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THE WHITE HOUSE
WASHINGTON

January 30, 1976

CONFIDENTIAL

MEMORANDUM FOR :

BRENT SCOWCROFT

FROM :

JAMES E. CONNOR *JEC*

SUBJECT :

USSR/Warsaw Pact Contacts with
White House Staff

We staffed your proposed memorandum on the above subject to Messrs. Buchen, Marsh, Seidman, Nessen and Hartmann. Phil Buchen and Ron Nessen were both concerned that given the wide distribution suggested the memo would be sure to become public and might then generate all kinds of questions about a new harsh policy.

Both suggested that you might raise the issue at a staff meeting orally in order to remind the staff that the previous Kissinger memorandum and policy is still in effect. Let me know if you would like to pursue this approach or go ahead toward issuing a new written memorandum.

CONFIDENTIAL

2/3/76

*Jim -
Good idea.
I'll do it that way.
Brent*

4-25-88
KE

THE WHITE HOUSE
WASHINGTON

January 30, 1976

CONFIDENTIAL

MEMORANDUM FOR: BRENT SCOWCROFT

FROM: JAMES E. CONNOR *JEC*

SUBJECT: USSR/Warsaw Pact Contacts with
White House Staff

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Both suggested that you might raise the issue at a staff meeting orally in order to remind the staff that the previous Kissinger memorandum and policy is still in effect. Let me know if you would like to pursue this approach or go ahead toward issuing a new written memorandum.

CONFIDENTIAL

Determined to be an administrative mailing
as called for L.O. 1211, Sec. 1.3.11
Archivist's stamp of March 14, 1983
BY KE DATE 4-25-88

THE WHITE HOUSE
WASHINGTON

January 26, 1976

Jim -

Staffing is completed on the attached Scowcroft memo regarding USSR/Warsaw Pact Contacts with White House Staff --

You will remember that Bob Linder had problems with it -- comments at TAB A.

Marsh and Seidman -- approved as submitted.

Buchen --- Comments as follows: "No objections, although a possible alternative would be for General Scowcroft to make this request verbally at a Senior Staff Meeting."

Nessen -- "Obviously, this should not be leaked to the press by anyone, or the press will make a big thing of a "new" hostile policy."

Hartmann -- "Does this include accepting invitations to Mass, Warsaw Pact Embassy social Events? If not, this might be made clear in memo."

For your information a copy of the memo that was sent out in 1972 is attached. TAB B.

What action now? Do you want to discuss at Senior Staff meeting? Trudy

CONFIDENTIALACTION

January 19, 1976

MEMORANDUM FOR THE PRESIDENT

FROM: Brent Scowcroft *BS*

SUBJECT: USSR/Warsaw Pact Contacts with
White House Staff

Recently, there has been an increase in the level of activity by officials of the USSR and other Eastern European embassies seeking meetings with various members of the White House staff.

In order to keep track of these contacts and to facilitate the consideration of matters of national security interest that may arise in the course of such meetings, I believe it would be useful to renew an earlier White House instruction advising each member of the staff accepting an invitation for a meeting with a representative of one of the communist countries to provide my office with notification and a brief report on the meeting.

With your approval, I will sign the memorandum at Tab A providing the necessary guidance.

APPROVE _____

DISAPPROVE _____

Determined to be of no administrative marking
Cancelled per G.O. 1-807, Sec. 1.8 and
Archivist's memo of March 18, 1963
By KR NARS date 4-25-88

CONFIDENTIAL

THE WHITE HOUSE

WASHINGTON

CONFIDENTIAL

MEMORANDUM FOR: The White House Staff

SUBJECT: Contacts with Diplomatic and Official
Representatives of Soviet, East European,
and PRC Governments in the United States

The President has instructed that the following procedures be observed by White House Staff officers in making contacts within the United States with diplomatic and other official representatives of the USSR, Poland, Czechoslovakia, Hungary, Romania, Bulgaria, and the People's Republic of China.

-- In advance of each proposed contact, the submission of written notification to the Assistant to the President for National Security Affairs, indicating the national advantage or other purpose expected to be derived from the contact, and specifying the hour, date and place of the contemplated meeting.

-- After a contact has been made, the submission of a memorandum of conversation to the Assistant to the President for National Security Affairs, covering any policy-related matters of substance that may have been discussed.

Brent Scowcroft

Information Copies:

Office of Management and Budget
Council of Economic Advisers
Domestic Council
Office of the Special Representative
for Trade Negotiations
Council on International Economic Policy

CONFIDENTIAL

Determined to be an administrative matter
Classified by E.O. 13526, Sec. 1.8 and
Andrew's memo of March 16, 1988

By 142 NARS date 4-25-88

THE WHITE HOUSE

WASHINGTON

~~CONFIDENTIAL~~

October 24, 1972

MEMORANDUM FOR: The White House Staff
The National Security Council Staff

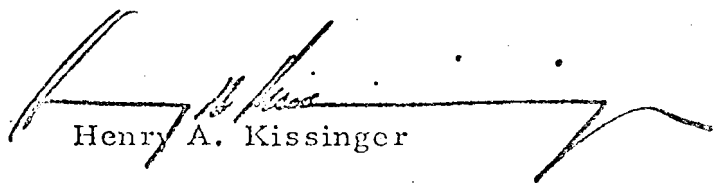
SUBJECT: Contacts with Diplomatic and Official
Representatives of Soviet and East European
Governments in the United States

The President has instructed that the following procedures be observed by White House and National Security Council Staff officers in making contacts within the United States with diplomatic and other official representatives of the USSR, Poland, Czechoslovakia, Hungary, Romania and Bulgaria:

-- In advance of each proposed contact, the submission of written notification to the Assistant to the President for National Security Affairs, indicating the national advantage or other purpose expected to be derived from the contact, and specifying the hour, date and place of the contemplated meeting (a copy of this submission to be furnished to Mr. Russell Ash of the NSC Staff in advance of the proposed meeting date).

-- After a contact has been made, the submission of a memorandum of conversation to the Assistant to the President for National Security Affairs, covering any policy-related matters of substance that may have been discussed (with a copy of the memorandum furnished to Mr. Ash).

Adherence to these procedures will facilitate the coordination and consideration of matters of national security interest that may arise in the course of contacts made outside the usual diplomatic and protocol channels.


Henry A. Kissinger

Information Copies:

Office of Management and Budget
Council of Economic Advisers
Domestic Council
Office of Science and Technology
Office of the Special Representative for Trade Negotiations
Office of Telecommunications Policy
Council on International Economic Policy

Determined to be an administrative marking
Cancel 1 of 2 O. 10-20, Sec. 1.3 and
Archivist's memo of March 15, 1983
By KR NARS date 4-25-88

CONFIDENTIAL

STAFFING

THE WHITE HOUSE

ACTION MEMORANDUM

WASHINGTON

LOG NO.:

Date: January 21, 1976

Time:

FOR ACTION:

cc (for information):

- u ✓ Phil Buchen
- u ✓ Bob Hartmann ✓ Jack Marsh
- u ✓ Bill Seidman ✓ Ron Nessen

FROM THE STAFF SECRETARY

DUE: Date: Friday, January 23

Time: 3 P.M.

SUBJECT:

CONFIDENTIAL

Brent Scowcroft memo 1/19/76
re: USSR/Warsaw Pact Contacts
with White House Staff

Determined to be an administrative marking
Cancelled per E.O. 12856, Sec. 1.3 and
Archivist's memo of March 16, 1983

ACTION REQUESTED:

___ For Necessary Action

By KR NARS date 4-25-88
 For Your Recommendations

___ Prepare Agenda and Brief

___ Draft Reply

For Your Comments

___ Draft Remarks

REMARKS:

Hartmann (see comments)
 Seidman - agree
 Nessen - See comments
 Buchen - See comments
 Marsh - approved

PLEASE ATTACH THIS COPY TO MATERIAL SUBMITTED.

If you have any questions or if you anticipate a delay in submitting the required material, please telephone the Staff Secretary immediately.

Jim Connor
For the President

THE WHITE HOUSE
WASHINGTON

January 20, 1976

MEMORANDUM FOR: JIM CONNOR
FROM: BOB LINDER *bl*

The following comments are offered in regard to the attached memorandum:

1. You may want to consider signing this memorandum to the Staff in your role as Staff Secretary.
2. The Confidential classification could present some problems:
 - With such wide distribution, it probably will not remain Confidential;
 - The info copies should probably be addressed to an individual, e. g., The Director, OMB, unless it is meant to be distributed to everyone in each of the offices. This further complicates the classification problem;
 - It has been some time since I reviewed security regulations for classified documents, but would not the staff have to keep these locked up as controlled documents? Shouldn't there be provision for declassification, etc.?
3. Suggest this be staffed to other Senior staff members -- Marsh, Buchen, Hartmann, Nessen, etc.

THE WHITE HOUSE
WASHINGTON

Bob Linder -

For your review. I know we have others similar to this -- Felt sure you would want to handle.

Trudy Fry
1/19/76

Date: January 21, 1976

Time:

FOR ACTION:

cc (for information):

- Phil Buchen
- Bob Hartmann Jack Marsh
- Bill Seidman Ron Nessen

FROM THE STAFF SECRETARY

DUE: Date: Friday, January 23

Time: 3 P.M.

SUBJECT:

CONFIDENTIAL

Brent Scowcroft memo 1/19/76
 re: USSR/Warsaw Pact Contacts
 with White House Staff

Determined to be an administrative marking
 Canceled per E.O. 12800, Sec. 1.3 and
 Archivist's memo of March 10, 1983

ACTION REQUESTED:

By KL NARS date 4-25-88

- | | |
|---|--|
| <input type="checkbox"/> For Necessary Action | <input checked="" type="checkbox"/> For Your Recommendations |
| <input type="checkbox"/> Prepare Agenda and Brief | <input type="checkbox"/> Draft Reply |
| <input checked="" type="checkbox"/> For Your Comments | <input type="checkbox"/> Draft Remarks |

REMARKS:

*approve
 JCS*

PLEASE ATTACH THIS COPY TO MATERIAL SUBMITTED.

If you have any questions or if you anticipate a
 delay in submitting the required material, please
 telephone the Staff Secretary immediately.

~~_____~~

Jim Connor
 For the President

Date: January 21, 1976

Time:

FOR ACTION:

cc (for information):

Phil Buchen

Bob Hartmann

Bill Seidman

Jack Marsh

Ron Nessen

FROM THE STAFF SECRETARY

DUE: Date: Friday, January 23

Time: 3 P.M.

SUBJECT:

CONFIDENTIAL

Brent Scowcroft memo 1/19/76
re: USSR/Warsaw Pact Contacts
with White House Staff

Determined to be an administrative marking
Cancelled per E.O. 12812, Sec. 1.3 and
Archivist's memo of March 18, 1983

ACTION REQUESTED:

By KR NARS date 4-25-88

For Necessary Action

For Your Recommendations

Prepare Agenda and Brief

Draft Reply

For Your Comments

Draft Remarks

REMARKS:

Does this include mass accepting invitations to social events? If not, this might be made clear in memo

RTA

*Phoned the Truett Fry
1/21/76 6:35 p.m.
gail.*

PLEASE ATTACH THIS COPY TO MATERIAL SUBMITTED.

If you have any questions or if you anticipate a delay in submitting the required material, please telephone the Staff Secretary immediately.

Jim Connor
For the President

Date: January 21, 1976

Time:

FOR ACTION:

cc (for information):

- Phil Buchen
- Bob Hartmann Jack Marsh
- Bill Seidman Ron Nessen

FROM THE STAFF SECRETARY

DUE: Date: Friday, January 23

Time: 3 P.M.

SUBJECT:

CONFIDENTIAL

Brent Scowcroft memo 1/19/76
 re: USSR/Warsaw Pact Contacts
 with White House Staff

Determined to be an administrative marking
 Cancelled per E.O. 12958, Sec. 1.3 and
 Archivist's memo of March 16, 1988

ACTION REQUESTED:

By KR NARS date 4-25-88

- For Necessary Action
- For Your Recommendations
- Prepare Agenda and Brief
- Draft Reply
- For Your Comments
- Draft Remarks

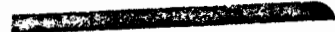
REMARKS:

*Obviously, this should not
 be leaked to the press by anyone,
 or the press will make a big
 thing of a "new" hostile policy*

RAW

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 delay in submitting the required material, please
 telephone the Staff Secretary immediately.


 Jim Connor
 For the President

THE WHITE HOUSE

ACTION MEMORANDUM

WASHINGTON

LOG NO.:

Date: January 21, 1976

Time:

FOR ACTION:

cc (for information):

Phil Buchen

Bob Hartmann

Jack Marsh

Bill Seidman

Ron Nessen

FROM THE STAFF SECRETARY

DUE: Date: Friday, January 23

Time: 3 P. M.

SUBJECT:

CONFIDENTIAL

Brent Scowcroft memo 1/19/76
re: USSR/Warsaw Pact Contacts
with White House Staff

Determined to be an administrative marking
Cancelled per E.O. 12958, Sec. 1.3 and
Archivist's memo of March 16, 1993

ACTION REQUESTED:

For Necessary Action

By KB NARS date 4-25-88
 For Your Recommendations

Prepare Agenda and Brief

Draft Reply

For Your Comments

Draft Remarks

REMARKS:


January 24, 1976

No objections -- although a possible alternative
would be for General Scowcroft to make this
request verbally at a Senior Staff meeting.

T.W.B.
Philip Buchen

PLEASE ATTACH THIS COPY TO MATERIAL SUBMITTED.

If you have any questions or if you anticipate a
delay in submitting the required material, please
telephone the Staff Secretary immediately.


Jim Connor
For the President