

The original documents are located in Box 11, folder “9/13/76 - National Conference of Puerto Rican Women” of the Sheila Weidenfeld Files at the Gerald R. Ford Presidential Library.

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Sheila

FACT SHEET
Mrs. Ford's Office

Event Brief meeting with D.C. Delegation to the National Conference of
Group Puerto Rican Women prior to convention the 17th in Chicago.

DATE/TIME MONDAY, SEPTEMBER 13, 1976 - 4:00 p.m.

Contact Rey Maduro Phone x2587

Number of guests: Total 15 Women x Men x Children _____

Place West Sitting Hall, Second Floor

Principals involved Mrs. Ford

Participation by Principal Greet and individual (Rey) hear briefly of the

Remarks required plans for their national convention.

Background The D.C. Delegation will be the largest at the Natl. Conf. of Puerto Rican Women in Chicago. This will be an opportunity for Mrs. Ford to hear what is on their minds and of plans for the Chicago meetings. Beginning Monday is also National Hispanic Heritage Week.

Social: Guest list Rey Maduro to Susan Porter AND Jane Dannenhauer,
Invitations _____ Programs AND Appointments Center

Refreshments No

Entertainment _____

Decorations/flowers Normal for West Hall

Music _____

Social Aides _____

Dress _____ Coat check _____

Other Extra chairs brought in from family dining room to West Hall

Press: Reporters No

Photographers No

TV Crews No

White House Photographers Yes Color _____ Mono. xx

Other _____

Technical

Support: Microphones _____ PA Other Rooms _____

Recording _____

Lights _____

Transportation By car ENTRANCE: SouthWest Gate

Parking South Drive

Housing _____

Other _____ (Risers, stage, platforms)

Project Co-ordinator Susan Porter

Phone x2503

Site diagrams should be attached if technical support is heavy.

