

The original documents are located in Box 2, folder “10/3/74 - Dinner for Congressional Retirees” of the Sheila Weidenfeld Files at the Gerald R. Ford Presidential Library.

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FACT SHEET
Mrs. Ford's Office

Event Dinner for Congressional Retirees
 Group _____
 DATE/TIME 10/3/74 8:00 p. m.
 Contact Bill Timmons Phone 2706
 Number of guests: Total 120 Women x Men x Children _____
 Place State Floor
 Principals involved President and Mrs. Ford
 Participation by Principal yes (Receiving line) Yes
 Remarks required yes
 Background _____

REQUIREMENTS

Social: Guest list yes
 Invitations yes Programs no Menus yes
 Refreshments Dinner Format
 Entertainment no
 Decorations/flowers yes
 Music yes (Dance Combo)
 Social Aides yes
 Dress Black Tie Coat check yes
 Other _____

Press: Reporters TO BE RESOLVED
 Photographers _____
 TV Crews _____
 White House Photographers yes Color _____ Mono. _____
 Other _____

Technical Support: Microphones yes PA Other Rooms _____
 Recording _____
 Lights _____
 Transportation By car
 Parking South Grounds
 Housing _____
 Other _____ (Risers, stage, platforms)

Project Co-ordinator Pat Howard Phone 2927

Site diagrams should be attached if technical support is heavy.

THE WHITE HOUSE

WASHINGTON

DINNER HONORING CONGRESSIONAL RETIREES

Thursday, October 3, 1974

8:00 p. m.

Dress: Black Tie ... long dresses for the ladies

Arrival:

- 8:00 p. m. ... your guests will be escorted to the East Room where cocktails will be served
- 8:05 p. m. ... you will be escorted via elevator to the Grand Hall where you will pause for announcement ... enter the East Room
- You will mingle informally with your guests ... then escort your guests into the State Dining Room

Dinner:

- Round tables
- Strolling Strings will play during dessert
- Coffee will be served at the tables
- As the dinner draws to a close, you will rise and propose a toast ... the Speaker, Representative Arends and Senator Aiken will respond to your toast

NOTE: Remarks will be recorded for Presidential Archives only.

After Dinner:

- 9:30 p. m. ... after dinner there will be dancing in the Grand Hall ... champagne will be served

- You may wish to remain for the dancing or return to the Family Quarters.

NOTES:

- Military Social Aides will be present.
- The United States Army Band will be playing on the South Balcony as your dinner guests arrive.
- Guest list is attached (TAB A)
- A suggested toast is attached (TAB B)
- There will be no press coverage.
- A White House photographer will be present.

Lucy Winchester

(RETIREEES - Congr)

(SEAL)

DINNER

Charles Krug Pinot
Chardonnay

Filet of Sole Véronique
Fleurons Dorées

Beaulieu Vineyard
Cabernet Sauvignon

Roast Sirloin of Beef au jus
Pommes Duchesse
Asparagus Tips au beurre

Tossed Green Salad
Brie Cheese

San Martin's Brut
Champagne

Baked Alaska Flambee

The White House
Thursday, October 3, 1974