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THE WHITE HOUSE

WASHINGTON

April 9, 1976

MEMORANDUM FOR: DOROTHY DOWNTON
FROM: DAVID C. HOOPES 
SUBJECT: Zeoli Access to Selected Information
in President's Daily Diary


Susan Yowell and her assistant keep the President's Daily Diary. She, her assistant, my secretary and I are the only persons who have access to it. This follows the original guidance of limited access set forth by the President when continuation of the Diary was approved.

Nicholson's office occasionally asks Yowell like "When did Mr. X see the President last?", and I approve the release of that kind of information to Nicholson. He needs it to write schedule proposals. We would never answer such questions for anyone outside the White House, let alone a private citizen.

Billy Zeoli has asked for a list of all of his meeting dates and times (including length) with the President. Routinely, I would deny such a request. We do not even know what Mr. Zeoli wants the information for. What do you recommend?

RECOMMENDATION

_____ 1. The President would want Billy Zeoli to have a list of his meeting times and dates.

 2. ~~Meeting times and dates should remain confidential~~

Thank you.

THE WHITE HOUSE
WASHINGTON

April 12, 1976

Dave,

I spoke to the President about this matter and he indicated the following:

The next time Billy Zeoli is in, he wants to talk to him about this request. He wants to know why he wants this info. from us. In the meanwhile, hold up on releasing the info. to Billy Zeoli.

I will keep the original of this memo and let you know after their next meeting what the outcome is.

Dorothy