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THE PRESIDENT HAS SEEN *SM*.

THE WHITE HOUSE

WASHINGTON

December 3, 1974

MEMORANDUM FOR THE PRESIDENT

THROUGH: DONALD RUMSFELD
FROM: WILLIAM N. WALKER *Walker*
SUBJECT: Job Vacancy Status Report and
Discussions with Defeated Members

This memorandum is to advise you of the very limited number of current vacancies in positions above the GS-16 level, and to let you know of discussions we have had with defeated Members of Congress who have sought our assistance.

1. Vacancy Status

As you know, there are 560 full time executive level positions. Currently, 48 positions are vacant and are listed at Tab A. You will note that many of them are positions requiring specialized professional experience and defeated Members would not, in most cases, be well qualified candidates. Moreover, 12 of these vacancies are accounted for by two new agencies, the Commodity Futures Trading Corporation (5) and the Energy Research and Development Administration (7). That leaves a balance of 36 Executive Level positions currently vacant elsewhere in government.

There are, in addition, approximately 600 non-career super-grade positions. Currently, there are only 24 vacancies in this category. Some of them also require specialized qualifications.

There are virtually no vacancies in the Ambassadorial ranks at the present time, though some of your nominees have not yet been announced.

Aside from concern about placing defeated Members, these figures suggest several other observations. First, there are only a handful of jobs available. This makes it difficult to be expansive about being able to place people quickly. Second, should you decide to make some Cabinet changes, many more positions will open up, both at the Executive Level and among the super-grades. This approach proceeds "from the top down" and is probably a more orderly procedure from a management standpoint. Alternatively, however, there may be incumbents now occupying positions who could be removed on a "rifle shot" basis. This is more awkward, since most of the incumbents were selected with the approval of your current Cabinet and agency heads. However, if you wish a proposal for making selected changes on this "rifle shot" basis, we can do so. Yes _____; No _____.

For your information, I have also attached at Tab B a listing of these Executive Level and super-grade positions which are currently in the process of being filled and where candidates have either been selected and are in clearance or are in final staffing and will be presented to you shortly. The list also includes a few positions which particular agencies or Departments do not want filled. This list comprises 20 Executive Level positions and 31 super-grades.

2. Contacts with Defeated Members

Attached at Tab C is a status report on efforts being made on behalf of defeated Members of Congress who have contacted Congressional Relations or my office for assistance (not all have done so). All of the House Members have been contacted either by me or a member of my staff and in virtually all cases, we have put them directly in touch with one or more agencies and Departments to discuss positions. While almost no final placements have been effected, we are optimistic about being able to reach a successful conclusion soon in many of the cases.

TAB A

VACANCIES

Level II	1
Level III	7
Level IV	27
Level V	13
GS-18	10
GS-17	10
GS-16	4

Level II

Department of Defense

Chief Judge, U.S. Court of Military Appeals

LEVEL III

National Science Foundation

Deputy Director

Health, Education, and Welfare

Under Secretary

Federal Railroad Administration

Administrator

Commodity Futures Trading Commission

Chairman

Commission on Supplies and Shortages

Executive Director

National Labor Relations Board

Chairman

ERDA

Deputy Administrator

LEVEL IV

Library of Congress

Librarian

Commerce

Assistant Secretary for Administration
Administrator, Fire Prevention and Control Administration

Federal Energy Administration

Assistant Administrator, Operations, Regulations
& Compliance

Transportation

Assistant Secretary, Congressional and Intergovern-
mental Affairs
Assistant Secretary, Systems Development & Technology

Equal Employment Opportunity Commission

Commissioner

Agency for International Development

Assistant Administrator, Program and Management Services
Assistant Administrator, East Asia Bureau

Federal Elections Commission

Members (2)

Housing and Urban Development

General Manager, Community Development Corporation
Assistant Secretary, Housing Production and Mortgage
Credit
Administrator, Federal Insurance Administration

Level IV (Continued)

Commodity Futures Trading Commission

Members (4)

Federal Power Commission

Member

Arms Control & Disarmament Agency

Assistant Director, International Relations Bureau

ERDA

Assistant Administrators (6)

Justice

Assistant Attorney General Criminal Division

Level V

General Services Administration

Director, Office of Data Processing and Telecommunications
Assistant Administrator

Renegotiation Board

Chairman

Veterans Administration

Associate Deputy Administrator
Chief, Benefits Division

ACTION

Associate Director for Administration
Associate Director, International Operations
Associate Director, Domestic Programs

Health, Education, and Welfare

Director, National Institute of Education

Commerce

Deputy Administrator, Fire Prevention and Control
Administration

Drug Enforcement Administration

Deputy Administrator

ERDA

General Counsel

Level V (Continued)

Nuclear Regulatory Commission

General Counsel

GS-18

Equal Employment Opportunity Commission

Executive Director

Health, Education, and Welfare

Director, Office of Child Development

Transportation

Deputy Assistant Secretary Congressional and Inter-
governmental Affairs
Director, Office of Policy and Plans Development

Veterans Administration

Assistant Deputy Administrator

Treasury

Deputy Assistant Secretary for Developing Nations Finance

Export-Import Bank

Executive Vice President

Small Business Administration

Assistant Administrator for Advocacy, Research and
Analysis

Interior

Governor of American Samoa, Office of Territorial Affairs

Agriculture

(Rural Electrification Administration)

Special Assistant to the Secretary for Real Property

GS-17

Housing and Urban Development

Director, Office of Policy, Program Analysis and
Development
Director, Office of Underwriting Standards

Transportation

Assistant Administrator for General Aviation Affairs, FAA
Associate Administrator for Policy and Planning, FRA
Chief Counsel, NHTSA
Director, Office of Intergovernmental Affairs

Veterans Administration

Special Assistant to the Administrator

Commerce

(Patent Office)

Examiner-in-Chief (Engineering slot)

Export-Import Bank

Senior Vice President and Treasurer Comptroller

Environmental Protection Agency

Director, Office of Regional and Governmental Relations

GS-16

Equal Employment Opportunity Commission

Special Assistant to the Chairman

Federal Power Commission

Advisor, Environmental Quality

Commerce

(Ozarks Regional Commission)

Special Assistant to the Co-Chairman

ACTION

Assistant Director, Minority Affairs

TAB B

DEPARTMENT OF COMMERCE

Dep. U/S for Leg. Affairs	IV	Candidate selected
Dep. A/S and Bur. Dir. DEWT	GS-18	Candidate in clearance
Dep. Dir., BIC	GS-18	Candidate in clearance
Dir., Field Offices	GS-17	Candidate in clearance

Patent Office

First Asst. Comm.	GS-18	Candidate in clearance
Asst. Comm. for Patent Examining	GS-17	Candidate in clearance
Executive Asst., Patent Office	GS-16	Candidate in clearance

DEPARTMENT OF DEFENSE

Assistant Secretary of Defense, Public Affairs	IV	Candidate in staffing
Principle Deputy to General Counsel, Navy	17	Candidate in clearance
Staff Director, Equal Opportunity/Military, ASD M & RA	17	Candidate in clearance
Deputy Secretary of Defense	II	Never been filled
A/S Army, Civil Works	IV	Never been filled
Deputy U/S Navy	18	DOD does not intend to fill

HEALTH, EDUCATION AND WELFARE

Administrator, ADAMHA	Level V	Candidate in staffing
Dpty. Cmsnr, Post Secondary Education	GS-18	HEW has 20 final candidates
Dpty. Cmsnr, School Systems	GS-18	HEW has final candidate
Director, PSRO	GS-18	HEW does not want to fill
Surgeon General	GS-17	Not being filled
Director, Office of Special Concerns	GS-16	HEW does not want to fill

HOUSING AND URBAN DEVELOPMENT

A/S Public Affairs	Level IV	Candidate selected
A/S Administration	Level IV	Candidate selected
General Manager, Community Development, Corp.	Level IV	Candidate selected
Dir., Ofc of Field Ops, HPMC	GS-17	HUD has final candidate

DEPARTMENT OF THE INTERIOR

Dep. Commissioner, BIA	GS-18	Candidate in clearance
Dep. Asst. Sec. Energy & Minerals	GS-17	Final candidates selected
Spec. Asst. to the Asst. to the Sec. & Dir. of Communications	GS-15	Candidates selected
Director, National Park Service	V	Candidates in staffing

JUSTICE DEPARTMENT

Deputy Administrator, DEA	V	Candidate in staffing
Deputy Administrator, Policy Development, LEAA	IV	On "hold" at request of Justice
Director of Public Information	GS-18	Candidate in clearance
Deputy Director, Public Information	GS-16	Candidate in clearance
Deputy Assistant AG, Tax Division	GS-18	Candidate in clearance
Deputy Assistant AG, Tax Division	GS-17	Candidate in clearance
Deputy Assistant AG, Tax Division	GS-17	Candidate in clearance
Deputy Assistant AG, Civil Division	GS-18	Candidate in clearance
Deputy Assistant AG, Civil Division	GS-17	Candidate in clearance
Deputy Director, Operations, Anti-Turst Division	GS-16	Candidate in clearance

DEPARTMENT OF LABOR

Director of Pub. Aff.	GS-18	Holding-budget constraint
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TRANSPORTATION

Assoc. Adm. Policy Development & Review, FAA	GS-18	DOT does not want to fill
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AGENCY FOR INTERNATIONAL DEVELOPMENT

Assistant Administrator, Program and Management Services	IV	Candidates under review at AID
Assistant Administrator, East Asia Bureau	IV	Candidates under review at AID

ARMS CONTROL AND DISARMAMENT AGENCY

Assistant Director, International Relations Bureau	IV	Candidates under review at ACDA
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ENVIRONMENTAL PROTECTION AGENCY

Dir. Office of Tech. Analysis	GS-16	Vacant - do not wish to fill
Dir., Public Affairs	GS-16	Candidates in clearance

FEDERAL ENERGY ADMINISTRATION

Dep. Admin.	III	On hold
Asst. Admin. Operations, Regulations and Compliance	IV	On hold

FEDERAL POWER COMMISSION

General Counsel	GS-18	Candidate in clearance
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INTERSTATE COMMERCE COMMISSION

Commissioner	Level IV	Candidate in clearance
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TAB C

THE WHITE HOUSE

WASHINGTON

December 3, 1974

MEMORANDUM FOR THE PRESIDENT

THROUGH: DONALD RUMSFELD
FROM: WILLIAM N. WALKER *Walker*
SUBJECT: Status of Congressional
Personnel Requests

The following is a list of defeated or retiring Members of the House and Senate who have approached us with regard to Federal Employment. I or a member of my staff have been in touch with each of the House Members listed below.

SENATE

1. Senator Marlow Cook has a meeting scheduled with you. He is interested in a Federal Judgeship.
2. Senator Peter Dominick is interested in an Ambassadorship --we are working with the State Department on this.
3. Senator Wallace Bennett would like to serve on a part-time Board or Commission dealing with financial matters. We will be able to work this out. Membership on the Advisory Commission on Intergovernmental Relations was discussed with him, but he declined.

HOUSE

1. Congressman Les Arends was interested in serving on the Federal Elections Commission; however, the Commission will be a full time position and he would have to delay his Congressional pension. Since he does not want to do this, we plan to propose him for membership on the Pennsylvania Avenue Development Commission.

2. Congressman Lamar Baker wished to be considered for Director of the National Parks Service. Secretary Morton has informed him that this position will be filled by a career member of the Parks Service. Baker is being offered the position of Deputy Assistant Secretary for Congressional Relations at the Department of Transportation.
3. Congressman William Bray is under consideration for a position on the American Battle Monuments Commission. If a vacancy cannot be created there, he will be appointed to the Board of the Armed Forces Museum.
4. Congressman Don Brotzman is under consideration for a Judgeship on the Court of Military Appeals. He is considering whether he wants to pursue this.
5. Congressman John Dellenback is being considered for an Ambassadorship in Africa by the State Department.
6. Congressman David Dennis has declined to pursue the possibility of a District Judgeship in Northern Indiana with the Department of Justice. He has indicated that he will practice law.
7. Congressman Bob Hanrahan is to get back to me if he is interested in pursuing a Regional position in Chicago or in some other appropriate position.
8. Congressman Dan Kuykendall has been employed as a Consultant to the Secretary of Transportation.
9. Congressman Richard Mallary is interested in serving either as a Staff Member of the Domestic Council or in a position at the Department of Interior.
10. Congressman Dave Martin is interested in a part time Board or Commission. We will be able to handle this.
11. *yp* Congressman Stan Parris is interested in being U.S. Attorney in Northern Virginia. Justice is contacting him.
12. Congressman Bob Price has talked to my office, Secretary Butz and Donald Rumsfeld. He wishes to be Secretary of Agriculture or serve in another important post. Nothing we currently have available interests him.

13. Congressman Bill Scherle wished to be Regional Director of GSA. The Civil Service Commission has ruled that will be a career position. He is also talking to the Department of Agriculture and to the Veterans Administration.
14. Congressman Dick Shoup is interested in serving as an ICC Commissioner. We have another candidate in clearance. We are discussing other possibilities with him.
15. Congressman David Towell is interested in working for the Department of Interior. We are trying to work something out.
16. Congressman Lawrence Williams has met with a number of people in the Administration. We are having trouble locating a position.
17. Congressman Roger Zion is interested in a consultancy in the energy area. We are trying to work something out with Interior or FEA.