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PRESIDENTIAL MAIL LOG

January 1976

DATE: January 2, 1976

page 1



Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
1/2			<input checked="" type="checkbox"/> Memo for President from Scowcroft with letter for A. T. Spaulding to take to the inauguration of President Tolbert, of Liberia-jan. 4-6 - note Spaulding leaving 2/1 at 10:00	<i>signed</i> <i>1/2/76</i>	<i>NSC</i>
	<i>no staff</i>	<i>1/2 5:00</i>	<u>SIGNATURE</u> 1. Scowcroft memo (1/2) re: ERDA FY 77 Budget Review Impact on Safeguard C to Limited Test Ban Treaty <u>FYI</u> <input checked="" type="checkbox"/> 1. Friedersdorf memo (12/31) re: Congressional Mail for 12/31 <input checked="" type="checkbox"/> 2. Friedersdorf memo (1/2) re: Sen. Ted Stevens and Dong Young on support for S 1469 <u>OUTBOX</u> <input checked="" type="checkbox"/> 3 Volumes - Weekly Briefing Notes - 12/1/75 - 12/8/75 and 12/15/75	<i>1/6</i> <i>to hand</i> <i>BS</i> <i>1/2/76</i> <i>C.F.</i> <i>1:15</i> <i>1/2/76</i> <i>C.F.</i>	<i>BS</i> <i>C.F.</i>

X

DATE: January 2

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Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			<u>OUTBOX</u>		
			1. Theis Hartmann memo (12/22) re: St. Louis Farm Bureau Convention Speech		CF
			2. Marsh memo to Cheney (12/24) re: matters to be brought up at staff met		CF
			3. National Press Club release on "The White House and the Press Under Gerald R. Ford"		CF
			4. Note to Cheney (anon.) about taping being ready in Oval Office and article "AMERICA'S THRID CENTURY from the Economist dated 10/25/75		CF
			5. Sheet on Congressmen on differenet committees		CF
			6. Briefing paper for Year-end conversa ion with reporters 12/31		CF
			7. Gergen memo to Chency (12/29) re: Q& A Materials for Year-end purposes		CF
			8.		

DATE: January 2 - *page 3*



Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			<u>OUTBOX</u> 1. Article from Christian Science Monitor of 1/2/76 entitled "India Executes Two Peasants - for Political reasons" w/note to B. Scowcroft 2. Shuman Q&A's for Year-end interviews 3. Recommended telephone calls for New Year's Day <u>FYI</u> Thank you letter to the President from Chief Justice Burger dtd 12/31/75 Thank you letter to the President from Secretary Simon dtd 12/31/75 Thank you note to President from Russ Ward (re skiing in Vail) undated		copy PHW Shuman PHW
				1/2/76	CF
				1/2/76	CF
				1/2/76	CF

DATE: January 2, 1976 - page 4



Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			<u>ACTION</u>		
			1. Cannon memo 12/31/75 with Enrolled Bill S. 1469 - Amend Alaska Naative Claims Settlement Act of 1971- veto or sign (veto message attached)	signed 6:05 1/2/76	to RL
			2. Cannon dated 1/2/75 re S. 2327 - REal Estate Settlement Procedures Act Amendments of 1975 - recommend sign	signed 7:15 1/2/76	to RL
			3. Cannon Cannon memo 1/2/ re Ninth 1976 Special Message under the Impoundment Control Act of 1974 recommend sign message	signed 5:15 1/2/76	signed but G.R. Farnth checked with P.O. Hall - done - to RL
			4. Cannon memo of 1/2/76 with Executive Order - adding to membership of the East-West Foreign Trade Board (Secy. of Defense)	signed 7:17 1/2/76	to RL
			5. Cannon memo 12/31/75 re EO Delegating Individuals Appointed by the President to Receive Training	signed 1/2/76	to RL
			6. Memo from Cannon dtd 2 1/2/76 with Proclamation from FEA - modifying proclamation No. 3279 as amended relating to imports of petroleum and petroleum products, and providing for the long term control of imports of petroleum products through a system of license fees	signed 7:17 1/2/76	to RL

DATE: January 2, 1976 - page **5**

Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			ACTION		
		3:30	1. Cannon memo 1/2/76 re HR 5900 Common Situs Picketing Bill - <u>Veto Message to sign</u>	<i>signed Veto 1/2/76</i>	<i>signed Veto 1/2/76 to RL</i>
			2. Cannon memo 1/2/76 - H. R. 6673 American Folklife Preservation Act recommend- approve signing statement	<i>signed 1/2/76</i>	<i>to KL</i>
			INFORMATION:		
		1/3	✓ Frank Zarb memo 1/2/76 re Summary Status of Energy Program	<i>1/5</i>	
			Lynn memo 1/2/76 -- joint from Coleman -- Proposed Changes to Administration Position on Omnibus Rail Bill Financial Provisions		
	Up 4:30 P. M. on 1/6/76			1/6	PHW

DATE: January 3, 1976 - page 1

Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
	<i>up with JEB memo 1/6</i>	<i>gc holding with talk 1:15</i>	<u>INFORMATION</u> Scowcroft Memo dated 1/3/76 subject US-Iran Oil Agreement Friederødorf memo 1/2/76 with log of Congressional mail received 1/2 ---- Nicholson memo 1/3/76 re material sent in by Jay Van Andel re regulations	<i>4/22</i> <i>1/5</i> 1/28	PHW CF Roland Elliott
	<i>staffing up 1/8</i>		<u>OUTBOX:</u> Handwritten note to Jim Cannon (undated) re "question of Innsbruk, Austria authorities...recognizing our Sports Commission." Check and let President know. - Action memo to Cannon 1/3/76 <u>ACTION</u> 1. Memo from Jim Lynn datd 1/3/76 subject Food Stamp Reform - suggesting admin- istrative reforms & Congressional meeting 2. Memo to President from Scowcroft & Lynn dtd 1/3 - additions to 1977 Defense Total to Further Harden Minuteman Missile Silos	1/3/76 <i>1/5</i>	PHW PQ
			<u>OUTBOX</u> 1. President's Briefing Book 1/3 2. Letter to Otto Graham at US Coast Guard Academy prepared by Buchen in response to his letter of 12/22 -with note from President -this needs to be re- written--urgent - 3. Handwritten note from Fred Dent thank you for Christmas gift	1/3/76 1/3/76 <i>1/5/76</i>	Jim Shuman to Phil Buchen CF

DATE: January 5, 1975

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Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			<u>NSC - FYI</u>		
		12 ↓	1. Scowcroft memo 1/5/76 re Status Report on Giscard d'Estaing's Visit		
		↓	2. Scowcroft memo 1/5/76 re Report on the Conference on International Economic Cooperation (December 16-19, in Paris)		
		↓	✓ 3. Rumsfeld memo 1/2/76 re Strategic Review Article The Case against Counterforce.		to CF see later entry 1/9 BSK letter covered
			<u>Misc.</u>		
	TO RL		Letter of Resignation from John J. Casserly dated 1/2/76		Pres did not see
			<u>Signature</u>		
		4:15 ✓	1. Kollmorgen request for fitness report on Walter L. Domina USMC		1/5 Bell Gulley
			<u>ACTION</u>		
		7:15 ✓	1. Bennett memo 1/5/76 re Acting Chairman, Federal Trade Commission Paul Rand Dixon --- also Designating Order.	1/6	PD R L
		7:15 6:45 ✓	2. Connor memo 1/5/76 Cabinet Agenda 1/7/76	1/6	PACW
		7:15 ✓	3. Scowcroft memo (undated) FY 1977 Security Assistance for Korea	1/6	PACW

DATE: January 5, 1975

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Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			<u>OUTBOX</u>		
			1. UPI message January 3 re Policy		CF
			2. Message by Frances Lewine API - Ford-Foreign Policy		CF
			3. News Conference @406 1/2/76		CF
			4. Meeting with Karl Bakke 1/3/76 12 Noon		CF
			5. Interview with John Chanecellor & Tom Brokaw 1/3/76		CF
			6. Nessen memo 1/2/75 re Q&Z for for Foreign Policy Interview		Jim Shuman
			7. Meeting on Laguarida Airport Explosion 1/2/76 5 P.M. includes report from the AG dated 1/2/76		CFC
			8. Meeting with Sec. Mathews 1/2/76 2 P.M.		CFC

DATE: January 5, 1975



Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			<u>NSC - FYI</u>		
		12	1. Brent Scowcroft memo 1/5/76 Paper on Cruise Missile Programs and Requirements.		
			2. Scowcroft memo 1/5/76 Correspondence from King Juan Carlos I of Spain		
			3. Scowcroft memo 1/5/76 re Bilateral Fisheries Agreements with Poland, Romania, and the Soviet Union		
			4. Scowcroft memo 1/5/76 US-Canadian Relations		
			<u>FYI</u>		
		✓	1. Friedersdorf memo 1/3/75 re Congressional Mail for 1/3/75	1/5	CF
			<u>ACTION</u>		
	RL for redo		1. Scowcroft memo 1/5/76 re Correspondence with James W. Campbell		
	To S for OK		2. Kollmorgen memo 1/2/76 re nomination of Vice Admiral Earl F. Rectanus to be on retired list in grade of Vice Admiral and position of Deputy Asst. Sec. of Defense be deleted from Pres's List.		
		up 1/6	3. Kollmorgen memo 1/2/76 re nomination of 25 officers of U.S. Army for appts to grade of Major General, Regular Army	1/7	RL
			4. Kollmorgen memo 1/2/76 30 temp major generals, 14 permanent major generals and 29 permanent brigadier generals in Air Force		

DATE: January 6, 1976



Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			Singa <u>Signature</u>		
		9:15 ✓	Letter acknowledging Final Report of the Presidential Clemency Board	1/6	RL
			<u>ACTION</u>		
			1. Kollmorgen memo 1/5/76 re Major Louis F. Wailly	5/8	RL
	To BS for OK	✓	2. Kollmorgen memo 1/5/76 nomination of 497 officers in Army to Colonel	1/9	
		✓	3. Kollmorgen memo 1/5/76 nomination 584 officers promotion in Marine Corp.		
	to RL & copy to Schmults	1/5	4. CAB Case - Wardair Canada (1975) Docket 28365	signed 1/7 1/8	RL
		1:25 ✓	5. Bennett memo 1/5/76 re Ambassador to Nepal ---Marquita Maytag	1/7	PD
		up 1/7	6. Bennett memo 1/19/76 re Asst. Sec. for Policy - Dept. of Commerce - Darman	1/8	PD
			<u>FYI</u>		
		✓	1. Friedersdorf memo 1/5/76 Congressional Mail - 1/5/76.	1/7	CF
			<u>ACTION</u>		
	to Jerry Comm for Cabinet Meeting		1. Scowcroft/Schmults memo 1/6/76 re Initial Assessment of the Effect of Your Arab Boycott/Discrimination Decisions	1/8 filed with Cabinet Meeting PFW	

X

DATE: January 6, 1976

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Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			<u>OUTBOX</u>		
			1. Handwritten note re conversation wity Betty Beale		PHW
			2. Introduction to American Farm Bureau Federation Presidents Q&A Session 1/5/76		DD
			3. Talking Points American Farm Bureau Federation Convention - St. Louis, Missiouri 1/5/76		DD
			4. Seidman memo 1/5/76 Estate Tax Proposal: Family Farms & Businesses		PHW
			5. Seidman memo 12/31/75 Discussion of Tax Policy in the State of the Union Message (no decision)		PHWS
			6. Text of Remarks by the President delivered to the American Farm Bureau Federation 1/5/76		CF
			7. Letter of Dept. of Agriculture 1/3/76 re Farm Bureau Speech		CF
			8. Recommended Telephone Call - to Congressman John Anderson		PHW
			9. Recommended Telephone Call 12/17/75 to Charles A. Mosher 12/		PHW
			10. US Soviet R ^u lations report 12/20/75		BS
			11. Copy of memo from David R. Gergen to the President on campaign letters		CF
			12. The President's Visit to St. Louis, Missour 1/5/76 including Meeting with Newspaper Executives 1/5/76		CF CF
			13. Nessen memo plus red briefing book for St. Louis 1/5/76	Jim Shuman	

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Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			<u>Signature</u>		
		5:15	✓ 1. Kollmorgen memo 1/6/76 re condolence letter to Mr. & Mrs. Donald Worcester on death of son	1/7	RL
			<u>FYI</u>		
			✓ 1. Seidman memo 1/6/76 Job Creation Unemployment Initiative	1/8	CFC
			<u>NIGHT READING</u>		
		6:15	1. 1/6/76 Jerry Jones memos on Local Clippings on trips Jacksonville, Florida Charleston, West Va. Milwaukee, Wisconsin Hawaii Alaska Hawaii		
			<u>NSC/FYI</u>		
		7:10	1. Connor memo 1/6/76 attaching memos on U.S. -Iran Oil Agreement		
			<u>Signature</u>		
	JB		Commissions for Advisory Committee for Trade Negotiations - Frank E. Fitzsimmons, Paul Hall, Samuel C. Johnson, Donald M. Kendall, Bruce N. Lynn, Buck Micel and Myer Rashish	1/6	RL

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Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			<u>OUTBOX</u>		
			1. News Summary 1/5/76		NSF
			2. News Summary 1/6/76		NSF
			3. Handwritten note to Jim Lynn re Washington Post article on Reagan's 90 Billion Misunderstanding		PHW
			4. Drop By Tuesday at the White House Meeting 1/6/76 10:50 A.M.		CF
			5. Talking Points for Drop By Tuesday at the White House		DD
			6. Blue Folder - Wires - Reagan		CF
			7. Blue Folder - Wires - President Ford Trip		CF
			8. Nessen memo 1/5/76 major stores in Florida newspapers on comments abut about Cuba		PHW
			9. Meeting with Senator Mathias 1/6/76		PHWS
			10. Funeral Services of CIA Officer Richard Welch 1/6/76		CF
			11. Seidman memo 12/31/75 re Discussion of Tax Policy in the State of the Union Message		CFC

X

DATE: January 7, 1976



Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			<u>Signature</u>		
	JB		✓ 1. Commissions for National Highway Safety Advisory Committee Edward McBroom, John Cyril Malloy.	1/7	RL
			<u>ACTION</u>		
		1 PM	✓ 1. Bennett memo 1/6/76 re Chairman. Interdepartmental Savings Bonds Committee - appointment of Kleppe also - memo to Depts. & Agencies on announcing appointment of Sec. Kleppe	8/7	
			✓ 2. Bennett memo 1/6/76 Letters of Resignation & Retirement	1/8	RL
		up 1/7	Elliot L. Richardson - resignation as Ambassador to Great Britain		
	JB		Lewis Engman resigning as a member of the Council of the Administrative Conference of the U.S.	5/7	
	JB		Jesse W. Curtis retiring from regular active service as U.S. District Judge for the Central District of California	1/8	RL
			<u>FYI</u>		
		1 PM	✓ 1. Friedersdorf memo 1/6/76 re 1/6 Congressional Mail	1/8	CF
			✓ 2. Cannon memo 1/6/76 Increase in Supplementary Medical Insurance (SMI) Premiums	↓	↓
			<u>Signature</u>		
		2:35	✓ 1. Letter to John T. Dunlop on Employee Suggestion Program	8/7 1/8	RL to stripping



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Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			<u>ACTION</u>		
		4:30	✓ 1. Cannon memo 1/5/76 Annual Report of the National Cancer Institute and the National Cancer Plan Five-year Plan	8 1/7 1/8	
			<u>FYI</u>		
		5:55	✓ 1. Connor memo 1/7/76 attaching letter from Secretary Mathews on problems of concern at HEW	1/9	P/HWS
	Staffing		Misc. Questionnair from Dallas Woods & Waters Club		

DATE: January 7, 1976

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Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			<u>OUTBOX</u> 1. Daily News Summary 1/7/76 2. Talking Points for PFC Visit 3. Copy of AP article on wire re: Reagan		NSF DD PHW

X

DATE: January 8, 1976



Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			<u>ACTION</u>		
		9:40	✓ 1. Bennett memo (undated) U.S. Delegation to the 12th Winter Olympic Games in Austria	1/9	PD
			<u>FYI</u>		
			✓ 1. Cannon memo 1/7/76 re Revenue Sharing.	1/9	CF
			<u>ACTION</u>		
		10:40	✓ 1. Bennett memo 1/7/76 re Board of Regents of the Uniformed Services University of the Health Sciences Lt. Gen. Leonard D. Heaton, Francis D. Moore M.D., and David Packard	8 11/8 11/9	RL
			<u>FYI</u>		
		10:50	✓ 1. Cannon memo 1/8/76 Additional Information for 11:30 a.m. Thursday Rice Meeting with Governors	1/9	CFC
		12:50	✓ 2. Marsh memo 1/7/676 re Concern of Nevada Farm Bureau Chairman Regarding Modifications in the Graxing Fee on Federal Lands		CF
			✓ 3. Friedersdorf memo re: Congressional Mail 1/7/6 76.		CF
			<u>Signature</u>		
			1. Bennett memo 1/6/76 re Letters of Resignation for: Wallace H. Robinson, Jr. from Blind & Other Handicapped Commission. Gerald Bard Tjoflat as U.S. District		



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Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			<u>OUTBOX</u> 1. News Conference #409 2. Cabinett Meeting - Briefing Paper 1/7/76 3. Handwritten note to Jack Marsh re Bill Graham and invitation to dinner for Queen		CF PHWS PHW
			X		



DATE: January 8, 1976

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Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
	JB		<u>Signature</u> ✓ 1. Bennett memo 1/6/76 re Letters of Resignation for: Wallace H. Robinson, Jr. from Blind & Other Handicapped Commission ✓ Gerald Bard Tjoflat as U.S. District Judge from the Middle District of Florida ✓ Eugene E. Siler, Jr. as U.S. Attorney for the Eastern District of Kentucky	1/8	RL
	JB		✓ 2. Bennett memo 1/7/76 re Committee for the Purchase from the Blind & Other Severely Handicapped Clyde C. Cook, Fred C. Sheffey	1/8	RL
	RL?	up 1/9	✓ 3. Proposed Presidential Letter to Jill Ruckelshaus acknowledging preliminary findings and recommendations of Ntl Commission on the Observance of International Women's Year & Task Force	1/9	RL
	RL?	5:30	<u>FYI</u> ✓ 1. Lynn memo 1/7/76 re Military Assistance to the Philippines	1/9	with Budget Papers
			<u>Signature</u> ✓ 1. Bennett memo 1/7/76 re Letter of Resignation - John Paul Stevens	1/9	RL
			<u>ACTION</u> 1. Bennett memo 1/8/76 Ambassador to Great Britain - Anne Armstrong	Signed 1/8 but holding	



DATE: January 9, 1975

Page 1

Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
		9:05	<u>FYI</u> 1. Telegram from Van Cliburn re National Endowment for the Arts Budget	1/9	RL
			<u>ACTION</u> ✓ 1. Brent Scowcroft memo 1/9/76 re Use of Riot Control Agents to Protest or Recofer Nuclear Weapons	1/9	BS
		12 Noon	✓ 2. Doug Bennett memo 1/8/76 re: Assistant Director for International Relations of the Arms Control & Disarmament Agency (ACDA) Leon Schloss	1/9	PD
			<u>NSC/FYI</u> ✓ 1. Scowcroft memo 1/9/76 re Memo from Secretary Rumsfeld on Counterforce Article	1/9	BS
		2:30	<u>FYI</u> ✓ 1. Friedersdorf memo 1/9/76 re Congressional Mail - 1/8/76	1/9	BS
		4pm	✓ 2. Letter from Warren Burger 1/8/76 attaching transcript concerning swearing in of Justice Stevens	1/9	CF
			<u>URGENT ACTION</u> ✓ 1. Scowcroft Memo 1/9/76 re Condolence Messages to Chinese Leaders on the Death of Chou En-lai, and Thank Yous for Their Hospitality Last Month	1/10 1/14 PACU Transcript in Pres's personal file 5:30	BS

DATE: January 9, 1976

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Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			<u>OUTBOX</u> Letter to Otto Graham Director of Athletics & Coast Guard re his son and FBI	to Stripping file to be	CFC
			Daily News Summary 1/8/76		NSF
			News Conference #410 1/8/76		CF
			Taping - National Alliance of Business Men's Youth Motivation Task Force 1/8/76		DD
			Taping - U.S. Savings Bonds 1/8/76		DD
			Taping - Symposium on the American Presidency - 200 years later, University of California 1/8/76		DD
			Film Clip - Acceptance of Franklin Award 1/8/76		DD
			Meeting with President's Advisory Com for Trade Negotiations 1/8/76		CF
			Meeting with Governors on Rice Surplus 1/8/76		CFC
			Photo with Saul Kohler 1/9/76		CF
			Draft of Presidential Statement on Whou en lai Chou en lai's death		b s
			News Summary 1/9/75		NSF
			Briefing for Sub-Cabinet Spokesmen 1/9/76		CF



DATE: January 9, 1976

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Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
		<i>wp</i> <i>5:30</i>	<u>ACTION</u> ✓ 1. Buchen memo 1/9/76 re list of New Hampshire delegates who are pledged to Pres. Ford nomination <i>News Summ</i>	<i>8</i> <i>1/9</i>	<u><i>Barry</i></u> <u><i>Rock</i></u>

DATE: January 9



Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
		730	<u>FYI</u> ✓ 1. Zarb memo re: Natural Gas Shortages		CF

DATE: January 10, 1976



Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			<u>FYI</u> 1. Roland Elliott's memo 1/9/76 re Incoming Presidential Mail for the weeks of 12/29/75 - 1/9/76		
		10 AM	<u>ACTION</u> 1:45 ✓ 1. Cannon memo 1/9/76 re Executive Order -- Establishing the U.S. Sinai Support Mission"		
		↓ ✓	2. Cannon memo 1/9/76 Executive Order - Amending E. O. 11157 as it Ee Relates to Special Duty While on Sea Duty or Duty at Certain Places.		
			<u>Signature</u> 1. Letter to Julia & David Eisenhower re trip		
					Stripping

8
1/12/76 RL



DATE: January 11 10, 1976 Page 2

Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			<u>OUTBOX</u>		
			1. Meeting with President Ford Committee State Chairmen 1/9/76 5:50 P.M.		CF
			2. Talking Points - Reception for State Chairmen and Advisory Committee of the PFC 1/9/76		DD
			3. Meeting with Reserve Officers Association 1/9/76		CF
			4. Talking Points Reserve Officers Association 1/9/76		DD
			5. Presentation of Ntl Education Association Bicentennial Commemorative Plaque 1/9/76		CF
			6. Talking Points for Bicentennial Plaque Presentation 1/9/76		DD
			7. Meeting with Harry G. Wiles Ntl Commander, American Legion 1/9/76		CF
			8. Talking Points for Meeting with American Legion 1/9/76		DD
			9. Brown Note Book Presented to the President by the American Legion - Resolutions 1975-1976		Marge Wicklein
			10. Bennett memo 1/9/76 re Judge Court of Military Appeals - William H. Cook		
			11. Bennett memo 12/22/76 re Chairman Ntl Endowment for the Humanities Ronald Berman		
			12. Bennett memo (undated) Asst to the Sec. of HUD for Public Affairs		



DATE: January 10, 1976

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Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			<u>OUTBOX</u> 1. Daily News Summary 1/10/76 @. 2. News Conference #412		NSF CF

January 12, 1976

DATE:



Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			<u>FYI</u>		
		9:35	1. Nicholson memo 1/9/76 Presidential Spokesman Activity		
		11:20	2. Friedersdorf memo 1/9/76 re Congressional Mail 1/9/76		
			<u>ACTION</u>		
			1. Scowcroft memo 1/12/76 Recognition for NSC Director of Program Analysis	1/13	BS
			2. Scowcroft memo 1/12/76 re Establishment of an Embassy at Bissau, Rep. of Guinea-Bissau	1/14	BS
			3. Scowcroft memo 1/12/76 reply to letter from Prime Minister Miki	1/14	BS
			4. Scowcroft memo 1/12/76 Letter from Mike Mansfield on Funds for Burmese Temple	1/17 1/19	BS
			<u>FYI</u>		
			Scowcroft memo 1/12/76 re Letter from Prime Minister Trudeau	1/12	BS
			<u>ACTION</u>		
			No, mination -		
		12:50	1. Bennett memo 1/13/76 Ambassador to Trinidad & Tobago Albert W. Fay	1/12	RL
			2. Bennett memo 1/13/76 Ambassador to Australia - James W. Hargrove = Nomination	1/12	RL
			3. Bennett memo 1/8/76 re Interstate Commission on the Potomac River Basin (decision memo)	1/12	PHW

*Back to RL
Back to RL
Back to RL
Back to RL*

Staffing up 1/13

Staffing up 1/13

*with RL 1/16
Back to RL
Back to RL
Back to RL
Back to RL*

*To Jack
Marsh
To Jack
Marsh
To Jack
Marsh*

DATE: January 12, 1976

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Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			<u>NSC/FYI</u>		
		3 PM	✓ 1. Scowcroft memo 1/12/76 re Presidential Findings on Covert Action	1/12	BS.
			<u>ACTION</u>		
	Staffing		1. Lynn memo 1/12/76 re Catastrophic Health Expenses Protection		
		3 PM	✓ 2. Bennett memo 1/13/76 re Commissioner - Consumer Product Safety Commission --- S. John Byington	1/12	RZ
			✓ 3. Bennett decision memo re Special Rep. of the President & Director - M U.S. Sinai Support Mission C. William Kontos	1/12	PD
			✓ 4. Lynn memo 1/12/76 re Catastrophic Health Expenses Protection	1/15	PNW
			<u>FYI</u>		
		3PM	✓ 1. Memo from Donald Rumsfeld re thank you for pewter cup	1/12	CF
			<u>Signature</u>		
			✓ 1. Bennett memo 1/13/76 Letter of Resignation for Roger Lewis as Member of Bd of Directors of the Ntl Railroad Passenger Corporation	1/13	RZ
			2. Letter to Senator Kennedy re final report on Civil Aeronautic Bd issued by Subcommittee on Adm. Practice & Procedure of Senate Com. on the Judiciary		

RL? Staffed to Surgeon up 1/15

RL? Jane Thomas getting report Jane Wilchulawa

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Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			<u>OUTBOX</u> 1. Buchen memo 1/12/76 re Warrantless Electronic Surveillance <u>Signature</u> ✓ 1. Certificate for James Cavanaugh as Deputy Assistant to the President of the United States for Domestic Affairs - also salary order	?	PHWS
	<i>holding up 1/12 up 1/29</i> <i>Staffing for finalizing</i> RL?		ACTION Zarb memo 1/12/76 suggesting Presidential Letters to FEA people worked on Energy bill.	1/30	RL
					<i>Sent out re later listing</i>

DATE: January 13, 1976



Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			<u>Signature</u>		
		8:55	✓ 1. Letter of Retirement - Bennett memo 1/13/76 for Bruche M. Forrester as Judge of the U.S. Tax Court	1/13	RL
			<u>FYI</u>		
			✓ 1. Elliott memo 1/12/76 re 1975 Presidential Correspondence	1/13	CF
			✓ 2. Jerry Jones memo 1/12/76 local clippings from trip to St. Louis	↓	gg
			<u>Miscellaneous</u>		
			1. Zarb memo 1/12/u76 re Compliance with the Biological Weapons Convention		Pres. did not see
			<u>ACTION</u>		
	RL ? staffing	up 1/23	✓ 1. Scowcroft memo 1/13/76 re PL 480 Annual Report	8 1/24 1/26	RL
			<u>FYI</u>		
		1:30	✓ 1. Letter from Omar Bradley - thank you	1/14	RL
		↓	✓ 2. Energy Resources Council booklet 1/5/76	1/14	CF
			<u>ACTION</u>		
	1/15 staffing to RL for typing		Proposed list of recipients for Presidential Certificates for Task Force for Indochina Refugees	2/10/76 stripping	

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Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			<u>OUTBOX</u>		
			1. Bennett memo 1/9/76 Up-Date on Recommendation by Republican Leadership		CFC
			2. Elliott's memo 1/9/76 re Incoming Presidential Mail for the weeks of 12/29 & 1/9/76		CF
			3. Daily News Summary 1/12/75		NSF
			4. Meeting with Rep. Barber Conable 1/10/76		CF
			5. Meeting with Ambassador William J. Porter 1/10/76		BS
			6. Meeting with Ambassador T. Vincent Learson - 1/10/76		BS
			7. Meeting with Roger Smerad & family 1/9/76		CF
			8. Meeting with Time Magazine Executives, Editors & Writers 1/12/76		CFC
			9. Introduction of Anne Armstrong to the Press 1/9/76 (did not take place) -reused with new date -	Pres Did not see	
			10. Handwritten note to Dick Cheney re Olympics		PHW
			11. Recommended Telephone Call to Sec. Butz re sate of Iowa 76 campaign		CFC
			12. Meeting of The National Security Council 1/13/76		BS
			13. Meeting with Jerry Thomas 1/13/76		CF

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Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			<u>ACTION</u>		
		5:30	✓ 1. Cannon memo 1/13/76 re Executive Order entitled Amending Executive Order No. 11861 as Amended re certain positions in Levels IV & V	1/14	RL
			<u>Signature</u>		
		6:20	✓ 1. Letter to Governor Ray of Iowa thanking him for presentation	1/14	Stripping
			<u>FYI</u>		
			1. Friedersdorf memo 1/13/76 re Congressional Mail 1/12/76	1/14	CF
			✓ 2. Fred Dent letter on addressing Advisory Committee for Trade Negotiations	1/14	RL
			✓ 3. Steve DuBrul's letter 1/9/76 re job at Export-Import Bank		
			<u>ACTION</u>		
		6:55	✓ 1. Bennett memo 1/13/76 re U.S. Attorney Southern District of New York Robert Fiske Jr.	1/15	PD
			✓ 2. Bennett memo 1/13/76 re Rank of Ambassador - NOMINATION - for Rozanne L. Ridgway	1/15	RL
	Staffing	up 1/19	3. Zarb memo 1/13/76 re U.S. Government Oil Purchase Agreement	1/22	PHW

DATE: January 14, 1976



Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			<u>FYI</u>		
			1. Cannon memo 1/13/76 re Privacy Commission		
		8:45	✓ 2. Cannon memo 1/13/76 re Arthur Fletcher coming on staff		
			<u>Signature</u>		
	JB		✓ Certificate for Richard Scott Brannon as Associate Director of the Presidential Personnel Office	1/14	RL
			Commission & Salary Order for Arthur Fletcher as Deputy Asst. to the President for Domestic Affairs	1/30	RL
			<u>FYI</u>		
		10:55	✓ 1. Cannon memo 1/14/76 re Olympic Sports Commission	1/14	PHW
			✓ 2. Bennett memo 1/6/76 re Judicial Status Report	1/15	CFC
			<u>ACTION</u>		
	JB	up 1/19	✓ 1. Scowcroft memo 1/14/76 re Reply to letter from Lutheran Council Regarding Namibia	8/21	BS
			<u>Signature</u>		
			1. Certificates to Hillsdale High School Marching Band & Durham Police Dept.		RL
					stripping

Pres did not see - OBE to Central Files

CF hold until 1/19

JB has up 1/29

1/14 PHW with other papers pending date 1/20 1/15 CFC

1/19 ? staffing

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Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			<u>ACTION</u>		
		1:25	1. Jack Marrs letter regarding Bicentennial Year Proclamation	1/15	JB/Stripping
			✓ 2. Bennett memo 1/13/76 for James Gordon Knapp NOMINATION As Asst. Sec. of the Air Force (Installation & Logistics)	1/15	PD
			<u>Signature</u>		
			✓ 1. Letter to John Casserly accepting his resignation	1/15	RL
		5:15	✓ 2. Letter to Bill Greener accepting his resignation	1/15	RL
			<u>FYI</u>		
			✓ 1. Bennett memo 1/13/76 re Ambassadorial Status Report	1/15	CFC
			✓ 2. Friedersdorf memo 1/14/76 re Congressional Mail 1/13/76	1/15	CF
			✓ 3. Letter from Nancy Hanks dated 1/13/76 re re increase in Arts Endowment budget	1/15	RL
			<u>Signature</u>		
			✓ 1. Letter to Julia Taft thanks for help with Indochinese refugees	1/15	Stripping
			<u>ACTION</u>		
			✓ 1. CAB case Allair Vacations Canada Ltd. Docket 27613	1/16	RL
			RL? also Schmults	1/15	

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Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			<u>OUTBOX</u>		
			1. Daily News Summary 1/13/76		NSF
			2. Letter to Secretary Dunlop on his resignation - President's notes		PHW
			3. Bennett memo undated re Federal Reef Power Commission Barbara Simpson		PD
			4. From Dick Cheney -- Compa Complaint from Kenneth Quade about no response		RL
			5. The New Republic 1/17/6 76		CF
			6. News Conference #414 - 1/13/76		CF



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Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			<u>ACTION</u>		
		6 PM	1. Cannon memo 1/313/76 re Presidential Letter for Use by Dept. of Defense Economic Adjustment Committee	1/15	RF
	<i>Returned to RF 1/20</i>		2. Papers on Rogers Morton's appt. including : commission Order for salary Order making him a member of Energy Resources Council Order making him a member of Domestic Council		
	<i>staffed up 1/16</i>		3. Zarb memo 1/14/76 re Alaskan Gas Transportation Issue Paper	1/19	PD

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Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
		9:45	<u>ACTION</u>		
	Staffing	up 1/16	✓ 1. Cannon memo 1/14/76 Sixth Annual Report of the Council on Environmental W Quality	up again for signature 1/15 1/16	R L
			✓ 2. Seidman memo 1/14/76 re Radical Restructuring of the IRS Code	1/17	PHW
			<u>Signature</u>		
	JB		✓ Bennett memo 1/15/76 re Commission for Special Representative of the President & Director of the U.S. Sinai Support Mission C. William Kontos	10:55	R L
			<u>FYI</u>		
		10:55	✓ 1. Letter from Henry Catto re Anne Armstrong's appointment	Pres did not see 1/15	R L
		↓	✓ 2. William Simon memo 1/13/76 re Jamaica Meetings of Interim & Development Committee Committees	1/15	R L
			<u>ACTION</u>		
		12	✓ 1. Memo undated from Jack Marsh, Scowcroft, Buchen re Pike Committee Request for Declassification of Documents Concerning U.S. Covert Actions	delivered by = [initials]	
		1:30	✓ 2. Scowcroft memo 1/15/75 letter to Pike House House Select Committees Desire to Publish NSCID 6	Charlie Leppert felt in Intelligence (and folder) PHW file	1/16 BS
		↓	✓ 4. Bennett memo 1/15/76 re Death of Prime Minister Razak of Malaysia	1/15	PD



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Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			<u>ACTION</u>		
		2:05	✓ 1. Scowcroft memo 1/15/76 Letter to Ambassador Andre de Staercke, Retiring Belgian Perm. Rep to North Atalantic Council	1/16	BS
			✓ 2. Bennett memo 1/14/76 re U.S. Advisory Commission on International Educational and Cultural Affairs <i>Milburn + Eldham</i>	1/16	PD
			<u>FYI</u>		
		3:20	✓ 1. Friedersdorf memo 1/15/76 re Congressional Mail 1/14.	1/16	CF
			<u>Signature</u>		
	JB		✓ 1. Parchment to be signed by the President regarding the President's Trophy with Mexico	1/16	RL
			<u>ACTION</u>		
			✓ 1. Bennett memo 1/13/76 re Ambassador to Tunisia -- Edward Mulcahy	1/16	PD
	to BS	up 1/16	2. S Kollmorgen memo 1/15/76 re nomination of Lt. Gen James F. Hollingsworth	S 1/20 1/21	RL
	to BS	up 1/16	✓ 3. Kollmorgen memo 1/14/76 nomination of four officers of the U.S. Coast Guard to grade of rear admiral	1/17	1 BL
			✓ 4. Kollmorgen memo 1/14/76 re nomination 10 Navy Enlishted Scientific Education Program graduate 12 Marine, and 162 Naval Reserve Officers		1
			✓ 5. Kollmorgen memo 1/15/76 re Charles E. Murray & John G. Smith Army National Guard		

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Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
		5:55	<u>Signature</u> ✓ 1. Bennett memo 1/15/76 re Letter of Resignation -- Robert G. Newmann as Ambassador to the Kingom of Morocco	1/16	RZ.

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Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			<u>OUTBOX</u>		
			1. Seidman memo 1/14/76 re New York Seasonal Financing Program	?	
			2. Recommended Telephone Call to Coretta Scott King		CF
			3. Jack Marsh memo 1/15/76 re Rail Bill Negotiations		CFC
			4. News Conference #416		CF
			5. Meeting with Western State Chairmen of the Republican Party 1/14/76		CFC
			6. Talking Points for Western State Meeting 1/14/76		DD
			7. Executive Level Vacancy Report 1/14/76 Bennett memo		CFC
			8. News Conference #415		CF
			9. Meeting with Senator Lowell P. Weicker 1/15/76		CFC
			10. Meeting with Peter Schabarum 1/14/76		CFC
			11. Taping Session - 1/14/76 12:45 Taping for Home Builders 1/14/76 Film Spot National Prayer Breakfast Lomardi Awards Dinner		DD
			12. Introduction of Anne Armstrong to Press 1/14/76		CF
			13. Meeting with Anne Armstrong by Brent Scowcroft		BS
			14. News Summary 1/14/76		NSF
			L%. 15. News Summary 1/15/76		NSF

DATE: January 16, 1976



Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			A FRUO FUO FYI		
		9:25	✓ 1. Cannon memo 1/15/76 re Relocation of the I&NS Regional Headquarters in Richmond to Dallas <u>Signature</u>	1/17	CFC
	JB		✓ 1. Bennett memo 1/14/76 re Letter of Retirement - James F. Gordon as Chief Judge of the U.S. District Court for the Western District of Kentucky	1/16	RL
	JB		2. President's Trophy for San Diego to Manzanillo Yacht Race	1/16	RL
			<u>ACTION</u>		
		2:20	✓ 1. Scowcroft memo 1/16/76 re Reply to Archbishop Iakovos	1/17	BS
	RL?	up 1/16	✓ 2. Scowcroft memo 1/16/75 re Presidential Letters in Support of the Northern Marianas Covenant FYI <i>Sara - send thry RL - Walther to deliver + all them</i>	1/17	RL - Walther to B.S.
		2:30	✓ 1. Seidman memo 1/16/76 re Labor Reaction to Common Situs Picketing Veto <u>FYI - NSX NSC</u>	1/17	CF
			✓ 1. Scowcroft memo 1/16/76 re Implementation of US-USSR Bilateral Agreements	1/19	BS



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Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			<u>FYI</u>		
		3:30	✓ 1. Friedersdorf memo 1/16/76 re Congressional Mail 1/15/76	1/17	CF
			<u>ACTION</u>		
		1:30	✓ 1. Cannon & Lynn memo 1/16/76 re Financial Assistance for Elementary and Secondary Education Act	1/20	PHW
		5:20	✓ 2. Bennett memo 1/15/76 re Nomination Resubmission re: Bob Casey as Federal Maritime Commissioner	1/17	BL
			✓ 3. Cannon memo 1/15/76 1975 Annual Report on the Alaska Railroad	1/17	BL
			<u>FYI</u>		
		7:6:50	✓ 1. Frank Zarb memo 1/16/76 Status of Energy Program	1/17	C-CF
		8:25	✓ 2. Cannon memo 1/16/76 re Illegal Aliens	1/19	CF
			<u>ACTION</u>		
			✓ 1. Bennett memo 1/15/76 Citizens Advisory Council on the Status of Women Thomas & Leek	8/17 1/19	RL

Back to Cannon
up 1/30
from

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Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			<u>OUTBOX</u>		
			Handwritten note to Dick Cheney re Charlie Sanders		PHW
			Handwritten note to Dick Cheney with material from President's brother		PHW
			Farewell Meeting with Secret Service Agents - 1/16/76		CF
			Taping Session - 1/16/76 12 P.M. Film Spot Acdeptance of Ukrainian Man of the Year Award = 1/16/76 -		DD
			Iowa Caucus National Home Builders 1/16/76		
			Meeting with Senator Hugh Scott 1/16/76 including memo from Jack Marsh 1/16/76 on duties as Republican Platform Committee	?	
			Jack Marsh memo 1/16/76 Rep. Jack Kemp		CF
			Daily News Summary - 1/16/76		NSF
			Marsh memo to P 1/8/ 75 re Chuck Mosher		PHS 1/8/75
			Mike Farrell memo to Jack Marsh re Visitors Program 1976		
			Photograph with Ron Nessen's Office (Did not take place)		to Sara for holding

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Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			<u>OUTBOX</u> 1. Buchen & Cannon memo on Abortion dated 1/15/76		PHW

DATE: January 17



Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
		1100	<u>FYI</u> ✓ 1. Elliott memo (1/16) re: Incoming Presidential Mail for 1/12-16.	1/19	CF
	to BL	1130	<u>SIGNATURE</u> ✓ 1. Scowcroft memo (1/17) re: Report to Congress on the Future of Grant Military Assistance	8 1/17 1/19	BL
			<u>OUTBOX</u> 1. Letter to Jack Chalkins on his resignation	1/17	BL
		1130	<u>FYI</u> ✓ 1. Friedersdorf memo (1/17) re: Congressional Mail for 1/16	1/21	CF
			<u>ACTION</u> ✓ 1. Cannon memo (1/17) re: Distribution of the Issues Book	1/21	CF
	Staffing up 1/19 4 PM		2. Scowcroft memo 1/17/676 re 200 Mile Fisheries Bill	1/21	PHW file returned to Scowcroft



DATE: January 19, 1976

Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
		#	<u>ACTION</u>		
		9:30	1. Gorog memo 1/16/76 suggestion regarding letters to G overnors and Mayors in Conjunction with Job Creation Proposal in SOTU	1/19 <i>Stripping</i>	
			<u>FYI</u>		
		11:15	✓ 1. Lynn memo 1/16/76 re Stout Article on Reagan's \$90 Billion Program	1/16	PNW
			✓ 2. Letter of appreciation from Stephen Gardner as appointment to Federal Reserve	1/21	R L
			✓ 3. CEA memo 1/16/76 re International Financial Developments	1/21	CF
			<u>ACTION</u>		
	RL? <i>Staffing</i>		1. Cannon memo 1/16 re Secretary Coleman's Report on LaGuardia Bombing		
			<u>Signature</u>		
	JB		1. Certificates to American Red Cross (300 signatures to J Ted Marrow)		Pres. did not see
			<u>ACTION</u>		
	<i>holding fast Tuesday up</i>		1. Philip Buchen memo 1/16/76 re North Carolina Presidential Preference Primary	1/20	R L

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Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			<u>OUTBOX</u>		
			1. Handwritten note to Dick Cheney re Screening of movie Leadbelly		PHW
			2. Handwritten note to Dick Cheney re copy of letter from James R. Wade of DOD to Sonnefeld re SALT Compliance		PHW
			3. Talking Points for Telephone Conversation with Speaker Albert, Minority Leader Rhodes & Chairman Mahon on Tunney Amendment		PHW
			4. Meeting with Alan Greenspan 1/17/76		CF
			5. Daily News Summary 1/19/76		NSF
			6. Daily News Summary 1/17/76		NXSG NSF
			7. Letter from Soldiers Sailors Marines & Airmens Club undated Donald Gaither	Roland Elliott	
			8. Recommended Telephone Call to Tom Stoner - Iowa GOP Chairman		PHW
			9. Meeting with Governor Robert Ray 1/17/76		CF

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Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			<u>ACTION</u>		
	3L	3:10PM	1. Bennett memo 1/15/76 re General Counsel - Dept. of Commerce - <i>Smith</i>	1/20	RL
	<i>Staffing BS</i> <i>RL?</i> <i>Returned to mention at staff meeting</i>		2. Scowcroft memo 1/19/76 USSR/Warsaw Pact Contacts with White House Staff	<i>copy in 1/30</i>	<i>staffing PHW</i>
		3:10PM	3. Scowcroft memo 1/19/76 Reply to Letter from William Shirer and Barbara Tuchman on Spain	1/20	BS
	RL?		4. Scowcroft memo 1/19/76 re Letter from Senator Mansfield to the President on the Subject of Diego Garcia	1/20	RL/BS
	Advised Bill Nicholson	3:30	5. Scowcroft memo 1/19/76 Birthday Congredatulations to President Giscard d'Estaing on birthday 2/2/76	1/20	BS
	RL?		6. Scowcroft memo 1/19/76 re Medical Evacuation of Ambassador Godley from Beirut -- Suggested Letter	1/20	BS
			<u>FYI/NSC</u>		
		4:25	1. Scowcroft memo 1/19/76 Re Brookings Institute Study on the Middle East	1/20	BS
			2. Scowcroft memo 1/19/76 re Paul Nitze's Foreign Affairs Article on SALT and Strategic Stability	↓	↓
			3. Scowcroft memo 1/19/76 State Dept. Report on Life in South Vietnam	↓	↓
			<u>FYI</u>		
			1. Pat Lindh memo to JC attaching letter about Committee to Draft the First Lady		Pres. did not see CF

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Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			<u>ACTION</u>		
		6:10	✓ 1. State of the Union Message to Congress	7:35 1/19	RL
		6 7:00	2. Scowcroft memo 1/19/76 re Modification of Poseidon Commitment to NATO	directly from OC to BS 5/21	
		up 1/21	✓ 3. Scowcroft memo 1/19/76 re Award of the National Security Medal to William E. Colby -	1/22	RL/BS
		up 1/21	4. Kissinger memo 1/19/76 Nominations Covering Appointments in the Foreign Service	8/20 1/21	RL
		up 1/21	5. Kollmorgen memo 1/17/76 re Nomination of M.G. Donn A. Starry &	1/23	RL
		up 1/21	6. Kollmorgen memo 1/17/76 re: 629 officers for promotion in Army	5/22 1/23	RL
		up 1/21	7. Kollmorgen memo 1/17/76 re nomination of Leader of Navy Band- Commander Ne E. Muffley as Commander	1/23	RL
		up 1/20	✓ 8. CAB Decision Air Nauru Docket 27499	1/21	RL
		RL? also to Schmults	✓ 9. Cannon memo 1/17/76 re Proclamation re: National Day of Prayer fir Americans Missing in Southeast Asia.	8/20 1/21	RL

*ask to NSC
for checking
Staffing*

*To BS for
OK*



DATE: 1/20/76

Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
11:30			<u>ACTION</u> Decision Memo and Nomination document for W.J. Usery as Secretary of Labor	1/20	RL
		1:15	✓ 2. Cannon memo 1/16/76 re Executive Order - Protection of Civil Serveants Who Leave Federal Employment to be Employed in Tribal Organizations	8/20 1/21	RL
			<u>Telegram</u> To Carl Albert -- illness	12:55	Telegraph Office
			<u>ACTION</u>		
		1:15	✓ 1. Cannon memo 1/17/76 re Executive Order - Inspection of Income, Estate & Gift Tax Returns by the Committee on Government Operations, House of Representatives"	8/20 1/21	RL
	TO BS	up 2:10	✓ 2. Kollmorgen memo nomination of Major General John H. Cushman to grade of Lt. General	1/20	RL
		1:15	✓ 3. Brent Scowcroft memo 1/20/76 re Reply to Prime Minister Wilson on Spain	1/21	BS
			✓ 4. Cannon memo 1/17/76 Proclamation entitled <u>American Heart Month 1976</u>	1/20 1/21	RL
	TO BS		✓ 5. Kollmorgen meo 1/19/76 re nomination of 11 officers in Air National Guard	1/23	RL
			<u>FYI</u>		
		1:15	✓ 1. Friedersdorf memo 1/19/76 re Congressional Mail January 19.	1/23	CF

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Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
	<i>back for re-bld</i> Staffing <i>R.Y.</i>		<u>ACTION</u> ✓ 1. Scowcroft memo 1/20/76 re Silberman Undertaking Special Mission to Explain U.S. Policy toward the International Labor Organ. ✓ 2. Lynn memo 1/20/76 re Tenth 1976 Special Message Under the Impoundment Control Act of 1974 3. Scowcroft memo 1/29/76 re nomination of Rear Admiral Austin C. Wagner U.S. Coast Guard	<i>1/20</i> <i>handled with Cannon memo</i>	<i>BS</i>

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Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			<u>Signature</u>		
		5:15	✓ 1. Fitness Report for Major Ruddick	1/21	Bill Sullivan
			<u>ACTION</u>		
	RL?	up 1/22	✓ 1. Scowcroft memo 1/20/76 Proclamation of Income Tax Convention with the Union of Soviet Socialist Republics	1/22	RL
		5:50	✓ 2. Bennett memo 1/19/76 re Director Telecommunications Command & Control Systems (Richard Shriver)	1/21	PD
		6:10	✓ 3. Three copies of the Budget one for Speaker, one for Vice President and one for White House official	1/21	RL
			<u>FYI</u>		
		6:15	✓ 1. Friedersdorf memo 1/20/76 re Michigan-Indiana Basketball Game	1/21	PHW
			Misc.		
			Proposed letters to Yeaton Family & Coast Guard Commemorating the Yeaton Monument Dedication		Pres. Did Not See RL
			<u>ACTION</u>		
			1. Kollmorgen memo 1/19/76 re nomination eleven officers in National Guard	1/23	RL

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Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			ACTION		
			✓ 1. Buchen memo 1/16/76 re North Carolina Presidential Primary Preference	1/20	Barry Roth
			✓ 2. Scowcroft memo re instructions on ILO to Ambassador	1/20	BS
			✓ 3. Bennett memo (undated) re Secretary of Labor - John Usery - decision memo & nomination document	1/20	RS
			✓ 4. Scowcroft memo 1/20/76 re Reply to Prime Minister Wilson on Spain	1/21	BS
			✓ 5. Cannon memo 1/16/76 re Executive Order - Protection of Civil Service Employment Rights those leave to be Employed by Tribal Organizations	s 1/20 1/21	RL
			✓ 6. Cannon memo EXECUTIVE ORDER Inspection Income, Estate & Gift Tax Returns	s 1/20 1/21	RL
			✓ 7. Cannon memo 1/17/76 re PROCLAMATION <u>American Heart Month 1976</u>	s 1/20 1/21	RL
			<u>FYI</u>		
			✓ 1. Friedersdorf memo 1/19/76 re Congressional Mail 1/19/76.d		CF
			<u>ACTION</u>		
			✓ 1. Kollmorgen memo 1/20/76 re General John Cushman	1/20	RL
			Kollmorgen memo 1/17/76 re 629 officers in Army		

DATE: January 20, 1976

page 5



Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			<u>OUTBOX</u> 1. Budget Briefing 1/20/76 Talking Paper 2. Briefing on FY 77 Dept. of State Auditorium 1/20/76 3. SOTU - Reaction (red folder) 4. Nessen memo 1/19/76 to President re Wire Service copy on speech & reaction to it (blude folder) 5. Index of Fifty Issues re FY 77 Budget Various handwritten notes to Jack Marsh (Donna found in cleaning)		DD CF CF CF with Budget Papers PHW

DATE: January 21, 1976



Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			<u>FYI</u>		
		8:30	✓ 1. Cannon memo 1/20/76 re Olympic Sports Commission	1/21	PNW
			<u>ACTION</u>		
		10:15	✓ 1. Letter to President Nixon sending him the Budget for 1977	1/21	RL
	TO BS		2. Scowcroft memo 1/20/76 -- nomination of Rear Admiral Austin C. Wagner Coast Guard		
			✓ 3. Bennett memo 1/21/76 with Nomination document U.S. Attorney for the Southern District of New York -- Robert B. Fiske, Jr.	1/22	RL
		1:45	✓ 4. Ted C. Marrs memo 1/21/76 re Request for Signature on "Original Letters Patent Grant"	1/22	RL
			<u>FYI</u>		
			✓ 1. Friedersdorf memo 1/21/76 re Cong. Mail 1/29 1/20.		CF
			<u>Signatures</u>		
			✓ Copies of 1977 Budget to persons indicated on attached list.	1/21	RL

January 21, 1976



Bound copies of 1977 Budget to be inscribed for the following:

Majority Leader of the Senate
Minority Leader of the Senate
Majority Leader of the House
Minority Leader of the House

Chairman, Joint Economic Committee

Chairman, Senate Appropriations Committee
Chairman, Senate Finance Committee
Chairman, Senate Committee on the Budget
Chairman, House Appropriations Committee
Chairman, House Ways and Means Committee
Chairman, House Committee on the Budget

Director, Congressional Budget Office

Secretary of the Treasury
Chairman, Federal Reserve Board
Chairman, Council of Economic Advisers

Director, OMB
Deputy Director, OMB
Assistant Director for Budget Review, OMB
Assistant Director for Economic Policy, OMB
Associate Director, OMB - Calvin J. Collier
Associate Director, OMB - Donald G. Ogilvie
Associate Director, OMB - James L. Mitchell

DATE: January 21, 1976 Page 2

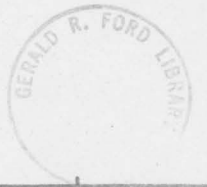


Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			<u>OUTBOX</u>		
			1. Letter of Resignation & letter from President to Paul Theis	10:45	RL
			2. Green Budget Book for 1951	Returned to Jim Lynn Note in	PHW
			3. Scowcroft memo 1/29/76 re cable Tel Aviv describing Rabin's attitude on eve of visit to U.S.		BS
			4. Sate of the Union Address - dated January 15, 1975		PHW
			5. Friedersdorf memo 1/21/76 re 200 mile limit bill		PHW cc Brent Scowcroft
			<u>FYI</u>		
			✓ 1. Friedersdorf memo 1/21/76 re Angola	1/22	CFC
			<u>ACTION</u>		
			Julia Vandak Taft's letter to JC with suggested text for Presidential letters to Indochina Refugees		
			2. Kollmorgen memo 1/21/76 re nomination of 34 officers Air Force.		
			<u>FYI</u>		
			✓ 1. Friedersdorf memo 1/21/76 re Angola		
			✓ 2. Jim Cannon memo Commet on State of the Union by Congressman Waggoner	1/22	CF

1/30 to JRB
1/21 to Penelope
Staffing
to BS
up 1/22

DATE: January 21, 1976

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Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			<u>OUTBOX</u>		
			1. Handwritten note to Rogers Morton re Don Rumsfeld		PHW
			2. William J. Baroody Jr. memo 1/18/75 re Common Sense Coalition		PHW
			3. Dept. of State Telegram 1/19/76 re re Angola & Zaire Security		BS
			4. Sub-Cabinet Budget Briefing 1/21/76 Talking Points		DD
			5. Briefing for Presidential Appointees 1/21/76		CF
			6. Talking Points for Sub Cabinet Briefing 1/21/76		DD
			7. Talking Points FY 1977 Budget & Budget Message Signing Ceremony		DD
			8. Daily News Summary- 1/21/76		NSF
			9. Meeting with Members of the American Association of Retired Persons and NRTA 1/21/76		CF
			10. Talking Points - National Retired Teachers Association American Association of Retired Persons 1/21/76		DD
			11. Weekly Briefing Notes - (White Books) for January 5, 12 & 19)		CF
			12. Meeting with Former Rep. Wayne Aspinall 1/21/76		CF
			13. Meeting with Governors & Mayors 1/20/76		CF
			14. Warren Henricks memo to Terry O'Donnell re Governor Patrick J. Lucey		CF

DATE: January 21, 1976

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Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			<u>ACTION</u>		
		5:35	✓ 1. Bennett memo 1/21/76 re Robert E. Lee for Foreign Claims Settlement Commission	1/22	RL
			FYI/NSC		
			✓ 1. Scowcroft Scowcroft memo 1/21/76 re Secretary Rumsfeld's Transmittal of Albert Wohlstteters Article Is There a Strategic Arms Race?	1/22	BS
			<u>ACTION</u>		
			✓ 1. Bennett memo 1/21/76 re Federal Council on the Aging.	1/22	RL
			<u>FYI</u>		
		6:50	✓ 1. Letter from Henry P. Smith III re SOTU speech	1/22	RL
			<u>ACTION</u>		
		up 1/21	✓ 1. Kollmorgen memo 1/20/76 re nomination of Rear Admiral Austin C. Wagner	1/22	RL

BX

DATE: January 21, 1976

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Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			<u>OUTBOX</u>		
			State of the Union Address - 1/19/76 Briefing Paper		CF
			STATE OF UNION MESSAGE (reading copy)		DD
			Weekly Reiview Copy No. 5 1/16/76		BS
			Copy letter to Alan Greenspan 8/ January 8, 1976 from Oppenheimer & Co. Inc.		CF
			Meeting with Bipartisan Congressional Leaders 1/20/76		CF
			Friedersdorf memo 1/29/76 re The Speaker going to Bethesda		CF
			Signing Ceremony FY 77 Budget 1/21/76		CF
			Daily News Summary 1/20/76		NSF
			Jack Marsh memo 1/22/76 re letter to Congressman John N. Erlenborn Letter to Erlenborn dated 122/76	Stripping	

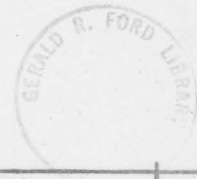
DATE: January 22, 1976



Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			<u>ACTION</u>		
		8:55	1. Bennett memo 1/20/76 re President's Commission on Personnel Interchange	1/23	PD
			✓ 2. Bennett memo 1/21/76 re Advisory Council on Historic Preservation -Athalie Irvine Clarke -	1/22	PD
			✓ 3. Cannon memo 1/20/76 re TENTH 1976 SPECIAL MESSAGE UNDER THE IMPOUNDMENT CONTROL ACT OF 1974	1/22	RL
	RL?	up 1/22	4. Buchen memo 1/21/76 re Petition of Fred Douglas Parker for Commutation of Sentence - Terminal Illness	see O.B. 1/29 returned to Buchen by Cheney	
		3:25	✓ 5. Buchen memo 1/21/76 re Recommendation of the Presidential Clemency Board Forwarded by the Attorney General		RL
			<u>FYI</u>		
			✓ 1. Max Friedersdorf memo 1/22/76 Congressional Mail 1/21/76		CF
		4pm	✓ 2. Peter Flanigan memo 1/19/76 thank you.		RL
			✓ 3. Friedersdorf memo 1/22/76 re Angola		CF
			✓ 4. Friedersdorf memo 1/22/76 Rail Bill		CF
			5. Friedersdorf memo 1/22/76 Muskie Speech		
			6. Telegram from Billy Zeoli		RL

DATE: January 22, 1976

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Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			<u>OUTBOX</u>		
			1. Nessen memo 1/21/76 Q&A for New Hampshire Editors Meeting		Jim Shuman
			2. Meeting with Codel Morgan Delegation 1/22/76		CFC
			3. Review with New Hampshir Editors 1/22/76		CF
			4. News Conference #420		CF
			5 Hello Dolly Performance at Kennedy Center 1/21/76		CF
			6. Post State of the Union Briefing 1/22/76		CF
			7. The President's Budget BV Briefing for Business Leaders 1/22/76		DD
			8. Swearing in Ceremony for Stepehen DuBrull 1/22/76		CF
			9. Talling Talking Points for DuBrul Swearing In		DD
			10. News Summary 1/22/76		NSF

DATE: January 23, 1976



Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			<u>ACTION</u>		
	RL?	—	1. Jim Lynn memo 1/22/76 re Control of Official Travel	<i>see later entry</i>	
		11	✓ 2. Scowcroft memo 1/23/76 Reply to Letter from Chiang Ching-kuo, Premier of the Republic of China	1/23	BS
		<i>up 6:30</i>	✓ 3. Scowcroft memo 1/23/76 re Proclamation of ICES Convention	1/24 1/26	RL
			<u>FYI</u>		
		11	✓ 1. Brent Scowcroft memo 1/23/76 re Status Report on Giscard d'Estaing's Visit	1/23 cc JJ	BS
			<u>Action</u>		
		12	✓ 1. Bennett memo 1/19/76 re Asst. Sec. of the Air Force Financial Management - Francis Hughes	1/24	PD
			2. Bennett memo 1/22/76 re Advisory Commission on Intergovernmental Relations - Otis R. Bowen	↓	↓
			3. Bennett memo 1/14/76 re International Commission for the Conservation of Atlantic Tuna -	↓	↓
			<u>Signature</u>		
	JB		✓ Second Commission for Bob Casey as Federal Maritime Commissioner	1/23	RP
			<u>ACTION</u>		
	RL for handling		1. Lynn memo 1/23/76 re Proposed Budget Supplemental for the Legislative Branch		

DATE: January 23, 1976

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Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			<u>OUTBOX</u>		
			1. Bennett memo 1/22/76 re U.S. Permanent Representative on the Council of the NATO Robert Strausz-Hupe		PD
			2. Bennett memo 1/19/76 re Member - National Transportation Safety Bd. Bailey & Hogue		PD
			3. Bennett memo 1/19/76 re Asst. Adm. of the Agency for International Development - Christian A. Herter, Jr.		PD
			4. Bennett memo 1/22/76 re Member - Board of Directors - Corporation for Public Broadcasting - Louis Terrazas		PD
			5. Bennett memo 1/22/76 re Deputy Secretary Dept. of the Treasury - George Hall Dixon		PD
			6. Bennett memo 1/20/76 re Inspector General of Foreign Assistance, Dept. of State -- John A. Shaw		PD
			7. Appointment Affidavits on Bob Casey		RL
			8. Meeting with the Members of the U.S. Industrial Payroll Savings Com 1/23/76		CF
			9. kPresidential Remarks - US Industrial Payroll Savings Committee		DD CF
			10. News Conference \$421		
			11. Photograph With Personnel Office Staff 1/23/76		CF
			12. Meeting with SA Alfred S. Boxco 1/23/76		CF

DATE: January 23, 1976

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Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			<u>ACTION</u>		
	<i>holding</i>	<i>UP 1/26 10AM</i>	1. Cannon memo 1/23/76 re Secretary Coleman's report on Laguardia Bombing (revised letter)	<i>8 1/26</i>	<i>CFC</i>
		2PM	2. Bennett memo 1/22/76 re National Council on Educational Research <i>Nominations</i>	<i>Shipping 1/24</i>	<i>R L</i>
			<u>Signature</u>		
		4:45	1. k Letters of Appreciation to people at FEA	<i>8/1/24</i>	
			<u>FYI</u>	<i>Shipping</i>	
			1. William Lazer of Michigan State University -- re SOTU	<i>1/26</i>	<i>R L</i>
			<u>ACTION</u>		
	<i>Staffing</i>	<i>UP 1/26</i>	1. Jim Lynn memo 1/23/76 Local Public Works Capital Developments and Investment Act of 1975 (H. R. 5247)	<i>1/27</i>	<i>PNU</i>
			2. Bennett memo 1/22/76 re Deputy Administrator for Policy Development of Law Enforcement Assistance - Henry F. McQuade	<i>5/1/24</i>	
			3. Bennett memo 1/23/76 re Deputy Asst Adm. for Administration of the LEAA - Paul K. Wormeli	<i>1/27</i>	<i>R L</i>
			4. Bennett memo 1/22/76 re Asst. Sec. of Commerce - Joseph E. Kasputys		
			5. Bennett memo 1/22/76 re Asst. Sec. of Commerce - Richard G. Darman		
			<u>FYI</u>		
			1. Friedersdorf memo 1/23/76 Congressional Mail 1/22.	<i>1/27</i>	<i>CFC</i>

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Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			<u>FYI</u>		
		7:15 ✓	1. Friedersdorf memo 1/23/76 re Angola	1/26	CFC
		✓	2. Friedersdorf memo 1/23/76 re Muskie Speech	1/26	PNW
			<u>Signature</u>		
		✓	1. Letter to Miss Fanning daughter of MIA	1/24	Shipping file to Maw
		✓	2. Letter to Guilford Dudley Jr.	Shipping	
			<u>OUTBOX</u>		
			1. Swearing In Ceremony for Karl Bakke & Bob Casey 1/23/76		CF
			2. News Summary 1/23/76		NSF
			3. To Greet Hello Dolly Cast 1/23/76		CF
			4. Meeting with Pres of Rotary Intl. 1/23/76		CF
			5. Briefing for Spouses of Presidential Appointees		CF
			6. Presidential Remarks Briefing for Spouses - 1/23/76		DD
			7. Presentation of Diplomatic Credentials 1/23/76 by Brent Scowcroft		BS
			8. Post State of the Union Briefing 1/23/76		CF
			9. Talking Points for Social Service Groups Budget Presentation 1/23		DD

DATE: January 24, 1976



Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
	<i>to R & L Staffing and to RL?</i>	<i>1/27 up 1/30</i>	<u>ACTION</u> 1. Ed Schmults memo to Jim Connor Suggesting Presidential Letters re Efforts of the Transportation Task Force 2. Bennett memo 1/23/76 re National Commission on Libraries and Information Science 3. Bennett memo 1/22/76 re John Breen Benton - NOMINATION as Executive Director - National Com. p on Electronic Fund Transfers <u>Siganature</u> <u>Signatures</u> 1. Letter to Admiral Siler re Dedication of the Captain Hopley Yeaton monument 2. Letter to Max Fisher re Council on Jewish Federation resolutions 3. Letter of Retirement to Louis Rosenberg U.S. District Judge for Pa. <u>FYI</u> 1. Elliott's report 1/23/76 re Incoming Presidential Mail for the Week of January 19-23, 1976 2. Nessen memo 1/23/76 re Clippings from Midwestern papers re speech & editors meeting in St. Louis <u>Gifts</u> Yearbook 1976 - Supreme Court Historical Society -- Inscribed by Justice Burger	<i>1/30 to Jim Brown 1/26 PD 1/24 RL 1/26 1/26 Shipping old letters to MEC 1/27 Shipping 1/24 RL 1/27 1/26 CF 1/26 CF</i>	

Marge Wicklein

DATE: January 24, 1976

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Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			<u>Gifts</u> 1. Letter from Franklin Lindsay - 1/19/76 Itek Corporation sending a framed - phot of central Rockies taken from NASA Skylab by Itek cameras		Marge Wicklein
	John Ratchford	up	<u>ACTION</u> ✓ 1. Brent Scowcroft memo 1/24/76 re Proclamation of Protocols for the Further Extension of the Wheat Trade Convention and the Food Aid Convention: Constituting the International Wheat Agreement 1971	S 1/24 1/27	RL
			<u>FYI</u> ✓ 1. Cannon memo 1/24/76 re Comment from Governor Ray		CF
	RS	up 1/24	<u>Signature</u> ✓ 1. Bennett memo 1/23/76 re Ltter of Appreciation to Gordon H. Scherer	1/27	RL

DATE: January 24, 1976

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Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			<u>OUTBOX</u>		
			1. News Summary File 1/24/76		NSF
			2. Economic & Energy Meeting 1/23/76		CFC
			<u>FYI</u>		
		4:35 ✓	1. Cannon memo 1/24/76 re Status Report - Uranium Enrichment	1/26	CFC
		↓ ✓	2. Seidman memo 1/23/76 re Labor Management Committee	1/26	CF

DATE: January 26, 1976

Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			<u>ACTION</u>		
		10 AM	✓ 1. Buchen memo 1/26/76 re Application for the Texas Republican Presidential Primary	1/26	Bary Rock
	RL?	JB	✓ 2. National Alliance of Businessmen items letters to old & new Chairmen and two certificates one for Gordon Swarendiski & Bruce Boggess	1/27	RL
		up 6:30	✓ 3. Scowcroft memo 1/26/76 re National Security Decision Memorandum on [REDACTED]	1/30	BS
			4. Scowcroft memo 1/26/76 Nuclear Agreement with Iran	see 1/27 P4W for backup	2/3 BS
			✓ 5. Bennett memo 1/22/76 re American National Red Cross Board of Governors		PD
			<u>FYI</u>		
			✓ 1. Postcard from Alf Jacobsen from New Hampshire Senate	1/27	RL
			✓ 2. Friedersdorf memo 1/24/76 re Congressional Mail 1/23/76	1/27	CF
			✓ 3. CEA memo 1/24/76 re International Financial Conditions	↓	CF
	RL?		4. Memo from Nelson Rockefeller - Supplementary volume of the Report of President's Panel on Federal Compensation		see later listing
			<u>Recommended Telephone Call</u>		
			1. Zarb memo 1/26/76 re Talking Points for Call to Speaker Albert Concerning Natural Gas Legislation		

back up
2/28
Staffing
back to
BS
funds

recalled
Staffing

DATE: January 26, 1976

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Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			<u>FYI</u>		
		5:10	✓ 1. Friedersdorf memo 1/26/76 re NSC/ Secretary of Treasury	1/27	CIF
			<u>ACTION</u>		
	To BS	up 1/27	✓ 1. Kollmorgen memo 1/26/76 re nomination of 70 officers army of U.S.	1/28	RY
			✓ 2. Kollmorgen memo 1/26/76 re nomination of Capt William D. Rusinak Marine Corp	↓	↓
		6:30	✓ 2.. Jim Cannon memo 1/26/76 re Tentative Calendar of Special Messages to the Congress	1/27	PNU Copy to Cheney

DATE: January 26, 1976

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Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			<u>OUTBOX</u>		
			1. Greenspan memo 1/24/76 re		CFC
			2. White House Press Conference of William Lukash 1/24/76		CF
			3. News Conference #422		CFC
			4. Decision Memo & Nomination Document for Constance B. Newman as Asst. Sec. of HUD (Consumer Affairs)	Decision Memo PD Nomination to RL	
			5. Bicentennial Salute to the Performing Arts in Honor of Roger L. Stevens 1/25/76		CF
			6. Yellow Pad note regarding Speaker Albert at Bethesda		CF
			7. Signing Ceremony for Economic Report to the Pres. 1/26/76		CF
			8. Talking Points for Signing of Economic Report		DD
			9. Friedersdorf memo 1/26/76 re Labor/HEW Veto		CF
			10. Meeting with Executive Board of the AMA 1/26/76		CF
			11. Meeting with the Executive Committee of National Association of Counties 1/26/76 2 PM		CF
			12. Award Ceremony for William E. Colby - 1/26/876 by Brent Scowcroft	Brent Scowcroft	
			13. Daily News Summary 1/26/76		NSF

DATE: January 27



Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			ACTION		
			1. Telephone call 1. Scowcroft memo (undated) re: Telephone Call to Sen. Stennis Re: Marianas Covenant	1/27	BS
			2. Frank Zarb memo 1/26/76 re Talking Points for Call to John Melcher Regarding Conference Committee Action on Naval Petroleum Reserves Legislation		
			<u>Signature</u>		
		9:35	1. Letter to Vice President on help for State of Union and relinquishing overseeing work of Domestic Council		
			<u>ACTION</u>		
			1. Lazarus/Buchen memo re letter to Paul McCloskey		
		10:40	2. Chapman? Buchen memo 1/26/76 reh Honorary Memberships	1/28	P New
		1:20	3. Buchen memo 1/27/76 re Advisability of Bring Suit for Injunction to Stop Publication of House Select (Pike) Committee Report on Foreign Intelligence Activities	1/29	P New
			<u>FYI</u>		
			1. Friedersdorf memo 1/27/76 re Congressional Mail 1/26/76.	1/30	CF
			2. Cannon memo 1/27/76 Letter from Governor Rhodes regarding Uranium Enrichment		

Staffing renewed up on 8/3

renewed sent per JFC

1/28 Staffing

Returned for Pres. response

DATE: January 27, 1976

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Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			<u>OUTBOX</u>		
			1. Brent Scowcroft memo 1/27/76 re Angola Letter to Speaker of the House Albert	1/27	BS
			2. Handwritten note to Dick Cheney attached to Hoopes memo 12/22/75 re Indoor Golf Range	Max Friedersdorf delivered cc to RL	PHW
			3. Memo from Peter Kaye dated 1/21/76		PHW
			4. Russ Rourke Memo to Jack Marsh 1/23/76 re Augs 19-25 1974 Issue of L'Express - autographed to Jack Stiles		DD
			5. Handwritten note to Dick Cheney - (re Kennerly letter - nothing attached)		PHW
			6. Recommended Telephone Call -- Senator Stennis Re: Marianna Conventant plus Friedersdorf memo 1/26/76 re Marianas Vote		BS
			7. Daily News Summary 1/27/76		NSF
			8. Meeting with Congressmen Montgomery, McCloskey, Gilman, and Ottinger 1/26/76		CFC
			9. News Conference #423		CF
			10. Arrival Ceremony for Prime Minister Rabin --- 1/27/76		DD
			11. Card on Rabin Arrival		CF
			1. 2. Brown book - Presented to the Pres. by Veterans of Foreign Wars	Marge Wicklein	

DATE: January 27, 1976

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Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			<u>ACTION</u>		
			✓ 1. Bennett memo 1/27/76 re Ambassador to the Republic of Surinam - Georgianna Sheldon		
			✓ 2. Bennett memo 1/27/76 re Civil Service Commissioner J. Owen Zurhellen, Jr.	1/28	RL
			✓ 3. Bennett memo 1/27/76 re Jean McKee as Deputy Administrator - American Revolution Bicentennial Administration		
			<u>FYI</u>		
			✓ 1. Donald Rumsfeld 1/26/76 re opening statement for testimony before House Armed Services Committee	1/28	PHW
	Part of Stone Briefing		2. Buchen memo 1/27/76 re Otto Kerner, Jr.		PHWS
			<u>Signature</u>		
			✓ Commission for George _____ Bush as Head of the CIA	1/30	RL

DATE: January 27, 1976

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Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			<u>OUTBOX</u> 1. Meeting with Commander in Chief of VFW 1/27/76 <i>Book of Resolutions</i> 2. Ted Marss memo to Pres. 1/27/76 on VFW 3. Max Friedersdorf memo 1/27/76 re Labor/HEW Veto 4. Letter of 1/26/76 from Pete Walker invitation to Ntl Convention 5. Marsh memo attaching a letter in signed by the President to Col. John Kleinhans		CF <i>Roland Elliott</i> CF Bill Nicholson <i>Stripping</i> <i>cc Bill Gully</i>

DATE: January 28, 1976

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Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			<u>ACTION</u>		
		6:30 ✓	1. Jim Cannon memo 1/26/76 re Control of Official Travel	1/29	RL
		↓	2. Bennett memo (undated) re U.S. Delegation to the 12th Winter Olympic Games in Innsbruck, Austria	1/29	PO
	RL? Buchen RL	✓	3. Scowcroft memo 1/28/76 re Transmittal to Senate of US-UK Extradition Treaty	1/31	RL
	To RL & Schmults up 1/29		4. CAB Case Honolulu-Vancouver Route Proceeding Docket 27153	1/30	RL
		6:30 ✓	5. Cannon memo 1/27/76 re Executive Order Amending Ex. Order No. 11491 Relating to Labor-Mgmt Relations to Federal Service	1/29	RL
		1 ✓	6. Cannon memo 1/26/76 re Annual Report - of the Dept. of HUD	1/29	RL
			<u>FYI</u>		
		6:30 ✓	1. Cannon memo 1/28/76 re Secretary Butz Report on PL 480 Grain Sales	1/29 ^{ADP}	CF
		1 ✓	2. Seidman memo 1/26/76 re copy of Arthur Bruns statement on 1/21 re congressional moves to reorganize the Federal Reserve	1/29	RL
			<u>SIGNATURE</u>		
		6:30 ✓	1. Letter to Vice President accepting Report of the President's Panel on Federal Compensation	1/29	RL
		✓	2. Buchen memo 1/28/76 Candidatels Certificate of Announcement West Virginia	1/29	Buchen Polk

DATE: January 28, 1976



Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			<u>FYI</u>		
		9:15 ✓	1. Pat Lindh- m3mo 1/27/76 re New Hampshire & women	1/30	CF
			<u>Signature</u>		
		✓	1. Thank you to Howard Head for tennis racket	1/28	Shipping
			<u>FYI</u>		
		✓	1. Friedersdorf memo 1/28/76 re Congressional Mail 1/27	1/30	CF
			<u>ACTION</u>		
			1. Cannon memo 1/28/76 re Carla Hills Recommendation on How to Handle Your Position on Local Public Works Capital Development & Investment Act of 1975	Pres. did not see	CF
			2. James Lynn memo 1/28/76 re Reports Reduction Program	see later	
			<u>FYI</u>		
		1:45 ✓	1. Thank you letter from Steve DuBrul	1/29	RL
			<u>ACTION</u>		
		4:10 ✓	1. Cannon memo 1/27/76 re Enrolled Bill S. J. Res. 121: Milk Price Support	Veto Signed 1/30/76 7:40PM	RL

Received too late - signal given holding

RL?

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Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			<u>OUTBOX</u> 1. Letter accepting resignation of H. R. Crawford as Asst. Sec. 2. Black Looseleaf book on Angola Situation - Global Reaction	Mr. Buchen gave to Bob Linder	BS

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Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			<u>ACTION</u>		
	RL		1. Jim Lynn memo 1/28/75 re Report to the Congress on the future of the FEA		
			2 FYI		
	RL	up 1/29	2. Jim Lynn memo 1/28/76 re Termination of Private Pension Plans Under the Pension Reform Law	1/30	CF
			<u>ACTION</u>		
	RL?		1. Cannon memo 1/28/76 re Intergovernmental Relations	3/5/76	returned to Domestic Council
			<u>FYI</u>		
		9 AM	1. Bennett memo 1/28/76 re Briefing for Mayors	2/2	CF
			<u>Signature</u>		
		10:45	1. Bennett memo 1/28/76 re Letter of Resignation for John M. Teem as Asst. Administrator of the ERDA.	8/1/30	RL
			<u>ACTION</u>		
		10:45	1. Scowcroft memo 1/29/76 sr Reply to FRG President Scheel	8/1/30	BS
			2 FYI/NSC		
			1. Brent Scowcroft memo 1/29/76 re Communist Countries Use of Nuclear Power	1/30	BS
			2. Scowcroft memo 1/29/76 re Implementation of the Final Act of the Conference on Security & Cooperation in Europe	1/30	BS

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Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			<u>ACTION</u>		
	RL for handling	up 1/29 4:55	✓ Letter from Warren Burger attaching sealed envelope from Judge Griffin B. Bell - of Fifth Judicial Circuit resignation	1/30	RL
			<u>FYI</u>		
		11:25	✓ 1. CEA Memo 1/28/76 re Monthly Report on Monetary & Credit Conditions	1/30	CF
			2 <u>FYI/NSC</u>		
			✓ 1 Scowcroft memo 1/29/76 re Impact of Soviet Agricultural Shortages of the GDR	1/30	BS
			<u>ACTION</u>		
			✓ 1. Cannon memo 1/26/76 Executive ORDER Membership of the Economic Policy Board - putting Rogers Morton on Policy Board	1/30	RL
			✓ 2. Memo from Jim Connor listing various documents needing signature to bring Rogers Morton on board.	1/30	RL
			<u>FYI</u>		
		1:35	✓ 1. Friedersdorf memo 1/29/76 re Congressional Mail 1/28.	1/30	CF
			<u>Signature</u>		
	Jim B.		✓ Page for album for Mr. & Mrs. Raymond Mason		Nellie Yates

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Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			<u>OUTBOX</u> 1. Bennett memo (undated) re Asst. Sec. of Housing & Urban Development for Housing Management - James L. Young 2. Letter to Otis Pike re public release of classified information. dated 1/29/76 3. Blue Notebook - Visit of Prime Minister Rabin prepared by State Dept.		PD copies to RL BS

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Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			<u>ACTION</u>		
		JB	1. Commission for Stephen S. Gardner to become a Member of Board of Governors of the Federal Reserve Board. Certificate	5 1/29	RZ
		3 PM	2. Designating Order making Stephen S. Gardner <u>Chair</u> Vice Chairman of FRB. Certificate	1/30	RZ
			3. Bennett memo 1/28/76 re Advisory Commission on Intergovernmental Relations - F. Clifton White Certificate		
			4. Bennett memo 1/28/76 re National Advisory Council on the Education of Disadvantaged Children Certificate		
	JB		5. Bennett Commission for Dean Hinton as U.S. Rep to U.S. Mission to European Communities with Rank & Status of Ambassador etc.	5 1/29	
			6. Certificate Joseph A. Greenwald - Asst. Sec. of State	1/30	To RZ
			7. Certificate for Anne Armstrong As Amma Ambassador Court of St. James		
			8. Certificate for Robert Anderson Ambassador to Morocco		
			9. Letter of Recall to Elliott Richardson		
			10. Letter of Recall to Newman		

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Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			<u>ACTION</u>		
	BS for OK	<i>up 2/2</i>	1. Kollmorgen memo 1/29/76 re nomination 10 officers in U.S. Marine Corps.	<i>2/3</i>	<i>RL</i>
	RL Staffing	<i>up 1/30</i>	2. Cannon memo 1/29/76 re Federal Property Council	<i>1/30</i>	<i>PHW</i>
			3. Brent Scowcroft memo 1/29/76 re: Designation of Certain Tank Programs as Programs of Highest National Priority	<i>1/30</i>	<i>BS</i>
	<i>RL Phil Rushen Bob Linder</i>		4. Brent Scowcroft memo 1/29/76 re: Supplementary Extradition Treaty Between the United States and Spain	<i>2/2</i>	<i>RL</i>
	<i>RL who gave it to Schmuller</i>		5. Letter from Attorney General 1/29/76 to the President re Pocket Veto.		
			<u>ACTION</u>		
		<i>1/29</i>	1. Commission for Elliott Richardson as Secretary of Commerce	<i>1/20</i>	<i>RL</i>

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Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			<u>FYI</u>		
		8:30	✓ 1. Nessen memo items New Hampshire newspapers 1/29/76	1/31	CF
			<u>ACTION</u>		
	✓ BS for ok	11/3/60	✓ 1. Kollmorgen memo 1/29/76 re nomination of 7 captains Naval Reserve	2/2	RL
			<u>FYI</u>		
		10:20	✓ 1. Friedersdorf memo 1/29/76 re Title 2 countercyclical aid in the Public Works Conference	1/30	CF
			✓ 2. Friedersdorf memo 1/29/76 re Labor Contributions	1/31	CF
			✓ 3. Letter from Waller Taylor II re State of the Union	1/31	BL
			<u>ACTION</u>		
		10:25	✓ 1. Brent Scowcroft memo 1/30/76 re Instructions for the SALT Delegation in Geneva	Approved 2/3	BS
			<u>FYI</u>		
			✓ 1. Friedersdorf memo 1/30/76 re Congressman Bob Stephens	2/4	CF
			✓ 2. President's Energy Program - Report of 1/19/76	1/31	CF

revised version up 2/2/76

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Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			<u>OUTBOX</u>		
			1. Buchen memo 1/29/76 re Petition f of Fred Douglas Parker for Commutation of Sentence - Terminal Illness		RL
			2. Meeting with Bipartisan Group of Mayors 1/29/76 also Zarb memo 1/29/76 to Cannon non natural gas (original returned to Nell - copy to		CF
			3. D iscussion Points for Delegation of U. S. Mauor 1/29/76		CF
			4. Appearance by the President Before the Young Republicans 1/29/76		DD
			5. Talking Points for the Young Republican Leadership Conference		CF
			6. Videotaped Stated for the U.S. Chamber of Commerce 1/29/76		DD
			7. Introduction to Washington State Precinct Training Workshops		DD
			8. Chicago Boys Clubs Chicagoian of the Year Award 1/29/76		DD
			9. Seattle Telethon Taping 1/29/76		DD
			10. Videotaped Statement Chamber of Commerce 1/29/76		DD
			11. Meeting with Chuck Conners 12:45 PM 1/30/76		CF
			12. Meeting with Tod & Suzi Hullin 1/30/76 12:40 PM		CF
			13. Black Binder -- President Ford Committee -- Weekly Report #26 Week Ending January 24.		Dick Cheney

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Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			<u>ACTION</u>		
		2:10	1. Stephen G. McConahey Salary Order	1/31	BL
			2. David R. Gergen Salary Order	1/31	BL
	R1?	up 3:35	2. Bennett memo 1/29/76 re Compensation for the Director & Deputy Director of the Sinai Support Mission	1/31	thru RL PD
			<u>Signature</u>		
	JB		1. Letter to Mayor Frank C. Buck same as letter after State of Union		Shipping
			<u>Miscellaneous</u>		
			Letter from resignation from Melvin A. Conant FEA		
			<u>FYI</u>		
		3:40	1. Cannon memo 1/30/76 re Welfare	1/31	CFC
		↓	2. Friedersdorf memo 1/30/76 re Congressional Mail 1/29/76	1/31	CF
			<u>ACTION</u>		
		5:35	1. Cannon memo 1/29/76 re Proposed Budget Supplemental for the Legislative Branch	1/31	BL
		↓	2. Cannon memo 1/29/76 re Executive Order -- re Procedures for an Export licensing Policy as to Nuclear Materials and Equipment	1/31	BL
			<u>FYI</u>		
		↓	1. Friedersdorf memo 1/30/76 re State of the Union (clipping sent o in by Hugh Scott)	1/31	CF

To RL for handling

Show to RL on way out



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Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
	RL		<u>ACTION</u> 1. John S. D. Eisenhower memo sending Final Report of the Advisory Committee on Refugees f dated 1/30/76		
	RL?	<i>upd 1/30</i>	<u>Signature</u> 1. Letters from Bill Gulley to Don Rumsfeld regarding Arturo B. Bautista and Benjamin D. Ramos		
		<i>1/25</i>	<u>FYI</u> ✓ 1. Cannon memo 1/30/76 re Revenue Sharing ✓ 2. Elliott memo 1/30/76 re Incoming Presidential Mail for the Week of 1/26/76 January 26-30, 1976	<i>1/31</i> <i>1/31</i>	<i>CFC</i> <i>CF</i>
		<i>↓</i>	<u>ACTION</u> ✓ 1. Cannon memo 1/27/76 re 1975 Annual Report - Corporation for Public Broadcasting ✓ 2. Letters to all Congressional Members who voted to Sustain Presidents HEW/ Labor Appropriations Bill ✓ 3. Letters to all Congressional Members who voted to Defeat the Defense Appropriations Act on Angola	<i>2/2</i> Dyt Stripping Stripping	<i>RL</i>
	Approved by P & done by JB <i>↓</i>				

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Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			<u>OUTBOX</u>		
			1. Prime Minister & Mrs. Rabins Recpciprocal Reception 1/29/76 ny by Terry O'Donnell		CF
			2. Photographs with Press Office Staff		CF
			3. Swearing in of CIA Director Designate Bush at CIA 1/30/76 by Terry O'Deonnell		CF
			4. Talking Remarks for Prime Minister Rabin Reception		DD
			5. International Oil Developments 1/29/76 from CIA		BS
			6. Economic Intelligence Weekly 1/28/76 from CIA		BS
			7. Meeting with Senator Long & Mard i Gras Ball 1/30/76		CF
			8. Meeting with Republic Mayors 1/30/76 1:45 P.M.		CF
			9. Ron Nessen memo 1/27/76 re samples fro m New Hampshire newspapers		CF
			10. Bennett memo 1/30/76 re Member Civil Aeronautics Board - R. Tenney Johnson		RL
			11. Meeting with Prime Minister Yitzhak Rabin - 1/27/76 11 A.M.		BS

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Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			<u>OUTBOX</u>		
			Kissinger memo 1/28/76 re Meeting with Prime Minister Rabin 9:30 A.M. 1/29/76		BS
			News Summary File 1/29/76		NSF
			Drop By Meeting with Holiday Inn Executives 1/29/76		CF
			Presidential Meeting Remarks National Parayer Breakfast 1/29/76		DD
			National Prayer Breakfast - 1/29/76		CF
			Prime Minister Rabin's Presidential Remarks		DD
			Dinner Toast - 1/27/76 Prime Minister Rabin 1		DD
			Memo 1/27/76 to Terry O'Donnel from Max Friedersdorf & Vern Loen		CF
			Meeting with Dr. Fred He 1/28/76		bs
			Meeting with Mr. & Mrs. Millard Holden & Rev. & Mrs. William Baker 1/28/76		CF
			Meeting with W. Clement Stone 1/28/76		PHWS
			Arrival Ceremony for Prime Minister Rabin - 1/27/76		CF
			Meeting with Ambassador Daniel P. Moynihan 1/27/76		BS
			Meeting with Japanese Ambassador Yasukawa 1/28/76		BS
			Meeting with Rep. Congessional Leaders 1/28/76		CFC

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Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			<u>OUTBOX</u> Meeting wt with General Alexander Haig - 1/28/76 3 P.M. News Summary 1/28/76		BS NSF
			<u>Signature</u> <div style="display: flex; align-items: flex-start;"> <div style="margin-right: 10px;"> <div style="font-size: 2em; margin-bottom: 10px;">JB</div> <div style="font-size: 2em; margin-bottom: 10px;">✓</div> <div style="font-size: 2em;">8:40</div> <div style="font-size: 4em; margin-top: 10px;">↓</div> </div> <div> 1. Doug Bennett memo 1/30/76 re Letter of Retirement for Oren Harris as U.S. District Judge for Eastern & Western Arkansas 2. Bennett memo 1/30/76 re Letters of Resignation from Lewis M. Helm & as Asst. Sec. HEW and Frank D. McCown as U.S. Attorney for Northern District of Texas </div> </div>	2/3 2/2	RL RL
			<u>ACTION</u> <div style="display: flex; align-items: flex-start;"> <div style="margin-right: 10px;"> <div style="font-size: 2em; margin-bottom: 10px;">✓</div> </div> <div> 1. Bennett memo 1/29/76 re Inspector General, Foreign Assistance - John Arthur Shaw </div> </div>	2/2	RL

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GERALD R. FORD

Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			<u>OUTBOX</u>		
			1. Bennett memo 1/29/76 re Member - Civil Aeronautics Board R. Tenney Johnson		PD
			2. Bennett memo 1/29/76 re Board of Directors - Inter-American Foundation Roger Milliken		PD
			3. Bennett memo 1/30/76 re Commissioner, FTC - Thomas Sowell		PD

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Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
	<i>Put in staff after by Jones list</i>	<i>10³⁰</i>	<p><u>SIGNATURE</u></p> <p>✓ 1. Cannon memo (1/30) re: Letter to Bertha Adkins, Chairman, Federal Council on the Aging</p> <p>✓ 2. Letter to Allan Grant re: election as President of American Farm Bureau</p> <p><u>FYI</u></p> <p>✓ Letter from Ambassador F. Hayden Williams of thanks for interest in Northern Mariana Islands</p> <p><u>SIGNATURE</u></p> <p>✓ 1. Kollmorgen memo (1/30) re: nomination of 214 officers for LT j.g. in Coast Guard</p> <p>✓ 2. Kollmorgen memo (1/30) re: nomination of 13 officers for grade of Captain in Coast Guard Reserve</p> <p><u>OUTBOX</u></p> <p>1. News Summary 1/31/76</p>	<p><i>(S 2/2)</i></p> <p><i>S 2/2</i></p> <p><i>stripping</i></p> <p><i>2/2</i></p> <p><i>2/2</i></p> <p><i>↓</i></p>	<p><i>RL</i></p> <p><i>RL</i></p> <p><i>↓</i></p>

DATE: January 31

GERALD R

Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			<u>SIGNATURE</u> ✓ 1. Scowcroft memo (1/31) re: Reply to Barry Goldwater on China policy ✓ 2. Letter to Henry Catto on Anne Armstrong's appointment <u>FYI</u> ✓ 1. Friedersdorf memo (1/30) re: Congressional Mail <u>ACTION</u> 1. Scowcroft memo 1/31/76 re Presidential Memorandum Forwarding to the Senate Tax Conventions with Israel & Egypt	 S 2/11 S 2/2 stripping 2/2	 1/12 BS CF

holding for
Jen to R
Frieders

RL
Staff
to Buchen
up
2/19