

The original documents are located in Box C2, folder “Presidential Handwriting, 9/5/1974” of the Presidential Handwriting File at the Gerald R. Ford Presidential Library.

Copyright Notice

The copyright law of the United States (Title 17, United States Code) governs the making of photocopies or other reproductions of copyrighted material. Gerald Ford donated to the United States of America his copyrights in all of his unpublished writings in National Archives collections. Works prepared by U.S. Government employees as part of their official duties are in the public domain. The copyrights to materials written by other individuals or organizations are presumed to remain with them. If you think any of the information displayed in the PDF is subject to a valid copyright claim, please contact the Gerald R. Ford Presidential Library.

THE WHITE HOUSE

ACTION

WASHINGTON

September 5, 1974

MEMORANDUM FOR THE PRESIDENT

FROM: William E. Timmons *WT*

SUBJECT: State Dinner s

At the Hussein Dinner we were allocated 18 Members (36 people counting spouses) out of 60 couples (120 people). We divided the guests evenly between Republicans and Democrats and invited 10 Representatives and 8 Senators.

If continued, this Congressional quota seems reasonable and enables you to cover leaders, senior members and some of your friends in Congress.

This office prepares guest recommendations and submits them to you for personal approval. The Social Office then extends invitations to the approved list.

I recommend you approve, as policy, a Congressional quota of 18 Members plus spouses for major White House events.

APPROVE *WT* *but with some flexibility.*

DISAPPROVE _____

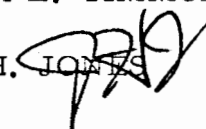
OTHER QUOTA _____

THE WHITE HOUSE

WASHINGTON

September 10, 1974

ADMINISTRATIVELY CONFIDENTIAL

MEMORANDUM FOR: WILLIAM E. TIMMONS
FROM: JERRY H. JONES 
SUBJECT: State Dinners

Your memorandum to the President of September 5 on the above subject has been reviewed and the following notation was made:

-- Approve but with some flexibility.

Please follow-up with the appropriate action.

Thank you.

cc: Al Haig
Lucy Winchester