

The original documents are located in Box C1, folder “Presidential Handwriting, 8/16/1974 (1)” of the Presidential Handwriting File at the Gerald R. Ford Presidential Library.

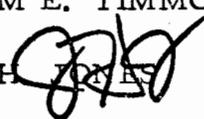
Copyright Notice

The copyright law of the United States (Title 17, United States Code) governs the making of photocopies or other reproductions of copyrighted material. Gerald Ford donated to the United States of America his copyrights in all of his unpublished writings in National Archives collections. Works prepared by U.S. Government employees as part of their official duties are in the public domain. The copyrights to materials written by other individuals or organizations are presumed to remain with them. If you think any of the information displayed in the PDF is subject to a valid copyright claim, please contact the Gerald R. Ford Presidential Library.

THE WHITE HOUSE
WASHINGTON

August 16, 1974

ADMINISTRATIVELY CONFIDENTIAL

MEMORANDUM FOR: WILLIAM E. TIMMONS
FROM: JERRY H.  JONES
SUBJECT: Signing Ceremonies

Your memorandum to the President of August 13 on the above subject has been reviewed and the following was noted next to the second paragraph:

--Let's try this at first.

cc: Al Haig

THE PRESIDENT HAS SEEN *by*

THE WHITE HOUSE

WASHINGTON
August 13, 1974

MEMORANDUM FOR THE PRESIDENT

FROM: William E. Timmons *BT*
SUBJECT: Signing Ceremonies

As you know President Nixon used one pen -- as a general rule -- to sign bills into law. Souvenir pens were handed out to congressional guests on these occasions.

President Johnson used many pens, writing a portion of each letter in his name with each. These pens were given to guests.

You should decide which procedure is best for you personally.

Let's try this at first