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Personnel - Appointments
Makens,
Hugh

THE WHITE HOUSE
WASHINGTON

August 7, 1976

MEMORANDUM FOR: DOUG BENNETT

FROM: PHIL BUCHEN *P.*

Attached is a recommendation
from a friend of mine for appoint-
ment of Hugh Makens to the
Securities and Exchange Commission.



THE WHITE HOUSE

WASHINGTON

August 7, 1976

Dear Paul:

Many thanks for your letter in support of Hugh Makens to become a member of the Securities and Exchange Commission. I am happy to pass this recommendation on to the Presidential Appointments Office, where I know it will be given thoughtful consideration.

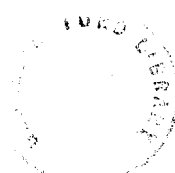
Best personal regards.

Sincerely,



Philip W. Buchen
Counsel to the President

Mr. Paul K. Gaston
Warner, Norcross & Judd
900 Old Kent Building
One Vandenberg Center
Grand Rapids, Michigan 49502



JOSEPH H. MARTIN
 THOMAS J. SHANAHAN
 JAMES H. FRY
 ROBERT P. SAULTON
 GREGORY D. PRASHER
 RICHARD A. DUHILL
 ERNEST M. SHARPE
 VERNON P. SAPER
 JOSEPH M. SNEEKEY
 GORDON P. LEWIS
 ROBERT J. CHOYANEC
 PETER L. GUSTAFSON
 J. A. CRAGGELL, JR.
 HUNTER M. MERIWETHER
 STEPHEN R. KRETSCHMAN
 W. MICHAEL VAN HAPEN
 JON P. BAGGELDER

ARNOLD S. SAWYER
 CONRAD A. SPRADSHAW
 HAROLD F. SCHUMACHER
 CHARLES G. LUNDSTROM
 THOMAS P. WINOQUIST
 PAUL K. GASTON
 LEWIS A. ENDMAN
 GEORGE L. WHITFIELD
 WALLACE D. KIRK
 CHARLES E. MCCALLUM
 JEROME M. SMITH
 JOHN D. TULLY
 P. MAULCOLM CUMMING
 WILLIAM K. HOLMES
 ROGER M. CLARK
 EDWARD MALINZAK
 JOHN H. LOJIE
 JACK B. COMBS

WARNER, NORCROSS & JUDD
 ATTORNEYS AT LAW
 900 OLD KENT BUILDING
 ONE VANDENBEEK CENTER
 GRAND RAPIDS, MICHIGAN 49502

SERGEI N. JUDD
 1934-1961

DAVID A. WARNER
 1931-1966

GEORGE S. NORCROSS
 1931-1960

August 4, 1976

TELEPHONE & TELECOPIER
 [616] 459-6121

Philip W. Buchen, Esq.
 White House
 Washington, D.C. 20500

Dear Phil:

I have been recently advised that Hugh Makens is one of the candidates being considered to fill a vacancy on the Securities and Exchange Commission.

I have known Mr. Makens for several years. For nearly two years I, as chairman of a Bar Association subcommittee, have worked with him on a regular basis in connection with preparation of a recent Michigan Senate Bill that makes sweeping changes in the present Uniform Securities Act. Hugh is highly knowledgeable about all aspects of the securities laws, both state and federal. Moreover, I have been informed by other members of the Bar that in his dealings with them he has been fair, courteous and amiable. Thus, he enjoys an excellent reputation here in Michigan. Furthermore, he will be the next President of the North American Securities Administrators Association, which establishes a very high ranking among his peers. Hugh Makens would be a most able addition to the Securities and Exchange Commission. He has my highest recommendation.

Sincerely,

Paul
 Paul K. Gaston



PKG/ses

THE WHITE HOUSE
WASHINGTON

July 23, 1976

MEMORANDUM FOR: DOUGLAS BENNETT

FROM: PHILIP BUCHEN *P.*

SUBJECT: U. S. Advisory Commission
On International Educational
and Cultural Affairs

As a result of the resignation of Leo Cherne, there is one vacancy on the above Commission and the terms of Rita Hauser and Leonard Marks will be expiring this year. Leonard Marks came in to see me about the work of the Commission and I think he would like a call from you about the Commission membership -- both in regard to filling the present vacancy and in regard to the two expiring terms.

Leonard Marks is a well-known Democrat who was very close to former President Lyndon Johnson. However, he has been very sympathetic to the President, who knows him well, and is an exceptionally able man who is very much interested in the concerns of this Commission. Unless you see some serious objections, I would strongly recommend reappointment for Leonard Marks by the President.

There is some indication that the Commission has suffered from lack of attention on the part of anyone in the White House and possibly it should be given a role in preparing for the scheduled international conference in Belgrade in July 1977 when there is to be an accounting by the U. S. and the Eastern European countries as to their respective implementations of "Basket Three" of the Helsinki Agreement. However, I am having Bobbie Kilberg review the material in this regard and to make some recommendations to me which I will pass on within the White House.



Martin,
John

Wednesday 9/17/75

3:10 I was advised that the President has made the
call to John Martin -- as requested.

✓ Tell
Personal Office
P.

9/18/75
advised
Linda Jourkes'
Office



THE WHITE HOUSE

WASHINGTON

September 9, 1975

RECOMMENDED TELEPHONE CALL

P.W.B.

TO: JOHN B. MARTIN

DATE: As soon as possible.

RECOMMENDED

BY: Philip Buchen and verbally agreed
by the President

PURPOSE: To advise Mr. Martin of his reappointment as a member of the Federal Council on Aging.

BACKGROUND & TALKING POINTS: The President and Mr. Martin have been long-time friends and the President agreed it would be most appropriate if he advised Mr. Martin directly of his reappointment.

DATE OF
SUBMISSION: September 9, 1975

ACTION _____



THE WHITE HOUSE
WASHINGTON

March 15, 1976

MEMORANDUM FOR: PHILIP W. BUCHEN

FROM: DOUGLAS P. BENNETT *DPB*

SUBJECT: Waiver of Conflict of Interest and
Security Investigation for Purposes
of Announcement

The President wishes to appoint Samuel Martinez as Director of the Community Services Administration. I request that you waive the normal procedures for the purposes of nomination and announcement.

T.W.B. Agree

_____ Disagree



THE WHITE HOUSE
WASHINGTON

February 10, 1975

Dear Bruce:

After receiving your note, I passed on the information about you to the Presidential Personnel Office.

If I get any particular ideas, I will let you know.

Sincerely,



Philip W. Buchen
Counsel to the President

Mr. A. Bruce Matthews
CNA Plaza
Chicago, Illinois 60685



Brought
Matthews
Bruce

THE WHITE HOUSE

WASHINGTON

February 10, 1975

MEMORANDUM FOR: BILL SEIDMAN
PHIL AREEDA

FROM: PHILIP BUCHEN *T.W.B*

SUBJECT: Bruce Matthews

This man has considerable ability. I knew him when he was at Comsat.

He may be helpful for your planned special project or would be a good one for trade negotiations.



THE WHITE HOUSE

WASHINGTON

February 10, 1975

MEMORANDUM FOR: BILL WALKER

FROM: PHILIP BUCHEN *T.W.B.*

Here is a man of considerable ability whom I knew at Comsat.

If his qualifications should fit a position you are trying to fill, I would be glad to help get opinions about him from others.



A. BRUCE MATTHEWS
CNA PLAZA
CHICAGO, ILLINOIS 60685

JANUARY 26, 1975

Dear Phil:

Following the Loews Corporation takeover of CNA Financial, I resigned my positions and am now seeking a new spot. If you know of anything that fits my background, I should appreciate hearing from you.

I hope you are enjoying your White House assignment. Sounds terribly exciting.

Warmest regards.



THE WHITE HOUSE
WASHINGTON

August 8, 1975

*Over
Appointments
Mathews
David
100*

MEMORANDUM FOR

DAVID F. MATHEWS
SECRETARY OF HEALTH,
EDUCATION AND WELFARE

This is to confirm my understanding of the fact that, prior to your appointment today as Secretary of Health, Education and Welfare, you have severed completely any financial relationship with the University of Alabama, save your continued participation in the University's insurance and retirement plans solely at your own expense.

Further, pursuant to the authority conferred by 18 U.S.C. 208(b), I have determined that your continued participation in such plans does not constitute an interest so substantial as to be deemed likely to affect the integrity of the services which the Government may expect from you as the Secretary of Health, Education and Welfare relevant to official matters which may affect the University of Alabama to the same extent that they may affect other universities and colleges in general.

Gerald R. Ford



THE WHITE HOUSE
WASHINGTON

August 4, 1975

Pres App'ts
Mathews
David

MEMORANDUM FOR THE PRESIDENT

THROUGH: PHILIP BUCHEN *P.W.B.*
FROM: KENNETH LAZARUS *kl*
SUBJECT: Secretary Mathews/208(b) Waiver

As you know, David Mathews will be sworn in this Friday, August 8, as Secretary of HEW.

Prior to his confirmation by the Senate, Dr. Mathews agreed to sever completely his relationship with the University of Alabama save his continued participation in the University's insurance and retirement plans solely at his own expense.

In order to preclude any possible conflict of interest arising from claims that Dr. Mathew's continued participation in these plans constitutes employment by the University, agreement was reached on the following course of action:

1. Dr. Mathews would not participate in any matter specifically involving the University of Alabama while serving as Secretary; and
2. At the time of his appointment as Secretary, Dr. Mathews would be granted an exemption under 18 U.S.C. 208(b) from the provisions of 18 U.S.C. 208(a) covering all matters which might generally affect universities and colleges.

The provision for a 208(b) waiver recognizes that you are aware of Dr. Mathews' retention of these insurance and retirement benefits and carries forward your judgment to the effect that, in participating in matters which impact on the University of Alabama to no greater extent than on other universities and colleges, e.g. grants to higher education, the interests of the University of Alabama and those of Dr. Mathews are not such as

to affect the integrity of the services which the Government may expect from the Secretary. The legal effect of the waiver is to preclude any possibility, however remote, of criminal prosecution based upon Dr. Mathews participation in matters generally affecting institutions of higher education. The authority to issue such a waiver has not been delegated and thus your personal approval is required.

Attached for your signature is the formal waiver, dated August 8, 1975, which should be executed at your earliest convenience.

Attachment

THE WHITE HOUSE

WASHINGTON

August 8, 1975

MEMORANDUM FOR

DAVID F. MATHEWS
SECRETARY OF HEALTH,
EDUCATION AND WELFARE

This is to confirm my understanding of the fact that, prior to your appointment today as Secretary of Health, Education and Welfare, you have severed completely any financial relationship with the University of Alabama, save your continued participation in the University's insurance and retirement plans solely at your own expense.

Further, pursuant to the authority conferred by 18 U.S.C. 208(b), I have determined that your continued participation in such plans does not constitute an interest so substantial as to be deemed likely to affect the integrity of the services which the Government may expect from you as the Secretary of Health, Education and Welfare relevant to official matters which may affect the University of Alabama to the same extent that they may affect other universities and colleges in general.



NIEL A. WEATHERS
ROBERT W. RICHARDSON

DAVID E. DUTCHER
ROGER LAW
JOHN R. NICHOLS
W. FRED HUNTING, JR.
WILLIAM R. HINELINE
PATRICK M. MULDOON
GARY P. SCHENK
ALAN C. BENNETT
JAMES E. CHRISTENSON
FREDERICK J. BONCHER
JAMES L. WERNSTROM
TELEPHONE (616) 459-1171

Personal
LAW, ~~BUCHER~~, WEATHERS, RICHARDSON & DUTCHER

ATTORNEYS AND COUNSELORS 740 OLD KENT BUILDING
GRAND RAPIDS, MICHIGAN 49502
*Maxson
Webster*

December 5, 1974

Mr. Philip W. Buchen
The White House
Washington, D.C. 20500

Dear Phil:

Webster P. Maxson, a candidate for appointment to the Federal Power Commission, has asked me to send you a letter of reference on his behalf.

Web Maxson was a college contemporary and fraternity brother of mine at Amherst, for one year (1935-6). I have had casual contact with him since that time. I am pleased to give my personal recommendation, based on that primarily social contact.

Sincerely,

Niel

Niel A. Weathers

NAW:eg



THE WHITE HOUSE
WASHINGTON

March 3, 1976

MEMORANDUM FOR: PHILIP W. BUCHEN

FROM: DOUGLAS P. BENNETT *DPB*

SUBJECT: Waiver of Conflict of Interest
and Security Investigation for
Purposes of Announcement--
Assistant Secretary of Defense,
International Security Affairs

The President wishes to announce his intention to appoint Eugene V. McAuliffe as Assistant Secretary of Defense for International Security Affairs. I request that you waive the normal procedures for the purposes of nomination and announcement.

P. W. B. Agree

_____ Disagree



Personnel
McClave
Wm H. Jr.

December 11, 1974

MEMORANDUM FOR:

BILL WALKER

FROM:

PHILIP BUCHEN

Attached is a resume from William Henry McClave, Jr.

He is a young man I have known since boyhood and I have a high respect for his intelligence and ability. If there is any position available in the press relations department of a department or agency, I believe it would be worthwhile inviting him in for an interview.



William Henry McClave, Jr.
24 Glenwood Drive
San Rafael, California 94901
(415) 457-3887

Personal data:

Born Panama City, Panama 6/15/43
U.S. citizen, excellent health, 5'11" 160 lb.
Married, two children

Education:

The Hill School, Pottstown, Pa. 1957-1961
Princeton University A.B. 1965
Major: English literature
Columbia University Graduate School of Business
M.B.A. 1967 Major: Finance

Military:

Lieutenant, U.S. Naval Reserve (inactive)
Completed 40 months active duty May, 1970
Training: U.S. Naval School Underwater Swimmers
U.S. Naval School Explosive Ordnance Disposal
Served at Pearl Harbor, Hawaii and the Republic of
Vietnam

Employment:

March 1973 - present: National BankAmericard
Incorporated, San Francisco.
Senior writer. Editorial and supervisory responsibility
for corporate publications, advertising and press
materials, speeches and films.

February 1972 - February 1973: Hoefer, Dieterich &
Brown, Inc., Advertising and Public Relations,
San Francisco.
Account executive, administrative manager.

September 1970 - January 1972: Seattle Post-Intelligencer,
Seattle, Washington.
Staff reporter, city and county government.

Other:

Published photographer.



January 21, 1975

Personnel

Meeker
David

Dear Phil:

Thank you for your good letter and warm personal note attached. I have passed on your recommendation to the White House Personnel Office and said that, because it comes from you, it should be given real weight.

Do call me when you are next in Washington because I would like to see you or at least visit with you on the telephone.

Warmest regards.

Sincerely yours,

Philip W. Buchen
Counsel to the President

Mr. Phillip J. Meathe, FAIA
President
Smith, Hinchman & Grylls
Associates, Inc.
455 W. Fort Street
Detroit, Michigan 48226

PWBuchen:ed



Personnel

January 21, 1975

MEMORANDUM FOR: Bill Walker
FROM: Phil Buchen
SUBJECT: David O. Meeker, Jr.

Recently I have had a communication from Philip J. Meathe, President of Smith, Hinchman & Grylls Associates in Detroit, who is a close friend of mine. He is commending the above candidate. Attached is a copy of his letter.

PWBuchen:ed



nith, Hinchman
& Grylls
Associates Inc.

rchitects Engineers
Planners

455 W. Fort St.
Detroit, Michigan
48226
(313) 964-3000

Philip J. Meathe, FAIA
President

December 27, 1974

Mr. Philip Buchen
Chief White House Legal Counsel
The White House
Washington, D. C. 20500

Dear Phil:

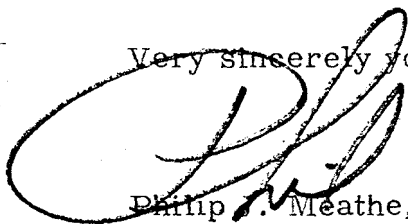
It has been brought to my attention that David O. Meeker, Jr., FAIA, is under consideration as Secretary for HUD.

I am writing to ask your help in seeing that Dave is placed in consideration for this position. I have researched this man's background, and I am convinced he is eminently qualified to do the job. I am sure that the President is always interested in supporting documentation of possible candidates for such a critical position as the HUD position.

My integrity, as you well know, Phil, has been such that I would not promote any relative for any position at any level unless I was thoroughly convinced he would do an outstanding job in that position. In the case of Dave Meeker, I am convinced he can do the job.

HUD has taken a tremendous beating over the last three years because of a great deal of ineptness on the part of some people. I think now it needs good leadership. Any help you can give to see that Dave is placed in consideration would be greatly appreciated.

Very sincerely yours,



Philip J. Meathe, FAIA

pjm:nt



THE WHITE HOUSE
WASHINGTON

February 12, 1975

MEMORANDUM FOR:

JAMES T. LYNN

FROM:

PHILIP BUCHEN

P.W.B.

SUBJECT:

Douglas W. Metz

As you move to filling vacancies on your staff, I recommend that you give careful consideration to Douglas W. Metz, who is described in the attached document.

I brought Doug into the Government from the Washington office of Booz, Allen & Hamilton, Inc. to be my deputy for the staff of the Domestic Council Committee on the Right of Privacy and I worked closely with him from April-August, 1974. Especially because OMB now has responsibility under the Privacy Act, his experience should be very valuable in this area. He is generally a very capable administrator and because of his legal education, has a lawyer's approach to problem solving.

I am thinking particularly that you might want to consider him to fill Bob Marik's old position. If you have any questions about Doug, I would be glad to answer them or try to find out the information.

Attachment

*Personnel
General
Metz
Douglas*



DOUGLAS W. METZ

Mr. Douglas W. Metz is currently serving as Acting Executive Director of the Cabinet-level Domestic Council Committee on the Right of Privacy on leave of absence as a vice president of Booz, Allen & Hamilton, Inc. He succeeded Mr. Philip W. Buchen upon Mr. Buchen's appointment as Legal Counsel to the President. With Booz, Allen, Mr. Metz was responsible for directing management consulting assignments for public agencies and private institutions in the United States and overseas.

Prior to joining the firm, Mr. Metz served as a Congressional administrative and legislative assistant. His military service includes duty as a Judge Advocate with the United States Air Force.

Mr. Metz received an A. B. degree in Political Science from Colgate University, graduating magna cum laude. He received a J. D. degree from the Law School of Wayne State University and served as an editor of its Law Review.

Mr. Metz is admitted to law practice in Michigan, the District of Columbia, the U. S. Court of Military Appeals, and the U. S. Supreme Court. Professional memberships include the American Bar Association, American Judicature Society, the American Society for Public Administration, the Judge Advocates Association, of which he has served as a director, and Phi Beta Kappa.



THE WHITE HOUSE
WASHINGTON

October 31, 1974

Milliken
Gov. Wm

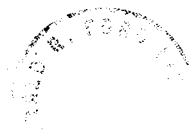
MEMORANDUM FOR: PHILIP BUCHEN
FROM: WILLIAM N. WALKER *Walker*
SUBJECT: Waiver of FBI Name Check

As we discussed it is important that the President announce the appointment of Governor Milliken to the National Commission for Manpower Policy tomorrow morning. In order to make this announcement, I would like to ask if you can waive the name check investigation. I do not believe that the subsequent investigation will present the slightest problem.

DECISION:

I approve the request to provide waiver of the FBI name check and outlined above.

Philip Buchen
PHILIP BUCHEN



THE WHITE HOUSE
WASHINGTON

October 30, 1974

MEMORANDUM FOR THE PRESIDENT

THROUGH: DONALD RUMSFELD

FROM: SAMUEL A. SCHULHOF

CONCUR: _____
WILLIAM N. WALKER

SUBJECT: National Commission for Manpower Policy
WAE, PA (Part-Time)

There remains one vacancy among the three state and local positions on the recently announced slate of Presidential Appointees to the National Commission for Manpower Policy. The Commission is responsible for advising the Secretary of Labor on all issues related to the development, administration and coordination of the many diffused and fragmented manpower training and development programs which are found at all levels of government. It would be desirable to fill this vacancy with a governor.

For a variety of reasons, Governors Jim Holshouser, Arch Moore and Dan Evans have been unable to serve on the Manpower Commission. The next most logical candidates for the position are Governors Christopher Bond and William Milliken. Governor William G. Milliken is well known to you. Governor Christopher S. Bond of Missouri is 35 years old with an A.B., Princeton and LL.B., University of Virginia Law School. He has been Governor of Missouri since 1973 and was previously State Auditor and Assistant Attorney General. He practiced law with Covington & Burling from 1965-67.



Although Bond has been exposed to the manpower area, Milliken is better versed in manpower issues and labor problems -- due to the highly industrialized nature of the state and the high level of unemployment accompanying the automobile industry problems.

If an announcement were made this week, the appointment of Bill Milliken could provide immediate political benefit. Even if Milliken is beaten in next week's election, he could continue to serve on the Manpower Commission. Participation on this Commission would give him a good reason to maintain his contact with Washington. If an immediate announcement is not desirable, the selection of Kit Bond might be more appropriate -- particularly if Milliken does not succeed in his re-election effort. I recommend the immediate appointment and announcement of Governor Bill Milliken to the National Commission for Manpower Policy.

DECISION:

Appoint Milliken_____

Appoint Bond_____

*Verbals from
wnw 2:15 pm
10-31-74
R62*

10 H. 1023

WILLIAM GRAWN MILLIKEN

GENERAL DATA

Date of Birth	March 26, 1922
Marital Status	Married; two children
Residence	6103 Penninsula Drive Traverse City, Michigan
Telephone	Office: 517-373-3400

EDUCATION


A.B. Yale - 1946
LL.D. - University of Michigan

BUSINESS HISTORY

1969 to present	Governor of the State of Michigan
1965 - 1969	Lieutenant Governor of the State of Michigan
1960 - 1964	Member, Michigan State Senate
1963 - 1964	Majority floor leader
1952 - present	President, J. W. Milliken, Inc. (department stores) Traverse City, Cadillac, and Manistee, Michigan

MEMBERSHIPS

Vice-Chairman, Midwestern Governors' Conference 1973-4
National Governors' Conference Executive Committee, 1973-4
Chairman, Republican Governors' Association, 1972
Member, Michigan Waterways Commission, 1947-55
Chairman, Traverse County Republican Committee, 1948-54
Bd. of Directors, Greater Michigan Foundation
Traverse City Chamber of Commerce (past president)
Rotarian



CHRISTOPHER SAMUEL BOND

GENERAL DATA

Date of Birth	March 6, 1939, St. Louis, Mo.
Marital Status	Married
Residence	14 S. Jefferson Rd. Mexico, Mo.

EDUCATION

A.B.	Princeton - 1960 <u>cum laude</u>
LL.B.	University of Virginia Law School -1963

BUSINESS HISTORY

Jan. 1973 to present	Governor of the State of Missouri
1971-73	State Auditor
1969-1970	Assistant Attorney General of Missouri
1968	Republican nominee, U.S. Rep., Mo.
1965-67	Attorney, Covington & Burling Washington, D.C.
1963-64	Clerk, Fifth U.S. Circuit Court of Appeals, Ga.

MEMBERSHIPS

Member of the Bar of Missouri
Member of the Bar of the U.S. Supreme Court
Member, Jaycees (1 of 10 Outstanding Young men of America, 1974)
Omicron Delta Kappa
Order of Coif



Morton
Rogers

Monday 3/31/75

4:45 Jane Dannenhauer is checking to see if you want her to go ahead with an update of Rogers Morton.

They can do so, but want to be sure.

Yes, ~~Rogers~~⁵¹ how Jan,
go ahead with update,
although I have signed
waiver for purposes of
his upcoming nomination
to be Sec. of Commerce
P.



THE WHITE HOUSE
WASHINGTON

Pres. A. F. B.

Mueller, Paul

March 1, 1975

Dear Frank:

As you were advised, I was unable to see you on your visit here last Thursday because we did not return until later that day from our trip to Nepal. I trust that your visit with Don Webster was a fruitful one.

Thank you very much for sending me the booklet about Paul Mueller. In order that he may be given full consideration for a Presidential appointment to an Advisory Committee, I will pass the information on to the office in charge of Presidential appointments.

Warmest regards.

Sincerely,



Philip W. Buchen
Counsel to the President

Mr. Frank E. Thompson
President
California Conservation Association
2800 State Street
Santa Barbara, California 93105



THE WHITE HOUSE

WASHINGTON

March 1, 1975

MEMORANDUM FOR:

BILL WALKER

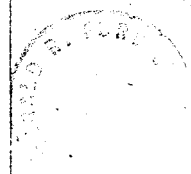
FROM:

PHILIP BUCHEN

P.W.B.

The Founder and President of the Corporation described in the attached booklet, Paul Mueller, has been recommended to me by a friend as being worthy of consideration for appointment to an Advisory Committee.

Enclosure



THE WHITE HOUSE
WASHINGTON

January 7, 1975

*Presidential
appointments*

*Murphy
Betty Southard*

MEMORANDUM FOR PHILIP W. BUCHEN

FROM: WILLIAM N. WALKER *Will*
SUBJECT: Announcement of Betty Southard Murphy
as Chairman, NLRB

On January 3, 1975, The President approved the nomination of Betty Southard Murphy as Chairman of the National Labor Relations Board.

Betty Murphy's most recent FBI full field investigation was completed in April 1974; an up date is in process. A special clearance was ordered on January 6. Her conflicts of interest clearance is complete.

The decision memorandum to the President proposed prompt announcement of the intention to nominate Mrs. Murphy in order to prevent the labor-management consensus on her nomination from unraveling.

This memorandum requests your approval of a waiver of pending clearances only for the purpose of an early announcement of an intention to nominate. All clearances will be final before the nomination is made.

I grant the waiver of final clearances for purposes of announcement.

Philip W. Buchen
Philip W. Buchen



BIOGRAPHY

BETTY SOUTHARD MURPHY ADMINISTRATOR, WAGE AND HOUR DIVISION DEPARTMENT OF LABOR

Betty Southard Murphy, a labor lawyer with a nationwide reputation, was sworn in as Administrator of the Wage and Hour Division, on July 15, 1974.

As Administrator, Mrs. Murphy supervises the Department's responsibilities under some 70 different labor laws including the Fair Labor Standards Act, which includes minimum wage provisions affecting 56 million workers, the Equal Pay Act, which requires men and women receive equal pay for equal work, the Age Discrimination in Employment Act, which prohibits discriminatory employment practices based on age, the Walsh-Healey Public Contracts Act, the Davis-Bacon Act, the Service Contract Act, the Farm Labor Contractor Registration Act, and a number of other labor laws. She oversees a \$37 million budget and over 1,500 employees.

Before accepting this appointment, Mrs. Murphy was a partner in the Washington, D. C. law firm of Wilson, Woods and Villalon where she specialized in labor, corporate and administrative law. She is one of the few lawyers in the United States who represented both international unions and employers.

In private practice, Mrs. Murphy was an active trial lawyer and tried cases or appeared in Federal or State Courts in 19 different States and argued in 9 of the 11 United States Courts of Appeals.

Mrs. Murphy began her career as a reporter--first as correspondent and free lance journalist in Europe and Asia and later with United Press (now UPI). After graduating from law school, she was an enforcement attorney with the National Labor Relations Board during 1958-1959.

Mrs. Murphy--the first woman to be named Administrator--is a Trustee of the American University, is on the National Board of the Medical College of Pennsylvania, and is Chairman of the Board of Visitors of Mary Baldwin College.



2.

Her concern with civil rights and equal employment opportunity for workers is well established. She has been active as Chairman of the District of Columbia Bar Association's Civil Rights Committee, and the Fair Employment Practices Committee; the Federal Bar Association's Committee on Equal Employment Opportunity and Collective Bargaining; the Women's Bar Association's Committee on the Status of Women; and is also Vice Chairman of the Labor Law Committee, Administrative Law Section, American Bar Association.

She received a B.A. degree (oriental studies) from the Ohio State University and also studied in Paris at the Sorbonne and the Alliance Francaise. She obtained her J.D. degree in 1958 from the American University Washington College of Law.

Mrs. Murphy and her husband, Dr. Cornelius F. Murphy, a Radiologist, reside in Annandale, Virginia, with their two children, Ann, 6, and Neil, 5.



THE WHITE HOUSE
WASHINGTON

October 21, 1975

Dear Miss Anderson:

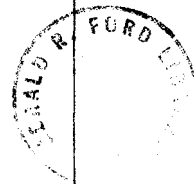
Thank you very much for your note of October 16. I have sent a copy to the Office of Presidential Appointments where the suggestion will be given careful consideration at the appropriate time.

Sincerely,

Philip W. Buchen

Philip W. Buchen
Counsel to the President

Miss Mary Jane Anderson
126 Sixth Street, N. E.
Washington, D. C.



October 16, 1975

Mr. Philip Buchen,
Counsel to President Gerald Ford
The White House
Washington, D.C.

Dear Sir:

May I respectfully suggest Mr. Maurice Nadja
New York State Special Prosecutor, be appointed
to replace Mr. Colby as head of the C.I.A.

Very truly yours-

(Miss) Mary Jane Anderson
126 Sixth Street Northeast
Washington, D.C.



Newman, G.

THE WHITE HOUSE
WASHINGTON

January 26, 1976

MEMORANDUM FOR: PHILIP W. BUCHEN
FROM: DOUGLAS P. BENNETT *DPB*
SUBJECT: Waiver of Conflict of Interest
and Security Investigation for
Purposes of Announcement

The President wishes to announce his intention to nominate Constance B. Newman as Assistant Secretary of Housing and Urban Development for Consumer Affairs. I request that you waive the normal procedures for the purposes of nomination and announcement.

P.W.B. Agree

_____ Disagree



9/26/74

Jane
advises
Nierenberg
has withdrawn



CLEARANCE CHECK LIST

Nierenberg
Wm

Administratively Confidential

Name of Nominee William A. Nierenberg

Position Assistant Secretary of State for Oceans and International
Environmental and Scientific Affairs - Department of State

Received from Personnel 9-16-74

Personal Data Statement Sent 9-16-74

Comments:



The White House
Washington

WHB013(1403)(1-021198A267)PD 09/24/74 1403

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PMS MR PHILIP W BUCHEN CONSUL TO THE PRESIDENT

WHITE HOUSE DC

PLEASE WITHDRAW MY NAME FROM CONSIDERATION OF APPOINTMENT

W A NIERENBERG

NNNN



THE WHITE HOUSE
WASHINGTON
October 16, 1974

Personal
Osborn
Cornelia

MEMORANDUM FOR:

PHILIP BUCHEN

FROM:

ANDRE' LeTENDRE *AL*

SUBJECT:

Cornelia D. Osborn

My office has spoken with Mrs. Osborn regarding her interest in coming to Washington to seek employment.

We are exploring several possibilities for her right now and will get back in touch with you as soon as we have some developments.

Thank you for the referral.

