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THE WHITE HOUSE

WASHINGTON

January 28, 1975

MEMORANDUM FOR: CHRISTINE WAGNER
FROM: WARREN RUSTAND *WR*
SUBJECT: Approved Presidential Activity

Please take the necessary steps to implement the following and confirm with Mrs. Nell Yates, ~~ex. 299~~ appropriate briefing paper should be submitted to Dr. David Hoopes by 4:00 p.m. of the preceding day.

Meeting: With Jack Stiles

Date: Thur. Jan. 30, 1975 Time: 4:30 p.m. Duration: 30 minutes

Location: The Oval Office

Press Coverage: White House Photographer

Purpose:

cc: Mr. Hartmann
Mr. Marsh
Mr. Cheney
Dr. Connor
Dr. Hoopes
Mr. Jones
Mr. Nessen
Mr. O'Donnell
Mrs. Yates