The original documents are located in Box 1, folder “Bureau of Naval Personnel File: Officer's Miscellaneous Correspondence, 1942-65” of the Gerald R. Ford: Papers Relating to his U.S. Navy Service at the Gerald R. Ford Presidential Library.

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INDIVIDUAL NOTICE OF CLASSIFICATION CHANGE

In accordance with BuPers circular letter 299-44, the classification of this officer has been changed as indicated. The original document directing this change is held in the Distribution Division, Pers 3123, filed by control number.

<table>
<thead>
<tr>
<th>NAME</th>
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<th>NEW CLASSIF.</th>
<th>CONTROL NUMBER</th>
<th>DATE</th>
<th>FILE NO.</th>
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<td>4 AD</td>
<td>8842</td>
<td>3 24 45</td>
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FINISHED FILE
PERS 31239

WHITE COPY - CORRESPONDENCE JACKET
YELLOW COPY - QUALIFICATIONS JACKET

RANK CODE LEGEND

0 ADMIRAL
1 CAPTAIN
2 COMMANDER
3 Lt. COMMANDER
4 LIEUTENANT
5 LIEUTENANT (JG)
6 ENsign
7 CHIEF WARRANT OFFICER
8 CHIEF WARRANT OFFICER
9 WARRANT OFFICER
Every person, on receiving an appointment from the Navy Department to any office in the Navy, shall immediately forward a duly signed and certified copy of at least two commission orders, from candidates who fully meet the requirement prescribed by the Department.

Promotion in the line to the grade of [insert grade] and lower respective grade upon the recommendation of a board consisting of [insert number] Rear Admirals on the active list of the line not restricted by law to performance of shore duty only and no officer shall be recommended for promotion unless he has the recommendation of [insert number] members of this board.

Each Staff Officer when first commissioned in the Navy shall have assigned a [insert rank] who shall be the line officer who at the time is the junior officer of the rank in which the Staff Officer is commissioned.

The number of allowed Rear Admirals of the staff exclusive of additional members are: Medical [insert number]. Supply Corps [insert number]. Civil Engineer Corps [insert number].

Recovering Officers shall be present at the Recruiting Station daily from [insert time] to [insert time] p.m., and longer if necessary.

Officers retiring on 30 years or more service receive [insert percentage] per cent of the highest pay of their grade.

If the intention of an absentee to desert is not manifest, action shall be taken at the end of [insert number] days.

The reward paid for stragglers is [insert number] dollars; for deserters it is [insert number] dollars.

Upon receipt of notice of the apprehension of a straggler or deserter such notice shall be published to [insert number] from which the man is absent.

All commissioned officers other than those whose pay is fixed by Section 1556 R. S. shall be allowed, at the discretion of the Secretary of the Navy [insert number] days leave without change of pay or allowances in any one year.

Officers of the Marine Corps traveling under orders without troops shall be allowed mileage at the rate of [insert number] cents per mile for travel performed within the United States.

The rules for the payment of fees and mileage to civilian witnesses before naval courts and boards is found in the publication.
Official Transcript

<table>
<thead>
<tr>
<th>YEAR</th>
<th>SUBJECT</th>
<th>GRADE</th>
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<tr>
<td>1937-38</td>
<td>Record Term</td>
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<td>Public Control of Business I</td>
<td>79</td>
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<td>Property I</td>
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<td>Trials and Appeals</td>
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<td>3</td>
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<tr>
<td></td>
<td>Average - 76.6</td>
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<td>1939-39</td>
<td>Contracts I</td>
<td>74</td>
<td>3</td>
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<td>Contracts II</td>
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<td>Constitutional Law I</td>
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<td>Federal Jurisdiction</td>
<td>74</td>
<td>3</td>
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<td>Moot Court I</td>
<td>76</td>
<td>3</td>
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<tr>
<td></td>
<td>Property II</td>
<td>74</td>
<td>3</td>
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<td>Average - 74.8</td>
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<td>Commercial Bank Credit I</td>
<td>73</td>
<td>3</td>
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<td>Intro. to Study of Law and Prof.</td>
<td>75</td>
<td>3</td>
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<tr>
<td></td>
<td>Procedure I</td>
<td>75</td>
<td>3</td>
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<tr>
<td></td>
<td>Commercial Bank Credit II and III</td>
<td>75</td>
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<td>Property III</td>
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<td>Credit Transactions</td>
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<td>Income Taxation Seminar</td>
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<td>Insurance</td>
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<td>Procedure II</td>
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<td>3</td>
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<td></td>
<td>Average - 75.0</td>
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<td>1940-41</td>
<td>First Term</td>
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<td>Debtor's Estates</td>
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<td>Evidence</td>
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<td>3</td>
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<td>Sales</td>
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<td>Research in Income Taxation</td>
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<td>3</td>
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<td>Estates I</td>
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<tr>
<td></td>
<td>Average - 75.0</td>
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</table>

Explanation of grading system:
- A to 60 includes A (perfect passing grade)
- 65 to 70 includes B (good)
- 71 to 80 includes C (fair)
- 81 to 90 includes D (credit)
- 91 to 95 includes E (passing grade)
- 96 to 100 includes F (excellent)

Remarks:

To remain in School and to graduate a student must maintain a weighted average of 65 each year.

I certify that this is a correct copy of the record of Gerald Rudolph Ford, Jr.,

while a member of the Yale University School of Law.

Date: February 23, 1942.

A. B. Hadley
<table>
<thead>
<tr>
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</tr>
<tr>
<td>English 2</td>
<td>4</td>
<td>B</td>
</tr>
<tr>
<td>History</td>
<td>3</td>
<td>A</td>
</tr>
<tr>
<td>Math 1</td>
<td>3</td>
<td>A</td>
</tr>
<tr>
<td>Math 2</td>
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<td>B</td>
</tr>
<tr>
<td>Science</td>
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<td>A</td>
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<tr>
<td>Total</td>
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</table>

Certified as a correct photostatic copy and valid only with signature and impression seal.

Assistant Registrar

Key to Grading System:
- A: Excellent; B: Good; C: Pass; D: Passed without pass; I: Not Passed;
- 1: Incomplete; 2: Absent from Examination; NR: Not Reported. Each hour of credit is valued as follows: A=three points; B=two points; C=one point; D=no points; I=no hours of credit and negative one point.
CERTIFICATE OF BIRTH

DEPARTMENT OF HEALTH

District of Birth Statistics

OMAHA, NEBRASKA

No. 5381

1. PLACE OF BIRTH

City: Omaha

2. FULL NAME OF CHILD

Leslie King, Jr.

3. SEX

Male

4. DATE OF BIRTH

7-14-13

5. PLACE OF BIRTH

Omaha

6. PATERN

Leslie King

7. MOTHER

Dorothy Gardner

8. POST OFFICE

Same

9. COLOR OR RACE

White

10. AGE AT LAST BIRTHDAY

(Year)

11. BIRTHPLACE (city or place)

Caspar, Wyoming

12. INDUSTRY OR BUSINESS IN WHICH WORK WAS DONE

Wool Merchant

13. TRADE, PROFESSION OR PARTICULAR KIND OF WORK DONE

No trade, profession, or particular kind of work done.

14. NUMBER OF CHILDREN OF THIS MOTHER (AT TIME OF THIS BIRTH)

1

15. NUMBER OF CHILDREN OF THIS MOTHER (AT TIME OF THIS BIRTH)

1

16. DATE OF BIRTH (Month, Day, Year)

7-14-13

17. DATE OF DEATH (Month, Day, Year)


18. POST OFFICE

Same

19. ADDRESS


20. OCCUPATION

No occupation.

21. Cause of death

No cause of death.

22. AGE AT DEATH

No age at death.

23. PLACE OF DEATH

No place of death.

24. NAME OF ATTENDING PHYSICIAN

C. S. Hoffman, M.D.

25. STATE LAW

No state law.

I hereby certify that the above is a true and correct copy of the certificate of birth recorded in the City of Omaha, County of Douglas, State of Nebraska.

Dated this 25th day of February 1942.

Registrar

[Signature]

[Stamp]
State of Michigan
THE PROBATE COURT FOR THE COUNTY OF KENT
IN THE MATTER OF THE ESTATE OF
J. FRED ROTH
that I have compared the attached copy of

Order of Change of Name

with the original record thereof, and have found the same to be a correct transcript therefrom and of the whole of such original record.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seal of said court, at the City of Grand Rapids, in said county, this 

February 28th, 1942 day of

Probate Register.
APPOMINT IN NAVAL RESERVE

To: Ensign Gerald Randolph Fong, Jr., D-7(F), HBNR,
1601 Santa Cruz Drive,
Grand Rapids, Michigan.

Vis: Director of Naval Officer Procurement, Chicago, Illinois.

Subject: Appointment in United States Naval Reserve.
Indicate: (A) Commission.

I, having been appointed an Ensign

in the United States Naval Reserve to rank from April 15, 1942

pleased to transmit herewith your commission, dated April 4, 1942

You are hereby assigned to the Volunteer

Special Service (Oath dates)
effective on the date you execute acceptance and oath of office under your commission.

Your mobilization statement will be received on file

Copy to:
Commander, SIXTH Naval District.

R. Raitz.

(By direction)

ACCEPTANCE AND OATH OF OFFICE

I, Ensign Gerald Randolph Fong, Jr.,
do hereby accept the above

appointment, and having been appointed an

Ensign

in the United States Naval Reserve, do solemnly swear (or affirm) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So help me God. I understand that failure to complete any prescribed training course, or a review of my completed application regarded as unsatisfactory, will be considered sufficient cause for my discharge.

Subscribed and sworn to before me this day of

(Signature)

(Office and official title)
APPOINTMENT IN NAVAL RESERVE

From: THE CHIEF OF THE BUREAU OF NAVIGATION, NAVY DEPARTMENT.

To: Ensign Gerald Randolph FORD, Jr., U.S.N.R.,
   1311 Santa Cruz Drive,
   Grand Rapids, Michigan.

Via: Director of Naval Officer Procurement, Chicago, Illinois.

Subject: Appointment in United States Naval Reserve.

Subj ect: (PROBATIONARY)

Inchour: (A) Commission.

I. Having been appointed an Ensign in the United States Naval Reserve to rank from April 16, 1942, the Bureau takes pleasure in transmitting herewith your commission, dated April 16, 1942, Reserve for Special Service (Deck Duties) effective on the date you execute acceptance and oath of office under your commission.

Copy to:

Commandant, SOUTHERN Naval District.

R. Neffee.

Chief of Bureau.

ACCETPANCE AND OATH OF OFFICE

I, Gerald Randolph FORD, Jr., hereby accept the above appointment, and having been appointed an Ensign in the United States Naval Reserve, do solemnly swear (or affirm) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter. So help me God. I understand that failure to comply with any provision of the law and regulations concerning my service, or the concealment of any of my previous application regarded as unsatisfactory, will be considered sufficient cause for my discharge.

City of Detroit

Subscribed and sworn to before me this 13 day of April, 1942.

(Ensign) Gerald Randolph FORD

Subscribed and sworn to before me this 13 day of April, 1942.

Dr. G. Schwab, M.D. M.C., USS(Net)
To: THE CHIEF OF THE BUREAU OF NAVIGATION, NAVY DEPARTMENT.

From: Ensign Gerald Rudolph Ford, Jr., D-V(P), USNR, 1217 Ponte Cruz Drive, Grand Rapids, Michigan.

Subject: Appointment in United States Naval Reserve.

Enclosure: (A) Commission.

1. Having been appointed a

Ensign

United States Naval Reserve to rank from April 16, 1942, under the Bureau takes pleasure in transmitting herewith your commission, dated April 4, 1942, being effective on the date you execute acceptance and oath of office under your commission.

2. Your mobilization assignment will be 

determined by the:

R. H. Jacob

Chief of Bureau

Director of Naval Officer Procurement, Chicago, Illinois.

Copy to: Commander, NINTH Naval District.

Acceptance and Oath of Office

I, Gerald Rudolph Ford, Jr., do hereby accept the above appointment, and having been appointed a

Ensign

in the United States Naval Reserve, do solemnly swear (or affirm) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I will take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So help me God.

I understand that failure to complete any prescribed training course, or a review of my commissioned application regarded as unsatisfactory, will be considered sufficient cause for my discharge.

Subscribed and sworn to before me this 16 day of

April, 1942,

(caf )

(Signature and official title)
REPORT OF NEXT OF KIN

Gerald B. Ford, Jr.  
(Name of officer, surname first)

April 11, 1948  
(Date)

Name of next of kin: Gerald B. Ford, Sr.  
Father and Mother  
(Relationship)

Permanent residence of next of kin:  
Street and No. 1011 Santa Cruz  
City or town Grand Rapids, Michigan

Emergency address of next of kin:  
Street and No. 1011 Santa Cruz  
City or town Grand Rapids

State Michigan  
(Signature)

(Rank and corps)

(SUBMIT IN DUPLICATE)

FINISHED DUPLICATE FILE
**BENEFICIARY SLIP**

<table>
<thead>
<tr>
<th>Name</th>
<th>(Print name, surname to the left)</th>
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</thead>
<tbody>
<tr>
<td>1011 South Ave,</td>
<td>(Place)</td>
</tr>
<tr>
<td>Detroit, Mich.</td>
<td>(Date) April 18, 1942</td>
</tr>
</tbody>
</table>

Any change since last report: [X] Yes or No [X] First report

Under the provisions of an Act of Congress approved May 22, 1928 as extended by Acts approved August 27, 1940 and March 17, 1944 directing the payment of six months' pay to the widow, children, or dependent relative of the personnel on the active list of the regular Navy or regular Marine Corps, or on the retired list thereof when on active duty, or of any of the personnel of the U. S. Naval Reserve called or ordered into active naval service by the Federal Government for extended naval service in excess of 30 days, who die of wounds or diseases not the result of their own misconduct, I give below the names and addresses of my wife and that of each of my children.

---

**Not Married**

<table>
<thead>
<tr>
<th>(Full name of wife; if not married, so state)</th>
</tr>
</thead>
<tbody>
<tr>
<td>[Address of wife]</td>
</tr>
<tr>
<td>(Full name of child; if none, so state)</td>
</tr>
<tr>
<td>[Address of child]</td>
</tr>
<tr>
<td>(Full name of child; if none, so state)</td>
</tr>
<tr>
<td>[Address of child]</td>
</tr>
<tr>
<td>(Full name of child; if none, so state)</td>
</tr>
<tr>
<td>[Address of child]</td>
</tr>
</tbody>
</table>

In the event of my leaving no widow or child or of their decease before payment is made, I then designate as my beneficiary under the said act the following dependent relative, my [Relationship] [Name in full] [Address].

*State briefly wherein dependence exists, such as "alotments registered," "monthly contributions by Government check," etc.*

---

*FINISHED DUDLEY FILE*
In the event that payment cannot be made to the above-named dependent relative, I then designate as my beneficiary under the said act the following dependent relative, my

<table>
<thead>
<tr>
<th>Father</th>
</tr>
</thead>
<tbody>
<tr>
<td>(name)</td>
</tr>
<tr>
<td>(relationship)</td>
</tr>
<tr>
<td>(name in full)</td>
</tr>
<tr>
<td>1011 Santa Cruz, Grand Rapids, Michigan</td>
</tr>
<tr>
<td>(address)</td>
</tr>
</tbody>
</table>

(State briefly wherein dependency exists: )

I do solemnly swear (or affirm) that the facts stated and disclosed in the foregoing are true to the best of my knowledge and belief.

(Seal)

[Signature]

Ensign D-V(F)Z (name) U.S. Navy.

(Rank)

U.S. Naval Reserve.

Subscribed and sworn to before me, this 15 day of April, 1944, having the authority to administer oaths.

[Signature]

J. O. Chinn, Lt., E-0, U.S.N.(act)

INSTRUCTIONS

This form is to be prepared in duplicate by Naval Reserve personnel upon first reporting for active duty; the original to be forwarded to the Bureau of Navigation, and the copy to be retained with their records.

This form must be sworn to before an officer of the United States Naval Service authorized to administer oaths, or before a notary public.

The full names and addresses of the beneficiaries must be stated carefully. If a married woman, her own given name should be stated; thus: "Mrs. Anna May Smith," not "Mrs. John Smith."

New beneficiary slips shall be executed and forwarded as above in all cases of change of status of the granter or in that of his or her beneficiaries.

In any event, payment will be made to the widow or children, if any, whether designated or not.
To all who shall see these presents, greeting:

Know ye, by these presents, that I, under the power and authority vested in me by the said United States, do hereby appoint and ordain the following officers to be commissioned in the naval forces of the United States:

ESCHING

in the Naval Reserve of the United States Navy to rank from the Sixteenth day of April 1942. He is therefore charged with the duty of discharging the duties of such office, performing all duties incident thereto and belonging.

And I hereby authorize and require all officers, agents, and employees under his command to obey all his orders. He is to observe and follow such orders, and directions from time to time as he shall receive from me or the future President of the United States, or his Supernumary Officers set over him, according to the Rules and Discipline of the Navy.

This commission is good for one year from the date hereof during the pleasure of the President of the United States for the time being.

Done at the City of Washington, this Fourth day of April, in the year of our Lord in the thousand nine hundred and fifty-three, and of the Independence of the United States of America the one hundred and fifty-sixth.

By the President:

[Signature]

Secretary of the Navy
President of the United States of America.

To all whom it may concern:

Know Ye, that relying upon special trust and confidence in the patriotism, valor, fidelity, and abilities of GERALD RUGBY FORD, JR., Lieutenant (junior grade) in the Naval Reserve of The United States Navy, to rank from the Sixteenth day of April 1942. He is therefore, earnestly and diligently to discharge the duties of that office, by doing and performing all manner of things therein belonging.

And to strictly charge and require all Officers, Seamen and Marines under his command, to be obedient to his orders, and to bear arms and follow such orders and directions from time to time as he shall receive from me, or the future President of the United States of America, or his Superior Officers, over him, according to the Rules and Discipline of the Navy.

This commission to continue in force during the pleasure of the President of the United States for the time being.

Done at the City of Washington this Twelfth day of May, in the year four thousand one hundred and forty-two, in the Independence of the United States of America the One Hundred and Sixty-Sixth.

By the President:

FRANK R. FORD

Secretary of the Navy
Name: Ford, Gerald Rudolph

Dependent Relative:

Father & Mother

Permanent residence:

Street and No. 1011 Santa Cruz

City or town Grand Rapids

State Michigan

Emergency address:

Street and No. Same

City or town

State

Date 5/16/1942

No children under 21 years of age.

Age and sex of each child under 21 years of age:

Name

Age

Sex

Address of child

Street and No. 1011 Santa Cruz

City or town Grand Rapids

State Michigan

Date 5/16/1942

No children under 21 years of age.

Age and sex of each child under 21 years of age:

Name

Age

Sex

Address of child

Under the provisions of the Act of June 22, 1940 (44 Stat. 545), as amended by the Act of May 22, 1942 (56 Stat. 176), dependents or dependent relatives, as defined in the term "dependent," are included in the family unit of the member of the service in respect to whom benefits are payable who is entitled to such benefits under the provisions of the said Act, and the provisions of said Act shall be applicable to the United States (including its Territories) and the District of Columbia, and to the armed forces of the United States, whether on active duty or not. The term "dependent relatives," as so defined, includes the member's dependent relatives as defined in the term "dependent," and includes the member's wife, children, and parent, as so defined, to the extent that the member is entitled to dependents' benefits under the provisions of said Act. The term "dependent," as so defined, includes the member's wife, children, and parent, as so defined, to the extent that the member is entitled to dependents' benefits under the provisions of said Act.
In the event that payment cannot be made to the above-named dependent relative, I then designate as my beneficiary under the said act the following dependent relative, to

Name

Relationship

(Signature)

I, the undersigned, do hereby declare that I am the owner of the above-named dependent relative, and that I have no interest in the estate or property of said relative other than that of a dependent relative.

(Signature)

I do solemnly swear (or affirm) that the facts stated in the foregoing declaration are true to the best of my knowledge and belief.

(H. W. L. M. M., U. S. Navy)

Subscribed and sworn to before me, this 16th day of May, 1942, I having authority to administer oaths.

(P. L. M. M.)

INSTRUCTIONS

This form must be signed by an officer of the United States Navy or Marine Corps authorized to administer oaths, or before a notary public. The name and address of the beneficiary must be stated on the face of the form. If a married woman, her married name must be stated. If a married man, his married name must be stated. The form must be completed in full, and signed by the person making the declaration. The form must be filed in the manner of insurance, if any, whether designated or not.
APPOINTMENT IN NAVAL RESERVE

MAY 18, 1942

From: THE CHIEF OF THE BUREAU OF NAVIGATION, NAVY DEPARTMENT.

To: Lieutenant (jg) Gerald Rudolph Furby, Jr., O-7, USNR, University of North Carolina, Chapel Hill, North Carolina.

Via: Commanding Officer.

Subject: Appointment in United States Naval Reserve.

Enclosure: (A) Commission.

1. Having been appointed a Lieutenant (jg) in the United States Naval Reserve to rank from April 16, 1942, pleasure in transmitting herewith your commission, dated May 12, 1942, you are hereby assigned to the Volunteer Reserve for deck duties effective on the date you execute acceptance and oath of office under your commission.

In accordance with assignment all duties determined by the Bureau of Naval Personnel

Permanen Address: 1011 Santa Cruz Drive, Grand Rapids, Michigan

Copy: Commandant, NORTH Naval District

Acceptance and Oath of Office

I, Gerald Rudolph Furby, Jr., do hereby accept the above appointment, and having been appointed a Lieutenant (jg) in the United States Naval Reserve, do solemnly swear (or affirm) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I will take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter. So help me God. I understand that failure to complete any prescribed training course, or a failure of my completed application regarded as unsatisfactory, will be considered sufficient cause for discharge.

Subscribed and sworn to before me this 2nd day of June, 1942.

John P. Graff, Jr., Ret.

Executive "Officer"
APPONITMENT IN NAVAL RESERVE

From: THE CHIEF OF THE BUREAU OF NAVIGATION, NAVY DEPARTMENT.

To: Lieutenant (jg) Donald Reidel physicists, Jr., [signature],
   United States Naval Reserve, North Carolina.

Via: Commanding Officer.

Subject: Appointment in United States Naval Reserve.

Incl: (A) Commission.

1. Having been appointed a Lieutenant (jg) in the United States Naval Reserve to rank from April 16, 1943, you are hereby assigned to the Volunteer Reserve for duty effective on the date you execute acceptance and oath of office under your commission.

2. Your mobilization assignment will be as determined by the

   Permanent Address:
   COMFORTS HOUSE
   East Lansing, Michigan

   Copy to:
   Commandant, NWW Naval District.


Acceptance and Oath of Office

I, Donald Reidel physicists, Jr., do hereby accept the above appointment, and having been appointed a Lieutenant (jg) in the United States Naval Reserve, do solemnly swear (or affirm) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will faithfully discharge the duties of the office on which I am about to enter. So help me God. I understand that failure to complete any prescribed training course, or a violation of any of the rules and regulations as administered, will be considered sufficient cause for my discharge.

(Signature)

Subscribed and sworn to before me this day of 19.

(Signature and official title)
UNIFORM GRATuity

File No. \(143392\) (Soldier - Naval Reserve)

From: \(\text{Capt. E. Ford} \) (Capt.)
(\(\text{McKale} \))
(\(\text{Naval Reserve} \))
\(\text{Vol. 6-7} \) (\(U. S. N. R. \))
\(\text{SFCM} \) (\(\text{U. S. Navy} \) Pre-Flight School, Chapel Hill, N. C.)

To: \(\text{Bureau of Supplies and Accounts (Ret. Pay Division).} \)

Vis: \((1) \text{Commanding Officer.} \)
\((2) \text{Chief of Bureau of Navigation.} \)

1. I certify that I now have in my possession, and have had since \(\text{May 23, 1942}\) (\(\text{Date not qualified to notify} \)) the uniforms required by Bureau of Navigation Manual and request to be reimbursed in the sum of \$100.00 \(\text{for the purchase thereof, as provided by section 302 of the Naval Reserve Act of 1938, 52 Stat. 1180.} \)

2. I certify that I am not drawing a pension, disability allowance, disability compensation, or retired pay from the Government of the United States.

3. I certify that I qualified for the last uniform gratuity \(\text{on Nov.} \) \(\text{(Date)} \) \(\text{and received it, either in cash or in kind, on} \) \(\text{(Date)} \)

\(\text{Gerald E. Ford} \) (\(\text{Signature} \)

1st Endorsement: \(\text{U. S. Navy Pre-Flight School, Chapel Hill, N. C.} \)
\(\text{June 5, 1942} \)

From: \(\text{Commanding Officer.} \)
To: \(\text{The Chief of the Bureau of Supplies and Accounts.} \)
Vis: \(\text{The Chief of the Bureau of Navigation.} \)

1. Forwarded.

2nd Endorsement: \(\text{Naval Personnel.} \)
\(\text{July 10, 1942} \)

From: \(\text{The Chief of the Bureau of Supplies and Accounts.} \)
To: \(\text{The Chief of the Bureau of Supplies and Accounts.} \)

1. The records of this Bureau show that the above-named officer is entitled to be paid \$100.00 \(\text{by reason of having met the requirements of section 302 of the Naval Reserve Act of 1938, as follows:} \)

\(\text{a) Initial payment) Reported for active duty April 23, 1942} \) \(\text{(Date)} \)

\(\text{b) (Subsequent payments) Completed required drills or training duty by direction W. S. Hortic.} \) (\(\text{Chief of Bureau of Navigation.} \) \(\text{(Signature)} \)

\(\text{Write, yellow, and ink to be forwarded to the Bureau of Supplies and Accounts (Ret. Pay Division), via the Bureau of Personnel, to be retained with record of payment.} \)
File No. 11242

From: (Name)

No.----------------------------------

Date: June 1, 1942

To: BUREAU OF SUPPLIES AND ACCOUNTS (Retainer Pay Division).

Via: (1) Commanding Officer.

(2) Chief of Bureau of Navigation.

1. I certify that I now have in my possession, and have had since June 1, 1942, the uniforms required by Bureau of Navigation Manual and request to be reimbursed in the sum of $150.00 for the purchase thereof, as provided by section 302 of the Naval Reserve Act of 1938, 52 Stat. 1180.

2. I certify that I am not drawing a pension, disability allowance, disability compensation, or retired pay from the Government of the United States.

3. I certify that I qualified for the last uniform gratuity and received it, either in cash or in kind, on

REMAIN S. FORD

1st Endorsement U.S. Navy Pre-Flight School, Chapel Hill, N.C., June 3, 1942

From: Commanding Officer.

To: The Chief of the Bureau of Supplies and Accounts.

Via: The Chief of the Bureau of Navigation.

1. Forwarded.

J. W. CRUMP

2d Endorsement Naval Personnel, July 10, 1942

From: The Chief of the Bureau of Supplies and Accounts.

To: The Chief of the Bureau of Navigation.

1. The records of this Bureau show that the above-named officer is entitled to be paid $150.00 by reason of having met the requirements of section 302 of the Naval Reserve Act of 1938, as follows:

(a) (Initial payment) Reported for active duty April 20, 1942

(b) (Subsequent payments) Completed required drills or training duty

RUDOLPH JACOBS, The Chief of Naval Personnel.

By direction W. S. Montzale.

MANAGEMENT SECTION (NAVAL PERSONNEL)

LEAVE SPACE OF THE RIGHT HAND.

Check No. Symbol No. Amount $ Appr. 19

White, Yellow, and Pink to be Forwarded to the Bureau of Supplies and Accounts (Retainer Pay Division), via the Bureau of Navigation.

Green to be Retained With Record of Reservist.

19-1052
U.S. NAVY PRE FLIGHT SCHOOL
CHAPEL HILL, NORTH CAROLINA

August 13, 1942.

From: Capt. (MC) Gerald H. Ford, Jr., D-V(r), USN.
To: The Chief of Naval Personnel.
Via: Commanding Officer.

Subject: Change of Classification - Request information regarding.

1. Information is requested as to whether my classification has been changed from D-V(r) to D-V(s).

2. I have received no notification to this effect.

Gerald H. Ford, Jr.

COMMANDING OFFICER
U.S. NAVY PRE-FLIGHT SCHOOL
CHAPEL HILL, N.C.
August 13, 1942.

To: The Chief of Naval Personnel.

1. Forwarded.
August 28, 1942.

From: The Chief of Naval Personnel.
To: Lieut. (jg) Gerald I. Ford, Jr., E-7(5), USNR.
Subject: Transfer to Class E-7(5), USNR.
Reference: (a) Your ltr., NOISS(23), P23-2/20, dated August 10, 1942, with endorsement thereto.

1. Receipt of reference (a) is acknowledged.

2. You are hereby transferred, effective April 16, 1942, from Class E-7(5) to Class E-7(9), U. S. N. R.

RANDALL JACOBS,
The Chief of Naval Personnel.

C. R. Dudley,
By direction.

Copy to:
BuNAV
Pers NOISS & Fondy
Pers Nelle
Pers CBD
**REPORT OF DEPENDENTS UNDER ACT OF JUNE 10, 1942**

Under the provisions of the act of June 10, 1942 (41 Stat. 163), as amended by the Act of May 22, 1943 (57 Stat. 124), and the Act of March 1, 1944, the Secretary of War directed on March 15, 1945, the preparation of an original copy of this report by the widow, divorced, or deceased relative of any officer or enlisted man, or name, on the same day of the month as the anniversary of his death. 

Name: EMM, Gerald E., Jr. 
Chapel Hill, N.C. 

**BENEFICIARY SLIP**

Name: EMM, Gerald E., Jr. 
Chapel Hill, N.C. 

Any change since last report: 

No 

(Strike out if no change, do not fill out remainder of this report)

Under the provisions of the act of June 10, 1942 (41 Stat. 163), as amended by the Act of May 22, 1943 (57 Stat. 124), the Secretary of War directed on March 15, 1945, the preparation of this report by the widow, divorced, or deceased relative of any officer or enlisted man, or name, on the same day of the month as the anniversary of his death. In the event of the incurring of expenses by the Government for extended service in military service, in excess of the service, in excess of the amount shown above, the name and address of my relative and that of each of my children.

Name of next of kin: 

(Strike out if no change, do not fill out remainder of this report)
In the event that payment cannot be made to the above-named dependent relative, I then designate as my beneficiary under the said fund the following dependent relative, my

[Blank lines for relationship and names]

I do solemnly swear (or affirm) that the facts stated and disclosed in the foregoing are true to the best of my knowledge and belief.

(Signed) [Name]

United States Navy

Subscribed and sworn to before me, this [Signature]

day of [Date], 19[Year], I having authority to administer oaths.

[Signature of officer administering oath]

INSTRUCTIONS

This form must be signed in the presence of the United States Navy or Marine Corps authorized to administer oaths. It must be signed at a navy office or post. All names and titles of the beneficiaries must be signed clearly. If a mistake occurs, the signature should be struck through and the correct name written above. If the signature cannot be legible, a written statement should be made and the officer administering the oath should sign it. The signature should never be torn or altered. If any

[Signature of officer administering oath]
U. S. NAVY PRE FLIGHT SCHOOL
CHAPEL HILL, NORTH CAROLINA

6 March 1943

From: Lieutenant Gerald R. Ford, Jr., D-V(S), USNR.
To: The Chief of Naval Personnel.

Subject: Acknowledgment of Temporary Promotion.

Reference: (a) AllNav 37 of 1943.

1. Receipt is hereby acknowledged for temporary promotion to Lieutenant, D-V(S), USNR, contained in reference (a), with rank and pay and allowance from March 1, 1943.

GERALD R. FORD, Jr.

FIRST ENDORSEMENT

From: The Commanding Officer.
To: The Chief of Naval Personnel.

Forwarded.

JOHN F. GRAFF
<table>
<thead>
<tr>
<th>Ford, Gerald R., Jr.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lieutenant, S-N(S)</td>
</tr>
<tr>
<td>March 31, 1943</td>
</tr>
</tbody>
</table>

**REPORT OF DEPENDENTS UNDER ACT OF JUNE 25, 1921**

Under the provisions of the Act of June 25, 1921, (45 Stat. 585), as amended by the Act of May 27, 1925 (43 Stat. 705), and by the Act of June 25, 1930 (46 Stat. 1565), there is hereby reported the following persons to whom payments are due, or to whom a claim has been made:

<table>
<thead>
<tr>
<th>Name</th>
<th>Age</th>
<th>Sex</th>
<th>Occupation</th>
<th>Address</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Any change since last report: **CHANGE NO**

**REPORT OF NEXT OF KIN**

<table>
<thead>
<tr>
<th>Name of next of kin:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
</tr>
</tbody>
</table>

Permanent residence:

Street and No.: City or town: State:

Emergency address:

Street and No.: City or town: State:

**SIGNED:**

[Signature]

[Stamp]

[Stamp]
In the event that payment cannot be made to the above-named dependent relative, I then designate as my beneficiary under this bill the following dependent relative, my

State briefly wherein dependency exists.

I do solemnly swear (or affirm) that the facts stated and disclosed in the foregoing are true to the best of my knowledge and belief.

Subscribed and sworn to before me, this

day of , 19

I having authority to administer oaths.

INSTRUCTIONS

This form must be sworn to before an officer of the United States Navy or the United States Marine Corps authorized to administer oaths, or before a duly authorized notary public.

The full name and address of the beneficiary must be stated. If the name is not or cannot be stated, the relationship of the relative or relative and marital status must be stated.

The signature of the officer administering the oath must be as nearly as possible in full and the name must be printed or written, if any, whether designated or not.
In the event that payment cannot be made to the above-named dependent relative, I then designate as my beneficiary under the act the following dependent relative: my ________________

I do solemnly swear (or affirm) that the facts stated and disclosed in the following are true to the best of my knowledge and belief:

__________________________

Subscribed and sworn to before me, this __________ day of ______________, 19 __________, I having authority to administer oath.

INSTRUCTIONS

This form must be sworn to before an officer of the United States Navy or Marine Corps authorized to administer oath, or before a notary public. The full names and addresses of the beneficiaries must be stated. Any change in the above information must be endorsed. If a married woman has a married name, the same should be stated. This form is for the use of the United States Navy or Marine Corps, and may not be used by any other service. It must be returned to the office of the Adjutant General at the nearest post or station. In case of death or disability, it may, whether designated or not.

U.S. NAVY PUBLICATION NO. 1900 - 1945-1
V 6
APPLICATION FOR CHANGE OF NATIONAL SERVICE LIFE INSURANCE FROM FIVE-YEAR LEVEL PREMIUM TERM POLICY TO ORDINARY LIFE, TWENTY-PAYMENT LIFE, OR THIRTY-PAYMENT LIFE POLICY

(Red instructions on reverse side before completing this form) USE INK OR TYPE

Name of Insured

Gerald Rudolph Ford, Jr.

Plan N Not Available

Address

1011 Santa Cruz Drive Grand Rapids Michigan

(Policy to be changed)

In accordance with the regulations of the Veterans Administration, I hereby surrender the following policy:

P.L.E. POLICY TO

The effective date must be established as of a date prior to the expiration of the five-year term policy and the regulations covering the change completed while the insurance is in force. It is agreed that if the effective date of the new policy is not specified by the insured, this date will be established as of the due date of the next premium; i.e., if the premium for the month in which the application is submitted has not been paid, the effective date will be the due date of that premium; if the premium for the month in which the application is submitted has been paid, the effective date will be established as of the due date of that premium for the following month.

Unless otherwise specified, the beneficiary or beneficiaries on the new policy will remain the same as on the Five-Year Level Premium Term Policy.

I enclose herewith remittance payable to the Treasurer of the United States by (check, money order, draft) in the amount of $10,000, to cover the premium at my attained age on the plan and amount of insurance selected:

20 Pay Life

Amount of Insurance 10,000 Monthly Allotment

Effective Date August 12, 1942

1st Pay 10/43

Signed at San Francisco, California on this, the 4th day of October, 1943

Signature of Witness

L.E. [56-72] USR

(Live and organization if in service)

Address

San Francisco, Calif.

(Post office and State)

THE COMPLETED APPLICATION, WITH THE POLICY, AND A REMITTANCE SUFFICIENT TO COVER AT LEAST ONE MONTHLY PREMIUM ON THE AMOUNT AND PLAN OF INSURANCE SELECTED, MUST BE MAILED OR DELIVERED TO THE VETERANS ADMINISTRATION, WASHINGTON, D. C., ON OR BEFORE THE LAST DAY OF THE FIVE-YEAR TERM PERIOD.

Form No. 751-1

30-8042
SPECIFIC INSTRUCTIONS

1. National Service Life Insurance on the Five-Year Level Premium Term plan may be exchanged at any time, after it has been in force for one year and within the five-year term period, upon complete surrender of the policy, while it is in force on a premium paying basis, without physical examination for National Service Life Insurance in the same or less amount, in multiples of $500 but not less than $1,000, on the Ordinary Life, Twenty-Payment Life, or Thirty-Payment Life plan in accordance with the following conditions and privileges:

(A) EXCHANGE OF A FIVE-YEAR LEVEL PREMIUM TERM POLICY AS OF A CURRENT EFFECTIVE DATE.

The new policy selected may be effective as of the date any current premium becomes due on the Five-Year Level Premium Term policy, upon application and timely payment, within the five-year term period, of at least the monthly premium for the plan and amount of insurance selected. The premium rate on the new policy will be the rate for the then attained age of the insured (i.e., the age of the insured on his birthday nearest the effective date of the new policy selected). The reserve, if any, on the Five-Year Level Premium Term policy will be allowed as a credit on the first premium on the new policy. If this option is selected, it is necessary that premiums shall have been paid through the month immediately preceding the current monthly premium due date on the Five-Year Level Premium Term policy.

(B) EXCHANGE OF A FIVE-YEAR LEVEL PREMIUM TERM POLICY AS OF A DATE PRECEDING A CURRENT EFFECTIVE DATE.

The new policy selected may be effective as of the date any premium has become due on the Five-Year Level Premium Term policy, including the effective date of such policy, upon application and timely payment, within the five-year term period, of at least the current monthly premium and the reserve on the new policy selected less the reserve, if any, on the Five-Year Level Premium Term policy. The premium rate on the new policy will be the rate for the attained age of the insured (i.e., the age of the insured on his birthday nearest the effective date of the new policy selected). The insured will be appropriately advised by the Director of Insurance, Veterans Administration, Washington, D.C., of the amount of the reserve necessary to complete the exchange under this provision.

NOTE: In accordance with section 267 of the National Service Life Insurance Act of 1944, the new policy selected cannot be made effective as of a date later than the due date of the monthly premium for the divided (1945) month on the Five-Year Level Premium Term policy.

2. CONTINUANCE OF FIVE-YEAR LEVEL PREMIUM TERM INSURANCE ON EXCHANGE TO OTHER PLANS OF INSURANCE.

If the insured does not exchange the full amount of insurance on the Five-Year Level Premium Term plan for other plans of insurance and desires to retain in force the remainder or part of such insurance within the original five-year term period, he is privileged to continue such insurance in force, in an amount not less than $1,000, in multiples of $500, by continuing to pay the premiums as they become due on the reduced amount of the Five-Year Level Premium Term insurance to be retained in force. ALL FIVE-YEAR LEVEL PREMIUM TERM INSURANCE SHALL CEASE AND TERMINATE AT THE EXPIRATION OF THE FIVE-YEAR TERM PERIOD.

3. Under "Mess or Premium Payment" state if premiums are to be paid on the monthly, quarterly, semiannual, or annual basis.

4. The signature of the insured must be in ink and witnessed by a responsible and disinterested person.

5. For premium rates for the insured's age nearest birthday anniversary on the new policy of insurance selected, see Insurance Form 398.
Report of Next of Kin

Name: FORD, Gerald R., Jr.

Date of Birth: September 24

Date of Report: 10 Apr 1944

Any change since last report:

DISSON NO

(Strokes out one: If no change, do not fill out remainder of this report)

Name of next of kin:

Permanently resided:

Street and No.

City or town

State

Emergency address:

Street and No.

City or town

State

Mother

Wife

Age and sex of each child under 21 years of age:

Any change since last report:

DISSON NO

(Strokes out one: If no change, do not fill out remainder of this report)
In the event that payment cannot be made to the above-named dependent relative, I take designation of my beneficiary under the gift of the following dependent relative, my

[Blank]

Relationship

[Blank]

Name in full

[Blank]

Address

[Blank]

* State briefly where dependency exists.

I do solemnly swear (or affirm) that the facts stated and disclosed in the foregoing are true to the best of my knowledge and belief.

[Blank]

State)

U. S. Navy.

Subscribed and sworn to before me, this ____________________________

day of ____________________________, 19_____, having authority to administer oaths.

INSTRUCTIONS

This form must be sworn to before an officer of the United States Navy or Marine Corps authorized to administer oaths, or before a notary public.

The full names and addresses of the beneficiaries must be stated correctly. If a married woman, her maiden name should be stated.

Any penalty, fine, or imprisonment which may be imposed for perjury is not affected by the fact that the declaration was made before the officer of the United States Navy or Marine Corps authorized to administer oaths, or before a notary public.

[Blank]
Subject: Recommended Reclassification in the Case of

Lieutenant Gerald R. Ford, Jr., D-V(3), USNR,
(Jumper Jacket No. L-1329).


1. Lieutenant Ford was ordered to the MONTEREY as Athletic Officer. He was assigned additional duty as Assistant Navigator and is fully qualified for general service, deck, classification. Inasmuch as Lieutenant Ford is an athletic officer trained under the Bureau of Aeronautics athletic program, he has been recommended for the classification general service, aviation, non-flying and deck. It is understood that this recommendation is in line with the Bureau of Aeronautics' desires, as the Bureau of Aeronautics wishes to retain these officers as Athletic Officers in the aviation training program.

2. In any case, Lieutenant Ford is fully qualified for unlimited, deck classification. If the recommended reclassification of (a) is not in accordance with the Bureau's policy, then Lieutenant Ford should be classified (b).

[Signature]

S.R. Hidalgo,
Captain, U.S. Navy,
Commanding.
REPORT OF DEPENDENTS UNDER ACT OF JUNE 10, 1922

Under the provisions of the Act of June 10, 1922, the term "dependent" or a dependent relative, means and includes a person or persons, to wit: a) the mother or father of the officer, dependent relative, or his wife, provided she is in fact the mother or father of the officer, or her husband is a dependent relative, or is herself a dependent relative, if she is the mother or father of the officer; b) each child under 21 years of age of the officer, dependent relative, and the mother or father of such child, or such child, if she is the mother or father of the officer; c) each child under 21 years of age of the officer, dependent relative, his wife, or his mother or father, if she is the mother or father of the officer, and his wife is a dependent relative, or if she is herself a dependent relative, if she is the mother or father of the officer; d) each child, of the officer, dependent relative, or his wife, if he is the father of such child, or she is the mother of such child, if he is the father of the officer; e) each child, of the officer, dependent relative, if he is the father of such child, or she is the mother of such child, if he is the father of the officer; f) each child, of the officer, dependent relative, or his mother or father, if she is the mother or father of the officer, and she is the mother or father of the officer, or his wife; and g) each child under 21 years of age of the officer, dependent relative, and his mother or father, if he is the father of such child; and the mother or father of such child; and the mother or father of the officer; and such child, if he is the father of the officer; and the mother or father of the officer, or his wife, if he is the father of such child, or she is the mother of such child.

Any change since last report:

XXX or NO

(Signature)

Wife

Age and sex of each child under 21 years of age:

(Street and number)

City or town

State

Emergency address:

Street and No.

City or town

State

Signature

BENEFICIARY SLIP

Name: FORD, Gerald R. Jr.

(Full name, surname first)

Service number: 4-7574-1

OFFICER, U.S. NAVY

Address:

City or town

State

Emergency address:

Street and No.

City or town

State

Signature

LIEUTENANT (JG), U.S.N.
In the event that payment cannot be made to the above-named dependant relative, I then designate as my beneficiary or by the said act the following dependant relative(s):

<table>
<thead>
<tr>
<th>Relationship</th>
<th>Full Name</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

I state briefly where dependant(s) are to receive benefits.

I do solemnly swear (or affirm) that the facts stated and disclosed in the foregoing are true to the best of my knowledge and belief.

[Signature]

INSTRUCTIONS

This form must be sworn to before an officer of the United States Navy or Marine Corps authorized to administer oaths, or before a notary public.

Any false swore and/or omission of the foregoing must be penalized severely. If a married woman, her own name should be stated; and, if a minor, the names of her parent(s) should be stated. In the case of a minor or a person under legal disability, the names of the person(s) in charge of and having full custody of the minor or of the individual in that of his/her inheritance, or the person(s) designated in the act of the aforementioned, if any, whether married or not, shall be stated. All persons should state their complete address, or if a tenant, their landlord's name and address.
**OFFICER**

**CLAIM FOR REIMBURSEMENT FOR PERSONAL PROPERTY LOST IN A MARINE OR AIRCRAFT DISASTER**

**To: THE PAYMASTER GENERAL OF THE NAVY.**

**From: THE BUREAU OF NAVIGATION.**

**Date: 27 October 1941.**

**This form is to be filled out in triplicate and on the typewriter whenever practicable. The original will be complete as to certificates 1 and 2 (on the face of the form or as to the affidavit on the reverse of the form), as may be appropriate. The duplicate will, in no case, have any certificate or affidavit executed. When the original has been properly filled out forward, together with the duplicate, to the Bureau of Navigation, Navy Department, Washington, D. C.**

**Note: If not satisfied space above for all items, post on typewriter additional list.**

<table>
<thead>
<tr>
<th>Number of articles</th>
<th>Name of articles</th>
<th>Purchase price of each</th>
<th>Appropriate time in use</th>
<th>Value of such personal property</th>
<th>Amount reimbursed for damage or loss</th>
<th>Amount allowed (pay, subsistence, and transportation, Navy)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Rackets</td>
<td>2.50</td>
<td>4 months</td>
<td>$2.00</td>
<td>5.50</td>
<td>$2.00</td>
</tr>
<tr>
<td>2</td>
<td>Trouser, IntelliJ</td>
<td>5.50</td>
<td>4 years</td>
<td>2.00</td>
<td>13.50</td>
<td>2.00</td>
</tr>
<tr>
<td>2</td>
<td>Loafer shoes</td>
<td>1.00</td>
<td>4 years</td>
<td>1.00</td>
<td>1.75</td>
<td>1.75</td>
</tr>
<tr>
<td>1</td>
<td>Socks</td>
<td>2.50</td>
<td>4 years</td>
<td>3.00</td>
<td>7.50</td>
<td>7.50</td>
</tr>
<tr>
<td>1</td>
<td>Socks</td>
<td>2.50</td>
<td>4 years</td>
<td>3.00</td>
<td>7.50</td>
<td>7.50</td>
</tr>
<tr>
<td>1</td>
<td>Sport shorts (skin salt)</td>
<td>2.75</td>
<td>4 years</td>
<td>2.75</td>
<td>2.25</td>
<td></td>
</tr>
<tr>
<td>1</td>
<td>Trouser, IntelliJ</td>
<td>1.00</td>
<td>4 years</td>
<td>75</td>
<td>2.49</td>
<td></td>
</tr>
</tbody>
</table>

My pay accounts are now carried on the rolls of

Or, if out of the service, My post-office address is

Petra Hadda, Michigan

Subscribed and sworn to before me this 27th day of December 1941.

Signature of naval officer and his rank: 1st Lieutenant.

FOOTNOTE:

1. "Shipments and officers' supplies" (including its chattels). 2. "Shipments made up based on paymaster's order by order of an officer qualified to give such order of such shipment." 3. "Case is witnessed given to the proper officer of such in the United States" (meaning ship).
AFFIDAVIT OF IDENTIFYING WITNESSES

Personally appeared before me, ___________________________, who, first being sworn, declare that
they have been for ____________________ years acquainted with the said ____________________
and know him to be the identical person named in the foregoing declaration; that they are not related to him,
and have no interest whatever in the above claim; that their knowledge of the applicant was derived ____________________

Subscribed and sworn to before me at ____________________, ____________________,
this ____________________ day of ____________________, 19__________________

(Signature of witnesses)

Subscribed and sworn to before me at ____________________, ____________________,
this ____________________ day of ____________________, 19__________________

(Notary public)

U. S. 19____________

This claim has been adjusted on my rolls for the current quarter. Pay Roll No. ____________________
or: Paid by check No. ____________________, dated ____________________, on the Treasurer of the United
States, and for $__________________
**IN ACCORDANCE WITH BU PERS CIRCULAR LETTER 298-44, THE CLASSIFICATION OF THIS OFFICER HAS BEEN CHANGED TO** AD

<table>
<thead>
<tr>
<th>NAME</th>
<th>BUREAU OLD CLASSIF.</th>
<th>C. O. OLD CLASSIF.</th>
<th>C. O. NEW CLASSIFICATION</th>
<th>BUREAU NEW CLASSIFICATION</th>
</tr>
</thead>
<tbody>
<tr>
<td>GERALD P. JR</td>
<td>D-VS</td>
<td>D-VS</td>
<td>AD</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>CONTROL NUMBER</th>
<th>DATE</th>
<th>RANK CODE</th>
<th>BIRTH YEAR</th>
<th>FILE NO.</th>
</tr>
</thead>
<tbody>
<tr>
<td>7 3 08042</td>
<td>02/19</td>
<td>4</td>
<td>13</td>
<td>14130</td>
</tr>
</tbody>
</table>

---

1. Present duty station Jet Flight 1st Mary College
2. Attended officer jet flight schools
3. Qualified to handle nuclear
4. 18 months duty on (CVR26)
5. Carrier with Co. assigned AD
6. Signed-off by ship's officer
7. Final change AD

**FINISHED FILE**
PERS 31239

**WHITE COPY** - CORRESPONDENCE JACKET
**YELLOW COPY** - QUALIFICATIONS JACKET

**RANK CODE LEGEND**

- **ADMIRAL**: 1 CAPTAIN
- **COMMODORE**: 2 COMMANDER
- **LT. COMMANDER**: 3 LIEUTENANT
- **LIEUTENANT**: 4 LIEUTENANT (JG)
- **ENSIGN**: 5 ENLISTED
- **CHIEF WARRANT OFFICER**: 6 WARRANT OFFICER
- **WARRANT OFFICER**: 7
**REPORT OF BENEFICIARIES**

<table>
<thead>
<tr>
<th>Name</th>
<th>Title (if any)</th>
<th>Rank or rating and class/certification</th>
<th>Service branch or service number</th>
<th>Address of service branch or service number</th>
<th>Date of birth</th>
<th>Full name of wife or husband</th>
<th>Date of birth</th>
<th>Address of wife or husband</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mrs. Dorothy Gardner Ford, Sr.</td>
<td>Mrs.</td>
<td>Seaman First Class</td>
<td>Reserve</td>
<td>Grand Rapids, Michigan</td>
<td>10/01/1899</td>
<td>Dorothy Ford</td>
<td>10/01/1899</td>
<td>Grand Rapids, Michigan</td>
</tr>
<tr>
<td>Mr. Gerald Randolph, Jr.</td>
<td>Lt. (jg)</td>
<td>Lt. (jg) ENR</td>
<td>Reserve</td>
<td>Chicago, Illinois</td>
<td>10/01/1900</td>
<td>Gerald Randolph</td>
<td>10/01/1900</td>
<td>Chicago, Illinois</td>
</tr>
</tbody>
</table>

**Note:** The acts state that death gratuity must be paid to the surviving wife or children of a service member. If any member of the service or any surviving child of a service member left no wife or children, it may then be paid to a designated dependent beneficiary. Every member of the service, whether married or not, should designate a beneficiary (and an alternate, in case of prior death of the primary beneficiary), failing which the gratuity will not be paid to a surviving wife or children.

---

The acts state that death gratuity must be paid to the surviving wife or children of a service member. If any member of the service or any surviving child of a service member left no wife or children, it may then be paid to a designated dependent beneficiary. Every member of the service, whether married or not, should designate a beneficiary (and an alternate, in case of prior death of the primary beneficiary), failing which the gratuity will not be paid to a surviving wife or children.

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The acts state that death gratuity must be paid to the surviving wife or children of a service member. If any member of the service or any surviving child of a service member left no wife or children, it may then be paid to a designated dependent beneficiary. Every member of the service, whether married or not, should designate a beneficiary (and an alternate, in case of prior death of the primary beneficiary), failing which the gratuity will not be paid to a surviving wife or children.
I CERTIFY that I will inform the Bureau of Naval Personnel via my commanding officer immediately of any changes in marital status, condition of dependency, or voluntary occupation of public quarters by my dependents.

I CERTIFY that there has been no change in condition of dependency from ____________ to the current date.

I do solemnly swear that the facts stated and disclosed in the foregoing are true to the best of my knowledge.

Subscribed and sworn to before me this ____________ day of ____________, 19__.

[Signature]

INSTRUCTIONS

This form must be sworn to before an officer of the United States Navy authorized to administer oaths, or before a notary public.

The full names and addresses of the beneficiaries must be stated carefully. If a married woman, her own given name should be stated; thus: "Mrs. Anna May Smith," not "Mrs. John Smith."

This slip shall be made out and handled as follows:

Officer, Navy: Forward to Bureau of Naval Personnel.

Enlisted men, Navy: In duplicate; one copy to Bureau of Naval Personnel, one copy secured inside service record. In cases of men entitled to money allowances for quarters for enlisted men with dependents, two additional copies, bearing the required certificate, to the Disbursing Officer.

New beneficiary slips shall be executed and forwarded as above in all cases of change in status of the grantee or in that of his or her beneficiaries.

In any event, payment will be made to the widow or children, if any, whether designated or not.

Normally casualty notification will be sent to all the beneficiaries designated on this form. If, by reason of unusual circumstances, other special arrangements are desired, a statement should be attached setting forth full instructions including full names, addresses, and relationships.
## Statement of Temporary Appointment

<table>
<thead>
<tr>
<th>FILE NUMBER</th>
<th>NAME</th>
<th>CLASS</th>
<th>RANK</th>
<th>DATED</th>
</tr>
</thead>
<tbody>
<tr>
<td>14 13 29</td>
<td>FORD GERALD R JR</td>
<td>AD</td>
<td>LCDR</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>DATE OF APPOINTMENT</th>
<th>DATE OF RANK</th>
<th>CIRC. LTR.</th>
<th>ALNAV.</th>
<th>NUMBER</th>
<th>DATED</th>
</tr>
</thead>
<tbody>
<tr>
<td>10 03 45</td>
<td>10 03 45</td>
<td>0</td>
<td>317 45</td>
<td>10 03 45</td>
<td></td>
</tr>
</tbody>
</table>

Subject to the conditions stated below, the above individual was appointed by the President to the rank indicated above, for temporary service.

In the event all stated conditions be met, the appointment (unless expressly declined) is to be regarded for all purposes as having been accepted on the date made, without formal acceptance or oath of office, as provided in Section 5 of an Act of Congress approved June 30, 1942, (Public No. 639 — 77th Congress).

### Conditions Under Which Appointment Would Not Be Effectected:

1. Physical disqualification.
2. Withheld by commanding officer.
3. Declined.
4. (a) Under treatment in hospital;  
   (b) On sick leave;  
   (c) Missing;  
   (d) Prisoner of war.

### Note:
The effectiveness of this appointment must be verified by other correspondence in the officer's correspondence jacket unless notation appears hereon indicating appointment not effected.

---

**Statement of Temporary Appointment**

**SIGNED:**  
OFFICER PROMOTION  
SECTION
From: Lieutenant Commander Gerald Rudolph FORD, (AD), USNR (141329).
To: Chief of Naval Personnel.

1. I acknowledge receipt of notice of appointment to the rank of Lieutenant Commander in the Naval Reserve, for temporary service made by the President 3 October 1942.

2. Notice of this temporary appointment was made by my reporting senior pursuant to the authority contained in AINAV 317-45 and BuPers CIRNR 222-83 dated 29 Oct. 1942. By BuPers file number is 141329.

3. This temporary appointment has not and will not be declined by me.

4. Two (2) certified copies of this letter are being furnished by me to the Disbursing Officer carrying my accounts.

Gerald R. Ford

End-1

120CT/1945
<table>
<thead>
<tr>
<th>Number of articles</th>
<th>Name of articles</th>
<th>Purchase price of each</th>
<th>Appraised value in use</th>
<th>Value of such property destroyed</th>
<th>If property destroyed it was due to (loss, destruction, or damage)</th>
<th>Declaration of value (Exhibited by claimant)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Grey wool gabardine</td>
<td>35.00</td>
<td>3.00</td>
<td>35.00</td>
<td>17.50</td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>Officers' uniform</td>
<td>2.75</td>
<td>3.00</td>
<td>2.75</td>
<td>2.50</td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>Grey shoulder boards</td>
<td>1.75</td>
<td>3.00</td>
<td>1.75</td>
<td>0.50</td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>Campaign ribbons</td>
<td>3.50</td>
<td>3.00</td>
<td>3.50</td>
<td>3.00</td>
<td></td>
</tr>
<tr>
<td>5</td>
<td>and buttons</td>
<td>7.50</td>
<td>3.00</td>
<td>7.50</td>
<td>0.75</td>
<td></td>
</tr>
<tr>
<td>6</td>
<td>Overseas Cap</td>
<td>2.50</td>
<td>3.00</td>
<td>2.50</td>
<td>1.00</td>
<td></td>
</tr>
<tr>
<td>7</td>
<td>Cap device</td>
<td>2.50</td>
<td>3.00</td>
<td>2.50</td>
<td>0.95</td>
<td></td>
</tr>
<tr>
<td>8</td>
<td>Lieutenant's insignia</td>
<td>1.25</td>
<td>3.00</td>
<td>1.25</td>
<td>0.75</td>
<td></td>
</tr>
<tr>
<td>9</td>
<td>Topcoat (navy blue)</td>
<td>50.00</td>
<td>5.00</td>
<td>50.00</td>
<td>32.50</td>
<td></td>
</tr>
</tbody>
</table>

Total value allowed: $61.50

My pay accounts are now carried on the rolls of NAS, Great Lakes, Illinois, or out of the service. My post-office address is 1011 Santa Cruz Drive, Grand Rapids, Mich.

Gerald Rudolph Ford, Jr., LT, USN
(Put name, rank, and branch of service)

NAS
Great Lakes, Illinois

Subscribed and sworn to before me this 16th day of October, 1945

V.O. Timperlake, Lt., USN
(Signature of naval officer and his rank)

From: Comdr.

To: Disbursing Officer

The articles for which value is allowed are decided to be useful and proper for the claimant while engaged in the public service in line of duty and are such as are required by the U.S. Naval Regulations and in force at the time of the loss or destruction for claimant in line of duty. Claim is allowed for the total value of $61.50, for which amount it is requested claimant be reimbursed.

WILLIAM C. THOMSON, District Legal Officer.

Check No. 1996, dated 19th for $61.50, on Treasurer of the United States in favor of above-named claimant.

Paid by

Cash $61.50 on 19th, payable: (Sign original only)

This form is to be filled out by typist and on the typewriter whenever practicable. The original will be complete as to certifies 1 and 2 (on the face of the form) or as to the affidavit on the reverse of the form, as may be appropriate. The duplicate, in no case, have any applicability or evidentiary value, unless the original has been properly filled out, signed with duplicate and transmitted to the disbursing authority.

1. "The signature of one or other of the claimant" (stating the character). 2. "Disbursing order issued on him or other writer under order of an officer authorized to give such order or direct such shipment." 3. Due to omission given to "the saving of loss of others or of property belonging to the United States" as needed.
AFFIDAVIT OF IDENTIFYING WITNESSES

_________________________________________

Personally appeared before me ___________________________, who, first being sworn, declare that
they have been for _________ years acquainted with the said __________________________,
and know him to be the identical person named in the foregoing declaration; that they are not related to him,
and have no interest whatever in the above claim; that their knowledge of the applicant was derived
_________________________________________.

_________________________________________.

(Signatures of witnesses)

Subscribed and sworn to before me at

this ______ day of ____________, 19____.

[Smal]

(Signature of clerk)

19____--____-____-____
U.S. IMMIGRATION INSPECTION OFFICE
This form to be completed by officers being processed for release to inactive duty.

D.T. 12 January 1946

ATTERT
I hereby certify the following:

(a) My home address of record is---------------------

1011 Santa Cruz Drive Grand Rapids Michigan

(b) I was ordered to active duty from (place)---------

(c) To the best of my knowledge total amount of leave taken is

70 days

I desire my personal mail to be forwarded to-----------------

same

[Signature] Gerald R. Ford Jr
Lt Cdr

(Rank)

Subscribed and sworn to before me this 12th day of January, 1946, I have authority to administer oaths.

[Signature] C. G. Barrett
Lt Cdr

(Rank)
I hereby certify that my home of record at the time I was called to active duty was Grand Rapids, Michigan; that the place from which I was ordered to active duty was Grand Rapids, Michigan; and that I have taken a total of 70 days leave of absence as an officer.

I do solemnly swear (or affirm) that the facts stated and disclosed in the foregoing paragraph are true to the best of my knowledge and belief:

Signed:

Gerald Rudolph Ford, Jr., Lt. Comdr. 141329 AD USNR

Subscribed and sworn to before me this 9th day of January 1946, Y. having authority to administer oaths.

I desire that my personal mail be forwarded to the following address: 1011 Santa Cruz Drive, Grand Rapids, Michigan

SIGNED:

Gerald Ford Jr.

Orig. To Officer

File
From: Chief of Field Branch
To: Bureau of Supplies and Accounts
(Special Payments Division) Field Branch
Cleveland, Ohio
Subject: Subsequent Uniform Gratuity
Reference: ALNAV 14-15

1. I hereby submit claim for payment of Fifty Dollars ($50.) Uniform Gratuity, having last been entitled to a Uniform Gratuity of ____________ on ____________ (Date) and having performed active duty continuously since ____________ (Date) except as follows: State periods of active duty separately as occurring if not continuous, or insert none.)

2. __________________________
Surname  First  Middle  Rank  File Number

3. Check should be mailed to:

Filed in triplicate: __________________________
(Signed)
Date: 11 November, 1948
From: FORD, Gerald Rudolf, Jr., (A.D. 141329 USNR)
330 Washington Street, S. E.,
Grand Rapids 3, Michigan.
To: Bureau of Naval Personnel
Subj.: Change of address.

1. I hereby give notice of change of residence address from 1011 Santa Cruz, Grand Rapids, Michigan, to 330 Washington Street, S. E., Grand Rapids 3, Michigan.

[Signature]

[Stamp: Finished File-Addressograph]

Via: Commanding Officer, Naval Reserve, Curacao Installation CoA

(ref: C) Permanent Appointments and Rank Status of Officers of the U.S. Naval Reserve - dated 1 July 1946.

1. I acknowledge receipt of notice of permanent appointment in the United States Naval Reserve, made by the President as indicated in reference (a) and effective on the execution of the following:

ACCESSION AND OATH OF OFFICE

I, [Name], having been appointed to the permanent grade of [Rank], in the United States Naval Reserve, do hereby accept such appointment, and do solemnly swear (or affirm) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter. So help me God.

(Subscribed and sworn to before me this _day of _ , 19_.

(Signature)

(Official Title)

Gerald R. Ford

ACKNOWLEDGMENT OF NOTICE OF HIGHER GRADE IN THE NAVAL RESERVE BY VIRTUE OF P. L. 305

I, [Name], having served in the higher grade indicated in reference (a), do hereby acknowledge receipt of notification that I have the grade of [Rank] subject to the provisions of Public Law 100-74th Congress, as amended by Public Law 101-78th Congress.

(Subscribed and sworn to before me this _day of _ , 19_.

(Signature)

(Official Title)

Gerald R. Ford

Forward original only to the Chief of Naval Personnel (Attn: Pers - 3211).
Forward two certified copies to respective Commandant.
Forward two certified copies to Disbursing Officer making payment of drill pay, or active duty pay, if applicable.
Retain copy for personal file.

FIRST ENDORSEMENT:

DATE: December, 1946

From: Commanding Officer, Naval Reserve Curacao Installation CoA

(ref: C) Permanent Appointments and Rank Status of Officers of the U.S. Naval Reserve - dated 1 July 1946.


1. Forwarded, certifying the requirements of subparagraph 3, paragraph 1, reference (a) have been met.

(Signature)
From: Gerald R. Ford, Jr., LCDR (D) (rank) LST 122, USNR (classification) (file number)
380 Washington St., Grand Rapids, Michigan  9th Naval District (home address)

Via: Commanding Officer, Naval Reserve, Surface Battalion 9-24 (reporting senior and unit designation, and/or respective Commandant)

Ref: (a) Permanent Appointments and Rank Status of Officers of the U.S. Naval Reserve - dated 1 July 1948.

1. I acknowledge receipt of notice of permanent appointment in the United States Naval Reserve, made by the President as indicated in reference (a) and effective on the execution of the following:

ACCEPTANCE AND OATH OF OFFICE

I, Gerald R. Ford, Jr., having been appointed to the permanent grade of Lieutenant Commander in the United States Naval Reserve, do hereby accept such appointment, and so solemnly swear (or affirm) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same, that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter. So help me God.

[Signature]

Subscribed and sworn to before me this 16th day of November, 1948.

[Signature] (Commissioner of Oaths)

Grand Rapids, Michigan

ACKNOWLEDGMENT OF NOTICE OF HIGHER GRADE IN THE NAVAL RESERVE BY VIRTUE OF P. L. 305

I, Gerald R. Ford, Jr., having served in the higher grade indicated in reference (a), do hereby acknowledge receipt of notification that I have the grade of Lieutenant Commander subject to the provisions of Public Law 100-77th Congress, as amended by Public Law 305-79th Congress.

[Signature]

Forward original only to the Chief of Naval Personnel (Attn: Pers - 3211). Forward two certified copies to respective Commandant. Forward two certified copies to Disbursing Officer making payment of drill pay, or active duty day, if applicable. Retain copy for personal file.

FIRST ENDORSEMENT:

DATE November, 1948

From: Commanding Officer, Naval Reserve, Surface Battalion 9-24 (reporting senior and unit designation, and/or respective Commandant)


1. Forwarded, certifying the requirements of subparagraph 3, paragraph 1 of reference (a) have been met.

[Signature]

CERTIFIED TO BE TRUE COPY
17 December 1948.

From: The Chief of Naval Personnel.
To: Commandant, NINTH Naval District.
Great Lakes, Illinois.

Visa:

Subj: Permanent appointments and rank status of Officers of the U.S. Navy (NavPers 15793 dated 1 July 1948)

Revs: (a) Acceptance and Oath of Office of Permanent Appointment in the U.S.N.
(b) Permanent appointments of USNR Officers, NavPers 15793 dated 1 July 1948.

Encl: Subject appointment.

1. The enclosed acceptance and Oath of Office form(s) are returned for correction and completion and resubmission for the following reason(s) checked below.

___ For your signature.
___ For the reporting senior's signature.
___ For completion of endorsement 1.

Reference (a) is null and void and is returned herewith since you hold a permanent appointment in the rank of and are excepted from appointive authority of NavPers 15793.

___ Official title of officer administering oath.

___ To be submitted on Form NavPers 357.

___ Rank stated in part 1 should be ___________________.

___ To be sworn to before an officer authorized to administer oaths (other than yourself).

2. Your attention is invited to paragraph 9 of the Chief of Naval Personnel's letter contained in reference (b).

CERTIFIED TO BE A TRUE COPY
R. H. LEECHMAN,
By direction.
My dear Mr. Ford:

Information has been received that you have not been issued the medals to which you are entitled for your World War II service with the Navy. Accordingly, a review of your record indicates you are eligible for the following awards:

- American Campaign Medal
- Asiatic-Pacific Campaign Medal
- World War II Victory Medal
- Philippine Liberation Ribbon with two bronze stars

The American Campaign Medal, Asiatic-Pacific Campaign Medal, and World War II Victory Medal are being forwarded to you under separate cover.

The Philippine Liberation Ribbon is an award of the Philippine Government and is not issued by the United States Government. However, the ribbon bar may be purchased from stores which sell military supplies. No medal is authorized for this award.

By direction of Chief of Naval Personnel:

Sincerely yours,

D. C. HAMBERGER
Captain, USN
Director, Medals and Awards

Honorable Gerald R. Ford, Jr.
House of Representatives
Washington 25, D. C.

Enclosure: (1) Three medals
Chief
Bureau of Naval Personnel
Department of the Navy
Washington, D.C.

Dear Sir:

You are authorized to release to the Sergeant at Arms of the House of Representatives, a statement in duplicate of your active service in the U.S. Navy.

It is requested that this statement, which is to be used in connection with congressional retirement credits, be furnished directly to the Sergeant at Arms, House of Representatives.

Sincerely,

[Signature]

Member of Congress

Acknowledged 1/29/56
My dear Mr. Johnson:

The following verification of the naval service of the Honorable Gerald Rudolph Ford, Junior, Lieutenant Commander, United States Naval Reserve, is furnished as requested by his letter of 27 December 1956.

Born: 14 July 1913 in Omaha, Nebraska

Entered naval service on 13 April 1942 as Ensign, United States Naval Reserve; 20 April 1942 reported for active duty; 2 June 1942 appointed Lieutenant (Junior grade); 1 March 1943 appointed Lieutenant for temporary service; 3 October 1943 appointed Lieutenant Commander for temporary service; 23 February 1946 released from active duty under honorable conditions.

Active duty: From 20 April 1942 to 23 February 1946

By direction of Chief of Naval Personnel:

Sincerely yours,

R. W. CURTIS
Captain, U. S. Navy
Assistant Chief for Records

Mr. Zebek W. Johnson, Jr.
Sergeant at Arms
House of Representatives
Washington 25, D. C.

Honorable Gerald Rudolph Ford, Jr.
House of Representatives
Washington 25, D. C.
From: Secretary of the Navy
To: Commandant, Naval District
Via: Commandant, Naval District

Subj: Acceptance of resignation from the U.S. Naval Reserve

Ref: (a) Your resignation of 17 May 1963

Encl: (1) Honorable discharge certificate

1. In accordance with your request contained in reference (a), and by direction of the President, your resignation from the U.S. Naval Reserve is hereby accepted under honorable conditions, effective this date.

2. The Navy Department at this time expresses its appreciation of your past services and trusts that you will continue your interest in the naval service.
Honorable Discharge
from the Armed Forces of the United States of America

This is to certify
that
LCO3. GERALD R. FORD JR. USNR
was honorably discharged from the
United States Navy
on the 28th day of JUNE 1963
This certificate is awarded
as a testimonial of Honest and Faithful Service

PAUL H. HAT'HE
UNDER SECRETARY OF THE NAVY
From: Secretary of the Navy

To: LCDR GERALD A. FORD JR USNR

Via: Commandant, NINTH Naval District

Subj: Acceptance of resignation from the U. S. Naval Reserve

Ref: (a) Your resignation of 17 May 1963

Encl: (1) Honorable discharge certificate

1. In accordance with your request contained in reference (a), and by direction of the President, your resignation from the U. S. Naval Reserve is hereby accepted under honorable conditions, effective this date.

2. The Navy Department at this time expresses appreciation of your past services and trusts that you will continue to support naval service.

UNDER SECRETARY OF THE NAVY

SELECTIVE SERVICE NO.
22-653-776
FIRST ENDORSEMENT on SECNAV ltr Fers-B731 of 28 June 1963

From: Commanding Officer, Naval Reserve Manpower Center, U. S. Naval Training Center, Bainbridge, Maryland
To: LCDR Gerald R. FORD, Jr., USNR
1624 Sherman Street, S. E.
Grand Rapids, Michigan

Subj: Acceptance of resignation from the U. S. Naval Reserve

Encl: (2) Officer Service Record

1. Forwarded.

2. Current directives require that an officer's service record be delivered to him upon resignation and discharge. Accordingly, enclosure (2) is forwarded for your retention.

3. The Commanding Officer, Naval Reserve Manpower Center, desires to add his expression of appreciation to that of the Secretary of the Navy and offers his best wishes for success in your future endeavors.

4. You are requested to return your identification card to this Center for proper disposition.

Copy to:
BUERS (Fers-B872)
BUERS (Fers-Z22)

NRIC 1900/3 (9-63)
To: Secretary of the Navy

Vis: (1) Commandant, Naval District
(2) Chief of Naval Personnel

Subj: Resignation from the U. S. Naval Service

1. I hereby tender my resignation from the U. S. Naval Service and request that same be accepted.

2. My reasons for the submission of this resignation are as follows:
To: Secretary of the Navy  
For: LCDR Gerald H. Ford, Jr., USNR

Vis: Commandant, NHEC Naval District

Subj: Acceptance of resignation from the U. S. Naval Reserve

Date: Your resignation dated 17 May 1963

Maj: (1) Honorable Discharge Certificate

1. In accordance with your request contained in reference (a), and by direction of the President, your resignation from the U. S. Naval Reserve is hereby accepted under honorable conditions, effective 20 June 1963.

2. The Department at this time expresses its appreciation of your past services and trusts that you will continue your interest in the naval service.

3. I wish to express my sincere regret that the Discharge Certificate and forwarding letter mailed on June 20, 1963, did not reach you. In view of this, a letter (1) is attached and my personal gratitude is extended to you for your significant contribution to the readiness posture of our Navy.

Fred North
Selective Service System  
Michigan Local Board No. 43  
Kent County  
63 Edgaray, N. E.  
Grand Rapids, Michigan 49502

Dear Sir:

This is to inform you that the resignation from the United States Naval Reserve of former Lieutenant Commander Gerald Rudolph Ford, Jr., 161339/7355 was accepted by the Secretary of the Navy effective 10 June 1963.

It is requested that your records be changed to show that Mr. Ford (Selective Service number 20-423-7-57) is no longer a member of the Standby Reserve of the Naval Reserve.

By direction of the Chief of Naval Personnel:

Sincerely yours,

D. J. Finner
Commander, USNR  
Head, Inactive Reserve  
Officer Status Branch