

The original documents are located in Box 10, folder “6/30/76 - Republican National Committee Finance Group” of the Sheila Weidenfeld Files at the Gerald R. Ford Presidential Library.

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FACT SHEET
Mrs. Ford's Office

Event ReceptionGroup Republican National Committee Finance GroupDATE/TIME June 30, 1976 5:00 p. m.Contact Diane WaltmanPhone 484-6720Number of guests: Total approx. 200 Women x Men x Children noPlace State FloorPrincipals involved PresidentParticipation by Principal yes (Receiving line) yes ?Remarks required yesBackground The Republican National Committee Finance Group will be in Washington for a one day meeting.

REQUIREMENTS

Social: Guest list yes (Pat Howard will distribute list.)
 Invitations no Programs no Menus no
 Refreshments yes - cocktails and hors d'oeuvres
 Entertainment no
 Decorations/flowers yes
 Music yes
 Social Aides yes
 Dress Business Suits - Short Dresses for the Ladies Coat check DRR - if needed
 Other --

Press: Reporters NONE
 Photographers _____
 TV Crews _____
 White House Photographers yes Color yes Mono. _____
 Other --

Technical Support: Microphones yes PA Other Rooms no
 Recording yes
 Lights no
 Transportation Group will arrive thru SE Gate by buses @ 4:45 p. m. -- they will be departing from the Statler Hilton
 Parking South Grounds
 Housing --
 Other -- (Risers, stage, platforms) platform

Project Co-ordinator Pat Howard Phone 2927

Site diagrams should be attached if technical support is heavy.

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