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PRESIDENTIAL LOG

FEBRUARY 1976

February 2, 1976

DATE: ~~January~~

Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			<u>FYI</u>		
			✓ 1. Friedersdorf memo 1/31/76 re Rep. John McFall/Angola	2/2	CFC
			<u>ACTION</u>		
	Staffing	up 5:50	✓ 1. Scowcroft memo 2/2/76 re PL0480 Rice to Portugal	7:30	BS
	RL? back to NSC 2/5 pdd	up 2/6 10:10	2. Scowcroft memo 2/2/76 re Proposed Response to Letter from John H. Haugh re Un.		
			<u>FYI</u>		
		12:15	✓ 1. Scowcroft memo 2/2/76 re Prospects For European Union: The Tindemans Report	2/2	BS
			<u>Signature</u>		
	Staffing/Seidman	up 2/3	✓ 1. Presidential Letter to Arthur Burns - re State of Union comments etc.	2/3	Shipping
			<u>ACTION</u>		
		4:10	✓ 1. Bennett memo 2/2/76 re Commissioner Interstate Commerce Commission - Warren Rudman	2/2	PQ
	To BS	up 2/4	✓ 2. Kollmorgen memo 2/2/76 re nomination of 1176 officers Reg. Air Force & one officer to Colonel	2/4	RR
			<u>FYI</u>		
		4:10	✓ 1. CEA memo 1/30/76 re International Financial Developments	2/2	CF
			2. David Matthews letter of thanks for New Year's greetings		RL

DATE: February 2, 1976

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Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			<u>OUTBOX</u>		
			1. Meeting with the Cabinet on Preview of the SOTU Message 1/19/76		CF
			2. 30th Annual Service of Intercession & Hbly Communion - 1/19/76		CF
			3. Handwritten note to Jim Lynn re Budget Outlays by Agency		PHW
			4. Handwritten note to Pau O'Neill re At Casatrophic Coverage		PHW
			5. Handwritten note to Brent Scowcroft re SALT I		PHW
			6. News Summary for 1/30/76 & 2/2/76		NSF
			7 Copy Copy Inaugural Reception of the President of the National Press Club 2/1/76		CF
			8. Briefing Paper for Williamsburg, Va. 1/31/76		CF
			9. Jack Marsh memo 1/30/76 re Williamburg Visit		CF
			10. Telephone Cal l to President Giscard 2/2/76		BS
			11. Walk Thru Display Bicentennial Gifts 2/2/76		CF
			12. Reception for Radio TV News Directors Association 1/30/76		CF
			13. Talking Points for Radio-TV News Director 1/30/76		DD
			14. Briefing Paper for Intelligence Meeting 1/30/76 3:30 P.M.		PHWS

DATE: February 2, 1976

Page 3

Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			<u>FYI</u>		
		6:35	✓ 1. Scowcroft memo 2/2/76 re South African Ocean Surveillance	2/3	BS
			✓ 2 . Friedersdor memo 2/2/76 re Senator Goldwater	2/3	PHW
			<u>ACTION</u>		
			1. Scowcroft memo 1/30/76 re Instructions for the SALT Delegation in Geneva		

DATE: February 2, 1976

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Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			<u>OUTBOX</u>		
			Swearing in of Elliot Richardson 2/2/76 Talking Points		DD
			Meeting with Rep. of National Association of Realtors - 2/2/76		CF
			Meeting with Senator James Eastland 2/2/76		PHWS
			Meeting with Chief Justice Burger 2/2/76		CFC
			Visit with Dutch Immigrant Society 2 . 2/76 12:15 PM by Milton Mitler		CF

DATE: February 3, 1976

Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			<u>FYI</u>		
		9 ✓	1. Cannon memo 2/2/76 re Drug Abuse 0 Trip to the Southwest Border	2/4	CF
			<u>ACTION</u>		
		JB ✓	1. Commission for George Leighton- U.S. Judge, Northern District of Illinois	2/3	RL
		10:05 ✓	2. Kollmorgen memo 2/2/76 re removal of Lt. Col Joseph P. McMonigle from list to be promoted to Lt. Col.	2/3	RL
			<u>RECOMMENDED TELEPHONE CALL</u>		
		✓	1. Call to John Melcher Regarding Conference Committee Action on Naval Petroleum Reserves Legislation	2/3	RLW
			<u>ACTION</u>		
		12:15 ✓	1. Bennett memo 2/3/76 re Member - Interstate Commerce Commission Warren B. Rudman	2/3	RL
			2. Lynn memo 2/3/76 re 11th 1976 Special Message Under the Impoundment Control Act of 1974		see later enters 2/5
RL			3. Scowcroft memo 2/3/76 re Narcotics: Response to Letter from Mexican President Echeverria	2/6	BS
			<u>FYI</u>		
			1. Phil Buchen memo 2/3/76 re Chairman of the FTC - re Scalia		

*Staffing up
2/5
up
3PM*

DATE: February 3, 1976

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Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			<u>FYI</u>		
		3:55 ✓	1. Friedersdorf memo 2/3/76 re Congressional Mail 2/2/76	2/4	CF
		5:10 ✓	2. Jack Marsh memo 2/3/76 -- re Tim Lee Carter's interest in Blackbird bill	2/4	CF
		↓	<u>ACTION</u>		
		✓	✓ / Rogers Morton memo 1/30/76 re 99 officers in National Oceanic & Atmospheric Administration promotion	2/3	RI
	RL for incorporating into bill package		1. Letter from Secretary Coleman 1/29/76 re Omnibus Rail Legislation (Received from Jerry Jones Dianna)		
	Staffing up RR 2/5	✓	Scrowcroft memo 2/3/76 re Medal of Freedom for Ambassador Bruce	2/6	BS

			<u>OUTBOX</u>		
			1. Zarb m emo 1/29/76 re paragraph on Natural Gas for Mayors Meeting		CF
			2. Meeting with Michael H. Moskow 2/3		CF

DATE: February 3, 1976

Page 3

Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			<u>OUTBOX</u>		
			1. Visit to Dearborn, Michigan and Williamsburg, Va. 1/31/76		CF
			2. Cannon memo 1/30/76 re Meeting on Saturday, Jan. 31 with Governor Milliken	2/5	CFC
			3. Daily News Summary for 2/3/76		NSF
			4. Meeting with Republican Congressional Leadership - 2/2/76		CFC
			5. 1976 Midwest Republican Conference 1/31/76 Talking Points		DD
			6. Virginia General Assembly Williamsburg, VA 1/31 - Talking Points		DD
			7. Swearing In Ceremony for Rogers C.B. Morton 2/3/76		CF
			8. Meeting with Former Congressman Charles Chamberlain 2/3/76		CF
			9. Interview with Walter Cronkite 2/3/76		CF
			10. Telegrams from MAD - Mothers Alert Detroit ---		Roland Elliott
			11. Milt Mitler memo to Terry O'Donnell regarding Mrs. Grant's Bicentennial Emblem		Back to Mitler
			12. Letters from Judith E. Guertin teacher of third grade Beechview School in Farmingdale Hills, Mich.		Roland Elliott

DATE: February 4, 1976

Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			<u>Signature</u>		
		8:45	✓ 1. Cannon memo 2/3/76 re Compliance Test Facility -- Letter to Gov. Rhodes re budget decision	<i>S 2/4 Stripping</i>	
			<u>ACTION</u>		
			1. Cannon memo 2/4/76 re reinstating Weekly Meetings		
			<u>Signature</u>		
		8:50	1. Letter to Attorney General acknowledging his letter of 1/29 on the Pocket Veto.		
			<u>ACTION</u>		
			✓ 1. Cannon memo 1/30/76 re H. J. Res. 406 Presentation by the United States of a Statue to Israel	<i>S 2/4 RL</i>	
			<u>Miscellaneous</u>		
			1. Album of pictures from J. P. Taravella Chairman of Council of 100 in Florida President Sadat reception		Pres. did not see Marg Wicklein for handling
			<u>ACTION</u>		
		11:20	✓ 1. Bennett memo 2/2/76 re Commissioner Federal Supply Service - GSA Decision memo on Wallace Robinson	<i>2/4 PD</i>	
		12:30	✓ 2. BlackBird Bill - H. R. ; 11510 Cannon memo 2/4/76	<i>12:50 RL Call Walther + Friedland</i>	

to Wick Cheney
holding until 2/29 completed
↓

DATE: February 4, 1976

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Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			<u>OUTBOX</u>	2/9	CF
			✓ 1. Coleman memo 2/4/76 re decision regarding CONCORDE	2/4	RL
			2. Meeting with Mike Mansfield 2/4/76 11 A.M. re magnetohydrodynamics research & development program including original letter of 2/3/76 from Mike Mansfield	2/6 back up material 2/4	PHW
			3. News Conference #429		CF
			<u>ACTION</u>		
			✓ Bennett memo 2/4/76 re George H. Dixon Depty Secretary of Treasury	2/5	RS

DATE: February 4, 1976

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Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			<u>FYI</u>		
			✓ 1. Friedersdorf memo 2/4/76 re Congressional Mail 2/3/76	2/5	CI-
			<u>ACTION</u>		
	RL Staffing	11:35 2/5	✓ 1. CAB Decision Compagnie Nationale Air France Docket 27608	2/6	RL
			✓ 2. CAB Decision Aerovias Condor de Colombia S.A. Docket 28338		
			<u>Centre</u> Commissions for:		
			1. Willie J. Usery Jr as Secretary of Labor	2/4	RL
			2. Albert B. Fay as Ambassador Trinidad & Tobago also letter of credence for Fay and letter of recall for Lloyd Miller		
			3. Willard A. De Pree as Ambassador People's Republic of Mozambique also letter of credence for De Pree and letter of recall from --		
			4. Anthony C. E. Quainton as Ambassador Central African Republic -- letter of credence for Quainton & letter of recall for William N. Dale		
			5. James W. Hargrove as Ambassador to Australia & Nauru)(Letters of credence for Hargrove and Letters of recall from Marshall Green)		
			<u>FYI</u>		
			1. Letter from Marquis Childs indicating support.	2/4	RL

DATE: February 4, 1976

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Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			<u>FYI</u>		
			✓ 1. Friedersdorf memo 2/4/76 M.C. C. W. Bill Young	2/5	CF
			✓ 2. Cannon memo 2/4/76 re President's Tape for National Association of Home Builders Convention	↓	1
		5:45	✓ 3. Letter from Roger Stevens re Night at Kennedy Center	2/5	RL
		6:10	✓ 4. Carla Hills memo 2/4/76 to the President re Alternative to H.R. 5247	2/13	CFC
			<u>ACTION</u>		
		8:30	✓ 1. Scowcroft memo 2/4/76 (received at 6:30 P.M.) re Report to the Congress on Cyprus	10:50 2/5	RL
RL?		2/5			
		6:45	✓ 2. Bennett memo 2/4/76 re Member Federal Power Commission Nomination -- Barbara Anne Simpson	2/5	RL
			✓ 3. Phil Buchen memo 2/4/8 76 - Appointment of Delegate Selection Committee Texas	2/5	forms to PFC Courser
RL Need by Noon 2/5					Memo to Barry Roth
			✓ 4. Cannon memo 2/2/76 re S. 1657 National Portrait Gallery Act Amendment	2/5	RL
		up 10 AM	✓ 5. Cannon memo 2/2/76 re S. 1847 101st Airborne Division Memorial	2/6	RL
2 signing ceremony 2/5		2/5			
			<u>FYI</u>		
			✓ 1. Cannon memo 2/4/76 re Education Block Grant	2/5	CFC
			✓ 2. Friedersdorf memo 2/6/76 re M.C. Edward Hutchinson (R-Mich)	2/5	CF

DATE: February 4, 1976

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Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			<u>NSC/FYI</u> ✓ 1. Scowcroft memo 2/4/76 -- US-Spanish Treaty of Friendship & Cooperation <u>Signature</u> Letters accepting resignation for: 2/5 8:30 ✓ ↓ ✓ Tod Hullin Pat O'Donnell	2/5 2/5	BS RL

DATE: February 5, 1976

Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			<u>FYI</u>		
		8:30	✓ 1. Jerry Jones memo 2/3/76 re Regan's Regan's views on right to work laws	2/25	CF
			<u>OVERNIGHT READING</u>		
			✓ 1. Jerry Jones memo 2/3/76 clippings from trip to Dearborn	2/17	} Jerry Jones
			✓ 2. Jerry Jones memo 2/3/76 clippings from trip to Williamsburg.		
			<u>ACTION</u>		
		10	✓ 1. Cannon memo 2/2/76 re Executive Order -- Establishing the Defense Superior Service Award	2/5	RL
			✓ 2. Cannon memo 2/4/76 re 11th 1976 Special Message Under the Impoundment Control Act of 1974	2/5	RL
			<u>FYI</u>		
		10:45	✓ 1. Friedersdorf memo 2/5/76 re Congressional Mail 2/4/76.	2/5	CF
			<u>ACTION</u>		
		10:45	✓ 1. Bennett memo 1/5/76 re 1976 Annual Assay Committee	2/6	PD
		12:30	✓ 2. Cannon memo 2/5/76 re Enrolled Bill S. 2718 Railroad Revitalization and Regulatory Reform Act of 1976	3:30 bill	RL
			signing statement	1:15	RL

DATE: February 5, 1976

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Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			<u>OUTBOX</u>		
			Signed letters that Jack Marsh walked in for Signature:		
			letter to J. Willard Marriott thanking him for support letter		
			letter to William France - Intl Speedway Corp re Situa Picketing Bill		
			letter to Howard O. Marsh re oysters - gift.		
			F TAB #27 - from PFC Book		Dick Cheney
			Talking Points for Signing Ceremony on Rail Bill 2/5/76		DD
			Signing Ceremony for Rail Bill 2/5/76		CF
			Interview with Christian Science Monitor 2/5/76		CF
			News Conference #r30 #430		CF
			Friedersdorf memo 2/4/76 re The Milk Bill		PHW
			Meeting with Members of the Domestic Council Review Group on Regulatory F Reform 2/4/76		
			Staffing Briefing on General Revenue Sharing Renewal Legislative Situation 2/3/76		CF
			Talking Points for General Revenue Sharing Meeting 2/3/86 76		DD
			Meeting with Ambassador John Sherman Cooper - 2/4/76		BS

2/5
Shipping

CFC
holding with later report.

DATE: February 5, 1976

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Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			<u>Signature</u>		
		1:20	1. Letter to Richard D. Obenshain RNC	2/5 Rogers Marton	
			<u>ACTION</u>		
			✓ 1. Cannon memo 2/3/76 re Report on Little Beaver Creek Study	2/6	RL
			✓ 2. Bennett memo 2/3/76 re Ambassador to Norway -- John Anders	2/6	PD
			✓ 3. Bennett memo 2/3/76 re Asst. Sec. for Energy & Mineral Resources Interior <u>FYI</u>	2/6 Dr. Fisher	RD
			✓ 1. Jim Lynn memo 2/5/76 re Highlights of Successes of the Community Development Block Grant Program <i>cc Cannon</i>	2/6	CF
		4:30	✓ 2. Friedersdor memo 2/5/76 re Wayne Hays FEC	2/5	PHWS
			<u>ACTION</u>		
			✓ 1. Commission for Peter B. Bensinger as Administrator - Drug Enforcement Administration	2/5	RL
			✓ 2. Commission for Webster B. Todd, Jr. as member of National Transportation Safety Board		
		5:35	✓ Order designating him Chairman	2/6	RL
			<u>FYI</u>		
			1. Lynn memo 2/5/76 Housing Assistance Plans - Community Developmetn Block Grants <i>cc Cannon</i>		
	RL				

DATE: February 5, 1976

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Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
	<i>Staffing holding for Jones Review</i>		<u>ACTION</u> 1. Schmults & Lynn memo Regulatory Reform Initiatives in Ten Independent Commissions <u>FYI</u> <i>10 AM</i> 1. Seidman memo 2/5/76 re Specialty Steel <u>OUTBOX</u> 1. Drop-By Briefing for Executives of U.S. League of Savings Associations 2/3/76 News Summary for 2/4/ & 2/5/76		
				<i>2/6</i>	<i>PHWS</i>
					CF NSF

DATE: FEBRUARY 6, 1976

Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			<u>action</u>		
		10 AM	✓ 1. Salary Order for Royston Hughes as Depty to the Counsellor	2/6	RL
			✓ 2. Salary Order for Larry Speakes as Assistant Press Secretary	2/6	RL
			<u>FYI</u>		
			1. ERDA letter Dr. Seamans 2/6/76 re thoughts on New Hampshire		
			✓ 2. Max Friedersdorf memo 2/5/76 re UN Ambassador	2/8	CFC
			<u>ACTION</u>		
			Package regarding letters from the President on Steve McConahey's appointment	turned	CF
			<u>FYI</u>		
		2L25	✓ 1. Friedersodr memo 2/6/76 re Congressional Mail 2/5.	2/8	CF
			<u>FYI/NSC</u>		
			✓ 1. Scowcroft memo 2/6/76 New Guatemala Bathwa Earthquake	2/7	BS
			<u>ACTION</u>		
		3:45	1. Bennett memo 2/5/76 re Ambassador to Ecuador - Richard Bloomfield	2/7	RD
			2. Bennett memo 2/5/76 Ambassador to Liberia - W. Beverly Carter		
			3. Bennett memo 2/5/76 Ambassaador to Sri Lanka/Ceylon - John Reed		

to Jerry Jones

Jack Marsh?
now in pending
JC to discuss
further with
Jack Marsh

DATE: February 6, 1976

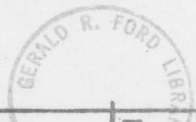
Page 2

Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			<u>OUTBOX</u>		
			1. News Conference #431 2/5/76		CF
			2. Friedersdorf memo 2/5/76 re Sustaining the Milk Bill Veto		CF
			3. Magazine COLORADO re article on AE Sarge Brown with note to Dr. Lukash		PHW
			4. News Summary 2/6/76		NSF
			5. Meeting with Senators Brock, Humphrey, Beard signing of 101st Airborne Divison Bill		CF
			6. Meeting with Ambassador Designate James W. Hargrove 10:15 2/6/76		BS
			7. Memo from the Vice President 2/5/76 with Weekly Briefing Notes for 2/2/76		CF
			8. Meeting with Delegates to the 1976 Uniyed States Senate Youth Program		CF
			9. Simon memo 2/2/76 re Update on New York City & New York State		PHWS (New York Papers)

12/23 back to
2/9 returned CF
to N.Y.

DATE: February 6, 1976

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Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			BENNETT		
			<u>FYI</u>		
		3:45	✓ 1. Bennett memo 2/4/76 Judicial Status Report	2/9	PNW
			<u>Signature</u>		
		4:10	✓ 1. Letters of Condolence for Jimmy T. Watson James G. Phipps	2/6	RF
			<u>ACTION</u>		
			1. Commission for Frank A. Shrontz as Asst. Secretary of Defense		
			✓ 2. Commission for Galen L. Stone Depty Rep of U.S. Intl Sto Atomic Energy Agency	2/6	RF
			3. Certificate for Warren K. Hendriks Jr. as Director of the Office of Presidential Spokesmen		
			4. Certificate for Larry Speakes as Asst. Press Secretary		
			5/ memo, c, p 25/76 re Title VIII		
			5. Lynn memo 2/5/76 re Title VIII Determination in Support of FY 1977 DOD Budget	2/12	RF
			<u>ACTION</u>		
		5:15	✓ 1. Cannon memo 2/6/76 re Letter to Senator Mansfield on drug enforcement.	7:20	file to 2/6 Shipman delivered by messenger PNWS
			<u>FYI</u>		
			✓ L. 1. Friedersdorf memo 2/6/76 Federal Election Commission/John Rhodes		

JB

Staffing

up
3:36
2/12

DATE: February 6, 1976

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Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			<u>FYI</u>		
		5:25	✓ 1. Buchen memo 2/6/76 re Proposed Constitutional Amendments on Abortion	2/13	CF
		↓	✓ 2. Elliott's memo 2/6/76 re Incoming Presidential Mail for the Week of Feb. 2-6, 1976	2/7	CF
			<u>AX ACTION</u>		
			1. Lynn memo to P re National Interest Determination for PL 480 Wheat & Flour Shipment to Morocco		see later memo
			2. FYI		
			1. Lynn memo 2/6/76 re Budget Outlays by Agency		
			✓ 2. Buchen memo 2/6/76 re Proposed Constitutional Amendments on Busing	2/13	CFC
			3. Report from Don Rumsfeld - Testimony to be given before the House Budget Committee		
			<u>OVERNIGHT READING</u>		
			1. Jerry Jones memo book from Trammell Crow The Lessons of History		
			<u>ACTION</u>		
			✓ 1. Jim Connor memo re Cabinet Agenda Items Items	2/9	PHW
			<u>FYI</u>		
			✓ 1. Simon's letter of 2/4/76 re Accrual Accounting.	2/11	to Bob Sender before filing

Bud McFarlane
R. F. Farcom.

up
7:15
6 PM

6:30

Staffing
up
2/10

DATE: February 6, 1976

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Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			<u>OUTBOX</u> Talking Points for Northeastern States GOP Conference 2/6/76 Meeting with Guatemalan Earthquake Assistance Effort 2/6/76 Meeting with Bipartisan Congressional Leadership on FEC legislation 2/5/76 Northeast Republican Conference Arl., Va. 2/6/76		DD BS PHWS CF

DATE: February 3, 1976



Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			<u>Signature</u>		
			✓ 1. Bennett memo 2/6/76 re Letter of Resignation from Melvin A. Conant as Asst. Administrator of the FEA	2/9	RR
			<u>FYI</u>		
			✓ 1. Letter from Lewis Powell - for part President played in visiting Williamsburg	2/9	RL
			✓ 2. Friedersdorf memo 2/6/76 re Congressional Mail 2/6/76	2/9	CF

DATE: February 7, 1976

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Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			<u>OUTBOX</u>		
			Letter to Paul Douglas -- dated 2/6/76	Stripping	
			News Conference #433		CF
			The President's Briefing Book Key Questions for 2/5/76 also		
			blue folder - marked		
			Christian Science Monitor Interview (Qu&A)	Jim Shuman	
			Daily News Summary 2/7/76		NSF
			✓ Buchen, Morton, Connor memo 2/4/76 re Federal Election Laws		P.H.W.

DATE: February 9, 1976



Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			<u>FYI/NSC</u>		
		8:30	✓ 1. Scowcroft memo 2/7/76 re Impact of SALT I Expiration and No SALT II	2/9	BS
			<u>ACTION</u>		
		9:45	✓ 1. Cannon memo 2/9/76 Older American Message.	10:35	RL
			2/6/76		
		10:30	✓ 2. Bennett memo/with NOMINATION Daniel Edward Leach as Member of Equal Employment Opportunity Commission	2/9	RL
			✓ 3. Bennett memo 2/6/76 re Associate Judge - U.S. Court of Military Appeals William Homes Cook	2/9	RL
			✓ 4. Bennett memo 2/6/76 re General Counsel - Dept. of HEW William Taft	2/9	RL
			<u>NSC/FYI</u>		
		11:15	✓ 1. Scowcroft memo 2/9/76 re High Demand FMS Sales Items	2/9	BS
			✓ 2. Scowcroft memo 2/9/76 re Portuguese Economic Situation	↓	↓
			<u>FYI</u>		
			✓ 1. CEA memo 2/76/76 Unemployment Situation in January	2/9	CF
			<u>FYI/NSC</u>		
			✓ 1. CEA memo 2/7/76 re International Financial Conditions	2/9	CF

DATE: February 9, 1976

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Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			<u>OUTBOX</u>		
			1. k Memo from William E. Simon 2/2/76 re Update on New York City & New York State		PHW New York City
			2. Package on Jack son Place space for Harry S. Truman Scholarship Foundation		Jack Marsh for signature
			3. President's Briefing Book Q&A Supplemenentals (binder only - empty)		Jim Shuman
			4. Handwritten note to Brent Scowcroft on Embassy in Moscow & Radiation		PHW
			5. Handwritten Note to Jim Cannon re Blackbirds		PHW
			6. Gerald R. Ford Annual Dinner by Chamber of Commerce 2/7/76 in Nashua, New Hampshire		CF
			7. Talking Points for Meeting with PFC Volunteers Concord, New Hampshire 2/8/76		DD
			8. Briefing on Status of the Sciwnce & Technology Exhibition at Cape Canaveral		CF
			9. Talking Points for Science & Technology Exhibit		DD
			10. Talking Points for NASHUA Chamber of Commerce 2/7/76		DD
			11. News Summary for 2/9/76		NSF

DATE: February 9, 1976

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Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			<u>Signature</u>		
		11:35	✓ Citation for David Bruce - for Medal of Freedom	2/10 Bill Mulley	
			<u>ACTION</u>		
		2 PM	✓ 1. Cannon memo 2/6/76 re Report of the Meeting of July 15-16, 1975 of the U.S. Naval Academy Board of Visitors	2/9	RL
			✓ 2. Cannon memo 2/5/76 Annual Report National Voluntary Service Advisory Council	2/9	RL
			✓ 3. Bennett memo 2/5/76 re Board of Foreign Scholarships - Decision	2/9	PNW + PD
			✓ 4. Bennett memo 2/9/76 Board of Regents of the Uniformed Services University of the Health Sciences		
			✓ Appointing David Packard as Chairman	2/9	RL
			✓ Commissions for David Packard, Leonard Heaton & Francis Moore to Bd of Regents of the Uniformed Services University of the Health Sciences	2/10	RL
			<u>Signature</u>		
		JB	✓ Commission for Mitchell P. Kobelinski as Administrator of SBA	2/9	RL
			<u>Signature</u>		
		3 PM	✓ 1. Kollmorgen memo 2/9/76 condolence letter to Mrs. Ronald D. Perry	2/9	RL
			<u>ACTION</u>		
		up 2/24	✓ 1. Richardson memo 2/5/76 re Oceans Policy	2/25	DD
	Staffing				

DATE: Feb. 9, 1976

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Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			<u>ACTION</u>		
		4:10 ✓	1. Bennett memo 2/5/76 re Asst. Sec. of Air Force, Research and Development Albert Hall	2/9	PO
		↓	<u>FYI</u>		
		✓	1. Bennett memo 2/2/76 re Ambassadorial Status Report	2/10	CFC
			<u>ACTION</u>		
		to R & L up 2/10 ✓	1. Seidman memo 2/9/76 re Membership on the Economic Policy Board for the Special Representative for Trade Negotiations	52/11 2/12	RL
		5:50 ✓	2. Cannon memo 2/9/76 re H.R. 9861 Dept. of Defense Appropriation Act. 1976	6:25	RL

DATE: February 9, 1976

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Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			<u>OUTBOX</u>		
			1. Two charts on Revenue Sharing used in New Hampshire		CF
			2. Visit to New Hampshire 2/7 & 8, 1976 includes: Detailed Guest & Staff Schedule Proposed Schedule Schedule 1/28/76 Proposed Schedule for Susan Ford Memo from Peter Sorum to Susan D Ford re schedule 2/2/76		CF CF
			3. Talking Points on Presidential Message on the Aging 2/9/76		DD
			4. News Release 2/6/76 re NHEA Pleased with William J. Usery Appt.		CF
			5. Signing Ceremony for Older Americans Message 2/9/76		CF
			6. White Book with Briefing Notes for 2/26/76 with memo from Dick Allison to Vice President with Weekly Briefing Notes		CF

DATE: February 10, 1976



Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			DYI FYI		
		9 AM ✓	1. Friedersdor memo 2/9/76 re New Hampshire	2/10	MF
		✓	2. Letter from Tom Gates re reasons he could not accept appt in China 2/6/76	2/10	RL
			<u>ACTION</u>		
		10:55 ✓	1. Kollmorgen memo to President re Medal of Honor to Lt. Thomas R. Norris	2/10	RL
	JIB	✓	2. Bennett memo 2/9/76 re Annual Assay Commission - certificates and one designating order for Mark Hatfield	11 AM ✓	RL
		10 AM		12 PM	RL
		12:30 ✓	3. Commission for Willie Usery as Secretary of Labor	12/11	RL
	BS	up 2/11 ✓	4. Kollmorgen memo 16 officers of Marine Corps. dated 2/10/76	12/12	BL
	BS	↓ ✓	5. Kollmorgen memo 36 officers as Rear Admiral of the U.S. Navy	12/12	BL
		3 PM ✓	6. Bennett memo 2/5/76 re Federal Service Impasse Panel	2/11	PD

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Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			<u>OUTBOX</u>		
			1. Letter from Kristen Buchnam in New Hampshire - the plus \$1.	Roland Elliott	
			2. The President's Briefing Book - Questions & Answers 2 7-9, 1976 in New Hampshire	Pete Rossell for Rogers Morton to give to Jim Shumar	
			3. Cannon memo 12/22 on Exclusion of Chamberlain Basin from Salmon River Wilderness Proposal	also see PHW	PHW
			4. Handwritten note to Brent Scowcroft re news clipping with regard to Arms Control Impact		PHW
			5. Handwritten note to Bob Orben with clipping on Presidential sex.		PHW
			6. Letter to William L. Dickinson re support (Jack Marsh walked in)	Stripping	
			<u>Signature</u>		
		1:25	✓ 1. Jim Connor memo with letters to Cabinet Officials sending Certificates of Appreciation re Interagency Task Force for Indochina Refugees.	2/10	RL

2/10 to Jim Shumar

DATE: February 10, 1976

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Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			<u>OUTBOX</u>		
			1. Letter from David J. Agerton in New Hampshire		Roland Elliott
			2. Breakfast Interview with Godfrey Sperling Breakfast Group 2/10/76		CF
			3. Presentation of Diplomatic Credentials 2/9/76		BS
			4. Letter from William J. Morrison to to President dated 2/7/76		Terry sent to Bill Seidman for prompt response.
			5. Letter from Paul Igoe - re busing		Terry sent to Dave Gergen about possibility of using
			6. Meeting with Economic Advisers 2/10/76 10 A.M.		
			7. Swearing in of W. J. Usery Sec. of Labor - 2/10/76 2 P.M.		CF
			8. Meeting with Joseph M.A.H. Lund Luns - Sec. General of NATO 2/10/76		BS
			9. Note re Clark MacGregor working in Campaign		PHW
			10. Handwritten note re Scranton - & Kansas		PHW

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Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			<u>ACTION</u>		
		3:15	✓ 1. Bennett memo 2/5/76 re Ambassador to Kuwait -- Frank Maestrone	2/10	RL
			<u>FYI</u>		
			✓ 1. Friedersdorf memo 2/10/76 re Congressional Mail	2/10	CF
		3:30	✓ 2. Cable from Philip Krumm Pres. U.S. Olympic Committee - thank you for call.	2/10	RL
			<u>ACTION</u>		
			✓ 1. Doug Bennett memo 2/10/76 re Ambassador to the Republic of Tunisia - Edward W. Mulcahy	2/11	RL
			<u>Signature</u>		
	JB		✓ 1. Bennett memo 2/10/76 Letter of Resignation for Leon B. Sutton, Jr. as U.S. Marshall Eastern District of Tennessee	5 2/10 2/11	RL
			<u>ACTION</u>		
		5:15	✓ 1. Bennett memo 2/10/76 re Board of Directors of the Corporation for Public Broadcasting - NOMINATION - Diana Lady Dougan also withdrawal for Joseph Coors	2/11	RL
			✓ 2. Bennett memo 2/10/76 Chairman of the National Endowment for the Humanities -- Ronald S. Berman		
			✓ 3. Bennett memo 2/10/76 re Asst. Administrator - Federal Energy Administration - John D. Christie		
	X		✓ 4. Bennett memo 2/10/76 re Asst. Dir. U.S. Arms Control & Disarmament Agency (International Relations Bureau) Leon Sloss	2/11	RL

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Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
	RL for Handling ↓ RL		<u>ACTION</u> 1. OMB letter 2/10/76 from Pau O'Neill re Report of the Adm. GSA on a Violation of Section 3679 of the Revised Statutes, As Amended 2. OMB memo 2/10/76 from Paul O'Neill Report of the Acting Secretary of Robert S. Ingersoll, on a violation of Section 3679 of the Revised Statutes, as amended ✓ 3. Cannon memo 2/6/76 re Letter to Governor Rhodes, Ohio		

2/12/76
Stripping



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Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			<u>OUTBOX</u> 1. Budget Briefing - For Military Organizations 2/10/76 Talking Points 2. Daily News Summary 2/10/76 3. Remarks in Conjunction with Briefings on Military Budget and Related Matters and to Attend Reception Following 2/10/76 5:30 P.M.		DD NSF CF

DATE: February 11, 1976



Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			<u>FYI</u>		
		9-✓	1. Richard M. Rosenbaum, Chairman New York Rep. State Committee thank you	2/12	RL
			<u>ACTION</u>		
		✓	1. Bennett memo 2/9/76 re Board of Directors - Rural Telephone Bank	2/11	PD
		✓	2. Bennett memo decision - 2/9/76 re Federal Farm Credit Board Marvin R. Bradley		
	RL		3. Lynn memo 1/28/76 re Reports Reduction Program --- Revised letter to go with earlier package		
	RL <i>staffing</i>		4. Jim Lynn memo 2/10/76 re Vinson- Trammell Act Authorization Attaching Rumsfeld's memo 1/19/76 on Navy Ship Construction	2/16	RL
			<u>FYI/NSC</u>		
		✓	1. Brent Scowcroft memo 2/11/76 Letter of Appreciation from Andre de Staercke, former Belgian Ambassador to NATO	2/12	BS
			<u>FYI</u>		
	2/12 to Ed Schmitt for action		1. Rod Hills memo 2/10/876 re requesting a Cabinet level committee to study Corporations making unlawful unlawful business concessions.		
			Signature <u>Signature</u>		
	9B	✓	1. Certificate for Gregory John Newell as Staff Assistant	2/17	2H

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Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			<u>OUTBOX</u>		
			1. Letter to Mr. & Mrs. Winslow Brown on death of their son Owens	Stripping	
			2. Newspaper Clipping regarding Blackbirds - note to Dick Cheney		PHW
			3. Newspaper clipping regarding Alien in a Hurry		PHW (Bucken)
			4. Letter from S. A. Andresen 1-31076	Pres. did not see Roland Elliott	
			5. Meeting with Arthur Fletcher 2/11/76		CF
			6. Presentation of Medal of Freedom to Ambassador David K. E. Bruce 2/10/76		BS
			7. Nessen memo 2/9/76 attaching briefing book for the Budge Sperling Breakfast Group	Jim Shuman	
			8. News Summary for 2/11/76		NSF
			9. Breif Briefing Paper for Bubbling Brown Sugar -- 2/10/76		CF
			10. Briefing Book for Interview Wed. with WBZ-TV in Boston - memo 2/10 from Ron Nessen	Jim Shuman	
			11. Interview with WBZ-TV Boston 2/11/76		CF

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Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
	<i>JB</i>	<i>12/22</i>	<u>Signature</u> 1. Commission for Milton A. Friedman as ■ Special Asst to the President President	<i>2/12</i>	<i>RL</i>
		<i>3/15</i>	<u>FYI</u> 1. ■ Zarb memo 2/11/76 re divestiture	<i>2/12</i>	<i>CFC</i>
	<i>Staffing BS 7</i>	<i>4/10</i>	<u>ACTION</u> 1. Cannon memo 2/5/76 re Proposed Budget M Supplemental and Budget Amendment for LEGISLATIVE BRANCH 2. Rumsfeld memo to P re Liasion with Dept. of Defense & White House	<i>S 2/11 2/12</i>	<i>RL</i>
			<u>FYI</u> 1. Friedersdorf memo 2/11/76 re Congressional Mail 2/10.	<i>2/11</i>	<i>CF</i>

DATE: February 12, 1976



Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			ACTUO ACTION		
	Staffing	up 2/16	1. Seidman and Scowcroft memo U. S. Participation in the Third International Coffee Agreement	2/17	
		8:30	2. Philip Buchen memo 2/11/76 re Candidate Report of Receipts and Expenditures		Barry Roth
	RL & Schmults	up 2/13	3. CAB Case 2/10/76 Keuhne & Nagel (Germany) d/b/A Docket 26580	2/16	RL
	BS	up 2/13	4. Kollmorgen memo 2/11/76 re Nomination of 34 Air National Guard for Air Force	2/16	RL
	BS	2/13	5. Nomination of 94 Regular Army Kollmorgen memo 2/11/76	2/16	RL
	Staffed to Jerry J.	up 3/4	6. Scowcroft memo 2/12/76 re Bicentennial Event for Foreign Leaders	3/5	BS
			7. Cannon memo 2/12/76 re Cannon to the President -- Message on Small Business	1:30	BL
		2/12 -	8. Bennett memo 2/12/76 re Member President's Economic Policy Board Kobelinski	1:30	BL

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Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			7 <u>OUTBOX</u>		
			1. Brent Scowcroft memo 2/9/76 re Return to of NSC Office Space in OEOG Oeob	Jim handling	
			2. News Summary File for 2/12/76		NSF
			3. Briefing paper for Meeting with Nguza Karl-I-Bond minister of Foreign Affairs Zaire		BS
			4. Briefing paper for meeting with Congressman Albert Quie		CFC
			5. Briefing paper for meeting with P's Council on Physical Fitness and Sports		CF
			6. Bennett memo (2/11) re: Chairman, FTC - CALVIN COLLIER		PD
			7. Bennett memo (2/4) re: Assistant Administrator for Solar, Geothermal and Advance Energy System, ERDA DR. ROBERT L. HIRSH		PD
			8. Bennett memo (2/11) re: Chairman, Federal Deposit Insurance Corporation <i>Robert Barnett</i>		PD

DATE: February 12

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Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			<u>SIGNATURE</u>		
		✓	1. Cannon memo (2/10) re: H.R. 508 - Authority for certain Defense employees to administer oaths	2/13	RL
		✓	2. Cannon memo (2/10) re: Enrolled Bills H.R. 1399 - Relief of Maria Del Carmen Alvarado Martinez; H.R. 1758 Relief of Terrence Jarome Caguiat H.R. 4939 - Relief of Manuel Bonotan HR. 5750 - Relief of Chu Wol Kim; H.R. 8451 - Relief of Jung Shik Yang and HR. 8907 - Relief of Yong Won Lee	2/13	RL
		✓	3. Cannon memo (2/11) re: H.R. 8555 Relief of Angel Pader Cabal	2/13	RL
		✓	4. Cannon memo (2/11) re: H.R. 4113 Relief of Mitsue Karimata Stone	2/13	RL
		✓	5. Cannon memo (2/11) re: H.R. 4046 Relief of Valerie Ann Phillips nee Chambers	2/13	RL
			<u>ACTION</u>		
		✓	1. Bennett memo (2/9) re: Assistant Secretary of State for Oceans and Intern'l Environmental and Scientific Affairs -- FREDERICK IRVING <i>Decision Memo</i>	2/13	PD
			<u>FYI</u>		
		✓	1. Friedersdorf memo (2/12) re: Congressional Mail for 2/11.	2/13	CF
			<u>SIGNATURE</u>		
		✓	1. Bennett memo (2/12) re: Letter of appreciatin to Joseph R. Wright, Jr.	} 2/13	RL
		✓	2. Bennett memo (2/12) re: Letter of Retirement of Edwin F. Hunter, Jr. as Ch. Judge of West. District of La.		

DATE: February 12, 1976

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Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			<u>SIGNATURE</u>		
			✓ 1. Cannon memo (2/10) re: Report to the Congress on the future of the Federal Energy Administration	2/13	RL
			✓ 2. Scowcroft memo (2/12) re: Transmittal to the Senate of US-Swiss Treaty on Mutual Assistance in Criminal Matters	2/16 2/17	RL
			<u>ACTION</u>		
			✓ 1. Cannon memo (2/10) re: Susan B. Anthony's Birthday proclamation	2/13	RL
			<u>SIGNATURE</u>		
			✓ 1. Cannon memo (2/10) re: Annual Report -- Office of Alien Property	2/13	RL
			✓ 2. Kollmorgen memo (2/11) re: nomination of Brigadier Gen. Allan T. Wood USMC	2/16	RL
			<u>FYI</u>		
			✓ 1. Cannon memo (2/12) re: Blackbirds (requested)	2/13	CF
			<u>ACTION</u>		
			1. Lynn memo 2/12/76 re Response to X Senator Mansfield request for additional funds for construction of an MHD research facility in Montana		

to RL
Staffed up
to Bureau
2/16

to BS
12/14

staffing up
2/17

DATE: February 12, 1976

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Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			<u>ACTION</u>		
		3:35 3:35	✓ 1. Cannon memo 2/9/76 Proclamation National Posing Prevention Week 1976	2/13	RL
		↓	✓ 2. Cannon memo 2/10/76 re Proclamation Designating Designating the Clark & Mark Twain National Forests as the Mark Twain National Forest.	2/13	RL
			<u>FYI</u>		
			1. Letter from Meldrim Thomson, Jr. Gov of New Hampshire		
			✓ 2. Letter from Frank Stanton re American Red Cross	2/13	RL
			<u>Signature</u>		
			✓ 1. Douglas P. Bennett memo 2/12/76 Letters of Resignation - David K. E. Bruce as U.S. Per. Rep of the North Atlantic Treaty Organization		
			James L. Pate as Asst. Sec. of Commerce		
			James R. Cowan as Asst. Sec. of Defense for Health & Environment	2/13	RL
			<u>ACTION</u>		
			1. Scowcroft memo 2/12/76 re Transmittal to the Senate of US-Swiss Treaty on Mutual Assistance in Criminal Matters		
	Staffing				

Jim has reply prepared 2/12

DATE: February 12, 1976

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Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			<u>OUTBOX</u>		
			1. Visit to the Lincoln Memorial 2/12/76		CF
			2. Swearing In Ceremony for Mitchell P. Kobelinski as Administrator of the SBA - 2/12/76		CF
			3. Resignation letter from I Mitchell P. Kobelinski from Export-Import Bank		RL
			4. Swearing Talker for Bill Usery		DD
			5. News Conference #436 2/11/76		CF
			6. Section from PFC Book (Section #28)	Dick Cheney	
			7. Result from New Hampshire Trip	2	CFC
			8. Interview with the New Hampshire Radio Network 2/12/76		CF
			9. Drop-By Alice Roosevelt Longworth's 92nd Birthday Party 2/12/76		CF
			10. President's Briefing Book Key Questions 2/12/76	Jim Shuman	

DATE: February
December 13, 1976



Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
	<i>Staffing #</i>		<u>ACTION</u> 1. Zarb memo 2/13/76 re Liquefied Natural Gas (LNG) Issue Paper ✓ 2. Cannon memo 2/13/76 re Veto Message on H. R. 5247	10:55 2/13	RL
			<u>NSC/FYI</u> ✓ 1. Scowcroft memo 2/13/76 re Strategic Stockpile Issues	2/13	BS
	<i>up for meeting with A. W.</i>		<u>ACTION</u> 1. Philip Buchen (undated) Intelligence Legislation Proposed by the Justice Dept. ✓ 2. Cannon memo 2/12/76 re Annual Report - Eighth Annual Report on the National Housing Goal	2/13	BL
			<u>Signature</u> (Presidential letters) ✓ 1. John D. Eisenhower's report on Final Report of the President's Advisory Committee on Refugees ✓ 2. Donald Rumsfeld's Annual Defense Department Report FY 1977	2/13 2/13	BL BL
		11:30	<u>FYI/</u> ✓ 1. Cannonmemo 2/13/76 Food Stamp Investigations	2/13	CFC
	RL		<u>ACTION</u> ✓ 1. Lynn memo 2/13/76 Purported Delays in the Naturalization of Cuban Refugees 2. Butz letter 1/23/76 re Renewable Resources Assessment	2/23	PD



DATE: February 13, 1976

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Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			<u>OUTBOX</u>		
			1. Lincoln Day Address 2/12/76		DD
			2. Swearing In of Mitchell P. Kobelinski SBA 2/12/76		DD
			3. News Conference #437 2/12/76		CF
			4. Margita White's memo 2/6/76 to Cheney etc. re Boston Heald American spread on answers to written questions to P		CF
			5. Economic Intelligence Weekly 2/11/76 by CIA		BS
			6. International Oil Developments from CIA 2/12/76		BS
			7. Letter from Dr. Vasu		Roland Elliott

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Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
	Jim holding for Dick Cheney <i>to call to [unclear] 2/14</i>		Letter to Lord Killianin - Chairman International Olympic Committee <u>ACTION (DRAFT)</u> 1. Schmults (undated) to the President on Foreign Bribes by U.S. Companies <i>under date 2/24</i> <u>FYI</u> ✓ 1. Fridersdorf memo 2/13/76 re M. C. Ed Derwinski (R-Ill) (Reagan's foreign Policy) ✓ 2. Cannon memo 2/13/76 re Vice Pres. Meeting with AFL-CIO Leaders ✓ 3. Friedersdorf memo 2/13/76 re Congressional Mail 2/12.		<i>Never sent with Foster last</i>
	<i>Jim to [unclear] Monday Staffing 2/24</i> <i>up</i>		<u>ACTION</u> ✓ 1. Bennett memo 2/13/76 re Member - Board of Directors of the Legal Services Corporation - Roger A. Yurchuck ✓ 2. Bennett memo 2/13/76 re Member - FTC - Cal Collier	<i>2/19</i> <i>2/16</i> <i>2/16</i> <i>2/16</i> <i>2/16</i>	<i>CF</i> <i>CF</i> <i>CF</i> <i>RL</i> <i>RL</i>



DATE: February 14th

Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
		9:00a 2/16	<u>FYI</u> ✓ 1. Friedersdorf memo (2/13) re: M. D. John Anderson comments ✓ 2. Friedersdorf memo (2/13) re: Bob Michel, Ed Derwinski and Steve Symms on P's programs ✓ 3. Elliott memo (2/13) re: Incoming Mail for Week of Feb. 9-13 <u>ACTION</u> ✓ 1. Scowcroft memo (2/14) re: Nuclear Negotiations with Brazil to Schmults 12/19 ✓ 2. Collier memo (2/13) re: CAB Decision on Canadian Pacific Air Lines <u>FYI</u> ✓ 1. Fridersdorf memo (2/14) re: Sen. Bob Dole Jim Cavanaugh to Dick Cheney 2/14/76 Agricultural Outlook	2/16 2/16 2/17 2/16 <i>Disapproved order signed letter 2/16 2/17</i> 2/10	CF CF CF BS RL CLF PHW Jim Connor has copy for action.

DATE: February 16



Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
		11 ⁰⁰	<p>✓ 1. Friedersdorf memo (2/14) re: Sen. Bob Dole on his letter re the loan rate</p> <p><u>OUTBOX</u></p> <p>1. Talking points for Prayer Breakfast for Athletes 2/15</p> <p>2. Talking points fir Volunteers in Florida 2/13-14</p> <p>3. Briefing paper for Farewell call for Ray M. Hare</p> <p>4. Briefing paper for Trip to Florida 2/13</p> <p>5. Briefing paper for Trip to Florida Day #2</p> <p>6. Briefing paper for Prayer Brunch for Athletes 2/15</p> <p>7. News Summary for 2/13</p> <p>8. News Summary for 2/16</p> <p><u>SIGNATURE:</u></p>	2/17	CF
	to Bol Linder	11 ⁰⁰	<p>✓ 1. Scowcroft memo (2/16) re: US-Spanish Treaty of Friednship and Cooperation</p>	8 2/16 2/17	RL

DATE: February 16

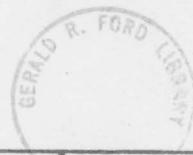


Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			<u>SIGNATURE</u>		
	<i>to Bob Linder</i>	<i>100</i>	✓ 1. Scowcroft memo (2/16) re: Letter from Senator Barry Goldwater Urging A-7 Sales to Pakistan	<i>52/16</i> <i>2/17</i>	<i>RL/BS</i>
			✓ 2. Scowcroft memo (2/16) re: National Interest Determination for PL 480 Wheat and Flour for Morocco	<i>82/17</i> <i>but needs staffing</i> <i>2/19</i>	<i>BS</i>
	<i>2/19</i> <i>To Jim</i>	<i>B</i>	✓ 3. Scowcroft memo (2/16) re: Reply to letter to you from Fifteen members of Congress <i>one signed by G.R.F. - others</i>	<i>2/16</i> <i>2/17</i>	<i>RP/BS</i>
			✓ 4. Scowcroft memo (2/16) re: Letter to Shah of Iran	<i>2/17</i>	<i>BS</i>
			<u>ACTION</u>		
		<i>1100</i>	✓ 1. Scowcroft meo (2/16) re: Visit by Irish Prime Minister Cosgrave	<i>2/17</i>	<i>BS</i>
			✓ 2. Scow Scowcroft memo (2/16) re: Visit of King Hussein of Jordan -- Request for State visit	<i>2/17</i>	<i>BS</i>
			<u>FYI</u>		
			✓ 1. Scowcroft memo (2/16) re: International Energy Agency Adopts Long Term Energy Cooperation Program	<i>2/17</i>	<i>BS</i>
			✓ 2. Friedersdorf memo (2/14) re: Congressional Mail of February 13	<i>2/17</i>	<i>CF</i>

DATE: February 16

Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			<p><u>ACTION</u></p> <p>✓ 1. Bennett memo (2/16) re: President's Foreign Intelligence Advisory Board</p> <p><u>OUTBOX</u></p> <p>1. Form with \$100 check from Jack Clark, 218 N. E. 2nd Place, Dania, Fla to GOP Victory Fund -- sent to Barry Roth with note how rec'vd</p>	2/17	PJ9
			2. Talking points for South Florida Chapter of the Federal Bar Association February 14		DD
			3. Talking points: Budget Briefing Ft. Lauderdale, Fla. 2/13		DD
			4. Federal Election Commission talking points		DD
			5. Talking points -- Bay Pines, VA Hospital		DD
			6. Talking Points Orlando Press Conference 2/13		DD
			7. Copy of Talking points for PFC Volunteers of 2/13-14		DD
			8. Talking Points for Address to Senior Citizens gathering in St. Petersburg, Fla		DD
			9. Brochure and card from Nation'l Association of Professional Swimmers Inc. in Ft. Lauderdale (no explanation)		RE
			10. Clippings from Col Arthur F. Shaw		RE

DATE: February 16



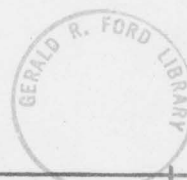
Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			OUTBOX (CONT.)		
			11. Poem from D. Ralph Dewey" Knapp		RE
			12. Letter from Robert M. Privette		RE
			13. Note from Robert S. Browning, Jr. Rector of St. Hilary's Episcopal Church		RE
			14. Card from Lesley, Jimmy Ware		RE
			15. Letter from Hugh Paul Nuckolls of the Florida House of Rep. re: land fraud swindles		RE
			16. Letter from Gertie Henrietta Banck		RE
			17. Valentine from Joy and Kami Landy		RE
			18. Golden Wedding anniversary invitation from M/M David E. Wallom		RE
			19. Valentine from Kim Kristi and Jon Theurer		RE
			20. Two Valentines with no return addresses		RE
			21. Valentine from Tracey Major		RE
			22. Valentine from Eva Hill		RE
			23. Letter from Shelly Harrison		RE
			24. Valentine from Carla Sutphin		RE

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Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			<u>OUTBOX (CONT.)</u>		
			25. Q&A Briefing Book for Florida Campaign Trip 2/13-14		JShuma
			26. Briefing paper fro Photo with Winners of WH News Photogfahers Association		CF
			27. Briefing paper with meeting with Ted R. Osborn		CF
			28. Briefing paper with meeting with Daniel Parker		BS
			<u>INFORMATION</u>		
		400 ✓	1. Scowcroft memo (2/16) re: The DCI's Annual Report for FY 1975 and His recommendation for the National Foreign Intelligence Program for Fiscal Period 1977-1981	2/17	BS
			<u>OUTBOX</u>		
			1. Assorted valentines from Dorothy		RE
			2. Badge as Member of City Council of Tamarac, Fla		RE
			3. Card from J. Rodger Skinner		RE
			4. Prayer written by Rector Robert S. Browning		RE
			5. O Poem from Corinne A. Richardson		RE
			6. Valentin from Cholly Liljestrand		RE
			7. Note from Kathleen Wright on Marijuana		RE
			8. Name & card from James O. Hill of Ft. Lauderdale Ambassadors		RE

DATE: February 16



Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
		5 ⁰⁰ P	<u>SIGNATURE</u> ✓ 1. Cannon memo (2/16) re: H. R. 8529 Rice Production Act of 1975 2. Cannon memo 2/16/76 National Assoc. of Secondary School Principals - Title IX Issue	S 2/16 2/17	RS Pres. did not see Returned to Cannon (see PHW for note)

DATE: February 17, 1976



Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			<u>ACTION</u>		
		up 11:AM	1. Cannon memo 2/16/876 re Proposed Supplemental Appropriation for the Dept. of Health, Education & Welfare	1:30 2/17	RL
	Staffing	up 2/19	2. Scowcroft memo 2/17/76 re U.S. Military Relationship with Egypt	3:45 2/19	RL/BS
		1:30	3. Scowcroft memo 2/17/76 re Message from President Giscard diEstaing on Angola	2/17	BS
			4. Bennett memo 2/17/76 re U.S. Permanent Rep. on the Council of the North Atlantic Treaty Organization	2/17	RL
			NOMINATION- Robert Strausz-Upe Hupe		
			5. Bennett decision memo 2/11/76 re U.S. Marshall - District of North Fako Dakota -- Alvin Bumann	2/17	RL
			6. Bennett e memo - decision -- 2/12/76 re Ambassador to Sweden - David S. Smith		
			<u>Signature</u>		
		1:30	1. Scowcroft memo 2/17/76 re Letter of Condolence to General Obasanjo, of Nigeria	2/17	BS
			<u>FYI</u>		
			1. Letter from Sec. of Interior re Letter from Nathaniel P. Reed of Interior re: Private land conservation project		
			<u>ACTION</u>		
		1:30	1. Cannon memo 2/16/76 re H.R. 5608 Wetlands Loan Extension	2/17	RL

X
2/23
to Phil
Staffing
Buckley
further
staffing

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Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			<u>OUTBOX</u>		
			✓ 1. Report from AID 2/16/76 re Special Report on the Guatemalan Disaster	2/18	OH/RP
			2. Recommended Telephone Call to Officer Eisenhower		CF
			3. Remarks for the Thomas A. Edson Pge Pagent of Light 2/14/76		DD
			4. Remarsk to the National Association of Secondary School Principals 2/16/76		CF
			5. Alan Greenspan memo 2/13/76 re Origins of the Decou pling Issues		CFC
			6 Valentine from Leslie Kobliner		RE
			7. Address the ^N ational Convention of the National Association of Secondary School Principals 2/16/76		CF
			8. Meeting with GOP Congressional Leaders 2/17/76		PHW PHW
			(. 9. News Summary 2/17/76		NSF
			10. Memo (from Mildred Leonard to P. re Meeting with Waillard Simons	2/12	PHW

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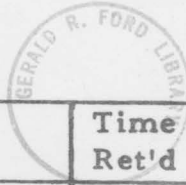
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Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			<u>ACTION</u>		
		3:10	✓ 1. Cannon memo 1/17/76 re Entrolled Resolution S.J. Res. 1y 167 Amendments to the Railroad Revitalization & Regulatory Act of 1976	2/17	RL
			✓ 2. Bennett memo 2/12/76 re Asst. Sec. of Treasury for Capital Markets & Debt Mgmt - - Gerrard -	2/18	PD
			<u>Signature</u>		
			✓ 1. Letter to Arnold Palmer on death of his father	2/18	Stripping
			<u>NSC/FYI</u>		
			✓ 1. Scowcroft memo 2/k 17/76 re Arab-Israeli Military Force Ratios	2/19	BS
			<u>ACTION</u>		
	Staffing	up 7:10	✓ 1. Philip Buchen memo 2/17/76 re Subpoena for NSA and FBI Records of Communications Interceptions	2/18	delivered by Buchen - Kelly file on PHW
			<u>NIGHT READING</u>		
		7:15	✓ 1. Jerry Jones memo 2/17/76 re trip to New Hampshire clippings	2/18	dt
			<u>ACTION</u>		
		7:25	✓ 1. Cannon memo 2/17/76 re Alternatives to Busing	2/24	PD

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Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
	RL?		<u>ACTION</u> ✓ 1. Frank Zarb memo 2/17/76 re Combined Federal Campaign	<i>Pres did not see - request disapproved file to CF</i>	

DATE: February 18, 1976



Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			<u>FYI</u>		
			✓ 1. Cannon memo (undated) Reaction to Your Education i Speech	2/18	CF
			✓ 2. President's Energy Program - Biweekly Progress Repot 2/2/76	2/18	CF
			✓ 3. Letter from John Salisbury, Pres. Radio TV News Directors Association dated 2/11/76	2/18	RL
			✓ 4. Letter from Godfrey Sperling, Jr. Christian Science Monitor 2/12/76	2/18	RL
			<u>ACTION</u>		
		10:10	✓ 1. Marsh memo to the President 2/18/76 -- re Executive Order -- & Message to Congress on Intelligence	10:55	RL
	Staffing ^{up} 2/19		2. Schmults memo 2/17/76 re Next Steps in the Administration's Regulatory Reform Program		see later entries
	RL?		#. 3. Lynn memo 2/17/76 re Creation of a Federal Executive Board in Houston		
		11:55	✓ 4. Bennett memo 2/9/76 re Advisory Committee on Federal Pay Albert Rees	2/19	PD
			<u>FYI</u>		
			✓ 1. Max Friedersdorf memo 2/14/76 re Numerical Breakdown by Subject of Your House Vote	2/19	CF

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Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			<u>ACTION</u>		
	staffing	up 2/19	✓ 1. Schmults memo to Cheney re Letter from the President to Senator Ed. Kennedy re CAB report	2/19	RL
			<u>Signature</u>		
		12:45	✓ 1. Kollmorgen memo 2/18/76 re condolence letter to Mrs. James A. Beene	2/19	RL
			<u>FYI</u>		
			✓ 1. Friedersdorf memo 2/18/76 re Congressional Mail 2/17/76	2/19	CI
			<u>Signature</u>		
			✓ 1. David R. Gergen commission as Special Assistant to the President of the U.S.A.	2/18	RL
	JB		✓ 2. Certificate for Robert K. Walthius as Deputy to the Assistant to the President for of the U.S. for Leg Legislative Affairs.		
			✓ 3. Commission & Letter of Credence for Ambassador to Surinam Owen Zurhellen		
			✓ 4. Commission for Inspector General of Foreign Assistance Dept. of State John A. Shaw		

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Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			<u>OUTBOX</u>		
			1. Briefing Book with Nessen memo 2/17 for Florida Newspaper Men	Jim Shuman	
			2. Wires - The President's Press Conference		CF
			3. Nessen memo 2/17/76 re API &UPI wires on Congressional Reaction to Press Conference		CF
			4. Meeting with Bipartisan Congressional Leaders - 2/17/76		CFC
			5. Wire from Dan Fitzgerald to David Kennerly re President's Press Conference		RE
			6. Copy message from Fred Slight to Peter Kaye dated 2/2/76 re Reagan's Statements on Grain Sales		CF
			7. Note from RHN to P attaching transcript on remarks about Cuba in Maiami		CF
			8. Marsh memo 2/13/76 re Intelligence Package also --- Meeting on Intelligence Decisions 2/16/76 Briefing Paper Joint Oversight Committee OBJECTIVES Buchen memo 2/13/76 re Intelligence Legislation Proposed by the Justice C Department -- Mike Duval memo 2/17/76 re Intelligence Questions & Answers		
				<i>Jim has</i> <i>2/21</i> <i>Jim Shuman</i>	

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Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
		5:20	<u>ACTION</u> 1. Bennett memo 2/17/76 Under Secretary Dept. of the Treasury -- Jerry Thomas	2/19	PD
			<u>FYI</u> 1. Friedersdorf memo 2/18/76 re Senator James Eastland call		
			✓ 2. CEA memo 2/17/76 re Monthly Report on Economic Conditions	2/19	CF
			✓ 3. Max Friedersdorf memo 2/18/76 Senators Hugh Scot/Chuck Percy	2/19	CF
			<u>ACTION</u> ✓ 1. Bennett memo 2/13/76 re Ambassador to the Czechoslovak Socialist Republic --- Thomas Byrne	2/19	PD
			✓ 2. Bennett memo 2/13/76 re Asst. Administrator - Population & Humanitarian Affairs --Fred Pinkham	2/19	PD
			✓ 3. Connor memo 2/18/76 re Promotion of Foreign Service Officers ---	2/19	RS
		6:10	✓ 4. Bennett memo 2/18/76 -- new memo & nomination document for Cal Collier Member of FTC	2/19	RS
			✓ 5. Bennett memo 2/18/76 re Ambassador to the Kingdom of Nepal - Marquita M. Maytag	↓	↓

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Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			<u>Outbox</u>		
			Campaign 76 memo 2/16/76 from Bruce Wagner re New England Speech	Bob Orben	
			2. Bo Callaway to Max Friedersodrf 2/17/76 re ground rules for Congressmen traveling	Max F.	
			Scowcroft memo 2/18/76 re Arthur Ashe		BS
			3. Talking Cards - page 15 -24 (no indication for what speech)		DD
			4. State ment on Intelligenc 2/17/76		DD
			5. Q&A on Intelligence	Jim Shuman	
			6 Daily News Summary for 2/18/76		NSF
			7. Handwritten note to Brent Scowcroft re: USSR/Helsinki		PHW

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Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
	RL		<u>ACTION</u> 1. Lynn memo 2/17/76 Statement of Policy Required by the Forest and Rangeland Renewable Resources Planning Act of 1974		
		10:45 ✓	2. Jim Cannon memo -- Proclamation -- "An American Promise"	12:20 2/19	RL
			<u>FYI/NSC</u> 1. Scowcroft memo 1/29/76 (copy) re Implementation of the Final Act of the Conference on Security & Cooperation in Europe		
		11:20	<u>ACTION</u> ✓ 1. Scowcroft memo 2/19/76 re Proposed Letter to Nigeria's New Chief of State - Lt. General Olusegun Obasanjo	2/19	BS
			✓ 2. Bennett memo 2/19/76 re Representative of the United States of America to the United Nations - William W. Scranton	8/24	?
			<u>NSC/FYI</u> 1. Scowcroft memo 2/19/76 Summary of Visits by Heads of Government & Chiefs of State		
			✓ 2. Scowcroft memo 2/19/76 re Soviet Response to OUR MBFR Nuclear Proposal (Option III)	2/21	BS
			<u>FYI</u> ✓ 1. Friedersdor memo 2/19/76 re Congressional Mail 2/18/76.		

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Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			<u>OUTBOX</u>		
			1. Letter to Leonid Brezhnev - Moscow - thanks for gift		Marge Wicklein
			2. Memo from Ed. Schmults 2/12/76 re Administration Position on Title V of S. 1284, the Hart-Scott Anti-trust Bill. <i>To Dick Cheney</i>		<i>> J.C. ></i>
			3. Nessen memo 2/16/76 re Q&A Briefing Book for the Tuesday night News Conference		Jim Shuman
			\$. Tab #29 PFC Committee Book		Dick Cheney
			5. Bennett memo 2/11/76 re President's Foreign Intelligence Advisory Board		PD
			6. Swearing in Ceremony for Anne Armstrong 2/19/76		CF
			7. Remarks for Swearing in of Anne Armstrong		DD
			8. Letter from Stan Andresen with Energy literature		RE
			9. Courtesy Call by Six City Officials from Los Angeles 2/19/76		CF
			10. Meeting with Rabbi Shlomo Goren 2/19/76 by Brent Scowcroft		BS
			11. Reception for Members of the Business Council 2/18/76		CF
			12. Meeting to Discuss Food Stamps 2/18/76		CFC
			13. Interview with Selected Florida Newspapers 2/18/76		CF
			14. Meeting with Congressman Otto E. Passman by Max Friedersdorf 2/19/76 includes Jim Lynn's memo (undated) Meeting with Passman on 76 Foreign Aid Appropriations		CFC



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Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			<u>FYI</u> 1. Friedersdorf memo 2/19/76 re Congressional Mail 2/18/76 1. Donald Rumsfeld memo 2/17/76 re cartoon from Harold Anderson.		
	Staffing R	up 2/20	<u>ACTION</u> 1. Coleman memo 2/19/76 re Reorganization of the Bankrupt Railroads ✓ 2. Cannon memo 2/19/76 re Legislation Authorizing \$25 Million for Guatemala Disaster Relief 3:10 ✓ 3. Cannon memo 2/19/76 re Food Stamp Letters to Senator Talmadge & Congressman Foley	2/19 1:20 2/19 3:35 2/19	PHWS RL RL



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Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			<u>OUTBOX</u> Cabinet Meeting - 2/19/76		PHWS
			2/ Statement by Martha Griffiths from Michigan 11/5/73 to Senate Rules Committee women's rights		CF
			3. Interview with New Hampshire Television Network 2/19/76		CF
			4. Signing of Proclamation Terminating Executive Order 9066 2/19/76		CF
			5. Remarks for Signing Proclamation		DD
			6. Bennett's memo 2/11/76 re President's Foreign Intelligence Advisory Board		PD

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Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			<u>Signature</u>		
			✓ 1. Bennett memo 2/19/76 re Letters of Resignation for Leonard Sullivan - Asst. Sec. of Def. Ruth Lewis Farkas as Ambassador to Luxembourg Edward S. Little as Ambassador to Chad	2/21 ↓	RL ↓
			✓ 2. Signature --- Letter to Robin B. Martin	2/21	RL
			<u>ACTION</u>		
			✓ 1. Bennett memo 2/19/76 re Board of Governors of The American National Red Cross Appointment letters -- David Mathews Donald Rumsfeld, Edwin H. Yeo	} 2/21	RL
			<u>FYI</u>		
			✓ 1. Letter from John J. Sirica -- thank you for message	2/21	RL
			<u>ACTION</u>		
			✓ 1. Bennett memo 2/19/76 re U.S. Marshall for the District of North Dakotz --- NOMINATION -- Alvin W. Bumann	2/21	RL
			✓ 2. Bennett Decision Memo on Personal Rank of Ambassador for George Aldrich	} 2/21	RL
			✓ 3. Bennett memo 2/17/76 re Citizens Advisory Committee on Environmental Quality --		

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Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			<u>ACTION</u>		
			✓ 1. Bennett memo 2/19/76 Asst. Sec. of Hud (Housing Management) James L. Young	2/20 2/21 →	RL
			<u>FYI</u>		
	RL	up 2/21 backstaffed + resubmitted 2/21	✓ 1. Lynn memo 2/20/76 re National Governors Conference Interest in the Enrolled Bill R Process	2/23	PD
			2. Friedeersdorf memo 2/20/76 Congressional Mail 2/19/76		
	RL & Ed Schmults		✓ <u>ACTION</u> CAB CASE _ Canadian Pacific Air Lines --	approved discuss 7:30	RL
			<u>Signature</u>		
			✓ 1. Bennett memo 2/19/76 re Letter of Resignation --- Constance Newman as Commissioner of the Consumer Product Safety Commission	2/20 2/21	RL
			<u>ACTION</u>		
	RL to handle		1. Kilberg memo Kenneth B. Keating Institute of American Studies at Tel Aviv University		
		up	✓ 2. Kollmorgen memo 2/20/76 re 18 officers in Air Force Reserve		
	BS	2/24	✓ 3. Kollmorgen memo 2/20/76 re: 8 officers of the various staff corps of U.S. Navy promotion to rear admiral.	2/24	RL

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Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
	<i>JB</i>		Signature (Certificates)		
		✓	Tim Austin as Asst. to the Counsellor to the President	<i>2/23</i>	<i>RJ</i>
			<u>Commissions</u>	<i>↓</i>	<i>↓</i>
		✓	Robert Orben as Special Asst. to the President of the U.S. of America		
			<u>ACTION</u>		
		✓	Bennett memo 2/18/76 re Commission on the Review of the National Policy Toward Gambling	<i>2/23</i>	<i>RJ</i>
			<i>Philip</i> James Cohen		
			Wire from Lee Griswold, Team Captian of U.S. Team in Little America's Cup Race		<i>RIE</i>
			<u>FYI</u>		
		2/21 ✓	1. Friedersdorf memo 2/20/76 Public Works Veto	<i>2/21</i>	<i>PNW</i>
		2/21 ✓	2. Fridersdorf memo 2/20/76 re Otto Passman	<i>} 2/21</i>	<i>CFC</i>
		2/21 ✓	3. Fridersdorf memo 2/20/76 re M.C. Gene Taylor (R-Mo)		
			<i>cc Doug Bennett</i>	<i>2/21</i>	<i>CFC</i>

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Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			OUTBOX Briefing Book for New Hampshire 2/18 Nessen memo New Hampshire Campaign Trip		Jim Shuman

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Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			<u>FYI</u>		
			✓ 1. Sec. Mathews re meeting with Human Resources Committee of the National Governors Conference	2/25	CF
			✓ 2. Elliott's memorandum 2/20/76 re Incoming Presidential Mail for the Week of Feb 16-20, 1976	2/23	CF
			<u>ACTION</u>		
	RL? <u>Staffing</u>		3. Seidman memo 2/20/76 re Trop Tropical Product Negotiations in the MTN — redone 2/24/76 *		
			<u>NIGHT READING</u>		
			✓ 1. Jerry Jones memo 2/19/76 clippings from New Hampshire trip 2/7 & 2/8	} 2/23	JJ
			✓ 2. Jerry Jones memo 2/19/76 clippings from Florida		
			<u>FYI</u>		
			✓ 1. Frank Zarb memo 2/20/76 re National Energy Outb Outlook	2/23	CFC
			<u>Signature</u>		
			✓ 1. Letters of 35 Members of the Senate who voted to Sustain President's Veto on Public Works Bill	2/23	PHEW
			2. Letters to House members who voted Nay to sustain President's veto on Public Works Bill	} <u>stripping</u>	
	JB + direct to shipping		all but Vanderjagt to Pres.		
					signed to Virginia Olson for hand-delivery

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Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			<u>ACTION</u>		
		1:15	✓ 1. Cannon memo Annual Report -- Science Indicators	2/23	RL
			✓ 2. Cannon memo 2/16/76 re Message to the Congress on Repeal of the One Percent Add On in Civilian and Military Retirement Program	3/23	RL
			✓ 3. Cannon memo 2/20/76 re Proposed Budget Amendment for American Schools and Hospitals Abroad	2/23	RL
			<u>FYI</u>		
			✓ 1. Friedersdorf memo 2/20/76 re Congressional Mail 2/20	2/23	CF
			✓ 2. Friedersdorf memo 2/21/76 re Congressional Record Inserts		
			<u>ACTION</u>		
		1:55	✓ 1. Letter to the Shah (undated) re nuclear agreement with Iran	2/21	BS
			✓ 2. Cannon memo 2/19/76 re Annual Report Council on International Economic Policy	2/23	RL
	Staffing	2:35 2/23	✓ 3. Seidman memo 2/21/76 re Loan Rates on Wheat, Corn & Soybeans		PHW

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Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			<u>OUTBOX</u> 1. Pat Buchanan - Dividing Line for Kind Words for Colonialism & What Endures of the Kennedy Legacy? Daily News Summary 2/21/76 Trip to New Hampshire 2/19/65 2/19/76 Day #1 News Summary for 2/19/76 2. Brent Scowcroft memo 2/21/76 U.S. Soviet Oil Agreement		CF NSF CF NSF BS

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Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			<u>ACTION</u>	3/2	
		9:15	1. Morton memo 2/19/76 re Los Angeles/San Francisco Fund Raisers	2/19	PHW
			<u>FYI</u>		
			✓ 1. The Vice President memo 2/19/76 to the President re Thadd Garrett's Appointment to the Consumer Product Safety Commission	2/23	PHW
			<u>Signature</u>		
			JB ✓ 1. Certificate for Royston C. Hughes as Depty to the Counsellor to the President	2/23	RL
			<u>FYI</u>		
		10:45	✓ 1 Cavanaugh memo 2/23/76 re Phone Call from Dr. Harper of St. John's Church	2/24	CF
			✓ 2. Cannon memo 2/23/76 re Secretary Mathews' Memorandum of 2/20	2/24	CF
			<u>ACTION</u>		
	RL - Staffing		1. Thank you Notes for DOT Personnel Cannon to Roland Elliott		
		up 12:30	✓ 2. CANNON MEMO @3C/284 RE 2/23/76 re Maessage on Financial Assistance for Community Services Act.	2/23	RL
		11:55	✓ 3. Cannon memo 2/20/76 re Statement on Drug Abuse		

from Cavanaugh has back to church staffing

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Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			<u>OUTBOX</u>		
			1. Roger Porter -- 2/20/76 re Current Assessment of Lockheed's Financial Situation		PHWS
			2. Fridersdorf memo 2/21/76 re Hays Bill on the Federal Election Commission		PHWS
			3. Clippings from Washington Star 2/19/76 re Wayne Hays Conversion Should Save FEC		CF
			4. Clipping Bill Bars Outside Work for U.S. Election Officials New York Times 2/20/76		CF
			5. ROLL CALL for 2/26/76		CF
			6. Memo to P from Bill Simon re Confressman VanderJagt part. and signed letter on Works Bill		Virginia Olsen for hand delivery
			7. Ed Schmults memo 2/12/76 re Adm. Position on Title V of S. 1284 the Hart- Scott Antitrust Bill		CFC
			8 Three pictures from Paul T. Bannai for autographs		Anne Kamstra
			9. Ron Nessen -- 2/21/76 re Q&A Briefing Book for the BOSTON GLOBE interview		Jim Shuman

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Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			FYI/NSC FYI/International		
		1:55	✓ 1. CEA memo 2/20/76 re Intl. Financial Developments	2/24	CF
			2. Lynn memo 2/23/76 re Presidential Determination for the PL 480 Program in Syria		
			<u>ACTION</u>		
		4:15	✓ 1. Bennett memo 2/20/76 re Director Federal Mediation & Conciliation Service ----James F. Searce Decision	2/24	PQ
			✓ 2. Bennett memo 2/20/76 re Asst. to the Sec. for Congressional Affairs, Dept. of Commerce - Decision - Mansfield D. Sprague		
			✓ 3. Bennett memo 2/23/76 re Isabell Kay Bailey Burgess being coming Member of National Transportation Safety Board - also withdrawal of Isabell Burgess nomination for this post.	2/24	RL
			✓ 4. Scowcroft memo 2/23/76 re Under Secretary Joseph Sisco's Letter of Resignation --- going to American University as Pres.	1:30 2/24	RL
		up 2:40 2/24	✓ 5. Scowcroft memo 2/23/76 re U.S. Policy for Antarctica	2/24	BS
			✓ 6. Scowcroft memo 2/23/76 re Voluntary U.S. Contribution to the International Atomic Energy Agency (IAEA) Possible Energy Message Item	2/24	PHW
		4:55	✓ 7. Scowcroft memo 2/23/76 re Proposed Reply to Letter from President Siad of Somalia	2/24	BS

RI
To Bud McFarlane
for cover
2/24/76

Staffed to
Bennett/Kalme
redms
RL?

Staffing
up
6:15
2/24

DATE: February 23, 196 1976

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F

Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			<u>NSC/FYI</u>		
		5:11 PM	1. Scowcroft memo 2/23/76 re The 25th Soviet Party Congress	2/24	BS
			2. Scowcroft memo 2/23/76 re [REDACTED]	↓	BS
			<u>Signature</u>		
	RL		Revised letter to Major General Sudharmo in Jakarta		

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Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			<u>OUTBOX</u>		
			1. Blue Notebook -- WHITE HOUSE PUBLIC FORUMS ON DOMESTIC POLICY 1975 with Vice President's letter of 12/15/75 report to Bob Linder for files	Note in	PHW (Cannon)
			2. Blue Notebook from Vice President - Domestic Policy Recommendations for the State of the Union	Jim Cannon	
			3. Black Notebook -- Materials For the Preparation of the 1976 State of the Union Message	Jim Cannon	
			4. Black Notebook --containing 1/26/74 memo from Skip Watts to Stu Spencer Status of Pres. Ford Campaign in Florida	Dick Cheney	
			5. Recommended Telephone Call to Henry Talmadge on Food Stamps	Returned to Nell	
			6. Mike Duval memo 2/6/76 to Jack Marsh Draft of Chapter IV of Omnibus Executive Order	(with Intelligence Material)	PHW
			7. Meeting with Governor Longley 2/23/76 2:45 P.M.		CF
			8. Meeting with Peter B. Bensinger 2/23/76		CF
			9. Meeting with Governor Evans 2/23/76		CF
			10. Card (calling) from Charls P. Puksta re ski in N.H.	returned to Nell?	

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Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			<u>OUTBOX</u>		
			1. Meeting with Ambassador Robert Anderson 2/23/76 by Brent Scowcroft		BS
			2. Pamphlet presented by Gov Ray - Constraint & Concern - The Governors State of the State Messages	Roland Elliott	
			3. Presidential Remarks - National Governors Conference 2/23/76		DD
			4. Note from Foster to Dick Cheney - re three political items - Pres. Ford with older people - news clip. Bruce Wagner to Bo Callaway 2/17/76 re Copy Research		CF
			5. Mid Winter Meeting National Governors Conference 2/23/76 9:15 AM		
			6. Statement in Event Congress Overrides Jobs Bill Veto		CFC
			7. Interview with Boston Globe - 2/21/76		CF
			8. Meeting with Hugh Scott, Robert Merriam & Bryce Harlow 2/21/76		CFC
			9. drawing from "Mike" to Pres. Ford		CF
			10. Trip to New Hampshire 2/20/76 First Event 7:25 A.M. Folder has handwriting on it? ? ?		?
			11. Meeting with Officers of the Reserve Officers Association 2/21/76		CF
			12. Meeting with Senator Buckley & Sons		CF
			13. Joint Convention of the National Religious Broadcasters and the National Association of Evangelicals 2/22/76		CF



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Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			<u>OUTBOX</u>		
			1. National Religious Broadcasters Convention 2/22/76		DD
			2. Meeting with Intelligence Oversight Board 2/21/76 12:30 P.M	?	CF
			3. News Summary 2/23/76		NSF
			4. Talking Points for Community Center Drop By at Harper's Acres 2/19/76		DD



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Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			<u>ACTION</u>		
			✓ 1. Bennett memo 2/19/76 re U.S. District Judge -- New York - Southern District --Gerard Goettel	2/25	PD
			✓ 2. Bennett memo 2/19/76 re U.S. District Judge -- New York- Southern District Charles Haight		
	RL?	up 2/24 4:10	✓ 3. Scowcroft memo 2/24/76 re Proclamation of Tax Convention with the Socialist Republic of Romania	2/25	RL
	JB		✓ 4. Scowcroft memo 2/24/76 re Letter of Appreciation to Mr. Clay McManaway	2/25	BS
	JB		✓ 5. Revised Letter of Credence for Ambassador DuFree of Mozambique	2/24 1:50	RL
			✓ 6. Cannon memo 2/20/76 re Proclamation --HEW "Save Your Vision Week 1976"	2/24	RL
	BS?	up 2/25	✓ 7. Kollmorgen memo 2/23/76 re 35 officers of the Navy for permanent promotion to grade of admiral.	2/26	RL
	RL?	up 3/19	8. Lynn memo 2/24/76 re Panama Canal Tolls Rules Changes	3/23	RL
	3:50		<u>Signature</u>		
	JB		✓ 1. Letter to Lt. Gen Sudharmono of Jakarta --- replacement letter	Jack Murphy	
			<u>ACTION</u>		
			✓ 1. Cannon memo 2/20/76 re Red Cross Month -- proclamation.	2/24	RL
			2. Seidman memo (2/24) re: Tropical Product Negotiations in the MTN	2/27	PHW

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Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			<u>Signature</u>		
	<i>RR 7:00</i>		1. Letter to Pam McCormick from Bennett's staff.	<i>Stripping</i>	
		<i>5:30</i>	✓ 2. Letter to Rog Morton resigning as Sec. of Commerce	<i>2/25 RR</i>	
			<u>FYI</u>		
			✓ 1. Friedersdorf memo 2/24/76 re Congressional Mail <i>2/24</i> 2/23.	<i>2/25 CF</i>	
			✓ 2. Bradford Morse memo 2/17/76 re Ambassador Tapley Bennett	<i>2/25 RR</i>	
			OVERNIGHT READING		
			✓ 1-3 Jerry Jones memo - RE clippings from Florida	<i>2/26 JJ</i>	
			✓ 3. Jim Cannon memo 2/24/76 re Food Stamps	<i>2/26 CFC</i>	
			<u>ACTION</u>		
			Ed Schmults revised memo dated 2/24/76 re Questionalbe Foreign Payments by U.S. Comapanies		

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Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			<u>OUTBOX</u>		
			1. Handwritten note to Dick Cheney re letter from David Belin on "Projecting Leadership & Statemanship- Some Major Opportunities"	2/23/76	PHW
			2. Nessen memo 2/23/76 with updated Briefing Book for Hearst Editors & Publishers	Jim Shuman	
			3. Max Friedersdorf memo re James Hooper/TVApplus handwritten note to Dick Cheney/Bennett		PHW
			4. Copy of memo from Bill Roberts to Skip Watts re recommended phone calls from President to Tom Tobiassen, & Paula Hawkins		PHW
			5. Recommended Telephone Call to Congressman Pete McCloskey		PHW
			6. Recommended Telephone Calls to various Governors proposed by Steve McConahey (not made returned to Steve McConahey for use in a month or so)		
			Handwritten note to Dick Cheney re Status of Bay Pines, VA Hospital		PHW
			Note re Glenn Davis helping	(Tim Austin)	PHW
			Meeting with National Association of Regulatory Utility Commissioners from Frank Zarb 9 (President did not attend)		CF
			1976 Collective Bargaining Negotiations: A Background Paper Council on Wage & Price Stability		PHW (Mike Moscow)

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Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			<u>OUTBOX</u>		
			1. Meeting with Ambassador Willard A. DePree 2/24/76 2:30 PM		BS
			2. Dinner Toast - National Governors Conference 2/23/76		DD
			3. Introduction of Tony Bennett 2/23/76		DD
			4. Meeting with Publishers & Editors of Hearst Newspapers 2/24/76 11 A.M.		CF
			5. Meeting with Francois-Sz Xavier Ortoli 2/24/76 9:30 A.M. from Brent Scowcroft		BS
			6. Presentation by Dr. Ira Lee Eshleman 2/24/76		CF
			7. Dinner in Honor of the Governos & Their Spouses 2/23/76 8 P.M.		CF
			8. News Conference #442		CF
			<u>SIGNATURE</u>		
			1. Cannon (2/25) re: Message on Fianncial Assistantce for Health Care		
			Proposed letter from President to John Riecker from Ed Schmults		Tim Austin to handle

2/25
12:15

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Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			<u>ACTION</u>		
		1:55 ✓	1. Bennett memo 2/17/76 re Deputy Administrator - Urban Mass Transportation Administration - Decision memo on Charles F. Bingman	2/26	PD
		✓	2. Bennett memo 2/20/76 re Associate Members Board of Veterans Appeals - VA		
			3. <u>FYI</u>		
		✓	1. Friedersdorf memo 2/25/76 re Congressional Mail 2/24/76.	2/26	CF
			<u>ACTION</u>		
		✓	1. Kollmorgen memo 2/24/76 re 501 officers for promotion in Coast Guard	2/27	RL
BS for OK	up	2/27	2. Kollmorgen memo 2/24/76 re Rear Admiral Patrick J. Hannifin designation plus adding position of Director J. -5 The Joint Staff	3/1	RL
		✓	3. Kollmorgen memo 2/25/76 re nomination of Colonel Robert S. Raisch Marine Corps.	2/27	RL
		✓	4. Kollmorgen memo 2/25/876 re 53 Officers for temporary appt in the Army	2/27	BL
			<u>FYI</u>		
		1:55 ✓	1. Ed Schmults memo 2/25/76 re Aviation Act of 1975	2/26	CF
			<u>Signature</u>		
			Commission for Robert B. Fiske Jr. Attorney for Southern District of N. Y Commission for Constance B. Newman as Asst. Sec. of HUD		

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Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			<u>OUTBOX</u>		
			Clipping on President's Ford's Florida Turnaround from Bill Young		CF
			Telegram from Tom Pappas support on outcome of election		RE
			Copy of James A. West memo 2/23/76 re Soviet Oil Tank Talks	2/23	PHWS
			<u>Misc (Pres. did not see)</u>		
			Letter 2/17/76 from Gilbert Carmichael		Original to Doug Bennett for reply
			Telephone Message from Senator Goldwater 2/24/76 re New Hampshire		PHW
			File with letter from Jim Connor to John W. Snyder re Harry S. Truman Scholarship Foundation - office space	2/23	PHW
			Booklet - 1976 Collective Bargaining Negotiations - A Background Paper		PHW (Moscow)
			Memo from Bob Wolthuis to Jack Marsh 2/24/76 re Status of Elk Hills Legislation		PHW (Jack Marsh)
			Copy of El Schmults memo to Senior White House Staff on Regulatory Report -----		↓
	Staffing		Mathews & Kissinger memo re Nomination of Jilia Vadala Taft for the President's Award for Distinguished Federal Civilian Service		

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Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			<u>Signature</u>		
			✓ 1. Bennett memo 2/24/76 re Letters of Resignation -- Orville H. Lerch as Alternate Fed Cochairman of Appalachian Regional Commission		
			✓ Talcott W. Seelye As Ambassador to Tunisia	2/26	RL
			✓ Griffin B. Bell as U.S. Circuit Judge for Fifth Circuit plus acknowledgment to Chief Justice Warren E. Burger		
	JB		✓ 2. Bennett memo 2/24/76 re Letter of Retirement from Chief Judge Richard H. Chambers also acknowledgment to M. Oliver Koelsch of Ninth Circuit Court	2/26	RL
			<u>ACTION</u>		
			✓ 1. Bennett memo (NOMINATION) for J. Paul Bolduc as Asst. Sec. of State for Oceans & International Environmental & Scientific Affairs - Frederick Irving		
		5:45	✓ 2. Bennett memo 2/25/76 re Asst. Sec. of Interior (Energy & Mineral Resources) - Mr. Wm Fisher	1:30	RL
			✓ 3. Bennett memo 2/25/76 re Asst. Sec. for Administration - Dept. of Agriculture. J. Paul Bolduc		
			<u>Signature</u>		
			Presidential letter to Dr. William Hargis of Va.		S. tripping
			<u>ACTION</u>		
			✓ Bennett memo NOMINATION Robert L. Hirsch ERDA	6:55	RL

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Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			<u>Signature</u>		
	JB		✓ 1. Bennett memo re Letters of Resignation for James B. Gregory as Adm. of National Highway Traffic Safety Administration and Rogers C. B. Morton as a member of the Council on Wage & Price Stability	2/26	RL
			✓ 2. Bennett memo 2/25/76 Letter of Resignation of Mitchell P. Kobelinski Member of the Board of Directors of Export-Import Bank of the U.S.	2/26	RL
			<u>FYI</u>		
			✓ 1. Kilberg/Buchen memo re status of Martina Navratilova the Czechoslovakian tennis star who defected.	2/26	PHW
			<u>ACTION</u>		
		11:45	✓ 1. Jim Cannon memo 2/26/76 re Proposed Executive Order - Amending the General System of Preferences	1/05	RL
		2/			
		12:20	✓ 2. Cannon memo 2/26/76 re Energy Message	2/26	RL
			✓ 3. Cannon memo 2/25/76 re Recommendation for Turndown of Request for Major Disaster - MAINE.	2/26	RL
			<u>FYI</u>		
			✓ 1. Friedersdorf memo 2/25/76 re M. C. Ben Gilman	2/26	CF
			✓ 2. Friedersdorf memo 2/25/76 re Congressional Record		
			✓ 3. Friedersdorf memo 2/25/76.		

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Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			<u>OUTBOX</u>		
			1. Letter to Clifford Evans of Washington News Bureau	Strippint	
			2. Note on Florida Judgeship (handwritten)		PHW
			3. Jim Lynn memo (undated) Northeast Rail Operating Supplemental		PHW
			4. Letter from Mrs. Bacon re Arthur Rubinstein --- (Pres did not see)	Bob Linder	
			5. Remarks of the President & Q&A with Inland Daily Press Association 2/25/76		CF
			6. Reception for Inland Daily Press Association 2/25/76		CF
			note from Gorog to Dick Cheney for Meeting with Inland Press Group		CF
			Q& A from Inland Press Group	Jim Shuman	
			7. Memo from ????? on H.R. 11656 and S. 5 --- Government in the Sunshine Bills		PHW
			8. Fact Sheet on Cuban Commercial Overflight of the US		PHW
			9. Memo from Vice President Weekly Briefing Notes --- 2/26/76		CF
			10. Drop By Briefing for the Rep. Eagles 2/26/76		CF
			11. Meeting with Dr. James R. Cowan 2/26/76		CF
			12. Photograph with The ^{IN} ational Easter Seal Child 2/26/76		CF
			13. Farewell Call for Mr. & Mrs. Robin Martin - 2/26/76		CF

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Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			<u>ACTION</u>		
	RL & Schmults		✓ 1. CAB Case --- Precision Holdings Ltd. and Hicks & Lawrence Ltd. Dockets 27966 & 27851	2/27	BL
	Staffing	up 3/3	✓ 2. Letter from Fred Dent to the (undated) P re Escape Clause Case - Asparagus	3/5	PHW
	?	Returned to Roger Parker	3. Letter from Fred Dent dated 11/26/75 re Memorandum for Suggested Letter to Pres. d'Estaing of France		
		3/10	✓ 4. Deisg Designation Order for Georgianna Sheldon as Vice Chairman of Civil Service Commission	2/26	RL
			✓ also commission as Member	2/26	RR
			<u>FYI</u>		
			✓ 1. Friedersdorf memo 2/26/76 200 Mile Limit Bill	OBE per JC who talked with Prof. Friedersdorf	PHW 2/27
			<u>ACTION</u>		
			✓ 1. Cannon memo 2/25/76 re Enrolled Bill H.R. 11645 Providing Additional Authorization for the Library of Congress Madison Bld.	2/27	RL
			✓ 2. Cannon memo 2/23/76 re H.R. 6949 Wilma Rudolph Film	2/27	RL
			✓ 3. Cannon memo 2/23/76 re H.R. 6184 Compensation of Referrees in Bankruptcy	2/27	RL
			✓ 4. Cannon memo 2/24/76 re H.J. Res. 784 Amending the Effective Date of Certain Defense Production Act Amendments	2/27	RL

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Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			<u>ACTION</u>		
		6 PM	1. Cannon memo 2/24/76 re Proposed Budget Supplemental for the Legislative Branch	2/27	RL
			2. Cannon memo 2/5/76 2/25/76 re Amended Appropriation Requests for Pay	2/27	RL
			3. Bennett memo 2/26/76 re U.S. District Judge for the Southern District of New York Charles S. Haight, Jr.	2/27	RL
			4. Bennett memo 2/26/76 re U.S. District Judge for the Southern District of New York Gerard L. Goettel	2/27	RL
		7:10	5. Cannon memo 2/23/76 re Poclamation - Law Day U.S.A. 1976	2/27	RL
			6. Cannon memo 2/25/76 re Executive Order --- Relating to the Administration of the Export Administration Act of 1969.	2/27	RL
			7. Bennett memo 2/26/76 re Member Board of Directors of the Corporation for Public Broadcasting -- Louis P. Terrazas	2/27	PD
			8. Bennett memo 2/26/76 re Asst. Sec. of the Air Force (Financial Mgmt) Francis Hughes	2/27	PD
			<u>FYI</u>		
		7:10	1. Friedersdorf memo 2/26 Bill SCRANTON U. N Ambassador	2/27	CF
			2. Friedersdorf memo 2/26 Congressional Record	2/27	CF

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Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			<u>ACTION</u>		
		7:35	✓ 1. Cannon memo 2/24/76 re Enrolled Bill <u>S. 2672</u> Extending the State Taxation of Depositories Act	2/27	RF
			✓ 2. Kissinger memo 2/25/76 re Nominations Covering Appointments in the Foreign Service	2/27	RF

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Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			<u>OUTBOX</u>		
			1. Meeting with Rockford Illinois Chamber of Commerce 2/26/76		CF
			2. Interview with Ralph Renick 2/26/76		CF
			3. Signing Ceremony for the Energy Message - 2/26/76		CF
			4. Presidential Remarks for Signing of the Energy Message 2/26/76		DD
			5. Copy of President's Schedule 2/27/76 Draft		CFC
			6. Lissy to Cheney 2/25/76 re message on Scranton selection		CF
			7. AP notice on Danbiel Moynihan not running for Senate 2/26		CF
			8. Note to Pres from Terry re Ambassador Firestone		CF
			9. Note from Dic Nelson to Dick Cheney editorial from Fort Myers News Press		CF
			10. Reception for Members of the RNC 2/26/76		PHW CF
			11. Meeting with Mary Louise Smith 2/24/76		CFC
			12. Meeting to Receive Annual BSA Report to the Nation 2/24/76		PHW
			13. Presentation of Diplomatic Credentials 2/24/76 by Brent Scowcroft		BS
			14. Daily News Summary 2/25/76		NSF
			15. Signing of the Health Message 2/25/76 Talking Points		CF DD

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Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			<u>OUTBOX</u>		
			1. Meeting with Officers of the National League of Cities - 2/25/76		CF
			2. Meeting with William W. Scranton 2/25/76 From Brent Scowcroft		CF BS
			3. Meeting with Clare Boothe Luce 2/25/76 from Brent Scowcroft		BS
			4. Economic & Energy Meeting 2/25/76		PHWS
			5. Clipping from Miami Herald 2/14/76 Cith Makes Ford Welcome		CF
			6. Reception for U.S. Mexico Interparliamentary Conference Participants - 2/25/76 Brent Scowcroft		BS
			&. 7. Acknowledgment Inland Press		DD
			8. Night LD by Richard H. Goward - 2/25 re New Hampshire Victory		CF
			9. Meeting with Mexican Inter Parliamentary Delegation 2/25/76		DD
			10. Spedch card for Mexican Inter Parliamantayr Reception 2/25/76		CF

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Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			<u>FYI</u>		
	<i>Harold Berger to check up PFC letters</i>		1. A Leonard Hall letter of support from 2/24/76.		
			2. Carleton J. King letter of support 2/24/76.		
			<u>ACTION</u>		
		<i>9:10</i>	1. ✓ Jim Cannon memo 2/26/76 re Entrolled Bill <u>H.R. 5512</u> National Wildlife Refuge System Administration Act Amendments	2/27	RL
			2. ✓ Jim Cannon memo <u>S.J. Res. 154</u> - White House Conference on Handicapped Individuals	2/27	RL
			3. ✓ Jim Cannon memo <u>S. 270</u> Removal of restrictions on airport property in Elkart, Kansas	2/27	RL
			<u>FYI</u>		
			✓ 1. Don Rumsfeld memo 2/24/76 re FY 1977 Budget	2/26	PHW (P.W./Keeping charts)
			<u>Signature</u>		
	<i>JB has</i>		✓ 1. Commissions for Richard Darman Asst. Sec. of Commerce - Policy	2/27	RL
			2. Asst. Sec. for Adm. - Commerce Joseph E. Kasputys		
			✓ 3. Administrator - St. Lawrence Seaway Corp - David W. Oberlin		
			✓ 4. General Counsel - Dept of Commerce John Thomas Smith		

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Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			<u>Signature</u>		
		10:15	✓ 1. Kollmorgen memo 2/26/76 re condolence letter to Staff Sergeant Christopher A. Grosse, Jr. U.S. Army	2/27	RL
			<u>ACTION</u>		
			✓ 1. Cannon memo 2/24/76 re Letters of Appreciation to DOT Personnel One to Barnum and one sample upstairs --- others to Jim Brown	2/27	Shipping
			<u>Signature</u>		
			✓ 1. Bennett memo 2/26/76 re Letter of Resignationa for John M. Maury as Asst. Sec. of Defense	2/27	RL
			<u>RECOMMENDED TELEPHONE CALL</u>		
			1. Friedersdorf memo 2/27/6 re Called to Senator Ed Brooke (P. wanted letter instead of phone call -- up 2/27 7:00 p.m.)	2/27	Not to be delivered
			<u>FYI</u> cc Sec of Defense + Sec of Army file to Shipping		
	Jerry Jones	L;10	✓ 1. Telegram from Don Lubbers of Grand Rapids, V Michigan expressing support	2/27	CF
			<u>ACTION</u>		
			✓ Bennett memo 2/25/76 re Member National Transportation Safety Board Philip Hogue	2/27	RL
	to Bud McFarlane for a cover		2. Lynn memo 2/27/76 re Presidential Determination for an Increase in the PL 480 Program for Egypt	see later memo from BS	
			✓ 3. Cannon memo 2/25/76 re Reports Reduction Program	2/27	RL
	J.B.		✓ Letters to all agencies	3/1	RL



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Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			<u>OUTBOX</u>		
			1. Handwritten note to Jim Lynn/ Paul O'Neill Solar Energy Planning		PHW 2/27
			2. Telegrams AP on Ford Endorsement by 11 former Republican Committee Chairmen --- stopping of Miller at the Gate --		CF
			3 News Summary for 2/27/76		NSF
			4. Recommended Telephone Call to Mrs. Caroline M. Dorothy		PHW
			5. Briefing paper for meeting with Willard Simmons of Nat's Druggists		CF
			6. Talking points for video tape for Jack Calkins' running for Congress		DD
			7. Talking points for Statement on Federal Election Commission 2/27		DD
			8. Memo from Marrs to T. O'Donnell re: giving Proclamation Terminating E.O. 9066 to Governor Evans -- (P. did not give it to Evans)		BL
			9. Briefing Paper for Breakfast with Former Chairmen, RNC		CF
			10. Scowcroft memo (2/22) re: report from Sec. Kissinger on Brazil		NSC

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Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
		6:00	<u>FYI</u> ✓ Friedersdorf memo 2/27/76 re Congressional Mail 2/26. <u>Signature</u> ✓ 1. Cannon memo 2/27/ 76 re National Growth & Development	2/27	CF
			<u>FYI</u> ✓ 1. Friedersdorf memo (2/27/75) re: P. Statemtnt on the Federal Election Commission -- congressional reaction <u>Signature</u> ✓ 1. Cannom memo (2/27) Re: Presidential Policy on Home Rule	2/27	BL
		5:30 p.	<u>OUTBOX</u> 1. Memo from the VP of 1/8 re: Executive Office of Intergovernmental Coordination (NOTE: P. wants to talk to cannon about it so sent back to Cannon 2. Connor m emo (2/26) re: Federal Elections Laws 3. H. R. 12015 to amend FEC Act of 1971 4. Meeting with Russell Peterson of CEQ of 2/27 and Sixth Annual Report of the CEQ	2/27 1-87-no action 1-88-disapprove as of 3/7 dem has to discuss matter Cannon copy of memo to PHW	CF PHW CF CF



DATE: 2/27/76

Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
		6 ¹⁰	<u>SIGNATURE</u> <input checked="" type="checkbox"/> Cannon memo (2/24) re: President's Commission on Olympic Sports with letter to Gerald B. Zornow <input checked="" type="checkbox"/> Letter to Suzy Chaffee on Olympic Sports <u>FYI</u> <input checked="" type="checkbox"/> Elliott memo (2/27) re: Incoming Mail for week of February 23-27, 1976 <u>ACTION</u> <input checked="" type="checkbox"/> Bennett memo (2/23) re: U.S. Postal Serving Board of Govs Herbert James Frensley <u>FYI</u> 1. Friedersdorf memo (2/27) re: Wayne Hays Reaction to Presidential Statement ofn Fed. Election Comm. <u>SIGNATURE</u> <input checked="" type="checkbox"/> 1. Cannon memo (2/27) re: Statement of Policy transmitting the Renewable Resources Program <u>FYI</u> <input checked="" type="checkbox"/> 1. Jones memo (2/26) re: local clippings on trip to Keene, N.H.	2/28 2/28 2/28 2/28 3/1	RL Shipping CF RL R L Jerry Jones

DATE: February 27



Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			<u>ACTION</u>		
		✓	1. Bennettmemo (2/24) re: U.S. Attorney, Northern District of Texas Michael Carnes	3/1	PD
		✓	2. Bennett memo (2/23) re: U.S. Member to the UNESCO Executive Board -- Dr. Robert Kamm	↓	↓

DATE: February 28



Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			<u>OUTOBX</u>		
			1. News Summary, for February 28th		NSF
			<u>ACTION</u>		
			✓ 1. Bennett memo (2/20) re: Mississippi River Commission (PAS-WOC) Elvin R. Heiberg	3/1	PD
			<u>SIGNATURE</u>		
			✓ 1. Scowcroft memo (2/28) re: Signing of the Proclamation of the Convention Concerning the Protection of the World Cultural and Natural Heritage	3/1	RL
			<u>FOREIGN - FYI</u>		
			✓ 1. Scowcroft memo (2/28) re: Cubana Airlines Overflight	3/5	BS
			<u>SIGNATURE</u>		
			1. Scowcroft memo (2/28) re: Proposed letter to Dr. Asa T. Spaulding Sr. Head of the U. S. Dlegation to the Inauguration of Liberia's Pres. Tblbert on 1/4-6, 1976	3/17	RL

*RL =
Following
Bennett
so advised
NSB
3/3*

*Back to
Rud McFarlane
3/16 up
3/16*

