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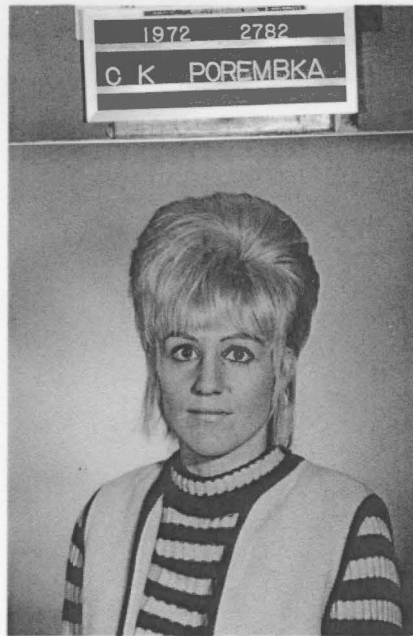
 X Audiovisual Unit
 Oversized Container
 Book Collection
 Ford Museum in Grand Rapids

Item: 29 color photographs and biographies of White House East Wing staff.

The item was transferred from: Betty Ford White House Papers
Box 18
Folder: Staff – East Wing - Biographies

ACCESSION NUMBER (A/V & Museum Transfers only): 1979-NLF-010

Initials/Date SD/3-15-2017



Carolyn Porembka

--

Secretary to Mrs. ^{Ford} [REDACTED]

Carolyn is a native of Westbrook, Minnesota. She attended public school and graduated from Westbrook High School in 1965. Upon graduation, she enrolled in the Executive Secretarial course at Nettleton Commercial College in Sioux Falls, South Dakota and graduated in July 1966.

In August 1966 Carolyn began working for the government as a secretary in the Office of Information for the Armed Forces, Office of the Secretary of Defense (Admin). She transferred to the Space Management Branch in 1967 and worked there until going to the Office of Management and Budget, National Security Division, in 1972. From August to December 1973, she worked for the White House Energy Policy Office. She entered her present post in December of 1973.

She is married to William Barry Porembka.





Nancy Carol Chirdon

--

Secretary to Mrs. Ford

From January 1967 to June 1968 Nancy worked as an insurance processor for Travelers Insurance Company in Altoona, Pennsylvania.

From February 1969 to June 1973 she was a secretary in the Office of the Deputy Chief of Staff of the Army for Military Operations in the Pentagon. During that period she worked in the areas of nuclear policy, Strategic Arms Limitation Talks, and strategic study planning documents.

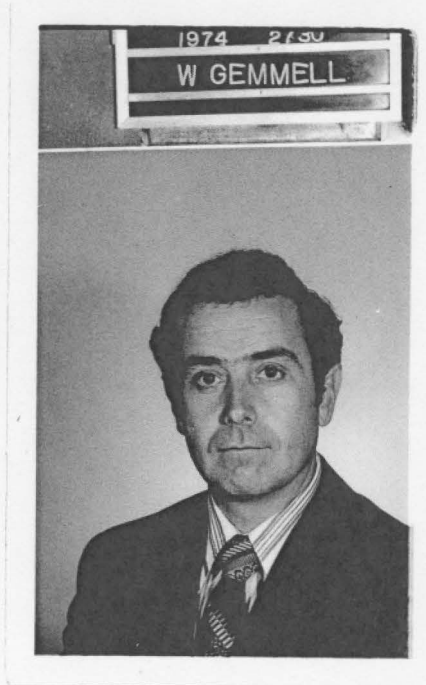
In June 1973 Nancy was detailed to the Military Office in the Office of the Vice President where she worked for the Military aides to the Vice President. In February 1974 she became the Personal Secretary to John O. Marsh, Jr., the Assistant to the Vice President for Defense and International Affairs.



SOCIAL







William T. Gemmell

--

Assistant Chief, Social
Entertainments Office

Home state: Pennsylvania

Graduated from Philadelphia Museum College of Art in 1961. U.S. Army, September 1961; detailed to White House October 1962 to January 1965. Returned as a civilian in June 1965.

Hobbies: Jogging, Tennis.





Janice M. Ingersoll

--

Assistant in the Social Office

Home state: New York

Came to Washington in 1955 and worked for the Department of the Navy. Detailed to White House during social seasons of 1957 and 1958. Went on White House rolls in January of 1959 as a permanent employee. All her White House experience has been in the Social Entertainments Office. Active in church work.





John J. Scarfone

--

Calligrapher-Graphic Designer,
Social Entertainments Office

Born and raised in Aliquippa, Pennsylvania
Married; two children, 4 and 6 years old

June 1961	Graduated from Carnegie Institute of Technology, Bachelor of Fine Arts degree
October 1961-1964	U. S. Army
October 1962-1964	Detailed to Social Entertainments Office
January 1965	Employed at CIA with occasional White House detail
1967	Returned to White House at current position

Hobbies: Jogging, tennis.





Kathleen McCann Beery --

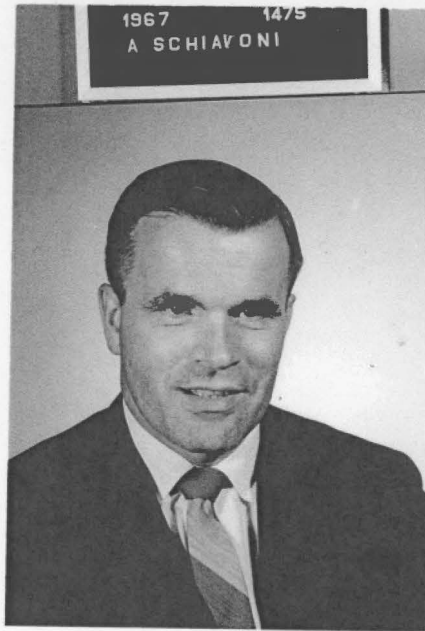
Illustrator-Calligrapher

Native of Washington, D. C.

Began hand-lettering career with employment at William E. Tolley Studio on 15th Street in January 1966. Started to work for the Graphic Arts department of the Veterans Administration in January 1969 as an Illustrator; became Calligrapher to the Vice President (Agnew) in February 1970, and transferred to the Social Office in October 1971. Traveled with Presidential foreign visits to Moscow and Near East in 1972 and 1974 and began teaching beginners' Calligraphy at Northern Virginia Community College in October 1973 (one evening a week).

Hobbies: Sewing, correspondence, reading.





Alexander B. Schiavoni --

Illustrator, Social
Entertainments Office

From: Holbrook, L. I., New York

U.S. Navy -- World War II

Work experience: Ames & Rollinson, New York City (engrossing
firm) Aberdeen Proving Ground, December 1966 -- July 1967,
White House, July 1967 to present.

Hobbies: Stereo and hi-fi.





Barbara A. Besednik

--

Clerical Assistant, Social
Entertainments Office

Native of Ohio

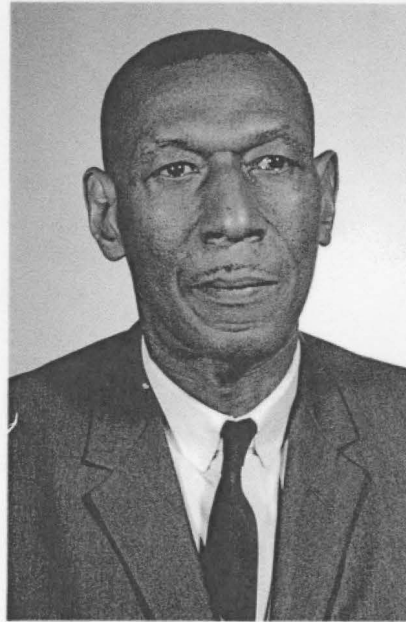
Moved to Washington to work at the White House in January of 1974 from Cleveland, Ohio, where she had been employed as a secretary for The Parker-Hannifin Corporation. Previous secretarial employment included The Bunker-Ramo Corporation, TRW, and Armstrong Cork. Graduated from Dyke Business College and studied part-time evenings at the Cooper School of Art in Cleveland.

Hobbies: Tennis, swimming, skiing, embroidery and art.



CORRESPONDENCE





Fred E. Jefferson

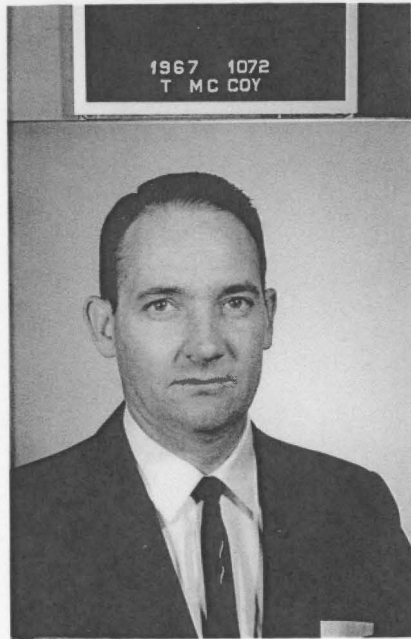
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Correspondence Assistant

Born Canton, Georgia, January 9, 1909. Finished Canton High School. Married, one child. Got job as chauffeur, then went into United States Army, discharged as Staff Sergeant November, 1945. Worked in Pentagon for Chief of Staff Dwight D. Eisenhower. Came to White House in 1953, assigned to Social Office until present time.

Hobbies: Watching football and baseball games.





Thomas Raymond McCoy -- Administrative Assistant

Native of Washington, D. C.

Went to school in Washington, D. C. Graduated from Coolidge High School, went to George Washington University for one year.

In January 1950 went to work for the Post Office and came to the White House in October 1953 on detail. Went to work on Mrs. Eisenhower's mail in February 1956 and have worked for each First Lady since. Worked in mailroom from October 1953 to February 1956, met my wife here got married have seven children -- oldest is 16 and in eleventh grade -- youngest is seven and in second grade.

Responsible for analyzing and distribution of all mail for Mrs. Ford and President and Mrs. Ford.

Make a weekly report for Mrs. Ford

Transferred to White House rolls in 1972

Hobbies: Golf, bowling.



Ann Haas

--

Correspondence Assistant

Came to the White House in April 1974 from two years at the Republican Congressional Committee where she was secretary to Jack Calkins, Executive Director. In her spare time she contributed to the "What's Your Question" column of the Committee's Newsletter. She attended the 1972 Republican Convention in Miami Beach.

Before arriving at the Committee she earned a Master's Degree in December 1971 in Literature at American University where she wrote two papers, "The Graveyard Scene in Hamlet" and "Isabel Archer: The Defeat of Self-Reliance". Her experience as a student followed one semester of student-teaching at Williamsburg Junior High School in Arlington and one of employment as a teacher of ninth grade English and drama at Montgomery Hills Junior High School in Silver Spring during the year 1969-1970.

Her teaching experience followed courses in education at American University which were inspired by nine months in New York where where she worked as a secretary in the Advertising Department of World Publishing Company. Graduate of Salem College, Winston-Salem North Carolina -- majors were English and Spanish; worked as a clerk typist in the government during college summers.

Hobbies: Tennis, sailing.





Susan Leah Amchan

--

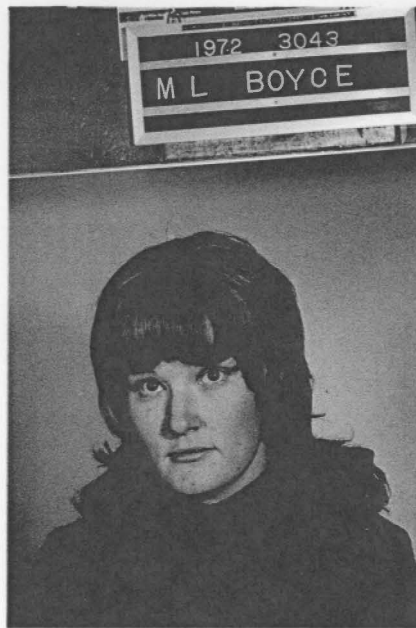
Correspondence Assistant

Attended the University of New Hampshire from September 1973; Bachelor of Arts degree in 1973. Major was music. She was awarded the Adeline Pauls scholarship for excellence in piano performance and gave public piano recitals.

During college, worked summers for the Federal Government including the Coast and Geodetic Survey and the U.S. Postal Service. Began working as a Correspondence Assistant for the First Lady in February of 1973. Susan answers as many as a thousand requests per week from the public for birthday, wedding, anniversary, etc. greetings from the First Family.

Hobbies: Bike riding, jogging and tennis with her husband.





Margaret L. Boyce

--

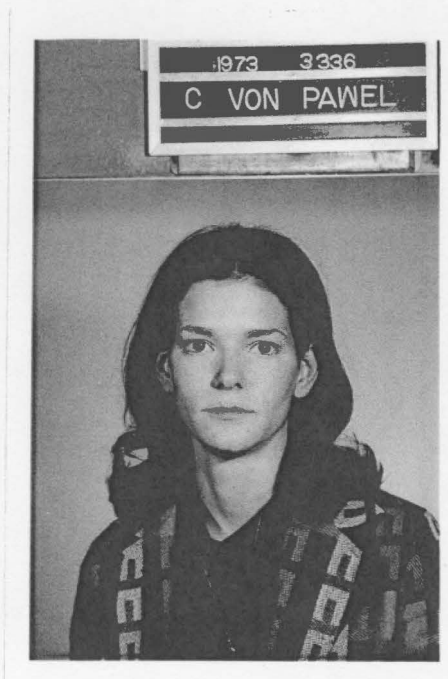
Correspondence Assistant

Native of Washington, D. C. Graduated from La Reine Catholic High School in Suitland, Maryland. While there she joined many of the clubs and became interested in such hobbies as guitar, ceramics, stamp and coin collecting, music, reading and horse-back riding.

While Margaret was attending Prince Georges' Community College, she also worked on a voluntary, part-time basis at the Republican National Committee. When the 1972 Presidential Election began, they offered her a full-time job in the correspondence section. She accepted and was soon caught up in the preparations for 1972. Since the job there was only temporary, she was prepared to leave in November with plans to finish school and work on a part-time basis. One week before she was to leave the R. N. C. she was informed of an opening at the White House. Margaret applied and received the job on the First Lady's staff in the correspondence section.

Her plans for the future are to further her career, improve her office skills and she hopes to return to college next year on a part-time basis (evenings) to further her education.





Charlene von Pawel

--

Secretary/Assistant to the
Younger Members of the
First Family

Native of Sparta, Michigan and a graduate of Sparta High School. Charlene received a scholarship to Davenport College of Business in Grand Rapids. Classes were such that she could work half a day to acquire both some money and some experience. This she did at the Grand Rapids Press. She prepared advertising copy in addition to performing general secretarial chores, with some duties as a tour guide.

By 1968 Charlene became secretary for a Naval Intelligence unit. After eight months in that capacity, Congressman Jerry Ford's office asked her to come to Washington where she then served for 6 1/2 years as secretary to Paul Miltich, Mr. Ford's press secretary. Her duties were eventually expanded to include composition and production of congratulatory letters. During these years, she often helped take care of the Ford children. She was married in 1972.

When Mr. Ford became Vice President, Charlene took care of all the secretarial needs of the press office, and at the end of January 1974 switched to handle all general casework for the Vice President. She began service in her present capacity when Mr. Ford assumed the Office of President.

Hobbies: Photography, sewing.



APPOINTMENTS



Susan Anne Porter

--

Appointments Secretary

Prior to joining the White House staff in 1971 as Assistant Director of Correspondence for the First Lady, Miss Porter served as Assistant Director of Admissions for 5 years at Mount Holyoke College, South Hadley, Massachusetts. Her duties included: extensive interviewing; travel; speaking to alumnae groups, secondary school counselors, prospective students; work on college publications; coordination of research projects with administration, faculty, and students; Academic Advisor for sophomores. Miss Porter also held extensive responsibility for the actual selection of students for admission.

Susan was graduated in 1963 from Earlham College, Richmond, Indiana, majoring in English. She was president of the women's student government, Association of Women Students and a member of the Earlham College Senate and the Senate Executive Committee. She was the recipient of a Quaker Recognition Scholarship for four years. She remains active in alumni affairs as a member of the Alumni Council. She also represented Earlham College at the inauguration of Bryn Mawr's new president.

Upon graduation from college, Miss Porter joined the staff of Congressman Richard L. Roudebush (R-Indiana). She then served as Assistant Dean for 2 years at George School, Bucks County, Pennsylvania.

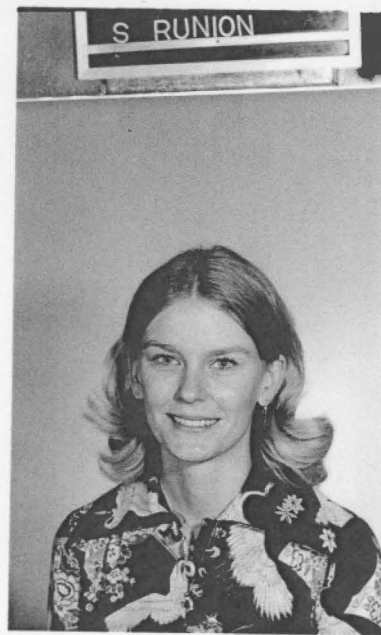


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Susan Anne Porter

Susan holds a masters degree in English from Indiana State University and is listed in Outstanding Young Women of America. She was born in Cincinnati, Ohio, on September 20, 1941, and is the daughter of Mr. and Mrs. E. J. Porter of Terre Haute, Indiana.

Hobbies: travel, reading, horseback riding, swimming, hiking and photography.



Sally Butler Runion

--

Secretary to the Appointments
Secretary

Born September 23, 1951 in Portsmouth, Virginia. Father was in the Navy, so much of her childhood was spent moving around the country. Upon his retirement, settled in Alexandria, Virginia where she graduated from T. C. Williams High School in June of 1969.

The following September, attended Butler University in Indianapolis, Indiana and received an Associate Degree in Secretarial Sciences in June, 1971.

From June of 1971 until November of that year, worked at the Alexandria Community Y as a receptionist and secretary for their four staff members.

On November 27, 1971 she was married to Joseph Weldon Runion, Jr. and moved to Mildenhall, England while her husband completed his tour of military duty.

Upon return to the United States in May, 1973, we settled in Alexandria, Virginia.

In May of 1973, began working for United Way of America in the Field Service Division as secretary to the Vice President's Administrative



- MORE -

Sally Butler Runion

Assistant. In November of 1973 received a promotion and became Executive Secretary to the Special Assistant to the National Executive and Director of National Liaison.

Entered into present job in October, 1974.

Hobbies: Sewing.

PRESS





Sheila Rabb Weidenfeld -- Press Secretary

Mrs. Weidenfeld has been the producer and creator of NBC/WRC-TV's "Take It From Here", a daily morning program aired in Washington, D.C. She produced WTTG-TV's "Panorama" in Washington prior to joining WRC.

She was born in Cambridge, Massachusetts on September 7, 1943 and is a graduate of Miss Hewitt's Classes and Brandeis University (1965).

Mrs. Weidenfeld joined WNEW-TV in New York as a production assistant in 1965 and was promoted to associate producer after three months. She joined NBC in 1968 as Talent Coordinator for Joan Rivers' "That Show". She became coordinator for "Who, What and Where", and "The Sale of the Century," two daily network game shows.

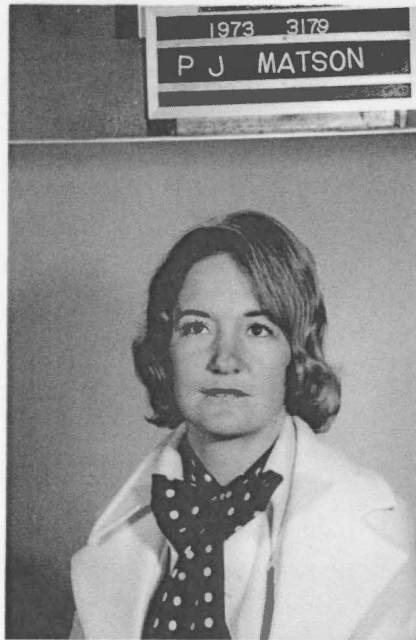
Among documentaries produced by Mrs. Weidenfeld are "A Tribute to Rocky Marciano", "The Crime of Punishment", and "Nixonomics". She is the recipient of the National Academy of Television Arts and Sciences Emmy Award and the Metropolitan Area Mass Media Award by the American Association of University Women for "Panorama" (1973) and "Take It From Here", (1974). She has been a consultant to the State Department and is a member of the Secretary of State's Advisory Council on the Foreign Service Institute.



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Sheila Rabb Weidenfeld

She is married to Edward L. Weidenfeld, former counsel to the House Interior Committee and a senior member of the Tulsa-Washington, D.C. law firm of Hall, Estill, Hardwick, Gable, Collingsworth and Nelson, P.C.



Patricia J. Matson

--

Assistant Press Secretary

Prior to joining the White House staff, in May of 1973, Miss Matson served as administrative aide to Rep. John Y. McCollister (R-Nebr.), with administrative duties in an office of ten and responsibility for press relations. She came to Washington, D. C. in March, 1971 as press aide for Congressman McCollister.

Her previous experience includes three-and-a-half years with Northwestern Bell Telephone Co. in Omaha, Nebr., as editor of a bi-weekly, five-state newspaper and supervisor of a staff of six in a three-state area, and as a writer-photographer for the company's magazine; and a year as associate communications director for the Omaha National Bank.

Miss Matson also does some free-lance writing, her most recent article (on Rep. Patricia Schroeder) appearing in the November 1974 issue of the Saturday Evening Post.

Miss Matson graduated with distinction with a B.S. in Journalism from the University of Nebraska at Omaha in 1966. She was the 1973 recipient of the University's Journalism Alumni Award and won the Republican Communications Association Award for Innovation in Congressional Communications for the McCollister office in 1973.



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Patricia J. Matson

The daughter of Mr. and Mrs. John Matson of Omaha, she was born September 3, 1945 in Peoria, Illinois. She lives in Washington, D.C.

Hobbies: Writing, travel, photography.





Margaret Engebretson

--

Correspondence Assistant

Graduate of Decorah Public Schools, Decorah, Iowa.

Advisory board member of the National Federation of Republican Women, 1974; Regional Chairman for Volunteers for the Committee to Re-elect the President in the states of Montana, North and South Dakota, Minnesota, Iowa, Wisconsin and Indiana, 1972; Vice President of the Iowa Federation of Republican Women, 1972-73; Member of the 1972 Iowa Republican Platform Committee; Program Chairman for the Iowa Federation of Republican Women, 1970-71; Second District President of the Iowa Federation of Republican Women, 1967-69; Second District Vice-Chairman of the Young Republicans, 1965-66; Second District First Vice President, Republican Women, 1965-66; Advisor to Winneshiek County Teen Age Republicans, 1966-70; President of Winneshiek County Republican Women's Club, 1963-64; County Chairman for Voter Identification Program in 1962.

Wrote program for "Republicans Care", 1970-71; organized and editor for the Second District Proofreader newsletter; formulated and edited the first "Women for a Republican Congress", campaign handbook financed by the Republican Congressional Committee, 1967; edited monthly newsletter for Winneshiek County Republican Women, 1963-64; edited newsletter for Winneshiek County Young Republicans, 1960.



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Margaret Engebretson

Vice President Ford Correspondence Section, beginning February, 1974. Finance Department of the Republican National Committee, January, 1974. Vice President and Secretary of Brown Electric, Inc. 1969-73. General manager of bookkeeping department. Secretary to Editor of Decorah Journal and Decorah Public Opinion Newspapers, 1971. Receptionist, secretary to Dr. M. R. Bovenmyer, Decorah in 1954-55.

Volunteer leader of Cadette Girl Scouts, Good Government Project in Fairfax. Volunteer in White House and Vice President Agnew's Correspondence Section in October and November of 1973. Volunteer in Rule 29 Committee, RNC, October and November of 1973. Neighborhood Chairman for Conestoga Council of Girl Scouts, 1972-73. Secretary of Winneshiek County Mental Health Association, 1967-70. Active in First Lutheran Church of Decorah, Iowa, as S. S. teacher, Bethel Series teacher and member of First Lutheran Church Women

Married and mother of four teen-age children. Two away at school. Husband, Gary is Director of Federal Programs for Urban Mass Transit Communications Division for Motorola, Inc. here in Washington.

Hobbies: Norwegian handwork, knitting, writing, swimming, skiing, tennis, golf and sewing.





Marba S. Perrott

--

Director of Correspondence

Prior to joining Mrs. Ford's staff Marba served the Vice President as Deputy Director of Scheduling. Prior to that she had worked two years as a case worker in the district office of Congressman Ford. She coordinated political events for the district on behalf of Jerry Ford (i. e. county fairs, women's clubs), and served as a member of the Jerry Ford Campaign Committee in 1972.

From January, 1969 until April, 1972 she served as Activities Coordinator for the Fifth District Republican Committee; and from January, 1964 to January, 1969 as Precinct Coordinator.

Married to Glen D. Perrott in 1943; mother of two daughters, Gretchen and Susan (now both married); lived in Ypsilanti, Michigan; Chicago, Illinois; Indianapolis, Indiana and Lapeer, Michigan before moving to Grand Rapids, Michigan in 1947. Glen died suddenly of a heart attack on October 30, 1972. From April, 1948 until January, 1964 while helping to rear her children and taking care of her home, her spare time was spent in volunteer activities for the Kent County Republican Committee. She also served as a board member and drive chairman for Grand Rapids Community Concerts, Civic Theatre, sang in a Congregational Church choir for 20 years, member of women's church board, Secretary of League of Women Voters, Girl Scout leader for 10 years, Board member of Zonta Club.

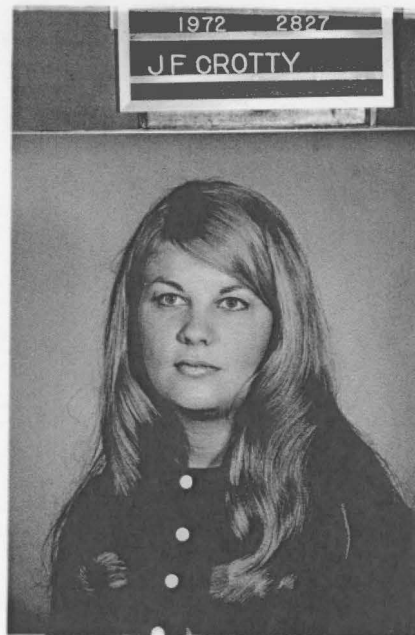


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Marba S. Perrott

Born in Grand Haven, Michigan, educated in their public schools, undergraduate work at University of Wisconsin; non-credit courses at University of Chicago. Having lived on the shores of Lake Michigan for 20 years, Marba sails and swims, does some cross country skiing; enjoys gardening and travel.





Joan F. Crotty

--

Correspondence Assistant

Born in New York. After moving around in the States, family moved back to the suburbs of New York and Joan attended a private grade school and her first two years of high school. Moved to Washington, D. C., graduated from high school, attended Marymount College and received an Associates Degree in 1969, transferred to the University of Maryland and was awarded the B.S. in 1971. Joan presently at Catholic University of America enrolled in the Master of Social Work program. This year she is doing her internship at Georgetown University Medical Hospital in the Oncology Service where she works with cancer patients in helping them with the psychological adjustment of their illness and for many their impending death.

After several summer jobs between college years, Joan started working part-time in 1970 in the Public Affairs Office at NOAA. During the school year she would work part-time and during the summers full-time. In March, 1972 she left to come to work at the White House in President's Correspondence as a drafter answering the letters from children who were writing to the President. That following September, she came to work in First Lady's Correspondence, part-time and last year full-time, while attending school in the evenings and one afternoon a week.

Although work and school have taken a considerable portion of her time, Joan has taught Christian Confraternity Doctrine for 3 years on Sunday



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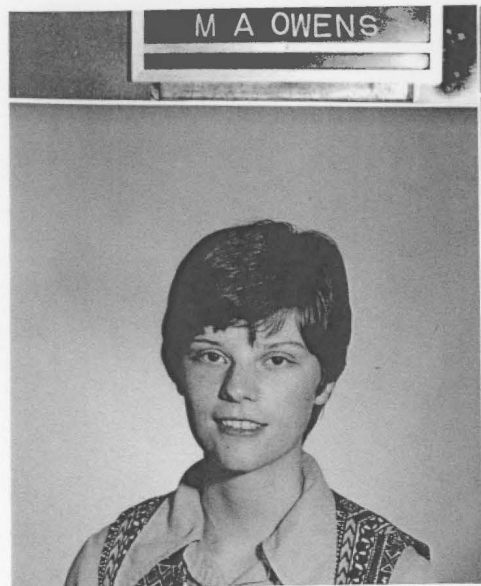
Joan F. Crotty

(2 years - Church of St. Elizabeth, Rockville and last year at Holy Trinity Church, Georgetown). In the past she has done volunteer work at the Hebrew Home for the Aged and at Northern Virginia Mental Health Institute.

Joans family (6 brothers and 2 sisters) lives in Rockville, Maryland.

Hobbies: Tennis, swimming, sewing and reading.





Mary Owens

--

Correspondence Assistant

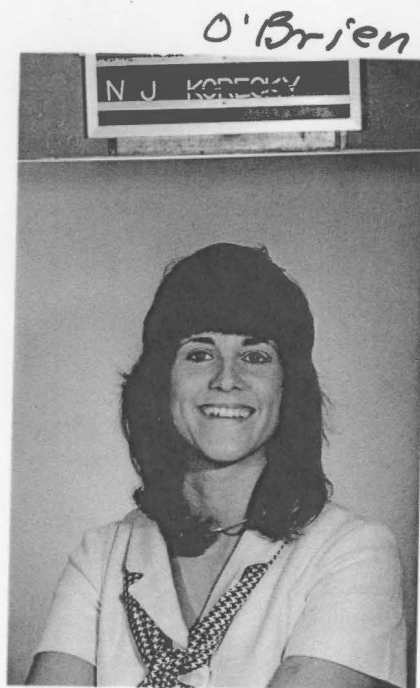
Mary was raised on a 80 acre farm in northwestern Ohio where both of her grandfathers were farmers as was her father for a number of years. Attended and graduated from Napoleon High School. Honors included valedictorian, first in the state on the Ohio English IV scholarship tests, and first on mathematics tests in northwestern Ohio her junior year. Mary was also a National Merit Scholarship finalist and in Who's Who Among American High School Students.

Received scholarship from Miami University in Oxford, Ohio, and majored in English. Active in Miami's freshmen counseling program. Served as a part-time member of the Dean of Women's staff; tutored underprivileged children; wrote news articles for the Institute of Environmental Science, and was active in residence hall and campus government. College honors included Phi Beta Kappa and Mortar Board.

After graduation in June 1972, she was faced with a choice of continuing her studies or seeking a job. Although she had been accepted as a graduate student in environmental science, she decided that she would benefit more from living in a large city where she could experience so many of the things which growing up in rural areas does not provide. So Mary came to Washington where she found a position as a clerk in the First Lady's Correspondence Office. She was promoted to her current position after serving here 5 months. Mary is married.

Hobbies: Needlework, cooking and reading.





Nancy J. O'Brien

--

Secretary (Stenographer)
Social Entertainments Office

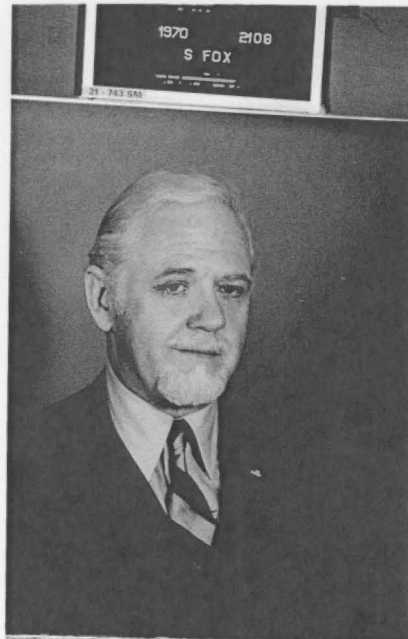
Home State: Ohio

Married, one child, 10 months

Joined staff of the Social Office in September 1972, having moved from Richmond Hts., Ohio, where she worked for an insurance and real estate firm. Held similar secretarial positions for a manufacturing firm and electric supply company after first being employed by the Central Intelligence Agency in 1965.

Hobbies: Skiing and reading.





Sanford L. Fox

--

Administrative Officer,
Entertainments Office

From West Virginia; married and has three children.

First served present office in 1945 for President Roosevelt's last Inaugural. Served in the U.S. Air Corps and U.S. Navy. Detailed to the White House during Truman Administration -- two years. Employed by CIA 1947 with occasional detail to the White House and accepted appointment permanently in 1959 -- Eisenhower Administration. Appointed to present position at beginning of Kennedy Administration.

Hobbies: Remodelling and building houses; classic and antique cars.





Nancy Lammerding

--

Social Secretary

Miss Lammerding has been an assistant in the Office of the Chief of Protocol at the State Department since 1970. In that capacity, she was involved in arrangements for official social functions for visiting heads of state and in the selection of State gifts.

Prior to joining the Chief of Protocol's office, she worked in the White House Press Office from February 1969 until June 1970.

Miss Lammerding has also been a protocol specialist for Vice President-designate and Mrs. Rockefeller. She directed the largest diplomatic dinner ever given by a Secretary of State, hosted by Dr. Kissinger for the United Nations ambassadors in New York last year.

She is a graduate of Trinity College in Washington, D. C. and holds a Master of Arts degree from Columbia University in New York. She is a native of Seagert, New Jersey.





Bradley H. Patterson, Jr., -- Assistant for Staff Coordination

Born in Wellesley, Massachusetts, December 5, 1921, He attended Wellesley public schools and the University of Chicago (B.A. and M.A.).

After two years of teaching, Mr. Patterson entered government service in June of 1945 in the Department of State. After 9 years in German War Documents, Counterintelligence and the Executive Secretariat, he participated in the two-man task force recommending the Staff and Cabinet Secretariat system to President Eisenhower. He served as Assistant Cabinet Secretary at the White House from 1954 to 1961, as Executive Secretary at the Peace Corps from 1961 to 1962, in the Office of the Secretary of the Treasury from 1962 to 1966. He attended the National War College (Class of 1966) and then served as Executive Director of the National Advisory Commission on Selective Service in 1966 to 1967, and as Executive Director of the National Advisory Council on Economic Opportunity from 1967 to 1969. He rejoined the White House Staff as Executive Assistant to Leonard Garment where he has been serving for the last five years, working in civil rights and American Indian Affairs.

Mr. Patterson received the Arthur S. Flemming Award in 1960 as one of the Outstanding Young Men in the Federal Service.

He is married to the former Shirley DoBos, of Oak Park, Illinois and they have four children and a grandchild. Hobbies: Table tennis, backpacking and mountain-climbing.





Nancy M. Howe

--

Special Assistant

Native of Lynchburg, Virginia. Attended Anderson Jr. College in Anderson South Carolina and Lynchburg College.

Following her marriage to James W. Howe a regular Army officer, Nancy lived at a number of army posts in the United States, and in Japan, and in Panama. Her husband has retired from the Army and is presently Professor of Modern Languages at Trenton State College in New Jersey. Mrs. Howe has served as Special Assistant to Mrs. Ford since Mr. Ford was nominated as Vice President in October 1973. She had previously worked for the White House Historical Association. The Howe's have a 21 year old daughter, Lise Courtney, who is a 2nd year law student at George Washington University.

When her work permits Mrs. Howe plays bridge, golf, and swims. She enjoys collecting antiques and is a Sunday stitcher. The Howes enjoy entertaining at small dinner parties with close friends.

