

The original documents are located in Box 4, folder “3/14/75 - National Amvets Auxiliary (cancelled)” of the Sheila Weidenfeld Files at the Gerald R. Ford Presidential Library.

Copyright Notice

The copyright law of the United States (Title 17, United States Code) governs the making of photocopies or other reproductions of copyrighted material. Gerald R. Ford donated to the United States of America his copyrights in all of his unpublished writings in National Archives collections. Works prepared by U.S. Government employees as part of their official duties are in the public domain. The copyrights to materials written by other individuals or organizations are presumed to remain with them. If you think any of the information displayed in the PDF is subject to a valid copyright claim, please contact the Gerald R. Ford Presidential Library.

FACT SHEET
Mrs. Ford's Office

Event Accept Life Membership (Honorary)
 Group The National Amvets Auxiliary
 DATE/TIME Friday, March 14, 1975 3:15 p.m.
 Contact Mrs. Grace Osborn Phone (312) 353-1644
 Number of guests: Total 6 Women x Men _____ Children 1 14yr. old
 Place Map Room
 Principals involved Mrs. Ford
 Participation by Principal photo/refreshments (Receiving line)
 Remarks required no
 Background The President is a life member of the Grand Rapids Post of The National Amvets. The National Amvets Auxiliary will present Mrs. Ford with an honorary life membership in the national organization.

REQUIREMENTS

Social: Guest list
 Invitations _____ Programs _____ Menus _____
 Refreshments yes (Coffee, tea, cookies (coke for the 14yr, old))
 Entertainment _____
 Decorations/flowers Yes, normal for Map Room
 Music _____
 Social Aides No
 Dress _____ Coat check _____
 Other Officer stand-by for Special Tour afterwards.

Press: Reporters Yes
Photographers Yes
TV Crews Yes
 White House Photographers Yes Color _____ Mono. _____
 Other _____

Technical Support: Microphones _____ PA Other Rooms _____
Recording _____
Lights _____
 Transportation By cab. ENTRANCE: East Gate
Parking _____
Housing _____
 Other _____ (Risers, stage, platforms)

Project Co-ordinator Susan Porter Phone x2850

Site diagrams should be attached if technical support is heavy.