

**The original documents are located in Box 158, folder “FG 139-8: Office of Preparedness” of the White House Central Files Subject Files, 8/9/1974 - 1/20/1977 at the Gerald R. Ford Presidential Library.**

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3671

MEMORANDUM

NATIONAL SECURITY COUNCIL

August 31, 1974

EXECUTIVE

F08

C028

FE139-8

MEMORANDUM FOR DAVID PARKER

FROM: Jeanne W. Davis

SUBJECT: Proposed Foreign Travel  
of Administration Official

The NSC staff and the Department of State concur in the proposed travel of Major General Leslie W. Bray, Jr., USAF (ret.), to Canada, September 10-13, 1974.

dispatched 8/31/74 (mjt)



*gah*

EXECUTIVE

TN 3

ST 2

FG 139-8

④

Transmittal Form-Office of Preparedness

Date: 9/9/74

To: Mr. Michael Duval

From: Leslie W. <sup>^</sup>Bray, Jr.

As per our conversation.

*Belar*  
*Call*  
*ink*  
*San*  
*San*

RECEIVED  
JUN 18 1975  
CENTRAL FILES



*Analysis of Priority Assistance Needs,  
As Related to National Defense,  
For the Construction of the Trans-Alaska Pipeline  
filed Oversize Attachment # 3337*

(3)

BB

MEMORANDUM OF INFORMATION FOR THE FILE

DATE 9/16/74

EXECUTIVE

ND2-2

FG139-8

FG6-11-1/Scowcroft,  
Brent

LETTER, MEMO, ETC.

TO: Brent Scowcroft

FROM: Richard T. Kennedy

SUBJECT: Participation in REX 75

CORRESPONDENCE FILED CENTRAL FILES - CONFIDENTIAL FILE





UNITED STATES OF AMERICA  
GENERAL SERVICES ADMINISTRATION

Office of Preparedness  
Washington, D C 20405

EXECUTIVE

HU  
FE14-1

FE139.8

FG6-11



June 3, 1975

APMCL

Mr. William N. Walker  
Director, Presidential Personnel Office  
Old Executive Office Building  
17th & Pennsylvania Avenue, NW  
Washington, D. C.

Dear Mr. Walker:

The Office of Preparedness within the General Services Administration is the servicing agency for two computer files on personnel for which you, in accordance with the language of the law, have the responsibility for compliance with the Privacy Act of 1974.

We understand that your legal counsel is in the process of determining to what extent the Presidential Personnel Office will be required to comply with the provisions of the Privacy Act of 1974. If you are advised that compliance is necessary, the sample inventory sent with this letter may be of assistance to you.

This sample inventory was prepared by Mr. Charles Clark based on his knowledge of the Presidential Appointee and Talent Bank files. These samples, although not filled out completely, show the types of information required for inclusion in the Federal Register, on the form developed by GSA for its inventory.

By September 27, 1975, all non-exempt record systems which contain information on individuals must operate within the rules and regulations of the Privacy Act of 1974. We shall be happy to provide whatever assistance we can to ensure compliance if your computer files are not determined to be exempt.



RECEIVED  
JUN 17 1975  
CENTRAL FILES

6B

5

MEMORANDUM OF INFORMATION FOR THE FILE

DATE

7/7/75

EXECUTIVE

ND3

ND2-1

~~FG139.8~~

FG6-14

FE13

LETTER, MEMO, ETC.

TO:

White House Office / Exec. Off. of the President

FROM:

Harry H. Ingold

SUBJECT:

National Communications  
Systems

CORRESPONDENCE FILED CENTRAL FILES - CONFIDENTIAL FILE



UNITED STATES OF AMERICA  
GENERAL SERVICES ADMINISTRATION  
WASHINGTON, DC 20405

EXECUTIVE

PEI-3

FG-295

LA6-39

FG-139-8

Federal Preparedness Agency

FG-6-15



July 17, 1975

MEMORANDUM FOR MR. MICHAEL DUVAL, ASSOCIATE DIRECTOR,  
DOMESTIC COUNCIL

ATTN: Mr. Glenn R. Schleede

This is to advise you that the Federal Preparedness Agency, General Services Administration, has made preparations to support White House needs in event of widespread postal and rail strikes occurring in the next two weeks.

These preparations consist of (1) drafting an Executive order, in cooperation with the Office of the Secretary of Transportation, should the President choose to use the authorities of section 101 of the Defense Production Act in routing essential traffic by available modes; and (2) establishing operational communications with other Federal agencies' national and regional offices so as to be able to provide you daily reports on the developing situation.

Your advice as to how you may wish us to proceed on these matters is requested. You may contact me at 343-5953, or my Assistant Director for Civil Crisis Preparedness, Mr. Lawrence Goldberg, at 343-9191.

SIGNED

LESLIE W. BRAY, JR.  
Director



*Gah*

EXECUTIVE  
PEI-3  
UNITED STATES OF AMERICA  
GENERAL SERVICES ADMINISTRATION  
WASHINGTON, DC 20405



*LA 6-37*  
*FG 139-8*  
Federal Preparedness Agency  
*FG 6-11*  
*FEL*

July 17, 1975

MEMORANDUM FOR MR. MICHAEL DUVAL, ASSOCIATE DIRECTOR,  
DOMESTIC COUNCIL

ATTN: Mr. Glenn R. Schleede

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These preparations consist of (1) drafting an Executive order, in cooperation with the Office of the Secretary of Transportation, should the President choose to use the authorities of section 101 of the Defense Production Act in routing essential traffic by available modes; and (2) establishing operational communications with other Federal agencies' national and regional offices so as to be able to provide you daily reports on the developing situation.

Your advice as to how you may wish us to proceed on these matters is requested. You may contact me at 343-5953, or my Assistant Director for Civil Crisis Preparedness, Mr. Lawrence Goldberg, at 343-9191.

LESLIE W. BRAY, JR.  
Director





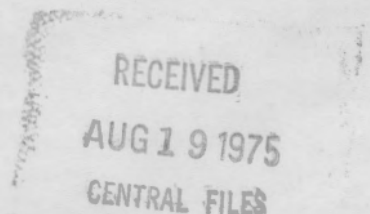
August 18, 1975

Dear Dr. <sup>x</sup> Glasser: *Joseph*

On behalf of the President I want to thank you for your recent letter expressing concern about the present organizational location of the Federal Preparedness Agency.

In announcing to the Congress in January 1973 that the functions of the Office of Emergency Preparedness (OEP) were being transferred, it was stated that this reorganization was aimed at a new approach to emergency preparedness. It was felt then, and is still felt now, that OEP and its predecessor agencies had performed valuable functions in developing plans for emergency preparedness, in administering Federal disaster relief, and in overseeing and assisting the other Federal departments and agencies in this area. However, it was also determined at that time that the line departments and agencies, which in the past had shared in the performance of the various preparedness functions, possessed the capability to assume full responsibility for those functions.

As indicated in Executive Order 11725, it was never the intent of the Administration to downgrade or diminish the responsibilities and functions of the OEP staff in moving to the General Services Administration (GSA). In fact, with the exception of the disaster program, the oil import program, and other energy related programs, the present Federal Preparedness Agency has all the emergency preparedness authorities it had as OEP. The programs mentioned above, which were transferred, were essentially operating programs, and not those of policy-making and planning as normally associated with FPA.





Following a comprehensive study, the Administrator of GSA established in June, 1975 a subordinate agency within GSA bearing the name of the Federal Preparedness Agency. Several program and administrative innovations are currently underway which will enhance its programs in the future. Experience has shown that this agency is fully capable of coordinating and directing all civil emergency preparedness functions of the Executive Branch as intended by the President and Congress. All other Federal departments and agencies have been quite responsive to FPA, and no change in its organizational location is presently contemplated.

You may be assured that we will be continually following the progress of the Federal Preparedness Agency, as presently structured within GSA, with the objective of improving its effectiveness and assessing any problems which may arise that could affect both the integrity of the Agency and the security of our Nation.

Sincerely,

Roland L. Elliott  
Director of Correspondence

Dr. Joseph Glasser  
Department of Industrial Administration  
School of Business Administration  
University of Connecticut  
Storrs, Connecticut 06268

RLE:GSA:BN:clm



UNITED STATES OF AMERICA  
GENERAL SERVICES ADMINISTRATION  
WASHINGTON, DC 20405



AUG 14 1975

MEMORANDUM FOR ROLAND L. ELLIOTT  
Director of Correspondence  
The White House

As requested, attached is a draft reply for your signature  
relative to the letter from Dr. Joseph Glasser.

A handwritten signature in dark ink, which appears to read "Ken M. Duberstein". The signature is fluid and cursive, with a prominent horizontal stroke at the end.

(Signed) Ken Duberstein  
Acting Assistant Administrator  
Attachment



SAUE

Dr. Joseph Glasser  
Department of Industrial Administration  
University of Connecticut  
School of Business Administration  
Storrs, Connecticut 06268

Dear Dr. Glasser:

*On behalf of the President I want to*  
Thank you for your ~~letter~~ <sup>recent</sup> ~~of July 25, 1973, and your concern relative~~ <sup>expressing</sup> ~~about~~

~~to~~ the present organizational location of the Federal Preparedness Agency.

~~The issues mentioned have been of concern to the President and others~~  
~~within the Government.~~

In ~~the~~ <sup>my</sup> ~~announcement made~~ to the Congress ~~back~~ in January 1973 that the functions of the Office of Emergency Preparedness (OEP) were being transferred, it was stated that <sup>this reorganization</sup> ~~A~~ was aimed at a new approach to emergency preparedness. It was felt then, and is still felt now, that OEP, and its predecessor agencies, had performed valuable functions in developing plans for emergency preparedness, in administering Federal disaster relief, and in overseeing and assisting the other Federal departments and agencies in this area. However, it was <sup>has determined</sup> ~~considered~~ at that time that the line departments and agencies, which in the past had shared in the performance of the various preparedness functions, possessed the capability to assume full responsibility for those functions.

As indicated in Executive Order 11725, it was never the intent of the Administration to downgrade or diminish the responsibilities and functions of the <sup>OEP</sup> ~~staff~~ <sup>moving</sup> to the General Services Administration (GSA). In fact, with the exception of the disaster program, the oil import program, and



other energy related programs, the present Federal Preparedness Agency has all the emergency preparedness authorities it had as OEP. The programs mentioned above, <sup>which</sup> ~~that~~ were transferred, were essentially operating programs, and not those of policy-making and planning as normally associated with FPA.

Following a comprehensive study, the Administrator of GSA established in June, 1975, a subordinate agency within GSA bearing the name of the Federal Preparedness Agency. Several program and administrative innovations are currently underway which will enhance its programs in the future. Experience has shown that this agency is fully capable of coordinating and directing all civil emergency preparedness functions of the Executive Branch as intended by the President and Congress. All other Federal departments and agencies have been quite responsive to FPA, and no change in its organizational location is presently contemplated.

You may be assured that we will be continually following the progress of the Federal Preparedness Agency, as presently structured <sup>within</sup> ~~in~~ GSA, with the objective of improving its effectiveness and assessing any problems which may arise that could affect both the integrity of the Agency and the security of our Nation.

Sincerely,

Roland L. Elliott  
Director of Correspondence

RLE:GSA:BN:





THE WHITE HOUSE OFFICE

RECEIVED  
GSA

REFERRAL

To: The Administrator  
General Services Administration  
OFFICE OF  
THE ADMINISTRATOR

Date: August 7, 1975

ACTION REQUESTED

- ☒ Draft reply for:  
☐ President's signature.  
☒ Undersigned's signature.  
☐ Memorandum for use as enclosure to reply.  
☐ Direct reply.  
☐ Furnish information copy.  
☐ Suitable acknowledgment or other appropriate handling.  
☐ Furnish copy of reply, if any.  
☐ For your information.  
☐ For comment.

NOTE

Prompt action is essential.  
If more than ~~24~~ <sup>1 week</sup> delay is encountered,  
please telephone the undersigned immediately,  
XXXXXXXXXXXXXXXXXXXXX  
XXXXXXXXXX

Basic correspondence should be returned when draft reply, memorandum, or comment is requested.

REMARKS:

PLEASE ANSWER AS SOON AS POSSIBLE

Description:

☒ Letter: ☐ Telegram: ☐ Other:  
To: The President  
From: Joseph Glasser, Dept. of Industrial Administration, University of  
Date: July 25, 1975 Connecticut, Storrs, Connecticut 06268  
Subject: Writer urges that Federal Preparedness Agency be given status  
of independent agency responsible directly to President.

By direction of the President:

*R*

RLE:BN:pb

Roland L. Elliott  
Director of Correspondence

(Copy to remain with correspondence)



RL  
July 25, 1975

President Gerald Ford  
White House  
Washington, D.C.

Dear President Ford:

I am a member of the National Defense Executive Reserve assigned to the Federal Preparedness Agency. Since my initial application for consideration until the present, this organization has been moved from the Office of the President to a sub-agency of the General Services Administration. I think that the Executive Branch of government has committed a serious error by permitting this reorganization. Should you find my reasons for this statement sound, you may decide that reassignment as an independent agency reporting directly to the President would be most beneficial for the nation.

The Federal Preparedness Agency has the primary responsibility for the establishment and operation of the Office of Defense Resources. OEP Circular 8500.5 dated August 12, 1966, on page 7, reads as follows:

"c. The Office of Defense Resources. It is planned that an Office of Defense Resources, with OEP personnel forming the nucleus staff, will in time of emergency perform central program coordination and policy direction for the management of the nation's resources."

While there may be several options open to the President in the event of a nuclear attack upon the United States, the concept of the ODR had been carefully evaluated by an earlier Congress which lead to the Defense Production Act, and the establishment of the ODR received Presidential approval in June, 1964.

In an emergency, the head of the ODR will assume a position of importance that would seem to be equal to that of

48440



10 2 PM 1 AUG 1975

July 22, 1975

President Gerald Ford  
White House  
Washington, D.C.

Dear President Ford:

I am a member of the National Defense Executive Reserve assigned to the Federal Preparedness Agency. Since my initial application for consideration until the present, this organization has been moved from the Office of the President to a sub-agency of the General Services Administration. I think that the Executive Branch of government has committed a serious error by permitting this reorganization. Should you find my reasons for this statement sound, you may decide that reassignment as an independent agency reporting directly to the President would be most beneficial for the nation.

The Federal Preparedness Agency has the primary responsibility for the establishment and operation of the Office of Defense Resources. ODP Circular 8200.5 dated August 12, 1966, on page 7, reads as follows:

"c. The Office of Defense Resources. It is planned that an Office of Defense Resources, with ODP personnel forming the nucleus staff, will in time of emergency perform central program coordination and policy direction for the management of the nation's resources."

While there may be several options open to the President in the event of a nuclear attack upon the United States, the concept of the ODR had been carefully evaluated by an earlier Congress which led to the Defense Production Act, and the establishment of the ODR received Presidential approval in June, 1964.

In an emergency, the head of the ODR will assume a position of importance that would seem to be equal to that of



President Gerald Ford, July 25, 1975, page 2.

the Secretary of Defense and the Secretary of State. These should be the only three persons reporting directly to you at that time. All agencies of the federal government will report to the ODR and liaison with state governments will be conducted by the ODR.

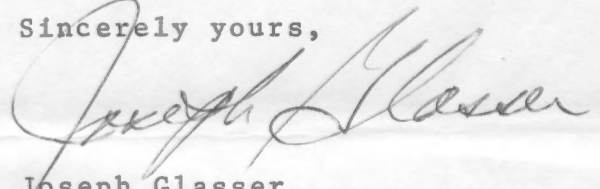
If this organization is to assume such a vital role in an emergency, it is imperative that every effort be made, before any nuclear confrontation arises, to insure that the Office of Defense Resources is prepared to meet its responsibilities.

I am quite certain that you realize that the attention and effort given by the different agencies of a bureaucracy to any activity are in direct proportion to the relative position of the agency requesting performance. It is not likely that the various federal agencies will give the necessary attention and effort required in planning for a nuclear emergency when it is requested to do so by the present Federal Preparedness Agency, given its current position in the Federal hierarchy. A corollary of this would be: The ability of an agency to secure the voluntary participation of capable, top management personnel of civilian organizations to participate in exercises to develop a high level of proficiency so that, in the event of an emergency, they will be well-prepared to assume responsible positions, is directly proportional to the importance that is attached to that agency.

4894m

For these reasons, it is of utmost urgency that expeditious effort be given to the organizational upgrading of the Federal Preparedness Agency.

Sincerely yours,

  
Joseph Glasser  
Department of Industrial  
Administration

JG/se



UNITED STATES OF AMERICA  
GENERAL SERVICES ADMINISTRATION

WASHINGTON, DC 20405

Federal Preparedness Agency  
FG1398

EXECUTIVE

HU

FE14-1

WH5



DATE: AUG 25 1975

REPLY TO  
ATTN OF: EDM

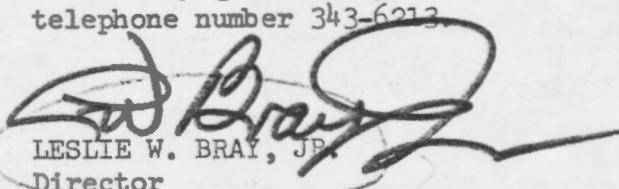
SUBJECT: Privacy Act of 1974

Mr. William N. Walker  
Director, Presidential Personnel Office  
Old Executive Office Building  
17th & Pennsylvania Avenue, NW  
Washington, D. C.

Available FPA security measures--administrative, technical, and physical--must be evaluated by each system manager to determine those which are relevant to the sensitivity and the specific security requirements of the personal data system for which he is responsible.

To facilitate this evaluation, we have prepared the attached checklist to be used in developing a security program to safeguard each personal data system against anticipated accidents, errors, and omissions resulting from uncontrolled system access. Using this checklist, please select the appropriate combination of managerial, administrative, technical, and physical safeguards to ensure the security and confidentiality of those records for which you are responsible.

To ensure compliance with the provisions of the Act which become effective September 27, 1975, it will be necessary to have your reply no later than September 8. Your reply should indicate that a risk assessment and a compliance analysis have been performed. It should also indicate that existing administrative, technical, and computer system controls either are adequate safeguards for the personal data system for which you are responsible or are inadequate. If inadequate, be specific as to the additional protective measures required. Please address your reply and direct any questions you might have to Emily Karam, FPA/EDM, telephone number 343-6212.

  
LESLIE W. BRAY, JR.  
Director

Enclosure



Keep Freedom in Your Future With U.S. Savings Bonds

RECEIVED  
SEP 3 1975  
CENTRAL FILES



*gah*  
MEMORANDUM

NATIONAL SECURITY COUNCIL

EXECUTIVE (5)

6338 *MA*

*FE 11*

*FE 6*

*FE 13*

*FG 139-8*

September 19, 1975

*AT*  
*DI 1*

MEMORANDUM FOR:

PHILIP BUCHEN

FROM:

CLINTON E. GRANGER *CEG*

SUBJECT:

President's Legal Authority to Respond  
to Peacetime Nuclear Emergencies

The Federal Preparedness Agency is currently leading an interagency effort to develop a Federal Response Plan for Peacetime Nuclear Emergencies (FRPPNE). As part of this planning exercise, an analysis of the President's current legal authority to respond to such emergencies has been undertaken. The most recent draft report on this topic is attached. Your office has reviewed earlier drafts and I would appreciate any comments you may have on this more detailed review of the current status of the President's legal authority in this area.

The interagency subcommittee concerned with this subject will meet at 10 AM on next Wednesday (September 24th) to discuss the attached. I would appreciate receiving any comments your office may have prior to that time. Thank you for your assistance.





EXECUTIVE

ACTION

275

General  
Services  
AdministrationFederal  
Preparedness  
Agency

EXECUTIVE

ND 2  
FG 139-8

JAN 1976

Lt. Gen. Brent Scowcroft  
Assistant to the President  
for National Security Affairs  
The White House  
Washington, DC 20500

Dear General Scowcroft:

As you know from our past discussions, the Federal Preparedness Agency is exploring the implications for civil preparedness programs of a possible change in strategic targeting doctrine by an adversary power.

We have completed a paper entitled "Controlled Nuclear Conflict and Civil Preparedness: An Introductory Overview" which examines some of the more important implications of this contingency for United States civil preparedness programs. This is a follow-on report to two previous studies prepared under contract, copies of which you received. The titles of those two reports are: "Study of Controlled Conflict: Some Implications of a More Flexible Strategic Targeting Doctrine" and "Study of Controlled Conflict: Possibilities and Implications of a Soviet Adoption of Controlled Conflict." We believe that this latest paper will be of interest to you and senior members of your staff; a copy is enclosed.

Sincerely,

Leslie W. Bray, Jr.

LESLIE W. BRAY, JR.  
Director

Enclosure



Washington, DC 20405

FEB 9 1976  
CENTRAL FILES

MEMORANDUM

NATIONAL SECURITY COUNCIL

EXECUTIVE

ND4-2

FG38

FG139-8

(3)

April 5, 1976

MEMORANDUM FOR:

JON HOWE

FROM:

JEANNE DAVIS

SUBJECT:

Stockpile Briefing

Per your request of February 24 (Memo no. 116-76), General Leslie Bray of the Federal Preparedness Agency will brief the Vice President on the Strategic Stockpile at 4:00 p.m. on April 8, 1976 in the Vice President's OEOB Office. His briefing, with questions, is designed to take about an hour.

Tab A is a short background paper, and at Tab B is a more complete outline of the remarks General Bray intends to make.



EXECUTIVE

ND 2  
FG 2-6  
FG 139-8

THE WHITE HOUSE  
WASHINGTON

October 6, 1975

gah  
Dear General <sup>120</sup>Bray:

Thank you for your letter of September 8th, concerning an update of Federal Emergency Plan D and the Presidential Emergency Action Documents.

A review and revision would appear to be more timely, and appropriate at this time, and I strongly support your establishment of a working group to accomplish this review.

Since the Presidential Emergency Action Documents are the responsibility of the Office of the Military Assistant to the President, it appears more appropriate for Captain L. S. <sup>x</sup>Kollmorgen, USN, to represent the White House during the deliberations of the working group. However, I will also ask Colonel Clinton E. <sup>x</sup>Granger, USA, of the NSC Staff to support Captain Kollmorgen.

You have also indicated that you will submit the final draft of any revision to the NSC for review, approval and recommendations to the President, so that we will have ample opportunity to participate in the planning process as it reaches completion.

I will ask both Captain Kollmorgen and Colonel Granger to keep me aware of key changes in these critical plans as the revisions evolve.

Sincerely,

<sup>Brent</sup>  
Brent Scowcroft  
Lieutenant General, U.S. Air Force  
Deputy Assistant to the President  
for National Security Affairs

Major General Leslie W. <sup>x</sup>Bray, Jr.  
Director, Federal Preparedness Agency  
General Services Administration  
Washington, D. C. 20405



EF  
September 25, 1975

EXECUTIVE

WH8

CM35

WH4-2

ND13-3

FE14-1

FG139.8

FG6-11-1/Bennett,  
Douglas

Dear General Bray:

As you know, two computer files are maintained which contain information only on non-career personnel, and which belong to the Presidential Personnel Office of the White House. Access to these computer files is very strictly limited to designated members of my staff in the White House (Mrs. Amelia Leukhardt and Katherine Suttles), and -- with White House consent -- to those (i. e. technicians on your staff) who are needed in the maintenance and servicing of the computer. Since these files belong to the White House, no one in any agency of the Executive Branch has access to them other than that stated.

I would appreciate it, if you would confirm this understanding in a letter to me before September 27, 1975.

Sincerely,

Douglas P. Bennett  
Director  
Presidential Personnel Office

Major General Leslie W. Bray, Jr. (Ret)  
Director  
Federal Preparedness Agency  
Room 5241  
18th and "F" Streets  
Washington, D. C. 20405

DPB:BHP:lh

bcc: Amelia Leukhardt  
Katherine Suttles  
BARRY ROTH



RECEIVED  
SEP 30 1975  
CENTRAL FILES



April 7, 1976

Dear General Bray:

Thank you very much for the report of the National Health Resources Advisory Committee Meeting in San Francisco. It appears outstanding, and I will share it with appropriate members of the Domestic Council.

Best wishes.

Sincerely,

James H. Cavanaugh  
Deputy Assistant to the President  
for Domestic Affairs

Leslie W. Bray, Jr.  
Director  
Federal Preparedness Agency  
F Between 18th and 19th St., N.W.  
Washington, D.C. 20405

bcc w/report & copy incoming: Sarah Massengale





EXECUTIVE

LAC-80

EG 139-8

THE WHITE HOUSE

WASHINGTON

April 22, 1976

Draft

MEMORANDUM FOR:

DICK CHENEY

FROM:

JIM CAVANAUGH

SUBJECT:

Impact of ~~Truckers~~ Stoppage  
Rubber Strike

(retyped)

The attached report was pulled together for me by General Bray at the Federal Preparedness Agency. Although there is nothing pressing on this issue, I thought you might want to keep this with you on the trip in the event that the President or others ask about the strike impact.



NOV 13 1976  
CENTRAL FILES

*gah*

EXECUTIVE

LA6-30

FG 139-8



UNITED STATES OF AMERICA  
GENERAL SERVICES ADMINISTRATION  
WASHINGTON, DC 20405

FEDERAL PREPAREDNESS AGENCY

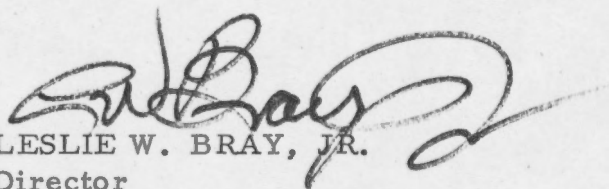
May 20, 1976

MEMORANDUM FOR HONORABLE JAMES H. CAVANAUGH  
Deputy Assistant to the President for Domestic Affairs  
The White House

SUBJECT: <sup>x</sup> United Rubber Workers' Union Strike

Reference is made to my earlier report to you on the strike by the  
United Rubber Workers' Union.

Now that the strike has been in effect for thirty days, I am forwarding  
herewith for your information a summary of the impact which it has  
had during that month. As you will note, the outlook for settlement  
is not encouraging at the moment.

  
LESLIE W. BRAY, JR.  
Director

Attachment



*get*

EXECUTIVE OFFICE OF THE PRESIDENT  
OFFICE OF MANAGEMENT AND BUDGET  
WASHINGTON, D.C. 20503  
June 3, 1976



3228  
EXECUTIVE

ND 4-2

FG 6-16

FG 139-8

LEGISLATIVE REFERRAL MEMORANDUM

*Bray, Leslie W.*

TO: Legislative Liaison Officer  
National Security Council  
Department of Defense  
Department of the Interior  
Department of the Treasury  
Department of State  
Department of Commerce  
Council on International Economic Policy

SUBJECT: GSA's testimony on "Defense Production."

The Office of Management and Budget requests the views of your agency on the above subject before advising on its relationship to the program of the President, in accordance with OMB Circular A-19.

A response to this request for your views is needed no later than 10:00 A.M. Monday, June 7, 1976

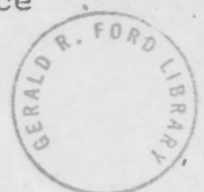
\*\*Informal responses accepted

Questions should be referred to James MacRae  
(395-4874 ) or to -----  
the legislative analyst in this office.

*Bernard H. Martin*  
Bernard H. Martin for  
Assistant Director for  
Legislative Reference

Enclosures

hes



4243  
②  
UNITED STATES OF AMERICA  
GENERAL SERVICES ADMINISTRATION  
WASHINGTON, DC 20405

DATE: JUL 21 1976

REPLY TO  
ATTN OF: EGG

FEDERAL PREPAREDNESS AGENCY



SUBJECT: Responsibility for Federal Civil Emergency Actions Guidelist  
Measures and Supporting Fact Sheets

EXECUTIVE  
FG 139-8

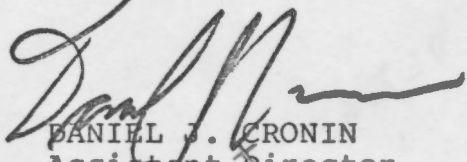
MEMORANDUM FOR ALL EMERGENCY COORDINATORS

The critique of REX-76 has raised anew questions about a major shortcoming of the Federal Civil Emergency Actions Guidelist--the time-lag in keeping the FCEAG actions/measures and supporting fact sheets current and consistent with existing policy and authorities.

As a result of FPA readiness reviews, we have recognized the need for restating the responsibility for updating the Guidelist in time for annual revision. The Introduction to the 1976 Guidelist clearly states that the department or agency identified in the Guidelist as having primary responsibility for a particular measure is responsible for submitting necessary revisions according to the described procedure.

We intend to reissue the <sup>x</sup>Guidelist and fact sheets in January, 1977. The number of copies of the Guidelist and fact sheets to be mailed to departments and agencies in January, 1977, will be based on their stated requirements for the 1976 issue, unless a change is submitted.

At this time each department and agency is requested to review the entire 1976 document with special emphasis on Guidelist items for which it is listed as having primary or coordinating responsibility. Comments and fact sheets should be submitted to the FPA/GSA action officer, Mr. Hagan, by September 15. Departments and agencies are also encouraged to check their stated requirements for number of copies and advise of changes, where appropriate.

  
DANIEL J. CRONIN  
Assistant Director  
for Conflict Preparedness



AUG 6 1976  
CENTRAL FILES



# NSC CORRESPONDENCE PROFILE

file Emergency Preparedness  
delivered Bot P.

DOC		RECD		LOG NUMBER	
MO	DA	MO	DA	HR	
7	21	7	23	16	7604243

INITIAL ACTION O  
*Granger*

SOURCE/CLASS/DESCRIPTION

TO: PRES \_\_\_\_\_  
SCOWCROFT *+* \_\_\_\_\_  
HYLAND \_\_\_\_\_  
DAVIS \_\_\_\_\_

FROM: SECSTATE, *Conner, Daniel J.* S/S: \_\_\_\_\_  
SECDEF \_\_\_\_\_  
DCI \_\_\_\_\_  
STATE EXSEC \_\_\_\_\_  
OTHER \_\_\_\_\_

UNCLAS LOG IN/OUT  
LOU NO FORN NODIS  
C EYES ONLY EXDIS  
S CODEWORD  
TS SENSITIVE

SUBJECT: *responsibility for Fed Civil Emergency  
Actions Budgetary Measures & Supporting  
Fact Sheets*

DISTRIBUTION/INITIAL ACTION ASGMT

INTERNAL ROUTING AND DISTRIBUTION					REC CY FOR	ACTION REQUIRED
	ACTION	CONCURRENCE	COORDINATE	INFO		
ADV CYS S'CROFT/WGH						MEMO FOR SCOWCROFT. ( )
STAFF SECRETARY						MEMO FOR PRES ( )
CONGRESSIONAL						REPLY FOR ( )
ECONOMIC						APPROPRIATE ACTION ( ) <i>+</i>
EUR/CANADA/OCEANS						MEMO _____ TO _____ ( )
FAR EAST/PRC						RECOMMENDATIONS ( )
INTELLIGENCE						JOINT MEMO ( )
LATIN AMERICA						REFER TO _____ FOR: _____ ( )
MID EAST/NO. AFRICA						ANY ACTION NECESSARY? ( )
NSC PLANNING	<i>+</i>					CONCURRENCE ( )
PROGRAM ANALYSIS						DUE DATE: <i>7-30</i>
SCIENTIFIC						COMMENTS: (INCLUDING SPECIAL INSTRUCTIONS)
SUB-SAH/AFRICA/UN						<i>Bot P discussed w/ Mike Hornblower</i>

SUBSEQUENT ROUTING/ACTIONS

DATE	FROM	TO	STATUS	SUBSEQUENT ACTION REQUIRED (OR TAKEN):	DUE	CY TO
<i>7/28/76</i>	<i>Planning</i>	<i>S</i>	<i>C</i>	<i>no action necessary</i>		
<i>7/28</i>			<i>"S"</i>	<i>NAR PER GRANGER</i>		

NSC/S DISP INSTR

DISPATCH \_\_\_\_\_ NOTIFY \_\_\_\_\_

SPECIAL DISPOSITION: \_\_\_\_\_

SPECIAL INDEXING: \_\_\_\_\_

SUSPENSE CY ATTACHED *X*

GERALD R. FORD LIBRARY

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CLOSE *AD* PA

NATIONAL SECURITY COUNCIL  
WASHINGTON, D.C. 20506

EXECUTIVE

MAI/E\*

FG 139-8

FG 139

July 23, 1976 FG-6-6

## MEMORANDUM FOR:

W. D. BAIRD  
Acting Assistant Director  
for Conflict Preparedness  
General Services Administration

## SUBJECT:

\* Emergency Preparedness Awards Program  
Memorandum of July 13, and Federal Preparedness  
Circular FPC-9 of July 8

While neither of the areas of discussion in your memoranda are within our purview, we would interpose no objections to either. We do appreciate your keeping us informed of your activities in the area of preparedness planning.

As a separate matter, I want to thank you again for a most pleasant and informative trip to the site. The entire affair was extremely well organized, and I am convinced that the opportunity for face-to-face discussion will pay dividends in the future. Please express my grateful appreciation to all involved for a most productive and rewarding visit.

*Clint Granger*  
CLINTON E. GRANGER, Jr.  
Director  
NSC Planning Staff





EXECUTIVE OFFICE OF THE PRESIDENT

OFFICE OF MANAGEMENT AND BUDGET

WASHINGTON, D.C. 20503

August 4, 1976

4456

EXECUTIVE

ND 2

FG 139-8

LEGISLATIVE REFERRAL MEMORANDUM

TO: Legislative Liaison Officer

Federal Power Commission  
Department of the Interior  
Nuclear Regulatory Commission  
Energy Research and Development  
Administration  
National Security Council  
Department of Justice

Department of Defense  
Department of State  
Department of Commerce  
Department of Agriculture  
Department of Transportation  
Department of the Treasury  
Department of Housing and  
Urban Development

SUBJECT General Bray's proposed response to Sen. Proxmire *Wm.*  
on Federal Preparedness Activities.

The Office of Management and Budget requests the views of your agency on the above subject before advising on its relationship to the program of the President, in accordance with OMB Circular A-19.

A response to this request for your views is needed no later than c.o.b. Wednesday, August 11th, 1976.

Questions should be referred to James MacRae  
(395-4874) or to -----  
the legislative analyst in this office.

Enclosures  
hes



*Bernard H. Martin*  
Bernard H. Martin for  
Assistant Director for  
Legislative Reference

RECEIVED  
AUG 10 1976

August 14, 1976

15  
Dear Travis:

Attached is a memo sent to me, after considerable prodding, from the Federal Preparedness Agency, explaining why you have been dropped from the Executive Reserve program.

This nonsensical memo, and the long time it required to obtain even this, are graphic demonstrations of just why Jimmy Carter and Ronald Reagan and all these others who are running against Washington and the bureaucracy are so successful.

Anyhow, if you can pick your way through the bureaucratic language of this memo, somewhere buried there is an explanation of why your commission in the Executive Reserve program was not renewed.

Even if the Federal Preparedness Agency doesn't want your services, anymore, you can be sure that your advice and support is always welcome here in the Press Office and throughout the White House. I hope I'll have a chance to see you in Kansas City.

Best wishes.

Sincerely,

Ron  
Ron Nessen  
Press Secretary  
to the President

1  
Mr. Travis Cross  
1014 Buena Vista  
South Pasadena, California 91030

RN/jb



RECEIVED  
AUG 16 1976  
CENTRAL FILES

13



UNITED STATES OF AMERICA  
GENERAL SERVICES ADMINISTRATION

Federal Preparedness Agency  
Washington, DC 20405



AUG 13 1976

MEMORANDUM TO MS. CONNIE GERRARD, THE WHITE HOUSE  
PRESS OFFICE

Reference is made to your memorandum of July 29, 1976, transmitting a communication received from Mr. Travis Cross.

The National Defense Executive Reserve program and its members are one very vital component of national strength in emergencies. Federal departments and agencies with mobilization responsibilities enroll members from business, government, labor, agriculture, the professions, and the academic communities, to perform executive work in Government should an emergency occur requiring their service.

In spirit and substance, the Executive Reservist exemplifies the constructive cooperation between the private and public sector of our society. As members, representative of the private sector, they are important to us.

Under delegations of responsibility by Executive order, departments and agencies are required to develop plans for implementation in emergencies. The Reservist is asked to serve as additional supportive staff or may be designated as a staff member of a stand-by organization. The latter applies to Mr. Cross.

As is true in all planning, there must be a periodic review and update in light of new thinking and new emphasis. My staff has been engaged in this effort and, after careful deliberation, recommending actions for redesignation or termination of a member, specifically where there has developed an imbalance in personnel expertise.

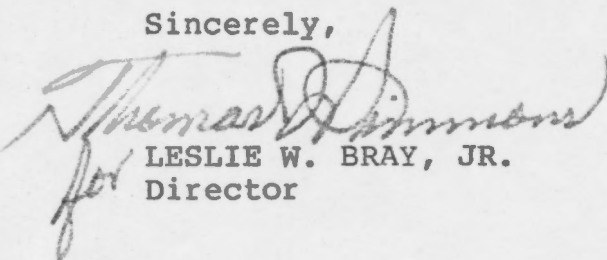


Mr. Cross was originally designated as a member of the Reserve in 1966, in our Everett, Washington, office (now located in Seattle, Washington, Region 10). In 1969, Mr. Cross transferred to California to serve as Vice President, University Relations, Office of the President, University of California. As a valued member of the Reserve, he was continued in designation with Region 9, San Francisco, California, even though the staffing pattern in the Public Information field was sufficiently manned, with ceiling allotment being temporarily increased.

Periodic reviews to assure that the Reserve strength is kept within a specific ceiling sometimes necessitate releasing a member of long standing who has voluntarily participated in a program supportive of Government. Mr. Cross has made significant contributions over the period of time he has served, and it was with regret that I concurred in the recommendation of my Regional Director that his appointment be terminated.

I feel sure, however, that you can appreciate the reason for the action. I deeply regret that Mr. Cross is left with a feeling of annoyance, because his good will about the program and toward the Government is important.

Sincerely,

  
for LESLIE W. BRAY, JR.  
Director



THE WHITE HOUSE  
WASHINGTON

CG  
John Chesley

~~566-0975~~

Margaret Cates  
566-0975

THE WHITE HOUSE  
WASHINGTON

NOTE FOR: Connie G.  
FROM : RON NESSEN

Let me know  
what OEP  
says. I want to  
write personally  
to Travis. RAN



THE WHITE HOUSE  
WASHINGTON

TO: *Ron*

FROM: CONNIE GERRARD

*13 days and 40 prodding  
phone calls later, here's  
what they came up with  
for Travis Crow . . .*



566-0427

Renew Farm every 3 years  
upto upper limits.

① *De la...*

③ 9.64.1 1000

3<sup>rd</sup> appointment

Sam

could him 8-11-76  
→ check

**July 29, 1976**

**MEMORANDUM FOR:           JOHN CHESNICK**  
**FROM:                       Connie Gerrard**  
**Press Office**

**This is the letter which I discussed with you on the telephone. I'm sorry for the delay in sending it over. We had a couple of very hectic days when things got behind.**

**Could you check to see what the circumstances are of this letter, and jot them down for me to give Ron Nessen.**

**Thanks very much.**

**Attachment: Letter from Travis Cross dated July 26 with accompanying letter from Lealie W. Bray to Mr. Cross.**

THE WHITE HOUSE  
WASHINGTON

RON --

This letter from Travis Cross came over from Sandi.

I called the Office of Emergency Preparedness to check on it. They said:

Cross' appointment was renewed for 3 terms  
(each term is 3 years)

The reason he was not renewed could mean they no longer need his specialty; or, he could have reached the statutory limit.

They have volunteered to look into it. Do you want to get involved in it? At any rate, I didn't think I should wait to give this to you.

connie

Date: 7/23/76

Dear Ron,

JUL 26 1976

Last I knew there were  
hundreds of us scattered around  
the country. I wonder if they  
all got "Dear John" letters like  
this?

I was signed on in 1966  
and saw the program - once  
dynamic - sputter into oblivion.

Best wishes

Travis

P.S. Don't reinstate  
me, for Heaven's sake;  
just be aware of the  
dropping of maybe more than  
just me.



UNITED STATES OF AMERICA  
GENERAL SERVICES ADMINISTRATION  
WASHINGTON, DC 20405

FEDERAL PREPAREDNESS AGENCY



JUL 6 1976

Mr. Travis Cross  
1244 SW 55 Place  
Portland, OR 97219

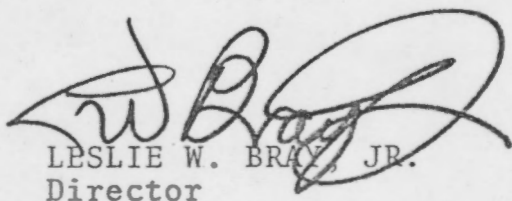
Dear Mr. Cross:

By Executive Order 11179, terms of membership in the National Defense Executive Reserve program are for periods of three years. Under this limitation, your membership has expired.

I want to thank you for your contributions and services during the period of your participation. Your voluntary support may have entailed some inconveniences on your part and your commitment to respond quickly when called and to give of your time in preparing to serve the Nation in time of crisis is the type commitment and dedication that has made the program meaningful.

Your participation has represented a significant contribution to our Nation's preparedness.

Sincerely,



LESLIE W. BRAY, JR.  
Director



EXECUTIVE OFFICE OF THE PRESIDENT

OFFICE OF MANAGEMENT AND BUDGET EXECUTIVE

WASHINGTON, D.C. 20503

October 28, 1976

5967

(2)

FG 39-2

FG 139-2

FG 6-16

LEGISLATIVE REFERRAL MEMORANDUM

TO: Legislative Liaison Officer

Department of Defense  
Department of Housing and Urban Development  
National Security Council  
Department of State  
Department of Interior  
Department of Commerce  
Department of the Treasury

SUBJECT: Statement by Leslie W. Bray, Jr., Director,  
Federal Preparedness Agency, General Services  
Administration, before the Joint Committee on  
Defense Production - November 22, 1976.

The Office of Management and Budget requests the views of  
your agency on the above subject before advising on its  
relationship to the program of the President, in accordance  
with OMB Circular A-19.

A response to this request for your views is needed  
no later than c.o.b. Monday, November 15, 1976.

Questions should be referred to Jim MacRae  
(395-4874 ) or to -----, the legislative analyst in this office.

Bernard H. Martin for  
Assistant Director for  
legislative Reference

Enclosures



MEMORANDUM OF INFORMATION FOR THE FILE

DATE 12/1/76

EXECUTIVE

ND4-2

FG139-8

File  
LETTER, MEMO, ETC.

TO: \_\_\_\_\_

FROM: \_\_\_\_\_

SUBJECT:

Two (2) copies of Annual Materials Plan for Fiscal Year 1978.

Prepared by Federal Preparedness Agency, General Services

Administration filed: Oversize Attachment # 282.

CORRESPONDENCE FILED CENTRAL FILES - CONFIDENTIAL FILE



3B

0

MEMORANDUM OF INFORMATION FOR THE FILE

DATE 12/15/76

EXECUTIVE

ND4-2  
FG139-8

LETTER, MEMO, ETC.

TO: Asst. to the Pres. for National Security Affairs

FROM: Leslie W. Bray Jr.

SUBJECT: Annual Materials Plan for FY 1978  
(Stockpile)

Report filed: O. A. # 277

CORRESPONDENCE FILED CENTRAL FILES - CONFIDENTIAL FILE





BB  
January 13, 1977

EXECUTIVE ORDER

#11956

RELATING TO VOLUNTARY AGREEMENTS

EXECUTIVE  
FBI-1  
FEG  
ND  
ND4  
FG139  
FG139-8

Sgd. 1/12/77

By virtue of the authority vested in me by section 708 of the Defense Production Act of 1950, as amended (50 U.S.C. App. 2158) and section 301 of title 3 of the United States Code, and as President of the United States of America, section 501 of Executive Order No. 10480 of August 14, 1953, as amended, is amended to read as follows:

"Sec. 501 (a) The functions conferred upon the President by section 708 (c) (1) and (d) of the Defense Production Act, as amended, are hereby delegated to the Administrator of General Services and, subject to the provisions of section 101 of this order, to the Secretary of Defense, the Secretary of the Interior, the Secretary of Agriculture, the Secretary of Commerce, and the Secretary of Transportation, except that for the purposes of carrying out the objectives of Title I of the Act, the authority granted in section 708 (c) (1) of the Act shall be exercised only by the Administrator of General Services.

"(b) The functions conferred upon the President by section 708 (d) of the Defense Production Act and delegated under section 501 (a) of this order, relating to the establishment of advisory committees, shall be exercised only after consultation with, and in accordance with guidelines and procedures established by, the Director of the Office of Management and Budget."

Gerald R. Ford

