

The original documents are located in Box 10, folder “6/25/76 - Republican National Committee” of the Sheila Weidenfeld Files at the Gerald R. Ford Presidential Library.

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FACT SHEET
Mrs. Ford's Office

Event Reception
Group Republican National Committee
DATE/TIME June 25, 1976 5:30 p. m.
Contact Lee Wood (RNC) Phone 484-6630
Number of guests: Total 240 Women x Men x Children (a few)
Place State Floor
Principals involved President and Mrs. Ford
Participation by Principal yes (Receiving line) no ?
Remarks required yes
Background The Republican National Committee will be in Washinton for a meeting from June 24 thru June 26, 1976.

REQUIREMENTS

Social: Guest list yes (Pat Howard will distribute)
Invitations no Programs no Menus no
Refreshments cocktails and hors d'oeuvres
Entertainment no
Decorations/flowers yes
Music yes
Social Aides yes
Dress Business Suits - Short Dresses for the Ladies Coat check DRR
Other -- (if needed)
Press: Reporters TO BE RESOLVED
Photographers _____
TV Crews _____
White House Photographers yes Color yes Mono. _____
Other --
Technical Support: Microphones yes PA Other Rooms no
Recording yes
Lights no
Transportation Group will arrv. thru SE Gate by buses (4) @ 5:15 p. m. -- they are coming from the Washington Hilton
Parking South Grounds
Housing --
Other -- (Risers,stage,platforms) platform

Project Co-ordinator Pat Howard Phone 2927

Site diagrams should be attached if technical support is heavy.