

**The original documents are located in Box 1, folder “Agriculture Department - Common Cause Request for Information” of the John Marsh Files at the Gerald R. Ford Presidential Library.**

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SEP 30 1975

THE WHITE HOUSE  
WASHINGTON

Date: 10-29-76

TO:

Jack

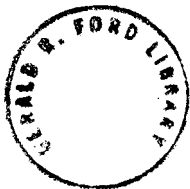
FROM: Robert K Wolthuis

For your information \_\_\_\_\_

Please handle \_\_\_\_\_

Other

*This came to Dept of  
Agriculture Cong. Liaison  
a few days ago.*



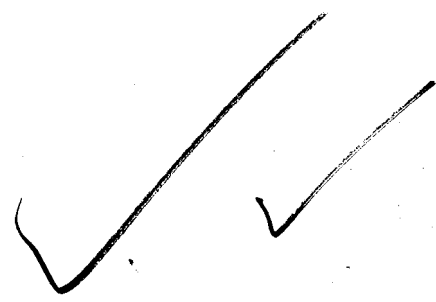


Common Cause

2030 M STREET, N.W., WASHINGTON, D. C. 20036

John W. Gardner, Chairman

(202) 833-1200

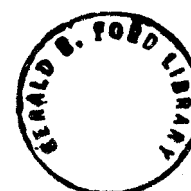


FREEDOM OF INFORMATION ACT REQUEST

Dear Sir/Madam:

Pursuant to the Freedom of Information Act, 5 U.S.C. 552, I hereby request a copy of, or access to, all of the following materials from January 1, 1975 to the present:

1. The total annual legislative budget of the Department of Agriculture including the breakdown of the salary and expense account (if any) for each official or employee who is assigned to report the activities of and to confer with members of Congressional committees, subcommittees, or individual members of Congress or their staffs on behalf of the Department of Agriculture.
2. Job descriptions of all Department of Agriculture employees and agents described in #1 above.
3. All records, documents, memoranda, or other writings relating to meetings or other contacts between any Department of Agriculture employee or its agents and members of Congress or their staffs, including descriptions of the substantive discussions at those meetings or contacts.
4. Expense vouchers for goods or services purchased for or donated to members of Congress or their staffs by the Department of Agriculture or its agents.



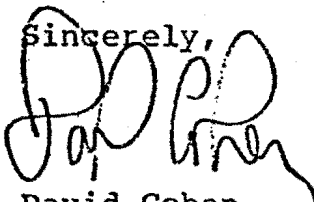
5. Expense vouchers, guest lists, attendance lists, and location of any parties, receptions, meals picnics, or other social events to which members of Congress or members of their staffs have been invited.

If you determine that some parts of the requested information are exempt from release, please advise me as to which exemption you believe covers the material you are not releasing. I, of course, reserve my right to appeal any decision to withhold all or part of the requested information.

If any expenses in excess of \$50.00 are incurred in connection with this request, please inform me of all such charges prior to their being incurred for my approval. If I do not receive a substantive reply within 10 days of the date of this letter, I will deem my request denied.

Thank you for your attention to this matter.

Sincerely,



David Cohen  
President

DC:EGB

