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## **JOHN C. VICKERMAN FILES, 1974-77**

### **Collection Type**

White House Office Files

### **Extent**

15.2 linear feet (ca. 30,400 pages)

### **Record Type**

Textual

### **Access**

Open. Some items are temporarily restricted under terms of the donor's deed of gift, a copy of which is available on request, or under National Archives and Records Administration general restrictions (36 CFR 1256).

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## **Processed by**

Barbara White, October 1984

## **Biography**

John C. Vickerman

November 7, 1937 - Born, Canton, South Dakota

1955-57 - Student, Augustana College, Sioux Falls, SD

1959 - B.J., University of Missouri, Columbia, MO

1959-62 - Active duty, United States Navy

1963-63 - Graduate study in government, University of South Dakota, Vermillion, SD

1964 - Assistant Director, Office of Budget, South Dakota

1964-68 - Editor & publisher, Sioux Valley News, Canton, SD

1969 - Assistant, Congressman Ben Reifel, Washington, DC

1969 - Assistant Administrator for Congressional and Public Affairs, Small Business Administration, Washington, DC

1970 - Assistant Administrator for Management, Small Business Administration

1970-72 - South Dakota District Director, Small Business Administration, Sioux Falls, SD

1973-74 - Deputy Special Assistant to the President, Presidential Personnel Office, The White House

1974 - Executive Assistant to Counsellor to the President Anne Armstrong, The White House

1974-75 - Executive Secretary, Federal Property Council

1974-77 - Director for Business and Trade Associations, Office of Public Liaison, The White House

1977 - Consultant, American Society of Association Executives, Washington, DC

### **Scope and Content Note**

John C. Vickerman joined the White House staff in 1973. Early in the Ford administration he served as Executive Assistant to Counsellor Anne Armstrong and as Executive Secretary of the Federal Property Council. He was appointed to the Office of Public Liaison as Director for Business and Trade Associations on December 18, 1974. In this position he reported directly to William J. Baroody, Jr.,

Assistant to the President for Public Liaison.

Vickerman was responsible for White House liaison with leaders of business, labor and agricultural groups, including such organizations as the American Chamber of Commerce Executives and the National Macaroni Association. He initiated and ran "Tuesday and Wednesday Meetings" and irregular "Organization Briefings" for these groups. He also helped organizations with their difficulties in dealing with government agencies and represented the administration at association events.

The meetings and briefings provided a two-way exchange between the White House and the private sector, and were often attended by the President, Vice President, or senior administration officials. The "Tuesday and Wednesday Meetings" allowed a discussion between government officials and participating groups, during which the latter ordinarily took the lead in presenting their problems and recommendations. In contrast, the "Organization Briefings" were conceived of as formal presentations by the government. The distinction between meetings and briefings blurred as time passed.

The majority of Vickerman's files contains material on various aspects of trade association and business briefings and meetings. It includes correspondence, agendas and briefing papers. The correspondence with the business and trade associations often reflects their major concerns, such as problems with federal regulatory agencies. The files show Vickerman's continual involvement with and service to the groups he supported. Included are correspondence which direct businesses to appropriate government offices to meet their needs and requests for presidential appearances and messages. The collection includes a small subject file related to the interests of these groups, such as housing and agriculture. Material on additional issues appear in the meeting files under the specific names of the organizations concerned. The collection contains no material from Vickerman's earlier White House positions.

#### Related Materials (October 1984)

Related materials include the files of: Jeffrey Eves, Office of Public Liaison, who proceeded Vickerman as liaison with business special interest groups; and Paul Leach, Domestic Council Staff, who handled small business programs and regulatory reform. In addition, White House Central files categories Business-Economics (BE) and Meeting-Conferences (MC), especially MC 4-5 and MC 4-6

regarding "Tuesday and Wednesday Meetings" at the White House, including related materials. Some materials reflecting Vickerman's work with the Federal Property Council appear in WHCF category FG 6-24.

### **Last Modified Date**

2025-03-06

### **Meetings and Briefings File, 1974-77.**

(Boxes 1-30, 12.0 linear feet)

Correspondence between Vickerman and business associations and their leaders, memoranda, agendas, attendee lists, invitations, reports, and other materials, created or accumulated for meetings and briefings. In addition, correspondence relating to business and industry concerns appear, covering inflation, regulatory reform, small business programs and labor relations. Also included are materials on briefings.

Arranged alphabetically by subject, usually the name of an organization.

### **Box 1 - Meetings and Briefings File**

<b>Status</b>	<b>Title</b>
OPEN	Adhesive and Sealant Council (1)-(2)
OPEN	Alliance of Metalworking Industries (1)-(2)
OPEN	American Advertising Federation
OPEN	American Association for the Advancement of Science
OPEN	American Association of Advertising Agencies
OPEN	American Bakers Association
OPEN	American Bankers Association
OPEN	American Chamber of Commerce Executives (1)-(2)
OPEN	American Enterprise Institute
OPEN	American Federation of Information Processing Societies (1)-(2)
OPEN	American Fishing Tackle Manufacturers Association

### **Box 2 - Meetings and Briefings File**

<b>Status</b>	<b>Title</b>
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OPEN	American Frozen Food Institute
OPEN	American Gear Manufacturers Association
OPEN	American Geological Institute
OPEN	American Home Economics Association
OPEN	American Hotel and Motel Association (1)-(2)
OPEN	American Industrial Development Council (1)-(2)
OPEN	American Institute of CPA's (1)-(2)
OPEN	American Institute of Mining, Metallurgical and Petroleum Engineers (1)-(2)
OPEN	American Life Insurance Association Economic Policy Committee (1)-(2)
OPEN	American Meat Institute
OPEN	American National Cattlemen's Association

**Box 3 - Meetings and Briefings File**

<b>Status</b>	<b>Title</b>
OPEN	American Optometric Association
OPEN	American Retail Federation (1)-(2)
OPEN	American Society for Industrial Security
OPEN	American Society of Association Executives (1)-(3)
OPEN	American Society of Pension Actuaries
OPEN	American Supply Association
OPEN	American University - Beirut
OPEN	Armco Steel Corporation
OPEN	Associated Industries of Alabama
OPEN	Association of American Publishers
OPEN	Association of Government Accountants (1)-(2)

**Box 4 - Meetings and Briefings File**

<b>Status</b>	<b>Title</b>
OPEN	Association of Home Appliance Manufacturers
OPEN	Association of Institutional Distributers
OPEN	Association of National Advertisers
OPEN	Association of Private Pension and Welfare Plans (1)-(4)

<b>Status</b>	<b>Title</b>
OPEN	Attendees Lists (1)-(3)
OPEN	Automotive Council of America
OPEN	Automotive Service Industry Association
OPEN	Automotive Warehouse Distributors Association
OPEN	Better Vision Institute

**Box 5 - Meetings and Briefings File**

<b>Status</b>	<b>Title</b>
OPEN	Brand Names Foundation (1)-(2)
OPEN	Briefings Completed, 1975 - Miscellaneous
OPEN	Business Council (1)-(3)
OPEN	Business Council for International Understanding/Bank of Boston International
OPEN	Business - Government Relations Council
OPEN	Business Records Manufacturers Association
OPEN	Business Round Table (1)-(2)
OPEN	California Bankers Association
OPEN	Car and Truck Renting and Leasing Association (1)-(2)

**Box 6 - Meetings and Briefings File**

<b>Status</b>	<b>Title</b>
OPEN	Carpet and Rug Institute
OPEN	Cast Metals Federation
OPEN	Chamber of Commerce of the United States
OPEN	Chemical Industry Leaders
OPEN	Chemical Specialties Manufacturers Association
OPEN	Club Managers Association of America (1)-(2)
OPEN	Coal Conference
OPEN	College of American Pathologists
OPEN	Computer and Business Equipment Manufacturers Association
OPEN	Construction, Housing and Labor Representatives (1)

**Box 7 - Meetings and Briefings File**

<b>Status</b>	<b>Title</b>
OPEN	Construction, Housing and Labor Representatives (2)-(3)
OPEN	Cotton Warehouse Association of America
OPEN	Council of Communications Societies (1)-(2)
OPEN	Council of Engineering and Scientific Society Executives (1)-(3)
OPEN	Detroit Economic Club
OPEN	Direct Mail / Marketing Association (1)-(3)
OPEN	Direct Selling Association (1)

### **Box 8 - Meetings and Briefings File**

<b>Status</b>	<b>Title</b>
OPEN	Direct Selling Association (2)-(3)
OPEN	Distilled Spirits Council
OPEN	Electric Power Companies
OPEN	Electric Power Industry Executives
OPEN	Electronic Industries Association (1)-(2)
OPEN	Electronic Representatives Association (1)-(2)
OPEN	Energy (1)-(2)
OPEN	Environment

### **Box 9 - Meetings and Briefings File**

<b>Status</b>	<b>Title</b>
OPEN	Environmental Balance Association (1)-(2)
OPEN	European Paper Mill Owners
OPEN	Explorers Club
OPEN	Federal Employee Unions (1)-(2)
OPEN	Federation of Americans Supporting Science and Technology
OPEN	Financial Executives
OPEN	Financial Executives Institute
OPEN	Firearms Organizations (1)-(2)
OPEN	Food Processing Industry Leaders (1)-(2)
OPEN	Food Processing Machinery and Supplies Association



<b>Status</b>	<b>Title</b>
OPEN	Foodservice and Lodging Institute
OPEN	Ford Motor Company

### **Box 10 - Meetings and Briefings File**

<b>Status</b>	<b>Title</b>
OPEN	Gas Appliance Manufacturers Association
OPEN	General Aviation Manufacturers Association (1)-(2)
OPEN	George Washington Masonic National Memorial Association
OPEN	Greater Hartford Chamber of Commerce
OPEN	Greater South Dakota Association
OPEN	Grocery Manufacturers of America (1)-(2)
OPEN	Hand Tools Institute
OPEN	Harshe-Rotman and Druck, Inc.
OPEN	Hearing Aid Industry Conference
OPEN	Helicopter Association of America
OPEN	Hobby Industry of America
OPEN	Holiday Inns (1)-(3)
OPEN	Hoover Institution (1)-(2)

### **Box 11 - Meetings and Briefings File**

<b>Status</b>	<b>Title</b>
OPEN	Housing and Construction (1)-(3)
OPEN	Imported Hardwood Products Association
OPEN	Industrial Heating Equipment Association
OPEN	Industrial Safety Equipment Association
OPEN	Insurance Industry Leaders
OPEN	International Association of Wall and Ceiling Contractors (1)-(2)
OPEN	International Car Wash Association
OPEN	International Council of Shopping Centers (1)-(2)
OPEN	International Management and Development Institute (1)-(2)

**Box 12 - Meetings and Briefings File**

<b>Status</b>	<b>Title</b>
OPEN	International Management and Development Institute (3)
OPEN	International Snowmobile Industry Association (1)-(2)
OPEN	International Traders Association
OPEN	Labor
OPEN	Livestock and Poultry Producers (1)-(3)
OPEN	Livestock and Poultry Producers - Biographies
OPEN	McMahon Associates
OPEN	Man-Made Fiber Producers Association
OPEN	March of Dimes
OPEN	Meetings, 1974 - Miscellaneous
OPEN	Meetings, 1975 - Miscellaneous (1)

**Box 13 - Meetings and Briefings File**

<b>Status</b>	<b>Title</b>
OPEN	Meetings, 1975 - Miscellaneous (2)-(12)

**Box 14 - Meetings and Briefings File**

<b>Status</b>	<b>Title</b>
OPEN	Meetings, 1976 - Miscellaneous (1)-(6)
OPEN	Mississippi Economic Council
OPEN	Mobile Home Manufacturers Association
OPEN	Nassau County, NY, Business and Labor Leaders
OPEN	National Association of Engine and Boat Manufacturers
OPEN	National Association of Food Chains (1)-(2)
OPEN	National Association of Hosiery Manufacturers
OPEN	National Association of Independent Insurers (1)

**Box 15 - Meetings and Briefings File**

<b>Status</b>	<b>Title</b>
OPEN	National Association of Independent Insurers (2)-(3)
OPEN	National Association of Industrial Parks
OPEN	National Association of Life Underwriters
OPEN	National Association of Manufacturers

<b>Status</b>	<b>Title</b>
OPEN	National Association of Plumbing-Heating-Cooling Contractors (1)-(3)
OPEN	National Association of State Development Agencies
OPEN	National Association of Temporary Services (1)-(3)
OPEN	National Association of Truck Stop Operators
OPEN	National Association of Wholesaler - Distributors (1)-(2)

### **Box 16 - Meetings and Briefings File**

<b>Status</b>	<b>Title</b>
OPEN	National Association of Wholesalers - Distributors (3)
OPEN	National Concrete Masonry Association
OPEN	National Council of Farmer Cooperatives
OPEN	National Council of Professional Services Firms (1)-(2)
OPEN	National Council of the Churches of Christ
OPEN	National Council to Control Handguns
OPEN	National Education Association
OPEN	National Electrical Manufacturers Association
OPEN	National Endowment for the Humanities (1)-(3)
OPEN	National Environmental Systems Contractors Association

### **Box 17 - Meetings and Briefings File**

<b>Status</b>	<b>Title</b>
OPEN	National Farm Credit Directors
OPEN	National Forest Products Association (1)-(6)
OPEN	National Federation of Independent Business
OPEN	National Fluid Power Association
OPEN	National Frozen Food Association
OPEN	National Independent Meat Packers Association
OPEN	National Industrial Council (1)

### **Box 18 - Meetings and Briefings File**

<b>Status</b>	<b>Title</b>
OPEN	National Industrial Council (2)-(4)
OPEN	National Investor Relations Institute (1)-(2)

<b>Status</b>	<b>Title</b>
OPEN	National Lumber and Building Material Dealers Association (1)-(2)
OPEN	National Macaroni Manufacturers Association
OPEN	National Machine Tool Builders Association
OPEN	National Minority Purchasing Council
OPEN	National Office Products Association
OPEN	National Oil Jobbers Council

**Box 19 - Meetings and Briefings File**

<b>Status</b>	<b>Title</b>
OPEN	National Paint and Coatings Association
OPEN	National Paper Box Association
OPEN	National Parking Association
OPEN	National Pest Control Association (1)-(4)
OPEN	National Precast Concrete Association
OPEN	National Restaurant Association
OPEN	National Right to Work Committee (1)-(3)

**Box 20 - Meetings and Briefings File**

<b>Status</b>	<b>Title</b>
OPEN	National Roofing Contractors Association
OPEN	National School Transportation Association
OPEN	National Society of Professional Engineers
OPEN	National Soft Drink Association
OPEN	National Steel Erectors Association (1)-(2)
OPEN	National Wool Growers Association (1)-(2)
OPEN	Northeastern Poultry Producers Council
OPEN	Nuclear Power
OPEN	Optical Manufacturers Association
OPEN	Opticians Association of America
OPEN	Outdoor Power Equipment Institute
OPEN	Pacific Northwest Waterways Association
OPEN	Petrochemical Energy Group

### **Box 21 - Meetings and Briefings File**

<b>Status</b>	<b>Title</b>
OPEN	President Ford Finance Committee
OPEN	Presidential Activity, 1974
OPEN	Presidential Activity, 1975 (1)-(5)
OPEN	Presidential Invitations, 1974
OPEN	Presidential Invitations, 1975 (1)-(2)
OPEN	Presidential Invitations, 1976
OPEN	President's Commission on Personnel Interchange
OPEN	Printing Industries of America (1)-(2)

### **Box 22 - Meetings and Briefings File**

<b>Status</b>	<b>Title</b>
OPEN	Producers' Council
OPEN	Product Liability Conference/Capital Goods Industry (1)-(3)
OPEN	Public Affairs Council
OPEN	Public Broadcasting Service
OPEN	Public Relations Society of America
OPEN	Public Relations Society of America (Acceptances) (1)-(4)

### **Box 23 - Meetings and Briefings File**

<b>Status</b>	<b>Title</b>
OPEN	Public Relations Society of America (Regrets)
OPEN	Public Relations Society of America - Consumerism Conference
OPEN	Refractory Metals Association (1)-(2)
OPEN	Republican Eagles
OPEN	Republican Leaders
OPEN	Republican Supporters
OPEN	Restaurant Association
OPEN	Rockford Area Chamber of Commerce
OPEN	Rubber Manufacturers Association
OPEN	Salt Institute
OPEN	San Francisco Chamber of Commerce

<b>Status</b>	<b>Title</b>
OPEN	Savings Association League of N.Y. State
OPEN	Securities Industries Association (1)-(2)
OPEN	Senior Citizens Organizations Representatives (1)-(2)
OPEN	Small Business

#### **Box 24 - Meetings and Briefings File**

<b>Status</b>	<b>Title</b>
OPEN	Society of American Wood Preservers
OPEN	Society of Independent Professional Earth Scientists
OPEN	Society of Industrial Realtors
OPEN	Society of the Plastics Industry
OPEN	Solar Energy Industries Association (1)-(2)
OPEN	Speaker Invitations, 1975 (1)-(4)
OPEN	Speaker Invitations, 1976 (1)-(3)
OPEN	Stamford, CT, Area Commerce and Industry Association

#### **Box 25 - Meetings and Briefings File**

<b>Status</b>	<b>Title</b>
OPEN	State of the Union Briefings (1)-(2)
OPEN	State of the Union Briefings, 1/22/76 (1)-(2)
OPEN	State of the Union Briefings, 1/23/76
OPEN	State of the Union Briefings, 1/26/76 (1)-(3)
OPEN	State of the Union Briefings - Acceptances, 1/22/76 (1)-(3)

#### **Box 26 - Meetings and Briefings File**

<b>Status</b>	<b>Title</b>
OPEN	State of the Union Briefings - Acceptances, 1/22/76 (4)-(6)
OPEN	State of the Union Briefings - Acceptances, 1/23/76 (1)-(5)

#### **Box 27 - Meetings and Briefings File**

<b>Status</b>	<b>Title</b>
OPEN	State of the Union Briefings - Acceptances, 1/26/76 (1)-(3)
OPEN	State of the Union Briefings - Mailing Labels (1)-(3)
OPEN	State of the Union Briefings - Mailing Lists (1)-(4)
OPEN	State of the Union Briefings - Regrets

## **Box 28 - Meetings and Briefings File**

<b>Status</b>	<b>Title</b>
OPEN	Steel Service Center Institute (1)-(2)
OPEN	Tax Foundation (1)-(3)
OPEN	Texas Association of Business
OPEN	Travelodge Coordinating Council
OPEN	Tuesday and Wednesday Meetings (1)-(2)
OPEN	Tuesday and Wednesday Meetings - Sample Memoranda Formats
OPEN	United Airlines
OPEN	United Fresh Fruit and Vegetable Association
OPEN	United Negro College Fund
OPEN	United States Department of Agriculture Young Executives
OPEN	United States Gymnastics Safety Association

## **Box 29 - Meetings and Briefings File**

<b>Status</b>	<b>Title</b>
OPEN	U.S. Industrial Payroll Savings Committee
OPEN	U.S. League of Savings Association (1)-(2)
OPEN	U.S. Steel
OPEN	Uranium Enrichment
OPEN	Valve Manufacturers Association
OPEN	Washington Communications Counselors
OPEN	Water Pollution Control Federation
OPEN	Water Quality Association
OPEN	Western Michigan Business Leaders (1)-(2)
OPEN	Wheeling Area Chamber of Commerce
OPEN	White House (Field) Conferences - Inquiries (1)-(2)

### **Subject File, 1974-77.**

(Boxes 31-38, 3.2 linear feet)

Correspondence between Vickerman and business associations and their leaders, memoranda, telegrams, reports, press releases, clippings and printed material

concerning general business topics. Much of the correspondence were inquiries referred to other government offices. Subjects include legislation, the economy, regulatory reform, personnel appointments, and presidential messages. Also included are a few office administrative files.

Arranged alphabetically by subject.

**Box 30 - Meetings and Briefings File**

<b>Status</b>	<b>Title</b>
OPEN	White House (Field) Conferences Inquiries (3)-(4)
OPEN	White House (Field) Conferences on Domestic and Economic Affairs (1)-(3)
OPEN	Writing Instrument Manufacturers Association
OPEN	Young Presidents' Organization (1)-(3)

**Box 31 - Subject File**

<b>Status</b>	<b>Title</b>
OPEN	Agriculture (1)-(4)
OPEN	Aircraft Owners and Pilots Association
OPEN	American Corn Millers Federation
OPEN	Banking and Finance (1)-(2)
OPEN	Coal Negotiations
OPEN	Correspondence, 1974
OPEN	Correspondence, 1975 (1)-(4)

**Box 32 - Subject File**

<b>Status</b>	<b>Title</b>
OPEN	Correspondence, 1975 (5)-(9)
OPEN	Correspondence, 1976 (1)-(6)

**Box 33 - Subject File**

<b>Status</b>	<b>Title</b>
OPEN	Correspondence, 1976 (7)-(17)

**Box 34 - Subject File**

<b>Status</b>	<b>Title</b>
OPEN	Correspondence, 1976 (18)-(20)



<b>Status</b>	<b>Title</b>
OPEN	Electronic Fund Transfers, National Commission (1)-(3)
OPEN	Energy (1)-(2)
OPEN	Federal Election Commission (1)-(3)

**Box 35 - Subject File**

<b>Status</b>	<b>Title</b>
OPEN	Housing and Urban Development (1)-(3)
OPEN	Insurance - No Fault
OPEN	Investment Tax Credit - Ad Hoc Committee (1)-(2)
OPEN	Labor
OPEN	Legislation (1)-(2)
OPEN	Office of Public Liaison - Memoranda (1)-(2)
OPEN	Office of Public Liaison - Publicity
OPEN	Personnel (1)-(2)

**Box 36 - Subject File**

<b>Status</b>	<b>Title</b>
OPEN	Personnel (3)-(4)
OPEN	Pittron Steel Company (1)-(3)
OPEN	Presidential Messages, 1974
OPEN	Presidential Messages, 1975 (1)-(3)
OPEN	Presidential Messages, 1976 (1)-(3)

**Box 37 - Subject File**

<b>Status</b>	<b>Title</b>
OPEN	Presidential Messages, 1976 (4)-(6)
OPEN	Productivity and Work Quality, National Commission
OPEN	Referrals, 1975 (1)-(6)
OPEN	Referrals, 1976 (1)-(2)

**Box 38 - Subject File**

<b>Status</b>	<b>Title</b>
OPEN	Referrals, 1976 (3)-(6)
OPEN	Regulations
OPEN	Republican National Committee

<b>Status</b>	<b>Title</b>
OPEN	Seafood
OPEN	Small Business (1)-(2)
OPEN	South Dakota
OPEN	Transportation (1)-(2)
OPEN	White House Memoranda (1)-(2)
OPEN	White House Staff
OPEN	White House Tours
OPEN	Women
OPEN	Items Transferred