

THE WHITE HOUSE
WASHINGTON

March 4, 1975

MEMORANDUM FOR:

NANCY HOWE
MARBA PERROTT
NANCY RUWE
SHEILA WEIDENFELD ✓

FROM:

PHILIP BUCHEN *T.W.B.*

In view of the interest of the press and public demonstrators in the First Lady's activities to support the proposed Women's Rights Constitutional Amendment, I am reminded to caution each of you about use of White House staff or facilities for activities not in the ordinary course of official operations.

The activities related to the Women's Rights Amendment were intended to influence the votes of State Legislators and are in no way restricted by any Federal legislation. However, if there were to be activities intended to influence the public on legislation before the Congress, my office should be consulted before any steps are taken.

Also, on any functions which are related to fund raising projects or which might appear to pose conflict-of-interest problems with persons doing substantial business with the Government or having a major interest in the outcome of particular Federal legislative proposals, I would suggest advance consultation with my office.

Another way in which we may be helpful to you is in proposing how to answer correspondence to the First Lady or press questions which touch upon legal matters or the propriety of particular activities.

There is no thought that problems have already arisen which should have been avoided, but in order to maintain the good record, I am suggesting that caution should be exercised in the matters described so as to avoid any possible future problems.

