The original documents are located in Box 46, folder "President - Gifts Policies (1)" of the Philip Buchen Files at the Gerald R. Ford Presidential Library.

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Foreign Hifts

Foreign Relations Revised as of January 1, 1972



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\$ 2.1

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SUBCHAPTER A-GENERAL

PART I-INSIGNIA OF RANK

Sec.

1.1 Office of the Secretary of State.

1.2 Office of the Under Secretary of State.

AUTHORITY: The provisions of this Part 1 issued under sec. 4, 63 Stat. 111, as amended; 22 U.S.C. 2658.

Source: The provisions of this Part 1 appear at 22 F.R. 10788, Dec. 27, 1957, unless otherwise noted.

§ 1.1 Office of the Secretary of State.

The official flag indicative of the office of Secretary of State shall be as follows:

On a blue rectangular field a white disk bearing the official coat of arms of the United States adopted by the act of June 20, 1782, in proper colors. In each of the four corners a white five-pointed star with one point upward. The colors and automobile flag to be the same design, adding a white fringe. For the colors a cord and tassel of blue and white to be added. The sizes to be in accordance with military and naval customs.

§ 1.2 Office of the Under Secretary of State.

The official flag indicative of the office of the Under Secretary of State

shall be as follows: On a white rectangular field a blue disk bearing the official coat of arms of the United States adopted by act of June 20, 1782, in proper colors. In each of the four corners a five-pointed star with one point upward. The colors and automobile flag to be the same design, adding a blue fringe. For the colors a cord and tassel of white and blue to be added. The sizes to be in accordance with military and naval customs.

PART 2—PROTECTION OF FOREIGN DIGNITARIES AND OTHER OFFICIAL PERSONNEL

§ 2.1 Designation of personnel to carry firearms and exercise appropriate power of arrest.

The Deputy Assistant Secretary of State for Security is authorized to designate certain employees of the Department of State and the Foreign Service, as well as employees of other departments and agencies detailed to and under the supervision and control of the Department of State, as Security Officers, as follows.

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(a) Persons so designate shall be authorized to carry fireal ms when engaged in the performance of the duties prescribed in section (1) of the Act of June 28, 1955, 69 Stat. 188, as amended. No person shall be so designated unless he has either qualified in the use of firearms in accordance with standards established by the Deputy Assistant Secretary of State for Security, or in accordance with standards established by the department or agency from which he is detailed.

(b) Persons so designated shall also be authorized, when engaged in the performance of duties prescribed in section (1) of the Act of June 28, 1955, 69 Stat. 188, as amended, to arrest without warrant and deliver into custody any person violating the provisions of Section 111 or 112 of Title 18, United States Code, in their presence or if they have reasonable grounds to believe that the person to be arrested has committed or is committing such felony.

(Sec. 4, 63 Stat. 111, as amended, sec. 1, 69 Stat. 188; 22 U.S.C. 2658, 2666) [Dept. Reg. 108.514, 29 F.R. 15571, Nov. 20, 1964]

PART 3—ACCEPTANCE OF GIFTS AND DECORATIONS FROM FOREIGN GOVERNMENTS

Sec.

3.1 Purpose.

3.2 Application of this part.

3.3 Definitions.

3.4 Release of gifts and decorations on deposit in the Department of State through October 14, 1966.

3.5 Gifts and decorations received by any person after October 14, 1968.

3.6 Use or disposal of gifts and decorations which become the property of the United States.

3.7 Revocation of previous regulations.

AUTHORITY: The provisions of this Part 3 issued under sec. 4, 63 Stat. 111, as amended, sec. 7, 80 Stat. 952; 22 U.S.C. 2658, 2626. E.O. 11320, 31 F.R. 15789; 3 CFR 1966-1970, page 659.

Source: The provisions of this Part 3 contained in Dept. Reg. 108.556, 32 F.R. 6569, Apr. 28, 1967, unless otherwise noted.

§ 3.1 Purpose.

The purpose of this part is to establish uniform basic standards for the acceptance of gifts and decorations from foreign governments by U.S. Government officers and employees, including members of the armed forces, and members of their families.

§ 3.2 Application of this part.

This part applies to all persons occupying an office or a position in the Executive, Legislative and Judicial branches of the Government of the United States.

§ 3.3 Definitions.

As used in this part-

(a) The term "person" includes every person who occupies an office or a position in the Government of the United States, its territories and possessions, the Canal Zone Government, and the Government of the District of Columbia, or is a member of the Armed Forces of the United States, or a member of the family and household of any such person. For the purpose of this part, "member of the family and household" means a relative by blood, marriage or adoption who is a resident of the household.

(b) The term "foreign government" includes every foreign government and every official, agent, or representative

thereof.

(c) The term "gift" includes any present or thing, other than a decoration, tendered by or received from a foreign government.

(d) The term "decoration" includes any order, device, medal, badge, insignia, or emblem tendered by or received

from a foreign government.

(e) The term "gift of minimal value" includes any present or other thing, other than a decoration, which has a retail value not in excess of \$50 in the United States.

(f) The term "outstanding or unusually meritorious performance" includes performance of duty by a person determined by the appropriate agency to have contributed to an unusually significant degree to the furtherance of good relations between the United States and the foreign government tendering the decoration.

(g) The term "special or unusual circumstances" includes any circumstances which would appear to make it improper for the donee to receive a gift or decoration, and also includes, in some instances, the very nature of the gift

itself.

(h) The term "appropriate agency" means the department, agency, office, or other entity in which a person is employed or enlisted, or to which he has been appointed or elected. If the denee is not so serving, but is a member of the

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family then th which serving.

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§ 3.4 I

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family and household of such a person, then the "appropriate agency" is that in which the head of the household is serving.

(i) The term "approval by the appropriate agency" includes approval by such person or persons as are duly authorized by such agency to give the approval required by these regulations.

(j) The term "Chief of Protocol" means the Chief of Protocol of the

Department of State.

§ 3.4 Release of gifts and decorations on deposit in the Department of State through October 14, 1966.

Any gift or decoration on deposit with the Department of State on the effective date of this part shall, following written application to the Chief of Protocol and subsequent approval by the Chief of Protocol and the appropriate agency, be released through the appropriate agency to the donee or his legal representative. Such donee may also, if authorized by the appropriate agency, wear any decoration so released. Approval for release will normally be given unless, from the special or unusual circumstances involved, it would appear to the Chief of Protocol to be improper to release the item. Any gifts or decorations not approved for release will become the property of the U.S. Government and will be used or disposed of in accordance with the provisions of § 3.6.

§ 3.5 Gifts and decorations received by any person after October 14, 1966.

(a) General policy. No person shall request or otherwise encourage the tender of a gift or decoration.

(b) Gifts of minimal value. Subject to indivdual agency regulations, table favors, mementos, remembrances, or other tokens bestowed at official functions, and other gifts of minimal value received as souvenirs or marks of courtesy from a foreign government may be accepted and retained by the donee. The burden of proof is upon the donee to establish that the gift is of minimal value as defined by this part.

(c) Gifts of more than minimal value. Where a gift of more than minimal value is tendered, the donor should be advised that it is contrary to the policy of the United States for persons in the service thereof to accept substantial gifts. If, however, the refusal of such a gift would be likely to cause offense or embarrassment to the donor, or would adversely

affect the foreign relations of the United States, the gift may be accepted and shall be deposited with the Chief of Protocol for disposal in accordance with the provisions of § 3.6.

(d) Decorations. Decorations received which have been tendered in recognition of active field service in connection with combat operations, or which have been awarded for outstanding or unusually meritorious performance, may be accepted and worn by the done with

be accepted and worn by the donee with (1) the approval by the appropriate agency and (2) the concurrence of the Chief of Protocol. Within the Department of State, the decision as to whether a decoration has been awarded for outstanding or unusually meritorious performance will be the responsibility of the supervising Assistant Secretary of State or comparable officer for the person involved. In the absence of approval and concurrence under this paragraph, the decoration shall become the property of the United States and shall be deposited by the donee with the Chief of Protocol for use or disposal in accordance with the provisions of § 3.6. Nothwithstanding the foregoing, decorations tendered to U.S. military personnel for service in Viet-Nam may be accepted and worn as provided by the Act of October 19, 1965, Public Law 89-257, 79 Stat. 982.

§ 3.6 Use or disposal of gifts and decorations which become the property of the United States.

Any gift or decoration which becomes the property of the United States under this part may be retained for official use by the appropriate agency with the approval of the Chief of Protocol. Gifts and deocrations not so retained shall be forwarded to the General Services Administration by the Chief of Protocol for transfer, donation, or other disposal in accordance with such instruction as may be furnished by that officer. In the absence of such instructions, such property will be transferred or disposed of by the General Services Administration in accordance with the provisions of the Federal Property and Administrative Services Act of 1949, 63 Stat. 377, as amended, and the Federal Property Management Regulations (41 CFR Ch. 101, Subchapter H). Standard Form 120, Report of Excess Personal Property, and Standard Form 120A, Continuation Sheet, shall be used in reporting such property, and the Foreign Gifts and Decorations Act of 1966 shall be cited on the reporting document. Such reports shall be submitted to General Services Administration, Region 3, Attention: Property Management and Disposal Service. Seventh and D Streets SW., Washington, D.C. 20407.

§ 3.7 Revocation of previous regulations.

The regulations in this part shall supersede all regulations heretofore in effect concerning the acceptance of gifts and decorations from foreign governments to persons in the service of the United States or to members of their families.

PART 4—NOTIFICATION OF FOREIGN OFFICIAL STATUS

Sec.

4.1 Persons required to give notification.

4.2 Persons exempted from the requirement to give notification.

4.3 Form to be used in giving notification.

4.4 Form required in duplicate.

4.5 Time limit for the submission of the

4.6 Termination of official status and departure from the United States.

AUTHORITY: The provisions of this Part 4 issued under sec. 10, 56 Stat. 257, sec. 4, 63 Stat. 111, as amended; 22 U.S.C. 620, 2658.

Source: The previsions of this Part 4 appear at 22 F.R. 10788, Dec. 27, 1957, unless otherwise noted.

§ 4.1 Persons required to give notification.

All persons who are entitled to exemption from the registration and finger-printing requirements of the Alien Registration Act of 1940 (54 Stat. 670), as amended, are required to give notification to the Secretary of State of their presence in the United States. Such persons comprise foreign government officials, members of their families (including relatives by blood or marriage regularly residing in or forming a part of their household), and their employees and attendants.

§ 4.2 Persons exempted from the requirement to give notification.

Ambassadors and ministers, and members of their missions named in the Diplomatic List issued monthly by the Department of State, are exempted from the requirement to give notification to the Secretary of State under this part. § 4.3 Form to be used in giving notifica-

§ 4.3 Form to be used in giving notification.

A Notification of Status with a Foreign Government form is to be used by the

several diplomatic missions in Washington in giving notification of foreign official status to the Secretary of State.

§ 4.4 Form required in duplicate.

The form is to be submitted to the Secretary of State in duplicate.

§ 4.5 Time limit for the submission of the form.

- (a) The form is to be submitted within 30 days after the arrival of the foreign official in the United States or after a change from a nonofficial to an official status.
- (b) If the official status claimed is not recognized by the Secretary of State, the person submitting the form must register within another 30 days under the requirements of the Alien Registration Act.

§ 4.6 Termination of official status and departure from the United States.

(a) The diplomatic missions in Washington should notify the Secretary of State of the termination of service of all officials and employees, giving the dates of such termination of service, the dates and ports of their departure from the United States, or their addresses if they are remaining in the United States.

(b) Aliens remaining in the United States after terminating their status as officials or employees are required to be registered and finger-printed within 30 days thereafter under sections 37(a), 34(a) and 32(c) of the Alien Registration Act (54 Stat. 674, 675; 8 U.S.C. 453, 455, 458).

PART 5-ORGANIZATION

Sec.

5.1 Introduction.

5.2 Central and field organization, established places at which, the officers from whom, and the methods whereby the public may secure information, make submittals, or request, or obtain decisions; and statements of the general course and method by which its functions are channeled and determined.

5.3 Rules of procedure, description of forms available or the places at which forms may be obtained, and instructions as to the scope and content of all papers, reports, or examinations.

5.4 Substantive rules of general applicability adopted as authorized by law, and statements of general policy or interpretation of general applicability formulated and adopted by the agency.

AUTHORITY: The provisions of this Part 5 issued under sec. 4, 63 Stat. 111, as amended,

sec. 501, 65 St 483a, 5 U.S.O 3 CFR, 1949

Source: The tained in De May 11, 1968

§ 5.1 Intr

The section pursuant to tive Procedu July 4, 1967

§ 5.2 Cent establicers fr whereb format quest, ments method channe

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4:00 Brenda:

Mr. Buchen said to tell you that downstream gifts for superior to underling are O. K. but upstream or soliciting for gifts and receipt of them are now prohibited by the regulations.

Eva

SERVICE OF SERVICE

October 7, 1974

MEMORANDUM FOR:

Ren Scotton

FR CM:

Phil Buchen

SUBJECT

Foreign Gifts and Decorations

to the Piret Family

In respense to your memorandum to me of September 20, I am entirely a memorandum on the subject dated October 3, 1974, from Non Legarus.

I suggest if you have any further questions, hindly contact Ken Lanarus on autonoica 6297.

ec: Ken Lanarus

PWB:ed



WASHINGTON

November 5, 1974

MEMORANDUM FOR:

PHIL BUCHEN

FROM:

KEN LAZARUS

SUBJECT:

Receipt of Foreign Gifts

Attached are proposed procedures and supporting documents for the processing of foreign gifts which are received by members of the First Family (Tab A). These procedures have been tentatively cleared by the Chief of Protocol, GSA and the White House Gift Unit. Implementation of these procedures would ensure compliance with the Foreign Gifts and Decorations Act of 1966 and regulations issued pursuant thereto.

Also attached is an inventory of gifts which have been received by the First Family from representatives of foreign governments since August 9 (Tab B).

Tab C contains a draft press release announcing the new procedures controlling the receipt and use of gifts from representatives of foreign governments with references to additional studies under way concerning the subjects of foreign gift-giving and domestic gifts.

With respect to gifts given by the United States, Henry Catto has made known his opinion that such practices should be discontinued and announced along with the new procedures governing the receipt of foreign gifts. While my visceral reaction is that such a policy would have a salutary effect, I do not believe that we have adequate information at hand to accurately gauge the potential impact of such a policy. Moreover, press pressures do not require that we peel that onion just now. Don Lowitz shares my thinking in this regard.

Tab D contains a draft memorandum from Don Rumsfeld to the heads of Departments and agencies calling for the establishment of



appropriate procedures governing the receipt and use of gifts to Federal employees from representatives of foreign governments.

Finally, Tab E contains a draft memorandum from Philip Buchen to all employees of the Executive Office of the President.

After you and Don Rumsfeld have a chance to review these materials, Don Lowitz and I can work up a final package reflecting your views.

cc: Phil Areeda
Bill Casselman
Don Rumsfeld
Don Lowitz





Procedures for the Processing of Gifts Subject to the Foreign Gifts and Decorations Act of 1966, and other Gifts from Foreign Sources.

- 1. All gifts received by or on behalf of the President and his family are to be delivered to the White House Mail Room or the Gift Unit upon receipt.
- 2. The White House Mail Room will:
 - (a) Assign identity numbers to each item;
 - (b) For each gift from a foreign source, prepare a pink card in sextuplicate, containing all pertinent information about the gift;
 - (c) Affix identity number to gift item or its container, and original and all copies of the pink card;
 - (d) Send gift, along with original and three copies of the pink card, to the Gift Unit; and
 - (e) Retain three copies of the pink card for appropriate filing in the Mail Room.
- 3. Gifts received directly by the Gift Unit will be logged in coordination with the Mail Room, i.e., identity number assigned by the Mail Room, two copies for the Mail Room files, etc.
- 4. Gift Unit will segregate cards and gifts into the following categories:
 - (a) Gifts clearly worth less than \$50.00 (Smithsonian will make available appraisers where necessary to assist in this determination);
 - (b) Gifts over \$50.00;
 - (c) Gifts of jewelry and other items of great value, requiring special handling for safekeeping;
 - (d) Gifts of consumables and perishables.

Following this initial segregation, the Gift Unit will arrange for photographing all gifts falling into categories 4(b) and (c).

- 5. After segregation, the Gift Unit will send a copy of each pink card to the Chief of Protocol for review prior to the inspection required in 6(b), infra.
- When immediate use of a gift is anticipated at the time of its receipt in the Gift Unit, the Gift Unit will prepare a request for that use which will be promptly sent to the Chief of Protocol (along with a copy of the pink card) for his approval. When there is insufficient time to request such approval in writing, telephonic approval may be sought from the Office of the Chief of Protocol. However, this is to be followed by a written request and response approving this use. As soon as practicable, the gift shall be photographed and a copy sent to the Office of the Chief of Protocol. These gifts shall be available for inspection by the Chief of Protocol or his designee. Once this particular official use has ceased, the Gift Unit shall notify the Office of the Chief of Protocol in order that the normal procedures for reporting the item to GSA can be completed (see 6b, infra).
 - b. Every two weeks the Chief of Protocol or his designee will visit the Gift Unit to inspect all gifts from foreign sources (and the pink cards for these gifts) received since the last inspection (with exception for items described in 4(d), supra, for which the Gift Unit shall be given authority to dispose of on receipt (see Attachment A)). The Chief of Protocol or his designee will examine the gift and classification tentatively made by the Gift Unit and will determine and/or concur with the appropriate classification as to statutory or non-statutory gift, indicate such on the pink card, and initial and date all pink cards for gifts from foreign sources.
- 7. The Gift Unit will prepare a declaration card (furnished by the Chief of Protocol) on all items determined to fall under the Act and forward the card, with a photograph of the gift attached, to the Chief of Protocol within forty-eight (48) hours after inspection.

- 8. The Chief of Protocol will then prepare a Form 120 reporting gifts under the Act to the General Services Administration (GSA) with instructions that they be deposited in the National Archives for eventual inclusion in a Presidential Library or other appropriate location as determined by the Archivist, and authorizing their use, in the interim, for display and other uses consistent with instructions from the Chief of Protocol to GSA at the time of reporting (see Attachment B).
- 9. The Chief of Protocol shall forward to the Gift Unit a copy of the Form 120 which will serve as authorization for the Gift Unit to turn over those gifts listed thereon to GSA. GSA (National Archives) in cooperation with the Gift Unit will pack the gifts. Specific procedures will be developed between Archives and the Gift Unit for the following:
 - (a) inventory of boxes,
 - (b) standardization of box sizes,
 - (c) packing of boxes,
 - (d) segregation of items by value,
 - (e) continuing records maintenance, preparation of receipts for loaned items and availability for inspection by the Chief of Protocol, his designee or the public.
- 10. If at any time a request is made to utilize a gift under the Act in a manner not specified in Attachment B, the Archivist must forward the request to the Chief of Protocol and receive his written approval.

DRAFT

ATTACHMENT A

MEMORANDUM TO:

DONALD H. RUMSFELD

ASSISTANT TO THE PRESIDENT

FROM:

HENRY E. CATTO, JR. CHIEF OF PROTOCOL

SUBJECT:

Disposal of Perishable and Consumable Presidential Gifts Falling Under the Foreign Gifts and Decorations Act of 1966, as amended.

Under the authority granted to me by Section 3.6, Title 22, Code of Federal Regulations, the White House Gift Unit is hereby authorized to:

- 1. Receive on behalf of the Chief of Protocol perishable gifts valued in excess of \$50 (flowers and food items).
- 2. Forward all flowers to the White House Flower Room with instructions for their use:
 - a. in decorating the White House complex;
 - b. at official White House functions both within and without the White House complex; and
 - c. in military or tax-exempt hospitals.
- 3. Forward all food items to the White House commissary for use at appropriate official functions.
- 4. When use of perishables is not desired, forward the items in question to the Office of the Chief of Protocol for disposition consistent with the provisions of 22 CFR, Sec. 3.6.
- 5. In instances not covered by this memo, the Gift Unit may contact the Chief of Protocol or his designee by telephone for additional instructions as to disposition. Such telephonic instructions will be confirmed in writing by the Office of the Chief of Protocol.
- 6. All above instructions are to be subject to the security regulations of the Secret Service.

DRAFT

ATTACHMENT B

MEMORANDUM TO:

DONALD H. RUMSFELD

ASSISTANT TO THE PRESIDENT

FROM:

HENRY E. CATTO, JR. CHIEF OF PROTOCOL

SUBJECT:

Disposition of Presidential Gifts

In accordance with the Foreign Gifts and Decorations Act of 1966, as amended (Act), and section 3.6, title 22, Code of Federal Regulations, the items listed on Standard Form 120, which are gifts received from foreign governments subject to the Act, are forwarded to the General Services Administration (GSA) for disposal.

The following instructions are furnished concerning the disposition of these items:

- 1. All items not otherwise designated for specific use are to be stored in safekeeping by the Archivist of the United States in a location under his control.
- 2. In accordance with the provisions of Chapter 21, title 44, United States Code, at such a time as there is established a Presidential archival depository for the permanent storage and display of the papers and historical materials of the Administration of President Gerald R. Ford, these items are to be transferred to this Presidential archival depository, or any Presidential archival (temporary) depository so designated by the Archivist.
- 3. In the absence of such a Presidential archival depository, the Archivist is to deposit these items in other appropriate museums with the approval of the Chief of Protocol.

- 4. In the meantime, the Archivist is authorized to make available, without further approval from the Chief of Protocol, at the request of the President or his designees, any of these items for the following purposes:
 - a. Display within the White House complex or at any location on Federal property.
 - b. For uses incident to official White House functions within and without the White House complex.
 - c. For temporary public display at a museum, university, or other institution or facility of general availability to the public.
- 5. In addition, the Archivist may make these items available for such other purposes as are requested by the President or his designees upon receipt of:
 - a. A written request from the President or his designee and
 - b. Written approval from the Chief of Protocol, Department of State.
 - c. When there is insufficient time to secure either a written request from the President or his designee or written approval from the Chief of Protocol, a telephonic request and/or telephonic approval of the Chief of Protocol or his designee may be obtained. However, this is to be promptly followed by a written request and/or response approving this request.
- 6. The Archivist is responsible for careful and complete documentation of all movements, loans and other activities relating to these items, including obtaining and retaining receipts on all deliveries. All requests and instructions are to be in writing, consistent with the provisions of 5c., supra.

7. Any deviations from the procedures outlined herein are to be reported immediately in writing to the Chief of Protocol.

STANDARD	FORM 120	A
APRIL 1957		
PRESCRIBED	37	
GSA 25G 1.	UN-302 00	

CONTINUATION SHEET

(Report of Excess Personal Property)

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THE WHITE HOUSE WASHINGTON

November 5, 1974

rege Wickley FOR: Mr. Kenneth Lazarus

FROM: Marge Wicklein

Gift Unit

Foreign Gifts for the President and First Family (Those under the Constitution and under the Act)

DONOR	ITEM	LOCATION
Biebrich, Honorable Carlos Armando Gov. of Sonora, Mex.	Oil painting of Father Kino, Founder of missions in Sonora, Mexico & the U. S.; framed.	In Gift Unit.
Costa Gomez, Senor Pres. of Portugal	A set of 6 tomes - Portugese large maps - 1960 O Bound edition - white leather with gold lettering.	In Gift Unit.
Donor Unknown Tokyo, Japan	A protective headgear worn by warriors in battle in old Japan. Helmet is of black metal with 2 gold blades extending from either side.	In Gift Unit
Echeverria, Honorable Alvarez Luis Pres. of Mexico	A carved mahogany baby seal. Meas. approx. 21" long and 7" high.	In Gift Unit.
	"The Ephemeral and the Eternal of Mexicanfolk Art", Volumes I & II. (Vol. I inscribed by donor).	In GiftUnit.
	A blue & black carved box, in which is enclosed a pink, black & white mantilla with an 8" pink fringe. (A small fan is enclosed)	In Gift Unit.



WASHINGTON

Page 2

DONOR

ITEM

LOCATION

Gierek, Edward H. E. First Secretary of Polish United Worker's Party.

A neutral color wool shawl, printed with floral design of many colors with 5" white fringe. 62" square overall.

East Wing for display. (by Mr. Scouten).

A 46" long necklace of amber, cut and polished in irregular natural forms. Encased in a maroon leather presentation case, lined with white silk.

East Wing for display. (by Mr. Scouten).

2.50 meters of silk marked "made in poland".

In Gift Unit.

A large presentation box of hand hammered silver decorated on the top with a cut out and applied silver Polish Eagle. (Lined with maroon velvet).

East Wing for display. (by Mr. Scouten).

3 Navy blue leather stamp albums (with Polish Eagle stamped in gold on cover). Each contains 9 double-faced pages holding Polish stamps in celluloid strips.

In Gift Unit.

Gromyko, His Excellency Andrei A.
U.S.S.R.

A Palekh box meas. approx. 7" x In Gift Unit. 7 1/2" x 3 1/2". Black with red interior with a church scene painted on top.

Ten bottles of vodka and ten containers of Russian cavar. Contained in brown wooden laquered case.

Room 45 (Mail room)

Khaddam, His Excellency Abdul Halim Syria A navy blue damask table-cloth. Floral designs in gold & white threads. (8 matching napkins).

In Gift Unit.

A red decanter bottle with a spire ornamented with gold & white painted designs.

In Gift Unit.

WASHINGTON

		Page 3
DONOR	ITEM	LOCATION
Khaddam, His Excel- lency Abdul Halim Syria	Bronze wall plaque with silver & brass etched designs.	In Gift Unit
Koh, Hon. Heung-Moon Member of National Assembly Seoul, Korea	A black lacquered spire chest, in- laid with mother-of-pearl (has 4 drawers).	In Gift Unit
Leone, His Excellency Giovanni Pres. of Italian Repub.	An Etruscan "Buchero", found in Vulci, Italy on 2-19-62. It dates 580-550-B. C.	In Gift Unit
	A large abstract oil painting in bold colorsorange background with abstract figures in black, white & yellow - set in white frame.	In Gift Unit.
	An all leather handbag made by Gucci - ivory colored.	In Gift Unit
	A set of 6 pipes, different styles and all handmade in Cantu, Italy. (Pipe rack made of wood accompanies the pipes).	In President's Oval Office.
	A brown grain leather tote bag by Gucci. (Brass buckle with green & red ribbon down front center).	Susan Ford.
	A photo of President Leone is a frame (silver with emblem of the Italian Republic, top center.)	In Gift Unit.
Rabin, His Excellency Yitzhak Prime Minister of Israel	A sterling silver statue of David slaying Goliath mounted on what appears to be anthracite, set on marble of faint orange & pale yellow (engraved plaque on it.)	In Gift Unit

WASHINGTON

Page 4

DONOR

Rabin, Mrs. Lea Wife of Prime Minister Jerusalem, Israel

ZAHEDI, His Excellency Ardeshir Ambassador of Iran WashIngton, D. C.

ITEM

An 18K Scarab (beetle) necklace, set with antique diamond. A Semitic Religious Symbol.

Four cans of caviar flown in from Iran. The caviar was picked up by USSS agent for Richard E. Keiser, * Secret Service.

LOCATION

In Gift Unit

Unknown

Enclosure: Mamo 10/25/14 for limb. Catto w/ Begst. Register, metien meeting.





THE CHIEF OF PROTOCOL DEPARTMENT OF STATE WASHINGTON, D.C. 20520

October 25, 1974

MEMORANDUM FOR

THE RECORD

SUBJECT

PRESIDENTIAL GIFTS FROM FOREIGN

NATIONALS

The following foreign gifts were given to President and Mrs. Ford during the President's meetings with Mexican President Echeverria on October 21, 1974, in Nogales/Magdalena, Mexico and in Nogales/Tubac, Arizona.

These gifts have been registered with the Office of Protocol and are presently in storage with this office [except where indicated on the register].

Appropriate letters of thanks should be sent each donor.

Henry F. Catto, Jr.

cc:

Mrs. Nancy Howe, The White House

White House Gifts Unit (
The Deputy Chief of Protocol
Mr. Chris Jones, S/CPR
Miss Jane Guilbault, S/CPR
Mr. Patrick Daly, S/CPR

_0	ESCRIPTION OF GIFT:	DONOR:	RECIPIENT:
		ESIDENT FORD DURING HIS MEETINGS WITH MEXICAN PR na, Mexico and in Nogales/Tubac, Arizona.	ESIDENT ECHEVERRIA
<i>i</i>	Two volumne Book Set: "The Ephemeral and the Eternal of Mexicanfolk Art"	President Echeverria of Mexico	President Ford
· V	Carved Mahogany Baby Seal	President Echeverria of Mexico	President Ford
· V	Carved Wooden Box (in blue & black)	President Echeverria of Mexico viewing] - Received in Buft limit 1	Mrs. Ford
	[gift being sent to Mrs. Ford for	viewing] - /secerced in page times "	7777 .
	Oil Painting of Father Kino (founder of missions in Sonora, Mexico and the U.S.)	The Honorable Carlos Armando Biebrich Governor of Sonora Hermosillo, Sonora	President Ford
		Mexico	
-	White Felt Sombrero with Gold Trim		President Ford
(.	[gift left w/Mrs. Ford for display at t	he White House) - not real in Septum	
7			



Washington, D.C. 20520

Mancy -The box given the. Ford by President Echevenna. You can et no ti bay the 9 just un 20B when you've finished with it -- Ps- it hasn't been checked 427 w/USSS. 1 lou Sheils

TAB C

The White House today announced new procedures governing the processing of gifts received by the First Family from representatives of foreign governments.

Art. I, Sec. 9, cl. 8 of the Constitution prohibits the acceptance of any gift, title, office or other thing of benefit or value from any foreign government by any official of the United States government without the consent of Congress. The Foreign Gifts and Decorations Act of 1966 expanded this Constitutional bar to cover a "... member of the family and household..." of a government official, expressly including the President.

The 1966 Act and regulations issued pursuant thereto provided Congressional consent only to the personal acceptance of foreign gifts of minimal value (under \$50.00) by government employees. Gifts of more than minimal value may be accepted only on behalf of the United States in instances where refusal would adversely affect our foreign relations. Thus, this latter category of gifts constitutes public, not private, property and restrictions are placed on their use or disposition.

As public property, foreign gifts may be retained or used by the President or members of the First Family for "official uses" with the approval of the Chief of Protocol. The newly-released procedures which are the result of the joint efforts of the Department of State, Chief of Protocol Henry Catto, the General Services

Administration and White House personnel, are designed to ensure compliance with these requirements.

Under the new standards, foreign gifts received by the First Family will be available for: (1) display within the White House or at other Federal facilities; (2) uses incident to official White House functions; (3) display at museums or other public facilities; and (4) such other official uses as may be expressly approved by the Chief of Protocol.

Presidential Assistant Donald Rumsfeld has also directed the heads of Departments and agencies to develop procedures to ensure government-wide compliance with the 1966 Act and regulations.

Additional announcements may be expected in the near future as reevaluations are completed of current policies governing foreign gift-giving and receiving, as well as White House policy with respect to the receipt of gifts from domestic sources.

TAB D

WASHINGTON

MEMORANDUM FOR:

HEADS OF ALL FEDERAL

DEPARTMENTS AND AGENCIES

FROM:

DONALD H. RUMSFELD

ASSISTANT TO THE PRESIDENT

SUBJECT:

Foreign Gifts

Attached are copies of newly-instituted procedures governing the receipt and use of gifts from representatives of foreign governments by the First Family and a Memorandum to all employees of the Executive Office of the President dealing with restrictions on the receipt of foreign gifts by Federal employees.

Article I, Sec. 9, cl. 8 of the Constitution, the Foreign Gifts and Decorations Act of 1966 (Title 5, U.S.C., Sec. 7342 et seq.) and controlling regulations (22 CFR §3) read together, prohibit the personal acceptance of any gift of more than minimal value (\$50) from the representative of a foreign government by a Federal government employee. However, in instances where refusal would adversely affect the foreign relations of the United States, acceptance may be made on behalf of the United States. Thus, such gifts of more than minimal value would constitute public, not personal, property and must be treated accordingly.

Kindly take such steps as are necessary to inform the personnel of your agency or department of the scope of these restrictions and to ensure full compliance with the legal authorities noted above.

DRAFT

WASHINGTON

MEMORANDUM FOR:

ALL EMPLOYEES OF THE

EXECUTIVE OFFICE OF THE

PRESIDENT

FROM:

PHILIP W. BUCHEN

COUNSEL TO THE PRESIDENT

SUBJECT:

Foreign Gifts

Article I, Sec. 9, cl. 8 of the Constitution, the Foreign Gifts and Decorations Act of 1966 (Title 5, U.S.C., Sec. 7342 et seq.) and controlling regulations (22 CFR §3) read together, prohibit the personal acceptance of any gift of more than minimal value (\$50) from the representative of a foreign government by a Federal government employee. However, in instances where refusal would adversely affect the foreign relations of the United States, acceptance may be made on behalf of the United States. Thus, such gifts of more than minimal value would constitute public, not personal, property and must be treated accordingly.

This is to request that you promptly report to the Counsel's office any offer of a gift from the representative of a foreign government prior to acceptance. WHITE HOUSE

DATE NOV. 10, 1714
TO: Phil Buchen
FROM: Ken Lazarus
INFORMATION_X_
ACTION
APPROPRIATE HANDLING
COMMENTS:

THE WHITE HOUSE WASHINGTON

November 15, 1974

TO:

DONALD RUMSFELD

FROM:

Don Lowitz

SUBJECT:

Receipt of Foreign Gifts

It has been our intention to submit the entire gift issue, both foreign and domestic, as one package for consideration. A procedure has been worked out with the State Department, Office of Protocol, and GSA for the processing of foreign gifts received by the President and other members of the First Family (See tab A).

Ken Lazarus indicates that Phil Buchen would prefer that this portion of the gift issue record be put into effect immediately without awaiting the larger decisions, both as to the change in the nature of the foreign gifts which would be given by the President and the entire domestic gift issue. I think Phil's position is sensible and if you concur, please let him know by sending the attached memo (See tab B).

cc: Ken Lazarus

- 1. All gifts received by or on behalf of the President and his family are to be delivered to the White House Mail Room or the Gift Unit upon receipt.
- 2. The White House Mail Room will:
 - (a) Assign identity numbers to each item;
 - (b) For each gift from a foreign source, prepare a pink card in sextuplicate, containing all pertinent information about the gift;
 - (c) Affix identity number to gift item or its container, and original and all copies of the pink card;
 - (d) Send gift, along with original and three copies of the pink card, to the Gift Unit; and
 - (e) Retain three copies of the pink card for appropriate filing in the Mail Room.
- 3. Gifts received directly by the Gift Unit will be logged in coordination with the Mail Room, i.e., identity number assigned by the Mail Room, two copies for the Mail Room files, etc.
- 4. Gift Unit will segregate cards and gifts into the following categories:
 - (a) Gifts clearly worth less than \$50.00 (Smithsonian will make available appraisers where necessary to assist in this determination);
 - (b) Gifts over \$50.00;
 - (c) Gifts of jewelry and other items of great value, requiring special handling for safekeeping;
 - (d) Gifts of consumables and perishables.

Following this initial segregation, the Gift Unit will arrange for photographing all gifts falling into categories 4(b) and (c).

- 5. After segregation, the Gift Unit will send a copy of each pink card to the Chief of Protocol for review prior to the inspection required in 6(b), infra.
- 6 a. When immediate use of a gift is anticipated at the time of its receipt in the Gift Unit, the Gift Unit will prepare a request for that use which will be promptly sent to the Chief of Protocol (along with a copy of the pink card) for his approval. When there is insufficient time to request such approval in writing, telephonic approval may be sought from the Office of the Chief of Protocol. However, this is to be followed by a written request and response approving this use. As soon as practicable, the gift shall be photographed and a copy sent to the Office of the Chief of Protocol. These gifts shall be available for inspection by the Chief of Protocol or his designee. Once this particular official use has ceased, the Gift Unit shall notify the Office of the Chief of Protocol in order that the normal procedures for reporting the item to GSA can be completed (see 6b, infra).
 - b. Every two weeks the Chief of Protocol or his designee will visit the Gift Unit to inspect all gifts from foreign sources (and the pink cards for these gifts) received since the last inspection (with exception for items described in 4(d), supra, for which the Gift Unit shall be given authority to dispose of on receipt (see Attachment A)). The Chief of Protocol or his designee will examine the gift and classification tentatively made by the Gift Unit and will determine and/or concur with the appropriate classification as to statutory or non-statutory gift, indicate such on the pink card, and initial and date all pink cards for gifts from foreign sources.
- 7. The Gift Unit will prepare a declaration card (furnished by the Chief of Protocol) on all items determined to fall under the Act and forward the card, with a photograph of the gift attached, to the Chief of Protocol within forty-eight (48) hours after inspection.

- 8. The Chief of Protocol will then prepare a Form 120 reporting gifts under the Act to the General Services Administration (GSA) with instructions that they be deposited in the National Archives for eventual inclusion in a Presidential Library or other appropriate location as determined by the Archivist, and authorizing their use, in the interim, for display and other uses consistent with instructions from the Chief of Protocol to GSA at the time of reporting (see Attachment B).
- 9. The Chief of Protocol shall forward to the Gift Unit a copy of the Form 120 which will serve as authorization for the Gift Unit to turn over those gifts listed thereon to GSA. GSA (National Archives) in cooperation with the Gift Unit will pack the gifts. Specific procedures will be developed between Archives and the Gift Unit for the following:
 - (a) inventory of boxes,
 - (b) standardization of box sizes,
 - (c) packing of boxes,
 - (d) segregation of items by value,
 - (e) continuing records maintenance, preparation of receipts for loaned items and availability for inspection by the Chief of Protocol, his designee or the public.
- 10. If at any time a request is made to utilize a gift under the Act in a manner not specified in Attachment B, the Archivist must forward the request to the Chief of Protocol and receive his written approval.

MEMORANDUM TO:

DONALD H. RUMSFELD

ASSISTANT TO THE PRESIDENT

FROM:

HENRY E. CATTO, JR. CHIEF OF PROTOCOL

SUBJECT:

Disposal of Perishable and Consumable Presidential Gifts Falling Under the Foreign Gifts and Decorations Act of 1966, as amended.

Under the authority granted to me by Section 3.6, Title 22, Code of Federal Regulations, the White House Gift Unit is hereby authorized to:

- 1. Receive on behalf of the Chief of Protocol perishable gifts valued in excess of \$50 (flowers and food items).
- 2. Forward all flowers to the White House Flower Roomwith instructions for their use:
 - a. in decorating the White House complex;
 - b. at official White House functions both within and without the White House complex; and
 - c. in military or tax-exempt hospitals.
- 3. Forward all food items to the White House commissary for use at appropriate official functions.
- 4. When use of perishables is not desired, forward the items in question to the Office of the Chief of Protocol for disposition consistent with the provisions of 22 CFR, Sec. 3.6.
- 5. In instances not covered by this memo, the Gift Unit may contact the Chief of Protocol or his designee by telephone for additional instructions as to disposition. Such telephonic instructions will be confirmed in writing by the Office of the Chief of Protocol.
- 6. All above instructions are to be subject to the security regulations of the Secret Service.

DRAFT

ATTACHMENT B

MEMORANDUM TO:

ARTHUR F. SAMPSON ADMINISTRATOR, GSA

FROM:

HENRY E. CATTO, JR. CHIEF OF PROTOCOL

SUBJECT:

Disposition of Presidential Gifts

In accordance with the Foreign Gifts and Decorations Act of 1966, as amended (Act), and section 3.6, title 22, Code of Federal Regulations, the items listed on Standard Form 120, which are gifts received from foreign governments subject to the Act, are forwarded to the General Services Administration (GSA) for disposal.

The following instructions are furnished concerning the disposition of these items:

- 1. All items not otherwise designated for specific use are to be stored in safekeeping by the Archivist of the United States in a location under his control.
- 2. In accordance with the provisions of Chapter 21, title 44, United States Code, at such a time as there is established a Presidential archival depository for the permanent storage and display of the papers and historical materials of the Administration of President Gerald R. Ford, these items are to be transferred to this Presidential archival depository, or any Presidential archival (temporary) depository so designated by the Archivist.
- 3. In the absence of such a Presidential archival depository, the Archivist is to deposit these items in other appropriate museums with the approval of the Chief of Protocol.

- 4. In the meantime, the Archivist is authorized to make available, without further approval from the Chief of Protocol, at the request of the President or his designees, any of these items for the following purposes:
 - a. Display within the White House complex or at any location on Federal property.
 - b. For uses incident to official White House functions within and without the White House complex.
 - c. For temporary public display at a museum, university, or other institution or facility of general availability to the public.
- 5. In addition, the Archivist may make these items available for such other purposes as are requested by the President or his designees upon receipt of:
 - a. A written request from the President or his designee and
 - b. Written approval from the Chief of Protocol,
 Department of State.
 - c. When there is insufficient time to secure either a written request from the President or his designee or written approval from the Chief of Protocol, a telephonic request and/or telephonic approval of the Chief of Protocol or his designee may be obtained. However, this is to be promptly followed by a written request and/or response approving this request.
- 6. The Archivist is responsible for careful and complete documentation of all movements, loans and other activities relating to these items, including obtaining and retaining receipts on all deliveries. All requests and instructions are to be in writing, consistent with the provisions of 5c., supra.

7. Any deviations from the procedures outlined herein are to be reported immediately in writing to the Chief of Protocol.

THE WHITE HOUSE

WASHINGTON

November , 1974

MEMORANDUM

TO:

PHIL BUCHEN

FROM:

DONALD RUMSFELD

SUBJECT:

Processing of Foreign Gifts Received by

the President and Members of the First

Family

I have reviewed the procedures which have been worked out with the State Department Office of Protocol and GSA concerning the processing of foreign gifts received by the President and members of the First Family, and concur in their adoption and immediate implementation.



THE WHITE HOUSE

WASHINGTON

November 25, 1974

MEMORANDUM FOR:

HENRY E. CATTO, JR. CHIEF OF PROTOCOL

Your recommendation of October 9, 1974, that the President re-evaluate the present policy for exchange of gifts between heads of state is under consideration. In order to put this issue before the President, it is necessary to have the State Department's official position on this question. In addition, I would appreciate your thoughts on the timing and announcement of such a policy change following the President's trip to the Far East.

I look forward to receiving your response at your earliest convenience.

Donald Rumsfeld

DONALD RUMSFELD ASSISTANT TO THE PRESIDENT

cc: Philip W. Buchen

THE WHITE HOUSE WASHINGTON

November 20, 1974

MEMORANDUM

FOR:

Dick Cheney

FROM:

Don Lowitz 5

SUBJECT:

Memo from DR to Henry E. Catto, Jr.

re: Policy Change on Exchange of

Gifts for Heads of State

Attached is a revision of the memo from DR to Catto. It reflects the question raised by Scowcroft and is somewhat changed in format but not content. I presume with this change, you can sign off and forward it to Catto's office.

Attachment

cc: Phil Buchen

Policy 12/15

THE WHITE HOUSE

WASHINGTON

November 13, 1974

MEMORANDUM FOR:

JEANNE W. DAVIS

FROM:

PHILIP W. BUCHEN T.W.B.

SUBJECT:

Presidential Initiative on Gifts

I have reviewed your draft memorandum from Brent Scowcroft to Don Rumsfeld regarding the recommendation of Henry Catto that the President consider abandoning the practice of giving valuable gifts to heads of state and prohibit all government officials from doing the same. My comments are as follows:

- 1. For your information, the Counsel's office, in cooperation with Don Rumsfeld's office, is currently working to formulate viable alternatives to a series of questions facing us with respect to gifts. This includes the policy of giving and receiving foreign gifts, the acceptance and use of domestic gifts and honoraria.
- 2. While I am in accord with the idea of giving only token gifts to foreign dignitaries, I believe that our policy covering the receipt of foreign gifts should be parallel.
- 3. I understand that there is a question as to whether Henry Catto's views are reflective of the Department of State's official views on this question.
- 4. The basic question in this area is one of timing. Should an announcement be made early on only with respect to foreign gifts or should an announcement await the resolution of all gift issues?
- 5. My inclination at this time is to support a Presidential statement on policy changes in the gift area because of domestic advantages which might be derived by such a statement.
- 6. At such time as an announcement is made on foreign gift-giving and receiving, it would probably be wise for State to notify not only

all U., S. diplomatic posts abroad, but also all foreign missions within the U. S.

I hope that these comments are of some utility to you. Hopefully, the matter can be presented to the President sometime shortly after his forthcoming trip to the Far East.

THE WHITE HOUSE

Kon Lazarus:
Plesse call me about
comments you suppost
I make.

Note the Scowcroft memo relates only to piving (not receiving) oifts. I feel that both would have to be restricted as Catto suggests.

11/1

NATIONAL SECURITY COUNCIL

4802

November 5, 1974

MEMORANDUM FOR MR. BUCHEN

FROM:

Jeanne W. Davis

SUBJECT:

Presidential Initiative on Gifts

The Chief of Protocol has suggested that the President abandon the practice of giving valuable gifts to foreign leaders. Before we go forward to Ambassador Rumsfeld, we would appreciate your clearance and/or comments on the attached recommendation.

DRAFT

MEMO FOR AMB. RUMSFELD

FROM:

Brent Scowcroft

SUBJECT:

Presidential Initiative on Gifts

The NSC concurs in the suggestion by the Chief of Protocol that the President consider discontinuing the current practice of giving valuable gifts to Heads of State and Government on the occasion of Official Visits to the US. We believe, however, that an exception should be made for specific occasions in which the United States might wish to give an appropriate gift to a foreign dignitary for a wedding, birth, or other significant event. As has been past practice, a decision on sending such a gift would be made on a case by case basis.

If the President approves the elimination of the exchange of valuable gifts, the NSC proposes that State immediately instruct all U. S. diplomatic posts of the President's wishes. At the same time, Cabinet members could be advised accordingly so that they will conform to the President's wishes. We do not believe a Presidential statement would be necessary or desirable since it might revive the recent publicity over gifts which have been exchanged in the past. However, we would defer to the domestic side on the advantages which might be derived from such a statement.

THE CHIEF OF PROTOCOL DEPARTMENT OF STATE WASHINGTON

October 9, 1974

CONFIDENTIAL

MEMORANDUM FOR MR. DONALD RUMSFELD
ASSISTANT TO THE PRESIDENT
THE WHITE HOUSE

SUBJECT: PRESIDENTIAL INITIATIVE ON GIFTS

I believe that President Ford's recent assumption of office, constitutional intent, inflation, and recent controversy concerning gifts may make an initiative on this problem appropriate at this time.

In order to solve the difficulties connected with gift-giving and receiving, President Ford might consider abandoning the practice of giving valuable gifts to heads of state and prohibit all government officials from doing the same. A photograph or collection of photographs should be sufficient to commemorate the visit by a head of state. Similarly, dinners and other events during state visits constitute appropriate marks of our respect for other countries and officials.

Were the President to announce his intention not to give or receive valuable gifts, other governments and heads of state might adopt the same policy; a practice which has caused problems for previous Presidents would be abandoned; and the President's reputation for both thrift and lack of ostentation would be enhanced.

A possible Presidential statement is enclosed.

DECLASSIFIED

whority State Department Guidelines

NLF Date 6/28/88

Enclosure:
As stated

CONFIDENTIAL

STATEMENT BY THE PRESIDENT

I have only recently become aware of the extent and character of the exchange of gifts on the occasion of state visits and between governments generally. It will be the practice of my Administration to discourage the exchange of gifts of significant value on any and all occasions.

I believe firmly that the Framers of our Constitution included in Section 9 of Article I, a clear and valid prohibition against the exchange of valuable gifts.

Congress in 1966 codified this provision in the Presidential Gifts and Decorations Act and I intend to abide by the spirit and intent of our Constitution and our laws.

I am today issuing instructions to the Cabinet on this matter so that this policy can be carried out throughout the Government. I will also ask our Ambassadors to convey to foreign governments my feelings in this matter.



MEMORANDUM

DECLASSIFIED

FOR 12 356 and

House building

KR NLF Date 6/28/88

TO:

Honorable Henry E. Catto, Ir. Chief of Protocol

FROM:

Donald Rumsfeld Assistant to the President

Your recommendation of October 9, 1974, that the President re-evaluate the present policy for exchange of gifts between heads of state remains under consideration. I would appreciate your thoughts on the potential timing of such a policy change following the Presidents for theoming trip to the Far East.

In addition, I assume your October 9, 1974 recommendation represents the Départment of State's official view on this question.

While I cannot indicate to you the President's final decision at this time I look forward to receiving your thoughts on this matter at your earliest convenience

cc: Philip W. Buchen Counsel to the President