

THE WHITE HOUSE

WASHINGTON

DINNER IN HONOR OF
HIS EXCELLENCY HELMUT SCHMIDT
CHANCELLOR OF THE FEDERAL REPUBLIC OF GERMANY

December 5, 1974

8:00 p. m.

Dress: Black tie ... long dresses for the ladies

Prior to
Arrival:

- 7:30 p. m. ... you and Mrs. Ford will be escorted to the East Room where you will pose for a photograph with the White House Social Aides.
- After the photograph, you and Mrs. Ford will return to the Family Quarters.

Arrival:

- 8:00 p. m. ... at North Portico Entrance ... Chancellor Schmidt, Ambassador and Mrs. Catto
- You and Mrs. Ford will greet
- Photo coverage of greeting



Yellow Oval Room:

- Secretary and Mrs. Kissinger; American Ambassador Martin Hillenbrand; Vice Chancellor and Minister of Foreign Affairs Genscher; and Foreign Ambassador and Mrs. von Staden will assemble just prior to the 8:00 p. m. arrival of Chancellor Schmidt and Ambassador and Mrs. Catto.
- Color Guard will request permission to remove Colors at approximately 8:10 p. m. ... all guests except Chancellor Schmidt will depart at this time.

Grand Entrance:

- Approximately 8:12 p. m. ... descend Grand Staircase preceded by Color Guard
- Pause at foot of staircase for official photograph (Chancellor Schmidt to your right ... then Mrs. Ford)
- Color Guard reforms and procession moves to red carpet facing East Room ... pause for Ruffles and Flourishes and announcement ... take receiving line positions (Chancellor Schmidt to your right ... then Mrs. Ford).
- Follow Color Guard into East Room when "Hail to the Chief" is played.

Receiving Line:

- Take position just inside door of East Room ... Ambassador Catto will present your guests.
- After receiving line, follow guests into State Dining Room.

Dinner:

- Round tables
- Strolling Strings will play during dessert
- No press coverage of dinner; toasts will be piped to the press ... transcripts will be released to the press ... there will be mini-camera coverage of the toasts with a small photo pool.



After-Dinner:

- 10:00 p. m. ... guests proceed to parlors for demitasse, liqueurs, and cigars. You and Mrs. Ford will escort Chancellor Schmidt to the Blue Room where you will visit informally with your guests.
- 10:05 p. m. ... after-dinner guests will be escorted to the State Floor. You, Mrs. Ford and Chancellor Schmidt (Chancellor Schmidt to your right ... then Mrs. Ford) will receive the after-dinner guests from a position in the Grand Hall between the Blue Room and Green Room doors -- a Military Social Aide

will present your guests -- guests will proceed to the East Room and take their seats.

Entertainment:

- After the guests are seated, you will enter the East Room through the center door and seat Mrs. Ford and Chancellor Schmidt.
- You proceed to the stage which will be located along the north end wall and introduce Mr. Joel Grey.

NOTE: Suggested remarks (Tab A)

- At the conclusion of the performance, you and Mrs. Ford will escort Chancellor Schmidt to the stage to thank Mr. Joel Grey.

NOTE: There will be press coverage of the entertainment, including television coverage of your introduction, first and last portions of the program, and of your thanking Mr. Grey. Also, there will be photo coverage.

- After you have thanked Mr. Grey, you and Mrs. Ford will escort Chancellor Schmidt to the Grand Foyer for dancing.

Departure:

- You, Mrs. Ford, Ambassador and Mrs. Catto escort Chancellor Schmidt to the North Portico.
- You and Mrs. Ford may wish to return for dancing or return to the Family Quarters.
- There will be champagne, mixed drinks and dancing for the guests who remain.

NOTES:

- The dinner and after-dinner guest lists are attached (Tab B).
- A suggested toast is attached (Tab C).
- Military Social Aides will be present.
- A Marine Harpist will be playing in the Diplomatic Reception Room as your dinner and after-dinner guests arrive.
- White House photographer will be present.

