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PR 7-1

THE WHITE HOUSE  
WASHINGTON

February 5, 1975

MEMORANDUM FOR: DONALD RUMSFELD  
VIA: JAMES CONNOR *JRC*  
FROM: WARREN RUSTAND *WR*  
SUBJECT: Proposed Addition to the President's  
Schedule for the Week of February 10

Thursday, February 13

11:00 a.m.  
(30 mins)

Meet with the 22 Members of the National  
Voluntary Service Advisory Council and  
Michael Balzano and John Ganley, Director  
and Deputy Director of ACTION. This  
Council, established in 1973, is a body of  
prominent citizens appointed by the President  
from major national constituencies, i.e. labor,  
ethnic, business, civic and racial groups, across  
party lines, to advise the Director of ACTION  
in making its programs relevant to national  
needs. This suggested meeting would allow the  
President to hear a formal presentation of the  
Annual Report of the Council, to hear its sug-  
gestions about ACTION's potential for helping  
the country address a number of economic and  
social problems, and to alert the President to  
ACTION's potential in furthering the cause of  
citizen participation. Council member W.  
Clement Stone personally asked the President  
to allow the Council to present its findings directly  
to him.

Approve *WRJ* Disapprove \_\_\_\_\_

Friday, February 14

11:00 a.m.  
(30 mins)

Meet with Representative Group of Higher Education Leaders. To discuss major issues confronting our colleges and universities and consider ways in which their capabilities can be more effectively mobilized to address national and international problems. In September, October and November, we recommended that the President meet with this group but his schedule at the time was so heavy, it was necessary to decline. We do now recommend and Bob Goldwin strongly urges that the President meet with this distinguished group, which will represent the senior body in higher education and will offer the President an excellent opportunity for dialogue with the academic community. Secretary Weinberger, Bill Seidman and Ken Cole ~~endorse~~.

Approve MM Disapprove \_\_\_\_\_

Evening

Suggestions for Valentine's Day:

Option I:

The President might want to consider inviting a few close friends for a surprise dinner party honoring Mrs. Ford on Valentine's Day.

Approve MM Disapprove \_\_\_\_\_

Option II:

The President might wish to take Mrs. Ford to the Jockey Club or the Sea Catch for Dinner.

Approve \_\_\_\_\_ Disapprove \_\_\_\_\_

*(note on Rammsfeld's copy: "get up sheet")*