8-7	14,356		
Secretary			7-8	13,583
Advanceman			12-2	22,000
Advanceman *				
Secretary	6-1	10,105		
<u>Press Secretary to the Vice President and Deputy Assistant for Media Affairs</u>				
			18	35,910
Assistant Press Secretary	14-3	30,000		
Secretary			7-2	13,379
Secretary	6-1	10,000		
<u>Deputy Assistant for Research</u>				
	14-2	30,000		
Secretary	7-7	12,804		
<u>Assistant to the Vice President for Defense and International Affairs</u>				
(All Military Listed are NR Detail)				
Secretary	Level IV	38,000		
<u>Military Assistants</u>				
Army				
Navy				
Marine				
Air Force				
Secretary				
Secretary				
Staff Assistant for Travel, Transportation, Log and Communications				
Staff Assistant				
Driver				
Driver				
Driver				



<u>Title or Position</u>	EXECUTIVE PAYROLL		SENATE PAYROLL	
	<u>Grade</u>	<u>Budgeted Salary</u>	<u>Grade</u>	<u>Budgeted Salary</u>
<u>Assistant to the Vice President for Legislation and Domestic Affairs</u>	Level IV	38,000		
Secretary	9-5	14,553		
<u>Legal Counsel to the Vice President and Deputy Assistant for Executive Branch Liaison</u>	18	36,000		
Staff Assistant	11-1	15,481		
Secretary	11-5	17,545		
<u>Assistant to the President of the Senate</u>			18	35,039
Legislative Assistant			12-7	22,348
Legislative Secretary			13-2	22,650
Staff Assistant			8-8	14,496
Receptionist			8-8	14,496
Secretary			9-9	14,798
Clerk/Typist			5	8,154
Steno/Typist			5-6	9,966
Receptionist			6-3	10,268
<u>Mrs. Ford's Staff</u>				
Staff Assistant			9-2	13,500
Staff Assistant			11-9	20,234
Secretary	8-4	12,133		

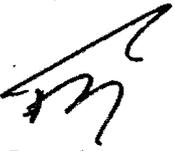
\* Detailed Employee



MEMORANDUM

THE WHITE HOUSE  
WASHINGTON

December 4, 1974

MEMORANDUM FOR: John O. Marsh, Jr.  
FROM: Frank R. Pagnotta   
SUBJECT: Office of the Vice President Budget Submission  
for FY 1976

I am enclosing a proposed budget for the Office of the Vice President for FY 1976. It provides money for operation, expenses and salaries to support a staff of 30 people.

This budget will need approval prior to being submitted to the Director of the Office of Management and Budget.

Please note that the budget reflects an increase of \$130,000 over the appropriation approved by the Congress for FY 1975. The increase of \$130,000 in the FY 1976 budget over the approved FY 1975 budget is due, for the most part, to an increase of \$36,000 in the annual cost of the Federal Building Fund Standard Level Users Charge paid to GSA and payroll increases of approximately \$20,000 effected by the annual Federal pay increases. The remaining \$74,000 represents increases in the following categories: travel, printing, supplies and material, and equipment and for contractual services for repairs to office equipment such as typewriters, adding machines, calculators and reproduction machines and for furniture rehabilitation.

I would be happy to discuss this budget with you and go into further detail should you desire.

In addition to the FY 1976 budget, I am submitting the required projection for the next five years. The five-year projection is calculated on the budget submission for FY 1976. The five-year projection is based on a 5.52 per cent per annum increase in salaries and a 20 per cent per annum increase to meet the rising cost of operational expenses. In addition, due to the fiscal year being changed -- from June 30 to September 30 -- we were required to submit a budget for one-fourth of a fiscal year.

When you approve, or have approved, the attached budget, I would appreciate your returning it to me so that we can get it to OMB immediately. They would like to have it today. However, I realize that this might be an impossibility. The original and two copies must be submitted to OMB. I have the needed copies in my office.



Fiscal Year 1976 Budget Request  
for  
SPECIAL ASSISTANCE TO THE PRESIDENT





SPECIAL ASSISTANCE TO THE PRESIDENT

PROGRAM AND FINANCING (in thousand of dollars)

Identification code 03-22-1454-0-1-802	19 actual 74	19 estimate 75	19 estimate 76
<u>Program by activities:</u>			
10 Administration (cost- obligations.....)	670	910	1040
<u>Financing:</u>			
25 Unobligated balance lapsing Budget Authority.....	22 692	- 910	- 1040
<u>Budget Authority:</u>			
40 Appropriation.....	692	910	1040
<u>Relation of obligations to outlays:</u>			
71 Obligations incurred, net..	670	910	1040
72 Obligated balance, start of year.....	49	110	55
74 Obligated balance, end of year (-).....	-110	- 55	- 55
90 Outlays, excluding pay in- crease supplemental.....	609	965	1040



SPECIAL ASSISTANCE TO THE PRESIDENT

These funds are to be used by the Vice President to carry out responsibilities assigned him by the President and by various statutes.



OBJECT CLASSIFICATION (in thousands of dollars)

Identification code	1974 actual	1975 estimate	1976 estimate
03-22-1454-0-1-802			
<b>Personnel compensation:</b>			
11.1 Permanent positions.....	473	600	619
11.3 Positions other than permanent.....	12	20	25
11.5 Other personnel compensation.....	14	5	8
11.8 Special personal services payments.....	9	-	25
<b>Total personnel compensation.....</b>	<b>508</b>	<b>625</b>	<b>677</b>
<b>Personnel benefits:</b>			
12.1 Civilian.....	39	55	53
13.0 <del>Benefits for other personnel</del> .....			
21.0 Travel and transportation of persons.....	15	30	40
22.0 <del>Reproduction of records</del> .....			
23.0 Rent, communications, and utilities.....	34	120	150
24.0 Printing and reproduction.....	20	15	25
25.0 Other services.....	13	20	30
26.0 Supplies and materials.....	21	15	25
31.0 Equipment.....	21	30	40
32.0 <del>Travel and expenses</del> .....			
33.0 <del>Construction</del> .....			
41.0 <del>Construction</del> .....			
42.0 <del>Construction</del> .....			
43.0 <del>Construction</del> .....			
44.0 <del>Construction</del> .....			
99.0 Total obligations.....	670	910	1040



Identification code	1974 actual	1975 estimate	1976 estimate
03-22-1454-0-1-802			
Total number of permanent positions. . . . .	30	30	30
Full-time equivalent of other positions. . . . .	1	1	1
Average paid employment. . .	30	29	29
Average salary of ungraded positions. . . . .	\$15,733	\$19,971	\$20,633



pe size :  
point  
1/2 picas  
ft. solid

Consolidated Schedule of Permanent Positions Paid  
From Funds Available for Special Assistance to the President

DETAIL OF PERMANENT POSITIONS

	19 74 actual	19 75 estimate	19 76 estimate
Ungraded.....	30	30	30
Total permanent positions.....	30	30	30
Unfilled positions, June 30.....	1	-	-
Total permanent employment, end of year.....	29	30	30
HIGHER LEVEL POSITIONS			
Ungraded, \$42,500			
Administrative Assistant to the Vice President.....	1	1	1
Ungraded, \$40,000			
Assistant to the Vice President.....	-	-	-
Ungraded, \$38,000			
Assistant to the Vice President.....	3	4	4
Ungraded, \$36,000			
Assistant to the Vice President.....	1	3	3
Ungraded, \$34,992			
Assistant to the Vice President.....	1	-	-



(Mono cast: 16.3)

(Mono cast: 4.9)

(Mono cast: 4.9)

(Mono cast: 4)

GPO : 1969 O - 353-453

**SUPPLEMENTARY SOURCE DOCUMENT** (In thousands of dollars)

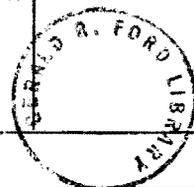
IDENTIFICATION CODE	Function	Line No.	Exp.	Def.	Leg.	1974 actual	1975 estimate	1976 estimate
			(E)	(D)	(S)			
03-22-1454-0-1-802			Loan (L)	Indef. (I)	No leg. (N)			

**A. ANALYSIS OF BUDGET AUTHORITY AND OUTLAYS**

Budget authority	802	40	E	D	N	692	910	1,040
<b>Total</b> .....						692	910	1,040
Outlays	802	90	E			609	965	1,040
<b>Total</b> .....						609	965	1,040
Memorandum entries:								
Appropriation to liquidate contract authority .....								
Loan repayments to miscellaneous receipts .....		98.43	L					
Limitations:		9						
		9						
		9						
		9						

**B. DISTRIBUTION OF OUTLAYS**

From new authority—current .....	311				609	855	985
From new authority—permanent .....	312						
From obligated balances .....	313				-	110	55
From unobligated balances .....	314						
From new appropriations to liquidate contract authority (memo entry) .....	315				( )	( )	( )



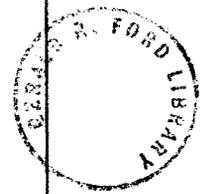
03-22-1454-0-1-802	Function	Line No.	MC	Character code	19 74 actual	19 75 estimate	19 76 estimate
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C. GROSS CASH TRANSACTIONS (Public enterprise and trust revolving funds)

Gross outlays		511					
Total .....							
Applicable receipts		512					
Total .....							

D. CHARACTER CLASSIFICATION

Budget authority	802		1	6313-24	692	910	1,040
			1				
			1				
			1				
			1				
			1				
Total .....					692	910	1,040
Outlays	802		2	6313-24	609	965	1,040
			2				
			2				
			2				
			2				
			2				
			2				
Total .....					609	965	1,040

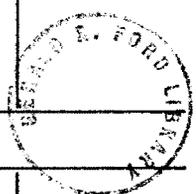


**SUPPLEMENTARY SOURCE DOCUMENT** (In thousands of dollars)

IDENTIFICATION CODE 03-22-1454-0-1-802	Function	Line No.	Exp. (E)	Def. (D)	Leg. (S)	19 actual	July 1 - Sept 30 1976 estimate	19 estimate
			Loan (L)	Indef. (I)	No leg. (N)			

**A. ANALYSIS OF BUDGET AUTHORITY AND OUTLAYS**

Budget authority	802	40	E	D	N		260	
<b>Total</b> .....							260	
Outlays	802	90	E				260	
<b>Total</b> .....							260	
Memorandum entries:								
Appropriation to liquidate contract authority .....								
Loan repayments to miscellaneous receipts .....		98.43	L					
Limitations:								
		9						
		9						
		9						
		9						



**B. DISTRIBUTION OF OUTLAYS**

From new authority—current .....	311					205	
From new authority—permanent .....	312						
From obligated balances .....	313					55	
From unobligated balances .....	314						
From new appropriations to liquidate contract authority (memo entry) .....	315					( ) ( ) ( )	

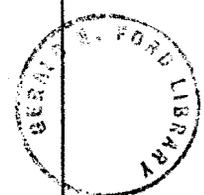
	Function	Line No.	MC	Character code	19 actual	19 estimate	19 estimate
--	----------	----------	----	----------------	-----------	-------------	-------------

**C. GROSS CASH TRANSACTIONS (Public enterprise and trust revolving funds)**

Gross outlays		511					
Total .....							
Applicable receipts		512					
Total .....							

**D. CHARACTER CLASSIFICATION**

Budget authority	802		1	6313-24		260	
			1				
			1				
			1				
			1				
			1				
			1				
Total .....						260	
Outlays	802		2	6313-24		260	
			2				
			2				
			2				
			2				
			2				
			2				
			2				
Total .....						260	



SPECIAL ASSISTANCE TO THE PRESIDENT

Five-year Projections  
(in thousands of dollars)

		July 1 - Sept. 30				
	1976	1976	1977	1978	1979	1980
BA	1040	260	1142	1259	1393	1547
O	1040	260	1142	1259	1393	1547



THE WHITE HOUSE

WASHINGTON

December 13, 1974

MEMORANDUM FOR: JACK MARSH  
FROM: PHIL BUCHEN *Phil*  
SUBJECT: Liaison with Governor Rockefeller

Among matters on which the Governor and his staff may want to be briefed soon after confirmation, one involves the Domestic Council Committee on the Right of Privacy.

I know that the Committee staff, headed by Acting Director Douglas W. Metz, is eager to have a meeting of the Cabinet-level Committee occur fairly soon, with the new Vice President as Chairman, and to have the Chairman and the Committee consider the results of the work in which the staff has been busily engaged.

*Jim -  
Please touch base  
with Phil after things  
settle down.  
Thanks.  
Jim*



THE WHITE HOUSE  
WASHINGTON

Date 12/16  
Gade Marsh

TO:

FROM:

WILLIAM TIMMONS

FOR YOUR INFORMATION

FOR YOUR COMMENTS

FOR APPROPRIATE HANDLING

OTHER



70: B.T.

Whereas the State of South Carolina has created the Patriots Point Development Authority for the purpose of establishing a naval and maritime museum in the city of Charleston, South Carolina, and

Whereas the Patriots Point Development Authority has been advised by the Department of the Navy that the Navy will donate the aircraft carrier United States ship Yorktown to the authority for use in the naval and maritime museum; and

Whereas the establishment of this special museum is a timely project in view of the increasing importance of the seas to the economy and security of the United States; and

Whereas the museum will stimulate and further the knowledge of naval and maritime history, customs, and traditions, and increase the appreciation of the importance of naval air and sea power to the security and economy of the United States; and

Whereas this museum will serve to generate or increase the patriotism in the youth of this Nation, and stimulate in some of them the desire for a career in public service, and particularly the naval and maritime service; and

Whereas the naval and maritime museum can make a significant contribution toward the efforts to achieve an all-volunteer military service, through the promotion of pride and interest in the naval and maritime heritage of this country; and

Whereas this museum, in addition to preserving our naval and maritime heritage, will make a major contribution to the Nation's bicentennial anniversary in 1976: Now, therefore, be it

*Resolved, by the Senate (the House of Representatives concurring).* That the Congress hereby expresses its approval and encouragement with respect to the establishment by the State of South Carolina, of the naval and maritime museum in the city of Charleston, South Carolina, and recognizes the historical importance of such museum and the patriotic purpose it is intended to serve.

Mr. HOLLINGS. Mr. President, I move to reconsider the vote by which the resolution was adopted.

Mr. THURMOND. Mr. President, I move to lay that motion on the table.

The motion to lay on the table was agreed to.

Mr. ROBERT C. BYRD. Mr. President, I suggest the absence of a quorum.

The PRESIDING OFFICER. The clerk will call the roll.

The assistant legislative clerk proceeded to call the roll.

Mr. ROBERT C. BYRD. Mr. President, I ask unanimous consent that the order for the quorum call be rescinded.

The PRESIDING OFFICER (Mr. Clark). Without objection, it is so ordered.

**ORDER FOR RECOGNITION OF CERTAIN SENATORS ON TUESDAY, DECEMBER 17, 1974**

Mr. ROBERT C. BYRD. Mr. President, I ask unanimous consent that on Tuesday next, the orders for the recognition of Senators be as follows after the two leaders or their designees have been recognized under the standing order: Mr. HOLLINGS, 10 minutes; Mr. BARTLETT, 10 minutes; Mr. DOMENICI, 10 minutes; Mr. NUNN, 10 minutes; Mr. CHILES, 10 minutes; Mr. COOK, 10 minutes; and Mr. DOMINICK, 15 minutes.

The PRESIDING OFFICER. Without objection, it is so ordered.

Mr. ROBERT C. BYRD. Mr. President, I suggest the absence of a quorum.

The PRESIDING OFFICER. The clerk will call the roll.

The assistant legislative clerk proceeded to call the roll.

Mr. ROBERT C. BYRD. Mr. President, I ask unanimous consent that the order for the quorum call be rescinded.

The PRESIDING OFFICER. Without objection, it is so ordered.

**TIME LIMITATION AGREEMENT—S. 425**

Mr. ROBERT C. BYRD. Mr. President, I ask unanimous consent that on the surface mining conference report, with the understanding that it will be called up on Monday, there be a time limitation of 30 minutes to be equally divided between the Senator from Washington (Mr. JACKSON) and the Senator from Arizona (Mr. FANNIN).

The PRESIDING OFFICER. Is there objection? The Chair hears none, and it is so ordered.

Mr. ROBERT C. BYRD. Mr. President, I suggest the absence of a quorum.

The PRESIDING OFFICER. The clerk will call the roll.

The assistant legislative clerk proceeded to call the roll.

Mr. ROBERT C. BYRD. Mr. President, I ask unanimous consent that the order for the quorum call be rescinded.

The PRESIDING OFFICER. Without objection, it is so ordered.

**SENATE RESOLUTION 452—TO PERMIT RADIO, TELEVISION, AND PHOTOGRAPHIC COVERAGE OF THE SWEARING-IN CEREMONY OF THE VICE PRESIDENT OF THE UNITED STATES**

Mr. ROBERT C. BYRD. Mr. President, on behalf of Mr. Scott of Pennsylvania and myself I send to the desk a resolution and ask for its immediate consideration.

The PRESIDING OFFICER. The clerk will report.

The assistant legislative clerk read as follows:

*Resolved,* That if the swearing-in ceremony of the Vice President of the United States is held in the Senate Chamber, permission is hereby granted to permit broadcast by radio and television of such ceremony, and that Rule IV of the Rules and Regulations of the Senate wing of the United States Capitol be accordingly suspended in this instance for the purpose of photography.

The PRESIDING OFFICER. Is there objection to the present consideration of the resolution?

There being no objection, the Senate proceeded to consider the resolution.

The resolution was agreed to:

**NO ROLL CALL VOTES ON MONDAY, DECEMBER 16, 1974, PRIOR TO THE HOUR OF 1:30 P.M.**

Mr. ROBERT C. BYRD. Mr. President, I ask unanimous consent that no roll call votes occur on Monday prior to the hour of 1:30 p.m.

The PRESIDING OFFICER. Without objection, it is so ordered.

Mr. ROBERT C. BYRD. Mr. President, I suggest the absence of a quorum.

The PRESIDING OFFICER. The clerk will call the roll.

The assistant legislative clerk proceeded to call the roll.

Mr. ROBERT C. BYRD. Mr. President, I ask unanimous consent that the order for the quorum call be rescinded.

The PRESIDING OFFICER. Without objection, it is so ordered.

**ORDER FOR ONE-HALF HOUR DEBATE ON CLOTURE MOTION ON H.R. 15977, AMENDMENT OF THE EXPORT-IMPORT BANK ACT—CONFERENCE REPORT**

Mr. ROBERT C. BYRD. Mr. President, I ask unanimous consent that the 1 hour under rule XXII on motions to invoke cloture in the instance of the motion relating to the Eximbank amendment conference report be reduced to one-half hour.

The PRESIDING OFFICER. Is there objection? The Chair hears none, and it is so ordered.

TIME FOR DEBATE TO START RUNNING AT 1 P.M.

Mr. ROBERT C. BYRD. Mr. President, I ask unanimous consent that the one-half hour for debate under rule XXII on the motion to invoke cloture on the Eximbank amendment conference report begin running on Monday at the hour of 1 p.m.

The PRESIDING OFFICER. Without objection, it is so ordered.

Mr. ROBERT C. BYRD. Mr. President, I ask unanimous consent that that one-half hour be divided between Mr. PROxmire and Mr. STEVENSON.

The PRESIDING OFFICER. Without objection, it is so ordered.

Mr. ROBERT C. BYRD. Mr. President, I suggest the absence of a quorum.

The PRESIDING OFFICER. The clerk will call the roll.

The assistant legislative clerk proceeded to call the roll.

Mr. ROBERT C. BYRD. Mr. President, I ask unanimous consent that the order for the quorum call be rescinded.

The PRESIDING OFFICER. Without objection, it is so ordered.

**ORDER FOR ROLL CALL VOTES PRIOR TO VOTE ON CLOTURE MOTION—H.R. 15977, AMENDMENT OF THE EXPORT-IMPORT BANK ACT—CONFERENCE REPORT**

Mr. ROBERT C. BYRD. Mr. President, I ask unanimous consent that any roll-call votes ordered prior to the vote on the motion to invoke cloture on Monday follow back to back in sequence as they are ordered immediately after the vote on the motion to invoke cloture.

The PRESIDING OFFICER. Without objection, it is so ordered.

Mr. ROBERT C. BYRD. Mr. President, I suggest the absence of a quorum.

The PRESIDING OFFICER. The clerk will call the roll.

The assistance legislative clerk proceeded to call the roll.

Mr. ROBERT C. BYRD. Mr. President,

December 16, 1974

TO: JERRY JONES  
FROM: RUSSELL A. ROURKE

The attached three letters from REA to "The Vice President" were sent to Governor Rockefeller. Mr. James M. Cannon forwarded them to me for proper routing.

Thank you.

Attachments



30 Rockefeller Plaza  
New York, N.Y. 10020

Room 5600

Circle 7-3700

December 9, 1974

Mr. Russ Rourke  
The White House  
Washington, D.C.

Dear Russ:

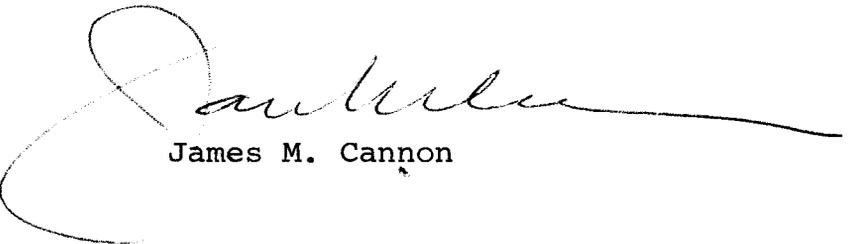
These three letters from REA to  
"the Vice President" were forwarded to Governor  
Rockefeller in New York.

Until the Senate and House have  
acted, perhaps these REA notifications should  
be directed to someone else.

Would you be good enough to pass  
them along to the proper person.

Many thanks.

Sincerely,



James M. Cannon



MEMORANDUM

*Mr. Marsh M*

THE WHITE HOUSE  
WASHINGTON

*R*

December 19, 1974

MEMORANDUM FOR: Jerry Jones  
ATTENTION: David Hoopes  
FROM: Frank R. Pagnotta *Frank R. Pagnotta*  
SUBJECT: Personnel Actions -- Office of the Vice  
President to White House Rolls

Attached are the various personnel actions needed to transfer the following individuals from the Office of the Vice President payroll to the White House rolls:

Gwen A. Anderson  
Lillian C. Cottmeyer  
Margaret F. Engebretson  
Jacqueline E. Headen  
Susan J. Hosmer  
Anne F. Kamstra  
Patsy R. Kelley  
Ruth M. Kilmer  
Edna F. Matthias  
Kathleen E. McCarthy  
Margaret C. O'Neill  
Marba J. Perrott  
Sally A. Quenneville  
Gail A. Raiman  
Barry N. Roth  
George C. Ter Horst  
Charlene C. vonPawel  
George W. Willis  
Hallie J. Willoughby  
Brenda K. Wilson  
Joann L. Wilson  
Vera A. Dowhan.



There are still some cases where final decisions are pending. This group includes:

James L. Barrow, Office Supplies  
James Brown, Office Services  
Mary E. Donahue, Secretary  
Thomas A. Gorham, Mail Clerk  
Carole Jan Gorry, Staff Assistant  
John Y. McInnis, Mail Clerk/Messenger  
Frank A. Townsend, Supplies

These individuals will not be transferred until the early part of next week, if transferred. Further discussions are needed.

Personnel actions for individuals on the Senate Side, and presently located at Capitol Hill, are being arranged for by Jim Connor and Bill Walker. Individuals in this category are:

H. Spofford Canfield  
Therese J. Carlson (nee Turkenburg)  
Richard D. Frazier  
Elizabeth L. Macbeth  
Sally P. Mooney  
Walter L. Mote  
Susan E. Stover  
Josephine E. Wilson

Richard E. King, presently on the Senate payroll of the Office of the Vice President will remain temporarily on the Vice President's payroll and will be relocated at a later date to another position but not transferred to the White House rolls.

Nia Nickolas will be dropped from the Office of the Vice President payroll on December 22 and picked up by the Department of the Interior on December 23 and detailed to the Clemency Board.

Should you have any questions, please call me.



MEMORANDUM

THE WHITE HOUSE

WASHINGTON

REQUEST FOR PERSONNEL ASSIGNMENT

Date: December 17, 1974

FROM: Frank R. Pagnotta

Name of Proposed Employee: <sup>(Miss)</sup> ~~(Mrs.)~~ ~~(Mr.)~~ Edna F. Matthias

Position: (a) Position title: Secretary, White House Correspondence Secretaries' Pool

(b) Grade and Salary: GS-7/1 -- \$10,520.00

Payroll (check one):  White House Office (Regular Salary & Expenses)  
 White House Office (Special Projects)  
 Other (specify: \_\_\_\_\_)

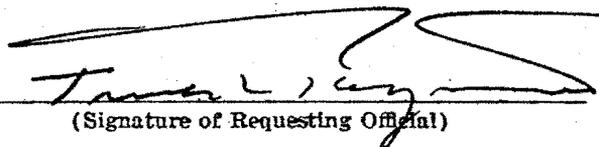
Length of Assignment (check one):  
 Temporary (No. of Months \_\_\_\_\_ or  
 (Not to exceed \_\_\_\_\_)  
 Indefinite  
 Permanent

Desired effective date: December 20, 1974

Justification for assignment: \_\_\_\_\_  
\_\_\_\_\_

Present place of employment or assignment: Office of the Vice President

I hereby endorse and authorize the above described personnel action for my office:

  
(Signature of Requesting Official)

Attachment(s) needed.—In all cases—"Information Needed Concerning New Personnel".  
For appointment other than White House rolls: SF 171, Application for Federal Employment.  
If to be appointed White House rolls it is desirable to have SF 171 furnished, preferably attached to this request. If the 171 is not available as an attachment to this request form, send it to the White House Personnel Office, Room 6, E.O.B., when completed.



MEMORANDUM

THE WHITE HOUSE

WASHINGTON

REQUEST FOR PERSONNEL ASSIGNMENT

Date: December 17, 1974

FROM: William E. Casselman II, Legal Counsel to the President

Name of Proposed Employee: ~~(Miss)~~ Patsy R. Kelley  
~~(Mrs.)~~  
~~(Mr.)~~

Position: (a) Position title: Secretary

(b) Grade and Salary: GS-9/3 -- \$13,580.00

Payroll (check one):  White House Office (Regular Salary & Expenses)  
 White House Office (Special Projects)  
 Other (specify: \_\_\_\_\_)

Length of Assignment (check one):  
 Temporary (No. of Months \_\_\_\_\_ or  
(Not to exceed \_\_\_\_\_)  
 Indefinite  
 Permanent

Desired effective date: December 20, 1974

Justification for assignment: \_\_\_\_\_  
\_\_\_\_\_

Present place of employment or assignment: Office of the Vice President

I hereby endorse and authorize the above described personnel action for my office:



(Signature of Requesting Official)

Attachment(s) needed.—In all cases—"Information Needed Concerning New Personnel".  
For appointment other than White House rolls: SF 171, Application for Federal Employment.  
If to be appointed White House rolls it is desirable to have SF 171 furnished, preferably attached to this request. If the 171 is not available as an attachment to this request form, send it to the White House Personnel Office, Room 6, E.O.B., when completed.



MEMORANDUM

THE WHITE HOUSE

WASHINGTON

REQUEST FOR PERSONNEL ASSIGNMENT

Date: December 17, 1974

FROM: William E. Casselman II, Legal Counsel to the President

Name of Proposed Employee: ~~(Miss)~~ ~~(Mrs.)~~ Barry N. Roth  
(Mr.)

Position: (a) Position title: Staff Assistant to William E. Casselman II

(b) Grade and Salary: GS-11/1 -- \$15,481.00

Payroll (check one):  White House Office (Regular Salary & Expenses)  
 White House Office (Special Projects)  
 Other (specify: \_\_\_\_\_)

Length of Assignment (check one):  
 Temporary (No. of Months \_\_\_\_\_ or  
(Not to exceed \_\_\_\_\_)  
 Indefinite  
 Permanent

Desired effective date: December 20, 1974

Justification for assignment: \_\_\_\_\_

Present place of employment or assignment: Office of the Vice President

I hereby endorse and authorize the above described personnel action for my office:

*William E. Casselman II*

(Signature of Requesting Official)

Attachment(s) needed.—In all cases—"Information Needed Concerning New Personnel".  
For appointment other than White House rolls: SF 171, Application for Federal Employment.  
If to be appointed White House rolls it is desirable to have SF 171 furnished, preferably attached to this request. If the 171 is not available as an attachment to this request form, send it to the White House Personnel Office, Room 6, E.O.B., when completed.



THE WHITE HOUSE  
WASHINGTON

REQUEST FOR PERSONNEL ASSIGNMENT

Date: December 17, 1974

FROM: William E. Casselman II, Legal Counsel to the President

Name of Proposed Employee: ~~(Miss)~~ Patsy R. Kelley  
~~(Mrs.)~~  
~~(Mr.)~~

Position: (a) Position title: Secretary

(b) Grade and Salary: GS-9/3 -- \$13,580.00

Payroll (check one):  White House Office (Regular Salary & Expenses)  
 White House Office (Special Projects)  
 Other (specify: \_\_\_\_\_)

Length of Assignment (check one):  
 Temporary (No. of Months \_\_\_\_\_ or  
 (Not to exceed \_\_\_\_\_)  
 Indefinite  
 Permanent

Desired effective date: December 20, 1974

Justification for assignment: \_\_\_\_\_  
\_\_\_\_\_

Present place of employment or assignment: Office of the Vice President

I hereby endorse and authorize the above described personnel action for my office:

*William E. Casselman II*

(Signature of Requesting Official)

Attachment(s) needed.—In all cases—"Information Needed Concerning New Personnel".  
For appointment other than White House rolls: SF 171, Application for Federal Employment.  
If to be appointed White House rolls it is desirable to have SF 171 furnished, preferably attached to this request. If the 171 is not available as an attachment to this request form, send it to the White House Personnel Office, Room 6, E.O.B., when completed.



THE WHITE HOUSE

WASHINGTON

REQUEST FOR PERSONNEL ASSIGNMENT

Date: December 17, 1974

FROM: William E. Casselman II, Legal Counsel to the President

Name of Proposed Employee: ~~(Miss)~~ (Mrs.) Brenda K. Wilson

Position: (a) Position title: ~~(Mr.)~~ Secretary

(b) Grade and Salary: GS-11/5 -- \$17,545.00

Payroll (check one):  White House Office (Regular Salary & Expenses)

White House Office (Special Projects)

Other (specify: \_\_\_\_\_)

Length of Assignment (check one):

Temporary (No. of Months \_\_\_\_\_ or

(Not to exceed \_\_\_\_\_)

Indefinite

Permanent

Desired effective date: December 20, 1974

Justification for assignment: \_\_\_\_\_

Present place of employment or assignment: Office of the Vice President

I hereby endorse and authorize the above described personnel action for my office:



(Signature of Requesting Official)

Attachment(s) needed.—In all cases—"Information Needed Concerning New Personnel".

For appointment other than White House rolls: SF 171, Application for Federal Employment.

If to be appointed White House rolls it is desirable to have SF 171 furnished, preferably attached to this request. If the 171 is not available, as an attachment to this request form, send it to the White House Personnel Office, Room 6, E.O.B., when completed.



MEMORANDUM

THE WHITE HOUSE

WASHINGTON

REQUEST FOR PERSONNEL ASSIGNMENT

Date: December 17, 1974

FROM: L. William Seidman, Assistant to the President for Economic Affairs

Name of Proposed Employee: <sup>--(Miss)</sup>  
<sub>(Mrs.)</sub> Lillian H. Cottmeyer  
<sub>(Mr.)</sub>

Position: (a) Position title: \_\_\_\_\_

(b) Grade and Salary: GS-8/8 -- \$14,356.00

Payroll (check one):  White House Office (Regular Salary & Expenses)  
 White House Office (Special Projects)  
 Other (specify: \_\_\_\_\_)

Length of Assignment (check one):  
 Temporary (No. of Months \_\_\_\_\_ or  
(Not to exceed \_\_\_\_\_))  
 Indefinite  
 Permanent

Desired effective date: December 20, 1974

Justification for assignment: \_\_\_\_\_  
\_\_\_\_\_

Present place of employment or assignment: Office of the Vice President

I hereby endorse and authorize the above described personnel action for my office:

L. W. Seidman

(Signature of Requesting Official)

Attachment(s) needed.—In all cases—"Information Needed Concerning New Personnel".  
For appointment other than White House rolls: SF 171, Application for Federal Employment.  
If to be appointed White House rolls it is desirable to have SF 171 furnished, preferably attached to this request. If the 171 is not available as an attachment to this request form, send it to the White House Personnel Office, Room 6, E.O.B., when completed.



MEMORANDUM

THE WHITE HOUSE

WASHINGTON

REQUEST FOR PERSONNEL ASSIGNMENT

Date: December 17, 1974

FROM: L. William Seidman, Assistant to the President for Economic Affairs

Name of Proposed Employee: <sup>-(Miss)</sup> Ruth M. Kilmer  
<sup>-(Mrs.)</sup>  
<sup>---(Mr.)---</sup>

Position: (a) Position title: Secretary to L. William Seidman

(b) Grade and Salary: GS-11/6 -- \$18,061.00

Payroll (check one):  White House Office (Regular Salary & Expenses)  
 White House Office (Special Projects)  
 Other (specify: \_\_\_\_\_)

Length of Assignment (check one):  
 Temporary (No. of Months \_\_\_\_\_ or  
(Not to exceed \_\_\_\_\_)  
 Indefinite  
 Permanent

Desired effective date: December 20, 1974

Justification for assignment: \_\_\_\_\_  
\_\_\_\_\_

Present place of employment or assignment: Office of the Vice President

I hereby endorse and authorize the above described personnel action for my office:

L. W. Seidman

(Signature of Requesting Official)

Attachment(s) needed.—In all cases—"Information Needed Concerning New Personnel".  
For appointment other than White House rolls: SF 171, Application for Federal Employment.  
If to be appointed White House rolls it is desirable to have SF 171 furnished, preferably attached to this request. If the 171 is not available as an attachment to this request form, send it to the White House Personnel Office, Room 6, E.O.B., when completed.



MEMORANDUM

THE WHITE HOUSE

WASHINGTON

REQUEST FOR PERSONNEL ASSIGNMENT

Date: December 17, 1974

FROM: Robert T. Hartmann, Counsellor to the President

Name of Proposed Employee: ~~(Miss)~~ Gwen A. Anderson  
~~(Mrs.)~~  
~~(Mr.)~~

Position: (a) Position title: Deputy Assistant to Counsellor Hartmann

(b) Grade and Salary: GS 14/2 -- \$26,434.00

Payroll (check one):  White House Office (Regular Salary & Expenses)  
 White House Office (Special Projects)  
 Other (specify: \_\_\_\_\_)

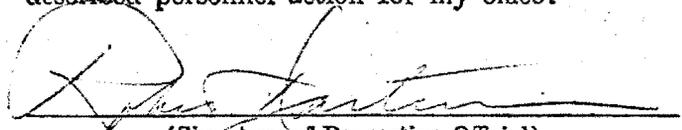
Length of Assignment (check one):  
 Temporary (No. of Months \_\_\_\_\_ or  
(Not to exceed \_\_\_\_\_)  
 Indefinite  
 Permanent

Desired effective date: December 20, 1974

Justification for assignment: \_\_\_\_\_

Present place of employment or assignment: Office of the Vice President

I hereby endorse and authorize the above described personnel action for my office:

  
(Signature of Requesting Official)

Attachment(s) needed.—In all cases—"Information Needed Concerning New Personnel".  
For appointment other than White House rolls: SF 171, Application for Federal Employment.  
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THE WHITE HOUSE

WASHINGTON

REQUEST FOR PERSONNEL ASSIGNMENT

December 17, 1974

Date: \_\_\_\_\_

FROM: Robert T. Hartmann, Counsellor to the President

Name of Proposed Employee: <sup>(Miss)</sup> ~~(Mrs.)~~ ~~(Mr.)~~ Gail A. Raiman

Position: (a) Position title: Secretary

(b) Grade and Salary: GS-7/1 -- \$10,737.00

Payroll (check one):  White House Office (Regular Salary & Expenses)  
 White House Office (Special Projects)  
 Other (specify: \_\_\_\_\_)

Length of Assignment (check one):  
 Temporary (No. of Months \_\_\_\_\_ or  
 (Not to exceed \_\_\_\_\_)  
 Indefinite  
 Permanent

Desired effective date: December 20, 1974

Justification for assignment: \_\_\_\_\_  
\_\_\_\_\_

Present place of employment or assignment: Office of the Vice President

I hereby endorse and authorize the above described personnel action for my office:

  
(Signature of Requesting Official)

Attachment(s) needed.—In all cases—"Information Needed Concerning New Personnel".  
For appointment other than White House rolls: SF 171, Application for Federal Employment.  
If to be appointed White House rolls it is desirable to have SF 171 furnished, preferably attached to this request. If the 171 is not available as an attachment to this request form, send it to the White House Personnel Office, Room 6, E.O.B., when completed.



THE WHITE HOUSE

WASHINGTON

REQUEST FOR PERSONNEL ASSIGNMENT

Date: December 17, 1974

FROM: Robert T. Hartmann, Counsellor to the President

Name of Proposed Employee: ~~(Miss)~~ Joann L. Wilson  
~~(Mrs.)~~  
~~(Mr.)~~

Position: (a) Position title: Staff Assistant to Counsellor Hartmann

(b) Grade and Salary: GS-12/1 -- \$19,078.00

Payroll (check one):  White House Office (Regular Salary & Expenses)  
 White House Office (Special Projects)  
 Other (specify: \_\_\_\_\_)

Length of Assignment (check one):  
 Temporary (No. of Months \_\_\_\_\_ or  
(Not to exceed \_\_\_\_\_)  
 Indefinite  
 Permanent

Desired effective date: December 20, 1974

Justification for assignment: \_\_\_\_\_  
\_\_\_\_\_

Present place of employment or assignment: Office of the Vice President

I hereby endorse and authorize the above described personnel action for my office:

  
(Signature of Requesting Official)

Attachment(s) needed.—In all cases—"Information Needed Concerning New Personnel".  
For appointment other than White House rolls: SF 171, Application for Federal Employment.  
If to be appointed White House rolls it is desirable to have SF 171 furnished, preferably attached to this request. If the 171 is not available as an attachment to this request form, send it to the White House Personnel Office, Room 6, E.O.B., when completed.



THE WHITE HOUSE

WASHINGTON

REQUEST FOR PERSONNEL ASSIGNMENT

Date: December 17, 1974

FROM: Nancy M. Howe, Personal Secretary to the First Lady

Name of Proposed Employee: ~~(Miss)~~- Margaret F. Engebretson  
~~(Mrs.)~~  
~~(Mr.)~~

Position: (a) Position title: Correspondence Assistant, First Lady's Staff

(b) Grade and Salary: GS-5/7 -- \$10,198.00

Payroll (check one):  White House Office (Regular Salary & Expenses)  
 White House Office (Special Projects)  
 Other (specify: \_\_\_\_\_)

Length of Assignment (check one):  
 Temporary (No. of Months \_\_\_\_\_ or  
 (Not to exceed \_\_\_\_\_)  
 Indefinite  
 Permanent

Desired effective date: December 20, 1974

Justification for assignment: \_\_\_\_\_  
\_\_\_\_\_

Present place of employment or assignment: Office of the Vice President

I hereby endorse and authorize the above described personnel action for my office:

Elizabeth B. Ford  
(Signature of Requesting Official)

Attachment(s) needed.—In all cases—"Information Needed Concerning New Personnel".  
For appointment other than White House rolls: SF 171, Application for Federal Employment.  
If to be appointed White House rolls it is desirable to have SF 171 furnished, preferably attached to this request. If the 171 is not available as an attachment to this request form, send it to the White House Personnel Office, Room 6, E.O.B., when completed.



THE WHITE HOUSE

WASHINGTON

REQUEST FOR PERSONNEL ASSIGNMENT

Date: December 17, 1974

FROM: Nancy M. Howe, Personal Secretary to the First Lady

Name of Proposed Employee: ~~(Miss)~~  
~~(Mrs.)~~ Jacqueline E. Headen  
~~(Mr.)~~

Position: (a) Position title: Correspondence Assistant, First Lady's Staff

(b) Grade and Salary: GS-1/7 -- \$6,989.00

Payroll (check one):  White House Office (Regular Salary & Expenses)  
 White House Office (Special Projects)  
 Other (specify: \_\_\_\_\_)

Length of Assignment (check one):  
 Temporary (No. of Months \_\_\_\_\_ or  
(Not to exceed \_\_\_\_\_)  
 Indefinite  
 Permanent

Desired effective date: December 20, 1974

Justification for assignment: \_\_\_\_\_  
\_\_\_\_\_

Present place of employment or assignment: Office of the Vice President

I hereby endorse and authorize the above described personnel action for my office:

Elizabeth D. Ford  
(Signature of Requesting Official)

Attachment(s) needed.—In all cases—"Information Needed Concerning New Personnel".  
For appointment other than White House rolls: SF 171, Application for Federal Employment.  
If to be appointed White House rolls it is desirable to have SF 171 furnished, preferably attached to this request. If the 171 is not available as an attachment to this request form, send it to the White House Personnel Office, Room 6, E.O.B., when completed.



THE WHITE HOUSE

WASHINGTON

REQUEST FOR PERSONNEL ASSIGNMENT

Date: December 17, 1974

FROM: Nancy M. Howe, Personal Secretary to the First Lady

Name of Proposed Employee: ~~(Miss)~~ Marba J. Perrott  
~~(Mrs.)~~  
~~(Mr.)~~

Position: (a) Position title: Staff Assistant, First Lady's Correspondence Section

(b) Grade and Salary: GS-9/5 -- \$14,356.00

Payroll (check one):  White House Office (Regular Salary & Expenses)  
 White House Office (Special Projects)  
 Other (specify: \_\_\_\_\_)

Length of Assignment (check one):  
 Temporary (No. of Months \_\_\_\_\_ or  
(Not to exceed \_\_\_\_\_)  
 Indefinite  
 Permanent

Desired effective date: December 20, 1974

Justification for assignment: \_\_\_\_\_  
\_\_\_\_\_

Present place of employment or assignment: Office of the Vice President

I hereby endorse and authorize the above described personnel action for my office:

Elizabeth B. Ford  
(Signature of Requesting Official)

Attachment(s) needed.—In all cases—"Information Needed Concerning New Personnel".  
For appointment other than White House rolls: SF 171, Application for Federal Employment.  
If to be appointed White House rolls it is desirable to have SF 171 furnished, preferably attached to this request. If the 171 is not available as an attachment to this request form, send it to the White House Personnel Office, Room 6, E.O.B., when completed.



THE WHITE HOUSE

WASHINGTON

REQUEST FOR PERSONNEL ASSIGNMENT

Date: December 17, 1974

FROM: Nancy M. Howe, Personal Secretary to the First Lady

Name of Proposed Employee: ~~(Miss)~~ (Mrs.) Charlene C. vonPawel  
~~(Mr.)~~

Position: (a) Position title: Correspondence Assistant, First Lady's Correspondence  
Section

(b) Grade and Salary: GS-10/2 -- \$14,588.00

Payroll (check one):  White House Office (Regular Salary & Expenses)  
 White House Office (Special Projects)  
 Other (specify: \_\_\_\_\_)

Length of Assignment (check one):  
 Temporary (No. of Months \_\_\_\_\_ or  
(Not to exceed \_\_\_\_\_)  
 Indefinite  
 Permanent

Desired effective date: December 20, 1974

Justification for assignment: \_\_\_\_\_  
\_\_\_\_\_

Present place of employment or assignment: Office of the Vice President

I hereby endorse and authorize the above described personnel action for my office:

Elizabeth B. Ford  
(Signature of Requesting Official)

Attachment(s) needed.—In all cases—"Information Needed Concerning New Personnel".  
For appointment other than White House rolls: SF 171, Application for Federal Employment.  
If to be appointed White House rolls it is desirable to have SF 171 furnished, preferably attached to this request. If the 171 is not available as an attachment to this request form, send it to the White House Personnel Office, Room 6, E.O.B., when completed.



MEMORANDUM

THE WHITE HOUSE

WASHINGTON

REQUEST FOR PERSONNEL ASSIGNMENT

Date: December 17, 1974

FROM: Mildred Leonard, Personal Assistant to the President

Name of Proposed Employee: <sup>(Miss)</sup> ~~(Mrs.)~~ ~~(Mr.)~~ Anne F. Kamstra

Position: (a) Position title: Staff Assistant

(b) Grade and Salary: GS-10 / 2 -- \$14,588.00

Payroll (check one):  White House Office (Regular Salary & Expenses)  
 White House Office (Special Projects)  
 Other (specify: \_\_\_\_\_)

Length of Assignment (check one):  
 Temporary (No. of Months \_\_\_\_\_ or  
 (Not to exceed \_\_\_\_\_)  
 Indefinite  
 Permanent

Desired effective date: December 20, 1974

Justification for assignment: \_\_\_\_\_

Present place of employment or assignment: Office of the Vice President

I hereby endorse and authorize the above described personnel action for my office:

Mildred Leonard

(Signature of Requesting Official)

Attachment(s) needed.—In all cases—"Information Needed Concerning New Personnel".  
For appointment other than White House rolls: SF 171, Application for Federal Employment.  
If to be appointed White House rolls it is desirable to have SF 171 furnished, preferably attached to this request. If the 171 is not available as an attachment to this request form, send it to the White House Personnel Office, Room 6, E.O.B., when completed.



MEMORANDUM

THE WHITE HOUSE

WASHINGTON

REQUEST FOR PERSONNEL ASSIGNMENT

Date: December 17, 1974

FROM: Mildred Leonard, Personal Assistant to the President

Name of Proposed Employee: <sup>(Miss)</sup>~~(Mrs.)~~ Kathleen E. McCarthy  
~~(Mr.)~~

Position: (a) Position title: Correspondence Assistant

(b) Grade and Salary: GS-5/4 -- \$9,349.00

Payroll (check one):  White House Office (Regular Salary & Expenses)  
 White House Office (Special Projects)  
 Other (specify: \_\_\_\_\_)

Length of Assignment (check one):  
 Temporary (No. of Months \_\_\_\_\_ or  
 (Not to exceed \_\_\_\_\_)  
 Indefinite  
 Permanent

Desired effective date: December 20, 1974

Justification for assignment: \_\_\_\_\_  
\_\_\_\_\_

Present place of employment or assignment: Office of the Vice President

I hereby endorse and authorize the above described personnel action for my office:

Mildred Leonard  
(Signature of Requesting Official)

Attachment(s) needed.—In all cases—"Information Needed Concerning New Personnel".  
For appointment other than White House rolls: SF 171, Application for Federal Employment.  
If to be appointed White House rolls it is desirable to have SF 171 furnished, preferably attached to this request. If the 171 is not available as an attachment to this request form, send it to the White House Personnel Office, Room 6, E.O.B., when completed.



MEMORANDUM

THE WHITE HOUSE

WASHINGTON

REQUEST FOR PERSONNEL ASSIGNMENT

Date: December 17, 1974

FROM: Mildred Leonard, Personnel Assistant to the President

Name of Proposed Employee: ~~(Miss)~~-  
~~(Mrs.)~~- George C. Ter Horst  
(Mr.)

Position: (a) Position title: Correspondence Assistant

(b) Grade and Salary: GS-7/4 -- \$11,573.00

Payroll (check one):  White House Office (Regular Salary & Expenses)  
 White House Office (Special Projects)  
 Other (specify: \_\_\_\_\_)

Length of Assignment (check one):  
 Temporary (No. of Months \_\_\_\_\_ or  
(Not to exceed \_\_\_\_\_)  
 Indefinite  
 Permanent

Desired effective date: December 20, 1974

Justification for assignment: \_\_\_\_\_

Present place of employment or assignment: Office of the Vice President

I hereby endorse and authorize the above described personnel action for my office:

Mildred Leonard  
(Signature of Requesting Official)

Attachment(s) needed.—In all cases—"Information Needed Concerning New Personnel".  
For appointment other than White House rolls: SF 171, Application for Federal Employment.  
If to be appointed White House rolls it is desirable to have SF 171 furnished, preferably attached to this request. If the 171 is not available as an attachment to this request form, send it to the White House Personnel Office, Room 6, E.O.B., when completed.



MEMORANDUM

THE WHITE HOUSE

WASHINGTON

REQUEST FOR PERSONNEL ASSIGNMENT

Date: December 17, 1974

FROM: Mildred Leonard, Personal Assistant to the President

Name of Proposed Employee: ~~(Miss)~~ ~~(Mrs.)~~ ~~(Mr.)~~ George W. Willis

Position: (a) Position title: Staff Assistant to Mildred Leonard

(b) Grade and Salary: GS-11/3 -- \$16,513.00

Payroll (check one):  White House Office (Regular Salary & Expenses)  
 White House Office (Special Projects)  
 Other (specify: \_\_\_\_\_)

Length of Assignment (check one):  
 Temporary (No. of Months \_\_\_\_\_ or  
 (Not to exceed \_\_\_\_\_)  
 Indefinite  
 Permanent

Desired effective date: December 20, 1974

Justification for assignment: \_\_\_\_\_

Present place of employment or assignment: Office of the Vice President

I hereby endorse and authorize the above described personnel action for my office:

Mildred Leonard  
(Signature of Requesting Official)

Attachment(s) needed.—In all cases—"Information Needed Concerning New Personnel".  
For appointment other than White House rolls: SF 171, Application for Federal Employment.  
If to be appointed White House rolls it is desirable to have SF 171 furnished, preferably attached to this request. If the 171 is not available as an attachment to this request form, send it to the White House Personnel Office, Room 6, E.O.B., when completed.



THE WHITE HOUSE

WASHINGTON

REQUEST FOR PERSONNEL ASSIGNMENT

Date: December 17, 1974

FROM: Paul A. Miltich, Assistant Press Secretary to the President

Name of Proposed Employee: <sup>(Miss)</sup> ~~(Mrs.)~~ Vera A. Dowhan

Position: (a) Position title: Secretary to Paul A. Miltich

(b) Grade and Salary: GS-10/1 -- \$14,117.00

Payroll (check one):  White House Office (Regular Salary & Expenses)  
 White House Office (Special Projects)  
 Other (specify: \_\_\_\_\_)

Length of Assignment (check one):  
 Temporary (No. of Months \_\_\_\_\_ or  
 (Not to exceed \_\_\_\_\_)  
 Indefinite  
 Permanent

Desired effective date: December 20, 1974

Justification for assignment: \_\_\_\_\_  
\_\_\_\_\_

Present place of employment or assignment: Office of the Vice President

I hereby endorse and authorize the above described personnel action for my office:

Paul A. Miltich

(Signature of Requesting Official)

Attachment(s) needed.—In all cases—"Information Needed Concerning New Personnel".  
For appointment other than White House rolls: SF 171, Application for Federal Employment.  
If to be appointed White House rolls it is desirable to have SF 171 furnished, preferably attached to this request. If the 171 is not available as an attachment to this request form, send it to the White House Personnel Office, Room 6, E.O.B., when completed.



THE WHITE HOUSE

WASHINGTON

REQUEST FOR PERSONNEL ASSIGNMENT

Date: December 17, 1974

FROM: Gwen A. Anderson

Name of Proposed Employee: <sup>(Miss)</sup> ~~(Mrs.)~~ ~~(Mr.)~~ Susan J. Hosmer

Position: (a) Position title: Staff Assistant to Gwen A. Anderson

(b) Grade and Salary: GS-11/2 -- \$15,837.00

Payroll (check one):  White House Office (Regular Salary & Expenses)  
 White House Office (Special Projects)  
 Other (specify: \_\_\_\_\_)

Length of Assignment (check one):  
 Temporary (No. of Months \_\_\_\_\_ or  
 (Not to exceed \_\_\_\_\_)  
 Indefinite  
 Permanent

Desired effective date: December 20, 1974

Justification for assignment: \_\_\_\_\_  
\_\_\_\_\_

Present place of employment or assignment: Office of the Vice President

I hereby endorse and authorize the above described personnel action for my office:

Gwen A. Anderson  
(Signature of Requesting Official)

Attachment(s) needed.—In all cases—"Information Needed Concerning New Personnel".  
For appointment other than White House rolls: SF 171, Application for Federal Employment.  
If to be appointed White House rolls it is desirable to have SF 171 furnished, preferably attached to this request. If the 171 is not available as an attachment to this request form, send it to the White House Personnel Office, Room 6, E.O.B., when completed.



THE WHITE HOUSE

WASHINGTON

REQUEST FOR PERSONNEL ASSIGNMENT

Date: December 17, 1974

FROM: Frank R. Pagnotta

Name of Proposed Employee: <sup>(Miss)</sup>~~(Mrs.)~~ Margaret C. O'Neill

Position: (a) Position title: Secretary, White House Correspondence Secretaries

(b) Grade and Salary: Pool  
GS-9/5 -- \$14,553.00

Payroll (check one):  White House Office (Regular Salary & Expenses)  
 White House Office (Special Projects)  
 Other (specify: \_\_\_\_\_)

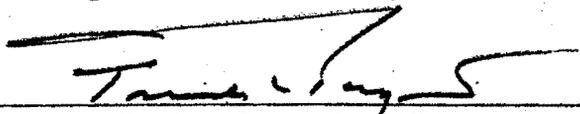
Length of Assignment (check one):  
 Temporary (No. of Months \_\_\_\_\_ or  
(Not to exceed \_\_\_\_\_)  
 Indefinite  
 Permanent

Desired effective date: December 20, 1974

Justification for assignment: \_\_\_\_\_  
\_\_\_\_\_

Present place of employment or assignment: Office of the Vice President

I hereby endorse and authorize the above described personnel action for my office:

  
\_\_\_\_\_  
(Signature of Requesting Official)

Attachment(s) needed.—In all cases—"Information Needed Concerning New Personnel".  
For appointment other than White House rolls: SF 171, Application for Federal Employment.  
If to be appointed White House rolls it is desirable to have SF 171 furnished, preferably attached to this request. If the 171 is not available as an attachment to this request form, send it to the White House Personnel Office, Room 6, E.O.B., when completed.



MEMORANDUM

THE WHITE HOUSE

WASHINGTON

REQUEST FOR PERSONNEL ASSIGNMENT

Date: December 17, 1974

FROM: Frank R. Pagnotta

Name of Proposed Employee: <sup>(Miss)</sup> ~~(Mrs.)~~ Hallie Jane Willoughby

~~(Mr.)~~ File Cler, White House Central Files

Position: (a) Position title: \_\_\_\_\_

(b) Grade and Salary: GS-3/3 -- \$7,212.00

Payroll (check one):  White House Office (Regular Salary & Expenses)

White House Office (Special Projects)

Other (specify: \_\_\_\_\_)

Length of Assignment (check one):

Temporary (No. of Months \_\_\_\_\_ or

(Not to exceed \_\_\_\_\_)

Indefinite

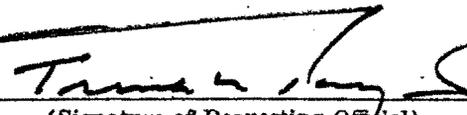
Permanent

Desired effective date: December 20, 1974

Justification for assignment: \_\_\_\_\_

Present place of employment or assignment: Office of the Vice President

I hereby endorse and authorize the above described personnel action for my office:



(Signature of Requesting Official)

Attachment(s) needed.—In all cases—"Information Needed Concerning New Personnel".

For appointment other than White House rolls: SF 171, Application for Federal Employment.

If to be appointed White House rolls it is desirable to have SF 171 furnished, preferably attached to this request. If the 171 is not available as an attachment to this request form, send it to the White House Personnel Office, Room 6, E.O.B., when completed.



MEMORANDUM

THE WHITE HOUSE

WASHINGTON

REQUEST FOR PERSONNEL ASSIGNMENT

Date: December 17, 1974

FROM: Warren Rustand, Appointments Secretary to the President

Name of Proposed Employee: ~~(Miss)~~ Sally Ann Quenneville  
~~(Mrs.)~~  
~~(Mr.)~~

Position: (a) Position title: Secretary

(b) Grade and Salary: GS-9/3 -- \$13,697.00

Payroll (check one):  White House Office (Regular Salary & Expenses)  
 White House Office (Special Projects)  
 Other (specify: \_\_\_\_\_)

Length of Assignment (check one):  
 Temporary (No. of Months \_\_\_\_\_ or  
(Not to exceed \_\_\_\_\_)  
 Indefinite  
 Permanent

Desired effective date: December 20, 1974

Justification for assignment: \_\_\_\_\_

Present place of employment or assignment: Office of the Vice President

I hereby endorse and authorize the above described personnel action for my office:

Warren Rustand

(Signature of Requesting Official)

Attachment(s) needed.—In all cases—"Information Needed Concerning New Personnel".  
For appointment other than White House rolls: SF 171, Application for Federal Employment.  
If to be appointed White House rolls it is desirable to have SF 171 furnished, preferably attached to this request. If the 171 is not available as an attachment to this request form, send it to the White House Personnel Office, Room 6, E.O.B., when completed.



January 9, 1975

MEMORANDUM FOR:

HARRY ALBRIGHT

FROM:

JACK MARSH

You may wish to consider Ed Black for the CIA investigating staff you are putting together. He is available in Washington for an interview at any time. If you have any questions whatsoever concerning his background and capabilities, please call me.

Attachment



Ed Black

January 24, 1975

MEMORANDUM TO: ANN WHITMAN  
FROM: RUSSELL ROURKE

Ann, we received a call this morning from a Mr. Sam Careola (716) 882-4012. Careola is the Buffalo area head of the Hotel Restaurant and Hospital Employees and Bartenders Union. Nationally, they have a membership of approximately 600,000. Careola indicated that he is a long-time friend of the Vice President's, and would like the latter to meet with their Union's Washington Representative. If this is something in which the Vice President would have an interest, I would suggest that your office contact Mr. Careola directly for further information. Thank you.

RAR:cb



~~Cross~~ - See Harman

January 27, 1975

MEMORANDUM TO: **JIM CANNON**

FROM: **JACK MARSH**

Jim, just for your information, Harman has written to Mr. Ford approximately twice a month, ever since the latter became Vice President. He appears to be an extremely intelligent individual who has devoted his entire life to public activities.

JOM:rcb



see: Lammerding

January 31, 1975

MEMORANDUM TO: NANCY LAMMERDING

FROM: JACK MARSH

Nancy, I am informed by Jim Cannon (Vice President Rockefeller's staff) that it would be a good idea to invite Jack Henning, labor's top man in California, to a future White House labor or social occasion.

Please keep him in mind for an appropriate event.

cc: Bill Baroody

Bill, I am told that "Henning" is able, intelligent and somewhat unhappy about labor's failure to get more of what it wanted at the Democrats' mini-convention in Kansas City. Any further input you might want to make with regard to our memo to Nancy Lammerding would be appreciated.

cb



February 4, 1975

MEMORANDUM TO: JIM CANNON

FROM: RUSS ROURKE

Jim, as per Jack's suggestion, the enclosed materials are forwarded for your information. I might note also that I have today asked Pat O'Donnell to advise Hugh Scott personally of the Vice President's interest in this field.

RAR:cb



*crossed/Loen*

*v.p.  
staff*

March 21, 1975

MEMORANDUM TO: VERN LOEN  
THROUGH: MEMORANDUM TO: MAX FRIEDERSDORF  
FROM: FROM: RUSS ROURKE

Vern, the attached memoranda are forwarded for your information and prospective use.

In the event the Vice President's intercession becomes appropriate and timely, please contact Peter Wallison directly. Thanks.

RAR:cb

