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THE WHITE HOUSE
WASHINGTON

July 25, 1975

ADMINISTRATIVELY CONFIDENTIAL

MEMORANDUM FOR:

PHIL BUCHEN
BILL CASSELMAN

FROM:

JIM CONNOR 

Confirming phone call to your office this morning, the President reviewed your memorandum of July 23 and approved your application for admission to the Supreme Court of the United States.

The completed forms are returned for processing.

cc: Don Rumsfeld

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THE WHITE HOUSE

WASHINGTON

July 23, 1975

MEMORANDUM FOR THE PRESIDENT

THROUGH:

PHIL BUCHEN

P.W.B.

FROM:

BILL CASSELMAN

BC

In the prior Administration, it had been the general practice of the President to sponsor the admission of members of his staff to the Supreme Court of the United States. If you wish to adopt a similar policy, I would be most honored if you would sponsor my admission to the Court.

Attached at Tab A is my completed "Application for Admission to Practice," with a signature line for two sponsors. (Congressman Bob McClory has agreed to serve as my second sponsor). Since I seek to be admitted on written motion, it also would be necessary for you to sign the "Motion for Admission," attached at Tab B.

Your consideration of this matter is most appreciated. Thank you.

Enclosures

TAB A

Supreme Court of the United States

INSTRUCTIONS FOR ADMISSION TO THE BAR

Attached is the form for the personal application statement required by paragraph 2 of Rule 5, including space for endorsement by two sponsors. The sponsors must be members of the Bar of this Court who know the applicant personally and are not related to him by blood or marriage.

The applicant must obtain a certificate from the clerk (or presiding judge) of the highest court of a State (Territory, District, Commonwealth, or Possession) evidencing the fact that he has been a member of the Bar of such court for at least three years and is in good standing.

Rule 5, which governs admission to the Bar, provides:

1. It shall be requisite to the admission of attorneys or counsellors to practice in this Court, that they shall have been such for three years past in the highest court of a State, Territory, District, Commonwealth, or Possession, and that their private and professional characters shall appear to be good.

2. Each applicant shall file with the clerk (1) a certificate from the presiding judge or clerk of the proper court evidencing his admission to practice there and that he is presently in good standing, and (2) his personal statement, on the form approved by the Court and furnished by the clerk, which shall be endorsed by two members of the Bar of this Court who are not related to the applicant.

3. If the documents submitted by the applicant demonstrate that he possesses the necessary qualifications, the clerk shall so notify the applicant and he may be admitted without appearing in Court. Upon the applicant's signing the oath or affirmation and paying the fee required under Rule 52(d), the clerk shall issue a certificate of admission to the applicant. However, if the applicant so elects he may be admitted on oral motion by a member of the Bar in open court, provided the applicant has satisfied the requirements for admission.

4. Each applicant shall take or subscribe the following oath or affirmation, viz:

I, _____, do solemnly swear (or affirm) that as an attorney and as a counsellor of this Court I will conduct myself uprightly, and according to law, and that I will support the Constitution of the United States.

IF YOU ELECT TO BE ADMITTED ON WRITTEN MOTION, without coming to the Court, please execute the oath (or affirmation) on the reverse side and have the sponsor whose name you wish to appear on your certificate sign as the moving party. The person who moves your admission must be a member of the Bar of this Court. Return to this Office the oath, your application, the required certificate and your check for \$25.00 to cover the admission fee payable to "Clerk, U. S. Supreme Court."

IF YOU ELECT TO BE ADMITTED IN OPEN COURT, you need not return the written oath and motion on the reverse side. Return your application and the required certificate to this Office and after receipt of them we will notify you whether the papers are in order and will provide instructions for being admitted in open Court.

An application will be considered current for one year from the date of the clerk's certificate referred to in the second paragraph of this notice. After that time the papers will be returned for renewal.

MICHAEL RODAK, Jr.
Clerk
Supreme Court of the United States
Washington, D.C. 20543

Supreme Court of the United States

OATH OF ADMISSION

I, William E. Casselman II, do solemnly swear (or affirm) that as an attorney and as a counselor of this Court, I will conduct myself uprightly, and according to law, and that I will support the Constitution of the United States. So help me God.

William E. Casselman II

Subscribed and Sworn to before me this 23rd day of July, 1975.

John J. Ratcliff
Notary Public for Colorado Expires May 31, 1978

(This oath shall be sworn to before a Notary Public, or any other person authorized to administer oaths, and the seal affixed).

MOTION FOR ADMISSION

I, Gerald R. Ford, a member of the Bar of the Supreme Court of the United States, hereby move the admission of William E. Casselman II to the Bar of the Supreme Court. I am satisfied he possesses the necessary qualifications.

Gerald R. Ford

* * * * *

Supreme Court of the United States
APPLICATION FOR ADMISSION TO PRACTICE
PERSONAL STATEMENT

TYPEWRITER
MUST BE
USED

Name William E. Casselman II
(TYPE NAME AS YOU WANT SHOWN ON YOUR CERTIFICATE.)
Street 400 South Fairfax Street
City & State Alexandria, Virginia 22314

Indicate city and state you want shown on your certificate: Alexandria, Virginia

Residence address 400 South Fairfax Street, Alexandria, Virginia 22314

Date of birth July 8, 1941 4. Place of birth Washington, Pennsylvania

Social security number 348-34-2966

Names of parents: (a) Mother's maiden name Lucy Bobbs
(b) Father's name William E. Casselman

Courts of last resort to which applicant has been admitted to practice. Supreme Court of Virginia

Are you engaged in the practice of the law? Yes State the nature of your practice, whether by self, in partnership, or associated with or employed by others, giving the name of firm or employer. Federal Government, Counsel to the President of the United States

List firms or other entities with which you have been formerly associated, or by which you have been employed, as a lawyer.
Office of the Vice President of the United States; General Services Administration;
Office of Robert McClory, Member of Congress

State extent of undergraduate and legal education and where received. B.A., Claremont Men's College;
J.D., The George Washington University

Have you ever changed your name or been known by any name or surname other than those appearing on this application? No
If so, state and give details. _____

Have you ever been disbarred or suspended from practice before any court, department, bureau, or commission of any State or the United States, or have you received any reprimand from any such court, department, bureau, or commission pertaining to your conduct or fitness as a member of the bar? No If so, answer in detail and attach a separate statement if necessary. _____

CERTIFICATION

I certify that I have read the foregoing questions and have answered the same fully and frankly. Said answers are complete and are true to my own knowledge.

Dated this 23rd of July, 1975.

Wanda [Signature]
(Signature of applicant)

STATEMENT OF SPONSORS

Gerald R. Ford and

Robert McClory, being members of

the Bar of the Supreme Court of the United States and not related to the applicant, state that the applicant is personally known to us at he (he or she) possesses all the qualifications required for admission to the Bar of the Supreme Court of the United States and we have examined his (his or her) personal statement and believe it to be correct, and we affirm that his (his or her) personal and professional character and standing are good.

(Signature) Gerald R. Ford

(Business address) The White House
Washington, D.C. 20500

(Signature) _____

(Business address) U.S. House of Representatives
Washington, D.C. 20515

TAB B

Supreme Court of the United States

INSTRUCTIONS FOR ADMISSION TO THE BAR

Attached is the form for the personal application statement required by paragraph 2 of Rule 5, including space for endorsement by two sponsors. The sponsors must be members of the Bar of this Court who know the applicant personally and are not related to him by blood or marriage.

The applicant must obtain a certificate from the clerk (or presiding judge) of the highest court of a State (Territory, District, Commonwealth, or Possession) evidencing the fact that he has been a member of the Bar of such court for at least three years and is in good standing.

Rule 5, which governs admission to the Bar, provides:

1. It shall be requisite to the admission of attorneys or counsellors to practice in this Court, that they shall have been such for three years past in the highest court of a State, Territory, District, Commonwealth, or Possession, and that their private and professional characters shall appear to be good.

2. Each applicant shall file with the clerk (1) a certificate from the presiding judge or clerk of the proper court evidencing his admission to practice there and that he is presently in good standing, and (2) his personal statement, on the form approved by the Court and furnished by the clerk, which shall be endorsed by two members of the Bar of this Court who are not related to the applicant.

3. If the documents submitted by the applicant demonstrate that he possesses the necessary qualifications, the clerk shall so notify the applicant and he may be admitted without appearing in Court. Upon the applicant's signing the oath or affirmation and paying the fee required under Rule 52(d), the clerk shall issue a certificate of admission to the applicant. However, if the applicant so elects he may be admitted on oral motion by a member of the Bar in open court, provided the applicant has satisfied the requirements for admission.

4. Each applicant shall take or subscribe the following oath or affirmation, viz:

I, _____, do solemnly swear (or affirm) that as an attorney and as a counsellor of this Court I will conduct myself uprightly, and according to law, and that I will support the Constitution of the United States.

IF YOU ELECT TO BE ADMITTED ON WRITTEN MOTION, without coming to the Court, please execute the oath (or affirmation) on the reverse side and have the sponsor whose name you wish to appear on your certificate sign as the moving party. The person who moves your admission must be a member of the Bar of this Court. Return to this Office the oath, your application, the required certificate and your check for \$25.00 to cover the admission fee payable to "Clerk, U. S. Supreme Court."

IF YOU ELECT TO BE ADMITTED IN OPEN COURT, you need not return the written oath and motion on the reverse side. Return your application and the required certificate to this Office and after receipt of them we will notify you whether the papers are in order and will provide instructions for being admitted in open Court.

An application will be considered current for one year from the date of the clerk's certificate referred to in the second paragraph of this notice. After that time the papers will be returned for renewal.

MICHAEL RODAK, Jr.
Clerk
Supreme Court of the United States
Washington, D.C. 20543

Supreme Court of the United States

OATH OF ADMISSION

I, William E. Casselman II, do solemnly swear (or affirm) that as an attorney and as a counselor of this Court, I will conduct myself uprightly, and according to law, and that I will support the Constitution of the United States. So help me God.

William E. Casselman II

Subscribed and Sworn to before me this 23rd day of July, 1975.

John J. Ratcliff
Notary Public for the State of Missouri, My Commission Expires May 31, 1978

(This oath shall be sworn to before a Notary Public, or any other person authorized to administer oaths, and the seal affixed).

MOTION FOR ADMISSION

I, Gerald R. Ford, a member of the Bar of the Supreme Court of the United States, hereby move the admission of William E. Casselman II to the Bar of the Supreme Court. I am satisfied he possesses the necessary qualifications.

Gerald R. Ford

Supreme Court of the United States
APPLICATION FOR ADMISSION TO PRACTICE
PERSONAL STATEMENT

TYPEWRITER
MUST BE
USED

Name William E. Casselman II
(TYPE NAME AS YOU WANT SHOWN ON YOUR CERTIFICATE.)
Street 400 South Fairfax Street
City & State Alexandria, Virginia 22314

Indicate city and state you want shown on your certificate: Alexandria, Virginia

Residence address 400 South Fairfax Street, Alexandria, Virginia 22314

Date of birth July 8, 1941 4. Place of birth Washington, Pennsylvania

Social security number 348-34-2966

Names of parents: (a) Mother's maiden name Lucy Bobbs
(b) Father's name William E. Casselman

Courts of last resort to which applicant has been admitted to practice. Supreme Court of Virginia

Are you engaged in the practice of the law? Yes State the nature of your practice, whether by self, in partnership, or associated with or employed by others, giving the name of firm or employer. Federal Government, Counsel to the President of the United States

List firms or other entities with which you have been formerly associated, or by which you have been employed, as a lawyer.
Office of the Vice President of the United States; General Services Administration;
Office of Robert McClory, Member of Congress

State extent of undergraduate and legal education and where received. B. A., Claremont Men's College;
J. D., The George Washington University

1. Have you ever changed your name or been known by any name or surname other than those appearing on this application? No

If so, state and give details. _____

2. Have you ever been disbarred or suspended from practice before any court, department, bureau, or commission of any State or the United States, or have you received any reprimand from any such court, department, bureau, or commission pertaining to your conduct or fitness as a member of the bar? No If so, answer in detail and attach a separate statement if necessary. _____

CERTIFICATION

certify that I have read the foregoing questions and have answered the same fully and frankly. Said answers are complete and are true to my own knowledge.

dated this 23rd of July, 1975.

W. W. G. [Signature]
(Signature of applicant)

STATEMENT OF SPONSORS

Gerald R. Ford _____ and

Robert McClory _____, being members of

the Bar of the Supreme Court of the United States and not related to the applicant, state that the applicant is personally known to us and that he (he or she) possesses all the qualifications required for admission to the Bar of the Supreme Court of the United States. That we have examined his (his or her) personal statement and believe it to be correct, and we affirm that his (his or her) personal and professional character and standing are good.

(Signature) Gerald R. Ford

(Business address) The White House
Washington, D.C. 20500

(Signature) _____

(Business address) U.S. House of Representatives
Washington, D.C. 20515

THE PRESIDENT HAS SEEN....

THE WHITE HOUSE

WASHINGTON

July 25, 1975

MEMORANDUM FOR: DON RUMSFELD

FROM: JERRY H. JONES

A question that is sure to come up in the meeting today with the Captive Nations group is "why don't we have an ethnic representative in the White House like we do with blacks, Spanish speaking and women, etc?" As you know, I have spoken to Lev Dobriansky about this and he is will to take on this role. While I have not sent a formal memo into the President recommending we create a Special Assistant for Ethnic Affairs, I do not see how we can avoid setting up this position in the coming period and recommend doing it.

Obviously the problem is that we do not have enough slots now and to take care of an ethnic plus a secretary puts increased pressure on the slot problem. Nevertheless I think the President should announce today that he intends to appoint a Special Assistant for Ethnic Affairs and will be naming him shortly.