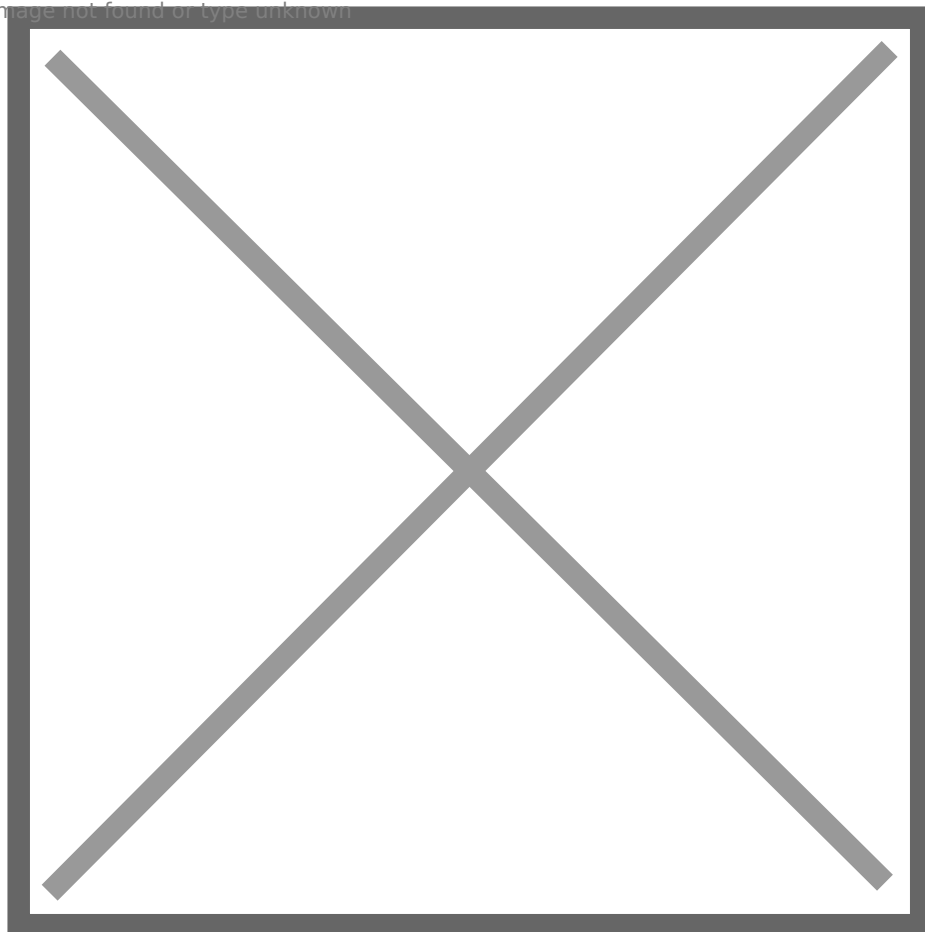


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## **Gerald R. Ford Vice Presidential Papers, 1973-1974**

### **Collection Type**

Personal Papers

### **Extent**

105.2 linear feet (ca. 210,400 pages)

### **Record Type**

Textual

## **Access**

Open. Some items are temporarily restricted under terms of the donor's deed of gift, a copy of which is available on request, or under National Archives and Records Administration general restrictions (36 CFR 1256).

## **Copyright**

Gerald R. Ford donated to the United States of America his copyrights in all of his unpublished writings in National Archives collections. The copyrights to materials written by other individuals or organizations are presumed to remain with them. Works prepared by U.S. Government employees as part of their official duties are in the public domain.

## **Processed by**

William McNitt, October 1980 (Revised February 1995)

## **Scope and Content Note**

The Ford Vice Presidential Papers include materials created and received by Gerald R. Ford and his staff between October 13, 1973 and August 9, 1974. During the first two months Ford was still House Minority Leader, but his staff decided to begin the Vice Presidential file upon nomination rather than waiting until he was sworn in. Therefore the collection documents the last few weeks of Ford's Congressional career and his eight months as Vice President.

This description of the Vice Presidential Papers consists of sections on the Ford Vice Presidency, the organization and duties of his staff, the arrangement and content of the papers, and related materials held by the Library.

## **The Ford Vice Presidency**

Upon the resignation of Vice President Spiro T. Agnew on October 10, 1973, President Richard Nixon began soliciting suggestions for a new Vice President. After only two days, he announced the nomination of Congressman Gerald R. Ford.

Under the 25th Amendment to the Constitution this nomination required confirmation by both houses of Congress.

Eight days later President Nixon fired Watergate Special Prosecutor Archibald Cox in the "Saturday Night Massacre." Attorney General Elliot Richardson and his deputy William Ruckelshaus resigned over the Cox firing. Because of the outrage over the dismissal of Archibald Cox, many members of Congress became convinced that the new Vice President would soon succeed to the Presidency. The Federal Bureau of Investigation conducted a detailed investigation of Ford's background and turned the results over to Congress. Members of Congress questioned Ford carefully and examined his record more closely than they might normally have done for one of their colleagues. The final votes in support of the Ford nomination were 92-3 in the Senate and 387-35 in the House. On December 6, 1973, before a joint session of Congress, Gerald Ford took the oath of office as the 40th Vice President of the United States.

The only Vice Presidential duty provided in the Constitution is serving as President of the Senate, but President Nixon soon assigned additional duties to Mr. Ford. He attended meetings of the Cabinet and National Security Council and served as Vice Chairman of the Domestic Council, Chairman of the Committee on the Right of Privacy, and Chairman of the Energy Action Group. Ford's participation in most of these organizations consisted merely of attending meetings, but under his leadership the Domestic Council Committee on the Right of Privacy began operations, hired a staff, prepared several studies, and presented proposals. The Vice President chose his former law partner from Grand Rapids, Philip Buchen, to head the Privacy Committee staff.

During the 1974 congressional and gubernatorial campaigns, Vice President Ford served as principal party spokesman making numerous trips to assist Republican candidates for office. While Vice President, Gerald Ford represented the administration by making over 200 formal speeches and traveling approximately 110,000 miles.

The Vice President also added to his knowledge of foreign policy and intelligence matters through daily briefings from the C.I.A., regular meetings with Secretary of Defense James Schlesinger, and weekly briefings from National Security advisor

Henry Kissinger or his deputy.

While Ford was learning his new job, President Nixon's situation continued to deteriorate. In a special election on February 18, 1974, Richard Vander Veen won Ford's old House seat -- the first Democratic victory in Michigan's Fifth Congressional District in 64 years. The results of this and other special Congressional elections in the spring of 1974 weakened the President's political position.

On May 9, 1974 the House Judiciary Committee began impeachment hearings against President Nixon. Philip Buchen, unknown to Ford, soon began the planning for a Presidential transition. In late July the Judiciary Committee voted three articles of impeachment against the President. Faced with a rapidly deteriorating situation, the President resigned on August 9, 1974 and Vice President Gerald R. Ford became the 38th President of the United States.

### **The Ford Vice Presidential Staff**

Until Gerald Ford's confirmation as Vice President on December 6, 1973, his staff consisted of the dozen or so individuals who had served him for many years as a Congressman. During the confirmation hearings several old friends and associates volunteered their assistance and President Nixon also made available the White House speechwriters and advance staff to assist Ford on trips.

After December 6, Vice President Ford's staff grew rapidly. Three key people from his Congressional staff, Robert Hartmann, Mildred Leonard, and Paul Miltich, became Chief of Staff, Personal Assistant and Press Secretary, respectively. Later that month Ford hired William Casselman as Legal Counsel, Warren Rustand to handle scheduling and advance work, Kenneth BeLieu for legislative affairs, and Bill Roberts as Deputy Press Secretary. The military aides, several clerical and administrative people, and Walter Mote as Assistant to the President of the Senate were holdovers from the Agnew staff.

Vice President Ford continued to make use of the White House speechwriters and advance staff during the first two months of his Vice Presidency, but that arrangement ended after he delivered a controversial speech supporting the President to the American Farm Bureau Federation on January 15, 1974. Ford received much criticism for that speech from the media and from some of his old

friends and supporters. He then created his own speechwriting staff, hiring Milton Friedman to handle the initial drafting of speeches.

By February 1974, Ford had a staff of over sixty persons and was no longer dependent on White House assistance. Richard Burrell had replaced Kenneth Belieu in handling legislative affairs and he had hired John Marsh and Gwen Anderson to handle defense matters and political liaison respectively.

The sudden growth of Ford's staff led to administrative tangles owing partly to Chief of Staff Robert Hartmann's lack of administrative experience. The Vice President decided to hire L. William Seidman of Grand Rapids to study the organization of the Vice Presidential staff and recommend improvement. Seidman's study led to the implementation of a new staff organization in the spring of 1974.

Under the new organization, the Chief of Staff handled liaison with the senior White House staff, Cabinet officers, agency heads, state governors, Congressional leadership, and the Chairman of the Republican National Committee. Hartmann also supervised personnel matters and the Vice President's personal staff, and had editorial oversight of all speeches, remarks and formal statements.

The reorganization plan divided the operational staff into three areas, each headed by an Assistant to the Vice President. Richard Burrell was in charge of legislative and domestic affairs and had responsibility for liaison with the executive branch, members of Congress, and state and local government. John Marsh handled defense and international affairs, including liaison with the State Department, the Defense Department, and National Security Council, the Central Intelligence Agency, the Veterans Administration, and foreign embassies. He also supervised the work of the military assistants and had responsibility for Vice Presidential travel and logistic support. Bill Seidman assumed responsibility for administration and services. He supervised five Deputy Assistants who handled scheduling and appointments, liaison with the Republican party and other non-governmental organizations, administration, media affairs, and research.

### **The Ford Vice Presidential Papers**

Because Ford remained a Congressman until December 6, the organization of the Ford papers did not immediately change. His secretaries continued to file most correspondence and other documents in the General and Case File and the Issues

File. As had always been the case, Robert Hartmann and Paul Miltich maintained separate files relating to their areas of responsibility.

After January 1, 1974, the staff divided the General and Case File into the General File and the Case/Individual File and seven other staff members established separate files. The General File, the Issues File and the Case/Individual File served as a "central files" for much of the routine correspondence. The staff files contain working papers and correspondence relating to the specific responsibilities of each staff member. In addition, the Vice Presidential papers originally included approximately 53 linear feet of public opinion mail including correspondence answered by form and letters never answered. The Ford Library has retained a small sample of this public opinion mail and disposed of the rest.

The Vice Presidential papers document in detail the work of Gerald Ford and his staff in answering mail, handling constituent casework, scheduling and advancing trips, speechwriting, handling administrative and personnel matters, relating with Republican party organizations, campaigning for Republican candidates, meeting with foreign and diplomatic officials, and liaison with the Congress. There is little here to document the less public aspects of the Vice Presidency such as the many briefings received by Ford, his meetings with President Nixon, or the meetings of the Domestic Council, the Cabinet, the National Security Council or other bodies on which Ford served. Little material on the Watergate investigations and impeachment appears, with the exception of public opinion in correspondence, references in speeches, and occasional items in the staff files.

The Michigan Historical Collections of the University of Michigan received five cubic feet of Vice Presidential Papers from Gerald Ford in 1974, as part of a large shipment of Congressional Papers. The University transferred these materials to the Ford Library under terms of the Ford letter of gift to the U.S. Government in 1977. The Library received the rest of the Vice Presidential Papers directly from President Ford.

### **Related Materials (February 1995)**

The Ford Scrapbook Collection includes three volumes of newspaper clippings, programs and occasional documents concerning his activities during the Vice Presidency. John Marsh's White House files contain a small file of Ford's schedules

and telephone logs from late July and early August 1974. The Robert Hartmann Papers contain 4.4 linear feet of additional materials from the Vice Presidency. Barry Roth's unprocessed White House files contain his chronological file for the Vice Presidency and Executive Protective Service appointment records for the Vice President's office.

The Betty Ford Papers include her correspondence and other papers relating to her activities in 1973 and 1974 while her husband served as Vice President. Only selected portions of that collection are open to research yet, however.

Significant quantities of audiovisual materials and gifts and memorabilia from the Vice Presidency can be found in the appropriate units of the Ford Library and Museum. The Ford Library book collection has The New York Times, Newsweek, Time, U.S. News and World Report, Fortune, and the National Journal on microfilm for all or part of the Ford Vice Presidency. A vertical file of clippings, pamphlets, magazine articles and other material on Ford's career is also available.

## **Series List**

### **Office of the Assistant for Defense and International Affairs: John O. Marsh Files, 1973-74.**

(Boxes 59-71 & 206, 5.2 linear feet)

The Assistant for Defense and International Affairs was John O. Marsh, a former Congressman from Virginia and Assistant Secretary of Defense. He joined the Ford staff on January 29, 1974, and remained until moving to the White House staff in August.

Marsh's duties included collecting and evaluating information concerning national security, maintaining classified materials, supervising travel and logistics, and monitoring defense and foreign affairs legislation in Congress. In addition, his office served as liaison to the Departments of Defense and State, the National Security Council, the intelligence community, the Veterans Administration, international organizations, foreign missions resident in Washington, and foreign visitors. The Vice President's military aides also worked out of this office, handling much of the routine work such as drafting replies to correspondence.

The materials consist of correspondence, speeches, personnel files, briefing materials concerning foreign affairs and diplomatic visits, schedules, programs, flight manifests and itineraries, and billing records. They are organized in six subseries: Subject File, Chronological File, Meetings with Foreign and Diplomatic Officials, Vice Presidential Events, Thank You Letters for Vice Presidential Trips, and Trip File.

Compiled by Kenneth G. Hafeli, September 1979

**Office of the Legal Counsel: William E. Casselman Files, 1973-74.**

(Boxes 74-99, 10 linear feet)

William E. Casselman joined the Vice Presidential staff in December 1973 after serving as general counsel for the General Services Administration since 1971. Casselman served as legal adviser throughout Ford's tenure as Vice President. He then became Counsel to the President in the Ford White House. His staff during the Vice Presidency consisted of legal assistant Barry Roth and staff assistant Brenda Wilson. This office advised Ford on questions of administrative and fiscal law, including personnel regulations, security, archival procedures, appropriations authority, standards of conduct, litigation, and recommendations on appointments to the federal judiciary.

Casselmann also shared responsibility with Richard Burress, Assistant for Legislative and Domestic Affairs, for domestic policy analysis and provided support to Ford in his role as vice chairman of the Domestic Council. Casselman coordinated issue development within the Domestic Council, helped resolve policy differences between federal agencies and the Council and assisted the Vice President in developing and addressing issues of interest. The office acted as liaison between departments and agencies and the Vice President on domestic policy, providing a source of information and analysis independent of the Domestic Council.

These files reflect Casselman's responsibilities for providing the Vice President with legal services and advice on domestic policy issues. A subject file documents his work on privacy legislation, employee standards of conduct, energy problems, American Indian rights and similar issues that the Vice President addressed. The official correspondence file contains copies of outgoing correspondence and information on the daily operations of the office, personnel changes and other

matters of secondary importance. There is considerable overlap and duplication in the two series. A third series contains photocopies from General Services Administration office files concerning purchases of office furniture in certain GSA regions.

Other papers on domestic policy issues during the Vice Presidential period may be found in the files of the Assistant to the Vice President for Legislative and Domestic Affairs and in the various Domestic Council collections of the Presidential period. The files of Chief of Staff Robert Hartmann contain extensive information on Ford's confirmation hearings.

Compiled by Paul Conway, September 1979

**Office of the Assistant to the President of the Senate: Walter L. Mote Files, 1973-74.**

(Boxes 100-107, 3.2 linear feet)

Walter L. Mote, Assistant to the President of the Senate, was a carry-over from the staff of Vice President Spiro T. Agnew. He remained on the Vice Presidential staff until January 1975, when he retired from government service. His staff consisted of H. Spofford Canfield, Josephine Wilson, and several secretaries.

This office handled legislative mail, compiled twice daily briefing sheets on Congressional activity, maintained records for Vice Presidential scheduling, fulfilled autograph and photograph requests, and arranged White House tours. They also kept the Speaker of the House, Architect of the Capitol, and other Congressional officials informed of Ford's activities in his role as President of the Senate and notified Senators and Congressmen of Vice Presidential visits to their home districts.

Mote's subject file contains correspondence from Senators and Congressmen, morning and evening reports on the activities of the Senate, and referrals on correspondence sent to the Vice President concerning other departments and agencies. His case file contains constituent correspondence dealing with a variety of subjects.

Vice Presidential schedules are also located in the files of L. William Seidman and Warren S. Rustand. The files of the Assistant for Legislative and Domestic Affairs

concern contacts with Congress on specific issues. Later material on activities related to the Congress can be found in the White House files of Max Friedersdorf.

Compiled by Kenneth G. Hafeli, September 1979

**Office of the Deputy Assistant for Non-Governmental Organizations: Gwen Anderson Files, 1974.**

(Boxes 117-126, 4.0 linear feet)

Gwen O. Anderson, a former Republican National Committeewoman from the state of Washington, joined the Vice President's staff as consultant for public affairs in January 1974. In July she became deputy assistant for non-governmental organizations, but there was no change in her duties.

Anderson's major function was to coordinate the Vice President's appearances at political events and fundraisers. All requests for political appearances were forwarded to Anderson by the scheduling office for her recommendation. She took part in the weekly scheduling meetings and coordinated with Warren Rustand's office the arrangements for events of a political nature. Anderson also served as liaison with Republican group, city, state and county officials, and other political organizations and handled requests for messages, autographs, photographs, and fundraising auction items. When Ford became President, she continued to perform these duties, first as an assistant to Dean Burch and later to Robert Hartmann.

The papers contain correspondence with Republican groups and candidates concerning invitations, schedules, thank yous, evaluations of events, requests for messages, endorsements, or items to auction. Documents on fundraising affairs include information on contributions to the party, the success of events, and arrangements for ensuring the Republican National Committee a share of the proceeds.

Other materials include copies of speeches, messages and political tributes, background information on organizations, minutes of scheduling meetings, intra-office administrative memoranda, and an analysis of the special election held in the Fifth District of Michigan to fill Ford's congressional seat. The papers are divided into four series: subject file, chronological file, speech file, and state events file.

The Vice Presidential files of Warren Rustand, Paul Miltich, and William Seidman contain related materials.

Compiled by Christine Ferretti, May 1979

**Office of the Deputy Assistant for Media Affairs: Paul A. Miltich Files, 1973-74.**

(Boxes 127-173, 18.8 linear feet)

Formerly a Washington correspondent for Booth Newspapers, a Michigan newspaper chain, Miltich joined the Ford Congressional staff as press secretary in 1966, succeeding James M. Mudge. Miltich continued to serve as Ford's press secretary throughout the Vice Presidency and then became an Assistant Press Secretary in the Ford White House.

Miltich and his assistant, John W. "Bill" Roberts, were responsible for compiling background material, preparing speech drafts, releasing information to the press, answering inquiries and requests from the public, and mailing copies of Vice Presidential speeches to those who requested them.

The office coordinated efforts with Chief of Staff Robert Hartmann's speechwriters and Warren Rustand's scheduling office. The latter provided long and short range schedules of the Vice President's upcoming activities and assured that Miltich's office provided suitable remarks and statements when necessary. Miltich also participated in weekly scheduling meetings.

The materials consist of speeches and remarks made by the Vice President, correspondence, background material, articles written for or about Ford or his staff, press releases, drafts, printed materials, and requests for invitations to the Vice President to attend various functions. They are divided into four series: speech file, subject file, speech materials file, and publication file.

Related materials may be found in the files of the Deputy Assistant for Scheduling and Advance (Rustand) and the Chief of Staff (Hartmann) in the Vice Presidential files. Miltich's files in the Congressional papers and the files of Ron Nessen and his staff in the Presidential papers also contain related material.

Compiled by Kenneth G. Hafeli, December 1979

## **Office of the Deputy Assistant for Scheduling and Appointments: Warren S. Rustand Files, 1973-74.**

(Boxes 174-205, 12.8 linear feet)

Before Mr. Ford's confirmation as Vice President, Mildred Leonard handled his schedule. Dewey Clower served briefly in this role after the confirmation, but Lt. Col. Americo Sardo replaced him. Warren Rustand joined the Ford staff on December 18, 1973, as an assistant to Sardo, and became Deputy Assistant for Scheduling and Appointments on February 1, 1974. In August 1974, Rustand moved to the White House as Appointments Secretary to the President.

The scheduling office formulated both long-range and short-range schedules for all events and appointments. They handled, on the average, 75 written requests and 150 phone calls per day. By April 8, 1974, the Vice President had met over 1,000 office appointments, delivered 60 speeches, convened 35 press conferences and traveled over 35,000 miles.

Rustand coordinated some requests with other Vice Presidential staff, including political requests with Gwen Anderson, personal friend and family requests with Mildred Leonard, VIP Congressional and Cabinet requests with Dorothy Downton, and media requests with Paul Miltich. Those taking part in weekly scheduling meetings were Robert Hartmann, Bill Seidman, Walter Motes, and Jack Marsh, along with Leonard, Miltich, Anderson, and Rustand.

After an event gained a spot on the schedule, the advance team took over. This team consisted of the scheduling director, advancement, White House Communications Agency, Secret Service, military aide, transportation, and local contacts. Their job was to move an event from conception to execution, including the preparation of a detailed final schedule. In the early months, before this office was fully organized, the White House Advance Office handled preparations for trips.

The files generally cover the period of Rustand's Vice Presidential service, with occasional earlier items. They reflect the work of the scheduling and advance operation and contain memoranda, correspondence, schedules, forms, invitations, regret letters, and other materials.

Related materials include the Vice Presidential files of L. William Seidman, Gwen Anderson, Robert Hartmann, and the White House Advance Office.

Compiled by Dennis M. Lakomy, October 1979

## **Office of the Chief of Staff: Robert T. Hartmann Files, 1973-74.**

(Boxes 218-258, 16.4 linear feet)

Long-time congressional aide Robert Hartmann coordinated Gerald R. Ford's preparations for the vice presidential confirmation hearings in the fall of 1973 and subsequently became Chief of Staff to Vice President Ford. As Chief of Staff, Hartmann's duties consisted mainly of the following:

- Liaison with the White House Senior Staff, Cabinet Officers, agency heads, State Governors, the Leadership of Congress, and the Chairmen of the Republican National Committee and the Republican Senatorial and Congressional Campaign Committees.
- Overall supervision of the staff with respect to duty and space requirements; review and approval of all cases of employment, separation or change in pay; security and conflict of interest clearances; grievances and complaints against staff members or voiced by them; approval of arrangements for persons detailed to the staff or volunteering assistance; and direct supervision of the Vice President's personal staff.
- Editorial oversight of the preparation of drafts of speeches, remarks, and formal statements by the Vice President.

The files document his Hartmann's work as Vice Presidential Chief of Staff and his work on the Vice Presidential confirmation hearings. The file of staff memoranda details many of his interactions with members of the staff. Included in the subject file are letters he drafted for Ford, briefing materials for meetings, and materials on specific issues, politics, Ford speeches, and the organization and operation of the Vice President's staff. There is little documentation on Watergate or on Ford's transition to the presidency.

## **Ford Confirmation Hearings Files**

On October 10, 1973, Vice President Spiro T. Agnew resigned from office. Under investigation for multiple charges of alleged conspiracy, extortion and bribery, Agnew agreed to resign, pleading nolo contendere to a single charge of federal income tax evasion. Two days later, President Richard M. Nixon nominated Gerald Ford to become the 40th vice president of the United States.

Ford was the first vice president selected under the provisions of the Twenty-fifth Amendment to the Constitution, ratified in 1967. The Amendment governs presidential and vice presidential succession and stipulates that whenever the office of vice president becomes vacant through death, succession to the presidency or resignation, the president shall nominate a vice president to be confirmed by a majority vote of both houses of Congress.

Procedural questions arose concerning which committee would handle the nomination in each chamber. The House decided that the Committee on the Judiciary, chaired by Peter Rodino (D-N.J.), would have jurisdiction; the Senate chose the Committee on Rules and Administration, chaired by Howard Cannon (D-Nevada). They held separate hearings. Senate proceedings began on November 1, continued for two weeks and ended with a vote to confirm on November 27. The hearings in the House opened on November 15, and that chamber voted to approve the nomination on December 6, 1973.

Hartmann helped Ford to prepare for the committee hearings. The Ford staff pulled together facts, figures and explanatory documents relating to anticipated questions in the hearings. In addition, they responded to queries from committee investigators and provided them with information from office files. As indicated in his book *Palace Politics*, however, Hartmann felt his most important duty was drafting Ford's opening statements to the committees.

On what Ford and Hartmann informally called the "confirmation team," only two individuals, Hartmann and Paul Miltich, Ford's press secretary, were paid staff members. The volunteer members of the team were old friends and people who had worked with Ford previously -- Benton Becker, Philip Buchen, Kenneth BeLieu, Richard Burrell, William Cramer, Richard Haber, and Robert Hynes.

The "confirmation team" thoroughly searched Ford's congressional office files and removed items that might be needed for reference in the hearings. They arranged the material into a general reference subject file and a campaign finance file and used those files to compile a briefing book for Ford's use at the witness table. This briefing book evolved into a loose-leaf binder indexed by questions that committee members might ask with suggestions for appropriate replies. Ford's personal copy of the book, with his annotations, and the general subject and campaign finance

files became a part of Hartmann's files. The confirmation series also include materials created during the confirmation hearings. These include correspondence with the House and Senate committee chairmen and members, working drafts of anticipated questions and recommended answers, and reference material and working drafts used in writing Ford's opening statements.

The House Judiciary Committee requested a compilation of all communications, written and oral, received by executive departments and independent agencies from 1970 to 1973, from Congressman Ford, his staff, or his representatives. A duplicate set of this correspondence appears in the Hartmann files.

Hartmann personally created only a small amount of material within this file in the course of the confirmation hearings. Most of it consists of material removed from Ford's congressional office files and drawn together for reference use by the confirmation team.

Hartmann kept these files in his office until the end of the Ford presidency. He then relinquished this material, along with his congressional and White House files, to the Ford Library under the Ford deed of gift. Hartmann also donated a collection of personal papers to the Hoover Institution at Stanford University, his alma mater. In 1992, the Hoover Institution transferred that collection to the Ford Library. It contains 4.4 linear feet of material concerning the Ford Vice Presidency. Some additional information on the Ford confirmation hearings as Vice President is available in the papers of Congressman Edward Hutchinson, ranking Republican on the House Judiciary Committee at the time of the hearings.

Compiled by Leesa Tobin, April 1982

### **Last Modified Date**

2026-06-02

### **Correspondence Control (Index) File, 1973-74.**

The Control File consists of carbon copies of all outgoing letters arranged alphabetically by name of the correspondent. The file location of the complete correspondence is written in the upper right-hand corner.

This file indexes all mail individually answered by Vice President Ford or his staff but does not index mail answered with a form letter or unanswered mail. In addition, it does not index letters of congratulations received by Ford upon his nomination and confirmation (some are in the General File and others in the Public Opinion Mail).

Before January 1974, the staff filed constituent casework in the General File. They did not change any of the control sheets when they removed the case files and made them into a separate series. When the Ford Library received the Vice-Presidential Papers, there were separate control files for 1973 and 1974. Archivists combined these two sequences during processing.

The Ford Library staff has not reviewed this file. For that reason, researchers should consult with an archivist to arrange for the review of those sections they wish to use.

Compiled by William McNitt, December 1979

**Box 1 - Correspondence Control (Index) File**

<b>Status</b>	<b>Title</b>
CLOSED	A-Bt

**Box 2 - Correspondence Control (Index) File**

<b>Status</b>	<b>Title</b>
CLOSED	Bu-Dh

**Box 3 - Correspondence Control (Index) File**

<b>Status</b>	<b>Title</b>
CLOSED	Di-Grh

**Box 4 - Correspondence Control (Index) File**

<b>Status</b>	<b>Title</b>
CLOSED	Gri-J

**Box 5 - Correspondence Control (Index) File**

<b>Status</b>	<b>Title</b>
CLOSED	K-Mb

**Box 6 - Correspondence Control (Index) File**

<b>Status</b>	<b>Title</b>
CLOSED	Mc-Pd

### **Box 7 - Correspondence Control (Index) File**

<b>Status</b>	<b>Title</b>
CLOSED	Pe-Sg

### **Box 8 - Correspondence Control (Index) File**

<b>Status</b>	<b>Title</b>
CLOSED	Sh-T

### **Box 9 - Correspondence Control (Index) File**

<b>Status</b>	<b>Title</b>
CLOSED	U-Z

### **Issues File, 1973-74.**

The Issues File contains correspondence between Ford and his staff, the general public, and government officials on a variety of topics concerning the Federal government. Among the larger files are defense, the economy, health, labor, social security, and taxes. The Multiple Issues segment contains correspondence on more than one subject. The Presidential file consists entirely of correspondence in support of or against President Nixon. The Vice Presidential Endorsement file contains letters to Congressman Peter Rodino and Senator Howard Cannon from other Congressmen and labor and religious leaders endorsing Ford for Vice President.

Staff members drafted acknowledgments to the correspondence for the Vice President's signature. On occasions when Ford was out of town, various staff members signed the responses. The staff referred many letters to other Federal departments and agencies to draft a response for the Vice President's signature. The series is arranged alphabetically by subject.

Compiled by Kenneth G. Hafeli, December 1979

### **Box 10 - Issues File**

<b>Status</b>	<b>Title</b>
OPEN	Abortion
OPEN	Aged
OPEN	Agriculture
OPEN	Alcohol

<b>Status</b>	<b>Title</b>
OPEN	Amnesty
OPEN	Animals/Birds/Fish
OPEN	Arts/Humanities
OPEN	Athletics/Sports
OPEN	Banking
OPEN	Calendar
OPEN	Captive Nations
OPEN	China
OPEN	Civil Rights
OPEN	Civil Service
OPEN	Coins
OPEN	Commerce
OPEN	Commissions/Regulatory Agencies

**Box 11 - Issues File**

<b>Status</b>	<b>Title</b>
OPEN	Communications
OPEN	Congress
OPEN	Communism
OPEN	Conservation
OPEN	Consumer Affairs
OPEN	Courts/Judiciary
OPEN	Crime
OPEN	Defense (1)-(3)
OPEN	Demonstrations
OPEN	District of Columbia
OPEN	Drugs
OPEN	Economic - Budget
OPEN	Economic - General, 1973

**Box 12 - Issues File**

<b>Status</b>	<b>Title</b>
OPEN	Economic - General, 1974 (1)-(2)

<b>Status</b>	<b>Title</b>
OPEN	Economic - Mercy Hospital
OPEN	Education
OPEN	Elections (1)-(2)
OPEN	Elections - Reform
OPEN	Electoral College

**Box 13 - Issues File**

<b>Status</b>	<b>Title</b>
OPEN	Energy, Oct.-Nov. 1973

**Box 14 - Issues File**

<b>Status</b>	<b>Title</b>
OPEN	Energy, Nov. 1973-July 1974

**Box 15 - Issues File**

<b>Status</b>	<b>Title</b>
OPEN	Environment
OPEN	Executive Departments
OPEN	Firearms
OPEN	Food
OPEN	Foreign Affairs (1)-(2)
OPEN	Forests/Parks
OPEN	Grants
OPEN	Health (1)-(5)

**Box 16 - Issues File**

<b>Status</b>	<b>Title</b>
OPEN	Health (6)
OPEN	Highways
OPEN	Housing
OPEN	Impeachment
OPEN	Indian Affairs
OPEN	Insufficient Address
OPEN	Insurance
OPEN	Jurisdiction

<b>Status</b>	<b>Title</b>
OPEN	Labor - General (1)-(2)
OPEN	Labor - Management
OPEN	Labor - Minimum Wage
OPEN	Labor - Unemployed
OPEN	Lands
OPEN	Libraries
OPEN	Maritime
OPEN	Medicare

### **Box 17 - Issues File**

<b>Status</b>	<b>Title</b>
OPEN	Metals/Minerals
OPEN	Miscellaneous Legislation
OPEN	Middle East
OPEN	Monuments/Memorials/Sites
OPEN	Multiple Issues, Oct. - Nov. 1973 (1)-(6)

### **Box 18 - Issues File**

<b>Status</b>	<b>Title</b>
OPEN	Multiple Issues, Dec. 1973 - July 1974 (1)-(4)
OPEN	Obscenity
OPEN	Panama
OPEN	Patriotism
OPEN	Pensions
OPEN	Population
OPEN	Postal Service (1)-(2)
OPEN	Presidential, Oct. 1973

### **Box 19 - Issues File**

<b>Status</b>	<b>Title</b>
OPEN	Presidential, Nov. 1973 - Aug. 1974 (1)-(5)
OPEN	Railroads
OPEN	Religion (1)-(2)

### **Box 20 - Issues File**

<b>Status</b>	<b>Title</b>
OPEN	Reserves
OPEN	Revenue
OPEN	Rivers/Harbors
OPEN	Rural
OPEN	Safety
OPEN	Science
OPEN	Security
OPEN	Selective Service
OPEN	Social Security (1)-(3)
OPEN	Southeast Asia
OPEN	Taxes (1)-(3)

**Box 21 - Issues File**

<b>Status</b>	<b>Title</b>
OPEN	Taxes - Against Reuss/Vanik Amendment (1)-(4)
OPEN	Time
OPEN	Trade/Tariff
OPEN	Transportation (1)-(2)
OPEN	Urban Affairs
OPEN	Veterans

**Box 22 - Issues File**

<b>Status</b>	<b>Title</b>
OPEN	Vice Presidential (1)-(5)
OPEN	Vice Presidential - Endorsements
OPEN	Vietnam
OPEN	Vietnam - MIA/POW
OPEN	Voting
OPEN	Water
OPEN	Weather
OPEN	Women
OPEN	Welfare
OPEN	Youth

## **Case/Individual File, 1973-74.**

The bulk of this file consists of routine requests by constituents for assistance in dealing with government agencies, along with the responses from the Ford office and the agencies. The requestors asked the Vice President to intervene in cases involving missing or incorrect pension or social security checks, attempts to qualify for medical and education benefits, personnel matters (especially in the armed services), and other problems.

Also included in this file are occasional unanswered letters concerning matters other than casework. Apparently, the staff filed such letters in this series when no appropriate category could be found in the General File or the Issues File.

This file is arranged alphabetically by the name of the person needing assistance or, in the case of the unanswered letters, by the name of the correspondent. The Ford Library has not reviewed this file. For that reason, researchers should consult with an archivist to arrange for the review of those segments they wish to use.

Compiled by William McNitt, November 1979

### **Box 23 - Case/Individual File**

<b>Status</b>	<b>Title</b>
CLOSED	A-Bn

### **Box 24 - Case/Individual File**

<b>Status</b>	<b>Title</b>
CLOSED	Bo-Cn

### **Box 25 - Case/Individual File**

<b>Status</b>	<b>Title</b>
CLOSED	Co-D

### **Box 26 - Case/Individual File**

<b>Status</b>	<b>Title</b>
CLOSED	E-F

### **Box 27 - Case/Individual File**

<b>Status</b>	<b>Title</b>
CLOSED	G-Hd

### **Box 28 - Case/Individual File**

<b>Status</b>	<b>Title</b>
CLOSED	He-I

**Box 29 - Case/Individual File**

<b>Status</b>	<b>Title</b>
CLOSED	J-Ld

**Box 30 - Case/Individual File**

<b>Status</b>	<b>Title</b>
CLOSED	Le-Mam

**Box 31 - Case/Individual File**

<b>Status</b>	<b>Title</b>
CLOSED	Man-Nn

**Box 32 - Case/Individual File**

<b>Status</b>	<b>Title</b>
CLOSED	No-Pes

**Box 33 - Case/Individual File**

<b>Status</b>	<b>Title</b>
CLOSED	Pet-Rosl

**Box 34 - Case/Individual File**

<b>Status</b>	<b>Title</b>
CLOSED	Rosm-So

**Box 35 - Case/Individual File**

<b>Status</b>	<b>Title</b>
CLOSED	Sp-T

**Box 36 - Case/Individual File**

<b>Status</b>	<b>Title</b>
CLOSED	U-Z

**General File, 1973-74.**

The General File served as a central file for correspondence between Ford (or his staff), the public, and government officials on topics of a routine nature. While the staff handled much of the material, the Vice President or his personal assistant Mildred Leonard dealt with correspondence from personal acquaintances. This

series also contains correspondence and reports concerning organizations to which the Vice President belonged by statute, among them the Domestic Council Committee on the Right of Privacy, the Board of Regents of the Smithsonian Institution, and the U.S. Capitol Historical Society.

Among the larger files in the series are those concerning Vice Presidential appearances, congratulatory messages to and from the Vice President, greetings, staff positions, recommendations, Republican campaigns, requests for autographs and photographs, and thank you letters. The General File is an amalgam of a smaller subject file, the Ford Personal File, and the Vice Presidential Official File. It is arranged alphabetically by subject.

Compiled by Kenneth G. Hafeli, December 1979

### **Box 37 - General File**

<b>Status</b>	<b>Title</b>
OPEN	A - General
OPEN	Accounts (Empty)
OPEN	Aids - Community
OPEN	Aids - State
OPEN	Anonymous Mail
OPEN	Appearances, Oct. 1973 - June 1974

### **Box 38 - General File**

<b>Status</b>	<b>Title</b>
OPEN	Appearances, July - Aug. 1974
OPEN	Awards
OPEN	B - General
OPEN	Bicentennial
OPEN	Bouquets
OPEN	C - General
OPEN	Children
OPEN	Clubs
OPEN	Condolences
OPEN	Congratulations From (To Ford From Others), A-Be

### **Box 39 - General File**

<b>Status</b>	<b>Title</b>
OPEN	Congratulations From (To Ford From Others), Bi-F

**Box 40 - General File**

<b>Status</b>	<b>Title</b>
OPEN	Congratulations From (To Ford From Others), G-L

**Box 41 - General File**

<b>Status</b>	<b>Title</b>
OPEN	Congratulations From (To Ford From Others), M-Sd

**Box 42 - General File**

<b>Status</b>	<b>Title</b>
OPEN	Congratulations From (To Ford From Others), Se-Z

**Box 43 - General File**

<b>Status</b>	<b>Title</b>
OPEN	Congratulations From (To Ford From Others) - Answered with a Card, A-Z

**Box 44 - General File**

<b>Status</b>	<b>Title</b>
OPEN	Congratulations To (From Ford to Others) - General (1)-(4)
OPEN	Congratulations To (From Ford to Others) - Anniversary (1)-(3)

**Box 45 - General File**

<b>Status</b>	<b>Title</b>
OPEN	Congratulations To (From Ford to Others) - Birthday (1)-(4)
OPEN	Congratulations To (From Ford to Others) - Birth Announcements
OPEN	Congratulations To (From Ford to Others) - Scouts
OPEN	Congratulations To (From Ford to Others) - Tribute
OPEN	Congressional Staff Club
OPEN	Congressmen: House
OPEN	Congressmen: Senate
OPEN	Contributions
OPEN	Convalescence

**Box 46 - General File**

<b>Status</b>	<b>Title</b>
OPEN	Courtesies
OPEN	D - General
OPEN	Directories
OPEN	Domestic Council Committee on the Right of Privacy
OPEN	Donations
OPEN	E - General
OPEN	Education Assistance
OPEN	Employment
OPEN	Endorsements
OPEN	Events
OPEN	F - General
OPEN	Felicitations
OPEN	Ford, John G.
OPEN	Ford Schedule
OPEN	G - General

**Box 47 - General File**

<b>Status</b>	<b>Title</b>
OPEN	Gifts From (To Ford From Others), (1)-(8)

**Box 48 - General File**

<b>Status</b>	<b>Title</b>
OPEN	Gifts To (From Ford to Others)
OPEN	Greetings (1)-(2)
OPEN	Greetings - Easter
OPEN	H - General
OPEN	Homes

**Box 49 - General File**

<b>Status</b>	<b>Title</b>
OPEN	I - General
OPEN	Inauguration Requests
OPEN	Invitation Regrets (1)-(2)

<b>Status</b>	<b>Title</b>
OPEN	J - General
OPEN	Jurisdiction
OPEN	K - General
OPEN	L - General
OPEN	M - General (1)-(2)
OPEN	Material Sent: No Cover Letter
OPEN	Memberships
OPEN	Miscellaneous

### **Box 50 - General File**

<b>Status</b>	<b>Title</b>
OPEN	N - General
OPEN	O - General
OPEN	Organizations
OPEN	P - General
OPEN	Passports
OPEN	Personal - Caberfae (Empty)
OPEN	Positions - Administration
OPEN	Positions - Advisors
OPEN	Positions - General
OPEN	Positions - Staff
OPEN	Positions - Summer
OPEN	Q - General
OPEN	Questions
OPEN	R - General
OPEN	Recommendations - Appointments
OPEN	Recommendations - Awards
OPEN	Recommendations - Diplomatic Posts
OPEN	Recommendations - Membership
OPEN	Recommendations - Positions
OPEN	Recommendations - Schools/Scholarships
OPEN	Recommendations - Speaker (Empty)

<b>Status</b>	<b>Title</b>
OPEN	Referrals
OPEN	Regrets - Appointments/Interviews
OPEN	Relatives
OPEN	Republican Campaign - General
OPEN	Republican Campaign - Alaska
OPEN	Republican Campaign - Arkansas
OPEN	Republican Campaign - California
OPEN	Republican Campaign - Florida

**Box 51 - General File**

<b>Status</b>	<b>Title</b>
OPEN	Republican Campaign - Indiana
OPEN	Republican Campaign - Kansas
OPEN	Republican Campaign - Kentucky
OPEN	Republican Campaign - Massachusetts
OPEN	Republican Campaign - Michigan
OPEN	Republican Campaign - Minnesota
OPEN	Republican Campaign - Missouri
OPEN	Republican Campaign - New Jersey
OPEN	Republican Campaign - New York
OPEN	Republican Campaign - Ohio
OPEN	Republican Campaign - Pennsylvania
OPEN	Republican Campaign - Rhode Island
OPEN	Republican Cause
OPEN	Republican Congressional Committee
OPEN	Republican House Members - Miscellaneous Correspondence
OPEN	Republican - Ionia County
OPEN	Republican - Kent County
OPEN	Republican - Michigan
OPEN	Republican - National Committee
OPEN	Republican - Women

<b>Status</b>	<b>Title</b>
OPEN	Requests - Autograph and Photograph (1)-(4)

**Box 52 - General File**

<b>Status</b>	<b>Title</b>
OPEN	Requests - Autograph and Photograph (5)-(15)

**Box 53 - General File**

<b>Status</b>	<b>Title</b>
OPEN	Requests - Calendars
OPEN	Requests - Endorsements
OPEN	Requests - GRF Personal Items
OPEN	Requests - Introductions/Commendations
OPEN	Requests - Miscellaneous (1)-(4)
OPEN	Requests - Recipes
OPEN	Requests - Students (1)-(3)
OPEN	Requests - Vice President, Information On

**Box 54 - General File**

<b>Status</b>	<b>Title</b>
OPEN	S - General (1)-(2)
OPEN	Scholarships
OPEN	Skiing
OPEN	Small Business
OPEN	Smithsonian Institution - General
OPEN	Smithsonian Institution - Meeting of the Board of Regents, 5/14/74
OPEN	Smithsonian Institution - Survey of Buildings and Other Facilities, 4/74
OPEN	Solicitations
OPEN	Speakers
OPEN	Subscriptions
OPEN	Surveys/Polls

**Box 55 - General File**

<b>Status</b>	<b>Title</b>
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OPEN	T - General
OPEN	Thank From (From Others to Ford), (1)-(5)
OPEN	Thanks To (From Ford to Others), (1)

**Box 56 - General File**

<b>Status</b>	<b>Title</b>
OPEN	Thanks To (From Ford to Others), (2)-(6)

**Box 57 - General File**

<b>Status</b>	<b>Title</b>
OPEN	Thanks To (From Ford to Others), (7)-(11)

**Box 58 - General File**

<b>Status</b>	<b>Title</b>
OPEN	Thanks To (From Ford to Others), (12)-(13)
OPEN	U - General (Empty)
OPEN	U.S. Capitol Historical Society
OPEN	V - General
OPEN	Vail
OPEN	Vice President - Hold
OPEN	Visitors
OPEN	W - General
OPEN	XYZ - General
OPEN	Zeoli (Billy) Mailings

**Office of the Assistant for Defense and International Affairs: John O. Marsh Files, 1973-74.**

The Assistant for Defense and International Affairs was John O. Marsh, a former Congressman from Virginia and Assistant Secretary of Defense. He joined the Ford staff on January 29, 1974, and remained until moving to the White House staff in August.

Marsh's duties included collecting and evaluating information concerning national security, maintaining classified materials, supervising travel and logistics, and monitoring defense and foreign affairs legislation in Congress. In addition, his office served as liaison to the Departments of Defense and State, the National

Security Council, the intelligence community, the Veterans Administration, international organizations, foreign missions' resident in Washington, and foreign visitors. The Vice President's military aides also worked out of this office, handling much of the routine work such as drafting replies to correspondence.

The materials consist of correspondence, speeches, personnel files, briefing materials concerning foreign affairs and diplomatic visits, schedules, programs, flight manifests and itineraries, and billing records. They are organized in six subseries: Subject File, Chronological File, Meetings with Foreign and Diplomatic Officials, Vice Presidential Events, Thank You Letters for Vice Presidential Trips, and Trip File.

Compiled by Kenneth G. Hafeli, September 1979

### **Subject File, 1973-74.**

Correspondence, memoranda, speeches and resumes, relating to defense issues and military and foreign affairs, including the Central Intelligence Agency, National Guard and Reserve Affairs, Korea, MIA-POW, Vice Presidential Correspondence and Vice-Presidential Remarks.

Arranged alphabetically by subject.

### **Box 59 - John Marsh Subject File**

<b>Status</b>	<b>Title</b>
OPEN	Abshire, David
OPEN	Ambassadors, U.S.
OPEN	American Legion
OPEN	Anderson, Gwen
OPEN	Army Installations
OPEN	Aspin Amendments
OPEN	Beckett Aviation
OPEN	Camp Hoover
OPEN	Central Intelligence Agency
OPEN	Coins

<b>Status</b>	<b>Title</b>
OPEN	Commission on the Organization of the Government for the Conduct of Foreign Policy
OPEN	Congressional Invitees (for Diplomatic Receptions)
OPEN	Congressional Medal of Honor Presentation
OPEN	Contacts
OPEN	Defense
OPEN	Defense and International Affairs Office - Organization and Functions
OPEN	Disarmament and Arms Control Bill
OPEN	Energy Legislation and Problems
OPEN	Eximbank - USSR
OPEN	Feldman, George
OPEN	Ford, Mrs. Gerald R. - Events
OPEN	Ford, Mike - Prayer
OPEN	Foreign Affairs
OPEN	Foreign Disaster Assistance Act of 1974

**Box 60 - John Marsh Subject File**

<b>Status</b>	<b>Title</b>
OPEN	Gordon, Britt
OPEN	Grevers, Theodore
OPEN	Griffin, Robert P. (Senator)
OPEN	Guard and Reserve Affairs
OPEN	Highlights of Congressional Activities, Feb.-Apr. 1974
OPEN	House Budget Committee
OPEN	House Judiciary Committee
OPEN	Introductions/Commendations
OPEN	Israel
OPEN	Jonas, Charles Raper
OPEN	Kennedy Amendment
OPEN	Korea
OPEN	Ludlam, William

<b>Status</b>	<b>Title</b>
OPEN	Marsh Correspondence, A-Z (1)-(4)
OPEN	Memos, Inter-Office
OPEN	Memos, Intra-Office

### **Box 61 - John Marsh Subject File**

<b>Status</b>	<b>Title</b>
OPEN	Memos, Outgoing
OPEN	Memos Sent to the Vice President and Chief of Staff and Returned
OPEN	Memos to the Staff
OPEN	MIA - POW (1)-(2)
OPEN	Military Master Control File (Index to Military Case Work) - See Box 206
OPEN	Mott, Charlie
OPEN	National Aviation Executive Institute
OPEN	National Guard
OPEN	North Korea
OPEN	O'Brian, Hugh - Youth Foundation
OPEN	Osborne Article - James Schlesinger
OPEN	Panama

### **Box 62 - John Marsh Subject File**

<b>Status</b>	<b>Title</b>
OPEN	Pharr, Jones
OPEN	Pinter, Rabbi Leib
OPEN	Privacy
OPEN	Regan, Tom
OPEN	Republican Conference, 3/26/74
OPEN	Republican National Finance Committee
OPEN	Requests/Endorsements
OPEN	Restructuring of the House of Representatives (Bolling)
OPEN	Resumes
OPEN	Science Advisor Meeting, April 1974

<b>Status</b>	<b>Title</b>
OPEN	Secretary of Defense - Allocation of Servants
OPEN	Slaybecker, Bob
OPEN	Solzhenitsyn, Aleksandr
OPEN	Southeast Asia - POW/MIA
OPEN	South Vietnam Veterans Day
OPEN	Speeches - Miscellaneous
OPEN	Studebaker, Jack
OPEN	Thompson, Sir Robert
OPEN	Trilateral Commission
OPEN	United States/USSR Parliamentary Exchange
OPEN	Veterans Affairs
OPEN	Vice President - Correspondence, A-D

**Box 63 - John Marsh Subject File**

<b>Status</b>	<b>Title</b>
OPEN	Vice President - Correspondence, E-Z (1)-(3)
OPEN	Vice President - House Committee Report
OPEN	Vice President - Invitations Acceptance
OPEN	Vice President - Invitation Regrets
OPEN	Vice President - Meeting with Don Johnson (Veterans Administration), 2/27/74 (1)-(2)
OPEN	Vice President - Meeting with Bipartisan Leaders, 4/24/74
OPEN	Vice President - Memorial Day Address, 5/27/74
OPEN	Vice President - Press Releases
OPEN	Vice President - Remarks, Jan. - Apr. 1974 (1)-(2)

**Box 64 - John Marsh Subject File**

<b>Status</b>	<b>Title</b>
OPEN	Vice President: Remarks, May - Aug. 1974 (1)-(2)
OPEN	Vice President: Residence
OPEN	Vice President: Responses to Congratulatory Messages
OPEN	VIP Letters to the Vice President
OPEN	Vote Tally Sheets

<b>Status</b>	<b>Title</b>
OPEN	Voters Analysis on Defense Issues - House
OPEN	Voters Analysis on Defense Issues - Senate

**Chronological File, 1973-74.**

Carbon copies of outgoing correspondence and memoranda, written by Marsh or his military aides, with an occasional incoming letter or background item attached.

Arranged chronologically.

**Box 64 (Continued) - John Marsh Chronological File**

<b>Status</b>	<b>Title</b>
OPEN	Jan. - Aug. 1974 (1)-(7)

**Vice Presidential Meetings with Foreign and Diplomatic Officials, 1973-74.**

Memorandums of conversations, memos, and briefing materials related to meetings between Ford and foreign heads of state, diplomats, and ambassadors. Most of the material deals with foreign affairs, with only a small amount concerning domestic affairs appearing.

Arranged chronologically.

**Box 65 - John Marsh File of Vice Presidential Meetings with Foreign and Diplomatic Officials**

<b>Status</b>	<b>Title</b>
OPEN / DIGITIZED	<a href="#"><u>Lists of Ford Meetings with Foreign Dignitaries</u></a>
OPEN / DIGITIZED	<a href="#"><u>December 5, 1973 - Vice President and Romanian President Ceausescu (Background material only)</u></a>
OPEN / DIGITIZED	<a href="#"><u>December 8, 1973 - Vice President and General Moshe Dayan</u></a>
OPEN / DIGITIZED	<a href="#"><u>December 11, 1973 - Vice President and Soviet Ambassador Dobrynin</u></a>

Status	Title
OPEN / DIGITIZED	<a href="#"><u>December 12, 1973 - Vice President and Ahmad Zaki Yamani, Minister of Petroleum and Mineral Wealth of Saudi Arabia, and Belaid Abdesselam, Minister of Industry and Energy of Algeria</u></a>
OPEN / DIGITIZED	<a href="#"><u>December 22, 1973 - West German Chancellor Willy Brandt (Letter only, no meeting)</u></a>
OPEN / DIGITIZED	<a href="#"><u>January 10, 1974 - Vice President and Deputy Prime Minister Takeo Miki of Japan</u></a>
OPEN / DIGITIZED	<a href="#"><u>January 11, 1974 - Vice President and Australian Deputy Prime Minister Lance Barnard</u></a>
OPEN / DIGITIZED	<a href="#"><u>January 14, 1974 - Vice President and Lord Cromer, Ambassador from Great Britain</u></a>
OPEN / DIGITIZED	<a href="#"><u>January 14, 1974 - Dinner with Ambassador and Mrs. Dobrynin of the Soviet Union (Background material only)</u></a>
OPEN / DIGITIZED	<a href="#"><u>January 16, 1974 - Vice President and U.S. Ambassador to France John Irwin</u></a>
OPEN / DIGITIZED	<a href="#"><u>January 16, 1974 - Vice President and U.S. Ambassador to Argentina Robert C. Hill</u></a>
OPEN / DIGITIZED	<a href="#"><u>January 18, 1974 - Vice President and Jacques Kosciusko-Morizet, French Ambassador</u></a>
OPEN / DIGITIZED	<a href="#"><u>January 22, 1974 - Vice President and Connie Mulder, Minister of Information and the Interior for South Africa</u></a>
OPEN / DIGITIZED	<a href="#"><u>January 22, 1974 - Vice President and U.S. Ambassador to the Vatican Henry Cabot Lodge</u></a>
OPEN / DIGITIZED	<a href="#"><u>January 23, 1974 - Vice President and U.S. Ambassador to Finland John Krehbiel</u></a>
OPEN / DIGITIZED	<a href="#"><u>February 11, 1974 - Vice President and Walter Stoessel, U.S. Ambassador to the Soviet Union</u></a>
OPEN / DIGITIZED	<a href="#"><u>February 13, 1974 - Vice President and West German Opposition Leader Helmut Kohl</u></a>
OPEN / DIGITIZED	<a href="#"><u>February 20, 1974 - John Marsh and Milan Svec, Third Secretary of the Czechoslovakian Embassy</u></a>

Status	Title
OPEN / DIGITIZED	<a href="#"><u>February 28, 1974 - Vice President and Robert E. Fritts, Ambassador-designate to Rwanda (Background material only)</u></a>
OPEN / DIGITIZED	<a href="#"><u>March 7, 1974 - White House Dinner Honoring the Governors (Background material only)</u></a>
OPEN / DIGITIZED	<a href="#"><u>March 7, 1974 - Vice President and Indian Ambassador Triloki Nath Kaul</u></a>
OPEN / DIGITIZED	<a href="#"><u>March 13, 1974 - Vice President and King Hussein of Jordan (includes material on the state dinner hosted by the Vice President the previous night)</u></a>
OPEN / DIGITIZED	<a href="#"><u>March 13, 1974 - Vice President and James F. Oates of the Jobs for Veterans Committee</u></a>
OPEN / DIGITIZED	<a href="#"><u>March 13, 1974 - Vice President and Robert Crane Concerning the Crow Indians of Montana</u></a>
OPEN / DIGITIZED	<a href="#"><u>March 14, 1974 - Vice President and U.S. Ambassador-designate to Panama William J. Jordan</u></a>
OPEN / DIGITIZED	<a href="#"><u>March 14, 1974 - Vice President and Pakistani Ambassador Yaqub (Background material only)</u></a>
OPEN / DIGITIZED	<a href="#"><u>March 20, 1974 - Vice President and Assistant Secretary of State Linwood Holton</u></a>
OPEN / DIGITIZED	<a href="#"><u>March 20, 1974 - Vice President and Deputy Prime Minister Tran Van Don of South Vietnam</u></a>
OPEN / DIGITIZED	<a href="#"><u>March 21, 1974 - Vice President and U.S. Ambassador at Large Ellsworth Bunker</u></a>
OPEN / DIGITIZED	<a href="#"><u>March 26, 1974 - Vice President and Henry Tasca, U.S. Ambassador to Greece</u></a>
OPEN / DIGITIZED	<a href="#"><u>March 26, 1974 - John Marsh and Rowland Evans</u></a>
OPEN / DIGITIZED	<a href="#"><u>March 28, 1974 - Vice President and Robert Neumann, U.S. Ambassador to Morocco</u></a>
OPEN / DIGITIZED	<a href="#"><u>March 28, 1974 - Vietnam Veterans Reception at the South Vietnam Embassy (Background material only)</u></a>
OPEN / DIGITIZED	<a href="#"><u>March 29, 1974 - Dinner Dance at the Argentine Embassy (Background material only)</u></a>

Status	Title
OPEN / DIGITIZED	<a href="#"><u>April 3, 1974 - Visit to the U.S. Naval Academy (Background material only)</u></a>
OPEN / DIGITIZED	<a href="#"><u>April 8, 1974 - Vice President and Eight Members of the West German Bundestag</u></a>
OPEN / DIGITIZED	<a href="#"><u>April 9, 1974 - Vice President and Ambassador Sjarif Thajeb of Indonesia</u></a>
OPEN / DIGITIZED	<a href="#"><u>April 10, 1974 - Reception Hosted by OAS Ambassador William Mailliard for U.S. and OAS Ambassadors (Background material only)</u></a>
OPEN / DIGITIZED	<a href="#"><u>April 11, 1974 - Vice President and Philip Manhard, U.S. Ambassador to Mauritius</u></a>
OPEN / DIGITIZED	<a href="#"><u>April 15, 1974 - Vice President and Panama Minister of Foreign Affairs Juan Antonio Tack</u></a>
OPEN / DIGITIZED	<a href="#"><u>April 18, 1974 - John Marsh and Milan Svec, Third Secretary of the Czechoslovakian Embassy</u></a>
OPEN / DIGITIZED	<a href="#"><u>April 25, 1974 - Vice President and Nicolas Gonzalez-Revilla, Panamanian Ambassador</u></a>
OPEN / DIGITIZED	<a href="#"><u>April 29, 1974 - Vice President and Israeli Chief Rabbi Ovadiah Yosef (Background material only)</u></a>
OPEN / DIGITIZED	<a href="#"><u>April 30, 1974 - Vice President and British Ambassador Peter Ramsbotham (Background material only)</u></a>
OPEN / DIGITIZED	<a href="#"><u>May 15, 1974 - Dinner at the Embassy of Mexico (Background material only)</u></a>
OPEN / DIGITIZED	<a href="#"><u>May 21, 1974 - Vice President and Soviet "Parliamentary" Delegation</u></a>
OPEN / DIGITIZED	<a href="#"><u>May 23, 1974 - Vice President and Jordan's Crown Prince Hassan (Background material only)</u></a>
OPEN / DIGITIZED	<a href="#"><u>May 24, 1974 - Vice President and U.S. Ambassador to Thailand William Kintner</u></a>
OPEN / DIGITIZED	<a href="#"><u>May 28, 1974 - John Marsh and Romanian Ambassador Corneliu Bogdan</u></a>
OPEN / DIGITIZED	<a href="#"><u>May 30, 1974 - Vice President and West German Defense Minister Georg Leber</u></a>

<b>Status</b>	<b>Title</b>
OPEN / DIGITIZED	<a href="#"><u>June 6, 1974 - Vice President and Representatives of the Imperial Iranian National Defense University</u></a>
OPEN / DIGITIZED	<a href="#"><u>June 27, 1974 - Vice President and Max V. Krebs, U.S. Ambassador-designate to Guyana (Background material only)</u></a>
OPEN / DIGITIZED	<a href="#"><u>July 8, 1974 - J.W. Roberts and Soviet Second Secretary Yermishkin</u></a>
OPEN / DIGITIZED	<a href="#"><u>July 15, 1974 - Vice President and Indonesian Vice President the Sultan of Jogjakarta (Background material only)</u></a>
OPEN / DIGITIZED	<a href="#"><u>July 31, 1974 - Robert Neumann, U.S. Ambassador to Morocco (Letter only, no meeting)</u></a>
OPEN / DIGITIZED	<a href="#"><u>August 6, 1974 - Vice President and Japanese Ambassador Takeshi Yasukawa with Visiting Japanese Politicians</u></a>
OPEN / DIGITIZED	<a href="#"><u>Proposed Meetings That Did Not Take Place</u></a>

### **Vice Presidential Events, 1973-74.**

Briefing memos, schedules, and occasional correspondence relating to requests for and preparations involving appearances made by the Vice President.

Arranged chronologically.

### **Box 66 - John Marsh File of Vice Presidential Events**

<b>Status</b>	<b>Title</b>
OPEN	12/73 - Miscellaneous
OPEN	12/20-21/73 - Spain
OPEN	1/74 - Miscellaneous
OPEN	1/12/74 - Little Rock, Arkansas
OPEN	2/74 - Miscellaneous
OPEN	2/3/74 - DOD Input for Vice President's "Face the Nation" Broadcast
OPEN	2/12, 21 and 25/74 - Diplomatic Reception at Blair House
OPEN	3/74 - Miscellaneous

<b>Status</b>	<b>Title</b>
OPEN	4/74 - Miscellaneous
OPEN	5/74 - Miscellaneous
OPEN	5/21/74 - Former Members of Congress
OPEN	6/74 - Miscellaneous

### **Box 67 - John Marsh File of Vice Presidential Events**

<b>Status</b>	<b>Title</b>
OPEN	7/74 - Miscellaneous
OPEN	8/74 - Miscellaneous
OPEN	8/5/74 - Disabled American Veterans

### **Thank You Letters for Vice Presidential Trips, 1973-74.**

Lists of persons to be thanked for their assistance on Vice Presidential trips, carbon copies of letters sent, and an occasional program from a particular event.

Arranged chronologically by date of trip.

### **Box 67 (Continued) - John Marsh File of Thank You Letters for Vice Presidential Trips**

<b>Status</b>	<b>Title</b>
OPEN	2/13-15/74 - Kentucky, Illinois, Nebraska
OPEN	2/24-25/74 - New York and New Jersey
OPEN	3/1-4/74 - Arizona, Colorado, New York
OPEN	3/8-9/74 - Florida and New York
OPEN	3/11/74 - Pennsylvania and Massachusetts
OPEN	3/15-18/74 - South Carolina
OPEN	3/23/74 - New Jersey
OPEN	3/30/74 - Illinois and Florida
OPEN	4/4/74 - Ohio
OPEN	4/5/74 - Colorado
OPEN	4/9-10/74 - Michigan
OPEN	4/13-22/74 - Kansas and California

### **Box 68 - John Marsh File of Thank You Letters for Vice Presidential Trips**

<b>Status</b>	<b>Title</b>
OPEN	4/22-23/74 - Pennsylvania and New York
OPEN	4/27/74 - Texas and Oklahoma
OPEN	5/1/74 - Charlotte, NC
OPEN	5/3-4/74 - South Carolina and Michigan
OPEN	5/6/74 - New York
OPEN	5/7/74 - New York
OPEN	5/9/74 - Illinois
OPEN	5/10-11/74 - New York and Texas
OPEN	5/13/74 - Louisiana and Florida
OPEN	5/16-20/74 - Hawaii and Washington
OPEN	5/22/74 - New York and Delaware
OPEN	5/23/74 - New York
OPEN	5/24/74 - Lansing, MI
OPEN	5/25/74 - Boston, MA
OPEN	5/26/74 - Danbury, CT
OPEN	5/28-29/74 - North Carolina and Alabama
OPEN	6/4/74 - New York
OPEN	6/5/74 - Colorado and Ohio
OPEN	6/6/74 - Pennsylvania
OPEN	6/7-9/74 - Georgia, North Carolina, and Utah
OPEN	6/10/74 - New York
OPEN	6/15/74 - New York
OPEN	6/17/74 - White Sulphur Springs, WV
OPEN	6/20-25/74 - California, Minnesota, and Illinois
OPEN	7/3/74 - Maine
OPEN	7/6-7/74 - Dallas, TX
OPEN	7/12-13/74 - California and New Mexico
OPEN	7/18/74 - Grand Rapids, MI
OPEN	7/19-21/74 - Hot Springs and Roanoke, VA
OPEN	7/25/74 - Illinois, Indiana and Ohio

<b>Status</b>	<b>Title</b>
OPEN	7/29-30/74 - California and Nevada
OPEN	7/31/74 - Worcester, MA
OPEN	Miscellaneous

### **Trip File, 1973-74.**

Schedules, passenger lists, flight manifests, flight itineraries, briefing notes, news media billings, in flight expense forms, seating chart from trips made by the Vice President, and correspondence to media organizations requesting reimbursement for passage aboard Air Force II.

Arranged chronologically by date of trip.

### **Box 69 - John Marsh Trip File**

<b>Status</b>	<b>Title</b>
OPEN	12/13/73 - New York
OPEN	12/15-16/73 - Williamsburg, VA
OPEN	12/21/73-1/5/74 - Denver, CO
OPEN	1/12/74 - Little Rock, AR
OPEN	1/15/74 - Atlantic City, NJ
OPEN	1/16-17/74 - Grand Rapids, MI
OPEN	1/26/74 - Johnstown, PA and Columbus, OH
OPEN	1/26/74 - West Palm Beach, FL
OPEN	1/27/74 - Providence, RI
OPEN	2/9/74 - Kalamazoo, Saginaw, and Detroit, MI
OPEN	2/13-15/74 - London, KY; Chicago, IL; Omaha, NE
OPEN	2/18/74 - Chattanooga, TN
OPEN	2/20/74 - Cincinnati, OH
OPEN	2/24-25/74 - New York and Atlantic City, NJ
OPEN	3/1-4/74 - Phoenix, AZ; Denver, CO; New York
OPEN	3/8/74 - Miami and Tampa, FL
OPEN	3/9/74 - New York
OPEN	3/11/74 - Philadelphia, PA and Boston, MA

<b>Status</b>	<b>Title</b>
OPEN	3/12/74 - San Diego, CA (Canceled)
OPEN	3/15-18/74 - Charleston and Beaufort, SC
OPEN	3/23/74 - Morristown and Atlantic City, NJ
OPEN	3/30/74 - Chicago, IL and Clearwater, FL
OPEN	4/3/74 - Annapolis, MD
OPEN	4/4/74 - Cincinnati, OH
OPEN	4/4-5/74 - Denver, CO
OPEN	4/9-10/74 - Pontiac, MI
OPEN	4/13-21/74 - Kansas City, MO; Palm Springs, Monterey, and San Jose, CA
OPEN	4/22-23/74 - New York and Philadelphia, PA
OPEN	4/26/74 - White Sulphur Springs, WV
OPEN	4/27/74 - Wichita Falls, TX and Tulsa, OK
OPEN	5/1/74 - Charlotte, NC
OPEN	5/2/74 - Bethlehem, PA (Canceled)
OPEN	5/3-4/74 - Columbia and Myrtle Beach, SC and Detroit, MI
OPEN	5/6/74 - New York
OPEN	5/7/74 - New York
OPEN	5/9/74 - Chicago and Charleston, IL
OPEN	5/10/74 - Buffalo, NY and College Station, Houston, and Dallas, TX

### **Box 70 - John Marsh Trip File**

<b>Status</b>	<b>Title</b>
OPEN	5/13/74 - New Orleans, LA and Pensacola, FL
OPEN	5/16-20/74 - Honolulu and Hilo, HI and Tacoma, WA
OPEN	5/22/74 - New York
OPEN	5/23/74 - New York
OPEN	5/24/74 - Lansing, MI
OPEN	5/25/74 - Boston, MA
OPEN	5/26/74 - New York; Danbury and Waterbury, CT
OPEN	5/28-29/74 - Charlotte, NC and Birmingham, AL

<b>Status</b>	<b>Title</b>
OPEN	5/31/74 - Concord and Manchester, NH
OPEN	6/3-4/74 - New York
OPEN	6/4-5/74 - Colorado Springs, CO and Columbus, OH
OPEN	6/6/74 - Roystown, PA
OPEN	6/7-9-74 - Savannah, GA; Raleigh, NC; Ogden, UT; and Cleveland, OH
OPEN	6/10/74 - New York
OPEN	6/13-14/74 - Dallas, TX and Chicago, IL
OPEN	6/15/74 - Oneida, Newburgh, and White Plains, NY
OPEN	6/17/74 - White Sulphur Springs, WV
OPEN	6/20-25/74 - San Francisco, Los Angeles, and Monterey, CA; Minneapolis, MN; Chicago, IL
OPEN	6/29/74 - Annapolis, MD
OPEN	7/3/74 - Loring AFB, ME
OPEN	7/6-7/74 - Dallas, TX
OPEN	7/12-14/74 - Albuquerque, Los Alamos, and Santa Fe, NM; El Toro and Ontario, CA
OPEN	7/18-19/74 - Grand Rapids, MI

**Box 71 - John Marsh Trip File**

<b>Status</b>	<b>Title</b>
OPEN	7/19-21/74 - Hot Springs, VA
OPEN	7/25-27/74 - Muncie, IN; Chicago, IL; Canton, OH
OPEN	7/29-30/74 - San Francisco, CA; Las Vegas and Reno, NV; San Diego, CA
OPEN	7/31/74 - Worcester, MA
OPEN	8/3-4/74 - Columbus, Jackson, and Hattiesburg, MS; and New Orleans, LA
OPEN	8/8-19/74 - West Coast; Hawaii; Chicago, IL (Canceled)
OPEN	News Media Billing
OPEN	News Media Payments (1)-(2)
OPEN	Republican National Committee Payments

<b>Status</b>	<b>Title</b>
OPEN	Routine Follow-Up Correspondence

**Office of the Assistant for Legislative and Domestic Affairs: Richard T. Burress Files, 1974.**

Richard T. Burress joined the Vice President's staff to handle legislative and domestic affairs in February 1974, replacing Kenneth E. BeLieu. After Ford became President, Burress served as an assistant to Vice President designate Rockefeller until November 1, 1974, when he returned to the Hoover Institution as associate director and senior Fellow.

Burress' primary duties were collecting and independently evaluating information on domestic issues from Congress, the Executive Branch, state and local governments, and boards, committees, and commissions with which the Vice President was associated. He appears to have assembled much of the material to help Ford respond to questions or expressions of opinion from members of the public.

Materials include correspondence, copies of letters sent by the Vice President, internal memoranda, proposals, pamphlets, statements of purpose, briefing papers, and printed materials on such topics as health care, the role of minorities, energy, the economy, and administrative matters. The papers are arranged alphabetically by subject.

The files of assistant to the President of the Senate, Walter Mote, and the legal counsel for the Vice President, William Casselman, contain related materials.

Compiled by Christine Ferretti, May 1979

**Box 72 - Richard Burress Files**

<b>Status</b>	<b>Title</b>
OPEN	Abortion
OPEN	Agriculture
OPEN	Baroody, William J.
OPEN	Bicentennial Commission
OPEN	Biographical Material - Richard T. Burress
OPEN	Breakfast Briefings

<b>Status</b>	<b>Title</b>
OPEN	Brookings Institution
OPEN	Commission on Critical Choices for Americans - Nelson A. Rockefeller
OPEN	Community Development Bank
OPEN	Construction Industry Stabilization
OPEN	Domestic Council
OPEN	Drugs/Narcotics
OPEN	Economy
OPEN	Energy
OPEN	Federal Design Improvement Program
OPEN	House of Representatives
OPEN	Indians
OPEN	Insurance
OPEN	Labor Department
OPEN	Legal Services Corporation
OPEN	Legislation
OPEN	Legislation, Messages, Tributes, Letters, Remarks, etc. by Vice President
OPEN	Miscellaneous Correspondence

### **Box 73 - Richard Burress Files**

<b>Status</b>	<b>Title</b>
OPEN	National Health Insurance System - HEW Proposal
OPEN	National Urban Coalition - Agenda, March 29, 1974
OPEN	Nixon, Richard M. - Response to the House Judiciary
OPEN	Committee Concerning Watergate
OPEN	Office of Management and Budget - Update on Natural
OPEN	Resources, Energy and Science
OPEN	President's Executive Interchange Program (Publication)
OPEN	Publications/News Clippings
OPEN	Rockefeller, Nelson A. (Aug.-Oct. 1974)
OPEN	Scheduling

<b>Status</b>	<b>Title</b>
OPEN	Transportation Department
OPEN	Water (Safe Drinking Act)
OPEN	White House Authorization

**Office of the Legal Counsel: William E. Casselman Files, 1973-74.**

William E. Casselman joined the Vice Presidential staff in December 1973 after serving as general counsel for the General Services Administration since 1971. Casselman served as legal adviser throughout Ford's tenure as Vice President. He then became Counsel to the President in the Ford White House. His staff during the Vice Presidency consisted of legal assistant Barry Roth and staff assistant Brenda Wilson. This office advised Ford on questions of administrative and fiscal law, including personnel regulations, security, archival procedures, appropriations authority, standards of conduct, litigation, and recommendations on appointments to the federal judiciary.

Casselmann also shared responsibility with Richard Burress, Assistant for Legislative and Domestic Affairs, for domestic policy analysis and provided support to Ford in his role as vice chairman of the Domestic Council. Casselman coordinated issue development within the Domestic Council, helped resolve policy differences between federal agencies and the Council and assisted the Vice President in developing and addressing issues of interest. The office acted as liaison between departments and agencies and the Vice President on domestic policy, providing a source of information and analysis independent of the Domestic Council.

These files reflect Casselman's responsibilities for providing the Vice President with legal services and advice on domestic policy issues. A subject file documents his work on privacy legislation, employee standards of conduct, energy problems, American Indian rights and similar issues that the Vice President addressed. The official correspondence file contains copies of outgoing correspondence and information on the daily operations of the office, personnel changes and other matters of secondary importance. There is considerable overlap and duplication in the two series. A third series contains photocopies from General Services Administration office files concerning purchases of office furniture in certain GSA regions.

Other papers on domestic policy issues during the Vice-Presidential period may be found in the files of the Assistant to the Vice President for Legislative and Domestic Affairs and in the various Domestic Council collections of the Presidential period. The files of Chief of Staff Robert Hartmann contain extensive information on Ford's confirmation hearings.

Compiled by Paul Conway, September 1979

### **Subject File, 1973-74.**

Correspondence and memoranda to and from Vice Presidential staff, federal officials and the public; draft speeches and reports, studies, court cases and other papers reflecting Casselman's responsibilities for providing legal advice on administrative policy matters. Also included are materials on Casselman's activities concerning domestic policy, including drafting legislation on health, energy and personal privacy. Carbon copies of some outgoing memoranda and correspondence also appear in the official correspondence series.

Arranged alphabetically by subject.

### **Box 74 - William Casselman Subject File**

<b>Status</b>	<b>Title</b>
OPEN	Action Memos - Chron Copies, Jan. - Apr. 1974
OPEN	Advancemen (Name Checks)
OPEN	Amateur Sports Legislation
OPEN	Appearance by Vice President - General
OPEN	Appearance by Vice President - "Face of the Nation", Feb. 1974
OPEN	Appearance by Vice President - "Meet the Press, " Jan. 6, 1974
OPEN	Appearance by Vice President - Network Executives, Jan. 10, 1974
OPEN	Appointments
OPEN	Appropriations - Office of the Vice President
OPEN	Authorization - Office of the Vice President
OPEN	Budget - Fiscal Year 1975 - Office of the Vice President

<b>Status</b>	<b>Title</b>
OPEN	Campaign Reform

**Box 75 - William Casselman Subject File**

<b>Status</b>	<b>Title</b>
OPEN	Citizens Conference on State Legislatures (1)-(2)
OPEN	Correspondence - Procedures, Office of the Vice-President
OPEN	Correspondence - Buchen, Philip
OPEN	Correspondence - Hartmann, Robert T.
OPEN	Correspondence - Marsh, John O.
OPEN	Correspondence - Miltich, Paul A.
OPEN	Correspondence - Pagnotta, Frank
OPEN	Correspondence - Rustand, Warren
OPEN	Correspondence - Sardo, Lt. Col. Americo A.
OPEN	Correspondence - Seidman, L. William
OPEN	Correspondence - Vice President Ford
OPEN	Courts - Judiciary
OPEN	Crime
OPEN	Departments and Agencies - FCC
OPEN	Departments and Agencies - GPO

**Box 76 - William Casselman Subject File**

<b>Status</b>	<b>Title</b>
OPEN	Departments and Agencies - GSA
OPEN	Departments and Agencies - Justice
OPEN	Departments and Agencies - SBA
OPEN	Departments and Agencies - Smithsonian Institution
OPEN	Departments and Agencies - State Department
OPEN	Departments and Agencies - USIA
OPEN	Domestic Council - General
OPEN	Domestic Council - Organization
OPEN	Domestic Council - Tornado Disaster
OPEN	Domestic Council - Weekly Briefing Papers (1)-(2)
OPEN	Drug Abuse Committee

<b>Status</b>	<b>Title</b>
OPEN	Duties of the Vice President

**Box 77 - William Casselman Subject File**

<b>Status</b>	<b>Title</b>
OPEN	Education
OPEN	Endorsements
OPEN	Energy - Federal Energy Office: Petroleum Situation Report
OPEN	Energy - Federal Energy Office: Petroleum Statistics Report
OPEN	Energy - Federal Energy Office: Gasoline Allocation
OPEN	Energy - General
OPEN	Energy - Legislation (1)-(2)
OPEN	Energy - Petrochemicals
OPEN	Energy - Schleede, Glenn: Memos From

**Box 78 - William Casselman Subject File**

<b>Status</b>	<b>Title</b>
OPEN	Energy - Vice President's Energy Trip (1)-(3)
OPEN	Environmental Research Institute of Michigan (Lefty Hatch)
OPEN	Ethics, Code of
OPEN	Executive Order 11709 - Farmers' Tax Returns
OPEN	Financial Disclosure - Vice President
OPEN	Fleming, Arthur S. - Awards Program
OPEN	Ford Papers - University of Michigan
OPEN	Franking Privilege, Use of
OPEN	Friends of Jerry Ford Committee
OPEN	Fundraising and Reimbursement of Related Expenses, Procedures for (Political)

**Box 79 - William Casselman Subject File**

<b>Status</b>	<b>Title</b>
OPEN	Gifts
OPEN	Gifts to the Vice President
OPEN	Handicapped
OPEN	Hatch Act

<b>Status</b>	<b>Title</b>
OPEN	Health
OPEN	Health - National Council of Health Care Services
OPEN	Hispanic Americans
OPEN	Housing
OPEN	Impeachment

**Box 80 - William Casselman Subject File**

<b>Status</b>	<b>Title</b>
OPEN	Indian Affairs
OPEN	Indian Opportunity, National Council on (1)-(7)
OPEN	Interior Department - Personnel Problem
OPEN	Justice
OPEN	Libraries
OPEN	Library of Congress
OPEN	Literary Rights, Request for (TV Guide)
OPEN	Litigation - Cherrytree v. Nixon

**Box 81 - William Casselman Subject File**

<b>Status</b>	<b>Title</b>
OPEN	Litigation - Dulles v. Secretary of the Treasury
OPEN	Litigation - Kelley v. Nixon
OPEN	Litigation - McDonald v. McLucas
OPEN	Litigation - Miscellaneous
OPEN	Litigation - Pritchett v. FBI, et.al
OPEN	Litigation - Wiesberg v. GSA
OPEN	Meeting with the Secretary of the Interior and the Vice President, March 21, 1974
OPEN	Meeting with the Attorney General, Feb. 26, 1974
OPEN	Membership - General
OPEN	Membership - Resignation of the Vice President from the National Athletic Health Institute
OPEN	Michigan Claims Against HEW
OPEN	Miscellaneous

<b>Status</b>	<b>Title</b>
OPEN	National Governors Conferences

**Box 82 - William Casselman Subject File**

<b>Status</b>	<b>Title</b>
OPEN	National Growth Policy (1)-(2)
OPEN	National Growth Policy - Meeting with President, Sept. 20, 1974 (Transferred to Ford Presidential Papers)
OPEN	News Articles on Vice President's Staff
OPEN	No Fault Insurance (1)-(3)
OPEN	Oath of Office
OPEN	Office of Management and Budget - Organization
OPEN	Office Space and Staff Support for Former Vice President, Authority for
OPEN	Organization - Office of Legal Counsel to Vice President
OPEN	Pardons
OPEN	Pennsylvania Avenue Development Corporation
OPEN	Personnel - General
OPEN	Personnel - Attorney Applications for Future Consideration

**Box 83 - William Casselman Subject File**

<b>Status</b>	<b>Title</b>
OPEN	Personnel - Secretarial Applications
OPEN	Personnel - Volunteers
OPEN	Physical Fitness and Sports, President's Council on
OPEN	Privacy - Criticism
OPEN	Privacy - Domestic Council Committee (1)-(4)

**Box 84 - William Casselman Subject File**

<b>Status</b>	<b>Title</b>
OPEN	Privacy - Domestic Council Committee (5)
OPEN	Privacy - Domestic Council Committee Reports and Recommendations
OPEN	Privacy - Establishment of
OPEN	Privacy - General

<b>Status</b>	<b>Title</b>
OPEN	Privacy - Initial Department and Agency Recommendations
OPEN	Privacy - Legislation
OPEN	Privacy - Meeting with Vice President, Feb. 26, 1974
OPEN	Privacy - Organization
OPEN	Privacy - President's Speech and Fact Sheet
OPEN	Privacy - Sperling Breakfast Meeting, March 12, 1974
OPEN	Protection of the President at Key Biscayne and San Clemente
OPEN	Public Correspondence with Legal Counsel to the Vice President

**Box 85 - William Casselman Subject File**

<b>Status</b>	<b>Title</b>
OPEN	Public Correspondence with the Vice President
OPEN	Public Correspondence - Minos, Ernst
OPEN	Public Correspondence - Walker, Harry
OPEN	Republican National Committee
OPEN	Republican National Finance Committee
OPEN	Republican Party - General
OPEN	Requests for Appearances of Vice President at Public Functions
OPEN	Requests for Autographed Pictures from the Vice President
OPEN	Requests for Interviews with the Vice President
OPEN	Requests for Messages to Individuals from the Vice President
OPEN	Requests for Vice President to Speak
OPEN	Rockefeller, Nelson (Entire Folder Transferred to the Ford Presidential Papers)
OPEN	Rule 29 Committee (Republican Party) - Selection of Vice Presidential Candidates (1)-(3)
OPEN	Rule 29 Committee (Republican Party) - Selection of Vice Presidential Candidates: Transcript of Subcommittee Meeting, April 27, 1974 (1)-(2)

**Box 86 - William Casselman Subject File**

<b>Status</b>	<b>Title</b>
OPEN	Scheduling - Daily Scheduling Meeting
OPEN	Scheduling - General
OPEN	Scheduling - Procedures to be Followed by Staff
OPEN	Scheduling - Speechwriting Schedules
OPEN	Scheduling - Weekly Long-Range Scheduling Meetings
OPEN	Science and Technology in the White House
OPEN	Seal - Vice Presidential
OPEN	Security Clearances
OPEN	Speeches by the Vice President - Jan. 1974: USDA Speeches
OPEN	Speeches by the Vice President - March 6, 1974: National Governors Conference
OPEN	Speeches by the Vice President - May 3, 1974: Law Day, University of South Carolina (1)-(2)
OPEN	Speeches by the Vice President - May 13, 1974: Louisiana State Legislature
OPEN	Speeches by the Vice President - May 24, 1974: Michigan State Legislature
OPEN	Speeches by the Vice President - August 2, 1974: American Bar Association
OPEN	Standards of Conduct - Christmas Gifts
OPEN	Standards of Conduct - Correspondence

**Box 87 - William Casselman Subject File**

<b>Status</b>	<b>Title</b>
OPEN	Standards of Conduct - General (1)-(4)
OPEN	Tax Evasion
OPEN	Telephone Calls From the Public to the Legal Counsel
OPEN	Telephone Calls From the Public to the Vice President
OPEN	Transportation
OPEN	Veterans Outreach Program
OPEN	Vice President - Memos from Casselman to Ford

<b>Status</b>	<b>Title</b>
OPEN	Vice Presidential - Archives
OPEN	Vice Presidential - General
OPEN	Vice Presidential - Office in House Wing of Capitol
OPEN	Vice Presidential - Official Residence - Furniture and Furnishings
OPEN	Vice Presidential - Official Residence - General

**Box 88 - William Casselman Subject File**

<b>Status</b>	<b>Title</b>
OPEN	Vice Presidential - Official Residence - Legislative Hearings
OPEN	Vice Presidential - Personal and Legal Affairs (Chronological)
OPEN	Vice Presidential - Personal and Legal Affairs (Parents Divorce Case)
OPEN	Vice Presidential - Residence (Alexandria Home)
OPEN	Waivers of Compensation
OPEN	Watch List - Office of the Vice President
OPEN	Watergate Clippings
OPEN	Women - Equality
OPEN	Working Hours - Office of the Vice President

**Official Correspondence, 1973-74.**

Copies of outgoing correspondence and memoranda with attached reports and draft replies; printed materials, notes and other papers exchanged between Casselman and Ford, federal officials, assistants and the public concerning routine administrative matters, scheduling and domestic policy issues such as energy, American Indians and sports. Also included is information on personnel changes, Vice Presidential archives, standards of conduct, privacy and other legal matters. Much of the material is unique to this series, but duplicate correspondence, memoranda and reports are also in the subject file. Cross-reference headings typed in the upper right corner of covering letters are supposed to indicate subject file locations for the full correspondence, but the system is generally unreliable.

Arranged chronologically.

**Box 88 (Continued) - William Casselman Official Correspondence**

<b>Status</b>	<b>Title</b>
OPEN	Dec. 1973 - Feb. 7, 1974

**Box 89 - William Casselman Official Correspondence**

<b>Status</b>	<b>Title</b>
OPEN	Feb. 8 - Apr. 3, 1974

**Box 90 - William Casselman Official Correspondence**

<b>Status</b>	<b>Title</b>
OPEN	Apr. 4-30, 1974

**Box 91 - William Casselman Official Correspondence**

<b>Status</b>	<b>Title</b>
OPEN	May 1 - June 17, 1974

**Box 92 - William Casselman Official Correspondence**

<b>Status</b>	<b>Title</b>
OPEN	June 18 - July 31, 1974

**Box 93 - William Casselman Official Correspondence**

<b>Status</b>	<b>Title</b>
OPEN	Aug. 1974

**William Casselman GSA Furniture Purchases File, 1970-73.**

(Boxes 93-98, 2.2 linear feet)

Copies of correspondence, supply, requisition and bidding forms, contracts and other papers retained in Casselman's files after Ford's confirmation hearings. The material primarily relates to purchases of Steelcase, Inc. furniture and office supplies for placement in various General Services Administration regional facilities and in Ford's congressional I district offices. Also included is some general correspondence with GSA on furniture purchases and supply requisition.

Arranged alphabetically by subject.

**Box 93 - William Casselman GSA Furniture Purchases File**

<b>Status</b>	<b>Title</b>
OPEN	Correspondence - Ford and GSA, Feb. 1970 - Mar. 1973

**Box 94 - William Casselman GSA Furniture Purchases File**

<b>Status</b>	<b>Title</b>
OPEN	Correspondence - Ford and GSA, June - Oct. 1973
OPEN	Correspondence - Office of Procurement, 1971-1973
OPEN	Correspondence - Office of Standards and Quality, 1971-1973
OPEN	Furniture Purchase Contracts (1)-(4)

**Box 95 - William Casselman GSA Furniture Purchases File**

<b>Status</b>	<b>Title</b>
OPEN	Furniture Purchase Contracts (5)-(11)

**Box 96 - William Casselman GSA Furniture Purchases File**

<b>Status</b>	<b>Title</b>
OPEN	Purchase Orders - Ford Grand Rapids Office
OPEN	Region 1, 2, 3 - Purchase Orders
OPEN	Region 5 - Office of Procurement
OPEN	Region 5 - Office of Standards and Quality Control (1)-(7)

**Box 97 - William Casselman GSA Furniture Purchases File**

<b>Status</b>	<b>Title</b>
OPEN	Region 5 - Office of Standards and Quality Control (8)-(11)
OPEN	Region 5 - Contracts (1)-(2)
OPEN	Region 5 - Purchase Orders

**Box 98 - William Casselman GSA Furniture Purchases File**

<b>Status</b>	<b>Title</b>
OPEN	Region 5 - Miscellaneous
OPEN	Region 6 - General
OPEN	Region 7 - Purchase Orders
OPEN	Region 8 - Purchase Orders
OPEN	Region 9 - Contracts
OPEN	Region 9 - General and Purchase Orders
OPEN	Region 10 - General

**Box 99 - [Box Empty Due to Reorganization of Collection]**

<b>Status</b>	<b>Title</b>
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## **Office of the Assistant to the President of the Senate: Walter L. Mote Files, 1973-74.**

Walter L. Mote, Assistant to the President of the Senate, was a carry-over from the staff of Vice President Spiro T. Agnew. He remained on the Vice-Presidential staff until January 1975, when he retired from government service. His staff consisted of H. Spofford Canfield, Josephine Wilson, and several secretaries.

This office handled legislative mail, compiled twice daily briefing sheets on Congressional activity, maintained records for Vice Presidential scheduling, fulfilled autograph and photograph requests, and arranged White House tours. They also kept the Speaker of the House, Architect of the Capitol, and other Congressional officials informed of Ford's activities in his role as President of the Senate and notified Senators and Congressmen of Vice-Presidential visits to their home districts.

Mote's subject file contains correspondence from Senators and Congressmen, morning and evening reports on the activities of the Senate, and referrals on correspondence sent to the Vice President concerning other departments and agencies. His case file contains constituent correspondence dealing with a variety of subjects.

Vice Presidential schedules are also located in the files of L. William Seidman and Warren S. Rustand. The files of the Assistant for Legislative and Domestic Affairs concern contacts with Congress on specific issues. Later material on activities related to the Congress can be found in the White House files of Max Friedersdorf.

Compiled by Kenneth G. Hafeli, September 1979

### **Subject File, 1973-74.**

Correspondence, invitations, requests for endorsements, appointments, autographs, and photographs; referrals from various departments and agencies, drafts of correspondence, daily reports on House proceedings, morning and evening reports, and the Vice President's daily schedule. The material covers a variety of subjects, including condolences, congratulations, education, energy, housing, social security, and veterans' affairs.

Arranged alphabetically.

**Box 100 - Walter Mote Subject File**

<b>Status</b>	<b>Title</b>
OPEN	Appointments - Requests for Appointments with the Vice President
OPEN	Birthday List - U.S. Senate
OPEN	Condolences
OPEN	Coal
OPEN	Congratulations to the Public
OPEN	Correspondence with Congressmen and Senators - State Delegations
OPEN	Correspondence with Congressmen and Senators - Alabama
OPEN	Correspondence with Congressmen and Senators - Alaska
OPEN	Correspondence with Congressmen and Senators - Arizona
OPEN	Correspondence with Congressmen and Senators - Arkansas
OPEN	Correspondence with Congressmen and Senators - California
OPEN	Correspondence with Congressmen and Senators - Colorado
OPEN	Correspondence with Congressmen and Senators - Connecticut
OPEN	Correspondence with Congressmen and Senators - Delaware
OPEN	Correspondence with Congressmen and Senators - District of Columbia
OPEN	Correspondence with Congressmen and Senators - Florida
OPEN	Correspondence with Congressmen and Senators - Georgia
OPEN	Correspondence with Congressmen and Senators - Idaho
OPEN	Correspondence with Congressmen and Senators - Illinois
OPEN	Correspondence with Congressmen and Senators - Indiana

Status	Title
OPEN	Correspondence with Congressmen and Senators - Iowa
OPEN	Correspondence with Congressmen and Senators - Kansas
OPEN	Correspondence with Congressmen and Senators - Kentucky
OPEN	Correspondence with Congressmen and Senators - Louisiana
OPEN	Correspondence with Congressmen and Senators - Maryland
OPEN	Correspondence with Congressmen and Senators - Massachusetts
OPEN	Correspondence with Congressmen and Senators - Michigan
OPEN	Correspondence with Congressmen and Senators - Minnesota
OPEN	Correspondence with Congressmen and Senators - Mississippi
OPEN	Correspondence with Congressmen and Senators - Missouri
OPEN	Correspondence with Congressmen and Senators - Montana
OPEN	Correspondence with Congressmen and Senators - Nebraska
OPEN	Correspondence with Congressmen and Senators - Nevada
OPEN	Correspondence with Congressmen and Senators - New Hampshire
OPEN	Correspondence with Congressmen and Senators - New Jersey
OPEN	Correspondence with Congressmen and Senators - New Mexico
OPEN	Correspondence with Congressmen and Senators - New York
OPEN	Correspondence with Congressmen and Senators - North Carolina

## Box 101 - Walter Mote Subject File

Status	Title
OPEN	Correspondence with Congressmen and Senators - North Dakota
OPEN	Correspondence with Congressmen and Senators - Ohio
OPEN	Correspondence with Congressmen and Senators - Oklahoma
OPEN	Correspondence with Congressmen and Senators - Oregon
OPEN	Correspondence with Congressmen and Senators - Pennsylvania
OPEN	Correspondence with Congressmen and Senators - South Carolina
OPEN	Correspondence with Congressmen and Senators - South Dakota
OPEN	Correspondence with Congressmen and Senators - Tennessee
OPEN	Correspondence with Congressmen and Senators - Texas
OPEN	Correspondence with Congressmen and Senators - Utah
OPEN	Correspondence with Congressmen and Senators - Vermont
OPEN	Correspondence with Congressmen and Senators - Virginia
OPEN	Correspondence with Congressmen and Senators - Washington
OPEN	Correspondence with Congressmen and Senators - West Virginia
OPEN	Correspondence with Congressmen and Senators - Wisconsin
OPEN	Correspondence with Congressmen and Senators - Wyoming
OPEN	Education
OPEN	Energy
OPEN	Flags
OPEN	Food Stamps

<b>Status</b>	<b>Title</b>
OPEN	Fundraising
OPEN	Great Lakes
OPEN	Health
OPEN	Health Insurance
OPEN	Housing
OPEN	Illegible
OPEN	Inter-Office Memos
OPEN	Invitations
OPEN	Invitations - Daily Log of Endorsements (By State)
OPEN	Invitations - Endorsements
OPEN	Miscellaneous
OPEN	Multiple Issues
OPEN	Pension
OPEN	Personnel - Leave
OPEN	Procedures - Scheduling
OPEN	Referrals
OPEN	Referrals - American Revolution Bicentennial Administration
OPEN	Referrals - Cost of Living Council
OPEN	Referrals - Department of Agriculture
OPEN	Referrals - Department of Defense
OPEN	Referrals - Department of Health, Education and Welfare
OPEN	Referrals - Department of Housing and Urban Development
OPEN	Referrals - Department of Interior
OPEN	Referrals - Department of Justice

**Box 102 - Walter Mote Subject File**

<b>Status</b>	<b>Title</b>
OPEN	Referrals - Department of Labor
OPEN	Referrals - Department of State
OPEN	Referrals - Department of Transportation

<b>Status</b>	<b>Title</b>
OPEN	Referrals - Department of Treasury
OPEN	Referrals - Environmental Protection Agency
OPEN	Referrals - Federal Communications Commission
OPEN	Referrals - Federal Energy Administration
OPEN	Referrals - National Aeronautics and Space Administration
OPEN	Referrals - Pending
OPEN	Referrals - Small Business Administration
OPEN	Referrals - United States Postal Services
OPEN	Referrals - Veterans Administration
OPEN	Reports - House Proceedings, May-Aug. 1974 (1)-(3)
OPEN	Reports - Morning and Evening on the Senate, Jan.-April 1974

**Box 103 - Walter Mote Subject File**

<b>Status</b>	<b>Title</b>
OPEN	Reports - Morning and Evening on the Senate, May-Aug. 1974 (1)-(2)
OPEN	Republican Senate Committee
OPEN	Schedule, Daily, of the Vice President (1)-(3)
OPEN	Scheduling Meetings, Daily
OPEN	Social Security
OPEN	Thank You Letters to Constituents
OPEN	Veterans Affairs
OPEN	Visa
OPEN	Visa - James Munro
OPEN	White, Charles E.

**Case File, 1973-74.**

Correspondence relating to requests for assistance in dealing with government agencies or requests for information. Mote's staff did much of the case work rather than referring it to government agencies for a response.

Arranged alphabetically.

**Box 104 - Walter Mote Case File**

<b>Status</b>	<b>Title</b>
CLOSED	A-B
CLOSED	Bourke, Mrs. Edward R. (1)-(6)

**Box 105 - Walter Mote Case File**

<b>Status</b>	<b>Title</b>
CLOSED	C-K

**Box 106 - Walter Mote Case File**

<b>Status</b>	<b>Title</b>
CLOSED	L-N
CLOSED	Nair, James R.
CLOSED	O-Q

**Box 107 - Walter Mote Case File**

<b>Status</b>	<b>Title</b>
CLOSED	R-Z

**Office of the Assistant for Administration and Services: L. William Seidman Subject Files, 1973-74.**

L. William Seidman joined the Vice President's staff in February 1974 as a management and budget consultant. In this capacity he studied the organization of the Vice President's staff and proposed changes to improve operating procedures. He later became the Assistant for Administration and Services. Seidman served for the remainder of the Vice Presidency and then became Assistant for Economic Affairs to President Ford.

Under Seidman's supervision, five deputy assistants and their staffs organized both the daily operations of the Vice President's office and contacts between the Vice President and the public. The office provided all administrative services for Ford, from drafting responses to maintaining the active "follow-up" file of correspondence and projects to be completed. Frank Pagnotta organized these activities and oversaw staff personnel actions. James Brown and Frank Townsend maintained the gift files. Warren Rustand handled scheduling, appointments and

advance work for Ford's travels. Gwen Anderson organized the Vice President's contacts with political and other non-government organizations. Seidman also supervised Paul Miltich's media relations work and Milton Friedman's research activities.

These files contain correspondence, memoranda, speech drafts, gift lists, charts and other papers exchanged between Seidman and the Vice President, other federal officials and the public relating both to his supervision of administrative services, scheduling policy, personnel, and gift accessioning and to his personal interests in the nation's economy and speechwriting. Included are the chronological file of staff assistant Ruth Kilmer and materials compiled by Pagnotta, Brown and Townsend, some of which pre-date Seidman's government service. The series is arranged alphabetically by subject.

The separate files of the various deputy assistants contain related materials, as do Seidman's White House files.

Compiled by Paul Conway, September 1979

### **Box 108 - William Seidman Subject File**

<b>Status</b>	<b>Title</b>
OPEN	Action Group Memos
OPEN	Administration and Services Division
OPEN	Advance Files
OPEN	Budget/Management Report on the Office of the Vice President
OPEN	Budget/Organization - Office of the Vice President
OPEN	Correspondence - Daily Mail and Correspondence Report
OPEN	Correspondence - Form Letter Manual
OPEN	Correspondence - Form Letters
OPEN	Correspondence - Procedures

### **Box 109 - William Seidman Subject File**

<b>Status</b>	<b>Title</b>
OPEN	Economy, Jan.-July 1974 (1)-(7)

### **Box 110 - William Seidman Subject File**

<b>Status</b>	<b>Title</b>
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OPEN	Economy, August 1974
OPEN	Economy - Airlines
OPEN	Economy - Utilities
OPEN	Economy - Employee Stock Option Plans
OPEN	File Directory
OPEN	File Manual (1)-(3)

**Box 111 - William Seidman Subject File**

<b>Status</b>	<b>Title</b>
OPEN	Gift Card File
OPEN	Gift Lists (1)-(4)
OPEN	Gifts Miscellaneous
OPEN	Gifts Received - Artwork
OPEN	Gifts Received - Awards
OPEN	Gifts Received - Books (1)-(5)
OPEN	Gifts Received - Clothing
OPEN	Gifts Received - Currency
OPEN	Gifts Received - Documents
OPEN	Gifts Received - Drugs
OPEN	Gifts Received - Elephants
OPEN	Gifts Received - Films and Tapes
OPEN	Gifts Received - Food
OPEN	Gifts Received - Hobbies
OPEN	Gifts Received - Household

**Box 112 - William Seidman Subject File**

<b>Status</b>	<b>Title</b>
OPEN	Gifts Received - Jewelry
OPEN	Gifts Received - Memberships
OPEN	Gifts Received - Miscellaneous
OPEN	Gifts Received - Music
OPEN	Gifts Received - Office Supplies
OPEN	Gifts Received - Personal
OPEN	Gifts Received - Photographs

<b>Status</b>	<b>Title</b>
OPEN	Gifts Received - Poems
OPEN	Gifts Received - Religious
OPEN	Gifts Received - Smoking
OPEN	Gifts Received - Stamps
OPEN	Gifts Received - Weapons
OPEN	Gifts to (Gifts Given by Ford)
OPEN	Grand Rapids Office
OPEN	Kilmer, Ruth - Chronological File (1)-(4)
OPEN	Memos - Chief of Staff and Vice President
OPEN	Memos - Deputy Assistant for Administration
OPEN	Memos - Deputy Assistant for Media Affairs
OPEN	Memos - Deputy Assistant for Research
OPEN	Memos - Deputy Assistant for Scheduling and Appointments
OPEN	Memos - Staff (1)-(2)

**Box 113 - William Seidman Subject File**

<b>Status</b>	<b>Title</b>
OPEN	Miscellaneous (1)-(2)
OPEN	National Association of Manufacturers - Trade Bill Materials
OPEN	Personnel - Applications (1)-(3)
OPEN	Personnel - Background Advisers (1)

**Box 114 - William Seidman Subject File**

<b>Status</b>	<b>Title</b>
OPEN	Personnel - Background Advisers (2)-(4)
OPEN	Personnel - General
OPEN	Personnel - Interns (1)-(2)
OPEN	Personnel - Speechwriters
OPEN	Personnel - Staff Lists
OPEN	Procedures - Miscellaneous
OPEN	Procedures - Scheduling
OPEN	Recommendations - Employment

**Box 115 - William Seidman Subject File**

<b>Status</b>	<b>Title</b>
OPEN	Sample Stationary
OPEN	Scheduling - Advance Schedules (Long-Range)
OPEN	Scheduling - Daily Schedules
OPEN	Scheduling - Minutes of Daily Meetings (1)-(3)
OPEN	Scheduling - Minutes of Long-Range Meetings
OPEN	Scheduling - Miscellaneous
OPEN	Scheduling - Speechwriting Schedules
OPEN	Scheduling - World Tour
OPEN	Seidman - Speaking Engagements

**Box 116 - William Seidman Subject File**

<b>Status</b>	<b>Title</b>
OPEN	Speeches - 4/26/74 - American Bankers Association
OPEN	Speeches - 5/6/74 - Economic Club of New York
OPEN	Speeches - 5/9/74 - National Computer Conference
OPEN	Speeches - 5/9/74 - Skokie Valley Industrial Association
OPEN	Speeches - 5/9/74 - National Association of Black Manufacturers
OPEN	Speeches - 5/23/74 - American Iron and Steel Institute (1)-(2)
OPEN	Speeches - 6/12/74 - Press Conference
OPEN	Speeches - 7/12/74 - National Conference of Lieutenant Governors
OPEN	Speeches - 7/16/74 - National Alliance of Businessmen
OPEN	Speeches - 8/6/74 - National Conference for Agricultural Stabilization and Conservation Service
OPEN	Speeches - 8/16/74 - American Bar Association
OPEN	Speeches - Miscellaneous
OPEN	Vietnam Article (Proposed)
OPEN	Watch Lists for Weekends and Holidays
OPEN	White House Press Releases

## **Office of the Deputy Assistant for Non-Governmental Organizations: Gwen Anderson Files, 1974.**

Gwen O. Anderson, a former Republican National Committeewoman from the state of Washington, joined the Vice President's staff as consultant for public affairs in January 1974. In July she became deputy assistant for non-governmental organizations, but there was no change in her duties. Anderson's major function was to coordinate the Vice President's appearances at political events and fundraisers. All requests for political appearances were forwarded to Anderson by the scheduling office for her recommendation. She took part in the weekly scheduling meetings and coordinated with Warren Rustand's office the arrangements for events of a political nature. Anderson also served as liaison with Republican group, city, state and county officials, and other political organizations and handled requests for messages, autographs, photographs, and fundraising auction items. When Ford became President, she continued to perform these duties, first as an assistant to Dean Burch and later to Robert Hartmann. The papers contain correspondence with Republican groups and candidates concerning invitations, schedules, thank yous, evaluations of events, requests for messages, endorsements, or items to auction. Documents on fundraising affairs include information on contributions to the party, the success of events, and arrangements for ensuring the Republican National Committee a share of the proceeds. Other materials include copies of speeches, messages and political tributes, background information on organizations, minutes of scheduling meetings, intra-office administrative memoranda, and an analysis of the special election held in the Fifth District of Michigan to fill Ford's congressional seat. The papers are divided into four series: subject file, chronological file, speech file, and state events file. The Vice-Presidential files of Warren Rustand, Paul Miltich, and William Seidman contain related materials.

Compiled by Christine Ferretti, May 1979

### **Subject File, 1974.**

Correspondence, memoranda, telegrams, meeting minutes, newsletters, reports, press releases, schedules, briefing papers, and printed materials concerning political groups, Republican fundraising activities, events such as the Bicentennial

or Honor America Day, and the mechanics of scheduling Vice Presidential appearances. The file reflects her liaison work with political organizations through background information on organizations, reports on the progress of fundraising, or responses to requests for messages, photographs, or items to auction. The scheduling files largely concern invitations regretted and the process of creating the schedule. Information on events that the Vice President attended is found in the State Events File.

Arranged alphabetically by subject.

**Box 117 - Gwen Anderson Subject File**

<b>Status</b>	<b>Title</b>
OPEN	"A" Division
OPEN	Appearances
OPEN	Appointments
OPEN	Actions
OPEN	Bicentennial
OPEN	Congratulations to GOP Events
OPEN	Congratulations To - Tributes
OPEN	Directorships - Honorary
OPEN	Endorsement Invitation
OPEN	Expo '74
OPEN	Federal Regional Council
OPEN	Form Letter Manual
OPEN	Gifts Sent - Auctions / Prizes
OPEN	Goodling, William F.
OPEN	Grants - Health
OPEN	Greeting Sent
OPEN	Hispanic Americans (1)-(2)
OPEN	Honor America Day
OPEN	Invitations

**Box 118 - Gwen Anderson Subject File**

<b>Status</b>	<b>Title</b>
OPEN	Invitations - Regrets

<b>Status</b>	<b>Title</b>
OPEN	Legacy of Parks
OPEN	Messages - College Republicans
OPEN	Messages - Non-Political - Miscellaneous
OPEN	Messages - Non-Political - Personal Tributes
OPEN	Messages - Political - Miscellaneous
OPEN	Messages - Political - Personal Tributes
OPEN	Michigan Fifth Congressional District
OPEN	Middle East
OPEN	Miscellaneous Correspondence
OPEN	National Governors Conference
OPEN	National Black Republican Council
OPEN	National Republican Heritage Groups
OPEN	National Republican Senatorial Committee
OPEN	Regrets: Appointment/Interview
OPEN	Republican Campaign - Ethnic Groups
OPEN	Republican Campaign - President

**Box 119 - Gwen Anderson Subject File**

<b>Status</b>	<b>Title</b>
OPEN	Republican Candidates
OPEN	Republican Cause (1)-(2)
OPEN	Republican Congressional Boosters
OPEN	Republican Congressional Committee
OPEN	Republican Governors
OPEN	Republican National Committee
OPEN	Republican National Committee - Fundraiser
OPEN	Republican National Committee - Meeting, April 19, 1974
OPEN	Republican National Committee - Publications

**Box 120 - Gwen Anderson Subject File**

<b>Status</b>	<b>Title</b>
OPEN	Republican National Finance Committee (1)-(2)

<b>Status</b>	<b>Title</b>
OPEN	Republican National Finance Committee - Quarterly Reports
OPEN	Republican Party Schedule of Events
OPEN	Republican Women
OPEN	Republican Youth
OPEN	Requests - Autograph/Photo
OPEN	Requests - Interviews
OPEN	Requests - Miscellaneous
OPEN	Requests - Performers
OPEN	Requests - Statements
OPEN	Ripon Society
OPEN	Scheduling - Appearances
OPEN	Scheduling - Cancellations
OPEN	Scheduling - Daily Meeting Minutes
OPEN	Scheduling - Endorsements (Congressional)
OPEN	Scheduling - Endorsements (Pending)
OPEN	Scheduling - Endorsements (Regrets)

### **Box 121 - Gwen Anderson Subject File**

<b>Status</b>	<b>Title</b>
OPEN	Scheduling - Long-Range
OPEN	Scheduling - Pending Invitations
OPEN	Scheduling - Regrets (1)-(4)
OPEN	Solicitations
OPEN	Southern Association of Republican State Chairman
OPEN	Students for Fairness to the Presidency
OPEN	Vice President - Memoranda
OPEN	Vice President's Seal
OPEN	Vice President's Staff

### **Chronological File, 1974.**

Copies of outgoing correspondence signed by Anderson or the Vice President including messages to organizations, thank you letters, acknowledgment of comments on issues, and regrets of invitations. The file is interspersed with occasional internal memoranda.

Arranged chronologically.

**Box 121 (Continued) - Gwen Anderson Chronological File**

<b>Status</b>	<b>Title</b>
OPEN	Jan.-March 1974

**Box 122 - Gwen Anderson Chronological File**

<b>Status</b>	<b>Title</b>
OPEN	April - June 1974

**Speech File, 1974.**

Copies of Ford speeches. Most are in press release form, but a few are copies of reading copies. Occasional ones bear annotations showing changes made during delivery. This is not a complete file of all speeches and most were given to non-political rather than political organizations.

Arranged chronologically.

**Box 122 (Continued) - Gwen Anderson Speech File**

<b>Status</b>	<b>Title</b>
OPEN	Oct. 1973 - Aug. 1974 (Press Release Copies)

**State Events File, 1974.**

Correspondence, memoranda, notes, schedules, newspaper clippings and other material related to political events attended by the Vice President. Topics include arrangements for Ford appearances, the Republican National Committee share of fundraising proceeds, evaluations and comments on Ford speeches and activities, the political situation in the state visited, pending or actual political appointments, and other similar topics. The series contains some files on trips canceled or rearranged after Ford became President.

Arranged alphabetically by state and thereunder chronologically.

## Box 123 - Gwen Anderson State Events File

Status	Title
OPEN	Alabama
OPEN	Alabama - Peanut Festival, Dothan, 10/26/74
OPEN	Alaska - GOP Fundraiser, 9/21/74
OPEN	Alaska - Congressman Young Fundraiser, 9/21/74
OPEN	Arizona
OPEN	Arkansas
OPEN	California
OPEN	California - Representative Pettis Fundraiser, 4/15/74
OPEN	California - Representative Talcott Fundraiser, 4/18/74
OPEN	California - GOP Central Committee State Convention, San Jose, 4/20/74
OPEN	California - Congressional Boosters, 6/20-21/74
OPEN	California - Newport Boosters, 7/12/74
OPEN	California - Orange County, GOP, 7/12/74
OPEN	California - Representative Vesey Fundraiser, 7/13/74
OPEN	California - San Diego GOP, 7/30/74
OPEN	California - TV Special, Los Angeles, 8/8/74
OPEN	California - Congressman Clawson Fundraiser, 8/9/74
OPEN	California - Congressman Gubser Fundraiser, 8/10/74
OPEN	California - Congressman Goldwater Fundraiser, 8/12/74
OPEN	California - Congressman Moorehead Fundraiser, 8/12/74
OPEN	California - Congressman Ketchum Fundraiser, 8/13/74
OPEN	California - Congressman Mathias Fundraiser, 8/14/74
OPEN	California - Humboldt County GOP, 10/2/74
OPEN	Colorado
OPEN	Colorado - Sen. Dominick Fundraiser, 4/5/74
OPEN	Colorado - GOP Fundraiser, 8/22/74
OPEN	Connecticut
OPEN	Connecticut - Congressman Sarasin Fundraiser, 5/26/74
OPEN	Connecticut - GOP Fundraising Dinner, 10/14/74

<b>Status</b>	<b>Title</b>
OPEN	Delaware
OPEN	Delaware - Fundraiser
OPEN	District of Columbia

**Box 124 - Gwen Anderson State Events File**

<b>Status</b>	<b>Title</b>
OPEN	Florida
OPEN	Florida - Representative Young Fundraiser, 3/30/74
OPEN	Georgia
OPEN	Georgia - American Diabetes Association, Atlanta, 6/15/74
OPEN	Hawaii
OPEN	Illinois
OPEN	Illinois - American Cancer Society, Chicago, 2/14/74
OPEN	Illinois - Midwest Republican Conference, Chicago, 3/30/74
OPEN	Illinois - Skokie, 5/9/74
OPEN	Illinois - Congressional Boosters, Chicago, 6/25/74
OPEN	Illinois - Republican State Senate Dinner, Chicago, 7/26/74
OPEN	Illinois - Henry J. Hyde Fundraiser, 8/19/74
OPEN	Illinois - Congressman O'Brien Fundraiser, 8/19/74
OPEN	Illinois - Congressman Young Fundraiser, 9/27/74
OPEN	Illinois - Kane County Fundraiser, 9/28/74
OPEN	Illinois - Congressman Michel and Congressman Madigan Fundraisers, 9/28/74
OPEN	Indiana
OPEN	Indiana - Congressman Dennis Fundraiser, 7/25/74
OPEN	Indiana - Congressman Hills Fundraiser, 7/26/74
OPEN	Indiana - Statewide Republican Fundraising Dinner, 10/16/74
OPEN	Iowa
OPEN	Iowa - GOP Fundraiser, 9/23/74
OPEN	Kansas
OPEN	Kansas - Senator Dole Fundraiser, 4/13/74

<b>Status</b>	<b>Title</b>
OPEN	Kentucky
OPEN	Louisiana
OPEN	Louisiana - Fundraiser, 8/3/74
OPEN	Maine
OPEN	Maine - State Convention
OPEN	Maine - Maine Republican Rally, 8/31/74
OPEN	Maryland
OPEN	Maryland - Representative Hogan Fundraiser, 3/18/74
OPEN	Maryland - Representative Holt Fundraiser, 4/26/74
OPEN	Massachusetts
OPEN	Massachusetts - Harvard and Boston, 5/11/74
OPEN	Massachusetts - Statewide Fundraiser, 10/3/74
OPEN	Michigan
OPEN	Michigan - Congressman Huber Fundraiser, 4/9/74
OPEN	Michigan - Congressman Broomfield Fundraiser, 4/10/74
OPEN	Michigan - Fundraiser, Grand Rapids, 7/18/74

**Box 125 - Gwen Anderson State Events File**

<b>Status</b>	<b>Title</b>
OPEN	Minnesota
OPEN	Minnesota - Minneapolis, 6/24/74
OPEN	Minnesota - Congressman Quie Fundraiser, 9/26/74
OPEN	Mississippi
OPEN	Mississippi - Congressional Fundraisers, 8/3/74
OPEN	Missouri
OPEN	Missouri - Curtis/Taylor Fundraiser, 9/24/74
OPEN	Nebraska
OPEN	Nevada
OPEN	Nevada - GOP Fundraiser, Las Vegas, 7/29/74
OPEN	Nevada - Now Program, 7/30/74
OPEN	Nevada - Congressman Towell Fundraiser, 7/30/74
OPEN	New Hampshire - Fundraiser, 5/31/74

<b>Status</b>	<b>Title</b>
OPEN	New Jersey
OPEN	New Jersey - Fundraiser, 3/23/74
OPEN	New Jersey - GOP Fundraiser, 10/7/74
OPEN	New Mexico
OPEN	New Mexico - Lieutenant Governors Conference, Albuquerque, 2/26/74
OPEN	New York
OPEN	New York - Senator Javits Fundraiser, 3/2/74
OPEN	New York - Congressional Fundraiser, 6/15/74
OPEN	New York - Congressman Hastings Fundraiser, 9/18/74
OPEN	New York - Congressman Horton and Congressman Conable Fundraiser, 10/4/74
OPEN	New York - Congressman Grover Fundraiser, 10/7/74
OPEN	North Carolina
OPEN	North Carolina - Congressman Martin Fundraiser, 5/1/74
OPEN	North Carolina - Purrington for Congress Fundraiser, 6/7/74
OPEN	North Carolina - Congressional Fundraisers, 9/13/74
OPEN	North Carolina - Congressional Fundraisers, 10/5/74

**Box 126 - Gwen Anderson State Events File**

<b>Status</b>	<b>Title</b>
OPEN	North Dakota
OPEN	Ohio
OPEN	Ohio - Cincinnati, 2/20/74
OPEN	Ohio - Columbus, 6/5/74
OPEN	Ohio - Congressman Guyer Fundraiser, 9/15/74
OPEN	Ohio - State GOP Convention, 10/7/74
OPEN	Oklahoma - Tulsa, 4/27/74
OPEN	Oregon
OPEN	Oregon - GOP Fundraiser, 8/15/74
OPEN	Pennsylvania

Status	Title
OPEN	Pennsylvania - Pennsylvania Association of Supervisors, 4/23/74
OPEN	Rhode Island - Fundraiser, 8/21/74
OPEN	South Carolina
OPEN	South Carolina - Columbia, 3/16/74
OPEN	South Carolina - Myrtle Beach, 5/3/74
OPEN	South Carolina - Len Phillips Fundraiser, 10/10/74
OPEN	Tennessee
OPEN	Texas
OPEN	Texas - Congressman Price Fundraiser, 4/27/74
OPEN	Texas - Fundraiser, 5/11/74
OPEN	Texas - Dallas Trade Mart Center, 7/6/74
OPEN	Texas - GOP Fundraiser, 9/16/74
OPEN	Utah
OPEN	Vermont
OPEN	Virginia
OPEN	Virginia - Congressman Butler Fundraiser, 7/19/74
OPEN	Virginia - Congressman Broyhill and Congressman Parris Fundraisers, 9/19/74
OPEN	Virginia - Congressman Robinson Fundraiser, 10/19/74
OPEN	Washington
OPEN	Washington - Lud Kramer Fundraiser, 5/20/74
OPEN	West Virginia
OPEN	West Virginia - Joseph Laurita Fundraiser, 9/27/74
OPEN	Wisconsin
OPEN	Wisconsin - Congressman Froehlich Fundraiser, 9/24/74 and Congressman Thomson Fundraiser, 9/27/74
OPEN	Wyoming
OPEN	Wyoming - Statewide Fundraiser, 8/23/74

**Office of the Deputy Assistant for Media Affairs: Paul A. Miltich Files, 1973-74.**

Formerly a Washington correspondent for Booth Newspapers, a Michigan newspaper chain, Miltich joined the Ford Congressional staff as press secretary in 1966, succeeding James M. Mudge. Miltich continued to serve as Ford's press secretary throughout the Vice Presidency and then became an Assistant Press Secretary in the Ford White House.

Miltich and his assistant, John W. "Bill" Roberts, were responsible for compiling background material, preparing speech drafts, releasing information to the press, answering inquiries and requests from the public, and mailing copies of Vice Presidential speeches to those who requested them.

The office coordinated efforts with Chief of Staff Robert Hartmann's speechwriters and Warren Rustand's scheduling office. The latter provided long and short range schedules of the Vice President's upcoming activities and assured that Miltich's office provided suitable remarks and statements when necessary. Miltich also participated in weekly scheduling meetings.

The materials consist of speeches and remarks made by the Vice President, correspondence, background material, articles written for or about Ford or his staff, press releases, drafts, printed materials, and requests for invitations to the Vice President to attend various functions. They are divided into four series: speech file, subject file, speech materials file, and publication file.

Related materials may be found in the files of the Deputy Assistant for Scheduling and Advance (Rustand) and the Chief of Staff (Hartmann) in the Vice Presidential files. Miltich's files in the Congressional papers and the files of Ron Nessen and his staff in the Presidential papers also contain related material.

Compiled by Kenneth G. Hafeli, December 1979

### **Speech File, 1973-74.**

Speech drafts, reading copies, and printed copies of speeches made by Ford, including his remarks upon becoming Vice President and later President, plus miscellaneous brochures and press releases. The collection of speeches is quite extensive although comparison with the Rustand speech file shows that it is not complete.

Arranged chronologically.

**Box 127 - Paul Miltich Speech File**

<b>Status</b>	<b>Title</b>
OPEN / DIGITIZED	<a href="#"><u>Oct. 12, 1973 - Nomination Remarks</u></a>
OPEN / DIGITIZED	<a href="#"><u>Oct. 15, 1973 - Speech, National Association of Retail Druggists, Portland, OR (Press Release Only)</u></a>
OPEN / DIGITIZED	<a href="#"><u>Oct. 18, 1973 - Speech, 27th Annual Al Smith Dinner, New York, NY</u></a>
OPEN / DIGITIZED	<a href="#"><u>Oct. 19, 1973 - Speech, Southeastern Manufactured Housing Institute, Knoxville, TN</u></a>
OPEN / DIGITIZED	<a href="#"><u>Oct. 20, 1973 - Statement By the Vice President-Designate</u></a>
OPEN / DIGITIZED	<a href="#"><u>Oct. 23, 1973 - Speech, Pennsylvania General Assembly, Harrisburg, PA</u></a>
OPEN / DIGITIZED	<a href="#"><u>Oct. 23, 1973 - Speech, Republican Dinner, Harrisburg, PA</u></a>
OPEN / DIGITIZED	<a href="#"><u>Oct. 26, 1973 - Speech, Testimonial to Glenn Davis, Waukesha, WI</u></a>
OPEN / DIGITIZED	<a href="#"><u>Oct. 27, 1973 - Speech, Lake Tahoe</u></a>
OPEN / DIGITIZED	<a href="#"><u>Nov. 1, 1973 - Statement to the Senate</u></a>
OPEN / DIGITIZED	<a href="#"><u>Nov. 5, 1973 - Speech, Distinguished Republican Award Dinner - Award for Hugh Scott, Philadelphia, PA</u></a>
OPEN / DIGITIZED	<a href="#"><u>Nov. 12, 1973 - Speech, Calvin Bullock Forum, New York, NY</u></a>
OPEN / DIGITIZED	<a href="#"><u>Nov. 13, 1973 - Speech, National Association of Realtors Convention, Washington, DC</u></a>
OPEN / DIGITIZED	<a href="#"><u>Nov. 15, 1973 - Statement to the Committee on the Judiciary</u></a>
OPEN / DIGITIZED	<a href="#"><u>Nov. 19, 1973 - Article, "What the Vice-Presidency Means to Me"</u></a>
OPEN / DIGITIZED	<a href="#"><u>Nov. 19, 1973 - Speech, Winter Republican Governors' Conference, Memphis, TN</u></a>
OPEN / DIGITIZED	<a href="#"><u>Nov. 23, 1973 - Phone-in Remarks, Crispus Attucks Legion Post</u></a>

<b>Status</b>	<b>Title</b>
OPEN / DIGITIZED	<a href="#"><u>Nov. 26, 1973 - Speech, United Jewish Appeal Dinner, Long Island, NY</u></a>
OPEN / DIGITIZED	<a href="#"><u>Nov. 27, 1973 - Speech, Seafarer's International Union Convention, Washington, DC</u></a>
OPEN / DIGITIZED	<a href="#"><u>Nov. 28, 1973 - Speech, American Life Insurance Association, Washington, DC</u></a>
OPEN / DIGITIZED	<a href="#"><u>Dec. 2, 1973 - Speech, B'nai Torah Institute Dinner, Queens, NY</u></a>
OPEN / DIGITIZED	<a href="#"><u>Dec. 3-4, 1973 - Press Conference, Commission on Critical Choices</u></a>
OPEN / DIGITIZED	<a href="#"><u>Dec. 4, 1973 - Speech, Football Foundation/Hall of Fame</u></a>
OPEN / DIGITIZED	<a href="#"><u>Dec. 6, 1973 - Remarks, Swearing-In as Vice President</u></a>
OPEN / DIGITIZED	<a href="#"><u>Dec. 10, 1973 - Interview, Today Show</u></a>
OPEN / DIGITIZED	<a href="#"><u>Dec. 10, 1973 - Press Release, Robert Hartmann Appointed as Chief of Staff</u></a>

### **Box 128 - Paul Miltich Speech File**

<b>Status</b>	<b>Title</b>
OPEN / DIGITIZED	<a href="#"><u>Dec. 13, 1973 - Speech, Heisman Trophy Dinner, New York, NY</u></a>
OPEN / DIGITIZED	<a href="#"><u>Dec. 14, 1973 - Speech, Wright Memorial Dinner, Aero Club of Washington, Washington, DC</u></a>
OPEN / DIGITIZED	<a href="#"><u>Dec. 29, 1973 - Speech, International Sunshine Cup Match, Miami, FL</u></a>
OPEN / DIGITIZED	<a href="#"><u>Jan. 1974 - Biographical Material - Gerald R. Ford</u></a>
OPEN / DIGITIZED	<a href="#"><u>Jan. 7, 1973 - Interview, Meet the Press</u></a>
OPEN / DIGITIZED	<a href="#"><u>Jan. 7, 1974 - Press Release, Visit to Grand Rapids</u></a>
OPEN / DIGITIZED	<a href="#"><u>Jan. 8, 1974 - Speech, Manufacturing Chemists Association, Washington, DC</u></a>
OPEN / DIGITIZED	<a href="#"><u>Jan. 10, 1974 - Speech, U.S. Travel Service, Department of Commerce, Washington, DC</u></a>
OPEN / DIGITIZED	<a href="#"><u>Jan. 12, 1974 - Speech, Baptist Medical Center, Little Rock, AR</u></a>

<b>Status</b>	<b>Title</b>
OPEN / DIGITIZED	<a href="#"><u>Jan. 15, 1974 - Speech, Farm Bureau, Atlantic City, NJ</u></a>
OPEN / DIGITIZED	<a href="#"><u>Jan. 16, 1974 - Speech, 91st Anniversary of the Federal Civil Service, Washington, DC</u></a>
OPEN / DIGITIZED	<a href="#"><u>Jan. 16, 1974 - Speech, 45th Annual Meeting, National Council of Farmer Cooperation, Washington, DC</u></a>
OPEN / DIGITIZED	<a href="#"><u>Jan. 17, 1974 - Speech, Jerry Ford Day, Grand Rapids, MI</u></a>
OPEN / DIGITIZED	<a href="#"><u>Jan. 17, 1974 - Speech, South Middle School, Grand Rapids, MI</u></a>
OPEN / DIGITIZED	<a href="#"><u>Jan. 19, 1974 - Speech, Touchdown Club of Washington, Washington, DC</u></a>
OPEN / DIGITIZED	<a href="#"><u>Jan. 22, 1974 - Statement Regarding Energy Crisis</u></a>
OPEN / DIGITIZED	<a href="#"><u>Jan. 25, 1974 - Speech, Johnstown, PA</u></a>
OPEN / DIGITIZED	<a href="#"><u>Jan. 25, 1974 - Speech, Touchdown Club of Columbus, Columbus, OH</u></a>
OPEN / DIGITIZED	<a href="#"><u>Jan. 26, 1974 - Speech, Anti-Defamation League of B'nai B'rith, West Palm Beach, FL</u></a>
OPEN / DIGITIZED	<a href="#"><u>Jan. 27, 1974 - Speech, Biannual Awards Reception, John A. Fogarty Foundation for the Mentally Retarded, Providence, RI</u></a>

### **Box 129 - Paul Miltich Speech File**

<b>Status</b>	<b>Title</b>
OPEN / DIGITIZED	<a href="#"><u>Jan. 29, 1974 - Speech, National Religious Broadcasters' 31st Annual Congressional Breakfast, Washington, DC</u></a>
OPEN / DIGITIZED	<a href="#"><u>Jan. 29, 1974 - Press Release, John Marsh Appointment</u></a>
OPEN / DIGITIZED	<a href="#"><u>Jan. 29, 1974 - Speech, Washington Press Club Congressional Dinner, Washington, DC</u></a>
OPEN / DIGITIZED	<a href="#"><u>Jan. 30, 1974 - Speech, NAM/National Chamber Business-Government Workshop on Energy, Washington, DC</u></a>
OPEN / DIGITIZED	<a href="#"><u>Jan. 31, 1974 - Speech, National Conference on Public Interest Concerns, Washington, DC</u></a>

<b>Status</b>	<b>Title</b>
OPEN / DIGITIZED	<a href="#"><u>Feb. 1, 1974 - Speech, U.S. Conference of Mayors, Washington, DC</u></a>
OPEN / DIGITIZED	<a href="#"><u>Feb. 1, 1974 - Press Release, Appointment of L. William Seidman and Gwen Anderson</u></a>
OPEN / DIGITIZED	<a href="#"><u>Feb. 5, 1974 - Speech, Legislative Conference, League of Savings Associations, Washington, DC</u></a>
OPEN / DIGITIZED	<a href="#"><u>Feb. 6, 1974 - Speech, William Randolph Hearst Foundation's U.S. Senate Youth Program, Washington, DC</u></a>
OPEN / DIGITIZED	<a href="#"><u>ca. Feb. 7, 1974 - Messages, Lincoln Day Dinners</u></a>
OPEN / DIGITIZED	<a href="#"><u>Feb. 8, 1974 - Press Release, Letters Exchanged with Ken BeLieu</u></a>
OPEN / DIGITIZED	<a href="#"><u>Feb. 9, 1974 - Speech, Michigan Republican Dinner, Detroit, MI</u></a>
OPEN / DIGITIZED	<a href="#"><u>Feb. 11, 1974 - Speech, Women's Forum on National Security, Washington, DC</u></a>
OPEN / DIGITIZED	<a href="#"><u>Feb. 13, 1974 - Speech, 5th Congressional District Lincoln Day Dinner, London, KY</u></a>
OPEN / DIGITIZED	<a href="#"><u>Feb. 13, 1974 - Speech, Tinley Park High School, Tinley Park, IL</u></a>
OPEN / DIGITIZED	<a href="#"><u>Feb. 14, 1974 - Speech, Frank Leahy Awards Dinner, Chicago, IL</u></a>
OPEN / DIGITIZED	<a href="#"><u>Feb. 15, 1974 - Speech, Everett Dirksen 500 Luncheon, Chicago, IL</u></a>
OPEN / DIGITIZED	<a href="#"><u>Feb. 15, 1974 - Speech, Republican Fundraising Dinner, Omaha, NB</u></a>
OPEN / DIGITIZED	<a href="#"><u>Feb. 18, 1974 - Speech, Chattanooga Area Engineer's Week, Chattanooga, TN</u></a>

**Box 130 - Paul Miltich Speech File**

<b>Status</b>	<b>Title</b>
OPEN / DIGITIZED	<a href="#"><u>Feb. 19, 1974 - Statement on Lost Seat in 5th Congressional District</u></a>
OPEN / DIGITIZED	<a href="#"><u>Feb. 20, 1974 - Speech, Support of Willis Gradison, Jr., Cincinnati, OH</u></a>

<b>Status</b>	<b>Title</b>
OPEN / DIGITIZED	<a href="#"><u>Feb. 22, 1974 - Speech, Citizens' Committee for Fairness to the Presidency, Washington, DC</u></a>
OPEN / DIGITIZED	<a href="#"><u>Feb. 24, 1974 - Speech, B'nai Zion American/Israeli Friendship Dinner, New York, NY</u></a>
OPEN / DIGITIZED	<a href="#"><u>Feb. 25, 1974 - Speech, American Association of School Administrators, Atlantic City, NJ</u></a>
OPEN / DIGITIZED	<a href="#"><u>Feb. 27, 1974 - Speech, 1974 Legislative Conference, National Association of Cities</u></a>
OPEN / DIGITIZED	<a href="#"><u>Mar. 1, 1974 - Speech, Trunk 'N Tusk Dinner, Phoenix, AZ</u></a>
OPEN / DIGITIZED	<a href="#"><u>Mar. 6, 1974 - Speech, Accepting the American Legion Distinguished Public Service Award, Washington, DC</u></a>
OPEN / DIGITIZED	<a href="#"><u>Mar. 6, 1974 - Speech, National Governors' Conference, Washington, DC</u></a>
OPEN / DIGITIZED	<a href="#"><u>Mar. 7, 1974 - Speech, 61st Anniversary Awards Ceremony, Department of Labor, Washington, DC</u></a>
OPEN / DIGITIZED	<a href="#"><u>Mar. 8, 1974 - Speech, St. Leo College Luncheon, Bal Harbor, FL</u></a>
OPEN / DIGITIZED	<a href="#"><u>Mar. 8, 1974 - Speech, University of Tampa, Tampa, FL</u></a>
OPEN / DIGITIZED	<a href="#"><u>Mar. 11, 1974 - Speech, Middlesex Club, Boston, MA</u></a>
OPEN / DIGITIZED	<a href="#"><u>Mar. 12, 1974 - Godfrey Sperling Breakfast</u></a>
OPEN / DIGITIZED	<a href="#"><u>Mar. 12, 1974 - Meeting with King Hussein</u></a>
OPEN / DIGITIZED	<a href="#"><u>Mar. 15, 1974 - Press Release, Philip Buchen</u></a>
OPEN / DIGITIZED	<a href="#"><u>Mar. 15, 1974 - Speech, The Citadel, Charleston, SC</u></a>
OPEN / DIGITIZED	<a href="#"><u>Mar. 16, 1974 - Speech, Hibernian Society, Charleston, SC</u></a>
OPEN / DIGITIZED	<a href="#"><u>Mar. 18, 1974 - Speech, Larry Hogan Dinner, University Park, MD</u></a>

**Box 131 - Paul Miltich Speech File**

<b>Status</b>	<b>Title</b>
OPEN / DIGITIZED	<a href="#"><u>Mar. 23, 1974 - Speech, Republican Dinner Dance, Atlantic City, NJ</u></a>
OPEN / DIGITIZED	<a href="#"><u>Mar. 28, 1974 - Speech, Mobile Homes Manufacturers Association, Washington, DC</u></a>

Status	Title
OPEN / DIGITIZED	<a href="#"><u>Mar. 28, 1974 - Speech, Radio - TV Correspondents Dinner, Washington, DC</u></a>
OPEN / DIGITIZED	<a href="#"><u>Mar. 29, 1974 - Statement, Vietnam Veterans Day, Washington, DC</u></a>
OPEN / DIGITIZED	<a href="#"><u>Mar. 29, 1974 - Speech, Student Symposium on the Presidency, Reston, VA</u></a>
OPEN / DIGITIZED	<a href="#"><u>Mar. 30, 1974 - Speech, Midwest Republican Leadership Conference, Chicago, IL</u></a>
OPEN / DIGITIZED	<a href="#"><u>Mar. 30, 1974 - Speech, GOP VIP Reception and Dinner, Clearwater, FL</u></a>
OPEN / DIGITIZED	<a href="#"><u>Mar. 30, 1974 - Speech, Gratiot County Republican Lincoln Day Dinner, Alma, MI</u></a>
OPEN / DIGITIZED	<a href="#"><u>Apr. 5, 1974 - Speech, Governor's Prayer Breakfast, Denver, CO</u></a>
OPEN / DIGITIZED	<a href="#"><u>Apr. 5, 1974 - Speech, Rural Medical Program, Denver, CO</u></a>
OPEN / DIGITIZED	<a href="#"><u>Apr. 6, 1974 - Speech, Gridiron Club Dinner, Washington, DC</u></a>
OPEN / DIGITIZED	<a href="#"><u>Apr. 10, 1974 - Speech, Navy Recruiter Drop-By, Southfield, MI</u></a>
OPEN / DIGITIZED	<a href="#"><u>Apr. 15, 1974 - Statement on Loss of 8th District of Michigan</u></a>
OPEN / DIGITIZED	<a href="#"><u>Apr. 15, 1974 - Speech, Dedication of Senior Center, Palm Springs, CA</u></a>
OPEN / DIGITIZED	<a href="#"><u>Apr. 20, 1974 - Speech, California State Republican Convention</u></a>
OPEN / DIGITIZED	<a href="#"><u>Apr. 22, 1974 - Speech, Associated Press Annual Meeting, New York, NY</u></a>
OPEN / DIGITIZED	<a href="#"><u>Apr. 26, 1974 - Speech, Rally for Congresswoman Marjorie Holt, Marlboro, MD, (contains Ford notes re his mother, Dorothy G. Ford, on the back)</u></a>
OPEN / DIGITIZED	<a href="#"><u>Apr. 26, 1974 - Speech, American Bankers Association, White Sulphur Springs, WV</u></a>
OPEN / DIGITIZED	<a href="#"><u>Apr. 27, 1974 - Speech, GOP Dinner, Tulsa, OK</u></a>

<b>Status</b>	<b>Title</b>
OPEN / DIGITIZED	<a href="#"><u>Apr. 29, 1974 - Statement re: Mitchell/Stans Verdict</u></a>
OPEN / DIGITIZED	<a href="#"><u>Apr. 30, 1974 - Press Conference re: President and Tapes</u></a>

### **Box 132 - Paul Miltich Speech File**

<b>Status</b>	<b>Title</b>
OPEN / DIGITIZED	<a href="#"><u>May 1, 1974 - Notes for Speech, Fundraiser for Congressman Jim Martin, Charlotte, NC</u></a>
OPEN / DIGITIZED	<a href="#"><u>May 1, 1974 - News Conference, Charlotte, NC</u></a>
OPEN / DIGITIZED	<a href="#"><u>May 2, 1974 - Interview, Today Show</u></a>
OPEN / DIGITIZED	<a href="#"><u>May 2, 1974 - Speech, President's Committee on Employment of the Handicapped, Washington, DC</u></a>
OPEN / DIGITIZED	<a href="#"><u>May 3, 1974 - Speech, Dedication of the University of South Carolina Law Building, Columbia, SC</u></a>
OPEN / DIGITIZED	<a href="#"><u>May 4, 1974 - Commencement Address, University of Michigan, Ann Arbor, MI</u></a>
OPEN / DIGITIZED	<a href="#"><u>May 4, 1974 - Speech, White House Correspondents Association, Washington, DC</u></a>
OPEN / DIGITIZED	<a href="#"><u>May 6, 1974 - Speech, Economic Club of New York, New York, NY</u></a>
OPEN / DIGITIZED	<a href="#"><u>May 7, 1974 - Speech, Masonic Grand Lodge of the State of New York</u></a>
OPEN / DIGITIZED	<a href="#"><u>May 7, 1974 - Statement, Senate Rejection of Aid to Vietnam</u></a>
OPEN / DIGITIZED	<a href="#"><u>May 9, 1974 - Speech, National Association of Black Manufacturers</u></a>
OPEN / DIGITIZED	<a href="#"><u>May 9, 1974 - Speech, Eastern Illinois University, Charleston, IL</u></a>
OPEN / DIGITIZED	<a href="#"><u>May 9, 1974 - Speech, Skokie Valley Industrial Association, Chicago, IL</u></a>
OPEN / DIGITIZED	<a href="#"><u>May 9, 1974 - John Anderson Statement to Republican House Members</u></a>
OPEN / DIGITIZED	<a href="#"><u>May 9, 1974 - Speech, National Computer Conference, Chicago, IL</u></a>

<b>Status</b>	<b>Title</b>
OPEN / DIGITIZED	<a href="#"><u>May 10, 1974 - Speech, Fundraiser for Jack Kemp, Buffalo, NY</u></a>
OPEN / DIGITIZED	<a href="#"><u>May 11, 1974 - Commencement Address, Texas A &amp; M University, College Station, TX</u></a>
OPEN / DIGITIZED	<a href="#"><u>May 13, 1974 - Speech, Chamber of Commerce, Pensacola, FL</u></a>
OPEN / DIGITIZED	<a href="#"><u>May 13, 1974 - Speech, Louisiana State Legislature, Baton Rouge, LA</u></a>

### **Box 133 - Paul Miltich Speech File**

<b>Status</b>	<b>Title</b>
OPEN / DIGITIZED	<a href="#"><u>May 17, 1974 - Speech, Honolulu - Pacific Federal Executive Awards, Luncheon, Honolulu, HI</u></a>
OPEN / DIGITIZED	<a href="#"><u>May 17, 1974 - Speech, Boy Scouts National Council, Honolulu, HI</u></a>
OPEN / DIGITIZED	<a href="#"><u>May 17, 1974 - Speech, GOP Dinner, Republican State Convention, Honolulu, HI</u></a>
OPEN / DIGITIZED	<a href="#"><u>May 21, 1974 - Speech, Former Members of Congress</u></a>
OPEN / DIGITIZED	<a href="#"><u>May 22, 1974 - Speech, Father of the Year Awards, New York, NY</u></a>
OPEN / DIGITIZED	<a href="#"><u>May 23, 1974 - Speech, American Iron and Steel Institute, New York, NY</u></a>
OPEN / DIGITIZED	<a href="#"><u>May 23, 1974 - Speech, President's Council on Physical Fitness, Washington, DC</u></a>
OPEN / DIGITIZED	<a href="#"><u>May 24, 1974 - Speech, Joint Session of the Michigan State Legislature, Lansing, MI</u></a>
OPEN / DIGITIZED	<a href="#"><u>May 25, 1974 - Speech, Association of American Editorial Cartoonists, Boston, MA</u></a>
OPEN / DIGITIZED	<a href="#"><u>May 26, 1974 - Speech, Dedication of the Annenberg Building, Mt. Sinai Hospital, New York, NY</u></a>
OPEN / DIGITIZED	<a href="#"><u>May 27, 1974 - Speech, Memorial Day Address, Arlington National Cemetery</u></a>
OPEN / DIGITIZED	<a href="#"><u>May 29, 1974 - Speech, Salvation Army Dinner, Birmingham, AL</u></a>

<b>Status</b>	<b>Title</b>
OPEN / DIGITIZED	<a href="#"><u>May 29, 1974 - Press Conference, Charlotte, NC</u></a>
OPEN / DIGITIZED	<a href="#"><u>May 31, 1974 - Betty Ford Speech, Westminster Choir College Commencement, Princeton, NJ</u></a>
OPEN / DIGITIZED	<a href="#"><u>June 3, 1974 - Senatorial Campaign Committee Script</u></a>
OPEN / DIGITIZED	<a href="#"><u>June 4, 1974 - Speech, American Apparel Manufacturers' Association, New York, NY</u></a>
OPEN / DIGITIZED	<a href="#"><u>June 4, 1974 - Speech, Collier Trophy Award, Washington, DC</u></a>
OPEN / DIGITIZED	<a href="#"><u>June 5, 1974 - Speech, Air Force Academy Commencement, Colorado Springs, CO</u></a>

### **Box 134 - Paul Miltich Speech File**

<b>Status</b>	<b>Title</b>
OPEN / DIGITIZED	<a href="#"><u>June 6, 1974 - Speech, Raystown Dam Dedication, Huntington, PA</u></a>
OPEN / DIGITIZED	<a href="#"><u>June 7, 1974 - Speech, Ravenscroft School Commencement, Raleigh, NC</u></a>
OPEN / DIGITIZED	<a href="#"><u>June 7, 1974 - Speech, Georgia State Bar Association, Savannah, GA</u></a>
OPEN / DIGITIZED	<a href="#"><u>June 8, 1974 - Betty Ford Speech, Women's Center for Life Long Learning, Utah State University, Logan, UT</u></a>
OPEN / DIGITIZED	<a href="#"><u>June 8, 1974 - Speech, Utah State University Commencement, Logan, UT</u></a>
OPEN / DIGITIZED	<a href="#"><u>June 9, 1974 - Speech, National Conference of Christians and Jews, Cleveland, OH</u></a>
OPEN / DIGITIZED	<a href="#"><u>June 10, 1974 - Remarks Upon the President's Departure for the Middle East, Washington, DC</u></a>
OPEN / DIGITIZED	<a href="#"><u>June 10, 1974 - United Nations of USA Dinner, New York, NY</u></a>
OPEN / DIGITIZED	<a href="#"><u>June 11, 1974 - Speech, Yale Alumni Award, Washington, DC</u></a>
OPEN / DIGITIZED	<a href="#"><u>June 11, 1974 - Statement re: Henry Kissinger, Washington, DC</u></a>

<b>Status</b>	<b>Title</b>
OPEN / DIGITIZED	<a href="#"><u>June 13, 1974 - Speech, Travel Program for Foreign Diplomats, Department of State, Washington, DC</u></a>
OPEN / DIGITIZED	<a href="#"><u>June 13, 1974 - Speech, T.C. Williams High School Commencement, Alexandria, VA</u></a>
OPEN / DIGITIZED	<a href="#"><u>June 14, 1974 - Speech, Brotherhood Commission of the Southern Baptist Convention, Dallas, TX</u></a>
OPEN / DIGITIZED	<a href="#"><u>June 14, 1974 - Chicago Area Boy Scout Council Lunch-O-Ree, Chicago, IL</u></a>
OPEN / DIGITIZED	<a href="#"><u>June 14, 1974 - Press Conference, Chicago, IL</u></a>
OPEN / DIGITIZED	<a href="#"><u>June 17, 1974 - Speech, Paint Branch High School Commencement, Burtonsville, MD</u></a>
OPEN / DIGITIZED	<a href="#"><u>June 17, 1974 - Speech, Grocery Manufacturers' Association, White Sulphur Springs, WV</u></a>
OPEN / DIGITIZED	<a href="#"><u>June 19, 1974 - Philip Buchen Statement to the Senate Government Operations Subcommittee and the Committee on the Judiciary</u></a>
OPEN / DIGITIZED	<a href="#"><u>June 19, 1974 - Statement Upon Return of President Nixon from the Middle East, Washington, DC</u></a>
OPEN / DIGITIZED	<a href="#"><u>June 20, 1974 - Speech, National Jaycees Convention, San Diego, CA</u></a>
OPEN / DIGITIZED	<a href="#"><u>June 25, 1974 - Speech, American Medical Association, Chicago, IL</u></a>
OPEN / DIGITIZED	<a href="#"><u>June 25, 1974 - Press Conference, Minneapolis, MN</u></a>

**Box 135 - Paul Miltich Speech File**

<b>Status</b>	<b>Title</b>
OPEN / DIGITIZED	<a href="#"><u>June 26, 1974 - Speech, National Broadcast Editorial Association, Washington, DC</u></a>
OPEN / DIGITIZED	<a href="#"><u>June 27, 1974 - Speech, Navy League of the U.S., Washington, DC</u></a>
OPEN / DIGITIZED	<a href="#"><u>June 27, 1974 - Speech, Congressional Candidates School, Twin Bridges, VA</u></a>
OPEN / DIGITIZED	<a href="#"><u>June 28, 1974 - Speech, LINKS, Inc., Washington, DC</u></a>

Status	Title
OPEN / DIGITIZED	<a href="#"><u>June 28, 1974 - Sigma Delta Chi, National Press Club, Washington, DC</u></a>
OPEN / DIGITIZED	<a href="#"><u>June 29, 1974 - Speech, Admiral Zumwalt's Retirement, Annapolis, MD</u></a>
OPEN / DIGITIZED	<a href="#"><u>July 1, 1974 - Speech, American Foreign Service Association, Department of State, Washington, DC</u></a>
OPEN / DIGITIZED	<a href="#"><u>July 2, 1974 - Press Release, Wedding of Mike Ford and Gayle Brumbaugh</u></a>
OPEN / DIGITIZED	<a href="#"><u>July 2, 1974 - Speech, Retirement of Admiral Moorer, Andrews AFB</u></a>
OPEN / DIGITIZED	<a href="#"><u>July 3, 1974 - Remarks Upon Return of the President from the USSR, Loring AFB, Maine</u></a>
OPEN / DIGITIZED	<a href="#"><u>July 6, 1974 - Speech, Dedication of the World Trade Center Building, Dallas, TX</u></a>
OPEN / DIGITIZED	<a href="#"><u>July 8, 1974 - Republican National Hispanic Assembly, Washington, DC</u></a>
OPEN / DIGITIZED	<a href="#"><u>July 10, 1974 - Fact Sheet, Meeting of the Domestic Council Committee on the Right of Privacy</u></a>
OPEN / DIGITIZED	<a href="#"><u>July 12, 1974 - Speech, Conference of Lieutenant Governors, Santa Fe, NM</u></a>
OPEN / DIGITIZED	<a href="#"><u>July 13, 1974 - Press Conference, San Clemente, CA</u></a>
OPEN / DIGITIZED	<a href="#"><u>July 16, 1974 - Speech, National Alliance of Businessmen, Washington, DC</u></a>
OPEN / DIGITIZED	<a href="#"><u>July 17, 1974 - Speech, Congressional Medal of Honor Presentation, Blair House</u></a>
OPEN / DIGITIZED	<a href="#"><u>July 18, 1974 - Press Conference, Grand Rapids, MI</u></a>
OPEN / DIGITIZED	<a href="#"><u>July 19, 1974 - News Conference, Roanoke, VA</u></a>
OPEN / DIGITIZED	<a href="#"><u>July 20, 1974 - Speech, Virginia Bar Association, Hot Springs, VA</u></a>
OPEN / DIGITIZED	<a href="#"><u>July 26, 1974 - Speech, Domestic Council Seminar, Chicago, IL</u></a>
OPEN / DIGITIZED	<a href="#"><u>July 27, 1974 - Press Conference, Canton, OH</u></a>

<b>Status</b>	<b>Title</b>
OPEN / DIGITIZED	<a href="#"><u>July 27, 1974 - Press Conference, Ford Home</u></a>
OPEN / DIGITIZED	<a href="#"><u>July 29, 1974 - Speech, National Urban League, San Francisco, CA</u></a>
OPEN / DIGITIZED	<a href="#"><u>Aug. 5, 1974 - Speech, Disabled American Veterans, New Orleans, LA</u></a>
OPEN / DIGITIZED	<a href="#"><u>Aug. 5, 1974 - Statement Re Tapes/Impeachment</u></a>
OPEN / DIGITIZED	<a href="#"><u>Aug. 6, 1974 - Speech, National Conference for Agricultural Stabilization and Conservation Service, Washington, DC</u></a>
OPEN / DIGITIZED	<a href="#"><u>Aug. 8, 1974 - Speech, Posthumous Medal of Honor Ceremony, Blair House</u></a>
OPEN / DIGITIZED	<a href="#"><u>Aug. 9, 1974 - Telephoned Remarks, Watts Area Housing Project Dedication</u></a>
OPEN / DIGITIZED	<a href="#"><u>Aug. 9, 1974 - Remarks Upon Being Sworn-In as 38th President, Washington, DC</u></a>
OPEN / DIGITIZED	<a href="#"><u>Aug. 15, 1974 - Speech, Expo 74, Spokane, WA (canceled)</u></a>
OPEN / DIGITIZED	<a href="#"><u>Undated - Interview with Janet Staihar, Associated Press</u></a>
OPEN / DIGITIZED	<a href="#"><u>Undated - Press Release</u></a>
OPEN / DIGITIZED	<a href="#"><u>Aug. 1974 - Miscellaneous Speech Information</u></a>

**Subject File, 1973-74.**

Correspondence, articles written for or about the Vice President or his staff, drafts of letters and form letters used both by Ford and Spiro Agnew, Nixon press releases, White House News Summaries, invitations and responses, some public opinion mail, and requests for Vice Presidential items, such as autographs and photographs. Major topics include appearances, budget, congratulations, defense, form letter drafts, economy, elections, energy, labor, regrets, requests, White House news summaries and press releases.

Arranged alphabetically by subject.

**Box 136 - Paul Miltich Subject File**

<b>Status</b>	<b>Title</b>
OPEN	Abortion

<b>Status</b>	<b>Title</b>
OPEN	Acupuncture (Clippings)
OPEN	Administration Initiatives
OPEN	Agency for International Development
OPEN	Aging
OPEN	Agnew, Spiro T.
OPEN	Air Traffic
OPEN	American Medical Association
OPEN	Americans for Constitutional Action
OPEN	Amnesty
OPEN	Anderson, Bill
OPEN	Appointments
OPEN	Appearances (1)-(2)
OPEN	Appropriations
OPEN	Articles on Vice President/Staff (1)-(2)
OPEN	Articles Written for Publication

**Box 137 - Paul Miltich Subject File**

<b>Status</b>	<b>Title</b>
OPEN	Arts/Humanities
OPEN	Asparagus
OPEN	Associated Press
OPEN	Atlantic Union
OPEN	Awards
OPEN	Bicentennial
OPEN	Blacks
OPEN	Boy Scouts
OPEN	Bread
OPEN	Broadcasting, Public
OPEN	Broadcasts - Radio/Television
OPEN	Budget (1)-(3)
OPEN	Bull Elephants
OPEN	Burch, Dean

**Box 138 - Paul Miltich Subject File**

<b>Status</b>	<b>Title</b>
OPEN	Bureaucracy
OPEN	Busing
OPEN	Calley, William
OPEN	Cambodia
OPEN	Campaign 1974
OPEN	Campaign Financing
OPEN	Campaign Reform
OPEN	Cancer
OPEN	Capital Punishment
OPEN	Capitol Hill GOP Clubs
OPEN	Captive Nations
OPEN	Carswell, G. Harold
OPEN	Census
OPEN	Child Care Centers
OPEN	Children's Theater
OPEN	China
OPEN	Chowder and Marching
OPEN	Civil Rights
OPEN	Civil Service
OPEN	Clapp, Commissioner Charles L. - Swearing-In
OPEN	Clipping Service
OPEN	Coast Guard

**Box 139 - Paul Miltich Subject File**

<b>Status</b>	<b>Title</b>
OPEN	College Aid
OPEN	Committees
OPEN	Common Cause
OPEN	Community Action Program
OPEN	Community Aids
OPEN	Community Development

<b>Status</b>	<b>Title</b>
OPEN	Condolences
OPEN	Confirmation (Vice President)
OPEN	Congratulations to the Public - Anniversary
OPEN	Congratulations to the Public - Birthday
OPEN	Congratulations to the Public - General
OPEN	Congratulations to the Public - Republican Campaign
OPEN	Congratulations to the Public - Retirement
OPEN	Congratulations to the Public - Tribute
OPEN	Congress
OPEN	Congress Election File
OPEN	Congressional Materials Re Congressmen and Senators
OPEN	Congressional Pay
OPEN	Congressional Quarterly Weekly Report
OPEN	Congressional Questionnaires
OPEN	Congressional Record - Message for Inclusion Re Richard Cheverton
OPEN	Congressional Reform
OPEN	Congressional Reports
OPEN	Conservation
OPEN	Construction
OPEN	Consumerism
OPEN	Convalescence
OPEN	Courtesies
OPEN	Courts
OPEN	Crime

**Box 140 - Paul Miltich Subject File**

<b>Status</b>	<b>Title</b>
OPEN	Cuba
OPEN	Day Care
OPEN	Declassification
OPEN	Defense (1)-(3)

<b>Status</b>	<b>Title</b>
OPEN	Detroit News
OPEN	Dickey - Lincoln
OPEN	Digest of Recent Comment (1)-(2)
OPEN	Directions '74 Special Report (Interview with Vice President Ford)
OPEN	Directories
OPEN	Disasters Aid
OPEN	Dollar Crisis

**Box 141 - Paul Miltich Subject File**

<b>Status</b>	<b>Title</b>
OPEN	Douglas, William O., 1969-73 (1)-(2)
OPEN	Douglas, William O. - Reports of the Special Subcommittee on H. Res. 920 (Publications)
OPEN	Draft, Military
OPEN	Drafts of Letters and Form Letters (1)-(2)

**Box 142 - Paul Miltich Subject File**

<b>Status</b>	<b>Title</b>
OPEN	Drafts of Letters and Form Letters (3)-(6)
OPEN	Drugs (1)-(2)
OPEN	Duties - Vice President
OPEN	Economic
OPEN	Economy (1)

**Box 143 - Paul Miltich Subject File**

<b>Status</b>	<b>Title</b>
OPEN	Economy (2)-(3)
OPEN	Editorials
OPEN	Education
OPEN	Education Television
OPEN	Election 1974
OPEN	Election Reform
OPEN	Elections - Campaign Spending

<b>Status</b>	<b>Title</b>
OPEN	Elections - Republican
OPEN	Emergency Medical Services
OPEN	Emergency Telephone
OPEN	Endorsements
OPEN	Energy (1)-(3)

**Box 144 - Paul Miltich Subject File**

<b>Status</b>	<b>Title</b>
OPEN	Energy (4)-(8)
OPEN	Environment (1)-(3)

**Box 145 - Paul Miltich Subject File**

<b>Status</b>	<b>Title</b>
OPEN	Erosion
OPEN	Esch, Marvin
OPEN	Executive Privilege
OPEN	Face the Nation Broadcast, Feb. 3, 1974
OPEN	Facts - Election '72
OPEN	Farm (1)-(3)
OPEN	Federal Aid
OPEN	Federal Communications Commission
OPEN	Federal Employment
OPEN	Fertilizer
OPEN	Fifth District File
OPEN	Fire Engine Association (Alexandria, VA)
OPEN	Food Prices
OPEN	Food Stamp Program
OPEN	Ford - Correspondence, Oct.-Nov. 1973 (1)-(3)

**Box 146 - Paul Miltich Subject File**

<b>Status</b>	<b>Title</b>
OPEN	Ford - Correspondence, Dec. 1973
OPEN	Ford - Inaugural Medal
OPEN	Ford - Miscellaneous News Articles (1)-(3)

<b>Status</b>	<b>Title</b>
OPEN	Ford - Position - Polls
OPEN	Ford - Press Conferences, 1973
OPEN	Ford - Sports
OPEN	Ford - Voting Record (1)-(2)
OPEN	Foreign Affairs
OPEN	Foreign Aid
OPEN	Foreign Debts
OPEN	Foreign Policy
OPEN	Foreign Relations
OPEN	Forests
OPEN	Franking
OPEN	Freedom of Information

**Box 147 - Paul Miltich Subject File**

<b>Status</b>	<b>Title</b>
OPEN	Freeze (Economic Stabilization Program)
OPEN	Fuel
OPEN	Gallup Poll, June 1974
OPEN	Gasoline
OPEN	General Services Administration - Annual Report, 1973
OPEN	Gifts, etc.
OPEN	Gold
OPEN	GOP Nationalities News
OPEN	Governors
OPEN	Grand Rapids Office
OPEN	Great Lakes (1)-(2)
OPEN	Griffin, Robert P.
OPEN	Gun Control
OPEN	Handicapped
OPEN	Hart, Philip
OPEN	Health
OPEN	Health Care

**Box 148 - Paul Miltich Subject File**

<b>Status</b>	<b>Title</b>
OPEN	Health, Education and Welfare
OPEN	Health - Psychiatry
OPEN	Highways
OPEN	Hijacking
OPEN	Home Rule
OPEN	Hoover, J. Edgar
OPEN	House Rules
OPEN	Housing
OPEN	Housing - Kent County Housing Coalition
OPEN	Humane Society
OPEN	Humor
OPEN	Humphrey, Hubert
OPEN	Hutchenecker, Dr. Arnold
OPEN	Immigration
OPEN	Impeachment
OPEN	Impoundment
OPEN	Inauguration, 1973

**Box 149 - Paul Miltich Subject File**

<b>Status</b>	<b>Title</b>
OPEN	Indians
OPEN	Inflation (1)-(4)
OPEN	Insurance
OPEN	International Telephone and Telegraph
OPEN	Inter-Office Memos (1)-(2)

**Box 150 - Paul Miltich Subject File**

<b>Status</b>	<b>Title</b>
OPEN	Interviews
OPEN	Invitations
OPEN	Issues
OPEN	Jane Fonda Bill

<b>Status</b>	<b>Title</b>
OPEN	Jaycees
OPEN	Jefferson, Thomas
OPEN	Jews
OPEN	Jobs
OPEN	Kennedy, Ted - Personal File
OPEN	Labor - General
OPEN	Labor - Strike Legislation
OPEN	Labor - Unemployment
OPEN	Land Use
OPEN	Latvia
OPEN	Legal Services
OPEN	Legislation
OPEN	Legislative Digest
OPEN	Loans From Office Files
OPEN	Lumber
OPEN	Mailing List Requests (1)-(3)

**Box 151 - Paul Miltich Subject File**

<b>Status</b>	<b>Title</b>
OPEN	Mailing Lists
OPEN	Manpower
OPEN	Marriage/Divorce
OPEN	Mass Transit
OPEN	Mayors
OPEN	McGovern, George
OPEN	McKee, Jean
OPEN	Meat Inspection
OPEN	Medal of Honor Ceremony, July 17, 1974
OPEN	Media
OPEN	Media Information
OPEN	Medicare
OPEN	Meet the Press

<b>Status</b>	<b>Title</b>
OPEN	Memberships - Honorary
OPEN	Mental Retardation
OPEN	Merchant Marine
OPEN	Metric System
OPEN	MIA's
OPEN	Michigan - Miscellaneous (1)-(2)

**Box 152 - Paul Miltich Subject File**

<b>Status</b>	<b>Title</b>
OPEN	Michigan - Politics
OPEN	Middle East
OPEN	Migrant
OPEN	Miltich - Appearances with the Vice President
OPEN	Miltich - Personal
OPEN	Minerals
OPEN	Minimum Wage
OPEN	Minority Business
OPEN	Minority Staffing
OPEN	Miscellaneous (1)-(2)
OPEN	Miscellaneous - Congressional Record
OPEN	Miscellaneous - Individuals, A-Z (1)-(2)

**Box 153 - Paul Miltich Subject File**

<b>Status</b>	<b>Title</b>
OPEN	Mississippi - Attempt to Deny Seniority to the Congressional Delegation
OPEN	Mobile Homes
OPEN	Model Cities
OPEN	Multi-Issues
OPEN	Muskie, Edmund
OPEN	National Association of Counties (NACO) - National Legislative Priorities
OPEN	National Oceanic and Atmospheric Administration (NOAA)

<b>Status</b>	<b>Title</b>
OPEN	NATO (North Atlantic Treaty Organization)
OPEN	New Federalism
OPEN	Newscasts
OPEN	News Conferences - White House
OPEN	News Digests - AEI
OPEN	News Summary, Dec. 1973-March 1974 (1)-(2)

**Box 154 - Paul Miltich Subject File**

<b>Status</b>	<b>Title</b>
OPEN	Newscasts
OPEN	Newsman's Shield Law
OPEN	Newswire Releases
OPEN	Nixon
OPEN	Nomination of Gerald R. Ford (Publications)
OPEN	Notes
OPEN	Notes - Michigan State University
OPEN	O'Brian, Hugh - Seminar
OPEN	Office Equipment
OPEN	Office of Economic Opportunity (OEO)
OPEN	Office of Management and Budget (OMB)
OPEN	Oil (1)-(2)
OPEN / DIGITIZED	<a href="#">Olympics</a>
OPEN	Open Meetings
OPEN	Otterbacher, John
OPEN	Panama Canal
OPEN	Parks
OPEN	Parochial Schools (Publications)
OPEN	Patents
OPEN	Patriotism
OPEN	Pay Board
OPEN	Peace Corps
OPEN	Pennsylvania

**Box 155 - Paul Miltich Subject File**

<b>Status</b>	<b>Title</b>
OPEN	Pensions (1)-(2)
OPEN	Personnel: Applications
OPEN	Pesticides
OPEN	Phases III and IV
OPEN	Pipeline (1)-(4)

**Box 156 - Paul Miltich Subject File**

<b>Status</b>	<b>Title</b>
OPEN	Pipeline (5)-(6)
OPEN	Polish Americans
OPEN	Polls
OPEN	Pollution - Air/Water (1)-(2)
OPEN	Population
OPEN	Pornography
OPEN	"Portrait of the Next First Family"
OPEN	Post Office
OPEN	Potato Chips
OPEN	Poverty
OPEN	POW's
OPEN	Prayers
OPEN	Presidential
OPEN	Presidential Appointments (Press Releases)

**Box 157 - Paul Miltich Subject File**

<b>Status</b>	<b>Title</b>
OPEN	Press
OPEN	Press Comment
OPEN	Press Intelligence, Inc.
OPEN	Press Office
OPEN	Press Conferences
OPEN	Press Releases
OPEN	Press - Rough Drafts of Correspondence

<b>Status</b>	<b>Title</b>
OPEN	Price Controls
OPEN	Prison Reform
OPEN	Privacy
OPEN	Public Works
OPEN	Questionnaires
OPEN	Radio Free Europe (Printed Congressional Report)
OPEN	Railroads
OPEN	Rather, Dan
OPEN	Redistricting
OPEN	Regrets - Attendance

**Box 158 - Paul Miltich Subject File**

<b>Status</b>	<b>Title</b>
OPEN	Regrets - Congratulations
OPEN	Regrets - Interviews
OPEN	Regrets - Invitations
OPEN	Religion
OPEN	Remarks and Statements by Others
OPEN	Reorganization
OPEN	Requests - Articles
OPEN	Requests - Appearances
OPEN	Requests - Autographs
OPEN	Requests - Correspondence
OPEN	Requests - Endorsements
OPEN	Requests - Interviews
OPEN	Requests - Mailing Lists
OPEN	Requests - Messages (1)-(2) Miscellaneous (1)

**Box 159 - Paul Miltich Subject File**

<b>Status</b>	<b>Title</b>
OPEN	Requests - Messages (1)-(2)
OPEN	Requests - Miscellaneous (2)-(3)
OPEN	Requests - Personal Information

<b>Status</b>	<b>Title</b>
OPEN	Requests - Photographs
OPEN	Requests - Statements (1)-(2)
OPEN	Requests - Students
OPEN	Republican National Committee
OPEN	Republicans
OPEN	Revenue Sharing (1)

**Box 160 - Paul Miltich Subject File**

<b>Status</b>	<b>Title</b>
OPEN	Revenue Sharing (2)
OPEN	Riegle, Donald
OPEN	Right to Know
OPEN	Roberts, J.W. - Personal
OPEN	Rockefeller, Nelson
OPEN	Rural Development
OPEN	Rural Electrification Act (REA)
OPEN	Russian Wheat Sales
OPEN	Safety
OPEN	Salary - Vice President
OPEN	Sample Stationery
OPEN	Schedules - Vice President (1)-(3)

**Box 161 - Paul Miltich Subject File**

<b>Status</b>	<b>Title</b>
OPEN	Schools
OPEN	Science
OPEN	Scouting
OPEN	Scuttlebutt (Veterans Newsletter)
OPEN	Selective Service (Published Report)
OPEN	Senior Citizens
OPEN	Seniority
OPEN	Sewer Grants (Clippings)
OPEN	Sickle Cell Anemia

<b>Status</b>	<b>Title</b>
OPEN	Single Mothers
OPEN	Skylab
OPEN	Social Security
OPEN	Space
OPEN	Special
OPEN	Specialities on Vice President (Newsletters and Publications)
OPEN	Speech Materials
OPEN	Speeches/Remarks - Correspondence (1)-(2)

**Box 162 - Paul Miltich Subject File**

<b>Status</b>	<b>Title</b>
OPEN	Speeches/Remarks - Correspondence (3)
OPEN	Speeches/Remarks/Statements by the Vice President
OPEN	Speechwriters - Applicants - Appel, Frederic C.
OPEN	Speechwriters - Applicants - Archibald, George H.
OPEN	Speechwriters - Applicants - Duffield, Thomas
OPEN	Speechwriters - Applicants - Leggitt, Richard
OPEN	Speechwriters - Applicants - Miscellaneous
OPEN	Speechwriters - Applicants - Smith, J.P. (1)-(2)
OPEN	Spending
OPEN	Staff - Vice President
OPEN	Standards of Conduct
OPEN	State Department Authorization

**Box 163 - Paul Miltich Subject File**

<b>Status</b>	<b>Title</b>
OPEN	State of the Union Address - Nixon, 1974 (Printed and Press Release Copies)
OPEN	States - Directory of Officials (Publication)
OPEN	Stewards
OPEN	Student Aid
OPEN	Summit

<b>Status</b>	<b>Title</b>
OPEN	Supersonic Transport (Clippings)
OPEN	Taxes
OPEN	Television
OPEN	Thanks To (From the Vice President), (1)-(2)
OPEN	Thank You (to the Vice President and Paul Miltich)

**Box 164 - Paul Miltich Subject File**

<b>Status</b>	<b>Title</b>
OPEN	Trade (1)-(3)
OPEN	Transportation
OPEN	Travel Fares
OPEN	Trips
OPEN	Trips - Press Manifests
OPEN	Unemployment Statistics
OPEN	Urban Problems
OPEN	Vail, Colorado

**Box 165 - Paul Miltich Subject File**

<b>Status</b>	<b>Title</b>
OPEN	Veterans
OPEN	Veterans Administration
OPEN	Vice Presidential Duties
OPEN	Vice Presidential Form Letters - Spiro T. Agnew (1)-(2)
OPEN	Vice Presidential Travel Expenses
OPEN	Vietnam (1)-(3)
OPEN	Vietnam Veterans Day
OPEN	Violence
OPEN	Vital Speeches
OPEN	Vitamins

**Box 166 - Paul Miltich Subject File**

<b>Status</b>	<b>Title</b>
OPEN	Vocational Education
OPEN	Vocational Rehabilitation

<b>Status</b>	<b>Title</b>
OPEN	Voluntarism
OPEN	Volunteers
OPEN	Voter Registration
OPEN	Wage and Prize Controls
OPEN	Wallace, George C.
OPEN	War Powers
OPEN	Warren Commission
OPEN	Water Quality Control Act (Publication)
OPEN	Watergate (1)-(2)
OPEN	Weekend News Review
OPEN	Welfare
OPEN	Welfare - Runaway Pappy Bill
OPEN	Welsh, George

**Box 167 - Paul Miltich Subject File**

<b>Status</b>	<b>Title</b>
OPEN	West Front
OPEN	Wheat
OPEN	White House News Summaries, Oct. 14 - Nov. 20, 1973 (1)-(6)

**Box 168 - Paul Miltich Subject File**

<b>Status</b>	<b>Title</b>
OPEN	White House News Summaries, Nov. 21 - Dec. 8, 1973 (1)-(3)
OPEN	White House Releases, May 22, 1973 - June 26, 1974 (1)-(3)

**Box 169 - Paul Miltich Subject File**

<b>Status</b>	<b>Title</b>
OPEN	White House Releases, June 27 - Aug. 9, 1974
OPEN	Wilderness
OPEN	Winter-Berger, Robert
OPEN	Wiretaps

<b>Status</b>	<b>Title</b>
OPEN	Women
OPEN	Youth

### **Speech Materials File, 1973-74.**

Copies of speeches by various speakers, newspaper clippings, magazine articles, programs and books, dating from the mid-60's, that Ford's speechwriters used as source material for speeches. Topics include business, commerce, humor, Abraham Lincoln and Republican Party.

Arranged alphabetically by subject.

### **Box 170 - Paul Miltich Speech Materials File**

<b>Status</b>	<b>Title</b>
OPEN	Business (1)-(2)
OPEN	Commencement (1)-(4)
OPEN	Democratic Quotes
OPEN	Foreign Affairs
OPEN	Holidays
OPEN	Humor (1)

### **Box 171 - Paul Miltich Speech Materials File**

<b>Status</b>	<b>Title</b>
OPEN	Humor (2)
OPEN	Lincoln, Abraham (1)-(2)
OPEN	Miscellaneous
OPEN	Non-Partisan (1)-(3)
OPEN	Patriotic (1)

### **Box 172 - Paul Miltich Speech Materials File**

<b>Status</b>	<b>Title</b>
OPEN	Patriotic (2)
OPEN	PTA
OPEN	Quotes
OPEN	Religious

<b>Status</b>	<b>Title</b>
OPEN	Republican (1)-(3)
OPEN	Senior Citizens
OPEN	Sports (1)-(2)
OPEN	Women
OPEN	Youth

**Publications File, 1971-74.**

Newsletters, newspapers, periodicals, brochures, clippings, and press releases sent either to Ford or to Paul Miltich by the public or acquaintances.

Arranged chronologically.

**Box 173 - Paul Miltich Publications File**

<b>Status</b>	<b>Title</b>
OPEN	Publications, 1971-74 (1)-(6)
OPEN	List of Publications Transferred to the Book Collection

**Office of the Deputy Assistant for Scheduling and Appointments: Warren S. Rustand Files, 1973-74.**

Before Mr. Ford's confirmation as Vice President, Mildred Leonard handled his schedule. Dewey Clower served briefly in this role after the confirmation, but Lt. Col. Americo Sardo replaced him. Warren Rustand joined the Ford staff on December 18, 1973, as an assistant to Sardo, and became Deputy Assistant for Scheduling and Appointments on February 1, 1974. In August 1974, Rustand moved to the White House as Appointments Secretary to the President.

The scheduling office formulated both long-range and short-range schedules for all events and appointments. They handled, on the average, 75 written requests and 150 phone calls per day. By April 8, 1974, the Vice President had met over 1,000 office appointments, delivered 60 speeches, convened 35 press conferences and traveled over 35,000 miles.

Rustand coordinated some requests with other Vice-Presidential staff, including political requests with Gwen Anderson, personal friend and family requests with

Mildred Leonard, VIP Congressional and Cabinet requests with Dorothy Downton, and media requests with Paul Miltich. Those taking part in weekly scheduling meetings were Robert Hartmann, Bill Seidman, Walter Motes, and Jack Marsh, along with Leonard, Miltich, Anderson, and Rustand.

After an event gained a spot on the schedule, the advance team took over. This team consisted of the scheduling director, advance-men, White House Communications Agency, Secret Service, military aide, transportation, and local contacts. Their job was to move an event from conception to execution, including the preparation of a detailed final schedule. In the early months, before this office was fully organized, the White House Advance Office handled preparations for trips.

The files generally cover the period of Rustand's Vice-Presidential service, with occasional earlier items. They reflect the work of the scheduling and advance operation and contain memoranda, correspondence, schedules, forms, invitations, regret letters, and other materials.

Related materials include the Vice-Presidential files of L. William Seidman, Gwen Anderson, Robert Hartmann, and the White House Advance Office.

Compiled by Dennis M. Lakomy, October 1979

### **Subject Files, 1973-74.**

Memoranda, correspondence, schedules, forms, agendas, handwritten notes, lists and miscellany. These materials illustrate the day to day operations of the scheduling and advance office, including the formulation of schedules, logistical planning for events, and administrative operations. The Scheduling Operation and Personnel folder contains documents describing the operation in detail.

Arranged alphabetically.

### **Box 174 - Warren Rustand Subject Files**

<b>Status</b>	<b>Title</b>
OPEN	Advance Checklist Form
OPEN	Advance Operation
OPEN	Advance Operation City File

<b>Status</b>	<b>Title</b>
OPEN	Advanceman Forms
OPEN	Advanceman's Kit
OPEN	Advancemen
OPEN	Archives Files - Bentley Historical Library
OPEN	Calendars
OPEN	Cancellation - April 28, 1974: Portland, OR
OPEN	Cancellation - May 2, 1974: Bethlehem, PA
OPEN	Cancellation - July 13, 1974: San Diego Boosters
OPEN	Cancellation - July 13, 1974: Claremont, CA
OPEN	Cancellation - July 26, 1974: Anderson, IN
OPEN	Cancellation - Aug. 22-24, 1974: Grand Rapids, MI
OPEN	Cancellation - Sept. 9, 1974: Medical Group Management Convention
OPEN	Chowder and Marching Club/SOS Society Functions
OPEN	Daily Capitol Appointments
OPEN	Daily Scheduling Meeting Memos
OPEN	Dorman, Henry
OPEN	Driggs, John
OPEN	Event - Thank You (1)-(2)

### **Box 175 - Warren Rustand Subject Files**

<b>Status</b>	<b>Title</b>
OPEN	Executive Protective Service - Clearance Forms
OPEN	EXPO '74
OPEN	Form Letters - Scheduling
OPEN	Invitations/Visits (1)-(2)
OPEN	Invitations/Visits - Anti-Abortion Groups
OPEN / DIGITIZED	<a href="#">Invitations/Visits - Floyd McKissick, Soul City</a>
OPEN	Jerry Ford Day

### **Box 176 - Warren Rustand Subject Files**

<b>Status</b>	<b>Title</b>
OPEN	Long-Range Scheduling - Meetings (1)-(2)

<b>Status</b>	<b>Title</b>
OPEN	Long-Range Scheduling - Miscellaneous Memos
OPEN	Mail - Analysis and Logs
OPEN	Manifest Forms
OPEN	Memoranda - Miscellaneous
OPEN	Miscellaneous Correspondence
OPEN	New York City Speech, Jan. 15, 1974
OPEN	Notes - Robert Hartmann
OPEN	Notes - Bill Seidman
OPEN	Notes - Vice President
OPEN	Pending

### **Box 177 - Warren Rustand Subject Files**

<b>Status</b>	<b>Title</b>
OPEN	Political Scheduling Correspondence By State
OPEN	Referrals - Inter-Office
OPEN	Republican Organizations
OPEN	Requests - Interviews/Statements
OPEN	Rustand, Warren S. - Appointments
OPEN	Rustand, Warren S. - Chronological File
OPEN	Rustand, Warren S. - Memos from Other Staff
OPEN	Rustand, Warren S. - Memos to Other Staff
OPEN	Scheduling Operation and Personnel
OPEN	Southwest Trip
OPEN	Speakers
OPEN	Speaking Engagement Forms
OPEN	Speech Schedules
OPEN	Supply Requisition Forms
OPEN	Telephone Request Forms
OPEN	Travel Program for Foreign Diplomats
OPEN	Trip Information Forms

### **Box 178 - Warren Rustand Subject Files**

<b>Status</b>	<b>Title</b>
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OPEN	Trip Schedules (1)
OPEN	Trip Schedules (2)
OPEN	Trip Schedules (3)
OPEN	Trip Schedules (4)
OPEN	Trip Schedules (5)
OPEN / DIGITIZED	<a href="#">Vice President's Schedule, Dec. 1973 - Jan. 1974</a>
OPEN / DIGITIZED	<a href="#">Vice President's Schedule, Feb. 1974</a>
OPEN / DIGITIZED	<a href="#">Vice President's Schedule, March 1974</a>
OPEN / DIGITIZED	<a href="#">Vice President's Schedule, April 1974</a>

### **Box 179 - Warren Rustand Subject Files**

<b>Status</b>	<b>Title</b>
OPEN / DIGITIZED	<a href="#">Vice President's Schedule, May 1-15, 1974</a>
OPEN / DIGITIZED	<a href="#">Vice President's Schedule, May 16-31, 1974</a>
OPEN / DIGITIZED	<a href="#">Vice President's Schedule, June 1-15, 1974</a>
OPEN / DIGITIZED	<a href="#">Vice President's Schedule, June 16-30, 1974</a>
OPEN / DIGITIZED	<a href="#">Vice President's Schedule, July 1-10, 1974</a>
OPEN / DIGITIZED	<a href="#">Vice President's Schedule, July 11-31, 1974</a>
OPEN / DIGITIZED	<a href="#">Vice President's Schedule, August 1974</a>
OPEN	Vice President's Staff
OPEN	Vice President's Stationery
OPEN	White House Fellows
OPEN	White House Prayer Breakfast

### **Regrets - Chronological, 1973-75.**

Invitations, many having a carbon copy of a regret letter signed by Rustand, or occasionally signed by Ford, Mildred Leonard, Gwen Anderson, or other staff. Occasional memoranda, birth announcements, and other related materials.

Arranged chronologically by date of the event.

### **Box 180 - Warren Rustand Regrets - Chronological File**

<b>Status</b>	<b>Title</b>
OPEN	Oct. - Dec. 1973

**Box 181 - Warren Rustand Regrets - Chronological File**

<b>Status</b>	<b>Title</b>
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OPEN	Jan. 1 - Feb. 9, 1974
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**Box 182 - Warren Rustand Regrets - Chronological File**

<b>Status</b>	<b>Title</b>
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OPEN	Feb. 10 - Mar. 15, 1974
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**Box 183 - Warren Rustand Regrets - Chronological File**

<b>Status</b>	<b>Title</b>
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OPEN	Mar. 16 - Apr. 17, 1974
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**Box 184 - Warren Rustand Regrets - Chronological File**

<b>Status</b>	<b>Title</b>
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OPEN	Apr. 18 - May 4, 1974
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**Box 185 - Warren Rustand Regrets - Chronological File**

<b>Status</b>	<b>Title</b>
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OPEN	May 5-24, 1974
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**Box 186 - Warren Rustand Regrets - Chronological File**

<b>Status</b>	<b>Title</b>
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OPEN	May 25 - June 17, 1974
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**Box 187 - Warren Rustand Regrets - Chronological File**

<b>Status</b>	<b>Title</b>
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OPEN	June 18 - July 24, 1974
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**Box 188 - Warren Rustand Regrets - Chronological File**

<b>Status</b>	<b>Title</b>
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OPEN	July 25 - Sept. 14, 1974
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**Box 189 - Warren Rustand Regrets - Chronological File**

<b>Status</b>	<b>Title</b>
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OPEN	Sept. 15 - Nov. 30, 1974
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**Box 190 - Warren Rustand Regrets - Chronological File**

<b>Status</b>	<b>Title</b>
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OPEN	Dec. 1, 1974 - 1975
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OPEN	Regrets - Indefinite (1)-(2)
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OPEN	Regrets - No Answer (1)-(2)
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## **Regrets - Group/Occasion, 1973-74.**

Carbon copies of Vice Presidential regret letters, and very occasionally acceptance and pending letters. The actual letter of invitation appears in Regrets - Chronological.

Arranged alphabetically by name of group or occasion.

### **Box 191 - Warren Rustand Regrets - Group/Occasion File**

<b>Status</b>	<b>Title</b>
OPEN	A - J

### **Box 192 - Warren Rustand Regrets - Group/Occasion File**

<b>Status</b>	<b>Title</b>
OPEN	K - Z

## **Events, 1973-75.**

Invitations, endorsements, letters of acceptance and thanks, other correspondence, memoranda, schedules, handwritten notes, programs, background material, and related items concerning scheduling and advance work for Ford's appearances at events. Included are materials for acceptances made for events canceled or reevaluated when Ford became President.

Arranged chronologically by date of the event; some events are in individual folders.

### **Box 193 - Warren Rustand Events File**

<b>Status</b>	<b>Title</b>
OPEN	Oct.-Dec. 1973 - General
OPEN	Jan. 1974 - General
OPEN	Jan. 6, 1974 - Meet the Press
OPEN	Jan. 9, 1974 - Black Appointees Luncheon
OPEN	Jan. 10, 1974 - Network Dinner/Dick Cavett Show
OPEN	Jan. 11, 1974 - Black Leadership Luncheon
OPEN	Jan. 12, 1974 - Baptist Medical Center, Little Rock, AR
OPEN	Jan. 15, 1974 - American Farm Bureau Federation

<b>Status</b>	<b>Title</b>
OPEN	Jan. 16-17, 1974 - National Council of Farmer Cooperatives/Grand Rapids Visit
OPEN	Jan. 22, 1974 - South African Minister of Information Mulder/Committee of Scientific Society Presidents
OPEN	Jan. 25, 1974 - Harry M. Fox Campaign, Johnstown, PA/Touchdown Club, Columbus, OH
OPEN	Jan. 26, 1974 - West Palm Beach, FL
OPEN	Jan. 27, 1974 - Fogarty Foundation, Providence, RI

### **Box 194 - Warren Rustand Events File**

<b>Status</b>	<b>Title</b>
OPEN	Feb. 1974 - General
OPEN	Feb. 7, 1974 - Advisory Council of Republican Women/Baroody Reception
OPEN	Feb. 9, 1974 - Gerald R. Ford Day, Michigan
OPEN	Feb. 11, 1974 - Women's Forum on National Security
OPEN	Feb. 13, 1974 - London, Kentucky
OPEN	Feb. 14, 1974 - Tinley Park High School and Chicago, IL
OPEN	Feb. 15, 1974 - Nebraska Fundraiser, Omaha, NE
OPEN	Feb. 18, 1974 - Alexandria, VA/Chattanooga, TN
OPEN	Feb. 19, 1974 - Conference of Grand Masters
OPEN	Feb. 20, 1974 - Candidate, Gradison Fundraiser, Cincinnati, OH
OPEN	Feb. 22, 1974 - ROA Award to Congressman Mahon
OPEN	Feb. 24, 1974 - American-Israel Friendship Award, New York
OPEN	Feb. 25, 1974 - New York/New Jersey Trip
OPEN	Feb. 27, 1974 - Capitol City Republican Club/Eagle Scouts Telephone Hook-Up
OPEN	Feb. 28, 1974 - National Association of Counties/Young Republican Leadership Conference/University of Michigan Congressional Club

### **Box 195 - Warren Rustand Events File**

<b>Status</b>	<b>Title</b>
OPEN	March 1974 - General (1)-(2)
OPEN	March 1-2, 1974 - Phoenix, AZ
OPEN	March 4-5, 1974 - Denver CO/New York City/Betty Ford Tribute
OPEN	March 6, 1974 - Governor's Conference/Cederberg Birthday/American Legion
OPEN	March 7, 1974 - United States Information Agency/Michigan State Society
OPEN	March 8, 1974 - St. Leo College/Tampa University
OPEN	March 9, 1974 - Republican Women's Club, New York City
OPEN	March 11, 1974 - Rev. Leon Sullivan Luncheon, Philadelphia
OPEN	March 11, 1974 - Boston, MA
OPEN	March 12, 1974 - Hugh O'Brian Youth Foundation/Christian Science Monitor Breakfast
OPEN	March 13-14, 1974 - King Hussein Dinner/Michigan State Medical Association
OPEN	March 15-18, 1974 - South Carolina
OPEN	March 18, 1974 - Congressman Hogan Fundraiser

**Box 196 - Warren Rustand Events File**

<b>Status</b>	<b>Title</b>
OPEN	March 19, 1974 - Washington Workshops/Doormen's Society Award
OPEN	March 20-22, 1974 - Jack Valenti: "Great Gatsby" Showing/Key Club with Steve Ford/Blair House Reception
OPEN	March 23, 1974 - Sandman and New Jersey Fundraisers
OPEN	March 25, 1974 - Brookings Institution/AHEPA Banquet
OPEN	March 27, 1974 - Republican National Finance Committee/GOP Dinner
OPEN	March 28, 1974 - Mobile Home Manufacturers Association
OPEN	March 28, 1974 - Presidential Commission on Personnel Interchange/Radio - TV Correspondents Dinner

<b>Status</b>	<b>Title</b>
OPEN	March 29, 1974 - National Urban Coalition
OPEN	March 29, 1974 - Center for the Study of the Presidency
OPEN	March 29, 1974 - Honor Vietnam Veterans Reception/Tango Evening at the Argentine Embassy
OPEN	March 30, 1974 - Chicago, IL and Clearwater, FL/Cherry Blossom Ball
OPEN	April 1-11, 1974 - General

### **Box 197 - Warren Rustand Events File**

<b>Status</b>	<b>Title</b>
OPEN	April 2-3, 1974 - Haig Reception/U.S. Naval Academy Dress Parade/Chowder and Marching Society
OPEN	April 4, 1974 - Opening of the Baseball Season/Nixon Dinner for Chowder and Marching Society
OPEN	April 5, 1974 - Colorado
OPEN	April 6-7, 1974 - Gridiron Dinner and Reception
OPEN	April 9-10, 1974 - Michigan
OPEN	April 10, 1974 - Senator Young Testimonial/Ambassador Maillard Reception
OPEN	April 11-30, 1974 - General
OPEN	April 11, 1974 - Hispanic-American Leaders
OPEN	April 13, 1974 - Kansas
OPEN	April 13-20, 1974 - California

### **Box 198 - Warren Rustand Events File**

<b>Status</b>	<b>Title</b>
OPEN	April 22-23, 1974 - New York/Philadelphia
OPEN	April 26, 1974 - American Bankers Association/Republican National Committee Meeting/Holt Fundraiser/Little Cabinet
OPEN	April 27, 1974 - Texas/Oklahoma
OPEN	April 29, 1974 - Marine Headquarters/Van Andel - DeVos Party
OPEN	May 1974 - General

<b>Status</b>	<b>Title</b>
OPEN	May 1, 1974 - Opening of the Senate/Fundraiser for Representative Jim Martin
OPEN	May 2, 1974 - President's Committee on Employment of the Handicapped/Reception for the Vic Veysey
OPEN	May 3, 1974 - South Carolina
OPEN	May 4, 1974 - Ann Arbor, MI/White House Correspondents Dinner
OPEN	May 6, 1974 - Economic Club of New York
OPEN	May 7, 1974 - Bull Elephants Club, Washington, DC/Grand Lodge of New York
OPEN	May 8, 1974 - Rep. Charles Chamberlain Group/Recording for the Blind Scholastic Achievement Awards
OPEN	May 9, 1974 - Illinois

#### **Box 199 - Warren Rustand Events File**

<b>Status</b>	<b>Title</b>
OPEN	May 10, 1974 - Buffalo, NY
OPEN	May 11, 1974 - Texas
OPEN	May 13, 1974 - Louisiana/Florida
OPEN	May 14, 1974 - Smithsonian Board of Regents
OPEN	May 15, 1974 - Mexican Embassy Dinner
OPEN	May 16-18, 1974 - Hawaii
OPEN	May 20, 1974 - Tacoma Fundraiser
OPEN	May 21, 1974 - Former Members of Congress Luncheon
OPEN	May 22, 1974 - New York City/Wilmington, DE
OPEN	May 23, 1974 - President's Council on Physical Fitness/American Iron and Steel Institute
OPEN	May 24, 1974 - Lansing, MI
OPEN	May 25, 1974 - Boston, MA
OPEN	May 26, 1974 - Mt. Sinai Dedication, New York/Danbury, CT Fundraiser

#### **Box 200 - Warren Rustand Events File**

<b>Status</b>	<b>Title</b>
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OPEN	May 28-29, 1974 - North Carolina/Alabama
OPEN	May 31, 1974 - New Hampshire Fundraiser
OPEN	June 1974 - General
OPEN	June 3, 1974 - National Golf Day/International Management and Development Institute/Congressional Staff Club
OPEN	June 4, 1974 - American Apparel Manufacturers Association, New York City/Collier Trophy
OPEN	June 5, 1974 - USAF Academy/Columbus, OH
OPEN	June 6, 1974 - Raystown, PA
OPEN	June 7, 1974 - Georgia/North Carolina
OPEN	June 7-9, 1974 - Utah/Cleveland, OH
OPEN	June 10, 1974 - United Nations Dinner

### **Box 201 - Warren Rustand Events File**

<b>Status</b>	<b>Title</b>
OPEN	June 11, 1974 - Yale Law School Luncheon
OPEN	June 13, 1974 - Foreign Diplomats Dinner/T.C. Williams High School Commencement
OPEN	June 14, 1974 - Dallas/Chicago
OPEN	June 15, 1974 - Fish, Gilman and Mitchell Fundraisers, New York State
OPEN	June 16, 1974 - Israel Independence Ball
OPEN	June 17, 1974 - Paint Branch High School Graduation/Grocery Manufacturers of America/Opening Night at Wolftrap
OPEN	June 19-20, 1974 - National Conference of Consumer Affairs Officers/Education Conference
OPEN	June 20-25, 1974 - California/Minnesota/Illinois
OPEN	June 26, 1974 - National Broadcasters Luncheon
OPEN	June 27, 1974 - House Prayer Breakfast/Candidates Conference/Navy League
OPEN	June 28, 1974 - The Links, Inc./Sigma Delta Chi
OPEN	July 1-21, 1974 - General

### **Box 202 - Warren Rustand Events File**

<b>Status</b>	<b>Title</b>
OPEN	July 22-31, 1974 - General <a href="#">July 1-2, 1974 - American Foreign Service</a>
OPEN / DIGITIZED	<a href="#">Association/Community Relations Service/Center for the Study of the Presidency</a>
OPEN	July 6-7, 1974 - Dallas, TX
OPEN	July 10-11, 1974 - Time, Inc. Dinner/Mary Bethune Memorial/Marine Reception
OPEN	July 12-13, 1974 - New Mexico/California
OPEN	July 15, 1974 - White House Fellows
OPEN	July 16-17, 1974 - Heroes, Inc. (Golf)/National Alliance of Businessmen/Capitol Hill Club
OPEN	July 18, 1974 - Grand Rapid, MI
OPEN	July 19-22, 1974 - Roanoke and Hot Springs, VA
OPEN	July 25, 1974 - Muncie, IN - Dennis Fundraiser
OPEN	July 26, 1974 - Chicago, IL

#### **Box 203 - Warren Rustand Events File**

<b>Status</b>	<b>Title</b>
OPEN	July 26-27, 1974 - Canton, OH - Hall of Fame
OPEN	July 29, 1974 - Urban League, San Francisco
OPEN	July 29-30, 1974 - Reno/Las Vegas/San Diego
OPEN	July 31, 1974 - Pleasant Valley Classic, Worcester, MA
OPEN	August 1974 - General
OPEN	Aug. 3-5, 1974 - Mississippi/Louisiana
OPEN	Aug. 8, 1974 - Medal of Honor/TV Special, Los Angeles
OPEN	Aug. 8-14, 1974 - California (Cancelled)
OPEN	Aug. 12, 1974 - Valencia, CA (Cancelled)

#### **Box 204 - Warren Rustand Events File**

<b>Status</b>	<b>Title</b>
OPEN	Aug. 14, 1974 - Idaho Falls, ID (Cancelled)
OPEN	Aug. 15, 1974 - Expo '74, Spokane/Portland (1)-(2) (Cancelled)

<b>Status</b>	<b>Title</b>
OPEN	Aug. 16, 1974 - American Bar Association, Hawaii (Cancelled)
OPEN	Aug. 19-21, 1974 - Illinois/Philadelphia/Newport, RI (Cancelled)
OPEN	Aug. 22-24, 1974 - Colorado/Wyoming (Cancelled)
OPEN	Aug. 26, 27 & 31, 1974 - New York City/Wheeling, WV/Portland, ME (Cancelled)
OPEN	September 1974 - General (1)-(3)

### **Box 205 - Warren Rustand Events File**

<b>Status</b>	<b>Title</b>
OPEN	Sept. 27, 1974 - World Energy Conference, Detroit
OPEN	October 1974 - General
OPEN	Oct. 1-2, 1974 - Las Vegas/Utah/California (Cancelled)
OPEN	Oct. 4, 1974 - National Technical Institute for the Deaf, Rochester, NY
OPEN	Nov. 28, 1974 - 30-30 Cub Meeting
OPEN	December 1974 - General
OPEN	January 1975 - General
OPEN	Feb. 16, 1975 - Centenary College, Shreveport, LA (Cancelled)
OPEN	March 5, 1975 - Dormann Birthday Party, New York (Cancelled)

### **Public Opinion Mail Files, 1973-74.**

The Ford Library originally received approximately 53 linear feet of public opinion mail. This form response mail and unanswered mail included letters, telegrams, post cards, clippings, annual reports, brochures and other types of printed material. Because of the large amount of material involved and its lack of research value, the Ford Library staff surveyed these files for disposal, retaining only a sample of 2.4 linear feet for research. Detailed records of the Library's survey of the public opinion mail are available.

The sample files retained are from the form response mail category. The staff acknowledged the earliest mail, congratulating Ford on his nomination and commenting on other issues, on minority leader stationery. Transition mail, which followed Ford's confirmation as Vice President, contained more congratulatory messages and correspondence related to other issues. In January 1974, the Vice President's staff instituted a third system, the "F-Number Handling System". Ranging from F-0 to F-31, the forms responded to correspondence on such topics as service academy nominations, energy, President Nixon, and eagle scout awards.

The unanswered mail consisted of material similar in nature to the form response mail. However, it remained unacknowledged due to insufficient or illegible address, or the writer's anonymity. Because of its similarity with form response mail, the Ford Library disposed of the unacknowledged mail in its entirety.

Compiled by Kenneth G. Hafeli, May 1980

#### **Box 207 - Public Opinion Mail Files**

<b>Status</b>	<b>Title</b>
OPEN	Congratulations on Nomination - General (1)-(2)
OPEN	Congratulations on Nomination - Overseas
OPEN	Congratulations on Nomination - Personal (1)-(4)
OPEN	Congratulations on Confirmation - General (1)-(3)

#### **Box 208 - Public Opinion Mail Files**

<b>Status</b>	<b>Title</b>
CLOSED	Congratulations on Confirmation - Overseas
CLOSED	Congratulations on Confirmation - Personal (1)-(4)
CLOSED	Issues Mail - October-November 1973 (1)-(2)
CLOSED	Issues Mail - November 1973-January 1974 (1)-(2)

#### **Box 209 - Public Opinion Mail Files**

<b>Status</b>	<b>Title</b>
CLOSED	Issues Mail - November 1973-January 1974 (3)-(5)
CLOSED	Form Response Mail F0 - "My Duty to Speak"
CLOSED	Form Response Mail F1 - Congratulations on Nomination

<b>Status</b>	<b>Title</b>
CLOSED	Form Response Mail F2 - Congratulations on Nomination with Comments
CLOSED	Form Response Mail F3 - Military Academy Nominations (Empty)
CLOSED	Form Response Mail F4 - Impeachment, Resignation, and Charges vs. President
CLOSED	Form Response Mail F5 - Energy (1)-(2)
CLOSED	Form Response Mail F5A - Energy Referrals

### **Box 210 - Public Opinion Mail Files**

<b>Status</b>	<b>Title</b>
OPEN	Form Response Mail F6 - Missing in Action
CLOSED	Form Response Mail F7 - Thanks for Encouragement
CLOSED	Form Response Mail F8 - Appreciation for Comments
CLOSED	Form Response Mail F9 - Appreciation for Comments - All Purpose (1)-(3)
CLOSED	Form Response Mail F9A - Appreciation/All Purpose (Tourism)
CLOSED	Form Response Mail F9B - Appreciation for Comments - All Purpose
CLOSED	Form Response Mail F9C - Appreciation for Comments - All Purpose
CLOSED	Form Response Mail F10 - Appreciation Communication with Attachments (1)-(2)
CLOSED	Form Response Mail F11 - Requests
CLOSED	Form Response Mail F12 - Thank You

### **Box 211 - Public Opinion Mail Files**

<b>Status</b>	<b>Title</b>
CLOSED	Form Response Mail F13 - Congratulations and Regretting Attendance
CLOSED	Form Response Mail F14 - Congrats to Scouts
OPEN	Form Response Mail F15 - Abortion
OPEN	Form Response Mail F16 - D.C. Mural

<b>Status</b>	<b>Title</b>
CLOSED	Form Response Mail F16A - Committee to Re-elect the President
CLOSED	Form Response Mail F16B - Vice President's Remarks Before Midwest Republican Conference re CREEP, 3/30/74
CLOSED	Form Response Mail F17 - Employment Turndown (Empty)
CLOSED	Form Response Mail F18 - Intern (Empty)
CLOSED	Form Response Mail F19 - Approval of Vice President and President (1)-(5)
CLOSED	Form Response Mail F20 - Approval of Vice President (1)-(2)
CLOSED	Form Response Mail F20A - Approval of Vice President
CLOSED	Form Response Mail F20B - Approval of Vice President

### **Box 212 - Public Opinion Mail Files**

<b>Status</b>	<b>Title</b>
CLOSED	Form Response Mail F23 - Acknowledgement
CLOSED	Form Response Mail F24A - Criticism of Vice President and Son John
CLOSED	Form Response Mail F24B - Criticism of Son John
CLOSED	Form Response Mail F28 - No Fault Insurance, S. 354
CLOSED	Form Response Mail F29 - Alex Armendarez, Office of Minority Business Enterprise
CLOSED	Form Response Mail F30 - Congratulations on Graduation from High School
CLOSED	Form Response Mail F31 - Henry Kissinger
CLOSED	Form Response Mail - Unfiled, January - February 1974 (1)-(2)
CLOSED	Form Response Mail - Unfiled, July - August 1974 (1)-(3)
CLOSED	Form Response Mail Returned Forms

### **Newspaper Clippings, 1973.**

This file of newspaper clippings mainly concerns Gerald Ford's nomination as Vice President on October 12, 1973, and the confirmation hearings conducted by the Congress. A clipping service supplied most of the clippings, but Ford's staff apparently added others. When the Ford Library received this series, the containers bore the words "Duplicate Newspaper Clippings," so presumably most or all appear in the Ford scrapbooks.

Compiled by William McNitt, May 1980

**Box 213 - Newspaper Clippings**

<b>Status</b>	<b>Title</b>
OPEN	10/11-14/73

**Box 214 - Newspaper Clippings**

<b>Status</b>	<b>Title</b>
OPEN	10/15-22/73

**Box 215 - Newspaper Clippings**

<b>Status</b>	<b>Title</b>
OPEN	10/23-31/73

**Box 216 - Newspaper Clippings**

<b>Status</b>	<b>Title</b>
OPEN	11/1-11/73

**Box 217 - Newspaper Clippings**

<b>Status</b>	<b>Title</b>
OPEN	11/12-30/73

**Office of the Chief of Staff: Robert T. Hartmann Files, 1973-74.**

Long-time congressional aide Robert Hartmann coordinated Gerald R. Ford's preparations for the vice presidential confirmation hearings in the fall of 1973 and subsequently became Chief of Staff to Vice President Ford. As Chief of Staff, Hartmann's duties consisted mainly of the following:

- Liaison with the White House Senior Staff, Cabinet Officers, agency heads, State Governors, the Leadership of Congress, and the Chairmen of the Republican National Committee and the Republican Senatorial and Congressional Campaign Committees.

- Overall supervision of the staff with respect to duty and space requirements; review and approval of all cases of employment, separation or change in pay; security and conflict of interest clearances; grievances and complaints against staff members or voiced by them; approval of arrangements for persons detailed to the staff or volunteering assistance; and direct supervision of the Vice President's personal staff.
- Editorial oversight of the preparation of drafts of speeches, remarks, and formal statements by the Vice President.

The files document his Hartmann's work as Vice Presidential Chief of Staff and his work on the Vice-Presidential confirmation hearings. The file of staff memoranda details many of his interactions with members of the staff. Included in the subject file are letters he drafted for Ford, briefing materials for meetings, and materials on specific issues, politics, Ford speeches, and the organization and operation of the Vice President's staff. There is little documentation on Watergate or on Ford's transition to the presidency.

### ***Ford Confirmation Hearings Files***

On October 10, 1973, Vice President Spiro T. Agnew resigned from office. Under investigation for multiple charges of alleged conspiracy, extortion and bribery, Agnew agreed to resign, pleading nolo contendere to a single charge of federal income tax evasion. Two days later, President Richard M. Nixon nominated Gerald Ford to become the 40th vice president of the United States.

Ford was the first vice president selected under the provisions of the Twenty-fifth Amendment to the Constitution, ratified in 1967. The Amendment governs presidential and vice-presidential succession and stipulates that whenever the office of vice president becomes vacant through death, succession to the presidency or resignation, the president shall nominate a vice president to be confirmed by a majority vote of both houses of Congress.

Procedural questions arose concerning which committee would handle the nomination in each chamber. The House decided that the Committee on the Judiciary, chaired by Peter Rodino (D-N.J.), would have jurisdiction; the Senate chose the Committee on Rules and Administration, chaired by Howard Cannon (D-Nevada). They held separate hearings. Senate proceedings began on November 1, continued for two weeks and ended with a vote to confirm on

November 27. The hearings in the House opened on November 15, and that chamber voted to approve the nomination on December 6, 1973.

Hartmann helped Ford to prepare for the committee hearings. The Ford staff pulled together facts, figures and explanatory documents relating to anticipated questions in the hearings. In addition, they responded to queries from committee investigators and provided them with information from office files. As indicated in his book *Palace Politics*, however, Hartmann felt his most important duty was drafting Ford's opening statements to the committees.

On what Ford and Hartmann informally called the "confirmation team," only two individuals, Hartmann and Paul Miltich, Ford's press secretary, were paid staff members. The volunteer members of the team were old friends and people who had worked with Ford previously -- Benton Becker, Philip Buchen, Kenneth Belieu, Richard Burrell, William Cramer, Richard Haber, and Robert Hynes.

The "confirmation team" thoroughly searched Ford's congressional office files and removed items that might be needed for reference in the hearings. They arranged the material into a general reference subject file and a campaign finance file and used those files to compile a briefing book for Ford's use at the witness table. This briefing book evolved into a loose-leaf binder indexed by questions that committee members might ask with suggestions for appropriate replies. Ford's personal copy of the book, with his annotations, and the general subject and campaign finance files became a part of Hartmann's files. The confirmation series also include materials created during the confirmation hearings. These include correspondence with the House and Senate committee chairmen and members, working drafts of anticipated questions and recommended answers, and reference material and working drafts used in writing Ford's opening statements.

The House Judiciary Committee requested a compilation of all communications, written and oral, received by executive departments and independent agencies from 1970 to 1973, from Congressman Ford, his staff, or his representatives. A duplicate set of this correspondence appears in the Hartmann files.

Hartmann personally created only a small amount of material within this file in the course of the confirmation hearings. Most of it consists of material removed from Ford's congressional office files and drawn together for reference use by the confirmation team.

## **Related Materials**

Hartmann kept these files in his office until the end of the Ford presidency. He then relinquished this material, along with his congressional and White House files, to the Ford Library under the Ford deed of gift. Hartmann also donated a collection of personal papers to the Hoover Institution at Stanford University, his alma mater. In 1992, the Hoover Institution transferred that collection to the Ford Library. It contains 4.4 linear feet of material concerning the Ford Vice Presidency. Some additional information on the Ford confirmation hearings as Vice President is available in the papers of Congressman Edward Hutchinson, ranking Republican on the House Judiciary Committee at the time of the hearings.

Compiled by Leesa Tobin, April 1982

### **Personnel File, 1973-74.**

Primarily routine memoranda from the Nixon White House Personnel Office to Ford for his information or comment on proposed Presidential appointments to various executive branch positions. Also included are: Executive Level Vacancy Reports, appointment announcements, payroll information for the Office of the Vice President, security clearance forms, resumes, and miscellaneous other items relating to Presidential appointments and to personnel matters within the Vice President's office.

Arranged alphabetically by subject.

### **Box 218 - Robert Hartmann Personnel File**

<b>Status</b>	<b>Title</b>
OPEN	Administration Job Clearances - David J. Wimer, 2/12/74-4/30/74
OPEN	Administration Job Clearances - David J. Wimer, 5/1-16/74
OPEN	Administration Job Clearances - David J. Wimer, 5/17-31/74
OPEN	Administration Job Clearances - David J. Wimer, 6/74
OPEN	Administration Job Clearances - David J. Wimer, 7/74
OPEN	Administration Job Clearances - David J. Wimer, 8/74
OPEN	Administration Job Clearances - Jerry Jones, 12/73-1/74

### **Box 219 - Robert Hartmann Personnel File**

<b>Status</b>	<b>Title</b>
OPEN	Administration Job Clearances - Jerry Jones, 2/74-3/15/74
OPEN	Administration Job Clearances - Jerry Jones, 3/16-31/74
OPEN	Administration Job Clearances - Jerry Jones, 4/74-7/74
OPEN	Administration Vacancies - White House Requests for Recommendations, 2/74-7/74
OPEN	Clearances for Administration Positions (Republican National Committee), 1/74-7/74
OPEN	Nixon Appointments Announced, 12/70-3/73

### **Box 220 - Robert Hartmann Personnel File**

<b>Status</b>	<b>Title</b>
OPEN	Nixon Appointments - Announced, 4/73-12/73
OPEN	Nixon Appointments - For Clearance, 1969-73 (By Agency)
OPEN	Nixon Appointments - For Clearance, 1970-73 (Miscellaneous)
OPEN	Personnel - Burress, Richard T., 1971-74
OPEN	Personnel - Crane, Kent B., 1973-74
OPEN	Personnel - Martin, Robin B., 1974
OPEN	Personnel - Miscellaneous, 1973-74
OPEN	Personnel - Needs, 1973-74
OPEN	Personnel - Pagnotta, Frank R., 1973-74
OPEN	Personnel - Payroll Information, 1973-74

### **Box 221 - Robert Hartmann Personnel File**

<b>Status</b>	<b>Title</b>
OPEN	Personnel - Security Papers, 1974
OPEN	Personnel - Volunteers, 1974
OPEN	Presidential Appointments, 1973-74

### **Staff Memoranda, 1973-74.**

Memoranda from vice presidential staff to the Vice President, Hartmann, and others; with supporting correspondence and other items. Accumulated by Hartmann as the Vice President's chief of staff, they concern such diverse matters

as: office housekeeping, scheduling, trips, legal questions, the press, and political affairs.

Arranged by name of staff member originating the memoranda and subdivided thereunder into memoranda to Hartmann and memoranda to others.

**Box 222 - Robert Hartmann Staff Memos File**

<b>Status</b>	<b>Title</b>
OPEN	Daily Memorandum Log
OPEN	Anderson, Gwen - Memos to Others (1)-(2)
OPEN	Anderson, Gwen - Memos to Robert Hartmann
OPEN	Belieu, Ken - Memos
OPEN	Blake, Lt. Col. Robert - Memos
OPEN	Burress, Richard T. - Memos to Others
OPEN	Burress, Richard T. - Memos to Robert Hartmann
OPEN	Canfield, Spofford - Memos
OPEN	Casselman, William - Memos to Others (1)-(2)

**Box 223 - Robert Hartmann Staff Memos File**

<b>Status</b>	<b>Title</b>
OPEN	Casselman, William E. - Memos to Others (3)
OPEN	Casselman, William E. - Memos to Robert Hartmann (1)-(2)
OPEN	Dunn, John M. - Memos to Others
OPEN	Dunn, John M. - Memos to Robert Hartmann
OPEN	Friedman, Milt - Memos to Robert Hartmann
OPEN	Kerr, Howard J. - Memos to Others
OPEN	Kerr, Howard J. - Memos to Robert Hartmann
OPEN	Leonard, Mildred and Cavanaugh, Dottie - Memos to Others
OPEN	Leonard, Mildred and Cavanaugh, Dottie - Memos to Robert Hartmann
OPEN	Marsh, Jack - Memos to Others
OPEN	Miltich, Paul - Memos to Others
OPEN	Miltich, Paul - Memos to Robert Hartmann

<b>Status</b>	<b>Title</b>
OPEN	Mote, Walter - Memos to Others
OPEN	Mote, Walter - Memos to Robert Hartmann
OPEN	Pagnotta, Frank - Memos to Others
OPEN	Pagnotta, Frank - Memos to Robert Hartmann
OPEN	Perrott, Marba - Memos
OPEN	Roberts, Bill - Memos to Others
OPEN	Robert, Bill - Memos to Robert Hartmann
OPEN	Sardo, Americo A. - Memos to Others
OPEN	Sardo, Americo A. - Memos to Robert Hartmann
OPEN	Seidman, L. William
OPEN	Seidman, L. William - Memos to Others
OPEN	Seidman, L. William - Memos to Robert Hartmann
OPEN	Walker, Jack - Memos to Robert Hartmann
OPEN	Wilson, Jo - Memos to Others

**Subject File, 1973-74.**

Hartmann's copies of staff memoranda to the Vice President and others; correspondence with congressmen, government and party officials, constituents, and others; form letters and odd newsletters received; background material for meetings, trips and social functions; White House press releases; speech texts; weekly Domestic Council issue summaries from Cole; and miscellaneous printed and other matter. Much of it was sent to Hartmann for his information and not for action. Subjects reflect, in greater breadth than depth, concerns on political, housekeeping, scheduling, policy, courtesy, and personnel matters. Many files contain only a single item.

Arranged alphabetically by subject.

**Box 224 - Robert Hartmann Subject File**

<b>Status</b>	<b>Title</b>
OPEN	Academic Information on the Vice President, 1973
OPEN	Administrative Manual for the Office of the Vice President, 1970

<b>Status</b>	<b>Title</b>
OPEN	Allen, Robert S.
OPEN	Advance Men (Assignments)
OPEN	Advance Training School
OPEN	Amateur Athletics
OPEN	Arthur S. Fleming Awards Commission
OPEN	Articles about the Vice President, 1973-74
OPEN	Atlantic Monthly Article "The Vice Presidency As It Seems To Me" (by Gerald Ford)
OPEN	Belin, David, 1/28/74
OPEN	Biography - Ford, 1973
OPEN	Black Leadership
OPEN	Boosters Clubs (Republican Congressional Committee)
OPEN	Briefing Book - Agriculture
OPEN	Briefing Book - Anne Armstrong
OPEN	Briefing Book - Bicentennial
OPEN	Briefing Book - Domestic Council, 1973-74
OPEN	Budget FY 1975
OPEN	Budget FY 1976
OPEN	California Trip (4/13-21/74 - Palm Desert)
OPEN	Campaign 1974

**Box 225 - Robert Hartmann Subject File**

<b>Status</b>	<b>Title</b>
OPEN	"Challenge" - National Federation of Republican Woman, 1973
OPEN	Champion, George
OPEN	Chowder and Marching Society
OPEN	Christmas Gifts to the Staff from the Vice President, 1973
OPEN	Code of Federal Regulations, 1973 (Publication)
OPEN	Commission on Critical Choices for America
OPEN	Condolences From the Vice President
OPEN	Congratulations To - Hartmann, 1973

<b>Status</b>	<b>Title</b>
OPEN	Congratulations To - Vice President, 1973-74
OPEN	Congressional Candidates, 1974
OPEN	Congressional Directory - Staff of the Vice President, 1973
OPEN	Congressional Record Inserts, 1973-74
OPEN	Consumer Affairs, 1973 (Publications)
OPEN	Correspondence - Ford, 1973-74 (1)-(2)
OPEN	Correspondence - Hartmann
OPEN	Correspondence - Unanswered, 1973
OPEN	Curator of the White House (Clement E. Conger), 1973-74
OPEN	Current Comedy and Joke File, 1973-74
OPEN	Cyprus - Greece and Turkey Conflict

### **Box 226 - Robert Hartmann Subject File**

<b>Status</b>	<b>Title</b>
OPEN	Daily Mail and Correspondence Report
OPEN	District of Columbia Baseball Team, 1973-74
OPEN	Douglas, William O. (News Clipping)
OPEN	Eisenhower Civic Center, 1973
OPEN	Equal Employment Opportunity Policy
OPEN	Evans and Novak Political Report, 1973074
OPEN	Executive Calendar, 1973
OPEN	Face the Nation, 2/3/74
OPEN	Federal Energy Office
OPEN	Feldman, Trude
OPEN	Fifth District Election, 2/74
OPEN	Form Letters
OPEN	Gift Inventory, 8/22/74
OPEN	Governors' Bulletin
OPEN	Harlow, Bryce, 1973
OPEN	Health Insurance Bill
OPEN	Hibernian Society, Charleston, South Carolina

<b>Status</b>	<b>Title</b>
OPEN	H.J. Resolution 734 - White House Conference on Library and Information Services, 1973
OPEN	H.J. Resolution 736 - Provide for Feasibility Study and Accept Gift from U.S. Capitol Historical Society, 1973
OPEN	House Republican Leadership, 1973-74
OPEN	House - Senate Republicans Dinner, 3/17/74
OPEN	Howe, Nancy, 1973
OPEN	Impeachment, 1973-74
OPEN	Impeachment Proceedings, 7/74 - Republican National Committee Members Reaction to
OPEN	Internal Revenue Service - Campaign Fund Designation
OPEN	Jordanian Dinner, 3/12/74
OPEN	Kissinger, Henry A.
OPEN	Leave Requests
OPEN	Library of Congress, 1973-74
OPEN	Maki, Hideshi
OPEN	McCloskey Endorsement

**Box 227 - Robert Hartmann Subject File**

<b>Status</b>	<b>Title</b>
OPEN	Medal of Freedom
OPEN	Media Report, 6/7/74
OPEN	Meetings - Bipartisan Leadership, 1974
OPEN	Meetings - Cabinet, 1973-74
OPEN	Meetings - Congressional Meeting on Economics, 12/15/73
OPEN	Meetings - Energy Group, 1/19/74
OPEN	Meetings - Human and Community Affairs, 12/17/73
OPEN	Meetings - Senate GOP Leaders, 7/11/74
OPEN	Michigan Reception in Honor of Gerald Ford at Capitol Hill Club, 12/6/73
OPEN	Military Aides - Assignments
OPEN	Minorities - Major Initiatives, 1973

<b>Status</b>	<b>Title</b>
OPEN	Miscellaneous
OPEN	Monthly Schedules, 7/74
OPEN	National Citizens Committee for Fairness to the Presidency, 6/28/74 (Newsletter)
OPEN	National Council on Indian Opportunity, 1973
OPEN	National Governors' Conference, 1974
OPEN	National Oceanic Policy Study - Gil Slonin, 1973-74
OPEN	National Prayer Breakfast, 1/31/74
OPEN	New York Times Editorials
OPEN	News Clippings and Articles
OPEN	Nixon Response to the House Judiciary Committee, 4/30/74
OPEN	Nut File, 1971-74
OPEN	Office Equipment, 1973
OPEN	Official Residence of the Vice President
OPEN	Photographs (Information)
OPEN	President Nixon's Visit to Moscow, 6/74 - 7/74
OPEN	President Documents (Weekly Compilation), 1973-74
OPEN	Presidential Messages (White House Press Releases), 10/73 - 12/73

**Box 228 - Robert Hartmann Subject File**

<b>Status</b>	<b>Title</b>
OPEN	Presidential Messages (White House Press Releases), 1/74 - 7/74

**Box 229 - Robert Hartmann Subject File**

<b>Status</b>	<b>Title</b>
OPEN	Press Conference - Vice President, 7/13/74
OPEN	Public Misinformation, 1966
OPEN	Public Opinion Polls
OPEN	Reception for Diplomatic Corps - Blair House, 2/19/74
OPEN	Reinke, James (Clippings and Newsletters)
OPEN	Representatives - Individual Folders, A-Z

<b>Status</b>	<b>Title</b>
OPEN	Republican Conference - House of Representatives, 1973
OPEN	Republican Congressional Committee - Correspondence
OPEN	Republican Congressional Committee - Newsletters, 1973-74
OPEN	Republican Governors Association
OPEN	Republican National Committee, 1973-74
OPEN	Requests: Miscellaneous, 1973
OPEN	Requests: Photographs and Autographs
OPEN	Rhodes, John (New Minority Leader), 1973-74
OPEN	Right of Privacy - Domestic Council Committee
OPEN / DIGITIZED	<a href="#"><u>Role of Gerald Ford in the Attempt to Impeach William O. Douglas - Library of Congress Study, 1973</u></a>
OPEN	Rosters, 1973-74 (1)-(2)

### **Box 230 - Robert Hartmann Subject File**

<b>Status</b>	<b>Title</b>
OPEN	Santarelli, Donald (Clippings)
OPEN	Scheduling - Letters of Regret
OPEN	Scheduling Meetings - Daily
OPEN	Scheduling - Miscellaneous
OPEN	Senate Privileges of the Vice President, 1973-74
OPEN	Senators - Individual Folders, A-Z
OPEN	"Shipyard Weekly"
OPEN	Smithsonian Institution, 1973 (Published Annual Report)
OPEN	Smithsonian Institution, 1974
OPEN	Smithsonian Institution - Don McClelland
OPEN	Speeches - Future, 1973-74
OPEN	Speeches - Miscellaneous (Not Ford)
OPEN	Speeches - 10/15/73 - National Association of Retail Druggists
OPEN	Speeches - 10/18/73 - Al Smith Dinner, New York City

<b>Status</b>	<b>Title</b>
OPEN	Speeches - 10/18/73 - Southeastern Manufactured Housing Institute
OPEN	Speeches - 10/23/1973 - Joint Session of the Pennsylvania Legislature and Dauphin County Republican Annual Dinner
OPEN	Speeches - 10/26/73 - Honoring Congressman Glenn R. Davis, Waukesha, WI

**Box 231 - Robert Hartmann Subject File**

<b>Status</b>	<b>Title</b>
OPEN	Speeches - 11/5/73 - Distinguished Republican Award
OPEN	Speeches - 11/12/73 - Calvin Pullock Forum
OPEN	Speeches - 11/12/73 - Republican Coordinating Committee
OPEN	Speeches - 11/13/73 - National Association of Realtors
OPEN	Speeches - 11/19/73 - Winter Republican Governors Conference
OPEN	Speeches - 11/26/74 - "Dinner for Life", Long Island, NY
OPEN	Speeches - 11/27/73 - Seafarer's International Union
OPEN	Speeches - 11/28/73 - American Life Insurance Association
OPEN	Speeches - 12/2/73 - B'nai Torah Institute
OPEN	Speeches - 12/3/73 - Commission on Critical Choices
OPEN	Speeches - 12/4/73 - National Football Foundation Hall of Fame
OPEN	Speeches - 12/6/73 - Acceptance Speech
OPEN	Speeches - 12/6/73 - Swearing-in Remarks as Vice President
OPEN	Speeches - 12/6/73 - Gridiron Club Winter Dance
OPEN	Speeches - 12/13/73 - Heisman Trophy Dinner
OPEN	Speeches - 12/13/73 - Dinner Meeting of the Business Council
OPEN	Speeches - 12/14/73 - Wright Memorial Dinner, Washington Hilton
OPEN	Speeches - 12/15-16/73 - Colonial Williamsburg Foundation
OPEN	Speeches - 1/17/74 - Vice Presidential Prayer Luncheon

<b>Status</b>	<b>Title</b>
OPEN	Speeches - 3/30/74 - Midwest Republican Leadership Conference
OPEN	Speeches - 4/6/74 - Gridiron Club
OPEN	Speeches - 5/4/74 - University of Michigan Commencement
OPEN	Speeches - 5/27/74 - Arlington National Cemetery
OPEN	Speeches - 6/11/74 - Yale Law School
OPEN	Staff Policy and Organization, 5/30/74
OPEN	Stationery Samples
OPEN	State of the Union, 1974

### **Box 232 - Robert Hartmann Subject File**

<b>Status</b>	<b>Title</b>
OPEN	Status of Miscellaneous Legislation, 1972-73
OPEN	Supreme Court Decision on White House Tapes
OPEN	Thank You From Ford, 1973
OPEN	Truckers Strike
OPEN	Twenty-fifth Amendment - Congressional Debates, 1964-65
OPEN	Vander Laan, Robert
OPEN	Vander Till, Gordon, 1973-74
OPEN	Vice Presidential Office - House Side of the Capitol
OPEN	Virgin Islands
OPEN	Wallace, George C.
OPEN	Watergate, 1972-74
OPEN	White House - Clawson, Ken W. (1)-(2)
OPEN	White House Meeting Notes, 1973-74
OPEN	White House Memoranda, 1973-74
OPEN	White House Press Releases, 12/73 - 2/74

### **Box 233 - Robert Hartmann Subject File**

<b>Status</b>	<b>Title</b>
OPEN	White House Press Releases, 3/74 - 7/74 (1)-(2)

<b>Status</b>	<b>Title</b>
OPEN	White House Press Releases - Press Secretary Briefings, 2/74 - 5/74

**Box 234 - Robert Hartmann Subject File**

<b>Status</b>	<b>Title</b>
OPEN	White House Press Releases - Press Secretary Briefings, 7/74 - 8/74
OPEN	White House Weekly Briefing Papers, etc. - Ken Cole (1)-(2)

**Summaries of Congressional Proceedings, 1973-74.**

Memoranda from Legislative Assistant Josephine Wilson summarizing daily proceedings in the House of Representatives. Selected speeches, new legislation, conference reports, status of bills pending, and House Speaker Carl Albert's press conferences are all briefly summarized. Also included is one folder of similar information on floor action in the Senate, compiled by Spofford Canfield.

Arranged chronologically.

**Box 235 - Robert Hartmann Summaries of Congressional Proceedings File**

<b>Status</b>	<b>Title</b>
OPEN	Summary of Floor Action - Senate
OPEN	Summary of Proceedings - House of Representatives, 12/17/73-5/16/74

**Box 236 - Robert Hartmann Summaries of Congressional Proceedings File**

<b>Status</b>	<b>Title</b>
OPEN	Summary of Proceedings - House of Representatives, 5/20/74-8/7/74

**Ford Confirmation Hearings Briefing Book File, 1973.**

Materials compiled by Philip Buchen and Benton Becker, arranged in a loose-leaf notebook format and indexed to help Ford in answering committee members' questions. For preservation reasons, archivists removed the documents from their plastic covers. The arrangement has been maintained, however, with the table of contents located in the first folder of the series. The format for each of the

subsequent subject designations is the same: the anticipated question or allegation is presented, a factual analysis provided and the position Ford was to take outlined.

Included are supportive exhibits that Ford could provide to the committee. Mr. Ford annotated much of this material. Also included in this briefing book is a quantity of loose material Ford used during the hearings. The last two folders of the series contain these loose items.

### **Box 237 - Robert Hartmann - Ford Confirmation Hearings Briefing Book File**

<b>Status</b>	<b>Title</b>
OPEN	Table of Contents, 1973
OPEN	Section 1: Winter-Berger Loan, 1973
OPEN	Section 2: Francis Kellogg, 1969-73
OPEN	Section 3: Stock Purchase/Old Kent Bank and Trust, 1973
OPEN	Section 4: Guterma Fine Remittitur, 1973
OPEN	Section 5: Winter-Berger Introduction to Gerald Ford, 1973
OPEN	Section 6: Cash Gifts to Staff, 1973
OPEN	Section 7: Dr. Arnold Hutschnecker, 1973
OPEN	Section 8: 1969 Official Sticker for Elizabeth Dunnington, 1973
OPEN	Section 9: Internship of Steven Taylor, 1973
OPEN	Section 10: Red Blaik and AVCO, 1967-73
OPEN	Section 11: Kentucky Vacation, 1969-73
OPEN	Section 12: Parsons College, 1966-73
OPEN	Section 13: Alleged Bribe, 1973
OPEN	Section 14: Domenico Piemonte, 1959-73
OPEN	Section 15: Rospatch Corporation, 1973
OPEN	Section 16: Law Practice, 1973
OPEN	Section 17: Real Estate Ownership, 1973
OPEN	Section 18: 1966 Ford for Congress/Seafarers Committee, 1966-73
OPEN	Section 19: 1970 District of Columbia Committee, 1973

<b>Status</b>	<b>Title</b>
OPEN	Section 20: 1972 District of Columbia Committee to Re-elect Ford, 1972-73
OPEN	Section 21: 1972 Friends of Jerry Ford/Ford for Congress, 1973
OPEN	Section 22: 1972 Campaign Transfers to Other Candidates, 1973
OPEN	Section 23: 1970 Ford for Congress/Republican Committee, 1973
OPEN	Section 24: Agricultural and Dairy Educational and Political Trust Committee (ADEPT), 1972-73
OPEN	Section 25: Robert Hartmann Contribution to Friends of Jerry Ford, 1973
OPEN	Section 26: Steelcase/District Office, 1972-73
OPEN	Section 27: Steelcase/Wendall Verduin, 1973
OPEN	Section 28: Steelcase/Ford Paint, 1973
OPEN	Section 29: Steelcase/Joseph Lawless, 1971-73
OPEN	Section 30: Ford Biography
OPEN	Loose Material, 1972-73 (1)-(2)

### **Ford Confirmation Hearings Proceedings Transcripts File, 1973.**

An unedited and complete set of committee hearing transcripts. These include the transcripts of proceedings from the hearings conducted by the Committee on Rules and Administration and the House Committee on the Judiciary. There is some underlining and annotation by William Cramer, a volunteer assisting Ford during the confirmation hearings. Also included are the final prints of the respective committee reports.

Arranged chronologically.

### **Box 238 - Robert Hartmann - Ford Confirmation Hearings Proceedings Transcripts File**

<b>Status</b>	<b>Title</b>
OPEN	Senate, 11/73

**Box 239 - Robert Hartmann - Ford Confirmation Hearings Proceedings Transcripts File**

<b>Status</b>	<b>Title</b>
OPEN	House, 11/15-20/73

**Box 240 - Robert Hartmann - Ford Confirmation Hearings Proceedings Transcripts File**

<b>Status</b>	<b>Title</b>
OPEN	House, 11/20/73-12/4/73

**Ford Confirmation Hearings File, 1973.**

Primarily material created during the confirmation hearings. Included is a correspondence control file, correspondence with the House and Senate committee chairmen, and letters of thanks to congressmen who supported Ford; material concerning Ford's opening statements, including experts' views on the role of the vice president; questions submitted in advance by committee members and the draft and final responses prepared by Ford and his staff; copies of the "Congressional Record"; the Library of Congress report on Ford's voting record; and hearings memoranda and rules of procedure. Also included are Hartmann's handwritten notes from the committee hearings.

Arranged alphabetically.

**Box 241 - Robert Hartmann - Ford Confirmation Hearings File**

<b>Status</b>	<b>Title</b>
OPEN	Confirmation - Swearing-in, 1973
OPEN	Confirmation Hearings - Bound Volumes of Proceedings
OPEN	Confirmation Hearings - Correspondence Control File, 1973 (1)-(3)
OPEN	Confirmation Hearings - Draft Questions and Answers
OPEN	Confirmation Hearings - Hartmann Notes, 1973
OPEN	Confirmation Hearings - Letters of Endorsement, 1973
OPEN	Confirmation Hearings - Miscellaneous, 1973
OPEN	Confirmation Hearings - Possible Witnesses, 1973
OPEN	Congressional Record, 11/26/73

<b>Status</b>	<b>Title</b>
OPEN	Congressional Record, 11/27/73
OPEN	Congressional Record, 11/29/73
OPEN	Congressional Record, 12/6/73
OPEN	Congressional Record - Index (1)-(2)

**Box 242 - Robert Hartmann - Ford Confirmation Hearings File**

<b>Status</b>	<b>Title</b>
OPEN	Debate and Vote on Confirmation, 1973
OPEN	House Committee on the Judiciary - Background Material Provided to Members, 1973
OPEN	House Committee on the Judiciary - Correspondence, 1973 (1)-(2)
OPEN	House Committee on the Judiciary - Correspondence - Chairman Peter Rodino, 1973 (1)-(3)
OPEN	House Committee on the Judiciary - Hearing Memoranda, 1973
OPEN	House Committee on the Judiciary - Questions - Jack Brooks, 1973
OPEN	House Committee on the Judiciary - Questions - Robert Drinan, 1973
OPEN	House Committee on the Judiciary - Questions - Elizabeth Holtzman, 1973
OPEN	Opening Statement - Experts' View on the Vice Presidency, 1973
OPEN	Opening Statement - Experts' View on the Vice Presidency, 1973 (Burress Copy)

**Box 243 - Robert Hartmann - Ford Confirmation Hearings File**

<b>Status</b>	<b>Title</b>
OPEN	Opening Statement - House, 11/15/73
OPEN	Opening Statement - Miscellaneous Reference Materials, 1973
OPEN	Opening Statement - Senate, 11/1/73

Status	Title
OPEN	Senate Committee on Rules and Administration - Correspondence, 1973
OPEN	Senate Committee on Rules and Administration - Correspondence - Chairman Howard Cannon, 1973 (1)-(2)
OPEN	Senate Committee on Rules and Administration - Hearing Memoranda, 1973
OPEN	Senate Committee on Rules and Administration - Library of Congress Report on Gerald Ford's Voting Record, 1973 (1)-(2)
OPEN	Senate Committee on Rules and Administration - Miscellaneous, 1973
OPEN	Senate Committee on Rules and Administration - Report on Nomination - Galley Prints, 1973
OPEN	Senate Committee on Rules and Administration - Rules of Procedure, 1973
OPEN	Senate Committee on Rules and Administration - Statement of Clarence Mitchell (NAACP), 11/14/73
OPEN	Senate Committee on Rules and Administration - Statement of Hugh Scott, 11/1/73
OPEN	Senate Committee on Rules and Administration - Statement of Robert Griffin, 11/26/73
OPEN	Senate - Correspondence - Confirmation - Letters of Thanks, 1973

**Ford Confirmation Hearings General Subject File, 1948-73.**

Primarily materials from Ford's congressional office files brought together to form a reference file for use during the hearings. The confirmation team compiled reference materials for each topic on which they anticipated questions.

Subjects include but are not limited to: constituents in Ford's congressional district and corporations represented in the area; Nixon's 1972 Committee for the Re-Election of the President; Supreme Court Justice William O. Douglas; government agencies such as the General Services Administration, Civil Aeronautics Board, and

the Interstate Commerce Commission; private bills sponsored by Ford; Robert Winter-Berger and his book, *The Washington Payoff*; and various special interest groups who contributed to Ford's congressional campaigns. Also included here are files concerning Ford's voting record in the House, his various business involvements, background information concerning the Twenty-fifth Amendment, and statements by the Republican Policy Committee.

Arranged alphabetically by subject.

**Box 244 - Robert Hartmann - Ford Confirmation Hearings General Subject File**

<b>Status</b>	<b>Title</b>
OPEN	Albert, Harold - Hillview Townhouses, Inc., 1971-72
OPEN	Alvarez, Jose, 1972
OPEN	Amway Corporation, 1973
OPEN	Appointments - Nixon Administration, 1969
OPEN	Associated Milk Products, Inc., 1970-73
OPEN	Bilderberg Group, 1973
OPEN	Boland, J. David - Correspondence, 1964-73 (1)-(8)
OPEN	Campaign Finance - General, 1973
OPEN	Civil Aeronautics Board, 1972
OPEN	Committee for the Re-Election of the President - Contributions, 1972

**Box 245 - Robert Hartmann - Ford Confirmation Hearings General Subject File**

<b>Status</b>	<b>Title</b>
OPEN	Committee for the Re-Election of the President - Correspondence, 1972 (1)-(2)
OPEN	Committee for the Re-Election of the President - Miscellaneous, 1972
OPEN	Committee for the Re-Election of the President - Press Releases, 1972
OPEN	Committee for the Re-Election of the President - "The Re-Elector", 1972

<b>Status</b>	<b>Title</b>
OPEN	Committee for the Re-Election of the President - Surrogate Candidates, 1972
OPEN	Crystal Flash Petroleum Corporation - Frank B. Fehsenfeld, 1973
OPEN	Democratic Study Group Fact Sheet, 1973
OPEN	Dent, Marshall, 1971
OPEN	Dexter Lock Company - John Dykstra, 1972
OPEN	Douglas, William O., 1970-73
OPEN	Ford, Richard A., 1973
OPEN	Ford Staff Members - Resumes, 1973
OPEN	General Services Administration, 1971-73
OPEN	Gill Manufacturing Corporation - Wallace Chamberlin, 1972-73
OPEN	Gordon, Britton, 1969-73
OPEN	Grand Rapids, 1973
OPEN	Grand Valley State College, 1969-73
OPEN	Grand Valley State College Minority Contractors, 1972-73 (1)

**Box 246 - Robert Hartmann - Ford Confirmation Hearings General Subject File**

<b>Status</b>	<b>Title</b>
OPEN	Grand Valley State College - Minority Contractors, 1972-73 (2)
OPEN	Grand Valley State College - WGVC-TV, 1971-73
OPEN	Grand Valley State College - World Affairs Council, 1972
OPEN	Gray, James Seaton, 1973
OPEN	Hartmann, Robert, 1972
OPEN	Holly's Restaurant, 1972
OPEN	Honorariums, 1972
OPEN	Impoundment, 1973
OPEN	Interstate Commerce Commission, 1970

<b>Status</b>	<b>Title</b>
OPEN	Kellogg, Francis, 1969-73 (1)-(2)
OPEN	League of Friends for Thomas Jefferson, 1973
OPEN	Medical, 1973
OPEN	Michigan Wheel Company, 1969-73
OPEN	National Governors Conference, 1969
OPEN	Nixon, Richard - Tapes, 1973
OPEN	Norton Corporation - Norman Rautiola, 1973
OPEN	Owens - Ames - Kimball Company, 1971-73
OPEN	Phillips, Frank, 1971-72
OPEN	Piemonte, Domenico, 1973
OPEN	Private Bills, 1973
OPEN	Ralph Nader's Citizens Look at Congress - Gerald R. Ford, 1972
OPEN	Rapistan, Incorporated - James Sebastian, 1969-73
OPEN	Republican Policy Committee - Statements - Table of Contents, 1959-73
OPEN	Republican Policy Committee - Statements - Index, 1973
OPEN	Republican Policy Committee - Statements, 1959-73 (1)-(10)

**Box 247 - Robert Hartmann - Ford Confirmation Hearings General Subject File**

<b>Status</b>	<b>Title</b>
OPEN	Republican Policy Committee - Statements, 1959-73 (11)-(15)
OPEN	Roskam, Donald O., 1972-73
OPEN	Rospatch Corporation, 1964-73
OPEN	Seafarer's Political Activity Donation/Marine Engineers' Benefit Association, 1972
OPEN	Sergeant of Arms - Loans to Gerald R. Ford, 1973
OPEN	Securities and Exchange Commission, 1969-70
OPEN	Simon and Schuster - "Portrait of the Assassin", 1964-75

<b>Status</b>	<b>Title</b>
OPEN	Smith Brothers, Velte & Company, 1972-73
OPEN	Steelcase, Inc., 1972-73
OPEN	Steelcase, Inc. - Joseph Lawless, 1970-73
OPEN	Summer Interns, 1969
OPEN	Transportation, Department of - H.R. 6452, 1972-73
OPEN	25th Amendment - Congressional Record - February 19, 1965
OPEN	25th Amendment - Congressional Record - April 13, 1965
OPEN	25th Amendment - Congressional Record - June 30, 1965
OPEN	25th Amendment - Congressional Record - July 6, 1965
OPEN	Vera-Tech Company, 1973

**Box 248 - Robert Hartmann - Ford Confirmation Hearings General Subject File**

<b>Status</b>	<b>Title</b>
OPEN	Verduin, Wendall, 1973
OPEN	Voting Record, 1973
OPEN	Voting Record - Civil Rights, 1973 (1)-(2)
OPEN	Voting Record - Congressional Record Inserts, 1965-72
OPEN	Voting Record - Health, 1971-72
OPEN	Voting Record - Miscellaneous, 1973
OPEN	Voting Record - 1973
OPEN	Voting Record - Pollution and Environment, 1972
OPEN	Warren Commission, 1964
OPEN	Weston, Alice (Schowalter), 1973
OPEN	Williams, C.I., 1972
OPEN	Winter-Berger, Robert N., 1973 (1)-(2)
OPEN	Winter-Berger, Robert N. - World Calendar, 1973
OPEN	Wolverine Worldwide, 1972
OPEN	Woven Label Manufacturers of America, 1973

**Ford Confirmation Hearings Campaign Finance File, 1948-73.**

Detailed financial information related to each of Ford's congressional campaigns and his campaign committees. Included are letters of thanks for contributions; receipts for expenditures; federal, state and local filing forms, and beginning in 1968, material concerning Ford's involvement in the distribution of funds to Republican candidates through the National Republican Congressional Committee Booster Fund. The "confirmation team" removed this material from Ford's office files (what is now Series G of the Ford Congressional Papers) for easier reference during the confirmation hearings.

Arranged chronologically by election year.

**Box 249 - Robert Hartmann - Ford Confirmation Hearings Campaign Finance File**

Status	Title
OPEN	1948 - Campaign Finance
OPEN	1948 - Election Results (Publications)
OPEN	1952 - Campaign Finance - Contributions
OPEN	1952 - Campaign Finance - Expenditures
OPEN	1952 - Campaign Finance - Federal Regulations
OPEN	1952 - Election Results (Publication)
OPEN	1954 - Campaign Finance - Contributions and Expenditures
OPEN	1954 - Campaign Finance - Federal Regulations
OPEN	1954 - Campaign Finance - Miscellaneous
OPEN	1956 - Campaign Finance - Contributions and Expenditures
OPEN	1956 - Campaign Finance - Federal Regulations
OPEN	1956 - Election Results
OPEN	1958 - Campaign Finance - Contributions and Expenditures
OPEN	1958 - Campaign Finance - Federal Regulations
OPEN	1958 - Election Results
OPEN	1960 - Campaign Finance
OPEN	1962 - Campaign Finance
OPEN	1964 - Campaign Finance
OPEN	1966 - Campaign Finance
OPEN	1968 - Campaign Finance - Contributions (1)-(5)

**Box 250 - Robert Hartmann - Ford Confirmation Hearings Campaign****Finance File**

<b>Status</b>	<b>Title</b>
OPEN	1968 - Campaign Finance - Expenditures (1)-(2)
OPEN	1968 - Campaign Finance - General Election Filing Forms
OPEN	1968 - Campaign Finance - Kent County Republican Finance Committee
OPEN	1968 - Campaign Finance - Primary Election Filing Forms
OPEN	1968 - Campaign Finance - Republican State Central Committee
OPEN	1968 - Campaign Finance - National Republican Congressional Committee - Booster Fund - Candidates
OPEN	1968 - Campaign Finance - National Republican Congressional Committee - Booster Fund - Contributions
OPEN	1968 - Campaign Finance - National Republican Congressional Committee - Booster Fund - Disbursements
OPEN	1968 - Campaign Finance - National Republican Congressional Committee - Miscellaneous
OPEN	1970 - Campaign Finance - Expenditures (1)-(2)
OPEN	1970 - Campaign Finance - Ford For Congress Committee
OPEN	1970 - Campaign Finance - Ford for Congress Committee - Contributions (1)-(3)
OPEN	1970 - Campaign Finance - Ford for Congress Committee - General Primary

**Box 251 - Robert Hartmann - Ford Confirmation Hearings Campaign****Finance File**

<b>Status</b>	<b>Title</b>
OPEN	1970 - Campaign Finance - Ford for Congress Committee
OPEN	1970 - Campaign Finance - General Primary - Contributions
OPEN	1970 - Campaign Finance - General Primary - Expenditures
OPEN	1970 - Campaign Finance - Old Kent Bank
OPEN	1970 - Campaign Finance - Friends of Jerry Ford Committee

<b>Status</b>	<b>Title</b>
OPEN	1970 - Campaign Finance - General
OPEN	1970 - Campaign Finance - Gerald Ford - District of Columbia Committee - Union Trust Company
OPEN	1970 - Campaign Finance - Greek-American Committee for Ford
OPEN	1970 - Campaign Finance - Insight, Inc. (1)-(2)
OPEN	1970 - Campaign Finance - Kent County Republican Finance Committee
OPEN	1970 - Campaign Finance - Latvians for Ford
OPEN	1970 - Campaign Finance - Miscellaneous Contributions
OPEN	1970 - Campaign Finance - Pawley, William D.
OPEN	1970 - Campaign Finance - Republican Congressional Committee - Ford Campaign Fund
OPEN	1970 - Campaign Finance - Republican Congressional Committee - Ford Campaign Fund - Contributions and Disbursements (1)-(3)
OPEN	1970 - Campaign Finance - Republican Congressional Committee - Ford Campaign Fund - Public Relations Account
OPEN	1970 - Campaign Finance - Scaife, Richard
OPEN	1970 - Campaign Finance - Veterans for Ford

**Box 252 - Robert Hartmann - Ford Confirmation Hearings Campaign Finance File**

<b>Status</b>	<b>Title</b>
OPEN	1972 - Ballot Proof Copies - Primary and General Election
OPEN	1972 - Campaign - Agnew Visit
OPEN	1972 - Campaign - Miscellaneous
OPEN	1972 - Campaign Finance - Advertising
OPEN	1972 - Campaign Finance - Common Cause
OPEN	1972 - Campaign Finance - Committee to Re-Elect Jerry Ford

<b>Status</b>	<b>Title</b>
OPEN	1972 - Campaign Finance - Committee to Re-Elect Jerry Ford - Contributions (1)-(2)
OPEN	1972 - Campaign Finance - Committee to Re-Elect Jerry Ford - Riggs National Bank
OPEN	1972 - Campaign Finance - Communications Media Spending Limit
OPEN	1972 - Campaign Finance - Distribution of Funds to Republican Candidates
OPEN	1972 - Campaign Finance - Ford for Congress Contributions
OPEN	1972 - Campaign Finance - Ford for Congress - Disbursements
OPEN	1972 - Campaign Finance - Ford for Congress - General
OPEN	1972 - Campaign Finance - Ford for Congress - House of Representatives - Filing Forms (1)-(2)

**Box 253 - Robert Hartmann - Ford Confirmation Hearings Campaign Finance File**

<b>Status</b>	<b>Title</b>
OPEN	1972 - Campaign Finance - Friends of Jerry Ford - Contributions (1)-(4)
OPEN	1972 - Campaign Finance - Friends of Jerry Ford - Disbursements
OPEN	1972 - Campaign Finance - Friends of Jerry Ford - House of Representatives - Filing Forms
OPEN	1972 - Campaign Finance - General
OPEN	1972 - Campaign Finance - Insight, Inc.
OPEN	1972 - Campaign Finance - Internal Revenue Service
OPEN	1972 - Campaign Finance - Latvians for Gerald Ford
OPEN	1972 - Campaign Finance - Miscellaneous Contributions
OPEN	1972 - Campaign Finance - Primary - Contributions - Regulations - Federal

<b>Status</b>	<b>Title</b>
OPEN	1972 - Campaign Finance - Primary - Contributions - Regulations - State and County
OPEN	1972 - Campaign Finance - Primary Election Nominating Petitions

### **Ford Confirmation Hearings Agency Correspondence File, 1970-73.**

Photostatic copies of all communications, written and oral, received by many departments and agencies of the Federal government from Congressman Ford, his staff, or his representatives between January 1970 and October 1973. This includes letters, internal working memoranda, memoranda for the file and any other memoranda or letters written to Ford (or to others, if they resulted from contacts with the Ford office. Peter Rodino, chairman of the House Judiciary Committee, requested this compilation. The Ford "confirmation team" received a duplicate set.

Arranged alphabetically by department or agency and thereunder chronologically.

### **Box 254 - Robert Hartmann - Ford Confirmation Hearings Agency Correspondence File**

<b>Status</b>	<b>Title</b>
OPEN	Department of Agriculture, 1970-73 (1)-(6)
OPEN	Department of Commerce, 1970-73 (1)-(4)

### **Box 255 - Robert Hartmann - Ford Confirmation Hearings Agency Correspondence File**

<b>Status</b>	<b>Title</b>
OPEN	Department of Defense, 1970-73 (1)-(2)
OPEN	Department of Housing and Urban Development, 1970-73
OPEN	Department of the Interior, 1949-73 (1)-(2)
OPEN	Department of Labor, 1972-73
OPEN	Department of State - Agency for International Development, 1970-73
OPEN	Department of Transportation, 1969-70 (1)-(4)

### **Box 256 - Robert Hartmann - Ford Confirmation Hearings Agency Correspondence File**

<b>Status</b>	<b>Title</b>
OPEN	Department of Transportation, 1971-73 (1)-(7)
OPEN	Department of the Treasury, 1970-73 (1)-(4)

**Box 257 - Robert Hartmann - Ford Confirmation Hearings Agency Correspondence File**

<b>Status</b>	<b>Title</b>
OPEN	Department of the Treasury - Customs, 1970-73
OPEN	Economic Stabilization Program - Cost of Living Council, 1971-73 (1)-(7)
OPEN	Environmental Protection Agency, 1970-72 (1)-(4)

**Box 258 - Robert Hartmann - Ford Confirmation Hearings Agency Correspondence File**

<b>Status</b>	<b>Title</b>
OPEN	Environmental Protection Agency, 1973 (1)-(2)
OPEN	Federal Trade Commission, 1973
OPEN	General Services Administration, 1970-73 (1)-(7)
OPEN	Interstate Commerce Commission, 1970-73 (1)-(2)
OPEN	Small Business Administration, 1969-73 (1)-(2)

**White House Advance Office Files, 1973-74.**

Byron M. ("Red") Cavaney joined the White House staff as a staff assistant to President Nixon in early 1973. He served with the White House Advance Office and became its director in December 1974. This office made preparations for all presidential travel, both within the country and abroad, and presidential appearances in Washington, D.C. Several weeks before an event, advance teams would visit the site of a presidential speech or appearance to arrange for hotel accommodations, equipment rental, security, publicity, and the like. They also sent letters of appreciation to local contacts after completing the event.

From the time of Gerald Ford's nomination as Vice President until March 1974, the Nixon White House Advance Office handled advance operations for him. By the end of January 1974, however, Warren Rustand of the vice president's own staff handled advance work in preparation for Washington appearances and Michigan trips. Beginning in March, the Ford staff handled all vice presidential advance

work. Cavaney's files include correspondence, memoranda, notes, schedules, guest lists, programs, and other related material for some of Ford's appearances October 18, 1973 to March 8, 1974. These files include material addressed to both Cavaney and William Henkel, Jr., then director of the Advance Office.

Additional materials on scheduling and advance work done for Ford's appearances after December 1973 is found in the files of vice presidential aide Warren Rustand. Other series in the vice presidential papers include related information on scheduling arrangements and Ford speeches, including the Robert Hartmann files.

Compiled by Sandra Raub, December 1981

### **Box 259 - White House Advance Office Files**

<b>Status</b>	<b>Title</b>
OPEN	Administrative - General
OPEN	Administrative - Biography of Congressman Ford
OPEN	Administrative - Proposed Trips and Events
OPEN	Administrative - Sheet Music (for Vice President)
OPEN	10/18/73 - Al Smith Dinner, New York
OPEN	10/19/73 - Southeastern Manufactured Housing Institute, Knoxville, TN
OPEN	10/23/73 - Dauphin County Republican Dinner, Harrisburg, PA
OPEN	10/26/73 - Dinner for Congressman Glenn R. Davis, Waukesha, WI
OPEN	11/5/73 - Testimonial Dinner for Senator Hugh Scott, Philadelphia, PA
OPEN	11/12/73 - Calvin Bullock Forum, New York
OPEN	11/13/73 - National Association of Realtors Convention, Washington, DC
OPEN	11/19/73 - Republican Governors' Conference, Memphis, TN

### **Box 260 - White House Advance Office Files**

<b>Status</b>	<b>Title</b>
OPEN	11/26/73 - "Dinner for Life", Long Island, NY

<b>Status</b>	<b>Title</b>
OPEN	11/27/73 - Seafarer's International Union Convention, Washington, DC
OPEN	11/28/73 - American Life Insurance Association, Washington, DC
OPEN	12/2/73 - B'nai Torah Institute, Inaugural Dinner, Flushing Meadows Park, NY
OPEN	12/2-3/73 - National League of Cities Convention, San Juan, Puerto Rico (Cancelled)
OPEN	12/3-4/73 - Commission of Critical Choices for America, New York
OPEN	12/4/73 - National Football Hall of Fame Dinner, New York
OPEN	12/6/73 - Vice President's Swearing-In Ceremony, Washington, DC
OPEN	12/8/73 - Gridiron Dinner, Washington, DC
OPEN	12/10/73 - Tip O'Neill Dinner, Georgetown Club, Washington, DC
OPEN	12/12/73 - Dinner Meeting of the Business Council, Washington, DC
OPEN	12/13/73 - Heisman Trophy Dinner, New York

**Box 261 - White House Advance Office Files**

<b>Status</b>	<b>Title</b>
OPEN	12/14/73 - Wright Memorial Dinner, Washington, DC
OPEN	12/15-16/73 - Colonial Williamsburg Foundation Dinner, Williamsburg, VA
OPEN	12/18/73 - Dinner with Former Congressman William Cramer, Falls Church, VA
OPEN	1/12/74 - Dedication of Baptist Medical Center, Little Rock, AR (1)-(2)
OPEN	1/15/74 - American Farm Bureau Federation Convention, Atlantic City, NJ
OPEN	1/17/74 - Jerry Ford Day, Grand Rapids, MI
OPEN	1/25/74 - Touchdown Club Dinner, Columbus, OH (1)-(2)

<b>Status</b>	<b>Title</b>
OPEN	1/26/74 - B'nai B'rith Luncheon, Palm Beach, FL
<b>Box 262 - White House Advance Office Files</b>	
<b>Status</b>	<b>Title</b>
OPEN	1/27/74 - Fogarty Foundation Awards Ceremony, Providence, RI
OPEN	2/13/74 - Fund Raiser for Congressman Tim L. Carter, Lincoln, KY
OPEN	2/14/74 - Tinley Park High School - Everett Dirksen 500 Luncheon; Frank Leahy Awards Dinner, Chicago, IL
OPEN	2/15/74 - Fund Raiser for Senator Roman Hruska, Omaha, NE
OPEN	2/18/74 - Chattanooga Area Engineers Week, Chattanooga, TN
OPEN	2/20/74 - Fund Raiser for Mayor Bill Gradison, Cincinnati, OH
OPEN	2/24/74 - American - Israel Friendship Awards Dinner, New York
OPEN	2/25/74 - American Association of School Administrators, Atlantic City, NJ
OPEN	2/25/74 - TV Correspondents Breakfast Series; New York Times Luncheon; New York
OPEN	3/8/74 - Addresses - St. Leo College and University of Tampa, FL

### **White House Editorial Staff Files, 1973-74.**

Draft vice presidential speeches and background materials prepared by President Nixon's Office of Editorial Staff before the Vice President began using his own speechwriters in early 1974. When President Nixon left office, the Office of Editorial Staff retained these files and turned them over to the Ford Library under President Ford's deed of gift.

Arranged chronologically in case files.

Compiled by Leesa Tobin, July 1983

**Box 263 - White House Editorial Staff Files**

<b>Status</b>	<b>Title</b>
OPEN	10/18/73 - Alfred E. Smith Memorial Foundation Dinner
OPEN	10/19/73 - Southeastern Manufactured Housing Institute
OPEN	10/23/73 - Pennsylvania General Assembly
OPEN	10/26/73 - Congressman Glenn Davis Dinner
OPEN	11/5/73 - Hugh Scott Award Dinner
OPEN	11/13/73 - National Association of Realtors Convention
OPEN	11/19/73 - Republican Governors' Conference
OPEN	11/26/73 - United Jewish Appeal
OPEN	11/27/73 - Seafarers International Union Convention
OPEN	11/28/73 - American Life Insurance Association Convention
OPEN	11/29/73 - National League of Cities (Cancelled)
OPEN	12/4/73 - Football Foundation Awards Dinner
OPEN	12/8/73 - Gridiron Club Dinner
OPEN	12/13/73 - Heisman Trophy Dinner
OPEN	12/14/73 - Wright Memorial Trophy Dinner
OPEN	1/12/74 - Baptist Medical Center Dedication
OPEN	1/15/74 - American Farm Bureau Federation
OPEN	1/19/74 - Washington Touchdown Club
OPEN	1/25/74 - Columbus Touchdown Club
OPEN	1/26/74 - Anti-Defamation League
OPEN	1/27/74 - John E. Fogarty Foundation Reception
OPEN	1/29/74 - Press Club Congressional Dinner
OPEN	1/29/74 - National Religious Broadcasters
OPEN	1/31/74 - Public Affairs Council
OPEN	2/1/74 - U.S. Conference of Mayors
OPEN	2/5/74 - U.S. League of Savings Associations
OPEN	2/5/74 - District of Columbia Republican Club
OPEN	2/14/74 - Leahy Awards Dinner (Not Used)