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THE WHITE HOUSE
WASHINGTON


November 11, 1975

ADMINISTRATIVELY CONFIDENTIAL

MEMORANDUM FOR:

JERRY H. JONES

FROM:

JAMES E. CONNOR 

The President reviewed your memorandum of November 7 concerning the disposition of the local press clippings from his trips around the country and made the following notation:

"Can we make duplicates for Scrapbook? "

Please follow-up with appropriate action.

??

cc: Dick Cheney

THE WHITE HOUSE

WASHINGTON

November 7, 1975

MEMORANDUM FOR THE PRESIDENT

FROM:

JERRY H. JONES 

You recently asked about the disposition of the local press clippings from your trips around the country that are sent to you from the Advance Office. These clippings are sent back to the Advance Office and included in the official trip files which are maintained for each of the trips. These files will be part of your Presidential papers and each file will contain all of the material that is put together in the planning, execution and summary report on a trip.

Rather than the trip files, would you prefer that the clippings be kept in the scrapbook?

Continue current filing practices _____

Put clippings in scrapbook _____

Can we make duplicates for S/B?