

FOR IMMEDIATE RELEASE

MARCH 17, 1975

Office of the White House Press Secretary
(South Bend, Indiana)

NOTICE FOR THE PRESS

INFORMATION ON PRESIDENTIAL
NEWS CONFERENCE

If your name appears on the list to ask questions, you are sitting with a card that has your name on it and the number which is your question number. For example, Jack Colwell asks the first question. . . . John Cochran the sixteenth, etc. . . .

If your number is 1 to 24, you have been assigned a seat with a microphone. You will not have to move from your seat.

If your name is larger than 24, you do not have a microphone in front of you, and you must get up from your seat and stand at the microphone position on the right side of the room at the back of the tables.

For your information, if the red light by your microphone is lit, your microphone is "on" in case you wish to make a follow-up question. When you are finished, the red light will go out and your microphone has been turned off.

PLEASE DO NOT STAND TO ASK YOUR QUESTION IF THERE IS A MICROPHONE IN FRONT OF YOU.

WHEN IT IS YOUR TURN TO BE RECOGNIZED, PLEASE RAISE YOUR HAND SLIGHTLY, SO PRESIDENT FORD CAN LOCATE YOU AND CALL UPON YOU.

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