The original documents are located in Box 42, folder “Ford, Susan - Events - 5/31/75 - Holton Arms Senior Prom (1)” of the Sheila Weidenfeld Files at the Gerald R. Ford Presidential Library.

Copyright Notice
The copyright law of the United States (Title 17, United States Code) governs the making of photocopies or other reproductions of copyrighted material. Gerald Ford donated to the United States of America his copyrights in all of his unpublished writings in National Archives collections. Works prepared by U.S. Government employees as part of their official duties are in the public domain. The copyrights to materials written by other individuals or organizations are presumed to remain with them. If you think any of the information displayed in the PDF is subject to a valid copyright claim, please contact the Gerald R. Ford Presidential Library.
TO: Sheila Weidenfield
FROM: Charlene von Pawel
SUBJECT: Possible performance by Beach Boys at Susan's prom, May 31, 1975

Mrs. Ford and Susan have discussed the attached memo of November 4 and have asked me to solicit your thoughts on whether Susan should go any further with the idea. Susan would very much like to go ahead with "Plan A" but is concerned about the possible consequences.

Susan indicated she would appreciate having a response as soon as possible so she can perhaps meet with Mr. Rachlin after school on Friday and before leaving for Camp David.

If your advice is submitted in writing, I would appreciate receiving a copy for my information. Thank you.

cc: Mrs. Ford
Susan
TO: Susan Ford
FROM: Charlene von Pawel
SUBJECT: Beach Boys

DATE: November 4, 1974

I talked to the Beach Boys' agent, Mr. Chip Rachlin, on Monday afternoon. He was a nice person and indicated that the group has not yet worked out their schedule for next year and that consequently they could very easily work in your prom.

We discussed a couple of possibilities that stemmed from the fact that... as Mr. Rachlin so adequately put it... no high school group could possibly afford the Beach Boys. He explained that stopping in Washington on a "normal" concert schedule would bring them between 20 and 35 thousand dollars. (!!!) I also stressed the point that if something could be worked out, you were very concerned about avoiding any possibility of hard feelings that might arise.

He suggested that:

A) The Beach Boys would perform for your prom in conjunction with another group, America; and your payment for this appearance would be "publicity." This would be in the form of allowing them to video tape their performance at the White House according to whatever directions and/or limitations you might place on the taping. The "show" would then be televised at some later date. I think I best also add a quote from Mr. Rachlin to the effect that "the combination of the two groups -- The Beach Boys and America -- is $50,000 worth of entertainment."

B) The Beach Boys would do their best to schedule a "regular" concert appearance in the Washington area at a time that would allow them to "bip in" and entertain at your prom also. Even with this kind of arrangement, Mr. Rachlin indicated that the $1,000 payment by the class would still be only a "token." He emphasized that there would still have to be some kind of publicity.

Mr. Rachlin said that he plans to be in Washington on Friday, November 8 and again on Sunday, November 10. He would be very happy to arrange a personal meeting with you or appropriate members of your entertainment committee to see if anything can be arranged.

Please let me know your feelings on what I've "dug up" so far. Thanks!

cc: Mrs. Ford
PROM notes for press questions

Evening's schedule: 8:30 p.m. Prom starts. Outerspace plays from 8:30-ish till 10 p.m. Sand Castle plays from 10:30 - 12:30 p.m.
A receiving line takes place in the Cross Hall (the area in front of the space between the Green Room and Blue Room). Dancing is continuous (except for the break) in the East Room. Hors d'oeuvres will be served in the State Dining Room, along with punch. Mingling of the guests in the Parlours and Grand Hall.

Guests: All 74 girls in the senior class at The Holton Arms School in Bethesda, Maryland and their dates.

There will also be five chaperones and their spouses. They are -- Mr. and Mrs. James Lewis (he is headmaster of Holton Arms); Mr. and Mrs. Joseph Breedlove (she is asst headmaster); Mr. and Mrs. John L. Hamilton (he is of Holton's board of trustees); Major and Mrs. John Alexander (Mrs. Alexander is the senior class advisor); and Mr. and Mrs. Paul Puckett (she is dean of students at Holton Arms.)

Susan's date is Billy Pifer from Winchester, Va. He is a junior at Washington and Lee University in Lexington, Va. Susan met him when he served as her escort in Winchester during one of the evenings during festivities when she was crowned Queen of the Shenandoah Apple Blossom festival May 1-3. He is a pre-med student.

The Prom committee consists of Ducky Clark (Helen), who is head of the committee; Margie Brawner, president of the senior class; Debbie Packard, invitations; Lisa Hess, band arrangements; and Helen-Bragg Curtain, refreshments. Susan is working with the committee to help with arrangements at the White House and is helping Ducky with everything.

Regarding cost: all expenses are being born by the senior class. They have had one major fund raising project a year starting in the seventh grade. They've had bake sales, an easter egg party, a dance, a school fair, a raffle. The total of the money they've earned goes to help with expenses for the prom, and for a gift to the school. The gift this year will be a donation to the school's computer program and to its library.

Budget for the Prom is about $1300. They are saving a little bit by not having to pay for a room, but they are incurring a few more expenses because they have to pay for the labor of fixing the hors d'oeuvres and because they decided to have two bands.
Cost of the prom for the girls is $14 per person. It is black tie. It will be followed by several after-parties. One which all the girls and their dates have been invited to is hosted by Debbie Packard (father Mr. John Packard III -- Adams-Burch Inc.) which goes from 12:30 p.m. - 3:30 p.m. Susan is going to a breakfast given by Elison and Reagan Golubin from 2:30 a.m. till 5 a.m.

In the receiving line: Mr. and Mrs. James Lewis (he is headmaster) and Margi Brawner (class president) and Lisa Camalier (vice president) and their dates.

Decorations: There is no specific theme, though they have tried to pick decorations that would give the party a light, springy feel. They made tablecloths themselves out of sheets. The material is a bamboo print overlaid with bright spring flowers, with an emphasis on yellow. Undercloths are yellow. Various girls who work in the committees made the cloths over about a week long period. They are to be donated to the White House courtesy of Wamsutta when the party is over. The idea for the sheet-cloths was Susan's, taken from a party done at the White House (Senate Wives luncheon, May 5). There are eight round cloths and one long banquet cloth.

Ficus trees will also be used. The flower arrangements will be done by the girls themselves, who plan to arrange them the day of the party. Flowers to be used include: yellow tulips, gerber daisies, orange carnations, white sweet peas, mid-century lillies and ming fern.

Hors doeuvres to be served: miniature quiche lorraine, pigs-in-a-blanket, swedish meatballs and chicken chunks in sweet and sour sauce. The White House butlers are doing the catering and serving, and the prom committee is paying the cost of the food and labor.

The punch that will be served is made from a combination of tea, lemonade, white grape juice, club soda and sugar.

Last year: the prom was held in the Forum Room of the Shoreham Hotel. Each person paid $9. The refreshments were cokes and potato chips.
Re the bands: Each band is being paid $350 by the prom committee. This is less than they usually get for a performance, but -- in the words of Outerspace manager Eric Weiss, "We're doing it for the publicity." (Wash Post, March 14) The $350 covers expenses.

The Sandcastle. Will play from 10:30-12:30 p.m. It is a seven-piece rock group based in Richmond, Va. Plays a variety of music including rock, soul and oldies from the 50s and 60s. Have done quite a bit of North Carolina and Virginia college dates. Susan heard them at Hampton-Sidney College last March (Farmville, Va.), thought they were great, and recommended them.

The Outerspace. Will play from 8:30 - 10 p.m. Five musicians, who've been together about six years. Based in Wendell, Mass. Range from rock to jazz to country & western. Play the college and club circuit, largely in the Northeast.
THA School

174 people × $7.40 = $1,298

5 couples who are chaperones

Mr. & Mrs. James Lewis

& other adult people from school

5 girls members - The Prom Comm

Debbie Packard
Helee Clark "Duckie"
Maryanne Clauser

Miss Hess Band

Helen Wagg Curtains Food

2 mugs at WH; arrange: food, band, tables,

everyone in class in a comm

Susan Why w/ Duckie

Treasury started in 7th grade -
bake sales, Easter Egg Party, Soph Dance, Junior Fair (jamboree) raffle

$ spent on prom & gift to school

Part on computer plug & part to school

Close to $4,000 - $1,300 on prom

Susan 9th grade
paying for everything that paid for last year except cost of room
made from sheets tablecloths donated - class made them - yellow bottoms w/ bamboo print w/ flowers spring
idea from one of parties from sheets Idean's idea

dancing East Room - cabaret tables - flowers on hurricane lamps (borrowed fr WH)
ficus trees
state dr - cabaret table small buffet
meat guine lorraine pie w/ blanket
swedish meatballs
chicken chunks w/ sour sauce

WH doing catering - paying for food + labor - butlers...
Each senior charged last year the charge

-punch - non-alcohol - get recipe - get from John Price

variety of spring flowers
lily, daisy, sweet peas

Girls are arranging flowers themselves
Come that day to set up

black tie

Sand Castle from Richmond
Susan said Hampton-Sidney
College, Farmville, Va.

Recomm to Committee
Save March 1974
($350 - supplies, expenses, get alot more)

Outer Space from Boston
Some of the girls on Committee recommended
no favors

penning session - took a week -
girls Ann & Cremans
bands OS until 1:45 mins
25 min break

the SC last 1

8:30 - 12:30 a.m. private
(debbie packard)
(after party) 2:30 - 3:30
2:30-3.wings
break

last fp, forum in of Shalum
rcvs line
private

9:30 - 12:30 friends of the family

Mr & Mrs Leuen
class officers & dates
Margie Beamer, pres
Dina Camalier, vp
Susan not in rcvs line

in Cross Hall

cakes + potato chips
need to know:
✓ - each person charged $14.00 per person
✓ - last year everyone charged $9.00
- recipe
✓ - what flowers used (call Rusty Young)
✓ - schedule of band - what
✓ - who are prom girls father &
  what do they do
- how many tablecloths made
- what happens to tablecloths after
  (try Rex first, then see if you can get Nancy)
- total - how much did they spend last year
- who is not coming? why
- what's in punch?
- what is Susan meaning who
  designed it

Mr. John E. Packard III - Adams-Burch
Mr. William Brawner
Mr. Maurice A. Hess Jr.
Mr. William D. Clark - Ducky
Mr. William J. Curtin
Punch

Tea
lemonade
white grape juice
club soda
sugar

Rusty Young

hurricane lamps.
yellow candles

Flowers

yellow tulips - out of season
gerber daisies
orange carnations
white sweet peas
ming fern

mid century lilies
Evening's schedule: 8:30 p.m. Prom starts. Outerspace plays from 8:30-ish till 10 p.m. Sand Castle plays from 10:30 - 12:30 p.m. A receiving line takes place in the Cross Hall (the area in front of the space between the Green Room and Blue Room). Dancing is continuous (except for the break) in the East Room. Hors d'oeuvres will be served in the State Dining Room, along with punch. Mingling of the guests in the Parlours and Grand Hall.

Guests: All 74 girls in the senior class at The Holton Arms School in Bethesda, Maryland and their dates.

There will also be five chaperones and their spouses. They are -- Mr. and Mrs. James Lewis (he is headmaster of Holton Arms); Mr. and Mrs. Joseph Breedlove (she is asst headmaster); Mr. and Mrs. John L. Hamilton (he is chairman of Holton's board of trustees); Major and Mrs. John Alexander (Mrs. Alexander is the senior class advisor); and Mr. and Mrs. Paul Puckett (she is dean of students at Holton Arms.)

Susan's date is Billy Pifer from Winchester, Va. He is a junior at Washington and Lee University in Lexington, Va. Susan met him when she served as her escort in Winchester during one of the evenings during festivities when she was crowned Queen of the Shenandoah Apple Blossom festival May 1-3. He is a pre-med student.

The Prom committee consists of Ducky Clark (Helen), who is head of the committee; Margi Brawner, president of the senior class; Debbie Packard, invitations; Lisa Hess, band arrangements; and Helen-Bragg Curtain, refreshments. Susan is working with the committee to help with arrangements at the White House and is helping Ducky with everything.

Regarding cost: all expenses are being born by the senior class. They have had one major fund raising project a year starting in the seventh grade. They've had bake sales, an easter egg party, a dance, a school fair, a raffle. The total of the money they've earned goes to help with expenses for the prom, and for a gift to the school. The gift this year will be a donation to the school's computer program and to its library.

Budget for the Prom is about $1300. They are saving a little bit by not having to pay for a room, but they are incurring a few more expenses because they have to pay for the labor of fixing the hors d'oeuvres, and because they decided to have two bands.
Cost of the prom for the girls is $14 per person. It is black tie. It will be followed by several after-parties. One which all the girls and their dates have been invited to is hosted by Debbie Packard (father Mr. John Packard III -- Adams-Burch Inc.) which goes from 12:30 p.m. - 3:30 p.m. Susan is going to a breakfast given by Elison and Reagan Golubin from 2:30 a.m. till 5 a.m.

In the receiving line: Mr. and Mrs. James Lewis (he is headmaster) and Margi Brawner (class president) and Lisa Camalier (vice president) and their dates.

Decorations: There is no specific theme, though they have tried to pick decorations that would give the party a light, springy feel. They made tablecloths themselves out of sheets. The material is a bamboo print overlaid with bright spring flowers, with an emphasis on yellow. Undercloths are yellow. Various girls who work in the committees made the cloths over about a week long period. They are to be donated to the White House courtesy of Wamsutta when the party is over. The idea for the sheet-cloths was Susan’s, taken from a party done at the White House (Senate Wives luncheon, May 5). There are eight round cloths and one long banquet cloth.

Ficus trees will also be used. The flower arrangements will be done by the girls themselves, who plan to arrange them the day of the party. Flowers to be used include: yellow tulips, gerber daisies, orange carnations, white sweet peas, mid-century lillies and ming fern.

Hors doeuvres to be served: miniature quiche lorraine, pigs-in-a-blanket, swedish meatballs and chicken chunks in sweet and sour sauce. The White House butlers are doing the catering and serving, and the prom committee is paying the cost of the food and labor.

The punch that will be served is made from a combination of tea, lemonade, white grape juice, club soda and sugar.

Last year: the prom was held in the Forum Room of the Shoreham Hotel. Each person paid $9. The refreshments were cokes and potato chips.
Re the bands: Each band is being paid $350 by the prom committee. This is less than they usually get for a performance, but -- in the words of Outerspace manager Eric Weiss, "We're doing it for the publicity." (Wash Post, March 14). The $350 covers expenses.

The Sandcastle. Will play from 10:30-12:30 p.m. It is a seven-piece rock group based in Richmond, Va. Plays a variety of music including rock, soul and oldies from the 50s and 60s. Have done quite a bit of North Carolina and Virginia college dates. Susan heard them at Hampton-Sidney College last March (Farmville, Va.), thought they were great, and recommended them.

The Outerspace. Will play from 8:30 - 10 p.m. Five musicians, who've been together about six years. Based in Wendell, Mass. Range from rock to jazz to country & western. Play the college and club circuit, largely in the Northeast.

pjm
5/22/75
Sewing Bee
THE WHITE HOUSE
WASHINGTON

* Quiche - Canadian
* Punch - most alcoholic
  tashing punch possible
  using alcohol
  * Spinach Quiche -

Women are going to
make tablecloths -

Sewing the clothes,
get color scheme of
  green & yellow
  Quiche - Susan

16 tables - 6 pp at every
table -
  green trees
Centerpieces on every table.
School is paying for everything.

Sheets on the tables.
Directed by ____________
Description of tasks.
Everyone lamps own dest-

- no discounts - given only to sheets
- 5 heads
  tables may be already set up
  they will do the food for us
  we do
  put tablecloths on
  making flower arrangements
  planting of the trees of white flowers
  9 - we made - printed
  8 - yellow linen belong to W.H.
  1 - buffet tablecloth
  8 - made squares (printed) to cover
  the linen - to make a design

  All heads except Ducky Clark
  did tablecloths - Ann Clemons helped a lot.
Debbie Pachard -
V.P. of Restaurant Supply company
Hodans - Buech Inc.

Ducky Clark -
Bill Clark - works for the Pentagon

Lisa Hess - Buddy Hess - Lawyer
(Maurice)

Helen Bragg Curtin - William J. Curtin
Lawyer
8:30 - Midnight

1) 15 people: Total
- 73 people in Senior Class
- 5 class advisers
  - Administrative people
  - Head
  - Asst. Head
  - Class Advisor
  - Head of Bd of Dir.

Names of girl on Prom Committee
- Patti Ackland - Invitations
- Helen Clark - Head of Committee
- Morgan Browner - Class President
- Lisa Hess - Prand
- Helen - Brass Curtain - Food

Meetings at WH - to discuss
Food, Band, Tables - where

Approx. 4 Prom: 1300
Money: 1st grade - bake sale,
Earth Day Party, Sophomore Dance
Jr. Fair (Jam Sale), Raffle
Computers: Key - start at

Prepare for every thing but rom.
- Table clothes made from sheets -
- Swans (dec. etc.) Yard at WH.
- Yellow bottoms with yellow print
Dennis Broch, Time Magazine Photo wants to cover Susan's prom. Wants special smoke light. Set up. Called March 24, 75.
<table>
<thead>
<tr>
<th>Name</th>
<th>Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>Arnold, Susan</td>
<td>Michael Murphy</td>
</tr>
<tr>
<td>Barnes, Maxe</td>
<td>Iain Webster</td>
</tr>
<tr>
<td>Boswell, Mary</td>
<td>Peter Stein</td>
</tr>
<tr>
<td>Brady, Ellen</td>
<td>John Sager</td>
</tr>
<tr>
<td>Brauner, Magi</td>
<td>Robert Doyle</td>
</tr>
<tr>
<td>Calkins, Carolyn</td>
<td>Jack Beauty</td>
</tr>
<tr>
<td>Camalisa, Lisa</td>
<td>John Stetson</td>
</tr>
<tr>
<td>Carter, Sandra</td>
<td>James Bacon</td>
</tr>
<tr>
<td>Clark, Helen</td>
<td>George Macou</td>
</tr>
<tr>
<td>Clark, Jamie</td>
<td>Richard Lee Augusta</td>
</tr>
<tr>
<td>Conger, Mary (Mimi)</td>
<td>Scott Mace</td>
</tr>
<tr>
<td>Coopersmith, Connie</td>
<td>Jeff Linnois</td>
</tr>
<tr>
<td>Creameans, Anne</td>
<td>Paul Shob</td>
</tr>
<tr>
<td>Custin, Helen-Bragg</td>
<td>John Williams</td>
</tr>
<tr>
<td>Diley, Patricia</td>
<td>Daniel Pritchard</td>
</tr>
<tr>
<td>Ehrlich, Gad</td>
<td>Mark Moss</td>
</tr>
<tr>
<td>Fisher, Mary Ann</td>
<td>Eric Ingersoll</td>
</tr>
<tr>
<td>Ford, Susan</td>
<td>Joe Gitchell, Billy Pifer</td>
</tr>
<tr>
<td>Frawley, Gail</td>
<td>Ned Farquhar</td>
</tr>
<tr>
<td>Frazer, Belinda Anne</td>
<td>Michel Le Bret</td>
</tr>
<tr>
<td>Freitag, Grace</td>
<td>Billi Gordon</td>
</tr>
<tr>
<td>Gaski, Ellen</td>
<td>Carlos Docal</td>
</tr>
<tr>
<td>Getsoy, Dolceta</td>
<td>Michael Doyle</td>
</tr>
<tr>
<td>Goldberg, Donna</td>
<td>Perin Blank</td>
</tr>
<tr>
<td>Goller, Leslie</td>
<td>Robert S. Bogardus</td>
</tr>
<tr>
<td>Golubin, Elion</td>
<td>Mark Montgomery</td>
</tr>
<tr>
<td>Last Name</td>
<td>First Name</td>
</tr>
<tr>
<td>-----------</td>
<td>------------</td>
</tr>
<tr>
<td>Colvin</td>
<td>Reagan</td>
</tr>
<tr>
<td>Hess</td>
<td>Lysa</td>
</tr>
<tr>
<td>Huguley</td>
<td>Lynda</td>
</tr>
<tr>
<td>Hunter</td>
<td>May</td>
</tr>
<tr>
<td>Jackson</td>
<td>Romona</td>
</tr>
<tr>
<td>Johnson</td>
<td>Marcia</td>
</tr>
<tr>
<td>Jones</td>
<td>Austin</td>
</tr>
<tr>
<td>Jones</td>
<td>Stanna</td>
</tr>
<tr>
<td>Kraft</td>
<td>Felicia</td>
</tr>
<tr>
<td>Lamphere</td>
<td>Edith</td>
</tr>
<tr>
<td>Ledbetter</td>
<td>Lash</td>
</tr>
<tr>
<td>Longain</td>
<td>Anne</td>
</tr>
<tr>
<td>Manfuso</td>
<td>Barbara</td>
</tr>
<tr>
<td>Martin</td>
<td>Lisa</td>
</tr>
<tr>
<td>McAteer</td>
<td>Margaret</td>
</tr>
<tr>
<td>Meanemham</td>
<td>Michelle</td>
</tr>
<tr>
<td>Mezines</td>
<td>Joan</td>
</tr>
<tr>
<td>Murphy</td>
<td>Marilyn</td>
</tr>
<tr>
<td>Ortiz</td>
<td>Mena</td>
</tr>
<tr>
<td>Padgord</td>
<td>Deborah</td>
</tr>
<tr>
<td>Pannall</td>
<td>Ruth</td>
</tr>
<tr>
<td>Pierra</td>
<td>Robin</td>
</tr>
<tr>
<td>Pavey</td>
<td>Lisa</td>
</tr>
<tr>
<td>Peardon</td>
<td>Julia</td>
</tr>
<tr>
<td>Reed</td>
<td>Pamela</td>
</tr>
<tr>
<td>Richardon</td>
<td>Melanie</td>
</tr>
<tr>
<td>Bohrbacher, Anne</td>
<td>Dean Barnes</td>
</tr>
<tr>
<td>Schmerze, Dea</td>
<td>Calvin Cobb</td>
</tr>
<tr>
<td>Schroder, Kirsten</td>
<td>Chris Chayk</td>
</tr>
<tr>
<td>Squires, Maya</td>
<td>Robert House</td>
</tr>
<tr>
<td>Stone, Wende</td>
<td>Skipper White</td>
</tr>
<tr>
<td>Talavoa, Cristina</td>
<td>Juan Vilella</td>
</tr>
<tr>
<td>Tolson, Anne</td>
<td>Manny Wilson</td>
</tr>
<tr>
<td>Tramonte, Atice</td>
<td>Steven Van der Taat</td>
</tr>
<tr>
<td>Tribe, Letha</td>
<td>Jimmy McGinty</td>
</tr>
<tr>
<td>VanCott, Wendy</td>
<td>Stephen Potter</td>
</tr>
<tr>
<td>Yoss, Sally</td>
<td>Tom Baswell</td>
</tr>
<tr>
<td>Warren, Abby</td>
<td>John Mulhiken</td>
</tr>
<tr>
<td>Webb, Didi</td>
<td>John Phillip</td>
</tr>
<tr>
<td>Wein, Cynthia</td>
<td>Andrew Wilson</td>
</tr>
<tr>
<td>Wheeler, Elizabeth</td>
<td>Hugh Reese</td>
</tr>
<tr>
<td>Williams, Katherine</td>
<td>Daniel Buckingham</td>
</tr>
<tr>
<td>Winkelmann, Susan</td>
<td>Chris McGee</td>
</tr>
</tbody>
</table>
## FACT SHEET

**Mrs. Ford's Office**

### Event
The Holton-Arms Senior Dance (Susan Ford's Prom)

### Group __:__

**DATE/TIME** Saturday, May 31, 1975 8:30 p.m. to 12:30 a.m.

**Contact** Barbara Besednik/Linda Baker  
**Phone** 2510/2927

**Number of guests:**  
Total: 160 (approx.)  
Women: X  
Men: X  
Children: --

**Place** State Floor

**Principals involved** Susan Ford (and Mrs. Janet Ford)

**Participation by Principal guest (and hostess)** (Receiving line) yes (members undetermined)

**Remarks required** no

### Background
The White House will be the setting for the Holton-Arms Senior Dance. Susan attends Holton-Arms, and this is her Senior Prom.

### REQUIREMENTS

#### Social:
- **Guest list** yes - Holton-Arms to the Social Secretary's Office
- **Invitations** yes (extended by Holton-Arms) Programs no  
  Menus no
- **Refreshments** yes - punch and light hors d'oeuvres
- **Entertainment** dancing (music provided by the Outerspace Band and Sandcastle)
- **Decorations/flowers** yes (done by the Holton-Arms girls)  
  Band
- **Music** (provided by the two bands)

#### Dress
- **Black Tie** Cost check yes,  
  **Self-service**

#### Press:
- **Reporters** TO BE RESOLVED
- **Photographers**
- **TV Crews**
- **White House Photographers** yes  
  Color yes  
  Mono: --

#### Technical Support:
- **Microphones** no  
  **PA** Other Rooms no
- **Recording** no
- **Lights** no
- **Transportation** Cars -- Southwest Gate
- **Parking** South Grounds
- **Housing** no  
  **(Risers, stage, platforms)** yes

**Project Coordinator** Barbara Besednik/Linda Baker  
**Phone** 2510/2927

Site diagrams should be attached if technical support is heavy.
Feb. 24, 1975

Ms. Sheila Weidenfeld
Press Secretary
Mrs. Betty Ford
The White House
Washington, D.C.

Dear Ms. Weidenfeld:

Some time ago, we ran a mention in one of Karen Peterson's stories that Susan Ford would be having her school's senior prom at the White House. Is this still in the works?

And, if so, we would like very much to cover with Karen and a photographer, making arrangements for next day's printing in the Chicago Tribune and then a re-write for all of our papers, including those in Canada and London.

Also, I know Karen has asked for an interview with Mrs. Ford. Is there any chance that this could be carried out before her trip to Chicago? And, can she be included among the press for her trip to Chicago?

By the way, our story on you got good play around the country, I am told.

Yours sincerely,

Colleen Dishon
Editor
By Colleen Disher

TV's $8 million risk,
Antique Buffs Are

The Levis move on to a challenge and a new life

By Sue Roll

H. L. Hunt Heiress Sang for Her Supper
Actress Stephanie Edwards

HOUSTON CHRONICLE

Popsie Insisted

By Barbara Utley

How Mary Louise Smith Got To Was
President Ford May Be A Lady's Man

No one ignores Rep. Jordan, 'The black rose of Texas'

By Karen Peterson

by Robert L. Disher

Jack Spratt Couples Are Hard To Find

'Over the river and through the woods' still good trip

By Colleen Disher

'Vere these babies can live'

By Robert L. Disher

Kitchener-Waterloo Record

Nimble tots lick pbm

By Robert L. Disher

'Vere these babies can live'

By Robert L. Disher

Fort Wayne Journal-Gazette

New hope for

By Robert L. Disher

Dishon and her friends

Honest Postcard

By Polly Bennett

CHICAGO

The Ann Arbor News, Sunday, September 22, 1974

They don't hesitate to tell you that she will probably take hold of the job of building the Republican Party for the same way she approached school consolidation in Wright County, Iowa, back in the 60's.

By Karen Peterson

WASHINGTON: A year after the Silent Majority groups — an admittedly mixed bag of women — were invited to move into the new administration, and possibly, she was more excited about the new House Republicans than the man who sponsored her — Gerald R. Ford.

No doubt, the President is seeking political allies. First, he replaced outgoing State of the Union Address on a notable 16th birthday to mark the 20th anniversary of the passage of the 19th Amendment to the Constitution.

By Robert L. Disher

One of the first things you notice about Vincent DiCarlo is his eyes. They look very young. His ears seem too big for his head, and his nose is out of proportion with his face. They looked the plucked chick.

By Sue Roll

Vincent, tall, chunky, mustache and beard clings, fair and delicate looking nothing alike when they were married 29 years ago. How they are changing ages of one another.

It simply because the inevitable children, shrinking houses, pruning and

By Colleen Disher

It's the last Thursday in November.

The turkey, prebuttered cornbread, vegetables, and wrapped in foil, is roasting in the oven. The professional football games are on television. The families can sit down to their meal.

But I am a good price for

"Over the river, and through the woods", and the woods still good trip

By Colleen Disher

Fodor's now offers, in Gold Editions.

By Colleen Disher

"I'm the 4th generation," she said, "but I am a good price for

For the 4th generation, the family can sit down until the

Over the river, and through the woods", and the woods still good trip

By Colleen Disher

"I'm the 4th generation," she said, "but I am a good price for

For the 4th generation, the family can sit down until the

Over the river, and through the woods", and the woods still good trip

By Colleen Disher

"I'm the 4th generation," she said, "but I am a good price for
Ms. Sheila Weidenfeld  
Press Secretary  
Mrs. Betty Ford  
The White House  
Washington, D.C.
Dear Anna:

Thanks for your letter. I'd love to find a 'quiet place for coffee' -- in fact, I'd love to find a 'quiet place' period! You're right -- it is hectic, but if I do get back, I'd love to see you again.

On Susan's Prom: for your planning purposes, it is scheduled for May 31. Frankly, though, I can't tell you at this point whether or not it will be open for coverage, or what the specific details would be.

I'd love to have you come if it's open, though. Why don't you give me a call (202-456-2164) a couple of weeks ahead of time and I should be able to be more specific and make arrangements for you.

I'll look forward to seeing you.

Sincerely,

Sheila Rabb Weidenfeld
Press Secretary to Mrs. Ford

Anna Quindlen
210 South Street
New York, N.Y. 10002
Dear Sheila:

Thanks for your note. I must say that return address of yours is rather impressive. If you leave notes for Edward on that paper he must feel compelled to obey.

As a matter of fact, I was thinking recently that I hoped we would see each other again soon--in May, specifically, when the rumor mill has it that Susan will be hosting her senior prom in the White House. I wonder if I could attend. If I wear something from one of my own not-so-distant proms, I could probably fit right in. (Come to think of it, so could you!)

Let me know at your convenience whether that would be feasible. I know you must be terribly busy. How is the new house coming? If you are in New York perhaps we could get together. I'd love to hear about the job. Bloomingdale's is still a mob scene on Saturday but maybe we could find a quiet place for coffee.

Sincerely,

Anna Quindlen
Sheila Rabb Weidenfeld
Press Secretary to Mrs. Ford
The White House
1600 Pennsylvania Av.
Washington, D.C.
NOTE TO PATTI MATSON

A suggestion.

Today I was talking to Nancy Ames, the singer/entertainer, who lives in Houston and is a very close friend (she campaigned for Bush in '70, put on shows, etc.). Nancy is a graduate of Holton Arms. Her uncle, John Hamilton, is chairman of the board. I wonder if there’d be any interest in her entertaining at Susan’s prom? She’s a fantastic performer and would love to do it. What do you think?

Incidentally, she performed here at a state dinner during the Johnson Administration but has not been back since. She will be here in April for her Holton Arms class reunion.

Pete Roussel
<table>
<thead>
<tr>
<th>FORM OF DOCUMENT</th>
<th>CORRESPONDENTS OR TITLE</th>
<th>DATE</th>
<th>RESTRICTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Doc.</td>
<td>Event notes / 3 Pages</td>
<td>1975</td>
<td>C</td>
</tr>
</tbody>
</table>

File Location:
Shelia Weidenfeld Files, 1974-77, Box 42, folder: Ford, Susan - Events - 5/31/75 - Holton Arms Senior Prom (1)

Restriction Codes
(A) Closed by applicable Executive order governing access to national security information.
(B) Closed by statute or by the agency which originated the document.
(C) Closed in accordance with restrictions contained in the donor's deed of gift.

NATIONAL ARCHIVES AND RECORDS ADMINISTRATION
NA FORM 1429 (1-88)
PHOTO COVERAGE FOR THE HOLTEN ARMS PROM
Saturday, May 31, 1975

Photographers
- AP
- UPI
- Washington Post
- Washington Star
- Time Magazine - Color
- Fred Ward - Black Star Photos
- Newsweek
- New York Times
- National Geographic
- People Magazine
- CBS Camera Crew (2)
- NBC (2)
- ABC (3)
- TVN (2)

10:30 a.m. PHOTO coverage of senior prom committee arranging flowers and decorating State Floor for the party.

Pickup at 10:30 a.m. in the press lobby.

8:15 p.m. Press pickup in lobby for photo and reporters' coverage of arrival of guests at Diplomatic entrance.

Portable.

9:30 p.m. to 9:50 p.m. Press pickup in lobby for writers and photographers who wish to cover prom. Writers will be able to mingle with guests.
For immediate release

Thursday, May 29, 1975

THE WHITE HOUSE
Office of the Press Secretary to Mrs. Ford

The senior class of The Holton Arms School will hold its senior prom at the White House Saturday, May 31 from 8:30 p.m. -- 12:30 a.m. The Prom, as in previous years, is black tie.

Guests will be the 74 graduating members of the senior class and their dates.

Susan Ford has attended the Bethesda, Md., girls school since 9th grade.

Music will be by The Outerspace of Wendell, Mass., who will play from 8:30 p.m. - 10 p.m.; and The Sandcastle of Richmond, Va., who will play from 10:30 p.m. - 12:30 p.m.

There will be a receiving line in the Grand Hall consisting of Mr. and Mrs. James Lewis (he is headmaster of Holton Arms); and Margi Brawner (class president) and Lisa Camalier (vice president) and their dates.

Guests will enter through the Diplomatic Reception Room and continue upstairs to the State Floor. Dancing will be in the East Room. Hors d'oeuvres and punch will be served in the State Dining Room, and there will be mingling throughout the State Floor.

All expenses are being born by the senior class, which has organized a fund raising event yearly since seventh grade. These projects have included bake sales, a dance, an Easter egg party, a school fair and a raffle.

Decorations and flowers are being done by the girls working on the Prom. Table cloths on the cabaret tables were handmade from sheets, in a bright spring pattern of a bamboo print overlaid with flowers. Members of the various committees will arrange the flowers on the day of the prom, using an assortment of spring varieties: daisies, yellow tulips, orange carnations, white sweet peas, mid-century lilies and ming fern.

-- more --
Hors d'oeuvres to be served: miniature quiche lorraine, pigs-in-a-blanket, swedish meatballs and chicken chunks in sweet and sour sauce. The punch to be served is made from tea, lemonsade, white grape juice, club soda and sugar.

There will be five couples acting as chaperones. They are: Mr. and Mrs. Lewis; Mr. and Mrs. Joseph Breedlove (she is assistant headmaster); Mr. and Mrs. John L. Hamilton (he is chairman of Holton's board of trustees); Maj. and Mrs. John Alexander (Mrs. Alexander is senior class advisor); and Mr. and Mrs. Paul Puckett (she is dean of students at Holton Arms).

Members of the Prom Committee: Debby Packard, invitations; Margi Brawner, president of the senior class; Lisa Hess, band arrangements; Helen Bragg, refreshments; and Ducky Clark, head of the committee. Susan Ford has been assisting with the general overall arrangements on all committees.

The Sandcastle is a seven-piece rock group which has been very active on North Carolina and Virginia campuses. The Outerspace consists of five musicians who play mainly in the northeast part of the country. Their music ranges from rock to jazz to country and western.

# # #
MRS. JANET FORD:

Event: The Holton-Arms Senior Dance (Susan Ford's Prom)

Date/Time: Saturday, May 31, 1975 8:30 p.m. to 12:30 a.m.

Place: State Floor

Dress: Black Tie ... long dresses for the ladies

Number of Attendees: Approximately 160 guests

Principals:
- Mr. and Mrs. James W. Lewis - Mr. Lewis is the Headmaster of the Holton-Arms School
- Mr. and Mrs. John L. Hamilton - Chaperones
- Mr. and Mrs. Joseph Breedlove - Chaperones
- Mr. and Mrs. Paul Puckett - Chaperones
- Major John Alexander and Mrs. Sally Dolan - Chaperones

Sequence of Events:

8:00 p.m. Mr. and Mrs. Lewis and the four couples acting as Prom chaperones will arrive through the Southwest Gate and proceed to the Diplomatic Reception Room. There they will be met by Miss Besednik and Mrs. Baker who will escort them via elevator to the Second Floor where you will greet them. Cocktails will be served.

8:25 p.m. You and the principals will be escorted via elevator to the State Floor and will proceed to a position in front of the Blue Room doors. Facing the North Portico, the principals will form a receiving line in the following order: Mr. and Mrs. Lewis, Mr. and Mrs. Hamilton, Mr. and Mrs. Breedlove, Mr. and Mrs. Puckett, Mrs. Dolan, and Major Alexander ... you are free to take a position anywhere you choose on the State Floor.
NOTE: Shortly before the Prom guests arrive, Margi Brawner, Senior Class President, and her escort, Robert Doyle, will be escorted to the State Floor where they will join the receiving line following Major Alexander.

8:30 p.m.

The Prom guests will arrive through the Diplomatic Reception Room and check their own wraps in the China Room.

NOTE: Press coverage of the arrival of the Prom guests.

They will then be directed up the Grand Staircase to the State Floor where they will proceed through the receiving line.

Guests are free to dance, partake of refreshments, mingle, or wander through the Parlor Rooms. The balcony will be open also. "The Outerspace Band" will perform in the East Room from 8:30 until 10:15 for dancing, and "Sandcastle" will play from 10:45 until 12:30... punch and light hors d'oeuvres will be served in the State Dining Room... small round tables will be set up in the East Room and in the State Dining Room.

NOTE: Press coverage beginning at 9:30 p.m. to last approximately 20 minutes. Members of the press will be free to mingle with the guests.

12:30 a.m.

The guests will depart. You may return to the Family Quarters at that time.

NOTES:

A White House photographer will be present.

The guest list and background information on the decorations and the bands are attached.
<table>
<thead>
<tr>
<th>FORM OF DOCUMENT</th>
<th>CORRESPONDENTS OR TITLE</th>
<th>DATE</th>
<th>RESTRICTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Doc.</td>
<td>Event notes / 5 Pages</td>
<td>1975</td>
<td>C</td>
</tr>
</tbody>
</table>

File Location:
Sheila Weidenfeld Files, 1974-77, Box 42, folder: Ford, Susan - Events - 5/31/75 - Holton Arms Senior Prom (1)

RESTRICTION CODES
(A) Closed by applicable Executive order governing access to national security information.
(B) Closed by statute or by the agency which originated the document.
(C) Closed in accordance with restrictions contained in the donor's deed of gift.

NATIONAL ARCHIVES AND RECORDS ADMINISTRATION
NA FORM 1429 (1-98)
Arnold, Susan
Bethesda, Md.
Barnes, Maeve
Washington, D.C.
Boswell, Mary
Bethesda, Md.
Brady, Ellen
Chevy Chase, Md.
Brawner, Margi
Washington, D.C.
Calkins, Carolyn
Washington, D.C.
Camilleri, Lisa
Potomac, Md.
Carter, Sandra
Fairfax, Va.
Clark, Helen
Chevy Chase, Md.
Clark, Janie
Norfolk, Va.
Conger, Mary
Bethesda, Md.
Coopersmith, Connie
Potomac, Md.
Cremeans, Anne
Bethesda, Md.
Curtin, Helen-Bragg
Chevy Chase, Md.
Diley, Patricia
Chevy Chase, Md.
Ehrlich, Gail
Silver Spring, Md.
Fisher, Mary Ann
Silver Spring, Md.
Ford, Susan
Washington, D.C.
Fouger, Amy
Bethesda, Md.
Frawley, Gail
Potomac, Md.
Frazer, Belinda Anne
Potomac, Md.
Freitag, Grace
Encino, Calif.
Gaske, Ellen
Bethesda, Md.
Getsiv, Daleela
Bethesda, Md.
Goldberg, Donna
Bethesda, Md.
Goller, Leslie
Bethesda, Md.
Golubin, Elison
Chevy Chase, Md.
Golubin, Reagan
Chevy Chase, Md.
Hess, Lisa
Potomac, Md.
Huguely, Lynda
Bethesda, Md.
Hurley, Mary
Bethesda, Md.
Jackson, Ramona
Washington, D.C.
Jansa, Marianne
Landover Hills, Md.
Johnson, Marcia
Potomac, Md.
Jones, Austin
Potomac, Md.
Jones, Stanna
Potomac, Md.
Kraft, Felicia
Ft. Lauderdale, Fla.
Lamphere, Barbara
Washington, D.C.
Lampson, Edith
Washington, D.C.
Ledbetter, Lark
Albany, Ga.
Longair, Anne
Washington, D.C.
Macon, Carrie
Rockville, Md.
Manfuso, Barbara
Chevy Chase, Md.
Martin, Lisa
Washington, D.C.
McAleer, Margaret
Bethesda, Md.
Meenehan, Michelle
Washington, D.C.
Mezines, Joan
Washington, D.C.
Murphy, Marilyn
Rehobeth, Md.
Ortiz-Mena, Regina
Washington, D.C.
Packard, Deborah
Chevy Chase, Md.
Pannill, Ruth
Rockville, Md.
Pierce, Robin
Washington, D.C.
Purdy, Lisa
Silver Spring, Md.
Reardon, Julie
Alexandria, Va.
Reed, Pamela
Potomac, Md.
Richardson, Melanie
McLean, Va.
Rohrbacher, Anne
Potomac, Md.
Schmertz, Dea
Washington, D.C.
Schroeder, Kirsten
Rockville, Md.
Squire, Margo
Chevy Chase, Md.
Stone, Wende
Potomac, Md.
Talavera, Cristina
Potomac, Md.
Tolson, Anne
Rockville, Md.
Tramonte, Alice
McLean, Va.
Trible, Letha
Washington, D.C.
VanCott, Wendy
Silver Spring, Md.
Voss, Sally
Bethesda, Md.
Warner, Abby
Chevy Chase, Md.
Webb, Didi
Washington, D.C.
Wein, Cynthia
Washington, D.C.
Wheeler, Elizabeth
Washington, D.C.
Williams, Katherine
Bethesda, Md.
Winkelman, Susan
Bethesda, Md.
Evening's schedule: 8:30 p.m. Prom starts. Outerspace plays from 8:30-ish till 10 p.m. Sand Castle plays from 10:30 - 12:30 p.m. A receiving line takes place in the Cross Hall (the area in front of the space between the Green Room and Blue Room). Dancing is continuous (except for the break) in the East Room. Hors d'oeuvres will be served in the State Dining Room, along with punch. Mingling of the guests in the Parlours and Grand Hall.

Guests: All 74 girls in the senior class at The Holton Arms School in Bethesda, Maryland and their dates.

There will also be five chaperones and their spouses. They are -- Mr. and Mrs. James Lewis (he is headmaster of Holton Arms); Mr. and Mrs. Joseph Breedlove (she is assistant headmaster); Mr. and Mrs. John L. Hamilton (he is of Holton's board of trustees); Major and Mrs. John Alexander (Mrs. Alexander is the senior class advisor); and Mr. and Mrs. Paul Puckett (she is dean of students at Holton Arms.)

Susan's date is Billy Pifer from Winchester, Va. He is a junior at Washington and Lee University in Lexington, Va. Susan met him when he served as her escort in Winchester during one of the evenings during festivities when she was crowned Queen of the Shenandoah Apple Blossom Festival May 1-3. He is a pre-med student.

The Prom committee consists of Ducky Clark (Helen), who is head of the committee; Margi Brawner, president of the senior class; Debbie Packard, invitations; Lisa Hess, band arrangements; and Helen-Bragg Curtain, refreshments. Susan is working with the committee to help with arrangements at the White House and is helping Ducky with everything.

Regarding cost: all expenses are being born by the senior class. They have had one major fund raising project a year starting in the seventh grade. They've had bake sales, an Easter egg party, a dance, a school fair, a raffle. The total of the money they've earned goes to help with expenses for the prom, and for a gift to the school. The gift this year will be a donation to the school's computer program and to its library.

Budget for the Prom is about $1300. They are saving a little bit by not having to pay for a room, but they are incurring a few more expenses because they have to pay for the labor of fixing the hors d'oeuvres, and because they decided to have two bands.
Cost of the prom for the girls is $14 per person. It is black tie. It will be followed by several after-parties. One which all the girls and their dates have been invited to is hosted by Debbie Packard (father Mr. John Packard III - Adams-Burch Inc.) which goes from 12:30 p.m. - 3:30 p.m. Susan is going to a breakfast given by Elison and Reagan Golubin; from 2:30 a.m. till 5 a.m.

In the receiving line: Mr. and Mrs. James Lewis (he is headmaster) and Margi Brawner (class president) and Lisa Camalier (vice president) and their dates.

Decorations: There is no specific theme, though they have tried to pick decorations that would give the party a light, springy feel. They made tablecloths themselves out of sheets. The material is a bamboo print overlaid with bright spring flowers, with an emphasis on yellow. Undercloths are yellow. Various girls who work in the committees made the cloths over about a week long period. They are to be donated to the White House courtesy of Wamsutta when the party is over. The idea for the sheet-cloths was Susan's, taken from a party done at the White House (Senate Wives luncheon, May 5). There are eight round cloths and one long banquet cloth.

Ficus trees will also be used. The flower arrangements will be done by the girls themselves, who plan to arrange them the day of the party. Flowers to be used include: yellow tulips, gerber daisies, orange carnations, white sweet peas, mid-century lilites and ming fern.

Hors doeuvres to be served: miniature quiche lorraine, pigs-in-a-blanket, swedish meatballs and chicken chunks in sweet and sour sauce. The White House butlers are doing the catering and serving, and the prom committee is paying the cost of the food and labor.

The punch that will be served is made from a combination of tea, lemonade, white grape juice, club soda and sugar.

Last year: the prom was held in the Forum Room of the Shoreham Hotel. Each person paid $9. The refreshments were cokes and potato chips.
Re the bands: Each band is being paid $350 by the prom committee. This is less than they usually get for a performance, but -- in the words of Outerspace manager Eric Weiss, "We're doing it for the publicity." (Wash Post, March 14). The $350 covers expenses.

The Sandcastle. Will play from 10:30-12:30 p.m. It is a seven-piece rock group based in Richmond, Va. Plays a variety of music including rock, soul and oldies from the 50s and 60s. Have done quite a bit of North Carolina and Virginia college dates. Susan heard them at Hampton-Sidney College last March (Farmville, Va.), thought they were great, and recommended them.

The Outerspace. Will play from 8:30 - 10 p.m. Five musicians, who've been together about six years. Based in Wendell, Mass. Range from rock to jazz to country & western. Play the college and club circuit, largely in the Northeast.

pjm
5/22/75
For immediate release
Thursday, May 29, 1975

THE WHITE HOUSE
Office of the Press Secretary to Mrs. Ford

The senior class of The Holton Arms School will hold its senior prom at the White House Saturday, May 31 from 8:30 p.m. -- 12:30 a.m. The Prom, as in previous years, is black tie.

Guests will be the 74 graduating members of the senior class and their dates.

Susan Ford has attended the Bethesda, Md., girls school since 9th grade.

Music will be by The Outerspace of Wendell, Mass., who will play from 8:30 p.m. - 10 p.m.; and The Sandcastle of Richmond, Va., who will play from 10:30 p.m. - 12:30 p.m.

There will be a receiving line in the Grand Hall consisting of Mr. and Mrs. James Lewis (he is headmaster of Holton Arms); and Margi Brawner (class president) and Lisa Camalleri (vice president) and their dates.

Guests will enter through the Diplomatic Reception Room and continue upstairs to the State Floor. Dancing will be in the East Room. Hors d'oeuvres and punch will be served in the State Dining Room, and there will be mingling throughout the State Floor.

All expenses are being born by the senior class, which has organized a fund raising event yearly since seventh grade. These projects have included bake sales, a dance, an Easter egg party, a school fair and a raffle.

Decorations and flowers are being done by the girls working on the Prom. Table cloths on the cabaret tables were handmade from sheets, in a bright spring pattern of a bamboo print overlaid with flowers. Members of the various committees will arrange the flowers on the day of the prom, using an assortment of spring varieties: daisies, yellow tulips, orange carnations, white sweet peas, mid-century lillies and ming fern.
Hors d'oeurves to be served: miniature quiche lorraine, pigs-in-a-blanket, swedish meatballs and chicken chunks in sweet and sour sauce. The punch to be served is made from tea, lemonade, white grape juice, club soda and sugar.

There will be five couples acting as chaperones. They are: Mr. and Mrs. Lewis; Mr. and Mrs. Joseph Breedlove (she is assistant headmaster); Mr. and Mrs. John L. Hamilton (he is chairman of Holton's board of trustees); Maj. and Mrs. John Alexander (Mrs. Alexander is senior class advisor); and Mr. and Mrs. Paul Puckett (she is dean of students at Holton Arms).

Members of the Prom Committee: Debby Packard, invitations; Margi Brawner, president of the senior class; Lisa Hess, band arrangements; Helen-Bragg Curtain, refreshments; and Ducky Clark, head of the committee. Susan Ford has been assisting with the general overall arrangements on all committees.

The Sandcastle is a seven-piece rock group which has been very active on North Carolina and Virginia campuses. The Outerspace consists of five musicians who play mainly in the northeast part of the country. Their music ranges from rock to jazz to country and western.
<table>
<thead>
<tr>
<th>FORM OF DOCUMENT</th>
<th>CORRESPONDENTS OR TITLE</th>
<th>DATE</th>
<th>RESTRICTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Doc.</td>
<td>Event notes / 3 Pages</td>
<td>1975</td>
<td>C</td>
</tr>
</tbody>
</table>

File Location: Sheila Weidenfeld Files, 1974-77, Box 42, folder: Ford, Susan - Events - 5/31/75 - Holton Arms Senior Prom (1)

RESTRICTION CODES
(A) Closed by applicable Executive order governing access to national security information.
(B) Closed by statute or by the agency which originated the document.
(C) Closed in accordance with restrictions contained in the donor's deed of gift.

NATIONAL ARCHIVES AND RECORDS ADMINISTRATION
NA FORM 1429 (1-98)
Natl. Inqurience
Jim Hansen
800-327-8531
photo dept.

wants to know about
the radio school she's
going to.
Mr. Wallace 950-6643

Linda
638-9720
Trude
Mrs. Kamczell
620-3858
Info Mes. Ford's trip to Calif.

N.Y.
(212) 765-3520 Pfizer

Karin Von Faber Rep. had an interview w/ Mes. Ford last-
German Ill mag. 
Tell Z
Hand back I told him no.
(212) 582-4171

San Juanita Office
Bicentennial production

Susan McWhirter, photo- have a card on her-

Amanda Zimmerman, radio station
Get a release for her town. Morning.

Robert & Chang 764-7097 (212)
WMAL- 581-6866 (212)

Write a letter w/ details
guests last part of last 3 state dinners

5/28 Parti - Sister Catherine -

Linda - 737-7646 - News - News Photos

SPECIAL REQUEST FOR ITEM: FOR
Saturday

- Stan Freidman - called Linda
HOLTON ARMS SENIOR CLASS PROM
AT THE WHITE HOUSE  8:30 p.m. May 31, 1975

 PRESS COVERAGE

10:30 A.M.  Photo coverage of senior prom committee arranging flowers and decorating State Floor for the party.
Pickup at /8:25/ in the press lobby.

8:15 p.m.  Press pickup in lobby for photo and reporters coverage of arrival of guests at Diplomatic entrance.

9:30 p.m.  Press pickup in lobby for writers and photographers who wish to cover prom. Writers will be able to mingle with guests.

9:50 p.m.

Contact 456-2164 if you are planning to cover.
Pool Coverage for the Holten Arms Prom, Saturday, May 31, 1975

Photographers

AP
UPI
Washington Post
Washington Star
Time Magazine - Color
Fred Ward - Black Star Photos
Newsweek
New York Times
National Geographic
People Magazine
CBS

Reporters

UPI
AP
Washington Post
Washington Star
New York Times
Features and News
People Magazine
Rolling Stone
National Geographic
Booth Newspapers
CBS Correspondent
News Release on Thursday
May 29
Guest list to be distributed
to press last evening - also
info on bands to be available.

John Locke, Holton Arnon
Photographer

Barbara will call when
ready for press
Holton Collins will handle TV
Hand-held portable lighting

Eric Weiss (known photographers)
can take rehearsal shots, but
WP will release pictures to
him of actual events.
Evening's schedule: 8:30 p.m. Prom starts. Outerspace plays from 8:30-ish till 10 p.m. Sand Castle plays from 10:30 - 12:30 p.m. A receiving line takes place in the Cross Hall (the area in front of the space between the Green Room and Blue Room). Dancing is continuous (except for the break) in the East Room. Hors d'oeuvres will be served in the State Dining Room, along with punch. Mingling of the guests in the Parlours and Grand Hall.

Guests: All 74 girls in the senior class at The Holton Arms School in Bethesda, Maryland and their dates.

There will also be five chaperones and their spouses. They are -- Mr. and Mrs. James Lewis (he is headmaster of Holton Arms); Mr. and Mrs. Joseph Breedlove (she is asst headmaster); Mr. and Mrs. John L. Hamilton (he is chairman of Holton's board of trustees); Major and Mrs. John Alexander (Mrs. Alexander is the senior class advisor); and Mr. and Mrs. Paul Puckett (she is dean of students at Holton Arms.)

Susan's date is Billy Pifer from Winchester, Va. He is a junior at Washington and Lee University in Lexington, Va. Susan met him when she served as her escort in Winchester during one of the evenings during festivities when she was crowned Queen of the Shenandoah Apple Blossom festival May 1-3. He is a pre-med student.

The Prom committee consists of Ducky Clark (Helen), who is head of the committee; Margi Brawner, president of the senior class; Debbie Packard, invitations; Lisa Hess, band arrangements; and Helen-Bragg Curtain, refreshments. Susan is working with the committee to help with arrangements at the White House and is helping Ducky with everything.

Regarding costs: all expenses are being born by the senior class. They have had one major fund raising project a year starting in the seventh grade. They've had bake sales, an Easter egg party, a dance, a school fair, a raffle. The total of the money they've earned goes to help with expenses for the prom, and for a gift to the school. The gift this year will be a donation to the school's computer program and to its library.

Budget for the Prom is about $1300. They are saving a little bit by not having to pay for a room, but they are incurring a few more expenses because they have to pay for the labor of fixing the hors d'oeuvres, and because they decided to have two bands.
Cost of the prom for the girls is $14 per person. It is black tie. It will be followed by several after-parties. One which all the girls and their dates have been invited to is hosted by Debbie Packard (father Mr. John Packard III -- Adams-Burch Inc.) which goes from 12:30 p.m. - 3:30 p.m.. Susan is going to a breakfast given by Elison and Reagan Golubin from 2:30 a.m. till 5 a.m.

In the receiving line: Mr. and Mrs. James Lewis (he is headmaster) and Margi Brawner (class president) and Lisa Camalier (vice president) and their dates.

Decorations: There is no specific theme, though they have tried to pick decorations that would give the party a light, springy feel. They made tablecloths themselves out of sheets. The material is a bamboo print overlaid with bright spring flowers, with an emphasis on yellow. Undercloths are yellow. Various girls who work in the committees made the cloths over about a week long period. They are to be donated to the White House courtesy of Wamsutta when the party is over. The idea for the sheet-cloths was Susan's, taken from a party done at the White House (Senate Wives luncheon, May 5). There are eight round cloths and one long banquet cloth.

Ficus trees will also be used. The flower arrangements will be done by the girls themselves, who plan to arrange them the day of the party. Flowers to be used include: yellow tulips, gerber daisies, orange carnations, white sweet peas, mid-century lilies and ming fern.

Hors d'oeuvres to be served: miniature quiche lorraine, pigs-in-a-blanket, swedish meatballs and chicken chunks in sweet and sour sauce. The White House butlers are doing the catering and serving, and the prom committee is paying the cost of the food and labor.

The punch that will be served is made from a combination of tea, lemonade, white grape juice, club soda and sugar.

Last year: the prom was held in the Forum Room of the Shoreham Hotel. Each person paid $9. The refreshments were cokes and potato chips.

Handwritten note: 'Prom committee'
Re the bands: Each band is being paid $350 by the prom committee. This is less than they usually get for a performance, but — in the words of Outerspace manager Eric Weiss, "We're doing it for the publicity." (Wash Post, March 14.) The $350 covers expenses.

The Sandcastle. Will play from 10:30-12:30 p.m. It is a seven-piece rock group based in Richmond, Va. Plays a variety of music including rock, soul and oldies from the 50s and 60s. Have done quite a bit of North Carolina and Virginia college dates. Susan heard them at Hampton-Sidney College last March (Farmville, Va.), thought they were great, and recommended them.

The Outerspace. Will play from 8:30 - 10 p.m. Five musicians, who've been together about six years. Based in Wendell, Mass. Range from rock to jazz to country & western. Play the college and club circuit, largely in the Northeast.

pjm 5/22/75
<table>
<thead>
<tr>
<th>FORM OF DOCUMENT</th>
<th>CORRESPONDENTS OR TITLE</th>
<th>DATE</th>
<th>RESTRICTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Doc.</td>
<td>Event notes / 7 Pages</td>
<td>1975</td>
<td>C</td>
</tr>
</tbody>
</table>

File Location:
Sheila Weidenfeld Files, 1974-77, Box 42, folder: Ford, Susan - Events - 5/31/75 - Holton Arms Senior Prom (1)

RESTRICTION CODES
(A) Closed by applicable Executive order governing access to national security information.
(B) Closed by statute or by the agency which originated the document.
(C) Closed in accordance with restrictions contained in the donor's deed of gift.

NATIONAL ARCHIVES AND RECORDS ADMINISTRATION
NA FORM 1429 (1-98)
Nour Hzyan
NEWS Photos
737-7696
POOL COVERAGE FOR THE HOLTON ARMS PROM
Saturday, May 31, 1975

Photographers
- AP
- UPI
- Washington Post
- Washington Star
- Time Magazine - Color
- Fred Ward - Black Star Photos
- Newsweek
- New York Times
- National Geographic
- People Magazine
- CBS Camera Crew (2)
- NBC (2)
- ABC (2)
- TNN

Reporters
- UPI
- AP
- Washington Post
- Washington Star
- New York Times
- People Magazine
- Rolling Stone
- National Geographic
- CBS Correspondent
- Washington Post
- N.Y. Daily News - Ann Wood
- L.A. Times

10:30 a.m. PHOTO coverage of senior prom committee arranging flowers and decorating State Floor for the party.

Pickup at 10:20 a.m. in the press lobby.

8:15 p.m. Press pickup in lobby for photo and reporters' coverage of arrival of guests at Diplomatic entrance.

Portable.

9:30 p.m. to 9:50 p.m. Press pickup in lobby for writers and photographers who wish to cover prom. Writers will be able to mingle with guests.
MEMORANDUM
OF CALL

☐ YOU WERE CALLED BY—☐ YOU WERE VISITED BY—

☐ (Organization)

☐ PLEASE CALL — PHONE NO. 
   CODE/EXT

☐ WILL CALL AGAIN ☐ IS WAITING TO SEE YOU

☐ RETURNED YOUR CALL ☐ WISHES AN APPOINTMENT

MESSAGE

Ann Wood 628-5052
NY Daily News
writer

RECEIVED BY

DATE

TIME

STANDARD FORM 63
REVISED AUG 78
USA FPMR (41 CFR) 101-11.6

GSA FPMR (41 CFR) 101-11.6

65-788
From Fred Ward. Photographer

Frank Johnston Photograph. Wash. D.C.
Post: 223-7909

Jim Sutherland UPI. Photograph.
Bob Horowitz Write

Montgomery Journal - Arney Times Publishing Comp.
652-8526

Charles Tasnadi Photograph. AP (Collins called in)

Phil Jones
CBS. Film crew. People. 1 correspondent

Isabelle Sheldon Photograph. Write

Erik Locke
Hotton. Arm. Photos. Taking pics of
couples. Has been talking to Patti
can she come later. After press go?

Tom Shales - Post Write

Star Mirties - World News Corp in NYC.
representing Rolling Stone

Miss Hank Phillippi. Photograph.
Rolling Stone

Phonebands
From Covareage

783-0907

Jerry Udwin - Westinghouse Broadcasting
Elliot Ryan - Unicoen Times -
photographer

a writer
(women)

(Bill May)
Douglas DeRuden - Richmond Times
347-1770 dispatch

Susan McElhinney - Newsweek
photographer

ED Matys - Valley Advocate (Mass.)

Ms. F. receiving club
clothes from club
from Michigan
<table>
<thead>
<tr>
<th>FORM OF DOCUMENT</th>
<th>CORRESPONDENTS OR TITLE</th>
<th>DATE</th>
<th>RESTRICTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Doc.</td>
<td>Event notes / 1 Pages</td>
<td>1975</td>
<td>C</td>
</tr>
</tbody>
</table>

File Location:
Shelia Weidenfeld Files, 1974-77, Box 42, folder: Ford, Susan - Events - 5/31/75 - Holton Arms Senior Prom (1)

RESTRICTION CODES
(A) Closed by applicable Executive order governing access to national security information.
(B) Closed by statute or by the agency which originated the document.
(C) Closed in accordance with restrictions contained in the donor's deed of gift.

NATIONAL ARCHIVES AND RECORDS ADMINISTRATION
NA FORM 1429 (1-98)
The senior class of The Holton Arms School will hold its senior prom at the White House Saturday, May 31 from 8:30 p.m. -- 12:30 a.m. The Prom, as in previous years, is black tie.

Guests will be the 74 graduating members of the senior class and their dates.

Susan Ford has attended the Bethesda, Md., girls school since 9th grade.

Music will be by The Outerspace of Wendell, Mass., who will play from 8:30 p.m. - 10 p.m.; and The Sandcastle of Richmond, Va., who will play from 10:30 p.m. - 12:30 p.m.

There will be a receiving line in the Grand Hall consisting of Mr. and Mrs. James Lewis (he is headmaster of Holton Arms); and Margi Brawner (class president) and Lisa Camalier (vice president) and their dates.

Guests will enter through the Diplomatic Reception Room and continue upstairs to the State Floor. Dancing will be in the East Room. Hors d'oeuvres and punch will be served in the State Dining Room, and there will be mingling throughout the State Floor.

All expenses are being born by the senior class, which has organized a fund raising event yearly since seventh grade. These projects have included bake sales, a dance, an Easter egg party, a school fair and a raffle.

Decorations and flowers are being done by the girls working on the Prom. Table cloths on the cabaret tables were handmade from sheets, in a bright spring pattern of a bamboo print overlaid with flowers. Members of the various committees will arrange the flowers on the day of the prom, using an assortment of spring varieties: daisies, yellow tulips, orange carnations, white sweet peas, mid-century lilies and ming fern.
Hors d'oeuvres to be served: miniature quiche lorraine, pigs-in-a-blanket, swedish meatballs and chicken chunks in sweet and sour sauce. The punch to be served is made from tea, lemonade, white grape juice, club soda and sugar.

There will be five couples acting as chaperones. They are: Mr. and Mrs. Lewis; Mr. and Mrs. Joseph Breedlove (she is assistant headmaster); Mr. and Mrs. John L. Hamilton (he is chairman of Holton's board of trustees); Maj. and Mrs. John Alexander (Mrs. Alexander is senior class advisor); and Mr. and Mrs. Paul Puckett (she is dean of students at Holton Arms).

Members of the Prom Committee: Debby Packard, invitations; Margi Brawner, president of the senior class; Lisa Hess, band arrangements; Helen-Bragg Curtain, refreshments; and Ducky Clark, head of the committee. Susan Ford has been assisting with the general overall arrangements on all committees.

The Sandcastle is a seven-piece rock group which has been very active on North Carolina and Virginia campuses. The Outerspace consists of five musicians who play mainly in the northeast part of the country. Their music ranges from rock to jazz to country and western.
Hors d'oeuvres to be served: miniature quiche lorraine, pigs-in-a-blanket, swedish meatballs and chicken chunks in sweet and sour sauce. The punch to be served is made from tea, lemonade, white grape juice, club soda and sugar.

There will be five couples acting as chaperones. They are: Mr. and Mrs. Lewis; Mr. and Mrs. Joseph Breedlove (she is assistant headmaster); Mr. and Mrs. John L. Hamilton (he is chairman of Holton’s board of trustees); Maj. and Mrs. John Alexander (Mrs. Alexander is senior class advisor); and Mr. and Mrs. Paul Puckett (she is dean of students at Holton Arms).

Members of the Prom Committee: Debby Packard, invitations; Margi Brawner, president of the senior class; Lisa Hess, band arrangements; Helen-Bragg Curtain, refreshments; and Ducky Clark, head of the committee. Susan Ford has been assisting with the general overall arrangements on all committees.

The Sandcastle is a seven-piece rock group which has been very active on North Carolina and Virginia campuses. The Outerspace consists of five musicians who play mainly in the northeast part of the country. Their music ranges from rock to jazz to country and western.

# # # #
<table>
<thead>
<tr>
<th>FORM OF DOCUMENT</th>
<th>CORRESPONDENTS OR TITLE</th>
<th>DATE</th>
<th>RESTRICTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Doc.</td>
<td>Event notes / 2 Pages</td>
<td>1975</td>
<td>C</td>
</tr>
</tbody>
</table>

File Location:
Sheila Weidenfeld Files, 1974-77, Box 42, folder: Ford, Susan - Events - 5/31/75 - Holton Arms Senior Prom (1)

RESTRICTION CODES

(A) Closed by applicable Executive order governing access to national security information.
(B) Closed by statute or by the agency which originated the document.
(C) Closed in accordance with restrictions contained in the donor's deed of gift.

NATIONAL ARCHIVES AND RECORDS ADMINISTRATION

NA FORM 1429 (1-98)
POOL COVERAGE FOR THE HOLTON ARMS PROM
Saturday, May 31, 1975

<table>
<thead>
<tr>
<th>Photographers</th>
<th>Reporters</th>
</tr>
</thead>
<tbody>
<tr>
<td>AP</td>
<td>UPI</td>
</tr>
<tr>
<td>UPI</td>
<td>AP</td>
</tr>
<tr>
<td>Washington Post</td>
<td>Washington Post</td>
</tr>
<tr>
<td>Washington Star</td>
<td>Washington Star</td>
</tr>
<tr>
<td>Time Magazine - Color</td>
<td>New York Times</td>
</tr>
<tr>
<td>Fred Ward - Black Star Photos</td>
<td>Features and News</td>
</tr>
<tr>
<td>Newsweek</td>
<td>People Magazine</td>
</tr>
<tr>
<td>New York Times</td>
<td>Rolling Stone</td>
</tr>
<tr>
<td>National Geographic</td>
<td>National Geographic</td>
</tr>
<tr>
<td>People Magazine</td>
<td>Booth Newspapers</td>
</tr>
<tr>
<td>CBS</td>
<td>CBS Correspondent</td>
</tr>
<tr>
<td></td>
<td>Westinghouse Broadcasting</td>
</tr>
</tbody>
</table>

10:30 a.m. PHOTO coverage of senior prom committee arranging flowers and decorating State Floor for the party.

Pickup at 10:20 a.m. in the press lobby.

8:15 p.m. Press pickup in lobby for photo and reporters' coverage of arrival of guests at Diplomatic entrance.

Portable.

9:30 p.m. to 9:50 p.m. Press pickup in lobby for writers and photographers who wish to cover prom. Writers will be able to mingle with guests.
HOLTON ARMS SCHOOL PROM
Saturday, May 31, 1975
At 8:30 o'clock

ALEXANDER, Major John (w/Mrs. Sally Dolan)
ALIZAI, Meher
ARNOLD, Susan
AUGUSTA, Richard Lee
BACON, James
BARNES, Dean
BARNES, Maeve
BEATTY, Jack
BECKHAM, Billy
BLANK, Perin
BOGARDUS, Robert S.
BOSWELL, Mary
BOSWELL, Tom
BRADY, Ellen
BRAWNER, Margi
BREEDLOVE, Mr. & Mrs. Joseph
BUCKINGHAM, Daniel
BULLION, James
CALKINS, Carolyn
CAMALIER, Lisa
CARTER, Sandra
CHARYK, Chris
CLARK, Helen
CLARK, Janie
COBB, Calvin
CONGER, Mary (Mimi)
COOPERSMITH, Connie
CREMEANS, Anne
CREMEANS, John
CUNNINGHAM, Wayne
CURTAIN, Helen & Bragg
DAVIS, Kent
DEPEVOISE, Thomas, Jr.
DILEY, Patricia
DOCAL, Carlos
DOLAN, Mrs. Sally (w/Maj John Alexander)
DOYLE, Michael
DOYLE, Robert
DRISCOLE, Ted
EHRlich, Gail
ERBEN, Randall H.
FARQUHAR, Ned
FISHER, Mary Ann
FORD, Susan
FOULGER, Amy
FRAWLEY, Gail
FRAZER, Belinda Anne
FREITAG, Grace
GASKE, Ellen
GETSIV, Daleela
GILCHRIST, Jee
GILL, John W., Jr.
GOLDBERGER, Donna
GOLLER, Leslie
GOLUBIN, Elison
GOLUBIN, Reagan
GORDON, Bill
GORDON, Steve
HAMILTON, Mr. & Mrs. John L.
HAYES, Jeffrey K.
HERMANN, Mario
HESS, Lisa
HEURICH, Gary
HINTON, Jim
HINZ, Robert
MURPHY, Marilyn
MURPHY, Michael
NORMAND, David
ORTIZ-MENA, Regina
PACKARD, Deborah
PANNILL, Ruth
PARKER, Henrich
PHILLIP, John
PIERCER, Robin
POTTER, Stephen
PRITCHARD, Daniel
PUCKETT, Mr. & Mrs. Paul
PURDY, Lisa
RANKIN, Kenneth R., Jr.
REARDON, Julie
REED, Pamella
REESE, Hugh
RICHARDSON, Melanie
ROHRBACKER, Anne
SAGER, John
SALYER, Flip
SCHMERTZ, Dea
SCHRODER, Kirsten
SHAPIRO, Anthony Darrow
SHORB, Paul
SIMMS, David
SOMMERVILLE, Andy
SQUIRE, Margo
STEIN, Peter
STETSON, John
STONE, Wende
TAGGART, Alexander L., IV
TAGGART, Kenneth
TALAVERA, Cristina
TEARE, Gary
TOLSON, Anne
TRAMONTE, Alice
TRIBLE, Letha
VanCOTT, Wendy
VAN DER tact, Steven
VILELLA, Juan
VOSS, Sally
WAGENHEIM, Mark
WALKER, John
WARNER, Abby
WEBB, Didi
WEBSTER, Iain
WEIN, Cynthia
WHEELER, Elizabeth
WHITE, Skipper
WILLIAMS, John
WILLIAMS, Katherine
WILSON, Andrew
WILSON, Maury
WILSON, Rob
WINKELMAN, Susan
April 22, 1975

Ms. Sheila Weidenfeld
Office of the Press
Secretary to Mrs. Ford
The White House
Washington, D.C.

Dear Sheila:

In confirmation of our telephone conversation weeks ago about Susan Ford's prom at the White House, TIME is very interested in covering this event.

TIME hopes to do a color page or pages on this story, so it is very important to have a TIME photographer included in any pool arrangements if there are any.

Thanks very much for your help.

Sincerely,

Dennis Brack
Ms. Sheila Weidenfeld
Office of the Press Secretary to
Mrs. Ford.
The White House
Washington, D.C. 20006
Ms. Sheila Weidenfeld
The White House
Washington, D. C.

March 20, 1975

Dear Sheila:

We are planning to publish a four-page color layout on the story of Susan Ford's senior prom at the White House. In order to do this we would need complete and total cooperation from your office because we would need an exclusive or privileged working arrangement to photograph the event in a way that would do it justice. We look forward to hearing your thoughts about our idea.

Sincerely,

Mel Elfin
Bureau Chief

Wally McNamee
Photographer

(Handwritten note: "Don't plan color - place will have to be changed.")
Newsweek

Ms. Sheila Weidenfeld
The White House
Washington, D.C.
This contract is for the musical performance of THE OUTERSPACE BAND, to be rendered to THE HOLTON ARMS SCHOOL on May 31, 1975, at the Senior Class Prom to be held at The White House, Washington, D.C., pending clearance of The Band by the Secret Service, for the sum of $350.00, a deposit of $175.00 to be paid on this date and the remainder to be paid at the conclusion of the performance.

Details of the performance such as dress, hours, staging requirements and publicity will be according to mutual agreement between THE OUTERSPACE BAND and THE HOLTON ARMS SCHOOL.

Signed:

James Lewis, Headmaster for The Holton Arms School

Date: 12 March 1975

John F. Koehler, Jr.
for The Outerspace Band

Date: 12 March 1975
Pam

May 31 — 8:30 - 12:30
Black Tie

Photographer

City of Sandcastle

Bands not

Financial Arrangement

$350 - each sand

Refreshments

Press

Chaperones

Refreshments

Food

No. of people - 74 Seniors in Class
## WITHDRAWAL SHEET (PRESIDENTIAL LIBRARIES)

<table>
<thead>
<tr>
<th>FORM OF DOCUMENT</th>
<th>CORRESPONDENTS OR TITLE</th>
<th>DATE</th>
<th>RESTRICTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Doc.</td>
<td>Event notes / 2 Pages</td>
<td>1975</td>
<td>C</td>
</tr>
</tbody>
</table>

**File Location:**
Sheila Weidenfeld Files, 1974-77, Box 42, folder: Ford, Susan - Events - 5/31/75 - Holton Arms Senior Prom (1)

**RESTRICTION CODES**

(A) Closed by applicable Executive order governing access to national security information.
(B) Closed by statute or by the agency which originated the document.
(C) Closed in accordance with restrictions contained in the donor's deed of gift.

**JJO 03/23/17**

---

**NATIONAL ARCHIVES AND RECORDS ADMINISTRATION**

**NA FORM 1429 (1-98)**
HOLTON ARMS SCHOOL PROM
Saturday, May 31, 1975
At 8:30 o'clock

ALEXANDER, Major John (w/Mrs. Sally Dolan)
ALIZAI, Meher
ARNOLD, Susan
AUGUSTA, Richard Lee
BACON, James
BARNES, Dean
BARNES, Maeve
BEATTY, Jack
BECKHAM, Billy
BLANK, Perin
BOGARDUS, Robert S.
BOSWELL, Mary
BOSWELL, Tom
BRADY, Ellen
BRAWNER, Margi
BREEDLOVE, Mr. & Mrs. Joseph
BUCKINGHAM, Daniel
BULLION, James
CALKINS, Carolyn
CAMALIER, Lisa
CARTER, Sandra
CHARYK, Chris
CLARK, Helen
CLARK, Janie
COBB, Calvin
CONGER, Mary (Mimi)
COOPERSMITH, Connie
CREMEANS, Anne
CREMEANS, John
CUNNINGHAM, Wayn
CURTAIN, Helen-Bragg
DAVIS, Kent
DEPEVOISE, Thomas, Jr.
DILEY, Patricia
DOCAL, Carlos
DOLAN, Mrs. Sally (w/Major John Alexander)
DOYLE, Michael
DOYLE, Robert
DRISCOLL, Ted
EHRLICH, Gail
ERBEN, Randall H.
FARQUHAR, Ned
FISHER, Mary Ann
FORD, Susan
FOULGER, Amy
FRAWLEY, Gail
FRAZER, Belinda Anne
FREITAG, Grace
GASKE, Ellen
GETSIV, Daleela
GILL, John W., Jr.
GOLDBERG, Dona
GOLLER, Leslie
GOLUBIN, Elison
GOLUBIN, Reagan
GORDON, Bill
GORDON, Steve
HAMILTON, Mr. & Mrs. John L.
HAYES, Jeffrey K.
HERMANN, Mario
HESS, Lisa
HEURICH, Gary
HINTON, Jim
HOWE, Robert
<table>
<thead>
<tr>
<th>Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>HUGUELY, Lynda</td>
</tr>
<tr>
<td>HURLEY, Mary</td>
</tr>
<tr>
<td>INGERSOLL, Eric</td>
</tr>
<tr>
<td>JACKSON, Ramona</td>
</tr>
<tr>
<td>JANS, Marianne</td>
</tr>
<tr>
<td>JOHNSON, Marcia</td>
</tr>
<tr>
<td>JONES, Austin</td>
</tr>
<tr>
<td>JONES, Stanna</td>
</tr>
<tr>
<td>KOCH, P. C.</td>
</tr>
<tr>
<td>KRAFT, Felicia</td>
</tr>
<tr>
<td>LAMPHERE, Barbara</td>
</tr>
<tr>
<td>LAMPSON, Edith</td>
</tr>
<tr>
<td>LE BRET, Michel</td>
</tr>
<tr>
<td>LEDBETTER, Lark</td>
</tr>
<tr>
<td>LEWIS, Mr. &amp; Mrs. James W.</td>
</tr>
<tr>
<td>LINNONS, Jeff</td>
</tr>
<tr>
<td>LONG, Joe</td>
</tr>
<tr>
<td>LONGAIR, Anne</td>
</tr>
<tr>
<td>MACE, Scott</td>
</tr>
<tr>
<td>MACON, Carrie</td>
</tr>
<tr>
<td>MANFUSO, Barbara</td>
</tr>
<tr>
<td>MARCOU, George</td>
</tr>
<tr>
<td>MARTIN, Lisa</td>
</tr>
<tr>
<td>McALEER, Margaret</td>
</tr>
<tr>
<td>McGEE, Chris</td>
</tr>
<tr>
<td>McGINTY, Jimmy</td>
</tr>
<tr>
<td>McLAREN, Ronnie</td>
</tr>
<tr>
<td>McNEIL, Tommie V., III</td>
</tr>
<tr>
<td>MEEK, Michael</td>
</tr>
<tr>
<td>MEENEHAN, Michelle</td>
</tr>
<tr>
<td>MEZINES, Joan</td>
</tr>
<tr>
<td>MONTGOMERY, Mark</td>
</tr>
<tr>
<td>MOSS, Mark</td>
</tr>
<tr>
<td>MULLIKEN, John</td>
</tr>
</tbody>
</table>
MURPHY, Marilyn
MURPHY, Michael
NORLAND, David
ORTIZ-MENA, Regina
PACKARD, Deborah
PANNILL, Ruth
PARKER, Henrich
PHILLIP, John
PIERCE, Robin
POTTER, Stephen
PRITCHARD, Daniel
PUCKETT, Mr. & Mrs. Paul
PURDY, Lisa
RANKIN, Kenneth R., Jr.
REARDON, Julie
REED, Pamela
REESE, Hugh
RICHARDSON, Melanie
ROHRBACKER, Anne
SAGER, John
SALYER, Flip
SCHMERTZ, Dea
SCHRODER, Kirsten
SHAPIRO, Anthony Darrow
SHORB, Paul
SIMMS, David
SOMMERVILLE, Andy
SQUIRE, Margo
STEIN, Peter
STETSON, John
STONE, Wende
TAGGART, Alexander L., IV
TAGGART, Kenneth
TALAVERA, Cristina
night - Charles Tasnadi - W.H. Cead. AP

morning - Charles Bennett - AP W.H. Cead.
Ettae Foster. NY. Lighthouse
March 18, 1975

Dear Mrs. Weidenfield,

I want to thank you for allowing me a few minutes of your time to discuss prom photography.

Attached find complete outline and background info on our firm. I am also sending you samples which you may refer to.

Please feel free to call if I can be of any service.

Sincerely,

Arthur David Greenberg
COMPLETE PROM PHOTOGRAPHY SERVICE

1) We will provide every couple in attendance with a lovely souvenir dance program,
2) print your INVITATIONS FREE OF CHARGE,
3) and prepare a FREE PRESENTATION COLOR ALBUM.
4) Faculty and chaperones present will receive COMPLIMENTARY PICTURE SETS.
5) and we'll take any requested YEARBOOK, NEWSPAPER OR PUBLICITY PICTURES in color or black and white at no charge the night of the prom.
6) All pictures carry an UNCONDITIONAL money back guarantee . . .
7) and will be mailed directly to home address.
8) Schools making photographic arrangements with our company before NOVEMBER 15th will also have their choice of either a trophy, an 8x10 TEXTURED PORTRAIT, or a TIARA for the Queen of the prom.
9) All of the above services are provided FREE to the class. Students pay only for any pictures they may order (NO OBLIGATION OF COURSE). We do not require any guarantee, or minimum orders from the school, or students and will not hold the school, class or advisor responsible for payment of individual orders. All we ask is to be the ONLY photographers allowed to take pictures FOR SALE at the prom.

COLOR PHOTOGRAPHS SHALL BE AVAILABLE AS FOLLOWS:

2 5x7's plus 12 wallet size pictures of the couple . . . . . . . . . . $5.95
2 5x7's plus 12 laminated** wallet size pictures of the couple . . . . . . . . . . . . . . $19.95
2 5x7's plus 2 laminated wallet size pictures of the table or group . . . . . . . . . . . . . . $5.00
2 5x7's plus 2 laminated wallet size pictures of the gal or guy alone . . . . . . . . . . . . . . $5.00

The above prices include any local and state taxes where applicable plus mailing and handling to any address.
All orders for $9.95 and up will entitle the student to his NEGATIVE free of charge.
**Lamination--a process which seals the picture in a tough plastic casing and protects them indefinitely carries a lifetime FREE replacement guarantee should the picture ever fade, crack, chip, peel or become damaged accidentally.

AGREEMENT TO PHOTOGRAPH THE PROM

School __________________________ City, town, or village __________________________ State __________________________
Date of dance __________________________ Couples expected __________________________ Hours __________________________
Location (if known) __________________________ City __________________________ State __________________________
X agreed to per dance committee

X Date: __________________________

JUST SIGN AND RETURN ONE COPY KEEPING ONE FOR YOUR RECORDS
COMPLETE PROM PHOTOGRAPHY SERVICE

1) We will provide every couple in attendance with a lovely souvenir dance program.
2) Print your INVITATIONS FREE OF CHARGE.
3) Prepare a FREE PRESENTATION COLOR ALBUM.
4) Faculty and chaperones present will receive COMPLIMENTARY PICTURE SETS.
5) We’ll take any requested YEARBOOK, NEWSPAPER OR PUBLICITY PICTURES in color or black and white at no charge the night of the prom.
6) All pictures carry an UNCONDITIONAL money back guarantee...
7) and will be mailed directly to home address.
8) Schools making photographic arrangements with our company before NOVEMBER 15th will also have their choice of either a trophy, an 8x10 TEXTURED PORTRAIT, or a TIARA for the Queen of the prom.
9) All of the above services are provided FREE to the class. Students pay only for any pictures they may order (NO OBLIGATION OF COURSE). We do not require any guarantee, or minimum orders from the school, or students and will not hold the school, class or advisor responsible for payment of individual orders. All we ask is to be the ONLY photographers allowed to take pictures FOR SALE at the prom.

COLOR PHOTOGRAPHS SHALL BE AVAILABLE AS FOLLOWS:

<table>
<thead>
<tr>
<th>Description</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>2 5x7’s plus 12 wallet size pictures of the couple</td>
<td>$5.95</td>
</tr>
<tr>
<td>2 5x7’s plus 12 laminated** wallet size pictures of the couple</td>
<td>$9.95</td>
</tr>
<tr>
<td>2 5x7’s plus 2 laminated wallet size pictures of the table or group</td>
<td>$5.00</td>
</tr>
<tr>
<td>2 5x7’s plus 2 laminated wallet size pictures of the girl or guy alone</td>
<td>$5.00</td>
</tr>
</tbody>
</table>

The above prices include any local and state taxes where applicable plus mailing and handling to any address. All orders for $9.95 and up will entitle the student to his NEGATIVE free of charge.

**Lamination—a process which seals the picture in a tough plastic casing and protects them indefinitely carries a lifetime FREE replacement guarantee should the picture ever fade, crack, chip, peel or become damaged accidentally.

AGREEMENT TO PHOTOGRAPH THE PROM

School __________________ City, town, or village __________________ State ____________
Date of dance __________________ Couples expected __________________ Hours ____________
Location (if known) __________________ City __________________ State __________________
agreed to per dance committee

Date: __________________

JUST SIGN AND RETURN ONE COPY KEEPING ONE FOR YOUR RECORDS
Sheila
FYI
Charlene
November 19, 1974

Miss Susan Ford
The White House
Washington, D. C.

Dear Miss Ford,

SANDCASTLE is very interested in playing for the Holton-Arms School Prom. The group would be greatly honored to be accepted as part of the musical entertainment for the dance.

I would like to respond to the four points mentioned in your letter of November 15th:

1. SANDCASTLE is free and available for booking on May 31, 1975.

2. I have contacted the OUTERSPACE BAND and believe that we could work well with them. Their music seems to be along the lines of Country Rock; while ours is mostly Top 40 and Soul, so I see no problem of musical overlap. We also discussed staging; and while we would prefer two separate bandstands, there would be no problem in sharing one.

3. SANDCASTLE would not mind submitting to a security clearance. The band's ten man road crew includes seven musicians, two equipment technicians, and myself, their manager. All names and addresses can be furnished when needed.

4. SANDCASTLE's normal fee for a Saturday night prom season is $900. This includes all fees, commissions, and expenses; however, SANDCASTLE would be willing to waive their fee. The band is completely self-contained including a concert-type public address system and lighting.

I have included a copy of SANDCASTLE's contract which lists their requirements. If you need any further information, please write or call me at 800-446-9560.

Awaiting your reply, I remain,

Sincerely,

Steve Thomas
I. Mandatory Provisions

A. The building or hall must be unlocked and available no less than two and one-half (2½) hours prior to the starting time of the engagement. Failure to do this may result in a delay in the starting time of the performance.

B. Employer agrees to furnish at least two (2) separate 110 volt A. C. circuits of no less than 20 amps each for the exclusive use of SANDCASTLE.

C. If elevators, over one (1) flight of stairs, or greater than 75 feet of walking distance lies between the truck unloading area and the stage, the employer must furnish at least two (2) stagehands to assist in the unloading and reloading of SANDCASTLE's equipment.

D. Payment must be made in cash or check made payable to SANDCASTLE.

II. Suggested Provisions

A. To perform to the maximum, SANDCASTLE needs a stage at least 40' wide and 20' deep and 4 to 6 feet in height. A smaller stage will be considered, but the employer should make an effort to insure as much staging area as possible.

B. Radio, poster, newspaper, and marquee advertising should be employed at least two (2) weeks prior to the performance date.

C. A private dressing room to accommodate seven (7) persons should be provided.

D. Three (3) large, heavy duty tables should be provided for the P. A. equipment.

**********************************************

Thank you and best wishes for a successful engagement

STEVE THOMAS, Manager

(Identifier's Signature)

Please sign both copies
Dear Susan,

21 November 1974

Just finished installing a new wood stove here in my shop, and it seems to be winning the battle against Wendell's cold mountain air. The 2,500 mile tour which began with our meeting Nov 6 just ended, and we are recovering just in time for a show with Commander Cody tomorrow night.

Thanks for visiting with me at Wolton; you've a good mind for organization and I'm sure the prom will go smoothly.

In reference to your letter dated Nov 15, we have decided that we would definitely like to play the prom. We will keep May 31 open until the dance committee makes its final decision.

Steve Thomas called me on the morning of the 18th; we had a good conversation discovering that our bands are quite compatible, and should a package concert develop we are confident we could perform together well.

The Outerspace Band has five musicians and four staff members, for a total of nine. We are all optimistic about passing the security check, so
If you could send some forms we will complete them promptly. We’re anxious to see how we
would do!

Concerning our fee, you will recall that at our meeting I offered our services for free.
I have confirmed this with the band. Although it is a long drive from home, we feel that
is sufficient time to schedule other engagements in the D.C. area around the prom to cover our
expenses. My parents live in Chevy Chase and they have bravely offered to feed and house
us.

We appreciate your consideration of the Antarespace Band for the prom. I’d like to
reiterate my feeling that an outdoor show would be really beautiful if you can arrange
it, especially if there are two groups.

Should you become too entangled with the
red tape of the big bands, be reassured
that we little fellows are ready to go.

I look forward to hearing from you,

Northern Lights,

John Kochler