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THE PRESIDENT HAS SEEN *af.*

THE WHITE HOUSE  
WASHINGTON

April 12, 1975

MEMORANDUM FOR THE PRESIDENT

FROM: JAMES E. CONNOR *JEC*  
SUBJECT: CABINET AGENDA

The Cabinet meeting originally scheduled for Wednesday, April 9, was slipped a week. It is now scheduled for April 16 at 2:00 p.m.

A number of items should be considered for inclusion in the agenda.

Foreign Policy Review

The Cabinet has not been briefed on your foreign policy address. You may wish to have Secretary Kissinger present a review of the situation. (30 minutes)

Approve *MR* Disapprove \_\_\_\_\_

Military Situation

Events in Cambodia and the military situation in South Vietnam have changed substantially since the last Cabinet meeting. You may wish to have Secretary Schlesinger brief the Cabinet on the Cambodian evacuation and on the status of the fighting in South Vietnam. (10 minutes)

Approve *MR* Disapprove \_\_\_\_\_

Consumer Affairs

At the last Cabinet meeting you requested that Cabinet members be ready to discuss consumer issues at the next meeting. Jim Cannon has now prepared and sent to you a paper on the subject. Should a discussion of consumer affairs be placed on the agenda? (20 minutes)

Yes *MR* No \_\_\_\_\_

Economic Update

There was not time at the last meeting of the Cabinet for an economic update. You may wish Alan Greenspan to prepare one for this meeting. (10 minutes)

Approve MAJ Disapprove \_\_\_\_\_

Communications with the Press

In your meeting with Secretary Dunlop on Friday you showed considerable interest in his use of weekly seminars to educate the press on the complexity of his problems. You may wish to have Secretary Dunlop explain his technique to the Cabinet. This might provide a good occasion to remind the Cabinet officers of the importance of good communication and to suggest that they try to develop techniques as innovative as Secretary Dunlop's. (10 minutes)

Approve ACJ Disapprove \_\_\_\_\_

Expenditure Restraint

In signing the tax bill you particularly stressed the need for expenditure restraint. You may wish to have Jim Lynn discuss briefly the expenditure situation and to reiterate to the Cabinet your views on the need for restraint. (10 minutes)

Approve MAJ Disapprove \_\_\_\_\_

other \_\_\_\_\_

THE WHITE HOUSE  
WASHINGTON

April 14, 1975

ADMINISTRATIVELY CONFIDENTIAL

MEMORANDUM FOR: JIM CONNOR  
FROM: JERRY H. JONES  
SUBJECT: Cabinet Agenda

Your memorandum to the President of April 12 on the above subject has been reviewed and the following was approved:

1. Foreign Policy Review
2. Military Situation
3. Consumer Affairs
4. Economic Update
5. Communications with the Press
6. Expenditure Restraint

Please follow-up with the appropriate action.

Thank you.

cc: Don Rumsfeld

