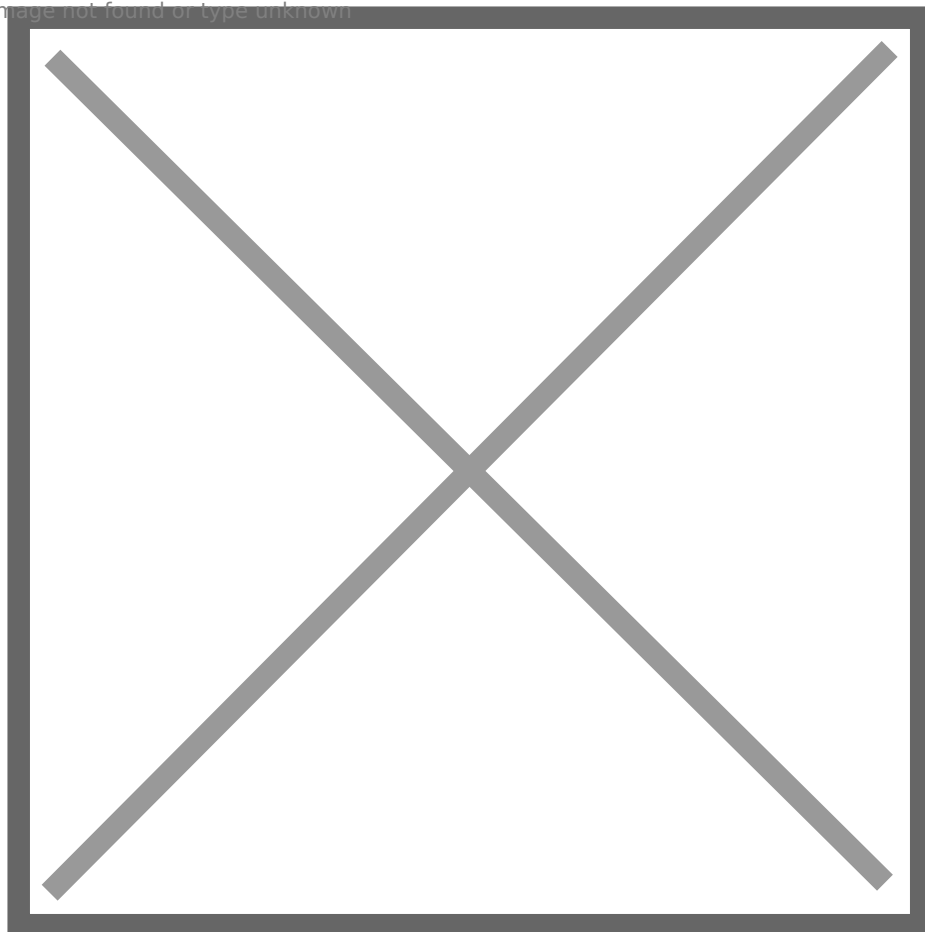


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Robert Hartmann Files, 1974-1977

Collection Type

White House Office Files

Extent

38.4 linear feet (ca. 76,800 pages)

Record Type

Textual

Access

Open. Some items are temporarily restricted under terms of the donor's deed of gift, a copy of which is available on request, or under National Archives and Records Administration general restrictions (36 CFR 1256).

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Processed by

William McNitt, February 1984

Biography

Robert Trowbridge Hartmann

1917 - Born, Rapid City, South Dakota

1938 - B.A., Stanford University

1939-41 - Reporter, Los Angeles Times

1941-45 - Ensign, U.S. Naval Reserve; served in Pacific operations in public relations and press censor posts; ordered to inactive duty as Lt. Commander

1945-54 - Reporter, editorial and special feature writer, Los Angeles Times

1954-63 - Washington bureau chief, Los Angeles Times

1963-64 - Middle East and Mediterranean bureau chief, Los Angeles Times

1964-65 - Information adviser, Food and Agriculture Organization (FAO)

1966-69 - Editor, Republican Conference, U.S. House of Representatives

1968 and 1972 - Assistant to permanent chairman Gerald R. Ford, Republican National Convention

1969-73 - Minority Sergeant-at-Arms and Legislative Assistant to the Minority Leader (Gerald R. Ford), U.S. House of Representatives

1973-74 - Chief of Staff to Vice President Gerald R. Ford

1974-77 - Counsellor to the President, The White House

1980 - Author, Palace Politics: An Inside Account of the Ford Years

2008 - Died, Washington, D.C.

Scope and Content Note

Discussed below under separate headings are: Robert Hartmann's role in the Ford White House, the scope and content of the Hartmann files, and related collections at the Ford Library.

Hartmann's Role in the Ford White House

Gerald R. Ford appointed his long-time aide Robert Hartmann as Counsellor to the President (with Cabinet status) as one of the first official acts of his Presidency. In this position Hartmann's main responsibility was to supervise the White House Office of Editorial Staff in the preparation of presidential speeches, statements, messages, and correspondence. He was also responsible for White House liaison with Republican Party organizations and advised President Ford on a wide variety of matters that went beyond his formal duties.

In the early months of the Ford administration Hartmann continued to draft a number of President Ford's speeches, as he had done for several years, but as time passed he did less speechwriting (except for a few major addresses) and concentrated on his other duties. Although Paul Theis and then Robert Orben headed the day-to-day work of the Office of Editorial Staff, Hartmann supervised the work and often edited material prepared by that office.

After Dean Burch left the White House in 1974, Hartmann became responsible for White House liaison with the Republican Party and various Republican organizations. Burch's aide Gwen Anderson joined Hartmann's staff to assist with these duties. During 1975 John Calkins also assisted Hartmann with political matters. While Hartmann and Anderson continued to handle liaison with the Republican Party in 1976, they did not play a key role in the campaign. Richard Cheney and his staff in the White House Operations Office handled most of the campaign work, including liaison with the President Ford Committee. With the exception of the President's acceptance speech at the Republican National Convention, Hartmann did not write any campaign speeches. The Office of Editorial Staff and David Gergen of the Press Secretary's Office were responsible for most campaign speeches.

In his role as an adviser to the President, Hartmann spent a considerable amount of time in the Oval Office assisting the President and attending meetings with various groups and individuals, regularly attended Cabinet meetings, and received copies of White House staff and federal agency memoranda to the President for his input or editing before they were submitted to the President.

Scope and Content of the Hartmann Files

The Hartmann collection is strongest on speechwriting, the administration of the Office of Editorial Staff, political affairs, the selection of a new Vice President in 1974, personnel matters, and his editing or input on documents submitted to the President.

Hartmann's materials on speechwriting include case files on most, but not all, of the speeches and statements that he drafted for the President. Memoranda and multiple drafts appear for the Bicentennial speeches, the Republican Convention acceptance speech, and the 1977 State of the Union address. Smaller, but often

significant, amounts of material appear for other speeches. Some major speeches, such as the 1975 and 1976 State of the Union addresses, are not represented.

The collection also documents the administration of the Office of Editorial Staff, including reports on speechwriting, message, and correspondence activity; schedules; and memoranda exchanged between Hartmann and Theis, Orben, or their staff. There are but few speech drafts by Hartmann's staff, the exceptions occurring when Hartmann took over the drafting of a speech and used another speechwriter's draft as a basis for his own work.

Hartmann's political files concern both his own work and the work of his assistants Gwen Anderson and John Calkins. Included is material on President Ford's activities in the 1974 congressional and gubernatorial campaigns, ongoing liaison with the Republican National Committee and other Republican organizations, and the 1976 presidential campaign. Although Hartmann handled some aspects of political affairs for most of the administration, White House Chief of Staff Richard Cheney had primary responsibility for White House liaison with the President Ford Committee. Hartmann's materials on the campaign relate to the drafting or editing of speeches and statements (especially the Republican Convention acceptance speech), his contacts (mostly routine) with the President Ford Committee, and documents received from Republican officials with whom he had long-time working relationships.

One special assignment which generated a significant file was to compile and report to the President on all suggestions from members of Congress, governors, the Cabinet, and others concerning the nomination of a new Vice President in August 1974. Hartmann's files contain the original incoming letters from these officials, along with tabulations and related documents.

Included in the collection are large files of documents submitted to Hartmann for his clearance and/or editing by the Domestic Council, National Security Council, White House Staff Secretary, and Presidential Personnel Office. While many of these bear only routine comments by Hartmann or his staff, some contain extensive editing or comments.

Since Hartmann was a long-time aide to Gerald Ford and had frequent access to the President, much of his advice on specific actions and issues may have been

submitted orally rather than in writing. Much of the material on specific issues is routine in nature and duplicates materials found in other collections.

Related Materials (May 1987)

Other available collections on speechwriting include White House Central Files category SP (Speeches), the files of Paul Theis and Robert Orben of the Editorial Staff and David Gergen of the Press Secretary's Office, and the Reading Copies of Presidential Speeches.

The files of Hartmann's aides Gwen Anderson and John Calkins, the Dean Burch files, and White House Central Files category PL concern White House liaison with Republican Party organizations. Collections concerning the 1976 presidential campaign are listed on the Ford Library handout "The 1976 Presidential Campaign: A Guide to Manuscript Collections Available for Research."

Other material on the nomination of a new Vice President in 1974 appears in White House Central Files categories FG 38 and FG 38/A.

Hartmann's files from his work as an aide to Gerald Ford prior to August 1974 appear in the Ford congressional and vice presidential papers. Hartmann has donated some additional materials concerning his career to the Hoover Institution at Stanford University. Hartmann's association with Gerald Ford is recounted in his 1980 memoir *Palace Politics: An Inside Account of the Ford Years*.

Last Modified Date

2025-12-12

Presidential Speeches and Statements, 1974-77.

(Boxes 1-8, 3.2 linear feet)

Case files on presidential speeches containing drafts by Hartmann and other speechwriters; memoranda from the White House staff and others including suggestions on theme and contents or comments on drafts; and briefing papers and background information. Included are files on several speeches per month for the first seven months of the administration, but only scattered ones thereafter. Occasional changes in President Ford's handwriting appear on the drafts of some of the important speeches. Scattered speech drafts and other materials on the speechwriting process also appear in the General Subject File.

Arranged chronologically by the date of the speech.

Box 1 - Presidential Speeches and Statements

Status	Title
OPEN	1974/08/09 - Swearing-in Ceremony
OPEN	1974/08/12 - Address to Congress
OPEN	1974/08/19 - Veterans of Foreign Wars, Chicago, IL (1)-(2)
OPEN	1974/08/30 - Ohio State University
OPEN	1974/09/06 - Dinner Honoring Reconvening of the First Continental Congress, Philadelphia, PA (1)-(3)
OPEN	1974/09/08 - Announcement of the Nixon Pardon
OPEN	1974/09/18 - United Nations General Assembly
OPEN	1974/10/03 - Congressional Retirees Dinner
OPEN	1974/10/08 - Economic Address to Congress (1)-(2)
OPEN	1974/10/15 - Future Farmers of America, Kansas City, MO
OPEN	1974/11/04 - Election Day Statement

Box 2 - Presidential Speeches and Statements

Status	Title
OPEN	1974/11/08 - Address to Congress (1)-(2)
OPEN	1974/12/02 - Opening Remarks to Press Conference
OPEN	1974/12/03 - American Conference on Trade
OPEN	1974/12/09 - American Freedom Train Certification
OPEN	1974/12/11 - Business Council
OPEN	1974/12/13 - Statement on the Canonization of Mother Seton
OPEN	1975/01/28 - National Religious Broadcasters
OPEN	1975/01/30 - National Prayer Breakfast
OPEN	1975/02/13 - Salute to Vice President Rockefeller Dinner (1)-(2)
OPEN	1975/02/21 - Reserve Officers Association
OPEN	1975/03/04 - Remarks Upon Vetoing the Energy Bill (1)-(3)
OPEN	1975/03/13 - Radio and TV Correspondents Dinner

Box 3 - Presidential Speeches and Statements

Status	Title
OPEN	1975/03/17 - University of Notre Dame (1)-(3)
OPEN	1975/03/22 - Gridiron Club (1)-(2)
OPEN	1975/04/15 - Republican Senate - House Dinner
OPEN	1975/05/03 - U.S.S. Nimitz Commissioning
OPEN	1975/05/26 - Unknown Soldier Wreath - Laying Ceremony
OPEN	1975/05/27 - Energy Address on Television (1)-(2)
OPEN	1975/06/09 - Opening Statement re CIA for Press Conference
OPEN	1975/06/19 - Crime Message Briefing
OPEN	1975/07/24 - Phone Call to Apollo Crew
OPEN	1975/07/25 - Americans of Eastern European Background
OPEN	1975/12/15 - Remarks to White House Staff Christmas Party
OPEN	1976/04/05 - American Hellenic Educational Progressive Association (AHEPA) (1)-(2)
OPEN	1976/05/08 - Dedication of Harry S. Truman Statue

Box 4 - Presidential Speeches and Statements

Status	Title
OPEN	1976/07 - Bicentennial Speeches: Correspondence and Memoranda (1)-(4)
OPEN	1976/07 - Bicentennial Speeches: Correspondence Received After Delivery (1)-(2)
OPEN	1976/07 - Bicentennial Speeches: Publication of (1)-(3)
OPEN	1976/07/01 - Air and Space Museum Dedication: Background
OPEN	1976/07/01 - Air and Space Museum Dedication: Drafts
OPEN	1976/07/02 - National Archives: Background

Box 5 - Presidential Speeches and Statements

Status	Title
OPEN	1976/07/02 - National Archives: Drafts (1)-(2)
OPEN	1976/07/03 - Bicentennial Television Message

Status	Title
OPEN	1976/07/03 - Kennedy Center
OPEN	1976/07/04 - Independence Hall: Background
OPEN	1976/07/04 - Independence Hall: Drafts (1)-(3)
OPEN	1976/07/04 - Operation Sail, New York City
OPEN	1976/07/04 - Valley Forge
OPEN	1976/07/05 - Monticello: Background
OPEN / DIGITIZED	1976/07/05 - Monticello: Drafts (1)
OPEN	1976/07/05 - Monticello: Drafts (2)

Box 6 - Presidential Speeches and Statements

Status	Title
OPEN	1976/08/19 - Convention Acceptance Speech: Composite Draft 1
OPEN	1976/08/19 - Convention Acceptance Speech: Composite Draft 2 (1)-(2)
OPEN	1976/08/19 - Convention Acceptance Speech: Composite Draft 3 (1)-(2)
OPEN	1976/08/19 - Convention Acceptance Speech: Composite Draft 4
OPEN	1976/08/19 - Convention Acceptance Speech: Composite Draft 5 (1)-(2)
OPEN	1976/08/19 - Convention Acceptance Speech: Composite Draft 6 (1)-(4)
OPEN	1976/08/19 - Convention Acceptance Speech: Composite Draft 7

Box 7 - Presidential Speeches and Statements

Status	Title
OPEN	1976/08/19 - Convention Acceptance Speech: Hartmann Draft
OPEN	1976/08/19 - Convention Acceptance Speech: Memoranda
OPEN	1976/08/19 - Convention Acceptance Speech: Past Acceptance Speeches, 1948-72

Status	Title
OPEN	1976/08/19 - Convention Acceptance Speech: Press Release and Printed Versions
OPEN	1976/08/19 - Convention Acceptance Speech: Suggestions and Drafts by Staff and Others (1)-(7)
OPEN	1976/12/08 - Les Arends Portrait Unveiling
OPEN	1977/01/12 - State of the Union: Background and Memoranda
OPEN	1977/01/12 - State of the Union: Draft 1
OPEN	1977/01/12 - State of the Union: Draft 2 (1)-(2)

Box 8 - Presidential Speeches and Statements

Status	Title
OPEN	1977/01/12 - State of the Union: Draft 3
OPEN	1977/01/12 - State of the Union: Draft 4 (1)-(3)
OPEN	1977/01/12 - State of the Union: Draft 5 (1)-(2)
OPEN	1977/01/12 - State of the Union: Draft 6 (1)-(2)
OPEN	1977/01/12 - State of the Union: Draft 7 (1)-(2)
OPEN	1977/01/12 - State of the Union: Reading Copy - 2nd Edition
OPEN	1977/01/12 - State of the Union: Reading Copy - 2nd Edition Changes
OPEN	1977/01/12 - State of the Union: Reading Copy - Final Edition

General Subject File, 1974-77.

(Boxes 9-23, 6.0 linear feet)

Memoranda exchanged between Hartmann and the President, White House staff, or departmental and agency officials; reports; briefing materials; speeches and speech drafts; messages; schedules; press releases; and occasional correspondence and clippings. One major focus of this series is the speechwriting process and the Hartmann's oversight of the White House Editorial Staff. Another important focus is the selection of an new Vice President in August 1974. Materials on economic and energy matters are abundant, but documents tend to be few and/or routine on other topics such as the Bicentennial, federal budget,

appointments to government positions, and presidential trips.

Arranged alphabetically by subject.

Box 9 - General Subject File

Status	Title
OPEN / DIGITIZED	<u>Advancemen - Requests To Be</u>
OPEN / DIGITIZED	<u>American Revolution Bicentennial Administration - Advisory Council</u>
OPEN / DIGITIZED	<u>Amnesty (1)</u>
OPEN / DIGITIZED	<u>Amnesty (2)</u>
OPEN / DIGITIZED	<u>Bicentennial</u>
OPEN / DIGITIZED	<u>Bicentennial Coins</u>
OPEN / DIGITIZED	<u>Bicentennial Sound and Light Show</u>
OPEN / DIGITIZED	<u>Biographies - President, First Lady, and Susan Ford</u>
OPEN / DIGITIZED	<u>Blacks</u>
OPEN / DIGITIZED	<u>Budget - FY1975 (1)</u>
OPEN / DIGITIZED	<u>Budget - FY1975 (2)</u>
OPEN / DIGITIZED	<u>Budget - FY1975 (3)</u>
OPEN / DIGITIZED	<u>Budget - FY1976</u>
OPEN / DIGITIZED	<u>Budget - FY1977 (1)</u>
OPEN / DIGITIZED	<u>Budget - FY1977 (2)</u>
OPEN / DIGITIZED	<u>Budget - FY1978</u>
OPEN / DIGITIZED	<u>Busing Legislation</u>
OPEN / DIGITIZED	<u>Busing Policy Paper</u>

Box 10 - General Subject File

Status	Title
OPEN / DIGITIZED	<u>Cabinet</u>
OPEN / DIGITIZED	<u>Cabinet And Key White House Staff - Out of Town Schedules</u>
OPEN / DIGITIZED	<u>Cabinet Dinner Honoring the President and First Lady, 1977</u>
OPEN / DIGITIZED	<u>Camp David - History</u>

Status	Title
OPEN / DIGITIZED	<u>China - Trade Delegation</u>
OPEN / DIGITIZED	<u>Common Situs</u>
OPEN / DIGITIZED	<u>Congress - New Members (94th)</u>
OPEN / DIGITIZED	<u>Congressional Black Caucus Meeting, 1974/08/21 (1)</u>
OPEN / DIGITIZED	<u>Congressional Black Caucus Meeting, 1974/08/21 (2)</u>
OPEN / DIGITIZED	<u>Congressional Black Caucus Meeting, 1974/08/21 (3)</u>
OPEN / DIGITIZED	<u>Congressional Black Caucus Meeting, 1974/08/21 (4)</u>
OPEN / DIGITIZED	<u>Congressional Recess Schedule, 1975</u>
OPEN / DIGITIZED	<u>Congressional Relations Office</u>
OPEN / DIGITIZED	<u>Congressional Staff Reception, 1974/09/24</u>
OPEN / DIGITIZED	<u>Council of Economic Advisers Memoranda to the President (1)</u>
OPEN / DIGITIZED	<u>Council of Economic Advisers Memoranda to the President (2)</u>
OPEN / DIGITIZED	<u>Council of Economic Advisers Memoranda to the President (3)</u>
OPEN / DIGITIZED	<u>Council of Economic Advisers Memoranda to the President (4)</u>

Box 11 - General Subject File

Status	Title
OPEN / DIGITIZED	<u>Defense Officials Dinner</u>
OPEN / DIGITIZED	<u>Domestic Council</u>
OPEN / DIGITIZED	<u>Doral Celebrity Dinner Videotape</u>
OPEN / DIGITIZED	<u>Editorial Staff Activity</u>
OPEN / DIGITIZED	<u>Education and Work Initiative</u>
OPEN / DIGITIZED	<u>Eisenhower, Dwight D. - Farewell Address</u>
OPEN / DIGITIZED	<u>Energy</u>
OPEN / DIGITIZED	<u>Energy Policy and Conservation Act</u>
OPEN / DIGITIZED	<u>Federal Domestic Assistance Catalog</u>
OPEN / DIGITIZED	<u>First Lady</u>
OPEN / DIGITIZED	<u>Fletcher, Arthur</u>

Status	Title
OPEN / DIGITIZED	<u>Foreign Policy Speech - Materials (1)</u>
OPEN / DIGITIZED	<u>Foreign Policy Speech - Materials (2)</u>
OPEN / DIGITIZED	<u>Foreign Policy Speech - Materials (3)</u>
OPEN / DIGITIZED	<u>Foreign Policy Speech - Materials (4)</u>
OPEN / DIGITIZED	<u>Foreign Policy Speech - Materials (5)</u>
OPEN / DIGITIZED	<u>Foreign Visitors - 1974/08/16: King Hussein of Jordan</u>
OPEN / DIGITIZED	<u>Foreign Visitors - 1974/09/10: Prime Minister Rabin of Israel</u>
OPEN / DIGITIZED	<u>Foreign Visitors - 1975/01/30: Prime Minister Wilson of Great Britain</u>
OPEN / DIGITIZED	<u>Foreign Visitors - 1976/12/06 - Prime Minister Andreotti of Italy</u>

Box 12 - General Subject File

Status	Title
OPEN / DIGITIZED	<u>Freedom of Information Act Amendments</u>
OPEN / DIGITIZED	<u>General Revenue Sharing</u>
OPEN / DIGITIZED	<u>Grain Sales to the Soviet Union</u>
OPEN / DIGITIZED	<u>Hartmann, Robert - Interview by Sarah McClendon and Others</u>
OPEN / DIGITIZED	<u>Hartmann, Robert - National Press Club Speech, 1975/01/16</u>
OPEN / DIGITIZED	<u>Hebert, F. Edward - Message</u>
OPEN / DIGITIZED	<u>Hirshhorn Museum and Sculpture Garden Dedication</u>
OPEN / DIGITIZED	<u>Housing</u>
OPEN / DIGITIZED	<u>Independence Day Message, 1975</u>
OPEN / DIGITIZED	<u>Inflation, Conference on (1)</u>
OPEN / DIGITIZED	<u>Inflation, Conference on (2)</u>
OPEN / DIGITIZED	<u>International Economic Report, 1977</u>
OPEN / DIGITIZED	<u>International Economic Summit - Puerto Rico, 1976</u>
OPEN / DIGITIZED	<u>International Monetary Fund Meeting, 1974</u>
OPEN / DIGITIZED	<u>Issues</u>

Status	Title
OPEN / DIGITIZED	<u>Jackson, Marvin</u>
OPEN / DIGITIZED	<u>Kriegsman, William E.</u>
OPEN / DIGITIZED	<u>Laird, Melvin R.</u>
OPEN / DIGITIZED	<u>McCrary, John Reagan</u>
OPEN / DIGITIZED	<u>Medal of Freedom</u>
OPEN / DIGITIZED	<u>National Endowment for the Arts</u>
OPEN / DIGITIZED	<u>National Football Foundation and Hall of Fame Dinner, 1974/12/10</u>
OPEN / DIGITIZED	<u>National Governors' Conference, 1975</u>

Box 13 - General Subject File

Status	Title
OPEN / DIGITIZED	<u>National Religious Broadcasters Convention</u>
OPEN / DIGITIZED	<u>Natural Gas Shortage (1)</u>
OPEN / DIGITIZED	<u>Natural Gas Shortage (2)</u>
OPEN / DIGITIZED	<u>Navy</u>
OPEN / DIGITIZED	<u>New York City (1)</u>
OPEN / DIGITIZED	<u>New York City (2)</u>
OPEN / DIGITIZED	<u>Nixon Papers</u>
OPEN / DIGITIZED	<u>Nixon Pardon</u>
OPEN / DIGITIZED	<u>Office - Christmas Card Lists</u>
OPEN / DIGITIZED	<u>Office - Christmas Vacation Schedules</u>
OPEN / DIGITIZED	<u>Office - Organization</u>
OPEN / DIGITIZED	<u>Office - Personnel Matters (1)</u>
OPEN / DIGITIZED	<u>Office - Personnel Matters (2)</u>
OPEN / DIGITIZED	<u>Office - Personnel Matters (3)</u>
OPEN / DIGITIZED	<u>Office - Requests for Equipment and Supplies (1)</u>
OPEN / DIGITIZED	<u>Office - Requests for Equipment and Supplies (2)</u>

Box 14 - General Subject File

Status	Title
OPEN / DIGITIZED	<u>Office - Requests for Equipment and Supplies (3)</u>
OPEN / DIGITIZED	<u>Office - Requests for Equipment and Supplies (4)</u>

Status	Title
OPEN / DIGITIZED	<u>Office - Sequoia Cruise</u>
OPEN / DIGITIZED	<u>Oil Cargo Preference Legislation</u>
OPEN / DIGITIZED	<u>Outer Continental Shelf Oil and Gas Development</u>
OPEN / DIGITIZED	<u>Oval Office Objects</u>
OPEN / DIGITIZED	<u>Panama Canal Treaty</u>
OPEN / DIGITIZED	<u>Personnel - Ambassadorial Status Report</u>
OPEN / DIGITIZED	<u>Personnel - Appointments Pending at the Transition</u>
OPEN / DIGITIZED	<u>Personnel - Boards and Commissions Vacancy Reports (1)</u>
OPEN / DIGITIZED	<u>Personnel - Boards and Commissions Vacancy Reports (2)</u>
OPEN / DIGITIZED	<u>Personnel - Executive Level Vacancy Reports (1)</u>
OPEN / DIGITIZED	<u>Personnel - Executive Level Vacancy Reports (2)</u>
OPEN / DIGITIZED	<u>Personnel - Executive Level Vacancy Reports (3)</u>
OPEN / DIGITIZED	<u>Personnel - Executive Level Vacancy Reports (4)</u>
OPEN / DIGITIZED	<u>Personnel - General</u>
OPEN / DIGITIZED	<u>Personnel - Position Specification Sheets</u>
OPEN / DIGITIZED	<u>President - Briefing Book</u>

Box 15 - General Subject File

Status	Title
OPEN / DIGITIZED	<u>President - Christmas Presents (1)</u>
OPEN / DIGITIZED	<u>President - Christmas Presents (2)</u>
OPEN / DIGITIZED	<u>President - Economic and Energy Proposals (1)</u>
OPEN / DIGITIZED	<u>President - Economic and Energy Proposals (2)</u>
OPEN / DIGITIZED	<u>President - Economic and Energy Proposals (3)</u>
OPEN / DIGITIZED	<u>President - Economic and Energy Proposals (4)</u>
OPEN / DIGITIZED	<u>President - House Votes by Subject</u>
OPEN / DIGITIZED	<u>President - Interview with U.S. News and World Report</u>
OPEN / DIGITIZED	<u>President - Mail Summaries</u>
OPEN / DIGITIZED	<u>President - Messages to Groups and Individuals (1)</u>
OPEN / DIGITIZED	<u>President - Messages to Groups and Individuals (2)</u>
OPEN / DIGITIZED	<u>President - Official Picture</u>
OPEN / DIGITIZED	<u>President - Papers (Publication)</u>

Status	Title
OPEN / DIGITIZED	President - Proposed Interviews by Groups of Columnists
OPEN / DIGITIZED	President - Recommended Telephone Call Procedures
OPEN / DIGITIZED	President - Report: One Year (1)
OPEN / DIGITIZED	President - Report: One Year (2)

Box 16 - General Subject File

Status	Title
OPEN / DIGITIZED	President - Report: Two Years (1)
OPEN / DIGITIZED	President - Report: Two Years (2)
OPEN / DIGITIZED	President - Report: Two Years (3)
OPEN / DIGITIZED	President - Telephone Calls to Put Through Immediately
OPEN / DIGITIZED	President - Vacation in Vail
OPEN / DIGITIZED	Presidential Spokesman Schedules (1)
OPEN / DIGITIZED	Presidential Spokesman Schedules (2)
OPEN / DIGITIZED	Presidential Spokesman Schedules (3)
OPEN / DIGITIZED	Presidential Spokesman Schedules (4)
OPEN / DIGITIZED	Presidential Spokesman Schedules (5)
OPEN / DIGITIZED	Press Conferences (1)
OPEN / DIGITIZED	Press Conferences (2)
OPEN / DIGITIZED	Public Liaison Office
OPEN / DIGITIZED	Regulatory Reform
OPEN / DIGITIZED	Richardson, Elliot
OPEN / DIGITIZED	Saturday Evening Post - Special Bicentennial Issue
OPEN / DIGITIZED	Scouter of the Year Dinner, 1974/12/02
OPEN / DIGITIZED	Secchia, Peter
OPEN / DIGITIZED	Senior Economic Advisers Meetings
OPEN / DIGITIZED	Sikes, Bob - Tribute
OPEN / DIGITIZED	Small Business Administration - GAO Audit

Box 17 - General Subject File

Status	Title
OPEN / DIGITIZED	Society of Security Analysts Speech
OPEN / DIGITIZED	Speech Material - General

Status	Title
OPEN / DIGITIZED	<u>Speech Materials - Law and Order</u>
OPEN / DIGITIZED	<u>Speeches - Basic Speeches on Various Issues</u>
OPEN / DIGITIZED	<u>Speeches Often Requested (1)</u>
OPEN / DIGITIZED	<u>Speeches Often Requested (2)</u>
OPEN / DIGITIZED	<u>Speeches Often Requested (3)</u>
OPEN / DIGITIZED	<u>Speeches Often Requested (4)</u>
OPEN / DIGITIZED	<u>Speeches Often Requested (5)</u>
OPEN / DIGITIZED	<u>Speeches Often Requested (6)</u>
OPEN / DIGITIZED	<u>Speechwriting Schedules</u>
OPEN / DIGITIZED	<u>Status Magazines (1)</u>

Box 18 - General Subject File

Status	Title
OPEN / DIGITIZED	<u>Status Magazines (2)</u>
OPEN / DIGITIZED	<u>Swimming Pool - White House</u>
OPEN / DIGITIZED	<u>Tax Cut Bill - H.R.2166 (1)</u>
OPEN / DIGITIZED	<u>Tax Cut Bill - H.R.2166 (2)</u>
OPEN / DIGITIZED	<u>Tax Cut Bill - H.R.2166 (3)</u>
OPEN / DIGITIZED	<u>Tax Reduction and Spending Restraint Program</u>
OPEN / DIGITIZED	<u>Television News Items</u>
OPEN / DIGITIZED	<u>Transition</u>
OPEN / DIGITIZED	<u>Transition - Helpful Suggestions</u>
OPEN / DIGITIZED	<u>Transition Team Meetings</u>
OPEN / DIGITIZED	<u>U.S. News and World Report Interview - Hartmann, Marsh, and Buchen (1)</u>
OPEN / DIGITIZED	<u>U.S. News and World Report Interview - Hartmann, Marsh, and Buchen (2)</u>
OPEN / DIGITIZED	<u>USS Monterey Reunion</u>
OPEN / DIGITIZED	<u>Unemployment</u>
OPEN / DIGITIZED	<u>Uranium Enrichment (1)</u>
OPEN / DIGITIZED	<u>Uranium Enrichment (2)</u>

Box 19 - General Subject File

Status	Title
OPEN / DIGITIZED	<u>Veterans Day Address</u>
OPEN / DIGITIZED	<u>Vice President - Announcement of Rockefeller Nomination</u>
OPEN / DIGITIZED	<u>Vice President - Cabinet Suggestions</u>
OPEN / DIGITIZED	<u>Vice President - Comments on the Rockefeller Nomination</u>
OPEN / DIGITIZED	<u>Vice President - Friends' Suggestions</u>
OPEN / DIGITIZED	<u>Vice President - Governors' Suggestions</u>
OPEN / DIGITIZED	<u>Vice President - Hartmann News Conference, 1974/08/20</u>
OPEN / DIGITIZED	<u>Vice President - House Suggestions, A-Mh (1)</u>
OPEN / DIGITIZED	<u>Vice President - House Suggestions, A-Mh (2)</u>
OPEN / DIGITIZED	<u>Vice President - House Suggestions, A-Mh (3)</u>
OPEN / DIGITIZED	<u>Vice President - House Suggestions, A-Mh (4)</u>
OPEN / DIGITIZED	<u>Vice President - House Suggestions, A-Mh (5)</u>
OPEN / DIGITIZED	<u>Vice President - House Suggestions, A-Mh (6)</u>
OPEN / DIGITIZED	<u>Vice President - House Suggestions, A-Mh (7)</u>
OPEN / DIGITIZED	<u>Vice President - House Suggestions, A-Mh (8)</u>
OPEN / DIGITIZED	<u>Vice President - House Suggestions, A-Mh (9)</u>

Box 20 - General Subject File

Status	Title
OPEN / DIGITIZED	<u>Vice President - House Suggestions, Mi-Z (1)</u>
OPEN / DIGITIZED	<u>Vice President - House Suggestions, Mi-Z (2)</u>
OPEN / DIGITIZED	<u>Vice President - House Suggestions, Mi-Z (3)</u>
OPEN / DIGITIZED	<u>Vice President - House Suggestions, Mi-Z (4)</u>
OPEN / DIGITIZED	<u>Vice President - House Suggestions, Mi-Z (5)</u>
OPEN / DIGITIZED	<u>Vice President - House Suggestions, Mi-Z (6)</u>
OPEN / DIGITIZED	<u>Vice President - House Suggestions, Mi-Z (7)</u>
OPEN / DIGITIZED	<u>Vice President - Letter to Congress</u>
OPEN / DIGITIZED	<u>Vice President - Other Suggestions (1)</u>
OPEN / DIGITIZED	<u>Vice President - Other Suggestions (2)</u>
OPEN / DIGITIZED	<u>Vice President - Other Suggestions (3)</u>
OPEN / DIGITIZED	<u>Vice President - Other Suggestions (4)</u>
OPEN / DIGITIZED	<u>Vice President - Other Suggestions (5)</u>

Box 21 - General Subject File

Status	Title
OPEN / DIGITIZED	<u>Vice President - Republican National Committee Suggestions</u>
OPEN / DIGITIZED	<u>Vice President - Rockefeller Statement to the Senate Rules Committee</u>
OPEN / DIGITIZED	<u>Vice President - Rockefeller Swearing-in</u>
OPEN / DIGITIZED	<u>Vice President - Senate Suggestions, A-Z (1)</u>
OPEN / DIGITIZED	<u>Vice President - Senate Suggestions, A-Z (2)</u>
OPEN / DIGITIZED	<u>Vice President - Senate Suggestions, A-Z (3)</u>
OPEN / DIGITIZED	<u>Vice President - Suggestions Received After the Final Tabulation</u>
OPEN / DIGITIZED	<u>Vice President - Survey of New York Political Climate</u>
OPEN / DIGITIZED	<u>Vice President - Tabulations and Summaries of Suggestions (1)</u>
OPEN / DIGITIZED	<u>Vice President - Tabulations and Summaries of Suggestions (2)</u>
OPEN / DIGITIZED	<u>Vice President - White House Staff Suggestions</u>
OPEN / DIGITIZED	<u>Vice Presidential Staff</u>
OPEN / DIGITIZED	<u>Vietnam Era Veterans Readjustment Assistance Act</u>

Box 22 - General Subject File

Status	Title
OPEN / DIGITIZED	<u>WIN Campaign - Citizens Action Committee Book</u>
OPEN / DIGITIZED	<u>WIN Campaign - General (1)</u>
OPEN / DIGITIZED	<u>WIN Campaign - General (2)</u>
OPEN / DIGITIZED	<u>WIN Campaign - General (3)</u>
OPEN / DIGITIZED	<u>WIN Campaign - Meeting with American Automobile Association Board (1)</u>
OPEN / DIGITIZED	<u>WIN Campaign - Meeting with American Automobile Association Board (2)</u>
OPEN / DIGITIZED	<u>Washington Cathedral Dedication</u>
OPEN / DIGITIZED	<u>Washington International Horse Show</u>
OPEN / DIGITIZED	<u>Washington METRO</u>

Status	Title
OPEN / DIGITIZED	Welfare Reform
OPEN / DIGITIZED	White House Communications Agency Videotape News Summary
OPEN / DIGITIZED	White House Conference, 1975/07/03 - Cincinnati, OH
OPEN / DIGITIZED	White House Conference, 1975/08/19 - Peoria, IL (1)
OPEN / DIGITIZED	White House Conference, 1975/08/19 - Peoria, IL (2)

Box 23 - General Subject File

Status	Title
OPEN / DIGITIZED	White House Conference, 1975/08/26 - Milwaukee, WI (1)
OPEN / DIGITIZED	White House Conference, 1975/08/26 - Milwaukee, WI (2)
OPEN / DIGITIZED	White House Conference, 1975/09/05 - Seattle, WA (1)
OPEN / DIGITIZED	White House Conference, 1975/09/05 - Seattle, WA (2)
OPEN / DIGITIZED	White House Conference, 1975/09/12 - St. Louis, MO (1)
OPEN / DIGITIZED	White House Conference, 1975/09/12 - St. Louis, MO (2)
OPEN / DIGITIZED	White House Conference, 1975/10/01 - Omaha, NE
OPEN / DIGITIZED	White House Conference, 1975/10/07 - Knoxville, TN
OPEN / DIGITIZED	White House Fellows
OPEN / DIGITIZED	White House Photographic Office - Duty Photographic Officer
OPEN / DIGITIZED	White House Staff Organization
OPEN / DIGITIZED	White House Summer Intern Program
OPEN / DIGITIZED	White House Telephone Listing
OPEN / DIGITIZED	World Golf Hall of Fame Dedication
OPEN / DIGITIZED	Zeoli, Billy

Political Subject File, 1974-77.

(Boxes 24-29, 2.4 linear feet)

Memoranda and correspondence between Hartmann and the President, White House staff, Republican Party officials, or President Ford Committee officials; reports; schedules; speeches; briefing papers; and publications. This series concerns White House liaison with Republican organizations, the 1976 presidential campaign, President Ford's activities in the 1974 congressional and gubernatorial

campaigns, campaign trips, fundraising, and other political matters.

Arranged alphabetically by subject.

Box 24 - Political Subject File

Status	Title
OPEN / DIGITIZED	<u>AFL-CIO</u>
OPEN / DIGITIZED	<u>Burch, Dean</u>
OPEN / DIGITIZED	<u>Campaign - 1974 (1)</u>
OPEN / DIGITIZED	<u>Campaign - 1974 (2)</u>
OPEN / DIGITIZED	<u>Campaign - 1975</u>
OPEN / DIGITIZED	<u>Campaign - 1976</u>
OPEN / DIGITIZED	<u>Campaign Schedule, 1974 (1)</u>
OPEN / DIGITIZED	<u>Campaign Schedule, 1974 (2)</u>
OPEN / DIGITIZED	<u>Campaign Speeches and Debates - Speechwriters' Recommendations</u>
OPEN / DIGITIZED	<u>Campaign Travel Committee Thank You Letters, 1974</u>
OPEN / DIGITIZED	<u>Capitol Hill Club</u>
OPEN / DIGITIZED	<u>Champion, Jackson (1)</u>
OPEN / DIGITIZED	<u>Champion, Jackson (2)</u>
OPEN / DIGITIZED	<u>Chowder and Marching Club Directory</u>
OPEN / DIGITIZED	<u>Connally, John B.</u>
OPEN / DIGITIZED	<u>Conservative Caucus</u>
OPEN / DIGITIZED	<u>Democratic Party</u>
OPEN / DIGITIZED	<u>Democratic Presidential Candidates (1)</u>
OPEN / DIGITIZED	<u>Democratic Presidential Candidates (2)</u>
OPEN / DIGITIZED	<u>Dole, Robert</u>
OPEN / DIGITIZED	<u>Federal Election Campaign Laws</u>
OPEN / DIGITIZED	<u>Federal Election Commission</u>
OPEN / DIGITIZED	<u>First Monday</u>
OPEN / DIGITIZED	<u>Ford Announcement of Candidacy</u>

Box 25 - Political Subject File

Status	Title
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OPEN / DIGITIZED	Ford Appearances on Behalf of Republican Members of Congress, 1972-1975 (1)
OPEN / DIGITIZED	Ford Appearances on Behalf of Republican Members of Congress, 1972-1975 (2)
OPEN / DIGITIZED	Ford National Convention Speeches, 1968-1976

Box 26 - Political Subject File

Status	Title
OPEN / DIGITIZED	Gubernatorial Candidates, 1974
OPEN / DIGITIZED	Issue Papers
OPEN / DIGITIZED	Mondale/Dole/Ford Congressional Voting Records
OPEN / DIGITIZED	Political Activities of Presidential Appointees
OPEN / DIGITIZED	Political Mail Procedures
OPEN / DIGITIZED	Political Scheduling Recommendations
OPEN / DIGITIZED	President Ford Committee (1)
OPEN / DIGITIZED	President Ford Committee (2)
OPEN / DIGITIZED	President Ford Committee (3)
OPEN / DIGITIZED	President Ford Committee (4)
OPEN / DIGITIZED	President Ford Committee (5)
OPEN / DIGITIZED	President Ford Committee (6)
OPEN / DIGITIZED	Presidential Trips - Scheduling Procedures (Political Office Input)
OPEN / DIGITIZED	Reagan, Ronald
OPEN / DIGITIZED	Reagan, Ronald - Speech, 1976/03/31
OPEN / DIGITIZED	Republican Almanac, 1975

Box 27 - Political Subject File

Status	Title
OPEN / DIGITIZED	Republican Candidate Taping Sessions, 1974
OPEN / DIGITIZED	Republican Congressional Committee
OPEN / DIGITIZED	Republican Convention (1)
OPEN / DIGITIZED	Republican Convention (2)
OPEN / DIGITIZED	Republican Convention - Site Selection
OPEN / DIGITIZED	Republican Fundraisers - Presidential Participation

Status	Title
OPEN / DIGITIZED	<u>Republican Governors Association (1)</u>
OPEN / DIGITIZED	<u>Republican Governors Association (2)</u>
OPEN / DIGITIZED	<u>Republican Governors Association (3)</u>
OPEN / DIGITIZED	<u>Republican Governors Association (4)</u>
OPEN / DIGITIZED	<u>Republican Governors Association (5)</u>
OPEN / DIGITIZED	<u>Republican National Associates Reception, 1975/06/24</u>
OPEN / DIGITIZED	<u>Republican National Committee (1)</u>
OPEN / DIGITIZED	<u>Republican National Committee (2)</u>

Box 28 - Political Subject File

Status	Title
OPEN / DIGITIZED	<u>Republican National Committee (3)</u>
OPEN / DIGITIZED	<u>Republican National Committee (4)</u>
OPEN / DIGITIZED	<u>Republican National Committee (5)</u>
OPEN / DIGITIZED	<u>Republican National Committee - Reception, 1975/09/08</u>
OPEN / DIGITIZED	<u>Republican National Finance Committee</u>
OPEN / DIGITIZED	<u>Republican National Hispanic Assembly Meeting, 1975/12/11 (1)</u>
OPEN / DIGITIZED	<u>Republican National Hispanic Assembly Meeting, 1975/12/11 (2)</u>
OPEN / DIGITIZED	<u>Republican National Hispanic Assembly Meeting, 1975/12/11 (3)</u>
OPEN / DIGITIZED	<u>Republican Party Rules</u>
OPEN / DIGITIZED	<u>Republican State Central Committees Meetings</u>
OPEN / DIGITIZED	<u>The Right Report</u>
OPEN / DIGITIZED	<u>Third Parties</u>

Box 29 - Political Subject File

Status	Title
OPEN / DIGITIZED	<u>Trips - 1974/10/07: Burlington, VT</u>
OPEN / DIGITIZED	<u>Trips - 1974/10/10: Detroit, MI</u>
OPEN / DIGITIZED	<u>Trips - 1974/10/16: Kansas City, MO</u>
OPEN / DIGITIZED	<u>Trips - 1974/10/29: Grand Rapids, MI</u>

Status	Title
OPEN / DIGITIZED	<u>Trips - 1974/10/31: California, Oregon, Utah, Colorado, and Kansas</u>
OPEN / DIGITIZED	<u>Trips - 1976/10/15-16: Iowa, Illinois, and Missouri (1)</u>
OPEN / DIGITIZED	<u>Trips - 1976/10/15-16: Iowa, Illinois, and Missouri (2)</u>
OPEN / DIGITIZED	<u>Trips - 1976/10/15-16: Iowa, Illinois, and Missouri (3)</u>
OPEN / DIGITIZED	<u>Trips - 1976/10/29: Indiana and Ohio (1)</u>
OPEN / DIGITIZED	<u>Trips - 1976/10/29: Indiana and Ohio (2)</u>
OPEN / DIGITIZED	<u>Unauthorized Campaign Committees</u>
OPEN / DIGITIZED	<u>Young Republican Leadership Conference, 1975</u>
OPEN / DIGITIZED	<u>Young Republican National Convention Resolutions, 1975</u>

Survey Research Program File, Oct. 1974-Apr. 1975.

(Boxes 30-35, 2.4 linear feet)

Polling data and correspondence relating to a January 1975 proposal for a White House contract with Decision Making Information, Inc. (headed by Richard B. Wirthlin) to establish an ongoing White House program to survey changes in public opinion. The series includes results from two national surveys and five local surveys, the latter concerning changes in perceptions of President Ford and his programs after presidential visits to those locales. The major focus of these surveys was on issues, especially economic and energy questions, rather than on politics. After a brief test of the program it was apparently discontinued as no materials from a later period have been discovered.

Arranged alphabetically by survey title.

Box 30 - Survey Research Program File

Status	Title
OPEN	California Impact Study
OPEN	Economic Issues: The Public's Perception (1)

Box 31 - Survey Research Program File

Status	Title
OPEN	Economic Issues: The Public's Perception (2)
OPEN	Houston Impact Study

Box 32 - Survey Research Program File

Status	Title
OPEN	Miami Impact Study and a Retrospective View of National, Houston, and Topeka
OPEN	Attitudes
OPEN	National Issues Study (1)

Box 33 - Survey Research Program File

Status	Title
OPEN	National Issues Study (2)
OPEN	President Ford's Anti-Inflation Program

Box 34 - Survey Research Program File

Status	Title
OPEN	Presidential Survey Research Proposal (1)-(2)
OPEN	Roper Reports
OPEN	South Bend Impact Study (1)

Box 35 - Survey Research Program File

Status	Title
OPEN	South Bend Impact Study (2)
OPEN	Topeka Impact Study

White House Memoranda, 1974-77.

(Boxes 36-42, 2.8 linear feet)

Memoranda exchanged between Hartmann and the President, Vice President, or White House staff on a wide variety of matters. Topics frequently discussed include: presidential speeches and messages, scheduling and trips, political affairs (including the 1976 campaign), and appointments to government positions. Large files of memoranda exchanged by Hartmann with his own staff are included.

Arranged alphabetically by name. Memoranda exchanged with junior members of the White House staff are often filed under the name of the head of their office.

Box 36 - White House Memoranda

Status	Title
OPEN	Anderson, Gwen and Research Office staff (1)-(7)
OPEN	Armstrong, Anne

Status	Title
OPEN	Baroody, William and staff
OPEN	Barrett, Robert
OPEN	Beal, Theodore
OPEN	Bennett, Douglas (1)-(5)
OPEN	Block, Edward

Box 37 - White House Memoranda

Status	Title
OPEN	Buchen, Philip and staff (1)-(2)
OPEN	Burch, Dean
OPEN	Burress, Richard
OPEN	Calkins, Jack
OPEN	Cannon, James and staff (1)-(2)
OPEN	Cavaney, Byron ("Red")
OPEN	Cheney, Richard
OPEN	Cole, Kenneth and staff
OPEN	Conger, Clem
OPEN	Connor, James
OPEN	Dunlop, John
OPEN	Elliott, Roland and staff (1)-(4)
OPEN	First Lady's Staff

Box 38 - White House Memoranda

Status	Title
OPEN	Flanigan, Peter
OPEN	Freeburg, Russell
OPEN	Friedersdorf, Max and staff
OPEN	Goldwin, Robert
OPEN	Greenspan, Alan
OPEN	Gulley, W.L.
OPEN	Haig, Alexander
OPEN	Hasek, Eliska
OPEN	Hoopers, David

Status	Title
OPEN	Hosmer, Susan
OPEN	Jenkins, Wilbur
OPEN	Jones, Jerry (1)-(2)
OPEN	Kamstra, Anne
OPEN	Kuropas, Myron
OPEN	Leonard, Mildred
OPEN	Lukash, William
OPEN	Lynn, James
OPEN	Marsh, John and staff (1)-(3)
OPEN	McCracken, Paul
OPEN	Messersmith, Neta
OPEN	Nessen, Ron and staff (1)-(4)

Box 39 - White House Memoranda

Status	Title
OPEN	Nicholson, William (1)-(5)
OPEN	O'Donnell, Terence
OPEN	Orben, Robert (1)-(2)
OPEN	Pagnotta, Frank
OPEN	President
OPEN	Raoul-Duval, Michael
OPEN	Roussel, Peter
OPEN	Rumsfeld, Donald
OPEN	Rush, Kenneth
OPEN	Rustand, Warren (1)-(3)

Box 40 - White House Memoranda

Status	Title
OPEN	Rustand, Warren (4)-(8)
OPEN	Schmults, Edward
OPEN	Scott, Stanley S. (1)-(3)
OPEN	Scowcroft, Brent (1)-(2)
OPEN	Scranton, William

Status	Title
OPEN	Seidman, William (1)-(2)

Box 41 - White House Memoranda

Status	Title
OPEN	Smith, Douglas
OPEN	Speechwriters (1)-(8)
OPEN	terHorst, Jerald
OPEN	Theis, Paul (1)-(4)

Box 42 - White House Memoranda

Status	Title
OPEN	Theis, Paul (5)-(9)
OPEN	Timmons, William
OPEN	Veneman, John
OPEN	Vice President
OPEN	Waldron, Agnes
OPEN	Walker, William and staff (1)-(2)
OPEN	White House Mail Room
OPEN	White House Photographic Office
OPEN	White House Staff
OPEN	Wicklein, Marjorie
OPEN	Wilson, Joann
OPEN	Wimer, David
OPEN	Zarb, Frank

General Correspondence, 1974-77.

(Boxes 43-54, 4.8 linear feet)

Correspondence exchanged between Hartmann and government officials, Republican leaders, businessmen, friends, and the general public on a variety of matters. While small amounts of material on a variety of issues appear scattered throughout the series, one of the most common topics is political affairs, especially the 1976 presidential campaign.

Arranged alphabetically, with correspondents who wrote frequently having their

own separate case files.

Box 43 - General Correspondence

Status	Title
OPEN	A
OPEN	Albert, Carl
OPEN	Anonymous (1)-(7)
OPEN	Ba
OPEN	Banowsky, William S.
OPEN	Barnett, Frank R.
OPEN	Bartlett, Joe

Box 44 - General Correspondence

Status	Title
OPEN	Bb-Bh
OPEN	Belin, David (1)-(3)
OPEN	Bi-Bo
OPEN	Bowers, A. Houston (1)-(2)
OPEN	Bp-Bz
OPEN	Ca
OPEN	Calkins, Jack
OPEN	Carroll, Wallace

Box 45 - General Correspondence

Status	Title
OPEN	Cb-Con
OPEN	Chennault, Anna
OPEN	Coo-Cz
OPEN	Da-Dh
OPEN	Dawkins, Maurice A.
OPEN	Di-Dz
OPEN	E
OPEN	Fa-Fk
OPEN	Fernandez, Benjamin

Status	Title
OPEN	Fl-Foq

Box 46 - General Correspondence

Status	Title
OPEN	For-Fz
OPEN	Frisby, Owen
OPEN	G
OPEN	Ha
OPEN	Hanes, R. Philip
OPEN	Hb-Hn
OPEN	Hillings, Patrick J.

Box 47 - General Correspondence

Status	Title
OPEN	Ho
OPEN	Hosmer, Craig
OPEN	Howell, Joe L.
OPEN	Hp-Hz
OPEN	Hynes, Robert D.
OPEN	I
OPEN	J
OPEN	Ka-Kn
OPEN	Kilic, Altemur
OPEN	Knight, Frances G.

Box 48 - General Correspondence

Status	Title
OPEN	Ko-Kz
OPEN	L
OPEN	Ma-Mb
OPEN	Maki, Hideshi
OPEN	Mc-Mz
OPEN	Murphy, George

Box 49 - General Correspondence

Status	Title
OPEN	N
OPEN	O
OPEN	Obenshain, Richard D.
OPEN	Pa-Pi
OPEN	Pike, Thomas P.
OPEN	Pinkley, Virgil
OPEN	Pj-Pz
OPEN	Q-Rh
OPEN	Rhodes, John J.
OPEN	Ri-Rz

Box 50 - General Correspondence

Status	Title
OPEN	Sa-Seb
OPEN	Scott, Hugh
OPEN	Sec-Sh
OPEN	Sheehan, Donald T.
OPEN	Shiple, Carl L.
OPEN	Si-Sl
OPEN	Sims, Edward H.
OPEN	Slonim, Gilven M.
OPEN	Sm-Stam
OPEN	Solzhenitsyn, Alexander
OPEN	Stan-Sz

Box 51 - General Correspondence

Status	Title
OPEN	T
OPEN	Town, Edwin C.
OPEN	U
OPEN	Unanswered, A-E

Box 52 - General Correspondence

Status	Title
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OPEN Unanswered, F-M

Box 53 - General Correspondence

Status	Title
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OPEN	Unanswered, N-Z
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Box 54 - General Correspondence

Status	Title
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OPEN	V
OPEN	Wa-Wd
OPEN	Washburn, Abbott
OPEN	We-Wn
OPEN	Wilson, Fred C.
OPEN	Wo-Wz
OPEN	X-Z
OPEN	Yeomans, Pat
OPEN	Yorty, Sam
OPEN	Younger, Evelle (1)-(3)
OPEN	Zorkin, Mladen G.

Domestic Council Memoranda, Nov. 1974-Jan. 1977.

(Boxes 55-72, 7.2 linear feet)

Copies of Domestic Council memoranda circulated to senior White House staff members for comment and editing before being submitted to the President. Included are enrolled bill and resolution reports; proposed budget and appropriations requests and budget rescissions; and drafts of decision memoranda, signing and veto statements, proclamations, proposed legislation, executive orders, messages to Congress, policy statements, and occasional letters and memoranda. Many documents contain evidence of editing by Hartmann or his staff or reflect the work of the Editorial Staff's research office in checking for factual accuracy.

Arranged chronologically.

Box 55 - Domestic Council Memoranda

Status	Title
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OPEN 1974/11 - 1975/05/15

Box 56 - Domestic Council Memoranda

Status Title

OPEN 1975/05/16 - 1975/10/06

Box 57 - Domestic Council Memoranda

Status Title

OPEN 1975/10/07 - 1976/02/10

Box 58 - Domestic Council Memoranda

Status Title

OPEN 1976/02/11 - 1976/03/02

Box 59 - Domestic Council Memoranda

Status Title

OPEN 1976/03/03 - 1976/03/28

Box 60 - Domestic Council Memoranda

Status Title

OPEN 1976/03/29 - 1976/04/13

Box 61 - Domestic Council Memoranda

Status Title

OPEN 1976/04/14 - 1976/05/05

Box 62 - Domestic Council Memoranda

Status Title

OPEN 1976/05/05 - 1976/05/12

Box 63 - Domestic Council Memoranda

Status Title

OPEN 1976/05/13 - 1976/05/25

Box 64 - Domestic Council Memoranda

Status Title

OPEN 1976/05/26 - 1976/06/24

Box 65 - Domestic Council Memoranda

Status Title

OPEN 1976/06/25 - 1976/07/19

Box 66 - Domestic Council Memoranda

Status	Title
OPEN	1976/07/20 - 1976/08/17

Box 67 - Domestic Council Memoranda

Status	Title
OPEN	1976/08/18 - 1976/09/16

Box 68 - Domestic Council Memoranda

Status	Title
OPEN	1976/09/17 - 1976/09/25

Box 69 - Domestic Council Memoranda

Status	Title
OPEN	1976/09/26 - 1976/10/11

Box 70 - Domestic Council Memoranda

Status	Title
OPEN	1976/10/12 - 1976/10/18

Box 71 - Domestic Council Memoranda

Status	Title
OPEN	1976/10/19 - 1977/01/02

Box 72 - Domestic Council Memoranda

Status	Title
OPEN	1977/01/03 - 1977/01/19

National Security Council Memoranda, Feb. 1976-Jan. 1977.

(Boxes 73-75, 1.0 linear feet)

Drafts of outgoing head of state and head of government correspondence along with scattered drafts of messages to Congress concerning international agreements and drafts of letters to American citizens concerning foreign policy and defense matters. The NSC submitted these drafts to Hartmann for his editing. While some of the head of state correspondence is substantive, the bulk consists of routine messages concerning birthdays, national day celebrations, or the American Bicentennial celebration.

Arranged chronologically.

Box 73 - National Security Council Memoranda

Status	Title
OPEN	1976/02 - 1976/05

Box 74 - National Security Council Memoranda

Status	Title
OPEN	1976/06 - 1976/10/20

Box 75 - National Security Council Memoranda

Status	Title
OPEN	1976/10/21 - 1977/01

Staff Secretary Memoranda, 1974-77.

(Boxes 75-77, 1.0 linear feet)

Copies of draft memoranda circulated to senior White House staff members for comment and editing prior to being submitted to the President. They relate in part to issues and legislation, but more frequently concern presidential decisions on administrative matters, issuance of Executive orders, proposed studies, approval of staff projects, decisions on presentation of medals and awards, and proposed letters. Nearly half of the documents in this sequence were drafted by the Office of Management and Budget.

Arranged chronologically.

Box 75 (Continued) - Staff Secretary Memoranda

Status	Title
OPEN	1974/08 - 1975/07

Box 76 - Staff Secretary Memoranda

Status	Title
OPEN	1975/08 - 1976/05

Box 77 - Staff Secretary Memoranda

Status	Title
OPEN	1976/06 - 1977/01

Personnel Decision Memoranda, 1974-76.

(Boxes 78-89, 4.8 linear feet)

Hartmann's copies of decision memoranda drafted by the Presidential Personnel Office and circulated to the White House senior staff for comments. Most of these

documents bear annotations by Hartmann or one of his assistants, but such notes are usually brief (often "No comment" or "OK"). The memoranda concern the appointment of department and agency officials, federal judges, U.S. attorneys and marshals, and appointments to advisory councils, delegations, boards, and commissions.

Arranged chronologically.

Box 78 - Personnel Decision Memoranda

Status	Title
OPEN	1974/08 - 1974/09

Box 79 - Personnel Decision Memoranda

Status	Title
OPEN	1974/10 - 1974/11

Box 80 - Personnel Decision Memoranda

Status	Title
OPEN	1974/12 - 1975/01/19

Box 81 - Personnel Decision Memoranda

Status	Title
OPEN	1975/01/20 - 1975/02

Box 82 - Personnel Decision Memoranda

Status	Title
OPEN	1975/03 - 1975/04/24

Box 83 - Personnel Decision Memoranda

Status	Title
OPEN	1975/04/25 - 1975/06/11

Box 84 - Personnel Decision Memoranda

Status	Title
OPEN	1975/06/12 - 1975/08/25

Box 85 - Personnel Decision Memoranda

Status	Title
OPEN	1975/08/26 - 1975/11

Box 86 - Personnel Decision Memoranda

Status	Title
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OPEN 1975/12 - 1976/02

Box 87 - Personnel Decision Memoranda

Status	Title
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OPEN 1976/03 - 1976/05

Box 88 - Personnel Decision Memoranda

Status	Title
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OPEN 1976/06 - 1976/08/17

Box 89 - Personnel Decision Memoranda

Status	Title
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OPEN 1976/08/18 - 1976/12

Personnel Correspondence, 1968-1976.

(Boxes 90-93, 1.6 linear feet)

Correspondence between Hartmann and persons seeking positions in the White House or the federal departments, agencies, boards, and commissions. Much of the material in this series actually dates from Gerald Ford's congressional and vice presidential service, but Hartmann's staff continued to add some material throughout the Ford presidency.

Arranged alphabetically.

Box 90 - Personnel Correspondence

Status	Title
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OPEN A - General

OPEN Ackemann, Andrew C.

OPEN Agor, Weston

OPEN Alexander, Hugh Q.

OPEN Angle, John E.

OPEN B - General (1)-(3)

OPEN Barbuto, Robert A.

OPEN Beckett, Forest

OPEN Bell, Terrel H.

OPEN Blanchard, June P. and James A.

OPEN Bolling, Barbara S.

Status	Title
OPEN	Brady, Donley L.
OPEN	Brown, Bertram S.
OPEN	Buchanan, Wiley T.
OPEN	Bultman, Ronald J
OPEN	Butler, Charles F.
OPEN	C - General
OPEN	Capaldi, Albert G.
OPEN	Carter, W. Minor
OPEN	Casselman, William E.
OPEN	Clark, Paul S.
OPEN	Coleman, Mary S.
OPEN	Cooper, William H.
OPEN	Cotton, Norris
OPEN	D - General
OPEN	Daane, J. Dewey
OPEN	Davis, Mrs. David M.
OPEN	Day, James V.
OPEN	De Mesones, Pedro
OPEN	Deeb, Joseph F.
OPEN	Del Castillo, Juan
OPEN	Densen-Gerber, Judianne
OPEN	Dickinson, William B.
OPEN	Dowhan, Vera
OPEN	Drago, Charles ("Buddy")

Box 91 - Personnel Correspondence

Status	Title
OPEN	E - General
OPEN	Ehlers, Vernon J.
OPEN	Elliott, George A.
OPEN	F - General
OPEN	Fagaly, Robert

Status	Title
OPEN	Fast, Glen
OPEN	Fay, Albert B.
OPEN	Finch, Robert
OPEN	Fletcher, Arthur
OPEN	Ford, Vince
OPEN	Frederick, Robert M.
OPEN	Freed, Lyle C.
OPEN	Frizzell, Kent
OPEN	Fuller, Ronald K.
OPEN	G - General (1)-(2)
OPEN	Garlock, Lyle S.
OPEN	Golubin, Nicholas M.
OPEN	Gordon, Britton L.
OPEN	Gordon, Paula D.
OPEN	Graf, Joseph A.A.
OPEN	Grant, Lynne M.
OPEN	Green, Roy G.
OPEN	Grubb, H. Dale
OPEN	H - General (1)-(2)
OPEN	Hanzlik, Rayburn D.
OPEN	Hatcher, Richard G.
OPEN	Hatton, Joyce
OPEN	Healy, Patrick
OPEN	Heck, Gene W.
OPEN	Hittle, James D. ("Don")
OPEN	Hochstetter, Leo D.
OPEN	Holcomb, Luther
OPEN	Hostler, Charles
OPEN	Hunt, Gordon B.

Box 92 - Personnel Correspondence

Status	Title
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OPEN	I-K - General
OPEN	Jackson, Arthur D.
OPEN	Keith, Hastings
OPEN	Koster, Herb
OPEN	Krzisnik, William A.
OPEN	Kulp, Earl
OPEN	L - General
OPEN	Lee, Robert E.
OPEN	Lee, T. Kong
OPEN	Lillard, John F.
OPEN	Lodge, John D.
OPEN	Lowrey, H. Douglas
OPEN	Luna, Charles
OPEN	Lupton, John M.
OPEN	M - General
OPEN	MacIntyre, Malcolm A.
OPEN	Margolis, Lawrence S.
OPEN	Marshall, Sylvan M.
OPEN	Martineau, Glenn B.
OPEN	Matthews, Joe G.
OPEN	McConnell, A. Mitchell
OPEN	McIntire, Clifford G.
OPEN	McMillen, Donald F.
OPEN	Meskill, Thomas J.
OPEN	Meyer, Louis C.
OPEN	Miles, Wendell A.
OPEN	Murrell, Robert
OPEN	N-O - General
OPEN	Nicholson, D.D.
OPEN	Nickerson, Herman
OPEN	Niemczyk, Jay

OPEN	Nitze, Paul H.
OPEN	P - General
OPEN	Petersen, John L.
OPEN	Potter, Charles E.
OPEN	Prendergast, William B.
OPEN	Prina, L. Edgar
OPEN	Quartel, Donald R.
OPEN	Quello, James H. (1)-(2)

Box 93 - Personnel Correspondence

Status	Title
OPEN	R - General
OPEN	Rauch, Victor W.
OPEN	Rex, James
OPEN	Rundvold, Inga
OPEN	S - General (1)-(2)
OPEN	Sands, David
OPEN	Sawyer, Harold
OPEN	Sebesta, James A.
OPEN	Sharood, Richard N.
OPEN	Shipley, Nancy
OPEN	Simms, John M.
OPEN	Simpson, Olga
OPEN	Smith, Margaret Chase
OPEN	Spiro, Herbert T.
OPEN	Stingel, Donald
OPEN	Studebaker, Jack
OPEN	T-V - General
OPEN	Taylor, Hobart
OPEN	Thomas, George R.
OPEN	W-Z - General
OPEN	Walsh, Albert A.
OPEN	Warden, Phil

Status	Title
OPEN	Ware, Richard S.
OPEN	Washington, Robert B.
OPEN	Weinstein, Maurice
OPEN	Wilbur, Richard C.
OPEN	Wilks, John
OPEN	Wong, Chung-Ming (1)-(3)
OPEN	Younger, Mildred

Speechwriter Job Applications, 1974-76.

(Boxes 94-96, 1.2 linear feet)

Case files containing correspondence, resumes, and writing samples from persons interested in joining the speechwriting staff. While material from throughout the administration is included, many of the applications date from the early months of 1976 when several new speechwriters were sought and hired.

Arranged alphabetically by name of the applicant.

Box 94 - Speechwriter Job Applications

Status	Title
OPEN	Agnew, Patricia P.
OPEN	Bauman, Sam
OPEN	Best, William H.
OPEN	Bird, Frederick H.
OPEN	Boulay, Peter C. (1)-(4)
OPEN	Brownfeld, Allan C.
OPEN	Bryant, Jay
OPEN	Burke, Nicholas R.
OPEN	Carberry, James R.
OPEN	Conzelman, James K.
OPEN	Cook, Ted
OPEN	Cox, Suzie
OPEN	Crane, Howard C.
OPEN	Davenport, Buster

Status	Title
OPEN	Day, C. Williamson
OPEN	Elbel, Wilfred L.
OPEN	Elliott, George A.
OPEN	Emmert, Kirk R.
OPEN	Evans, Steed
OPEN	Flamberg, Daniel
OPEN	Frandsen, Carl
OPEN	Glick, Edward M.
OPEN	Goldstein, Martin M.
OPEN	Gray, Andrew
OPEN	Grogan, Bill
OPEN	Hannon, Stuart L.
OPEN	Hendry, Georganne W.
OPEN	Holden, Jack
OPEN	Johnson, Michael
OPEN	Jones, C.W.
OPEN	Kadarsky, Arpad A.
OPEN	Keenan, John L.
OPEN	King, Terry M.
OPEN	Knox, J. Douglas
OPEN	Luery, Darrell A.

Box 95 - Speechwriter Job Applications

Status	Title
OPEN	Manson, Frank A.
OPEN	Martel, Myles (1)-(2)
OPEN	McCarthy, Bruce E.
OPEN	McDonald, Mitties
OPEN	McNulty, George A. (1)-(2)
OPEN	Meek, George D.
OPEN	Mino, Keith E.
OPEN	Morgan, Carol Lee

Status	Title
OPEN	Neville, Anthony E.
OPEN	Ogden, Terence L.
OPEN	Parsons, Alpheus B. (1)-(3)
OPEN	Paszek, Lawrence J. (1)-(2)
OPEN	Peck, Lawrence J.
OPEN	Persico, Michael P.
OPEN	Prager, Mark L.

Box 96 - Speechwriter Job Applications

Status	Title
OPEN	Reichley, A. James
OPEN	Reifers, Suzanne
OPEN	Reilly, Martin W.
OPEN	Rice, C.S.
OPEN	Ritcheson, Charles
OPEN	Roth, Linda E.
OPEN	Rummel, Harold E. (1)-(2)
OPEN	Schlegel, Laurence
OPEN	Sell, Ted
OPEN	Selover, William C.
OPEN	Sharp, Stephen A.
OPEN	Siddon, Sally
OPEN	Smith, Benjamin L.
OPEN	Smith, Carney
OPEN	Smith, Craig R.
OPEN	Stephenson, Avonale L.
OPEN	Stokeley, Hugh
OPEN	Stull, Ray E.
OPEN	Thomajan, P.K.
OPEN	Tongerson, Don A.
OPEN	Tonkin, Dean
OPEN	Voss, Earl H.

Status	Title
OPEN	Waugh, Jack
OPEN	Weikel, Joseph R.
OPEN	Wham, David
OPEN	Winston, Mark S. (1)-(2)
OPEN	Zacharias, Donald W.