

**The original documents are located in Box 30, folder “Nixon - Papers General Services Administration (4)” of the Philip Buchen Files at the Gerald R. Ford Presidential Library.**

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THE WHITE HOUSE

WASHINGTON

September 8, 1975

*Nixon  
Papers*

MEMORANDUM FOR:

Thomas P. Wolf  
Director, Office of Presidential Materials  
General Services Administration

In accordance with the letter to me from the Special Prosecutor dated September 3, 1975, and Mr. Raymond G. Larroca's letter of September 3, 1975 (attached) concerning a request for copies of certain memorandums prepared by Mr. Peter Flanigan and travel vouchers submitted by Mr. Edward Morgan, this will authorize you, on my behalf, to locate the relevant documents.

I hereby waive my right to be present during the course of this search. Once the relevant documents have been reviewed by Counsel for Mr. Nixon, they should be provided to me for my review.

*P.W.B.*

Philip W. Buchen  
Counsel to the President

Attachment





LAW OFFICES  
MILLER, CASSIDY, LARROCA & LEWIN  
2555 M STREET, N.W. - SUITE 500  
WASHINGTON, D. C. 20037

AREA CODE 202  
TELEPHONE 293-6400

HERBERT J. MILLER, JR.  
JOHN JOSEPH CASSIDY  
RAYMOND G. LARROCA  
NATHAN LEWIN  
MARTIN D. MINSKER  
WILLIAM H. JEFFRESS, JR.  
THOMAS D. ROWE, JR.  
R. STAN MORTENSON  
THOMAS B. CARR

JOSEPH S. MCCA  
COURTNEY A. E  
OF COUNSEL

September 3, 1975

Philip W. Buchen, Esquire  
Counsel to the President  
The White House  
Washington, D. C.

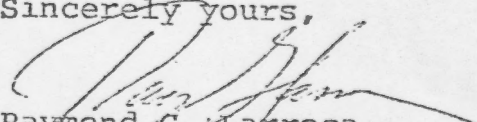
Re: United States v. Frank DeMarco, Jr.  
Criminal Nos. 75-1129, 75-1188 (C.D. Calif)  
United States v. Ralph G. Newman  
Criminal Nos. 75 Cr. 443, 75 Cr. 508 (N.D. Ill.)

Dear Mr. Buchen:

We have received a copy of Mr. Henry S. Ruth, Jr.'s letter to you dated September 3, 1975, concerning a request for certain documents from among the Nixon presidential materials which may be related to the above-captioned cases. Although we have discussed the matter with the Special Prosecutor's office and have expressed that we probably will not object to the production of these items, we do intend to review them before they are made available to the Special Prosecutor in order to determine whether any objections should be raised.

To facilitate this matter, I will be pleased to discuss with you or your agents the joint procedure for my gaining access to these items.

Sincerely yours,

  
Raymond G. Larroca

Attorney for Richard M. Nixon



THE WHITE HOUSE  
WASHINGTON

September 8, 1975

MEMORANDUM FOR

Mr. Thomas P. Wolf  
Director, Office of Presidential Materials  
General Services Administration

As part of the ongoing Research Project for the Special Prosecutor, and in accordance with the attached letters dated September 8, 1975, from Assistant Special Prosecutor Henry Hecht and Mr. R. Stan Mortenson, attorney for Mr. Nixon, this will authorize you to perform the archival assistance necessary to comply with this request and to provide my office with the appropriate documents. Mr. Hecht has orally requested of Mr. Roth of my staff that the Special Prosecutor's office be provided with the original and one certified copy of these documents. A second certified copy should be placed in the file from which the original was removed. In all other respects, the standard procedures for the Research Project are to be followed.

Thank you for your assistance.

P.W.B.

Philip W. Buchen  
Counsel to the President

Attachments

cc: H.S. Knight  
Gertrude Fry



LAW OFFICES  
**MILLER, CASSIDY, LARROCA & LEWIN**  
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WASHINGTON, D. C. 20037

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COURTNEY A. EVANS  
OF COUNSEL

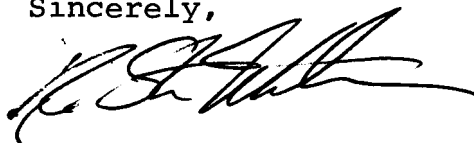
September 8, 1975

Philip W. Buchen, Esq.  
Counsel to the President  
The White House  
1600 Pennsylvania Avenue  
Washington, DC 20500

Dear Mr. Buchen:

I have received a copy of Henry Hecht, Assistant Special Prosecutor's letter of September 8, 1975, requesting production of the originals of five documents previously made available to them. I hereby consent to the Archivists this retrieval of those items and the production thereof to the Special Prosecutor.

Sincerely,



R. Stan Mortenson

RSM/tc  
cc: Tom Wolf



WATERGATE SPECIAL PROSECUTION FORCE  
United States Department of Justice  
1425 K Street, N.W.  
Washington, D.C. 20005

September 8, 1975

Philip W. Buchen, Esq.  
Counsel to the President  
The White House  
Washington, D. C.

Re: United States v. Frank DeMarco, Jr.  
Criminal No. 75-1129, 75-1188 (C.D., Calif.)

United States v. Ralph G. Newman  
Criminal Nos. 75 Cr. 443, 75 Cr. 508 (N.D., Ill.)

Dear Mr. Buchen:

As you perhaps are aware, this Office currently is preparing the above-captioned cases for trial. The case of United States v. Frank DeMarco, Jr., currently is scheduled for trial to commence on September 16, 1975. The case of United States v. Ralph G. Newman currently is scheduled for trial to commence on October 28, 1975.

In preparing for these trials, we have determined that certain documents, copies of which have been provided previously pursuant to an agreement with counsel representing former President Nixon, might be relevant to these cases. I would request this Office be provided with the originals or best copies of the following:

<u>Date and addressees</u>	<u>Identification</u>	<u>Packet</u>
7/8/69 Higby to Haldeman with 6/27/69 Morgan to Higby to Haldeman attached	E-319 Tax 4/21/75	C: 4/22/75(b)
6/30/69 Nixon to Haldeman	B-348 UCF 4/15/75	C: 4/17/75
7/15/69 Morgan to Higby with one page attached	M-62 Tax 4/9/75	C: 4/17/75
5/5/69 Ehrlichman to Morgan	B-259 Tax 4/8/75	C: 4/11/75(a)
11/10/69 Morgan to Ehrlichman with letter of 11/7/69 Newman to Nixon and an appraisal attached	C-199 Tax 5/28/75	C: 5/29/75



I have discussed our need for these originals with R. Stan Mortenson, Esq., counsel for former President Nixon, and he has advised us that he has no objection to our receiving the originals. He has indicated that he will be forwarding a letter to that effect to you today. Accordingly, we would request that you locate the original documents and provide them as soon as possible. If you have any questions concerning this matter, please contact me.

Thank you for your cooperation.

Sincerely,

*Henry L. Hecht*

HENRY L. HECHT  
Assistant Special Prosecutor

cc: R. Stan Mortenson, Esq.  
Thomas P. Wolf



Some items in this folder were not digitized because it contains copyrighted materials. Please contact the Gerald R. Ford Presidential Library for access to these materials.

clips Wash. Post

9/11/75

Nixon Papers

Congressional Report

# Panels Move Toward Baring Contested Nixon Documents

Congress yesterday moved to force nearly complete public disclosure of 42 million White House documents former President Richard M. Nixon contends belong to him. The action ultimately



purposes. That is the risk of a free society. Moreover, it is a risk the Founding Fathers accepted in adopting the free speech protections of the First Amendment. Any researcher

UNITED STATES OF AMERICA  
GENERAL SERVICES ADMINISTRATION  
WASHINGTON, D.C. 20405



September 11, 1975

The Honorable Philip W. Buchen  
Counsel to the President  
The White House  
Washington, D.C.

Dear Mr. Buchen:

In preparing the certified copies to substitute in the Nixon files for the five original documents requested by the Special Prosecutor in his letter of September 8, 1975, we used some erroneous wording. We indicated that the originals were in the custody of the Counsel to the President and the Administrator of General Services, when, in fact, we were giving the originals to the Watergate Special Prosecution Force. The following wording was used on the document certification:

... is a true and correct copy of the original thereof which is a part of the PRESIDENTIAL MATERIALS of the Nixon Administration in the custody of the Counsel to the President and the Administrator of General Services.

The wording should read:

... is a true and correct copy of the original thereof which is a part of the PRESIDENTIAL MATERIALS of the Nixon Administration and was in the custody of the Counsel to the President and the Administrator of General Services, and which was supplied to the Watergate Special Prosecution Force on September 9, 1975. (UNDERLINING IDENTIFIES CHANGES.)

We believe it is important from an archival point of view to correct this error, especially as the correction will further serve to identify the current location of the original documents, and thereby insure this knowledge for future reference by researchers.

Consequently, we hereby request permission to remove the five certified copies from the files, correct the certification as outlined above, and replace them.

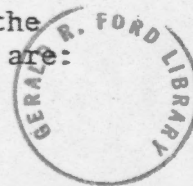
Simultaneously we intend to add a fuller description to the certification of one of the documents. The words to be added are: "Including Attachment A and B".

Sincerely,

*Thomas P. Wolf*

Thomas P. Wolf - AX  
Director of Presidential Materials

September 11, 1975



The above request is hereby approved.  
I waive my right to be present for purpose.

*Philip W. Buchen*  
Philip W. Buchen



UNITED STATES OF AMERICA  
GENERAL SERVICES ADMINISTRATION  
WASHINGTON, D.C. 20405



September 11, 1975

The Honorable Philip W. Buchen  
Counsel to the President  
The White House  
Washington, D. C.

Dear Mr. Buchen:

In preparing the certified copies to substitute in the Nixon files for the five original documents requested by the Special Prosecutor in his letter of September 8, 1975, we used some erroneous wording. We indicated that the originals were in the custody of the Counsel to the President and the Administrator of General Services, when, in fact, we were giving the originals to the Watergate Special Prosecution Force. The following wording was used on the document certification:

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Consequently, we hereby request permission to remove the five certified copies from the files, correct the certification as outlined above, and replace them.

Simultaneously we intend to add a fuller description to the certification of one of the documents. The words to be added are: "Including Attachment A and B".

Sincerely,

Thomas P. Wolf - AX  
Director of Presidential Materials



Thursday 9/11/75

5:00 Tom Wolf said he doesn't have anything written from Mortenson (who indicated if Wolf felt to the contrary, he could call his secretary and dictate a letter over the phone to her for Mortenson's signature).

Wolf needs a letter from Buchen so they can go in tomorrow. Buchen said he has talked with Wolf and he O.K.'d it.

Apparently there is no search involved according to Wolf. They will finish the job by about noon tomorrow.



THE WHITE HOUSE

WASHINGTON

September 11, 1975

MEMORANDUM FOR:

THOMAS P. WOLF  
Director: Office of Presidential  
Materials  
General Services Administration

In accordance with the attached letter dated September 9, 1975, from Assistant Special Prosecutor Jay Horowitz, concerning travel vouchers for Mr. Edward L. Morgan for 1969 and 1970, this will authorize you, on my behalf, to locate the relevant materials and to provide to me copies for my review and transmittal to the Special Prosecutor. I hereby waive my right to be present during the course of this search.

*P.W.B.*  
Philip W. Buchen  
Counsel to the President

Attachment



WATERGATE SPECIAL PROSECUTION FORCE  
United States Department of Justice  
1425 K Street, N.W.  
Washington, D.C. 20005

September 9, 1975

Philip W. Buchen, Esquire  
Counsel to the President  
The White House  
Washington, D. C.

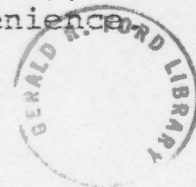
Re: United States v. Frank DeMarco, Jr.  
Criminal Nos. 75-1129, 75-1188 (C.D. Calif.)  
United States v. Ralph G. Newman  
Criminal Nos. 75 Cr. 443, 75 Cr. 508 (N.D. Ill.)

Dear Mr. Buchen:

We previously have requested that the Nixon Administration papers be searched for certain documents possibly relevant to the trials of the above-captioned cases. Recently we made such a request asking for copies of travel vouchers relating to trips made by former White House aide Edward L. Morgan in 1969 and 1970. In making this particular request we noted certain dates when, we believed, these trips might have occurred.

Mr. Larroca, counsel for former President Nixon, recently has informed us that a search of the appropriate files discloses that Mr. Morgan did not make any trips during 1969 or 1970 on the dates indicated in our earlier letter. He also informed us, however, that he and the appropriate GSA officials had determined that, among the papers in question, there were travel vouchers reflecting trips made by Mr. Morgan on other dates in 1969 and 1970. Further, Mr. Larroca indicated that he had no objection to our receiving copies of such vouchers.

Accordingly, I request that the files in question be searched for these documents (which, I understand, have been maintained together in one location), and that we be supplied copies at your earliest convenience.

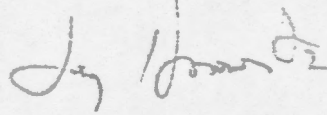




Philip W. Buchen, Esquire  
September 9, 1975  
Page Two

I thank you again for your cooperation in  
this matter.

Sincerely,



Jay Horowitz  
Assistant Special Prosecutor

cc: Raymond Larroca, Esquire  
Thomas P. Wolf



THE WHITE HOUSE

WASHINGTON

September 11, 1975

MEMORANDUM FOR:

Thomas P. Wolf  
Director, Office of Presidential Materials  
General Services Administration

In accordance with the attached request from the Special Prosecutor dated September 11, 1975, this will authorize you to provide copies of the requested documents to Mr. R. Stan Mortenson, attorney for Mr. Nixon. I hereby waive my right to be present for this procedure.

*P.W.B.*

Philip W. Buchen  
Counsel to the President



WATERGATE SPECIAL PROSECUTION FORCE  
United States Department of Justice  
1425 K Street, N.W.  
Washington, D.C. 20005  
September 11, 1975

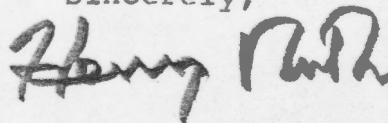
Honorable Philip W. Buchen  
Counsel to the President  
The White House  
Washington, D. C.

Dear Mr. Buchen:

It is our understanding that Charles McNelis, counsel for Frank DeMarco, whose trial in United States v. DeMarco is scheduled to begin next week, has requested that Mr. Nixon provide him with certain documentation from the Nixon Presidential materials. Mr. Mortenson, counsel for Mr. Nixon, in turn has requested that we permit him to make available to Mr. McNelis those documents this Office has received in connection with its investigation into Mr. Nixon's alleged gift of pre-Presidential papers to the United States (denoted as "tax" for the purposes of the archivists' search). In addition, Mr. Mortenson wishes to inform Mr. McNelis of the extent of the search that was conducted on our behalf.

All of the "tax" documents provided to this Office have been made available to Mr. McNelis as part of pre-trial discovery in United States v. DeMarco. Nevertheless, in order to cooperate as fully as possible with Mr. McNelis in securing for him any documents that may be material to Mr. DeMarco's defense, we have no objection to the course Mr. Mortenson has proposed, and we request that you make additional copies of the "tax" documents available to Mr. Mortenson for delivery to Mr. McNelis. Also, we request that you make available to Mr. Mortenson any documentation relating to the archivists' search that may be necessary to apprise Mr. McNelis of the extent of the search that already has been conducted.

Sincerely,



HENRY S. RUTH, JR.  
Special Prosecutor

cc: Administrator of General Services  
Herbert J. Miller, Jr., Esq.



UNITED STATES OF AMERICA  
GENERAL SERVICES ADMINISTRATION  
WASHINGTON, D.C. 20405



Room 487 - OEOb  
456-2545

September 25, 1975

The Honorable Philip W. Buchen  
Counsel to the President  
The White House  
Washington, D. C.

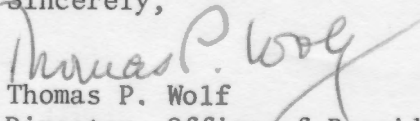
Dear Mr. Buchen:

This letter is to confirm our telephone conversation earlier today, September 25, 1975. In connection with the Special Research Project for the Senate Select Committee on Intelligence Activities in which we are assisting attorneys for former President Nixon, we have come across one, five-page document whose classification is higher than the clearances held by any member of our archival or administrative staff. Consequently, we have not been able to review this item to determine whether it is pertinent to the investigation. There are six other items, none of which have any bearing on the current investigation, in this same folder. In addition, we have found no other relevant items in some 38 additional folders which we have reviewed this date on behalf of former President Nixon.

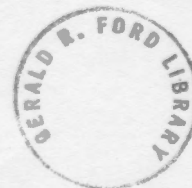
Consequently, in accordance with your instructions, we are assuming that the classified item is also non-relevant, and we are not reviewing it. This meets with the approval of Mr. R. Stan Mortenson, former President Nixon's Counsel.

In the meantime, so that we will not have a repetition of this problem, steps have been initiated to obtain the necessary clearances for at least two archivists and two members of the administrative staff.

Sincerely,

  
Thomas P. Wolf  
Director, Office of Presidential Materials

cc: RSMortenson





THE WHITE HOUSE

WASHINGTON

September 25, 1975

MEMORANDUM FOR

Mr. Thomas P. Wolf  
Director, Office of Presidential Materials  
General Services Administration

In accordance with the attached letter dated September 24, 1975, from Mr. R. Stan Mortenson, this will authorize archival members of your staff to enter the vault in Room 84 of the Old Executive Office Building. The purpose of this request is to locate documents which from their folder titles are relevant to the subpoena issued by the Senate Select Committee on Intelligence Activities. For this project, the same procedures utilized for the Research Project for the Special Prosecutor are to be followed, except that I hereby waive all rights to review these materials prior to submission to the Committee by Mr. Nixon or his attorneys, and to be present during the course of this search.

Thank you for your assistance.

*P.W.B.*

Philip W. Buchen  
Counsel to the President

cc: H.S. Knight  
Gertrude Fry



2555 M Street, N. W.  
Washington, D. C.  
September 24, 1975

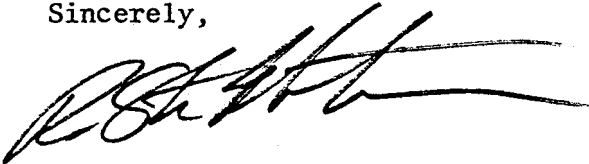
The Honorable Philip W. Buchen  
Counsel to the President  
The White House  
Washington, D. C.

Dear Mr. Buchen:

In connection with the understanding whereby we, as Counsel for former President Nixon have agreed to produce items from among the Presidential Materials of the Nixon Administration relevant to the Senate Select Committee on Intelligence Activities' request, I hereby request that the archivists be permitted to remove from the vault in Room 84 of the Old Executive Office Building those files which from their folder titles may contain items relevant to the Committee's request.

I hereby waive my right to be present during the search for and removal of the above-mentioned folders.

Sincerely,



R. STAN MORTENSON  
MILLER, CASSIDY, LARROCA & LEWIN

cc: Thomas P. Wolf



UNITED STATES OF AMERICA  
GENERAL SERVICES ADMINISTRATION  
WASHINGTON, D.C. 20405



Room 487 - OE0B  
456-2545

September 25, 1975

The Honorable Philip W. Buchen  
Counsel to the President  
The White House  
Washington, D. C.

Dear Mr. Buchen:

This letter is to confirm our telephone conversation earlier today, September 25, 1975. In connection with the Special Research Project for the Senate Select Committee on Intelligence Activities in which we are assisting attorneys for former President Nixon, we have come across one, five-page document whose classification is higher than the clearances held by any member of our archival or administrative staff. Consequently, we have not been able to review this item to determine whether it is pertinent to the investigation. There are six other items, none of which have any bearing on the current investigation, in this same folder. In addition, we have found no other relevant items in some 38 additional folders which we have reviewed this date on behalf of former President Nixon.

Consequently, in accordance with your instructions, we are assuming that the classified item is also non-relevant, and we are not reviewing it. This meets with the approval of Mr. R. Stan Mortenson, former President Nixon's Counsel.

In the meantime, so that we will not have a repetition of this problem, steps have been initiated to obtain the necessary clearances for at least two archivists and two members of the administrative staff.

Sincerely,

  
Thomas P. Wolf  
Director, Office of Presidential Materials

cc:RSMortenson



*Nixon Papers*

THE WHITE HOUSE  
WASHINGTON

October 8, 1975

MEMORANDUM FOR:

Mr. Thomas P. Wolf  
Director, Office of Presidential Materials  
General Services Administration

In accordance with the attached request dated October 7, 1975 from Mr. Henry S. Ruth, Jr., the Special Prosecutor, this will authorize you to provide a copy of the requested indices to Mr. R. Stan Mortenson, counsel for Mr. Nixon, for his transmittal to the Special Prosecutor.

Under the procedures for the Research Project for the Special Prosecutor, you are authorized to enter such rooms as necessary for the purpose of copying any such existing listings that are not otherwise presently under GSA control.

*P.W.B.*

Philip W. Buchen  
Counsel to the President



WATERGATE SPECIAL PROSECUTION FORCE  
United States Department of Justice  
1425 K Street, N.W.  
Washington, D.C. 20005

*Ferry has  
a copy.*

October 7, 1975

R. Stan Mortenson, Esq.  
Miller, Cassidy, Larroca & Lewin  
2555 M Street, N. W.  
Washington, D. C. 20037

Dear Mr. Mortenson:

This Office is presently undertaking an investigation into an alleged plot to assassinate columnist Jack Anderson. In that regard, it has been necessary to determine whether any documents from among the Nixon Presidential materials are relevant to this investigation. In accordance with our agreement concerning continuing access to the Nixon Presidential materials for the purpose of on-going criminal investigations, it is requested that you authorize Mr. Philip Buchen, Counsel to the President, to make available to this Office a copy of the index to the files of David R. Young and Charles W. Colson.

Your continued cooperation in this matter is appreciated.

Sincerely,

HENRY S. RUTH, JR.  
Special Prosecutor

cc: Mr. Thomas P. Wolf  
Special Assistant to the Administrator, GSA  
Nixon Presidential Materials

✓ Honorable Philip W. Buchen  
Counsel to the President  
The White House



9:30 a.m.

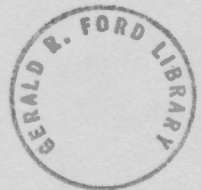
Wednesday, October 8

Tom Wolff called to get in writing your approval for him to go ahead on the October 7 request from Atty. Mortensen.

He has the information compiled and just needs a go-ahead.

I have asked Barry to <sup>draft</sup> ~~get~~ a letter ~~about~~ for your signature.

shirley





*Mr. B's file Nixon papers*

THE WHITE HOUSE  
WASHINGTON

October 8, 1975

MEMORANDUM FOR:

Mr. Thomas P. Wolf  
Director, Office of Presidential Materials  
General Services Administration

In accordance with the attached request dated October 7, 1975 from Mr. Henry S. Ruth, Jr., the Special Prosecutor, this will authorize you to provide a copy of the requested indices to Mr. R. Stan Mortenson, counsel for Mr. Nixon, for his transmittal to the Special Prosecutor.

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*P.W.B.*

Philip W. Buchen  
Counsel to the President



WATERGATE SPECIAL PROSECUTION FORCE  
United States Department of Justice  
1425 K Street, N.W.  
Washington, D.C. 20005

*Harry has  
a copy*

October 7, 1975

R. Stan Mortenson, Esq.  
Miller, Cassidy, Larroca & Lewin  
2555 M Street, N. W.  
Washington, D. C. 20037

Dear Mr. Mortenson:

This Office is presently undertaking an investigation into an alleged plot to assassinate columnist Jack Anderson. In that regard, it has been necessary to determine whether any documents from among the Nixon Presidential materials are relevant to this investigation. In accordance with our agreement concerning continuing access to the Nixon Presidential materials for the purpose of on-going criminal investigations, it is requested that you authorize Mr. Philip Buchen, Counsel to the President, to make available to this Office a copy of the index to the files of David R. Young and Charles W. Colson.

Your continued cooperation in this matter is appreciated.

Sincerely,

HENRY S. RUTH, JR.  
Special Prosecutor

cc: Mr. Thomas P. Wolf  
Special Assistant to the Administrator, GSA  
Nixon Presidential Materials

✓ Honorable Philip W. Buchen  
Counsel to the President  
The White House







General  
Services  
Administration

Office  
of the  
Administrator

*Copy sent to Barry*

*Noted PWB*

October 15, 1975

Mr. R. Stan Mortenson  
Miller, Cassidy, Larroca & Lewin  
2555 M Street, N. W.  
Washington, D. C.

Dear Mr. <sup>*Stan*</sup>Mortenson:

I am herewith returning your letter of September 4, 1975, which is a duplicate of another letter also dated September 4, 1975--both referring to envelopes labeled 3-25-75 A & B.

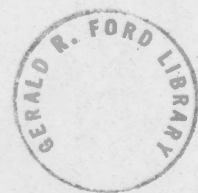
Since we have already complied with the instructions as outlined in your first letter, we have no further need for these additional instructions.

Sincerely,

THOMAS P. WOLF  
Director, Office of Presidential Materials

cc: ~~Hon.~~ Philip Buchen  
Hon. Henry R. Ruth, Jr.

Enc.



Washington, DC 20405

LAW OFFICES  
MILLER, CASSIDY, LARROCA & LEWIN  
2555 M STREET, N.W. - SUITE 500  
WASHINGTON, D. C. 20037

AREA CODE 202  
TELEPHONE 293-6400

RECEIVED  
GSA

SEP 8 8 47 AM '75

HERBERT J. MILLER, JR.  
JOHN JOSEPH CASSIDY  
RAYMOND G. LARROCA  
NATHAN LEWIN  
MARTIN D. MINSKER  
WILLIAM H. JEFFRESS, JR.  
THOMAS D. ROWE, JR.  
R. STAN MORTENSON  
THOMAS B. CARR

JOSEPH S. MCCARTHY  
COURTNEY A. EVANS  
OF COUNSEL

September 4, 1975

Mr. Thomas P. Wolf  
Special Assistant to the Administrator  
Room 487, Old Executive Office Building  
Washington, DC 20506

Dear Mr. Wolf:

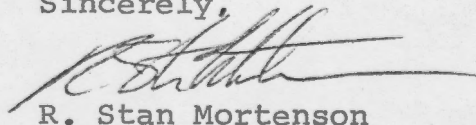
By letter of April 3, 1975, I authorized you to make available to Mr. Buchen, with certain exceptions, the items contained in the envelopes labeled 3-25-75 A & B. You are hereby authorized to make available to him, or his designated agent, the following items from that envelope:

F-75	J-22
F-74	E-141
F-73	A-17
F-72	

You are further authorized to make available to Mr. Buchen, or his designated agent, the following items which should first be withdrawn from the envelope and certain deletions made in accordance with instructions I will discuss with you:

C-71	C-90
D-86	C-88

Sincerely,



R. Stan Mortenson

RSM/tc

cc: Hon. Philip Buchen  
Hon. Henry R. Ruth, Jr.



LETTER BEING RETURNED

LAW OFFICES  
MILLER, CASSIDY, LARROCA & LEWIN  
2555 M STREET, N.W. - SUITE 500  
WASHINGTON, D. C. 20037  
—  
AREA CODE 202  
TELEPHONE 293-6400

RECEIVED  
CSA

SEP 8 8 48 AM '75

HERBERT J. MILLER, JR.  
JOHN JOSEPH CASSIDY  
RAYMOND G. LARROCA  
NATHAN LEWIN  
MARTIN D. MINSKER  
WILLIAM H. JEFFRESS, JR.  
THOMAS D. ROWE, JR.  
R. STAN MORTENSON  
THOMAS B. CARR

JOSEPH S. MCCART  
COURTNEY A. EVAN  
OF COUNSEL

September 4, 1975

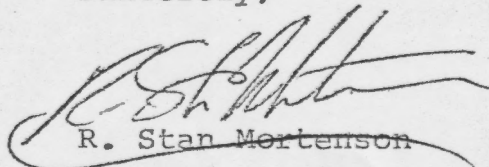
Mr. Thomas P. Wolf  
Special Assistant to the Administrator  
Nixon Presidential Materials  
Room 487, Old Executive Office Building  
Washington, DC 20506

Dear Mr. Wolf:

By letter of April 3, 1975, I authorized you to make available to Mr. Buchen, with certain exceptions, the items contained in the envelopes labeled 3-25-75 A & B. You are hereby authorized to make available to him, or his designated agent, the following items from the envelopes:

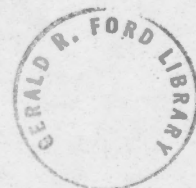
F-75	F-72	C-71
F-74	J-22	D-86
F-73	E-141	C-90
		A-17
		C-88

Sincerely,

  
R. Stan Mortenson

RSM/tc

cc: Hon. Philip Buchen  
Hon. Henry S. Ruth, Jr.



LETTER ON WHICH INSTRUCTIONS FOLLOWED

THE WHITE HOUSE  
WASHINGTON

November 6, 1975

33

MEMORANDUM TO

Thomas P. Wolf  
Special Assistant to the Administrator  
Director, Office of Presidential Materials

As part of the ongoing Research Project for the Special Prosecutor, you are hereby authorized to render the archival assistance required in the attached letter from the Special Prosecutor to Mr. R. Stan Mortenson, attorney for former President Nixon, dated November 5, 1975. All work is to be conducted in accordance with the standard procedures previously established.

P.W.B.

Philip W. Buchen  
Counsel to the President

Enclosure

cc: H.S. Knight





LAW OFFICES  
MILLER, CASSIDY, LARROCA & LEWIN  
2555 M STREET, N.W. - SUITE 500  
WASHINGTON, D. C. 20037

AREA CODE 202  
TELEPHONE 293-6400

HERBERT J. MILLER, JR.  
JOHN JOSEPH CASSIDY  
RAYMOND G. LARROCA  
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THOMAS D. ROWE, JR.  
R. STAN MORTENSON  
THOMAS B. CARR

JOSEPH S. MCCARTHY  
COURTNEY A. EVANS  
OF COUNSEL

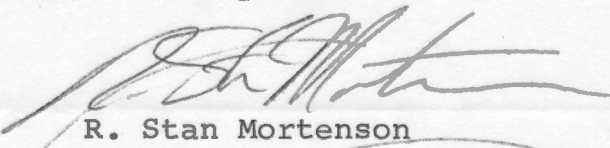
November 6, 1975

Mr. Philip W. Buchen  
Counsel to the President  
The White House Office  
1600 Pennsylvania Avenue, N.W.  
Washington, DC 20500

Dear Mr. Buchen:

As part of the ongoing archivists' project on behalf of the Special Prosecutor's office I have received a request by letter of November 5 from the Special Prosecutor that a search be made of certain files among the Nixon presidential materials to determine whether they contain items pertinent to a described investigation being conducted by his office. This letter is to evidence my consent to the review of the designated files under the procedures previously employed by the archivists.

Sincerely,



R. Stan Mortenson

RSM/tc  
cc Mr. Thomas Wolf



WATERGATE SPECIAL PROSECUTION FORCE  
United States Department of Justice  
~~1425 K Street, N.W.~~  
Washington, D.C. 20005 20530

RECEIVED  
GSA

Nov 5 3 06 PM '75

November 5, 1975

R. Stan Mortenson, Esq.  
Miller, Cassidy, Larroca & Lewin  
Suite 500  
2555 M Street NW.  
Washington, D.C. 20037

Dear Mr. Mortenson:

As you know, this office has received information alleging the involvement of White House staff members of the Nixon Administration in a plot to assassinate Jack Anderson.

In accordance with the Agreement between the Special Prosecutor and Counsel to the President, I am enclosing a list of designated files which I believe may contain materials relevant to the above-mentioned allegation. It is requested that these files be searched for relevant documents and that copies of such documents be made available to this office. Access to such materials is important to a full and fair resolution of this investigation.

Please note that this letter supersedes the letter of October 15, 1975, from Special Prosecutor Ruth to you concerning this matter.

Your prompt attention to this matter will be appreciated.

Sincerely,

13/

CHARLES F.C. RUFF  
Special Prosecutor

Enclosures

cc: ✓ Mr. Thomas P. Wolf  
Special Assistant to the Administrator, GSA  
Nixon Presidential Materials

Honorable Philip W. Buchen  
Counsel to the President  
The White House



*Nixon  
papers*

THE WHITE HOUSE  
WASHINGTON

November 6, 1975

MEMORANDUM TO

Thomas P. Wolf  
Special Assistant to the Administrator  
Director, Office of Presidential Materials

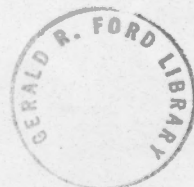
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*P.W.B.*

Philip W. Buchen  
Counsel to the President

Enclosure

cc: H.S. Knight



WATERGATE SPECIAL PROSECUTION FORCE  
United States Department of Justice  
~~1425 K Street, N.W.~~  
Washington, D.C. 20005 20530

RECEIVED  
GSA

Nov 5 3 06 PM '75

November 5, 1975

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Miller, Cassidy, Larroca & Lewin  
Suite 500  
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Washington, D.C. 20037

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Sincerely,

13/

CHARLES F.C. RUFF  
Special Prosecutor

Enclosures

cc: ✓ Mr. Thomas P. Wolf  
Special Assistant to the Administrator, GSA  
Nixon Presidential Materials

Honorable Philip W. Buchen  
Counsel to the President  
The White House





LAW OFFICES  
MILLER, CASSIDY, LARROCA & LEWIN  
2555 M STREET, N.W. - SUITE 500  
WASHINGTON, D. C. 20037

AREA CODE 202  
TELEPHONE 293-6400

JOSEPH S. MCCARTHY  
COURTNEY A. EVANS  
OF COUNSEL

HERBERT J. MILLER, JR.  
JOHN JOSEPH CASSIDY  
RAYMOND G. LARROCA  
NATHAN LEWIN  
MARTIN D. MINSKER  
WILLIAM H. JEFFRESS, JR.  
THOMAS D. ROWE, JR.  
R. STAN MORTENSON  
THOMAS B. CARR

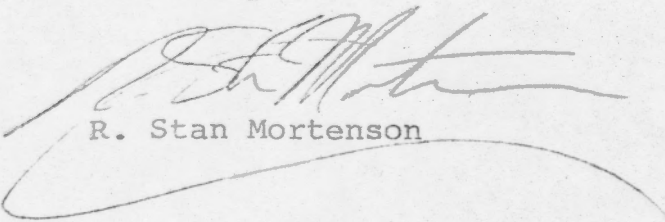
November 6, 1975

Mr. Philip W. Buchen  
Counsel to the President  
The White House Office  
1600 Pennsylvania Avenue, N.W.  
Washington, DC 20500

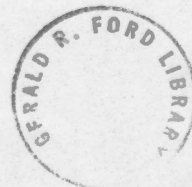
Dear Mr. Buchen:

As part of the ongoing archivists' project on behalf of the Special Prosecutor's office I have received a request by letter of November 5 from the Special Prosecutor that a search be made of certain files among the Nixon presidential materials to determine whether they contain items pertinent to a described investigation being conducted by his office. This letter is to evidence my consent to the review of the designated files under the procedures previously employed by the archivists.

Sincerely,

  
R. Stan Mortenson

RSM/tc  
cc Mr. Thomas Wolf



*Nixon papers*

THE WHITE HOUSE  
WASHINGTON

November 11, 1975

MEMORANDUM FOR

Thomas P. Wolf  
Director, Office of Presidential Materials  
General Services Administration

This is in response to your memorandum of November 6, 1975, concerning the movement of non-Presidential papers now located in the National Archives. Inasmuch as you indicate that these papers are not "Presidential materials of the Nixon Administration" and are not subject to the Order of the United States District Court for the District of Columbia, entered October 21, 1974, as amended, in Nixon v. Sampson, et al., C.A. No. 74-1518, we have no objection to your request. In the future, there is no need to seek my approval for the movement of materials which are not subject to the above-referenced Order.

*P.W.B.*  
Philip W. Buchen  
Counsel to the President





General  
Services  
Administration

Office  
of the  
Administrator

11/6  
cy sent  
to Barry

Reply to Room 487  
OEOB  
456-2545

November 6, 1975

MEMORANDUM TO:

Philip W. Buchen  
Counsel to the President

Herbert J. Miller, Jr.  
Counsel to Richard M. Nixon

FROM:

Thomas P. Wolf *Thomas P. Wolf*  
Special Assistant to the Administrator  
Director, Office of Presidential Materials

SUBJECT:

Movement of Non-Presidential Papers

Subject to your approval, on or after November 17, 1975, the Office of Presidential Materials intends to remove a quantity of materials, identified as non-Presidential papers, from their current location in Stack Area 2-W-2 of the National Archives Building in accordance with the attached request from Joan Howard, a member of the Presidential Libraries staff. Ms. Howard has indicated that none of these papers are part of the Nixon Presidential materials.

None of the Presidential Materials of the Nixon Administration will be searched or removed. Therefore, we believe that we can proceed with this request without violation of the Order of the United States District Court of the District of Columbia, entered October 21, 1974, as amended, in Nixon v Sampson et al. (C.A. No. 74-1518 and C.A. No. 74-1533).

Attachment

cc: Acting Administrator  
Washington, DC 20405



UNITED STATES OF AMERICA  
GENERAL SERVICES ADMINISTRATION



DATE: October 31, 1975

*National Archives and Records Service*  
Washington, DC 20408

REPLY TO  
ATTN OF:

NL

SUBJECT:

Movement of non-Presidential papers from stack area 2-W-2  
to stack area 1-W-2

Tom Wolf (AX)

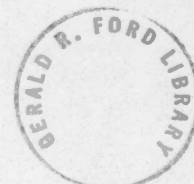
Personal papers acquired during the solicitation drive of 1972-73 were placed in storage in stack area 2-W-2 of the National Archives Building. These papers are not part of the Nixon Presidential materials, and we wish to remove them to stack area 1-W-2 for processing. I have completed surveys of 2-W-2 and have attached a list showing the titles and number of containers of the personal papers we wish to remove. Included in the personal papers are two collections of publications from the Department of Defense and the Department of State collected by Jo Ann Williamson for reference use in the library or book collection of a future Nixon Library.

Would you please make the necessary arrangements for a member of your staff to open 2-W-2 so that the materials may be removed?

*Joan Howard*

JOAN HOWARD

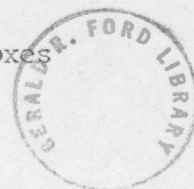
Attachment



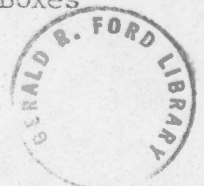
*Keep Freedom in Your Future With U.S. Savings Bonds*



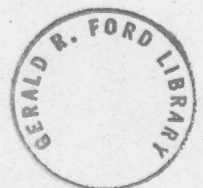
NAME		NUMBER OF CONTAINERS
AESHIRE, David M.	Assistant Secretary of State for Congressional Relations	1 FRC Box
ARMSTRONG, Ellis L.	Commissioner of Reclamation	2 FRC Boxes
BALL, Robert M.	Commissioner of Social Security	1 Hollinger Box
BATCHELOR, Roy E.	Assistant Director for Operations	1 FRC Box
BLACKWELL, Robert J.	Assistant Sect. for Maritime Affairs	1 Hollinger Box
BLATCHFORD, Joseph	Director of ACTION	1 FRC Box
BORDA, Richard J.	Assistant Secretary of the Air Force	Box 6 of 12 FRC Boxes
BROWN, George Hay	Director, Bureau of the Census	1 FRC Box
BUGGS, John A.	Staff Director- Civil Rights	1 FRC Box
BUSH, George H.	U. S. Representative to the United Nations	3 Hollinger Boxes
BUTZ, Earl	Secretary of Agriculture	1 Hollinger Box
CAMPBELL, J. Phil	Under Secretary-Agriculture	1 Hollinger Box
CARLUCCI, Frank C.	Former Director- Economic Opportunity	1 Hollinger Box
CLARK, John C.	Member, Board of Directors	1 Hollinger Box
COOK, Richard	Special Assistant to the Pres.	1 FRC Box
COSTER, Clarence M.	Associate Administrator-Law Enforce.	12 FRC Boxes
COUNTS, J. Curtis	Director-Federal Mediation	2 FRC Boxes
COWDEN, Thomas K.	Assistant Secretary of Agriculture	2 FRC Boxes
CRAMPTON, Scott P.	Assistant Attorney General	2 FRC Boxes
DE PALMA, Samuel	Assistant Secretary for International Organization Affairs	1 Hollinger Box
DOLE, Hollis	Assistant Secretary for Mineral Resources	5 FRC Boxes
DONFELD, Jeffrey E.	Special Action Office of Drug Abuse Prevention	3 FRC Boxes



NAME	NUMBER OF CONTAINERS
DuVAL, Dr. Merlin K. Secretary for Health	1 Hollinger Box
FRI, Robert W. Deputy Administrator	21 FRC Boxes
FRIEDKIN, Joseph F. Commissioner	1 FRC Box
FRIZZELL, D. Kent Assistant Attorney General	1 Hollinger Box
GOODE, James P. Office of the Secry. of the Air Force	1 FRC Box
GRAY, L. Patrick Acting Director	1 FRC Box
GREENFIELD, Stanley M. Assistant Administrator for Research and Monitoring	1 Hollinger Box
GUENTHER, George C. Assistant Secretary for Occupational Safety and Health	13 FRC Boxes
HAMIL, David A. Administrator, Rural Electrification	1 FRC Box
HANSEN, Grant L. Assistant Secretary of the Air Force	Box 2 of 12 FRC Boxes
HENKEL, Lee H., Jr. Chief Counsel, Internal Revenue Service	1 Hollinger Box
HENNESSY, John M. Assistant Secretary for International Affairs	1 Hollinger Box
HERMAN, Richard L. U. S. Commissioner	1 Hollinger Box
HITT, Patricia Beilly Assistant Secretary for Community and Field Services	9 FRC Boxes
HJORNEVIK, Wesley, L. Deputy Director - Economic Opportunity	5 FRC Boxes
HODGSON, James D. Secretary of Labor	15 FRC Boxes
HULL, Hadlai A. Assistant Secretary of the Army	1 Hollinger Box
HYDE, Floyd H. Assistant Secretary for Community Development	1 FRC Box
INGRAM, John W. Administrator, Federal Railroad	1 Hollinger Box
JAFFE, Dr. Jerome H. Director, Special Action Office for Drug Abuse Prevention	2 FRC Boxes
JOHNSON, Donald E. Administrator of Veterans Affairs	4 FRC Boxes
KEARNS, Henry President and Chairman, Export-Import Bank	3 FRC Boxes



NAME		NUMBER OF CONTAINERS
KELLER, Vicki	Domestic Council	1 Hollinger Box
KELLEY, Roger T.	Assistant Secretary (Manpower and Reserve Affairs)	2 FRC Boxes
KLEINDIENST, Richard G.	Attorney General	1 Hollinger Box
KLEPPE, Thomas S.	Administrator, Small Business Administration	3 FRC Boxes
KOONTZ, Elizabeth Duncan	Deputy Assistant Secretary and Director - Women's Bureau	2 Hollinger Boxes
LAIRD, Melvin R.	Secretary of Defense	10 FRC Boxes, 1 Hollinger Box
LEONARD, Jerris	Administrator, Law Enforcement Assistance Administration	5 FRC Boxes
LINDJORD, Haakon	Assistant Director, Office of Emergency Preparedness	1 Hollinger Box
LOVELL, Malcolm	Assistant Secretary for Manpower	2 FRC Boxes
LYING, Richard E.	Assistant Secretary for Marketing and Consumer Services	1 Clam Box
LYNN, James T.	Under Secretary of Commerce	2 Hollinger Boxes
McKELVEY, Vincent E.	Director, Geological Survey	1 Hollinger Box
McLUCAS, John L.	Office of the Secretary of the Air Force	Box 7 & 8 of 12 FRC Boxes
MARRS, Theodore C.	Deputy Assistant Secretary (Reserve Affairs)	1 FRC Box
MARSTON, Robert Q.	Director, National Institutes of Health	1 FRC Box
MARTIN, John B.	Assistant to the President for Aging	3 FRC Boxes
MAXWELL, David O.	General Counsel, Department of Housing and Urban Development	4 FRC Boxes
MECUM, Dudley C.	Assistant Secretary of the Army	1 Hollinger Box
MENASCO, Horace E.	Deputy Assistant Secretary and Wagehour Administrator	1 Hollinger Box





MEYER, Charles A.	Assistant Secretary for Inter-American Affairs	2 FRC Boxes
MOORE, Geoffrey H.	Commissioner of Labor Statistics	1 Hollinger Box
MOOT, Robert C.	Comptroller, Department of Defense	1 FRC Box
NESEN, Robert D.	Assistant Secretary of the Navy (Financial Management)	1 Hollinger Box
NICKERSON, Herman	Administrator, National Credit Union	3 FRC Boxes
NORMAN, David E.	Assistant Attorney General, Civil Rights Division	2 FRC Boxes
OSBORN, Elburt F.	Director, Bureau of Mines	1 FRC Box
PARRY, Thomas L.		1 Hollinger Box
PASSER, Harold C.	Assistant Secretary for Economic Affairs	1 Hollinger Box
PEPITONE, Byron V.	Acting Director, Selective Service System	1 Hollinger Box
PIERCE, Samuel R., Jr.	General Counsel - Treasury	1 FRC Box
PODESTA, Robert A.	Assistant Secretary for Economic Development	11 FRC Boxes
QUARLES, John R., Jr.	Assistant Administrator for Enforcement and General Counsel	1 FRC Box
RECHTIN, Eberhardt	Assistant Secretary of Defense	1 Hollinger Box
RICHARDSON, Elliott L.	Secretary, Department of HEW	2 FRC Boxes
ROMNEY, George W.	Secretary, Department of HUD	2 Hollinger Boxes
RUCKELSHAUS, William D.	Administrator, Environmental Protection Agency	2 FRC Boxes
SAMPSON, Arthur	Administrator, GSA	3 Hollinger Boxes 1 FRC Box
SANCHEZ, Philip V.	Director, OEO	19 Hollinger Boxes 2 FRC Boxes
SANSOM, Robert L.	Assistant Administrator for Air and Water Programs	1 Hollinger Box



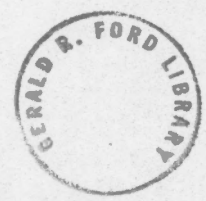


NAME		NUMBER OF CONTAINERS
SAUER, Walter C.	Vice Chairman, Export-Import Bank	1 Clam Box
SCHIEDLER, Spencer Jr.	Assistant Secretary of the Air Force (Financial Management)	4 FRC Boxes
SCHUBERT, Richard F.	Solicitor, Department of Labor	11 FRC Boxes
SEAMANS, Robert C., Jr.	Office of the Secretary of the Air Force	Boxes 1-5 of 12 FRC Boxes
SMITH, James R.	Assistant Secretary for Water and Power Resources	3 FRC Boxes
SMITH, James V.	Administrator, Farmers Home Administration	1 Hollinger Box
STEINFELD, Jesse L.	Surgeon General	1 FRC Box
TARR, Curtis	Assistant Secretary of the Air Force, Manpower and Reserve	Box 6 of 12 FRC Boxes & 8 Hollinger Boxes
TOMS, Douglas W.	Administrator, National Highway Traffic Safety Administration	1 FRC Box
USERY, Willima J., Jr.	Assistant Secretary for Labor-Management Relations	1 FRC Box
VAN DUSEN, Richard C.	Under Secretary, Department of HUD	19 FRC Boxes
VENEMAN, John G.	Under Secretary, Department of HEW	2 Hollinger Boxes
VILLARREAL, Carlos C.	Administrator, Urban Mass Transportation Administration	14 FRC Boxes 3 other items
WARNER, John W.	Secretary of the Navy	1 Hollinger Box
WATSON, Norman V.	Assistant Secretary for Housing Management	1 Hollinger Box
WEATHERBEE, Artemus E.	United State Director, Asian Development Bank	1 FRC Box
WEIDENBAUM, Murray L.	Assistant Secretary for Economic Policy	1 FRC Box
WALTERS, Johnnie M.	Commissioner - IRS	5 FRC Boxes
WEINBERGER, Caspar W.	Director, Office of Management and Budget	1 Hollinger Box
WHITTAKER, Philip N.	Office of the Secretary of the Air Force (Installations & Logistics)	Boxes 9-12 of 12 FRC Boxes



NAME	NUMBER OF CONTAINERS
------	----------------------

Department of Defense <u>Current News</u>	10 Hollinger Boxes
Department of State, Office of Media Series	2 Hollinger Boxes



LAW OFFICES  
MILLER, CASSIDY, LARROCA & LEWIN  
2555 M STREET, N.W. - SUITE 500  
WASHINGTON, D.C. 20037

AREA CODE 202  
TELEPHONE 293-6400

HERBERT J. MILLER, JR.  
JOHN JOSEPH CASSIDY  
RAYMOND G. LARROCA  
NATHAN LEWIN  
MARTIN D. MINSKER  
WILLIAM H. JEFFRESS, JR.  
R. STAN MORTENSON  
THOMAS B. CARR

*Nixon papers*

JOSEPH S. MCCARTHY  
COURTNEY A. EVANS  
ANDREW F. OEHMANN  
OF COUNSEL

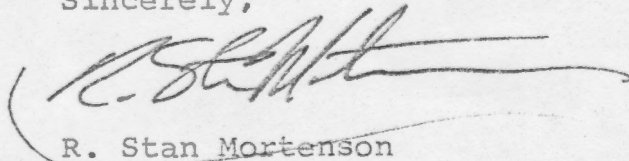
November 14, 1975

Mr. Thomas P. Wolf  
Special Assistant to  
Administrator Coordinator  
Nixon Presidential Materials  
Room 487, OEOB  
Washington, DC 20500

Dear Mr. Wolf:

You are hereby authorized to make available  
to Philip W. Buchen, Counsel to President Ford, or  
his designated agent, the envelope labeled 11-12-75,  
which is now in your possession.

Sincerely,

  
R. Stan Mortenson

RSM/tc

cc: Hon. Charles Ruff  
Philip W. Buchen, Esq. ✓





*Tom Wolf*

6:20      Tuesday 12/9/75  
Jane Dannenhauer was checking to see  
if you have a definite answer for her about  
Tom Wolf's White House pass.

They are ready to exchange his White House  
pass for an EOB pass -- but needs your O.K.

Did you ever talk with Jim Connor about it?

*12/10*

*No sword.*



<b>GENERAL SERVICES ADMINISTRATION</b> <b>ROUTING SLIP</b>											
TO	CO	R1	R2	R3	R4	R5	R6	R7	R8	R9	R10
NAME/TITLE						CORRESPONDENCE SYMBOL					
1. Philip W. Buchen											
2. Counsel to the President The White House											
3.											
4.											
5.											
<div style="display: flex; flex-wrap: wrap;"> <div style="width: 33%;"> <input type="checkbox"/> ALLOTMENT SYMBOL  <input type="checkbox"/> APPROVAL  <input type="checkbox"/> AS REQUESTED  <input type="checkbox"/> CONCURRENCE  <input type="checkbox"/> CORRECTION  <input type="checkbox"/> FILING  <input type="checkbox"/> FULL REPORT  <input type="checkbox"/> ANSWER OR ACKNOWLEDGE ON OR BEFORE _____  <input type="checkbox"/> PREPARE REPLY FOR THE SIGNATURE OF _____         </div> <div style="width: 33%;"> <input type="checkbox"/> HANDLE DIRECT  <input type="checkbox"/> IMMEDIATE ACTION  <input type="checkbox"/> INITIALS  <input type="checkbox"/> NECESSARY ACTION  <input type="checkbox"/> NOTE AND RETURN  <input type="checkbox"/> PER OUR CONVERSATION  <input type="checkbox"/> PER TELEPHONE CONVERSATION         </div> <div style="width: 33%;"> <input type="checkbox"/> READ AND DESTROY  <input type="checkbox"/> RECOMMENDATION  <input type="checkbox"/> SEE ME  <input type="checkbox"/> SIGNATURE  <input type="checkbox"/> YOUR COMMENT  <input checked="" type="checkbox"/> YOUR INFORMATION  <input type="checkbox"/> </div> </div>											
<b>REMARKS</b>  <p style="text-align: center;">Due to numerous personnel changes, we have updated the summary sheet of access authority. This authority covers access to the areas only, not access to the materials, which is covered in individual authorization documents.</p>											
FROM	CO	R1	R2	R3	R4	R5	R6	R7	R8	R9	R10
NAME/TITLE						CORR. SYMBOL		BUILDING, ROOM, ETC.			
Thomas P. Wolf						AX					
Director, Office of Presidential Materials						TELEPHONE		DATE			
								12/1/75			

OFFICE OF PRESIDENTIAL MATERIALS

ACCESS AUTHORITY

<u>Names</u>	<u>Rooms</u>				<u>Areas Under GSA Control</u>
	<u>403</u> (Work Area)	<u>485</u> (Xerox)	<u>522</u>	<u>84</u>	
Thomas P. Wolf (GSA)	x	x	x	x	x
Mary M. Filippini (GSA)	x	x	x	x	x
Richard A. Jacobs (NARS)	x	x	x	x	x
Joan Howard (NARS)	x	x	x	x	x
David Horrocks (NARS)	x	x	x	x	x
Richard McNeill (NARS)	x	x	x	x	x
Sam Lewis (NARS)	x	x	x	x	x
Melvin Menegaux (NARS)	x	x	x	x	x
Martha Williams (GSA)	x	x			x
Angela Forrest (GSA)		x			
Philip W. Buchen (White House)	x	x	x	x	x
Barry Roth (White House)	x	x	x	x	x
Herbert J. Miller (Nixon)	x	x	x	x	x
R. Stan Mortenson (Nixon)	x	x	x	x	x
Raymond Larocca (Nixon)	x	x	x	x	x
Trudy Fry (White House)	x			x	
Hazel Fulton (White House)	x			x	
FPS Officers (GSA)	x	x			x
EPS (Secret Service)			x	x	

CONDITIONS:

1. At least two individuals listed above must be present for every access.
2. Access to Rooms 403, 84 and 522 require the presence of Thomas P. Wolf and/or Mary Filippini and/or Joan Howard and/or Richard McNeill.
3. Access to Rooms 84 and 522 require the presence of one or more EPS/SS officers.
4. Access to Room 84 requires the presence of either Trudy Fry or Hazel Fulton.

cc: P.W. Buchen  
H.S. Knight  
J. Eckerd  
Post in Rms. 403 & 485  
File

bc: T.P. Wolf  
M.M. Filippini

TPWolf (AX)  
4/2/75  
Rev. 12/1/75





ITEM WITHDRAWAL SHEET  
WITHDRAWAL ID 01306

Collection/Series/Folder ID ..... : 001900324  
Reason for Withdrawal ..... : DR, Donor restriction  
Type of Material ..... : MEM, Memo(s)  
Creator's Name ..... : Buchen, Philip  
Receiver's Name ..... : Connor, James  
Description ..... : Personnel matter concerning Tom W  
olf.  
Creation Date ..... : 12/02/1975  
Date Withdrawn ..... : 06/27/1988



THE WHITE HOUSE

WASHINGTON

December 12, 1975

MEMORANDUM FOR: JIM CONNOR

FROM: PHIL BUCHEN

SUBJECT: Nixon Presidential Materials

At the present time, the Special Prosecutor has consented to the movement from the EOB to Suitland of only 9 rooms of Nixon Presidential Materials. His reluctance is apparently based on his concern that the movement of a greater quantity of materials would be too complicated and that Mr. Nixon's attorneys have indicated that they will oppose any move.

However, GSA has been requested to develop a moving plan by next week for all of the materials except those in the NSC vault. Informally, we have been advised that they could prepare appropriate space at Suitland for all of these materials within sixty days. They have raised some concern with the transportation costs relative to this move, which they believe might have to be paid by the White House. If we were to use military trucks for this purpose, that problem would be eliminated.

By the end of next week, we will know whether it is possible to move all of the papers or only 9 rooms. In either event, it is necessary to seek approval from the Court for the move.

In my view, it is preferable to present a consolidated plan to the Court to move all of the papers, rather than to go before the Court on several occasions. If you prefer that we move only the 9 rooms, please advise me. It is not possible to predict how long the Court would take to render its decision.





General  
Services  
Administration

Office  
of the  
Administrator

December 17, 1975

MEMORANDUM TO:

Philip W. Buchen  
Counsel to the President

FROM:

Thomas P. Wolf *Tom Wolf*  
Director, Office of Presidential  
Materials

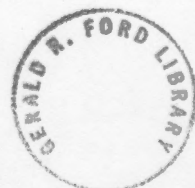
SUBJECT:

Update of Blanket Authorization

When Mrs. Karabatsos, Miss Filippini, and I met with you on September 9th, we suggested that your blanket authorization of October 31, 1974 (copy attached) should be updated. No action was taken at that time.

Because of the extensive preparatory work that will have to be done prior to our moving any materials, we now think we should have an updated version. I am attaching a draft for your consideration. This authorization permits us to accession new materials and to move previously accessioned materials for economy of space without prior notice to you and Mr. Nixon. It also covers accesses for maintenance and security.

2 Enclosures



Washington, DC 20405

THE WHITE HOUSE  
WASHINGTON

December 17, 1975

MEMORANDUM FOR: THOMAS P. WOLF  
FROM: PHILIP W. BUCHEN  
SUBJECT: Nixon Daily Diaries

*T.W.B.*

In accordance with the attached letter from Mr. R. Stan Mortenson, this will authorize you to provide to Mr. Barry Roth of my staff copies of President Richard Nixon's Daily Diary for the following dates:

August 28, 1972  
August 29     "  
August 30     "  
August 31     "  
September 1   "

Thank you for your assistance.

Attachment



WATERGATE SPECIAL PROSECUTION FORCE

United States Department of Justice

315 9th Street, N.W.

Washington, D.C. 20530

RECEIVED  
CSA

DEC 19 1 06 PM '75

December 18, 1975

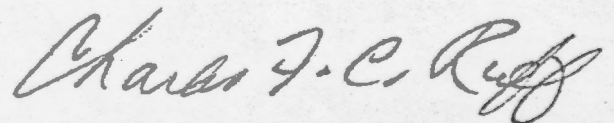
Mr. Thomas P. Wolf  
Director  
Office of Presidential Materials  
Room 487, OEOB  
Washington, D. C. 20500

Dear Mr. Wolf:

Pursuant to our conversations, I am delivering to you today 70 envelopes containing documents provided to this office under our continuing agreement with Counsel for former President Nixon and Mr. Buchen. We have made every effort to insure that the contents of these envelopes do in fact represent all such documents made available to us. However, if your inventory should disclose any discrepancies, please advise me.

If you will telephone me when you have completed your inventory, I would appreciate having a representative present when duplicate sets of these documents are disposed of. If you have any questions in this regard, you may contact John Lydick of this office.

Sincerely,

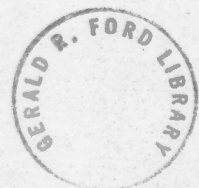


CHARLES F. C. RUFF  
Special Prosecutor

cc: R. Stan Mortenson, Esq.  
Miller, Cassidy, Larroca & Lewin  
2555 M Street, N. W. - Suite 500  
Washington, D. C. 20037



*(Starting right after lunch.)*



WATERGATE SPECIAL PROSECUTION FORCE  
United States Department of Justice  
315 9th Street, N.W.  
Washington, D.C. 20530

RECEIVED  
GSA

DEC 19 1 06 PM '75

33

December 18, 1975

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Office of Presidential Materials  
Room 487, OEOB  
Washington, D. C. 20500

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Sincerely,

*Charles F. C. Ruff*

CHARLES F. C. RUFF  
Special Prosecutor

cc: R. Stan Mortenson, Esq.  
Miller, Cassidy, Larroca & Lewin  
2555 M Street, N. W. - Suite 500  
Washington, D. C. 20037

(Starting right after lunch.)  
To [unclear]





THE WHITE HOUSE

WASHINGTON

December 22, 1975

MEMORANDUM FOR

The Honorable Jack Eckerd  
Administrator of General Services

Referencing our conversation, I have outlined below the information required from GSA before we can complete our plans to move the Court to permit the transfer to Suitland of the Nixon Presidential materials presently within the Old Executive Office Building (other than those held by the NSC):

1. Rooms containing palletized materials for which access to the materials:
  - (a) has been required
  - (b) has not been required
2. Rooms containing non-palletized materials for which access to the materials:
  - (a) has been required
  - (b) has not been required
3. A basic description of how these materials could be housed at Suitland, with appropriate measures for security and preservation.
4. How long it will take GSA to prepare this space and arrange for the move. For this purpose, you can assume that DOD trucks will be used for the move due to the sensitive nature of the materials.



5. A breakdown of the materials into categories based on the probability of requests for access to them, e.g., by the Special Prosecutor, in the near future. This breakdown should be structured in such a way as to permit the Court, if it believes it necessary, to grant our motion only in part although our goal remains the transfer of all materials to Suitland.

For your information, my office has recently discussed the general question of the move to Suitland with counsel for Mr. Nixon. Based on that discussion, it appears that most, if not all, of counsel's objections to this move will be withdrawn once the three Judge District Court has ruled on the case. Regardless, we should be prepared to file in early January.

I would appreciate your report on these points as soon as possible. If the report is completed or should any questions arise during my absence from the office later this week, please contact Barry Roth of my staff.

In response to your inquiry, I have no objection to the placement of the Office of Presidential Materials under the Archivist. It is my understanding that this internal reorganization within GSA would have no effect on our ability to respond to requests for access to the materials.

*P. W. B.*

Philip W. Buchen  
Counsel to the President

cc: The Honorable Charles Ruff  
The Honorable Irwin Goldbloom  
Thomas P. Wolf  
Barry Roth



THE WHITE HOUSE

WASHINGTON

December 22, 1975

*Nixon papers*

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Administrator of General Services

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*P. W. B.*

Philip W. Buchen  
Counsel to the President

cc: The Honorable Charles Ruff  
The Honorable Irwin Goldbloom  
Thomas P. Wolf  
Barry Roth





General  
Services  
Administration

Office  
of the  
Administrator

December 23, 1975

MEMORANDUM TO:

Philip W. Buchen  
Counsel to the President

FROM:

Thomas P. Wolf  
Director, Office of Presidential  
Materials

Shirley called me on December 19 and indicated that you were satisfied to have us proceed with the procedures discussed in Mr. Ruff's letter of December 18 and did not intend to participate. I trust I understood her correctly. We will probably not complete this project until Tuesday, December 30, but I would appreciate having the attached waiver from you prior to that date.

I would also like to make you aware of two other matters related to this project:

1. The documentation of the special search made for the Church Committee which we conducted on your behalf will be removed from the files relating to the Special Prosecutor's project, where it is currently filed. It will be placed in Room 405 with other documentation, but segregated therefrom.
2. The Special Prosecutor and Mr. Nixon's attorneys have jointly instructed Mary Filippini and myself not to make available to any other parties the contents of or the combinations to the two safes containing the documentation of the Special Prosecutor's project without prior notification of and approval from the Special Prosecutor, Mr. Nixon's attorneys, and yourself. Naturally, if we have any further work to do on the project under the existing guidelines, this restriction will not apply to such work. In the meantime, we are affixing to each safe a notice indicating that:

The contents of this safe are the property  
of the Watergate Special Prosecution Force  
and this safe is not to be opened without  
the prior written approval of the Special  
Prosecutor.

December 1975

Please let me know if any of the above does not meet with your complete approval.

Attachment

Washington, DC 20405





THE WHITE HOUSE

WASHINGTON

December 23, 1975

MEMORANDUM FOR

Thomas P. Wolf  
Director, Office of Presidential Materials  
General Services Administration

Pursuant to the letter of December 18, 1975, from Charles F. C. Ruff, Special Prosecutor, to you, I note that a representative of Mr. Ruff's will be present when you complete the inventory requested therein. You have further informed me that Mr. Nixon will also be represented by his attorney.

It will not be necessary for anyone from this office to be present as long as no actions will be taken other than those agreed to jointly by the Special Prosecutor and Mr. Nixon's attorneys.

*P.W.B.*

Philip W. Buchen  
Counsel to the President



UNITED STATES OF AMERICA  
GENERAL SERVICES ADMINISTRATION  
WASHINGTON, DC 20405

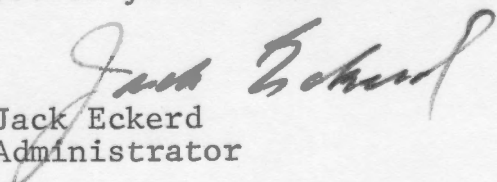


December 24, 1975

MEMORANDUM TO: PHILIP W. BUCHEN  
Counsel to the President  
The White House

This responds to your letter of December 22, 1975 regarding plans to move the Nixon papers from the Old Executive Office Building to Suitland, Maryland. Action has been completed on items 1, 2, and 5. We are preparing documentation on items 3 and 4 and will have this information available during the first week of January 1976. I will contact you during that week to establish a time when we can get together to discuss our findings.

In addition, I do plan to place the Office of Presidential Materials under the Archivist but fully intend to see that there will be no deterioration in our ability to respond to you or your staff.

  
Jack Eckerd  
Administrator



UNITED STATES OF AMERICA  
GENERAL SERVICES ADMINISTRATION  
WASHINGTON, DC 20405

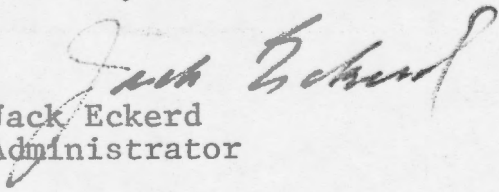


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Jack Eckerd  
Administrator



*Nixon  
papers*

THE WHITE HOUSE

WASHINGTON  
December 29, 1975

Dear Mr. Wolf:

This letter will serve to update my letter of October 31, 1974, to the Administrator of General Services, authorizing you as the Administrator's agent, to make unescorted entries to the areas under GSA control which contain Nixon Presidential materials subject to the Supplemental Order of the United States District Court for the District of Columbia entered October 22, 1974, in Nixon v. Sampson, et al., C.A. No. 74-1518 and C.A. No. 74-1533.

It is my understanding that the purpose of these unescorted entries will be limited to accessioning newly assembled "Presidential materials", moving materials previously accessioned between areas controlled by GSA in order to achieve optimal storage, necessary maintenance of the areas and security purposes. In no event will you or your appointed alternates or any archival personnel open or peruse any of the "Presidential materials". In addition, you will maintain a written record of each such entry, including the room entered, the time of entry and departure, the names of the persons entering the room, the purpose for the access, and the quantity and identification of boxes of "Presidential materials" affected, if any.

All accesses will be conducted in the presence of at least two individuals, one of whom will be yourself or your duly authorized agent, and one of whom will be a member of the archival staff assigned to your office. All individuals participating in the access will have the necessary clearances and all procedures will be in accordance with those established since October 22, 1974.

My signature of this letter constitutes my approval of the above described procedures.

Sincerely,

*Philip W. Buchen*

Philip W. Buchen  
Counsel to the President

Mr. Thomas Wolf  
Director, Office of Presidential  
Materials  
General Services Administration  
Room 487 - EOB  
Washington, D. C. 20500

cc: Herbert Miller, Jack Eckerd







December 30, 1975

MEMORANDUM TO:

Philip W. Buchen  
Counsel to the President

FROM:

Thomas P. Wolf *Tom Wolf*  
Director, Office of Presidential Materials

This is to inform you that on Tuesday afternoon, December 30, 1975, Mr. Charles F.C. Ruff, Special Prosecutor, and Mr. R. Stan Mortenson, representative of Richard M. Nixon, jointly witnessed the disposition of the files remaining in Room 403, which relate to the special research project for the Special Prosecutor.

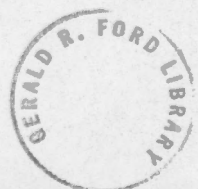
In connection with this, they mutually decided to change the labelling of the safes, which was previously sent to you in my memorandum of December 23, 1975. A copy of the new wording is attached.

Mr. Ruff indicated that there may be one or two additional searches within the next four to six weeks.

While Mr. Ruff was here, we also gave him a briefing on the facilities and access procedures.

cc: Jack M. Eckerd

Attachment





THE CONTENTS OF THIS SAFE ARE PRESIDENTIAL  
MATERIALS OF THE NIXON ADMINISTRATION AND  
ITEMS GENERATED BY AND ON BEHALF OF THE  
WATERGATE SPECIAL PROSECUTOR. THIS SAFE  
IS NOT TO BE OPENED WITHOUT THE CONSENT  
OF THE SPECIAL PROSECUTOR AND COUNSEL FOR  
RICHARD NIXON.

DECEMBER 1975.





General  
Services  
Administration

Office  
of the  
Administrator

December 30, 1975

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Counsel to the President

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Attachment



Washington, DC 20405



General  
Services  
Administration

Office  
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Administrator

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Washington, DC 20405

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DECEMBER 1975.

