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THE WHITE HOUSE

WASHINGTON

September 30, 1974

MEMORANDUM FOR: CHIEF EARL DRESCHER

FROM: MICHAEL J. FARRELL

SUBJECT: THE FOLLOWING GROUPS
ARE SCHEDULED FOR TOURS
TUESDAY, OCTOBER 1, 1974

7:50 a.m.	<u>Society of Research Administrators,</u> Req. by Cong. Landgrebe Max Rumbaugh in charge.	(45)
8:00 a.m.	<u>European Business Execs. & Wives</u> Req. by Cong. Guyer Mr. & Mrs. Paul Elliott in charge.	(18)
	<u>Greater Harrisburg Postal</u> <u>Customers Council</u> Req. by Mr. Stan Kross Mr. Stan Kross in charge	(30)
	<u>Postal Group, Michigan</u> Req. by Cong. Ruppe Mr. Eugene Formolo in charge.	(15)
	<u>Doctors from Fresno, Calif.</u> Req. by Cong. Bob Mathias Dr. & Mrs. Whitworth in charge.	(14)

PLEASE CONDUCT TOURS IN GROUPS OF 60.



THE WHITE HOUSE

WASHINGTON

October 8, 1974

MEMORANDUM FOR: CHIEF EARL DRESCHER

FROM: MICHAEL J. FARRELL

SUBJECT: THE FOLLOWING GROUPS
ARE SCHEDULED FOR TOURS
WEDNESDAY, OCTOBER 9, 1974

7:50 a.m. National 4-H Group, Mt. Clements, Mich. (36)
Req. by Sen. Griffing
Marie Remer in charge.

8:00 a.m. Royal College of Defense Studies (14)
Req. by Military Office
Major. William Speight in charge.
NOTE: Briefing to follow in theater
at 9:00 a.m. by Gen. Scowcroft or
Dick Kennedy to brief.

Protective Operations Briefing (20)
for Governors
Req. by Dick Keiser
Branch Walton in charge.

4-H Leaders, Allentown, Pa. (19)
Req. by Sen. Schweicker
Mrs. Lois Gross in charge.

Senior Citizens, Upper Sandusky, Ohio (38)
Req. by Cong. Guyer
Mrs. Irene Wilson in charge.

Ukranian Ice Festival (60)
Req. by FishBait Miller & Charlie Brotman
Mrs. Genia Olkowusky and
Ms. Belle Machtinger in charge.

PLEASE CONDUCT TOURS IN GROUPS OF 65.



THE WHITE HOUSE

WASHINGTON

October 8, 1974

MEMORANDUM FOR:

CHIEF EARL DRESCHER

FROM:

MICHAEL J. FARRELL

SUBJECT:

THE FOLLOWING GROUPS
ARE SCHEDULED FOR
TUESDAY, OCTOBER 8, 1974

7:45	<u>Cappers Travel Club, Topeka, Ka.</u> Req. by Sen. Dole James Rankin in charge	(130)
7:50	<u>Nat'l. 4-H Group, Mt. Clemens, Mich.</u> Req. by Sen. Griffin Marie Remer in charge	(36)
9:20	<u>L. D. S. -Salt Lake City, Utah</u> Req. by Sen. Moss Mrs. Tsuya in charge	(60)
	<u>Veterans from V. A. Center, W. Va.</u> Req. by Letter Jane Burkhardt in charge	(40)

PLEASE CONDUCT TOURS IN GROUPS OF 65



THE WHITE HOUSE

WASHINGTON

October 11, 1974

MEMORANDUM FOR:

CHIEF EARL DRESCHER

FROM:

MICHAEL J. FARRELL

SUBJECT:

THE FOLLOWING GROUPS
ARE SCHEDULED FOR
SATURDAY, OCTOBER 12, 1974

8:00

Boy Scout Troop #734-Richmond, Va. (30)
Req. by Cong. Satterfield
Arthur Newcomb in charge

Silver-Agers; St. John the Baptist Church (40)
Req. by Cong. Dent
Ms. Winifred Whittle in charge

Police Chiefs-Netherlands (14)
Req. by Netherlands Embassy
Mr. Amelung in charge

Notre Dame School-Manchester, N.H. (17)
Req. by Sen. Cotton
Sister Joan O'Donnell in charge

PLEASE CONDUCT TOURS IN GROUPS OF 65

11:00

Senior Citizens, Springfield, Ohio (23)
Req. by Sen. Taft
Carolyn Zolas in charge
NOTE: Arriving A-1 Gate, please escort to G-5 and
place on tour,

11:30

Sr. Citizens, Spokane, Wash. (30)
Req. by Cong. Foley
Margaret Boyanowsky in charge
NOTE: Arriving A-1 Gate, please escort to G-5 and
place on tour.



THE WHITE HOUSE

WASHINGTON

October 15, 1974

MEMORANDUM FOR:

CHIEF EARL DRESCHER

FROM:

MICHAEL J. FARRELL

SUBJECT:

THE FOLLOWING GROUPS
ARE SCHEDULED FOR
WEDNESDAY, OCTOBER 16, 1974

7:50	<u>Matthew J. High School, Darien, Conn.</u> Req. by Sen. Weicker Mr. R. Duff Masterson in charge	(58)
8:00	<u>DeSoto Senior Citizens, Kansas</u> Req. by Cong. Winn/Sen. Pearson Mrs. Jeff Johnson, Jr. in charge	(44)
	<u>Apocalypse Church Choir - Columbus, Ga.</u> Req. by Cong. Jack Brinkley Rev. Hal Steward in charge	(46)

PLEASE CONDUCT TOURS IN GROUPS OF 65

11:00	<u>Trent Academy of Basic Education</u> <u>From New Bern, North Carolina</u> Req. by Cong. Walter Jones Mrs. Robt. Rice in charge <u>NOTE:</u> Notify Mr. Farrell upon arrival-he will greet in East Garden.	(40)
11:30	<u>V. I. C. A.</u> Req. by Pam Powell Larry Johnson/Steve Denby in charge <u>NOTE:</u> Please escort from A-1 to G-5 and place on tour.	(200)



THE WHITE HOUSE

WASHINGTON

October 18, 1974

MEMORANDUM FOR:

CHIEF EARL DRESCHER

FROM:

MICHAEL J. FARRELL

SUBJECT:

THE FOLLOWING GROUPS
ARE SCHEDULED FOR
SUNDAY, OCTOBER 20, 1974

Please admit for Garden Tour at time indicated:

1:15 p. m.

Immanuel Church-On-The-Hill
Altar Guild Members

(150)



THE WHITE HOUSE

WASHINGTON

October 18, 1974

MEMORANDUM FOR:

CHIEF EARL DRESCHER

FROM:

MICHAEL J. FARRELL

SUBJECT:

— THE FOLLOWING GROUPS
ARE SCHEDULED FOR
SATURDAY, OCTOBER 19, 1974

8:00 a. m.

Senior Citizens, Frederick, Md. (42)
Req. by Cong. Byron
Mrs. Rosemary M. Danner in charge

Sr. Citizens, Redlands, Calif. (40)
Req. by Cong. Pettis
Betty Wheeler in charge

9:00 a. m.

Russian Doctors and Professors (9)
Req. by Ann Mitchell-Courtesy Assn.
Robert Elson Smith in charge

9:30 a. m.

Foster Grandparent Program, Delaware (41)
Req. by Letter
Mrs. Terry Blaxall in charge

PLEASE CONDUCT TOURS IN GROUPS OF 65

FOLLOWING GROUPS OF SCHEDULED FOR GARDEN TOURS:
PLEASE ADMIT AT INDICATED TIME:

1:15 p. m.

Walter Reed Army Medical Center (60)
DeWitt Army Hospital, Ft. Belvoir
National Naval Medical Center
Malcolm Grow USAF Medical Center, Andrews

SPECIAL NOTE:

Four (4) military buses will bring patients from the above hospitals to the East Gate at approximately 1:15 p. m. Eleven (11) will be in wheelchairs, but will have attendants accompanying them. Please have 2 officers available to escort them into the East Garden and along the entire tour, which will include the State Floor of the White House. After unloading at the East Gate, the buses should be sent to the Northwest Gate and clearance made to park them on the North Drive to await departure via the North Portico. Contact Mr. Farrell upon arrival. Attached are lists of those participating in the event of a special problem, however, they should be admitted as a group. A gate check is not necessary.



THE WHITE HOUSE

WASHINGTON

October 22, 1974

MEMORANDUM FOR:

CHIEF EARL DRESCHER

FROM:

MICHAEL J. FARRELL

SUBJECT:

THE FOLLOWING GROUPS
ARE SCHEDULED FOR
WEDNESDAY, OCTOBER 23, 1974

8:00

Wives-Foreign Area Officer Course, Ft. Bragg, N. C.
Req. by Military Office (25)
Mrs. Ralph Gauer in charge

Hall Ave. Senior Citizens-Hubbard, Ohio (36)
Req. by Cong. Bill Stanton
Mrs. Bonnie Smelko in charge

9:20

Globe Trotter Travel Club-Sr. Citizens (44)
Req. by Cong. Cochran
Mrs. Margaret Martin in charge

PLEASE CONDUCT TOURS IN GROUPS OF 60

3:00 p.m.

6 Tour Officers Requested:

Colonial Dames of America (350)
Req. by Mrs. Wm. Curtis Pierce
Mrs. Pierce in charge

NOTE: Notify Mr. Farrell upon arrival.

Will arrive East Gate-if via bus, after guests
have entered East Gate, direct buses to N. W. GATE
with parking on North Drive to await departure.
Six Tour Officers Requested to conduct special tour.



THE WHITE HOUSE

WASHINGTON

October 23, 1974

MEMORANDUM FOR:

CHIEF EARL DRESCHER

FROM:

MICHAEL J. FARRELL

SUBJECT:

THE FOLLOWING GROUPS
ARE SCHEDULED FOR
THURSDAY, OCTOBER 24, 1974

8:00 The Women's Club of Richmond, Va. (40)
 Req. by Cong. Satterfield
 Mrs. Satterfield in charge
 NOTE: To be taken separately. Notify
 Mr. Farrell following tour.

Sr. Citizens-Jewish Comm. Center, Norfolk, Va. (40)
Req. by Cong. Whitehurst
Miss Jean Keever in charge

9:20 Women's City Club of Boston (33)
 Req. by Mr. Conger
 Mrs. Marise Zellmann in charge

PLEASE CONDUCT TOURS IN GROUPS OF 60

11:00 St. Thomas School, Indiana (30)
 Req. by Cong. Landgrebe
 Sister Lydia in charge
 NOTE: Will arrive at A-1 Gate. Notify Mr. Farrell
 upon arrival as he will show East Garden then place
 on Regular Tour.



THE WHITE HOUSE

WASHINGTON

October 25, 1974

MEMORANDUM FOR:

CHIEF EARL DRESCHER

FROM:

MICHAEL J. FARRELL

SUBJECT:

THE FOLLOWING GROUPS
ARE SCHEDULED FOR
SATURDAY, OCTOBER 26, 1974

7:50	<u>2nd Baptist School-Houston, Texas</u> Req. by Cong. Archer Billy Rudd in charge	(30)
8:00	<u>Nat'l. Chrysanthemum Society</u> Req. by Cong. Gude Mr. G. E. Davis in charge	(100)
	<u>"Wonders" from New Image Church, D.C.</u> Req. by Mrs. Weatherby Mrs. Weatherby in charge	(20)
9:00	<u>Russians Exchange Program-ACYPL</u> Req. by Pam Powell Spencer Oliver in charge	(14)
	<u>Russian Scientists</u> Req. by Ann Mitchell Mr. Raymond Bevivino in charge	(9)
9:20	<u>Royal Shakespeare Co.</u> Req. by Susan Hosmer Keith Taylor in charge	(15)



THE WHITE HOUSE

WASHINGTON

October 26, 1974

MEMORANDUM FOR: CHIEF EARL DRESCHER

FROM: MICHAEL J. FARRELL

SUBJECT: THE FOLLOWING GROUPS
ARE SCHEDULED FOR TOURS
TUESDAY, OCTOBER 29, 1974

8:00 a.m. 4-H Leaders, Univ. of Maine (25)
Req. by Sen. Hathaway
Mrs. Doris Magnuson in charge.

4-H Leaders, Morgantown, W. Va. (24)
Req. by Sen. Robert Byrd
Sue Cesil in charge.

9:20 a.m. The Octagon House Tour Guides (25)
Req. by Eleanor Stearns
Eleanor Stearns in charge.
NOTE: Take separately.
Notify Mr. Farrell upon arrival.

PLEASE CONDUCT TOURS IN GROUPS OF ____.

11:00 a.m. Fairfax High School, West (150)
Springfield, Va.
NOTE: Mr. Farrell will meet.
Col. Chas. Payne and group
in East Garden. They will join
regular tour.



THE WHITE HOUSE

WASHINGTON

October 29, 1974

MEMORANDUM FOR:

CHIEF EARL DRESCHER

FROM:

MICHAEL J. FARRELL

SUBJECT:

THE FOLLOWING GROUPS
ARE SCHEDULED FOR
WEDNESDAY, OCTOBER 30, 1974

8:00

Sunkist Growers, Inc.
Req. by Cong. Goldwater
Mr. Tom Gaddis in charge

(50)

Accotink Academy, Springfield, Va.
Req. by Geoff Sheppard
Alice Somido in charge

(10)

U. S. Merchant Marine Academy Band
Req. by Kathleen Shetler
Cmdr. Kenneth Force in charge

(40)

9:20

First Reform Church, N. J.
Req. by Cong. Widnall
Rev. Warren Hensler in charge

(45)

PLEASE CONDUCT TOURS IN GROUPS OF 60



THE WHITE HOUSE

WASHINGTON

October 30, 1974

MEMORANDUM FOR:

CHIEF EARL DRESCHER

FROM:

MICHAEL J. FARRELL

SUBJECT:

THE FOLLOWING GROUPS
ARE SCHEDULED FOR
THURSDAY, OCTOBER 31, 1974

8:00

Downington Women's Club
Req. by Cong Eshelman
Mrs. Ralph W. Rolston in charge

(40)

Blessed Sacrament School, N. Y.
Req. by Sen. Buckley
Mrs. Ewing in charge

(35)

9:00

Portuguese Judges
Req. by Margaret Schroeder
Mr. Mario Guidicelli in charge
NOTE: Notify Mr. Farrell upon arrival. He
will greet.

(8)

Sr. Citizens, D. C.
Req. by Cong. Fauntroy
Ann Hunt in charge

(25)

9:20

Custis-Lee Mansion Group
Req. by Frances Brumback
Mrs. Brumback in charge
NOTE: To be taken separately. Notify Mr. Farrell
upon arrival, he will greet in East Garden, weather
permitting.

(30)

PLEASE CONDUCT TOURS IN GROUPS OF 45

4:00 p. m.

Two Tour Officers Requested:

National Board of the Y. W. C. A.
Req. by Mrs. Laurance S. Rockefeller
Miss Gretchen Feiker in charge
Notify Mr. Farrell upon arrival.

(30)



THE WHITE HOUSE

WASHINGTON

October 31, 1974

MEMORANDUM FOR:

CHIEF EARL DRESCHER

FROM:

MICHAEL J. FARRELL

SUBJECT:

THE FOLLOWING GROUPS
ARE SCHEDULED FOR
FRIDAY, NOVEMBER 1, 1974

8:00		<u>Kenmore Elementary School, Landover, Md.</u> (75) Req. by Sen. Mathias Mr. James Meelom in charge
		<u>Massachusetts Educators</u> (40) Req. by Sen. Brooke Capt. Wendell Davis in charge
		<u>Communication Workers-Latin America</u> (15) Req. by Dept. of Labor Arthur Leferve/Joe Pitcher in charge
9:00	<u>Separately</u>	<u>Soviet Delegates/U. S. - U. S. S. R. - Environmental</u> (12) <u>Protection</u> Req. by William A. Brown Mr. Brown in charge <u>NOTE:</u> Notify Mr. Farrell upon arrival-he will greet.
9:20		<u>Foulger Theater Group</u> (35) Req. by Any Fenell Mr. Ray Hanley in charge

PLEASE CONDUCT TOURS IN GROUPS OF 45



THE WHITE HOUSE

WASHINGTON

November 1, 1974

MEMORANDUM FOR: CHIEF EARL DRESCHER

FROM: MICHAEL J. FARRELL

SUBJECT: THE FOLLOWING GROUPS
ARE SCHEDULED FOR
NOVEMBER 2, 1974 - SAT.

8:00 Albany Region of Nat'l. Cathedral Assn. (30)
Req. by Cong. Stratton
Mr. Lawrence Everts in charge

Nat'l. Junior Horticultural Leadership Assn. (40)
Req. by Pam Powell
Carla Chenette in charge

9:00 Threshold of Berks County, Pa. (14)
Req. by Sen. Schweicker
Dawn Miller in charge
NOTE: Emotionally handicapped adults. Notify
Mr. Farrell upon arrival -he will brief before tour
in Family Theater.

9:20 N. I. H. Patient Activities (35)
Req. by Cynthia Kauff
Ms. Kauff in charge
NOTE: Wheelchairs in group

PLEASE CONDUCT TOURS IN GROUPS OF 45

11:30 U. of N. C. Study Groups (38)
Req. by Cong. James Martin
Mrs. Dorothy Lakin in charge
NOTE: Will arrive A-1 Gate-please notify Barbara
Earp upon arrival--she will greet and place on regular
tour.

12:00 Two Tour Officers Req: Holton Arms School (90)
(Two Visitors Ofc. Staff will
also conduct tour of 2nd Floor) Req. by Susan Ford
Mrs. Cole in charge (Mr. James Lewis also)
NOTE: Will arrive S. E. Gate via buses and cars with
Parking on South Drive. Notify Mr. Farrell upon arrival



THE WHITE HOUSE

WASHINGTON

November 4, 1974

MEMORANDUM FOR:

CHIEF EARL DRESCHER

FROM:

MICHAEL J. FARRELL

SUBJECT:

THE FOLLOWING GROUPS
ARE SCHEDULED FOR
TUESDAY, NOVEMBER 5, 1974

8:00 a.m.

Protective Operations Briefing for Governors (20)
Req. by Dick Keiser
Branch Walton in charge

So. New Hampshire Sr. Citizens (90)
Req. by Sen. McIntyre
Mr. Phil Laflam in charge

Emergency Physicians and Nurses Assn. (50)
Req. by Barbara Watts
Barbara Watts in charge

PLEASE CONDUCT TOURS IN GROUPS OF 50



THE WHITE HOUSE
WASHINGTON

November 8, 1974

MEMORANDUM FOR: CHIEF EARL DRESCHER
FROM: MICHAEL J. FARRELL
SUBJECT: THE FOLLOWING GROUPS
ARE SCHEDULED FOR
SATURDAY, NOVEMBER 9, 1974

8:00 A. G. Wives (50)
Req. by Military Office
Mrs. Wm. Dupart in charge

University of Nebraska ROTC (35)
Req. by Sen. Curtis
Maj. Larry A. Apel in charge

U. S. Steel Tech. Asst.'s from Poland (20)
Req. by Cong. Dent
John Jenks in charge
NOTE: Interpreters will accompany

University of Tenn. -Dental Hygiene Group (22)
Req. by Cong. Duncan
Kathy Reedy in charge

Nebraska Dental Asst.'s Assn. (10)
Req. by Sen. Hruska
Mrs. Robert Lynn in charge

Goodrich High School-Fond du lac, Wisc. (33)
Req. by Cong. Steiger
Jack Putman in charge

9:20 Girl Scout Troop-Woodbridge, Va. (35)
Req. by Cong. Parris
Mrs. Gentry in charge

One Tour Officer Req. to
Conduct tour of State Floor
Only. N. I. H. Patients Activities (8)
Req. by Cynthia Kauff
Ms. Kauff in charge
NOTE: Van arriving N. W. Gate with parking on North
Drive to await departure. 4 Wheelchairs and 4 attendants

THE WHITE HOUSE

WASHINGTON

November 11, 1974

MEMORANDUM FOR:

CHIEF EARL DRESCHER

FROM:

MICHAEL J. FARRELL

SUBJECT:

THE FOLLOWING GROUPS
ARE SCHEDULED FOR
MONDAY, NOVEMBER 11, 1974

10:00

Lewis and Clark College

(21)

Req. by Bill Baroody

List attached

NOTE: Notify Joyce Adams upon arrival.

For briefing in Family Theater by Mr. Baroody.

11:00

Greater Washington D. C. Area Schools

(5)

Req. by Betty Shannon

List Attached

NOTE: Notify Joyce Adams upon arrival.

For briefing in Reception Room by Mrs. Shannon

1:15 One Tour Ofc. Req.:

Seventh Grade Class, Episcopal School
of Dallas, Texas

(17)

Req. by Mr. Steven Swann

Mrs. Philip Buchen in charge (List attached)

NOTE: Notify Mr. Farrell upon arrival. Will arrive East Gate via two Limousines with parking on East Executive Ave.

MJF: See attached



THE WHITE HOUSE

WASHINGTON

November 11, 1974

MEMORANDUM FOR:

CHIEF EARL DRESCHER

FROM:

MICHAEL J. FARRELL

SUBJECT:

THE FOLLOWING GROUPS
ARE SCHEDULED FOR TOURS
TUESDAY, NOVEMBER 12, 1974

8:00 a.m.

Joint Vocational School, Bellmont, Calif. (42)

Req. by Cong. Hayes

Mrs. Charlene Dofka in charge.

Senior Citizens, Silver, Spring, Md. (35)

Req. by Sen. Mathias

Mr. Jack Cohen in charge.

Doctors from New Mexico (26)

Req. by Sen. Dominici

Dr. Bob Smith in charge.

Utah State Dental Assoc. (16)

Req. by Cong. McKay

Dr. Newell Warr in charge.

American Int'l. Colleg of Dentists (15)

Req. by Sen. Robert Byrd

Dr. Robert Loflin in charge.

9:00 a.m.

Athletes in Action Basketball Team
and Families (45)

Req. by Joyce Adams

Gerry Rigiere in charge.

NOTE: Take Separately. Notify Mrs. Adams
upon arrival.

Worthington High School

Req. by Tom Korologos

List Attached.

NOTE: Notify Joyce Adams upon arrival.

Direct to Family Theater for briefing by

Mr. Korologos.



-----MORE-----

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GROUP TOURS - NOVEMBER 12, 1974
CONTINUED

9:20 a.m.

Neabsco School, Woodbridge, Va.
Req. by Mrs. Purdy
Mrs. Purdy in charge.
NOTE: Take separately.

(58)

PLEASE CONDUCT TOURS IN GROUPS OF 60.

10:00 a.m.

Kerrydale Elementary School, Va.
Req. by Carol Anderson
Carol Anderson in charge.
NOTE: Arriving A-1 Gate for
Arrival Ceremony. Please notify
Mr. Farrell or Betty Shannon upon
arrival. Escort to South Lawn for
viewing.

(165)

Big Brothers
Req. by J.R. Black
J.R. Black in charge.
NOTE: Arriving A-1 Gate for
Arrival Ceremony. Please notify
Mr. Farrell upon arrival. Escort
to South Lawn for viewing.

(24)

Austrian Embassy OFFICIALS
Req. by State Department.
NOTE: List Attached.
Notify Joyce Adams upon arrival.

(18)

2:00 p.m.

THREE TOUR OFFICERS
REQUESTED TO
CONDUCT TOUR.

Wives of U.N. Delegates and
T.H.I.S. Volunteers
Req. by Peggy Thornton
Peggy Thornton in charge.

(60)



THE WHITE HOUSE
WASHINGTON

November 12, 1974

MEMORANDUM FOR:

CHIEF EARL DRESCHER

FROM:

MICHAEL J. FARRELL

SUBJECT:

THE FOLLOWING GROUPS
ARE SCHEDULED FOR
WEDNESDAY, NOVEMBER 13, 1974

8:00	<u>American Assn. of Women Dentists</u> Req. by Dr. Gillespie Dr. Gillespie in charge	(40)
	<u>Farm Credit Bank Officers -St. Louis</u> Req. by Cong. Litton Kermit Overby in charge	(15)
	<u>Office of Int'l. Programs</u> Req. by Jill Sagarin Ms. Sagarin in charge	(15)
	<u>Dental Hygienists-So. Carolina</u> Req. by Sen. Thurmond Chamela Harrell in charge	(9)
9:00	<u>Corporate Leadership of Whirlpool</u> Req. by Sen. Griffin A.J. Takacs and Jenny Miller in charge <u>NOTE: Notify Mr. Farrell upon arrival.</u>	(70)
9:20	<u>American Assn. of Airport Executives</u> Req. by Jim Kolstad Mr. Kolstad in charge	(28)
<u>PLEASE CONDUCT TOURS IN GROUPS OF 55</u>		
2:00	<u>Village Womens Club, Bloomfield, Mich.</u> Req. by Mr. Clem Conger Mr. Conger in charge and will conduct tour.	(50)

THE WHITE HOUSE

WASHINGTON

November 13, 1974

MEMORANDUM FOR:

CHIEF EARL DRESCHER

FROM:

MICHAEL J. FARRELL

SUBJECT:

THE FOLLOWING GROUPS
ARE SCHEDULED FOR
THURSDAY, NOVEMBER 14, 1974

7:50

Rocky Mountain Conf. - United Meth. Church (97)
Req. by Cong. Brotzman
Rev. Kenneth Kendrick in charge

8:00

"Trips and Tours"-Montgomery Cty. Recreation (40)
Department, Maryland
Req. by Cong. Gude
Mrs. Barbara Fox in charge

Women's Club, High Point, N. C. (46)
Req. by Sen. Helms
Mrs. C. G. Mackintosh in charge

Assn. of Institutions Distributors, Calif. (10)
Req. by Virginia Knauer
Mrs. Kraham in charge

9:20

T. H. I. S. (40)
Req. by Jean Bouche
Ms. Bouche in charge



THE WHITE HOUSE

WASHINGTON

November 14, 1974

MEMORANDUM FOR: CHIEF EARL DRESCHER

FROM: MICHAEL J. FARRELL

SUBJECT: THE FOLLOWING GROUPS
ARE SCHEDULED FOR
FRIDAY, NOV. 15, 1974

8:00 Pop Warner Football League-Wilmington, NC (65)
Req. by Sen. Helms
Bryan McClure in charge

J. J. McDaniel School, Atlanta, Georgia (45)
Req. by Sen. Nunn
Amy Alberson in charge

Lithuanian Folk Dancing Group, Chicago (50)
Req. by Cong. Hanrahan
Dr. Leonas in charge

Alabama Readers Assn. (25)
Req. by Cong. Dickinson
Mrs. Fannie Easterling in charge

Dr. Parke H. Gray and party (14)
Req. by Sen. Weicker
Dr. Gray in charge

9:00 Arizona Navy Blue and Gold (62)
Req. by Cong. Rhodes
Commander Donald F. Strand in charge

9:20 One Tour Ofc. Req.
to meet group at North
Entrance: Sr. Citizens-Centerville, Maryland (35)
Req. by Cong. Clarence Long
Mrs. Gates/Mrs. Trageser in charge
NOTE: Will arrive N. W. Gate via bus with parking
on North Drive. Notify Mr. Farrell upon arrival.
Two wheelchairs requested--tour of State Floor only.

PLEASE CONDUCT TOURS IN GROUPS OF 55

MORE.....



THE WHITE HOUSE

WASHINGTON

November 15, 1974

MEMORANDUM FOR: CHIEF EARL DRESCHER

FROM: MICHAEL J. FARRELL

SUBJECT: The Following Groups Are
Scheduled For Tours on
Saturday, November 16, 1974

8:00 a.m.

Docents, Smithsonian Inst. (35)
Req. by letter.
Miss Mary Dale Woodard in charge.
NOTE: Take Separately.

Magnovox Dist. Representatives (18)
Selner Division
Req. by Cong. Joel T. Broyhill
Mr. & Mrs. George Hill in charge.

A.I.D. International Seminar (12)
Req. by Sen. Fulbright
Miss Rose Marie Ash in charge.

Food Service Classes, Delphi State (35)
University, Syracuse, N. Y.
Req. by Anne Spaeth
Anne Spaeth in charge

PLEASE CONDUCT TOURS IN GROUPS OF 35.

12:00 noon One Tour Officer
Requested

Michigan State Temple Youth Group (25)
Lansing, Michigan
Req. by Cong. Chamberlain
Mr. Randy Magen and David Henig in charge.
NOTE: Arriving Northwest Gate with bus to
park on North Drive to await departure. One
tour officer to meet in North Portico, take
group to ground floor and start tour.



PAGE TWO
GROUP TOURS
11/15/74

10:00 Will arrive N. W. GATE: Pyle Jr. High School, Bethesda, Md. (30)
Pkg. on N. Drive: One Tour Officer Requested to meet Mr. Farrell
outside Cabinet Room at 10:10 to conduct a special
tour following briefing by Mr. Bill Timmons.

1:30 Cast - "Me and Bessie" (6)
Req. by Ford's Theater
Madeline Puzo in charge
NOTE: Notify Mr. Farrell upon arrival. One
Tour Officer Requested.



THE WHITE HOUSE

WASHINGTON

November 18, 1974

MEMORANDUM FOR:

CHIEF EARL DRESCHER

FROM:

MICHAEL J. FARRELL

SUBJECT:

THE FOLLOWING GROUPS
ARE SCHEDULED FOR
TUESDAY, NOVEMBER 19, 1974

8:00

Wives Club-Air Force Pentagon (25)
Req. by Cong. Flood
Sarah Sheerin in charge

Coe College-Students from Wash., in Iowa (15)
Req. by Sen. Dick Clark and Sen. Hughes
Mrs. Michael son in charge

Investment Banking Seminar (17)
Req. by Sen. Javits
Mr. Roland Burke/Mr. Chas. Brennan in charge

9:20

Tyler, Texas Jr. College Band-The ApacheBelles (135)
Req. by Cong. Roberts/Gene Ainsworth
Mrs. Eva Saunders in charge
NOTE: Notify Mr. Farrell upon arrival. To be
taken separately.

PLEASE CONDUCT TOURS IN GROUPS OF 45

3:00

Tour Ofc. Req:

Patriotic Resolution Presentation (6)
Tour to follow presentation to Counsellors
Armstrong and Burch. One Tour Officer to conduct
special tour of ground floor and first floor of Residence.
See Mr. Farrell at 2:45 p.m.



THE WHITE HOUSE

WASHINGTON

November 20, 1974

MEMORANDUM FOR:

CHIEF EARL DRESCHER

FROM:

MICHAEL J. FARRELL

SUBJECT:

THE FOLLOWING GROUPS
ARE SCHEDULED FOR
WEDNESDAY, NOV. 20, 1974

8:00

Naval Academy Wives Club, Annapolis, Md. (40)
Req. by Sen. Mathias
Mrs. Kathleen Bonewitz in charge

Senior Citizens, Frederick, Md. (42)
Req. by Cong. Byron
Mrs. Rosemary Danner in charge

Students from Baldwinsville, N. Y. (11)
Req. by Sen. Burdick
Mrs. Weller in charge

9:20

Girl Scout Troop, Fairfax, Va. (16)
Req. by Margaret Engebretson (W/H Staff)
Mrs. Engebretson in charge
NOTE: Mrs. Engebretson will escort group
to South Lawn for photos following tour.
Please have one Tour Officer escort group
to view Oval Ofc. and Cabinet Room from the door.

Mormon Temple Contractors (22)
Req. by Sue Foulger
Jack Okland in charge

PLEASE CONDUCT TOURS IN GROUPS OF 45

3:15 p. m.

One Tour Officer Requested:

Presentation of Patriotic Resolution (6)
Tour to follow presentation to John Nidecker.
Tour Officer to conduct special tour of Ground
Floor and First Floor of Residence. Please meet
Mr. Farrell in his office at 3:00 p. m. for further
instructions.



THE WHITE HOUSE

WASHINGTON

November 20, 1974

MEMORANDUM FOR:

CHIEF EARL DRESCHER

FROM:

MICHAEL J. FARRELL

SUBJECT:

THE FOLLOWING GROUPS
ARE SCHEDULED FOR
THURSDAY, NOVEMBER 21, 1974

8:00	<u>Management Study Group-Canada</u> Req. by Dept. of Transportation Mr. David Mundell in charge	(30)
	<u>Church of Latter Day Saints, Erie, Pa.</u> Req. by Cong. Vigorito Gary Cochran in charge	(48)
	<u>Cub Scout Troop #547-Bethesda, Md.</u> Req. by Ken Cole Jill Fri in charge	(12)
	<u>Uruguayan Students</u> Req. by G. A. I. Robert Accituno in charge	(16)
9:20	<u>Army Wives-Commanders' Conference</u> Req. by Sen. Dole Mrs. Betty Godding in charge	(25)
9:30	<u>St. Lukes Episcopal Church School</u> Req. by Mrs. G. G. Burke Mrs. Burke in charge	(50)

PLEASE CONDUCT TOURS IN GROUPS OF 45

11:00	<u>National Muscular Dystrophy Poster Child</u> Will arrive S. W. Gate with parking on South Drive. List previously provided by S. Porter. One Tour Officer requested to conduct special tour following greeting by Mrs. Ford in Map Room.	(8)
2:00	<u>Bala Cynwyd, Philadelphia</u> Req. by Clem Conger Mr. Conger will conduct tour	(50)



THE WHITE HOUSE
WASHINGTON

November 21, 1974

MEMORANDUM FOR:

CHIEF EARL DRESCHER

FROM:

MICHAEL J. FARRELL

SUBJECT:

THE FOLLOWING GROUPS
ARE SCHEDULED FOR
FRIDAY, NOVEMBER 22, 1974

8:00	<u>Eastern Christian High School, Haldon, N. J.</u>	(100)
	Req. by Cong. Roe	
	Nancy Steingringa in charge	
	<u>Girl Scout Troop #668, Raleigh, N. C.</u>	(40)
	Req. by Sen. Helms	
	Mrs. John Steans in charge	
	<u>Mr. Richard Headlee and Friends</u>	(22)
	Req. by John Carlson	
	Mr. Headlee in charge	
	<u>National Mental Health, Assn. - Minn.</u>	(100)
	Req. by Dean Burch	
	Blanche Reed in charge	
9:20	<u>Robinson Secondary School History Class</u>	(15)
	Req. by Cong. Parris	
	Diana Osinski in charge	
	<u>National Mental Health President and Family</u>	(15)
	Req. by Sen. Burdick	
	Mrs. Gerridee Wheeler in charge	

PLEASE CONDUCT TOURS IN GROUPS OF 50



THE WHITE HOUSE

WASHINGTON

November 22, 1974

MEMORANDUM FOR:

CHIEF EARL DRESCHER

FROM:

MICHAEL J. FARRELL

SUBJECT:

THE FOLLOWING GROUP
IS SCHEDULED FOR TOUR
MONDAY, NOVEMBER 25, 1974

3:30 p.m. Two Tour Officers
Requested

Oak Forest United Methodist,
Church, Little Rock, Arkansas
Req. by Rev. David Hankins, Jr.
Rev. Hankins in charge.

(92)

NOTE: Arriving East Gate. Bus to
be directed to N.W. Gate with parking
on North Drive to await departure.
Notify Mr. Farrell upon arrival.
Susan Ford to greet at 4:30 p.m.
North Lobby - Photo North Portico steps.



THE WHITE HOUSE

WASHINGTON

November 23, 1974

MEMORANDUM FOR:

CHIEF EARL DRESCHER

FROM:

MICHAEL J. FARRELL

SUBJECT:

THE FOLLOWING GROUPS ARE
SCHEDULED FOR TOURS
SATURDAY, NOVEMBER 23, 1974

8:00 a.m.

Cub Scout Pack #1020
Oxon Hill, Maryland
Req. by Cliff Oberlander
Cliff Oberlander in charge.

(40)

West Seneca Warriors, N.Y.
Little Loop Football Team
Req. by Cong. Kemp
Irene LaCross in charge.

(75)

9:00 a.m.

Pharmacology Study Group from
the People's Republic of China
Req. by Dick Solomon
Agent Henry Cohen in charge.
NOTE: Parking requested for one
mini-bus. Notify Mr. Farrell upon
arrival. Take Separately. List of
names attached.

(12)

PLEASE CONDUCT TOURS IN GROUPS OF 60.



THE WHITE HOUSE

WASHINGTON

November 25, 1974

MEMORANDUM FOR:

CHIEF EARL DRESCHER

FROM:

MICHAEL J. FARRELL

SUBJECT:

THE FOLLOWING GROUPS
ARE SCHEDULED FOR
TUESDAY, NOVEMBER 26, 1974

8:00

Council for Urban Economic Development (25)
Req. by Shirley Stroker
Barbara Block in charge

Mu Sigma Society, Bastrop, Louisiana (78)
Req. by Sen. Long
Mrs. Dean Freeman in charge

Natl. Assn. of the Education of Young Children, Conf. (16)
Req. by Sen. Pearson
Debra Schultz in charge

University of Oklahoma Students (15)
Req. by Cong. Bromfield
Ronald Wayne Phelps in charge

PLEASE CONDUCT TOURS IN GROUPS OF 45



THE WHITE HOUSE

WASHINGTON

November 25, 1974

MEMORANDUM FOR MRS. FORD

SUBJECT: Special Visitors
Week beginning
November 25, 1974

The following are scheduled for special tours of the White House this week:

Friday, November 29, 1974, 9:00 a.m.

Mrs. Mark Andrews, wife of the Congressman from North Dakota, and her parents, Mr. and Mrs. George Willming; her daughter, Karen Andrews; her son and daughter-in-law, Mr. and Mrs. Mark Andrews; and three family friends.

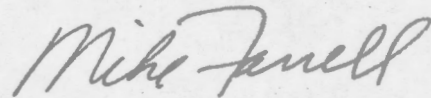
Saturday, November 30, 1974, 9:00 a.m.

Mr. and Mrs. Thomas Hubbard, Sr. of Grand Rapids, Michigan (I understand Mrs. Hubbard went to school with you) and their son and daughter-in-law, Dr. and Mrs. Thomas Hubbard, Jr. and their grandson, Tommy.

Saturday, November 30, 1974, 9:00 a.m.

Mrs. Dean Burch and her daughter, Dianne Burch; their guests, Mr. and Mrs. Richard Meeks and two children.

Thank you.



Mike Farrell

cc: Nancy Howe ✓
Susan Porter



THE WHITE HOUSE

WASHINGTON

November 26, 1974

MEMORANDUM FOR: CHIEF EARL DRESCHER

FROM: MICHAEL J. FARRELL

SUBJECT: THE FOLLOWING GROUPS
ARE SCHEDULED FOR
WEDNESDAY, NOV. 27, 1974

8:00 U. S. Wives of Army Cmdrs. (15)
Req. by Military Office
LT. Col. Williams/Maj. Renner in charge

Latin American Students (58)
Req. by Military Office
Maj. Dapalo and Maj. Kelley in charge

Immaculate Academy (30)
Req. by Gary Servers
Sister Helen Marie in charge

St. Paul Episcopal Church, Jackson, Mich. (47)
Req. by Sen. Griffin
Father Doherty in charge

PLEASE CONDUCT TOURS IN GROUPS OF 45

9:00 American Political Science Assn. (55)
1974/1975 Congressional Fellows
LIST ATTACHED
NOTE: Notify Joyce Adams upon arrival.
Direct to Family Theater upon arrival for
briefing by Mr. Korologos. No Tour



THE WHITE HOUSE

WASHINGTON

November 29, 1974

MEMORANDUM FOR:

CHIEF EARL DRESCHER

FROM:

MICHAEL J. FARRELL

SUBJECT:

THE FOLLOWING GROUPS
ARE SCHEDULED FOR
FRIDAY NOVEMBER 29, 1974

8:00	<u>Teen Travelers-Staten Island, NY</u> Req. by Sen. Buckley Mr. Allan Bernstein in charge	(56)
	<u>Wm. Hadley Jr. High School-Glen Ellen, Ill.</u> Req. by Con. O'Neill Jack Morgan in charge	(60)
9:00	<u>Wm. L. Brown Wedding Party</u> Req. by Bill Brown Wm. Brown in charge	(14)
9:20	<u>Debutante Cotillion Group</u> Req. by Mary Stewart Diefenbach Ms. Diefenbach in charge <u>NOTE:</u> Notify Mr. Farrell upon arrival. Photo to be taken at South Portico.	(60)

PLEASE CONDUCT TOURS IN GROUPS OF 55



THE WHITE HOUSE

WASHINGTON

November 30, 1974

MEMORANDUM FOR: CHIEF EARL DRESCHER

FROM: MICHAEL J. FARRELL

SUBJECT: THE FOLLOWING GROUP
IS SCHEDULED FOR
MONDAY, DECEMBER 2, 1974

11:00

Brunch-Get Well Volunteers

(220)

Will arrive S. W. Gate with parking on South Drive. List previously provided by N. Lammerding. Five Tour Officers requested to circulate on State Floor and Ground Floor to answer questions and offer commentary. Notify Mr. Farrell upon arrival.



THE WHITE HOUSE

WASHINGTON

December 3, 1974

MEMORANDUM FOR:

CHIEF EARL DRESCHER

FROM:

MICHAEL J. FARRELL

SUBJECT:

THE FOLLOWING GROUPS
ARE SCHEDULED FOR
WEDNESDAY, DECEMBER 4, 1974

8:00

American Nat'l. Red Cross (15)
Reps. from Reg. Blood Prgms.
Req. by Kathleen Broderick
Ms. Broderick in charge
NOTE: Notify Cathy Barker upon arrival-2322

Social Security Admin. -Bi-Centennial Club, Md. (30)
Req. by Sen. Mathias
Mrs. Eunice Sank in charge

University of So. Calif. Students (21)
Req. by Congwoman Burke
Candy Duncan in charge

League of Women Voters Education Fund (30)
Req. by Lois Sharpe
Betty Mac Donald in charge

Wives-Student Officers, Quantico, Va. (60)
Req. by Military Office
Mrs. Zander in charge

9:30

Oak View School, Fairfax, Va. (48)
Req. by Agent Kent Barnes
Mrs. Jane Howley in charge

PLEASE CONDUCT TOURS IN GROUPS OF 45

2:00 5 Tour Ofc. Req:
(Tours-Groups of 60)

American Institute of Chemical Eng. - Wives (300)
Req. by Mrs. Jameson
I. D. Badge attached. Will arrive East Gate via 3-4
buses. After unloading, buses to be directed to N. W.
Gate to await departure on N. Drive. Notify Mr. Farrell
upon arrival.

THE WHITE HOUSE

WASHINGTON

December 5, 1974

MEMORANDUM FOR: CHIEF EARL DRESCHER

FROM: MICHAEL J. FARRELL

SUBJECT: THE FOLLOWING GROUPS
ARE SCHEDULED FOR
FRIDAY, DECEMBER 6, 1974

8:00 Mormon Church Group (25)
Req. by Dr. Jones
Mrs. Marlene Jones in charge

Wives of Sr. Four Star Cmdrs. (Army) (25)
Req. by Military Office
Marc Murray in charge

Cumberland County College, Vineland, NJ (30)
Req. by Sen. Williams
Mr. John Reinard in charge

Fourth Grade Class-Merion, Pa. (25)
Req. by Letter from Mrs. Barrett
Mrs. Sandra Barrett in charge

Soviet Diplomatic Group-Maritime Negotiators (20)
Req. by Miss Shelter
Miss Shelter in charge

9:20 Holy Cross School, Rockville, Md. (37)
Req. by Sen. Domenici
Mrs. Laske in charge

Veteran's of O.S.S. (30)
Req. by Nancy Chotiner
Mr. Nicholas Deak in charge
NOTE: Notify Mr. Farrell upon arrival. List
attached. To be taken separately.

PLEASE CONDUCT TOURS IN GROUPS OF 40



MEMORANDUM

THE WHITE HOUSE

WASHINGTON

December 7, 1974

MEMORANDUM FOR: !

CHIEF EARL DRESCHER

FROM:

MICHAEL J. FARRELL

SUBJECT:

THE FOLLOWING GROUPS
ARE SCHEDULED FOR TOURS
SATURDAY, DECEMBER 7, 1974

8:00 a.m.

Boy Scouts #1351 Woodbridge, Va. (15)
Req. by Cong. Parris
Mrs. Cornwell in charge.

Free Methodist Church Group (15)
Req. by Sen. MacMathias
Mrs. Connie Bell in charge.

Walter Reed Army Student Nurses (50)
Req. by Mrs. Guiteras
Capt. John Marino in charge.

4-H Group from Hawaii (18)
Req. by Congresswoman Mink
Mrs. Mabel Sakuma in charge.

9:00 a.m.

Salvation Army, D.C. Group (15)
Req. by Mr. DeBaca
Brigadier Robinson in charge.

PLEASE CONDUCT TOURS IN GROUPS OF 50.



THE WHITE HOUSE

WASHINGTON

December 9, 1974

MEMORANDUM FOR: CHIEF EARL DRESCHER

FROM: MICHAEL J. FARRELL

SUBJECT: THE FOLLOWING GROUPS
ARE SCHEDULED FOR
TUESDAY, DECEMBER 10, 1974

8:00 Protective Operations Briefing (20)
Req. by Dick Keiser
Branch Walton in charge

:00 St. Barthelemeos Church School (23)
Req. by Joanne Garroccio
Ms. Garroccio in charge

IVIS-People's Republic of China Cultural Reps. (12)
Req. by IVIS
List attached
NOTE: Notify Mr. Farrell upon arrival - he will
greet. To be taken separately.

PLEASE CONDUCT TOURS IN GROUPS OF 45



THE WHITE HOUSE

WASHINGTON

December 10, 1974

MEMORANDUM FOR: CHIEF EARL DRESCHER

FROM: MICHAEL J. FARRELL

SUBJECT: THE FOLLOWING GROUPS
ARE SCHEDULED FOR
WEDNESDAY, DECEMBER 11, 1974

8:00 Shikellamy High School, Pa.. (30)
Req. by Cong. Schneebli
Mr. Schlogel in charge

Meat Promoters of So. Dakota (25)
Req. by Sen. McGovern
Dan Looberg in charge

Meat Producers of Montana (25)
Req. by Sen. Mansfield
Lawrence Knudson in charge

9:00 Fed. District Court Judges Wives (18)
Req. by Chuck Harrell
Mr. Harrell in charge

9:20 Clifton Community Senior Citizens, Va. (45)
Req. by Mrs. Nederstrawer
Mrs. Henrikson in charge

German Parlimentarians and Press (9)
Req. by Cong. Conable
Mr. Jurgen Wohlrabe in charge
NOTE: Notify Mr. Farrell upon arrival
To be taken Separately.

PLEASE CONDUCT TOURS IN GROUPS OF 50

11:00 Herndon Elementary School, Herndon, Va. (58)
Req. by Mrs. Gloria Benton
Mrs. Benton in charge
NOTE: Emotionally handicapped children. Admit from
A-1 to G-4, and place on tour.

MORE.....

THE WHITE HOUSE

WASHINGTON

December 11, 1974

MEMORANDUM FOR MRS. FORD

SUBJECT: Special Visitors

The following are scheduled for special tours of the White House:

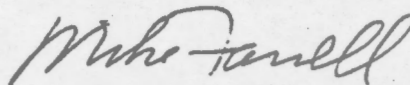
Thursday, December 12, 1974 - 9:00 a.m.
Mr. and Mrs. John Bay; Agent Bay's sister,
Miss June Bay and Miss Lura Pazdral. We
will show them the Second Floor as you requested.

Thursday, December 12, 1974 - 9:00 a.m.
Mrs. John Ware, wife of Congressman Ware of
Pennsylvania and the Congressman's brother
and sister-in-law, Mr. and Mrs. Willard M.
Ware.

Friday, December 13, 1974 - 1:15 p.m. (approximately)
George Harrison and Concert Group - the tour
to follow your luncheon and Presidential greeting.

Saturday, December 14, 1974 - 9:00 a.m.
Senator and Mrs. Strom Thurmond (Nancy) and their
family: Nancy Moore, 3 1/2 years; J. Strom, Jr.,
2 years; and Julie, 8 months; and Mrs. Thurmond's
mother, Mrs. Paul Moore. A request has been
sent to the President for a photograph to be taken
with them.

Thank you.



Mike Farrell

cc: Nancy Howe ✓
Susan Porter



PAGE TWO

GROUP TOURS

DECEMBER 11, 1974

2:15 p.m. One Tour Officer Req:

March of Dimes Poster Child & Guests (6)
List previously provided by S. Porter
Notify Mr. Farrell upon arrival. Tour
of Residence to begin upon arrival and
conclude in Map Room for greeting by
Mrs. Ford at 3:00 p.m. One Tour Ofc.
requested to meet Mr. Farrell in his
office at 2:15 p.m.



THE WHITE HOUSE

WASHINGTON

December, 12, 1974

MEMORANDUM FOR: CHIEF EARL DRESCHER

FROM: MICHAEL J. FARRELL

SUBJECT: THE FOLLOWING GROUPS
ARE SCHEDULED FOR
FRIDAY, DECEMBER 13, 1974

8:00 Roanoke Bible College, N. C. (50)
Req. by Cong. Walter Jones
Mr. Geo. Von Durant in charge

Norfolk Academy (40)
Req. by Cong. Whitehurst
Rachael Hopkins in charge

EPS Graduating Class (54)
Req. by Sgt. Knopick
Sgt. Howie in charge

Girls Championship Softball Team, NY. (25)
Req. by Wm. Nicholson
Mr. Clifford Wenck in charge
NOTE: Notify Mr. Farrell upon arrival. He will see

9:30 Marumsco Hill School, Woodbridge, Va. (50)
Req. by Craig Ashe
Officer Ashe in charge
NOTE: Officer Ashe will conduct tour

9:45 Children's House, Montessori School (25)
Req. by Bill Walker/Dick Cheney
Yvonne Loftus in charge
NOTE: Notify Mr. Farrell upon arrival. He will see
To be taken separately.

PLEASE CONDUCT TOURS IN GROUPS OF 50

MORE.....



PAGE TWO
GROUP TOURS
2/13/74

0:00

Farmland School, Md.

(64)

Req. by Sen. Bible

Mrs. Dee Bartley in charge

NOTE: Notify Cathy Barker upon arrival. She and Mr. Korologos will greet and place on Regular Tour.

10:30 Family Theater :

American University-School of Govt.

(37)

Req. by John Nidecker

List Attached

NOTE: Notify Joyce Adams upon arrival. Will go directly to Family Theater for briefing by Mr. Nidecker. (No Tour)

1:30 One Tour Ofc. Req:

George Harrison Concert Group

(30)

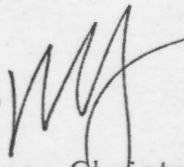
Will arrive East Gate. Notify Mr. Farrell upon arrival. Bus to be directed to N. W. Gate with parking on the North Drive to await departure.



THE WHITE HOUSE
WASHINGTON

December 14, 1974

MEMORANDUM FOR: SUSAN PORTER

FROM: MIKE FARRELL 

SUBJECT: Special White House Christmas Tour in
Cooperation with the President's Committee
On Mental Retardation
Friday, December 20, 1974
1:30 p.m. - 4:00 p.m.

For your information, the First Lady is sponsoring a White House Christmas Tour in cooperation with the President's Committee on Mental Retardation from 1:30 p.m. to 4:00 p.m. on Friday, December 20th, 1974.

Although at this time it does not appear that Mrs. Ford's schedule will allow her to be present, this will provide an opportunity for children and some older groups to view the Christmas decorations at a special time. I have arranged, through LCDR. Todd, for a string ensemble to play holiday music during the tour.

cc: FYI - Rex Scouten
Warren Rustand
Nancy Howe
Sheila Weidenfeld
Chief Earl Drescher
LCDR. Todd - Special Note: Sgt. Collins, please arrange to
extend the string ensemble to 4:00 p.m.



THE WHITE HOUSE

WASHINGTON

December 14, 1974

MEMORANDUM FOR:

CHIEF EARL DRESCHER

FROM:

MICHAEL J. FARRELL

SUBJECT:

THE FOLLOWING GROUPS
ARE SCHEDULED FOR
MONDAY, DECEMBER 16, 1974~

2:30

History Class, Western High School (30)
Req. by Marcy Rumsfeld
Dorothy Cope in charge
NOTE: Will arrive East Gate via bus. After guests have entered East Wing direct bus to N.W. Gate with parking on North Drive to await departure. Have one Tour Officer at G-4 to conduct tour. Following tour escort to Family Theater for briefing by Mr. Rumsfeld. Will witness Presidential return on South Lawn at 3:45. Tour Officer requested to remain with group to assist them to the South Lawn.

6:00 - 8:30 p.m.
Open House Format -
State Floor

Senior Citizens Candlelight Tours
The following groups will arrive via the East Gate on buses. After unloading, please direct buses to the N.W. Gate for parking on the North Drive, where they will await each groups departure:

6:30

Hermitage Home, Alexandria, Virginia (44)
Mrs. Janet Kammerer in charge

Crystal Club, Arlington, County Recreation Center (45)
Mrs. Schwartz in charge

6:35

Arlington County Recreation Center (40)
Ms. Eileen Langert in charge

6:45

Washington House, Alexandria, Virginia (53)
Mrs. Aline Johnson in charge (2 buses)

Arlington Recreation Center (40)
Ms. Jean Edwards in charge

MORE.....



MEMORANDUM

THE WHITE HOUSE

WASHINGTON

December 16, 1974

MEMORANDUM FOR: CHIEF EARL DRESCHER
FROM: MICHAEL J. FARRELL
SUBJECT: THE FOLLOWING GROUPS
ARE SCHEDULED FOR TOURS
TUESDAY, DECEMBER 17, 1974

8:00 a.m. Senior Citizens, Middletown, N.J. (45)
Req. by Cong. Howard
Charlotte Clark in charge.

National Officers-Junior Chamber
of Commerce, U.S. (75)
Req. by Dr. Marrs
David W. Henderson in charge.

Women's Volley Ball Team, Texas (16)
Req. by Cong. Bob Casey
Dr. Tom Jenkins in charge

9:20 a.m. Little Sisters of the Poor (20)
Req. by Sister Frances
Sister Frances in charge

PLEASE CONDUCT TOURS IN GROUPS OF 50.

11:00 a.m. Spec. Education School, Loudoun County (30)
Req. by Cindy Welsh
Cindy Welsh in charge.
NOTE: Arriving N.W. Gate. One bus
to park on North Drive to await departure.
Tour State Floor only.

3:15 p.m. Michigan Glee Club (45)
Req. by Bill Nicholson
Jim Short in charge.



PAGE TWO
GROUP TOURS
12/16/74

6:45 - 8:10 p.m.

Senior Citizens Candlelight Tours, Cont.....

NOTE: Between 6:45 p.m. and 8:10 p.m. the following organizations will send buses to the East Gate on a staggered basis. Buses will have signs on the windshields - "White House or Candlelight Tour", for identification. After unloading please direct the buses to the N. W. Gate with parking on the North Drive to await departure:

National Council of Senior Citizens

6:45 p.m. - 3 buses/150 people

7:00 p.m. - 3 buses/150 people

National Retired Teachers Assn./ American Assn.
of Retired Persons/National Assn. of Retired Fed.
Employees

7:05 p.m. - 8:10 p.m. - 15 buses/750 people
(Will arrive approximately every 7-8 minutes)



THE WHITE HOUSE

WASHINGTON

December 18, 1974

MEMORANDUM FOR:

CHIEF EARL DRESCHER

FROM:

MICHAEL J. FARRELL

SUBJECT:

THE FOLLOWING GROUPS
ARE SCHEDULED FOR
THURSDAY, DECEMBER 19, 1974

8:00

Senior Citizens, Arlington Rec. Center (40)
Req. by Eileen Langert
Jean Edwards in charge

Proctor and Gamble Sales Reps. (21)
Req. by Jim McKeown
Jim Mc Keown in charge

Wives of the Naval Civil Eng. Corps (40)
Req. by Military Office
Mrs. W. Anderson in charge

"Quilters Unlimited"-Arlington, Va. (10)
Req. by Florence Bagnall
Mrs. Lou Morris in charge

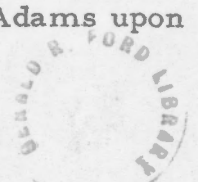
NOTE: To be taken separately. Officer conducting
tour is requested to have a fact sheet for them and to
tell them about the quilts in the White House.

9:20

Ft. Myers Women's Club (40)
Req. by Mrs. Haig
Mrs. Early in charge
NOTE: To be taken separately

Georgetown Childrens House (35)
Req. by Sen. Dewey Bartlett
Mrs. Bartlett in charge
NOTE: Take separately. Notify Mrs. Adams upon
arrival - she will greet.

PLEASE CONDUCT TOURS IN GROUPS OF 55



MEMORANDUM

THE WHITE HOUSE

WASHINGTON

December 18, 1974

MEMORANDUM FOR: CHIEF EARL DRESCHER

FROM: MICHAEL J. FARRELL

SUBJECT: ADDENDUM
THE FOLLOWING GROUP IS
SCHEDULED TO TOUR
WEDNESDAY, DECEMBER 18, 1974

5:00 p.m.
One Tour Officer
Requested

Candlelighters
(Parents of children suffering of
cancer).

(100)

Mr. Dick Sullivan in charge.

NOTE: Parents and children will
come to the Northwest Gate and will
be met by John Nidecker for an acceptance.
Will meet in the North Lobby. Please
have one Tour Office at the Northwest
Gate to assist. Group will tour State Floor
to see Christmas decorations following
the presentation. If they should come by
buses, please have the buses park on
North Drive to await departure.



WASHINGTON

MEMORANDUM FOR:

CHIEF EARL DRESCHER

FROM:

MICHAEL J. FARRELL

SUBJECT:

THE FOLLOWING GROUPS
ARE SCHEDULED FOR
FRIDAY, DECEMBER 20, 1974

8:00

Senior Citizens - Calvary Baptist Church, Pa. (40)
Req. by Sen. Hugh Scott
Rev. Wilmot in charge

9:20

Staff, St. John's Episcopal Church (12)
Req. by N. S. O. Auction
Mrs. Lois Marshman in charge
NOTE: Notify Mr. Farrell upon arrival.

PLEASE CONDUCT TOURS IN GROUPS OF 55

10:30	<u>Cherrydale Christian School</u> Req. by Mrs. Glenn Mrs. Lucille Glenn in charge NOTE: Please notify Mr. Farrell upon arrival.	(38)
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1:30 p. m. -4:00 p. m.

Special White House Christmas Tour In Cooperation
with the President's Committee on Mental Retardation
1500 - guests - instructions previously issued.

7:00 p.m. - 9:00 p.m.

STAFF CANDLELIGHT TOUR

Open House Format



THE WHITE HOUSE

WASHINGTON

December 26, 1974

MEMORANDUM FOR:

CHIEF EARL DRESCHER

FROM:

MICHAEL J. FARRELL

SUBJECT:

THE FOLLOWING GROUPS
ARE SCHEDULED FOR
FRIDAY, DECEMBER 27, 1974

8:00

Real Estate Co. - Seattle, Washington
Req. by Sen. Magnuson
Mr. Lawrence E. Auld in charge (10)

Children from Neighborhood
Req. by Cong. Sam Steiger
Mrs. Cathy McNabb in charge (12)

9:00

Senior Citizens of Cheverly
Req. by Buck May
Mrs. Fred Warther in charge (35)

9:20

Jr. League of Washington
Req. by Virginia Whitehead
Mrs. Clinton Kelly in charge (50)

PLEASE CONDUCT TOURS IN GROUPS OF 80

2:30 p.m.

Four (4) Tour Officers Req.

National Academy of Television Arts & Science
Req. by Frank Kavanaugh
NOTE: List attached - please have 4 officers
to conduct special tour of Ground & State Flrs.
(200)

6:00 p.m.

Warren Rustand Party
Warren Rustand in charge
NOTE: Will arrive at A-1 for preview -
walk through (25)

6:30-9:00 p.m.

Candlelight Tour for the Public
Open House Format



THE WHITE HOUSE

WASHINGTON

December 27, 1974

MEMORANDUM FOR:

CHIEF EARL DRESCHER

FROM:

MICHAEL J. FARRELL

SUBJECT:

THE FOLLOWING GROUPS
ARE SCHEDULED FOR
SATURDAY, DECEMBER 28, 1974

8:00

Milwaukee Journal Newsboys
Req. by Sen. Proxmire
Ken Head in charge

(47)



MEMORANDUM

THE WHITE HOUSE
WASHINGTON

December 30, 1974

MEMORANDUM FOR: CHIEF EARL DRESCHER
FROM: MICHAEL J. FARRELL
SUBJECT: THE FOLLOWING GROUPS
ARE SCHEDULED FOR TOURS
TUESDAY, DECEMBER 31, 1974

8:00 a.m. Constituents of Cong. Jack Kemp's (21)
Req. by Cong. Jack Kemp
Mr. and Mrs. Robert Wagner in charge.

9:20 a.m. Council on Environmental Quality (35)
Req. by Don Savage
Steven Jellinck in charge.

PLEASE CONDUCT TOURS IN GROUPS OF 80.



THE WHITE HOUSE

WASHINGTON

APPOINTMENTS

Office of White House Visitors

Tuesday, December 31, 1974

8:45 a. m.

(2) No tickets*

General J. W. Barron and Ms. Storms
Mrs. Tennant will see and place on tour

(4) 1258-1261*

Mr. and Mrs. Lary Lucey; Laurie and Bud
Mrs. Tennant will see and place on tour

9:00 a. m.

(4) 1314-1316*

Rabbi and Mrs. Bertram Lëff; Michelle and Susan
Mrs. Adams will see

(8) 1535-1542*

Mrs. Loret Ruppe and family
Mrs. Adams will see

(7) 1523-1529*

Mr. and Mrs. Fred Krause and family and friends -
Jeffrey and Kent Krause; John, Sandy, Jim Beadle
Mrs. Adams will see

(3) No tickets*

Mr. Charles Ficklin; Mr. Alonzo Fields; Mr. Phillip Brooks
Mrs. Adams will see

(3) 216, 419, 420*

Mr. and Mrs. Paul Cole and grandchild
Mrs. Adams will see

(8) 1560-1567*

Wendy Mink; Mary Lou Ganley; Elizabeth, Christopher,
Kathy Ganley; Jean Yasuda, Julie Yasuda, Jodie Yasuda
Mrs. Adams will see

(3) No tickets*

Mrs. Marlene Herrling and dtrs., Karen and Kathy
Mrs. Adams will see

9:15 a. m.

No tickets*

General An-chi-liu and Mrs. An-chi-liu; Mrs. Teresa Wey;
Mr. C. P. Ni; Major General H. H. Wen
Mrs. Adams will see

2:00 p. m.

(13) A-1 Arrival

William Dove family - Mrs. Refa Leary; Mrs. Audrey Gensch
and guests

Mrs. Adams will see

NOTE: Please have one officer at G-4 to conduct special
tour; clear two limosines to come in East Gate, after unloading
will park on E. E. Ave.

THE WHITE HOUSE
WASHINGTON

December 31, 1974

MEMORANDUM FOR:

CHIEF EARL DRESCHER

FROM:

MICHAEL J. FARRELL

SUBJECT:

THE FOLLOWING GROUPS
ARE SCHEDULED FOR
THURSDAY, JANUARY 2, 1975

8:00

Nat'l. Assn. for Tetarded Children
Req. by Paul Marchand
Mr. Marchand in charge

(12)

9:20

Beltsville Elementary School, Md.
Req. by Cong. Hillis
Debbie Snowwhite in charge

(34)

PLEASE CONDUCT TOURS IN GROUPS OF 45



THE WHITE HOUSE
WASHINGTON

February 21, 1975

MEMORANDUM FOR: CHIEF EARL DRESCHER
FROM: MICHAEL J. FARRELL
SUBJECT: THE FOLLOWING GROUPS
ARE SCHEDULED FOR
FRIDAY, FEBRUARY 21, 1975

8:00 The Kincaid School, Houston, Texas (112)
Req. by Cong. Archer
Mr. Goddard in charge
Bishop Hannon High School, Scranton, Pa. (40)
Req. by Cong. Mc Dade
Miss Edrena Wright in charge
Morris County Teenage Republicans, N.J. (75)
Req. by Congwm. Fenwick
Andrea Toth in charge
10:30 Theater Booking: Outdoor Power Equipment Intitute (40)
List attached - notify J. Adams upon arrival.

PLEASE CONDUCT TOURS IN GROUPS OF 45

2:00 One Tour Ofc. Req: China Trade Museum and Peabody Institute (30)
Req. by Clem Conger
Susan Weiss in charge
NOTE: List attached. Will arrive East Gate via
bus - please direct bus to N. Drive to await departure.
One Tour Officer to conduct tour for 15; Betty
Monkmin to conduct tour for second group.

