# The original documents are located in Box 34, folder "Directories - Business and Professional Women's Club of D.C. (1975)" of the Betty Ford White House Papers, 1973-1977 at the Gerald R. Ford Presidential Library.

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# BUSINESS and PROFESSIONAL

WOMEN'S CLUB

of the

DISTRICT OF COLUMBIA, INC.

ROSTER



1974 - 1976



Business and Professional

Women's Club

of the

District of Columbia, Inc.

and always genero \*\*\*\*\*

CLUB HOUSE.....2305 Calvert St., N.W.
Washington, D.C. 20008

TELEPHONE......667-2936

#### A COLLECT FOR CLUB WOMEN

Keep us, 0 God, from pettiness; let us be large in thought, in words, in deed.

Let us be done with fault-finding and leave off self-seeking.

May we put away all pretense and meet each other face to face-without self-pity, and without prejudice.

May we never be hasty in judgment and always generous.

Let us take time for all things; make us to grow calm, serene, gentle.

Teach us to put into action our better impulses, straight forward and unafraid.

Grant that we may realize it is the little things that create differences; that in the big things of life we are at one.

And may we strive to touch and to know the great, common human heart of us all; and 0, Lord God, let us forget not to be kind:

-- Mary Stewart

### \*ELECTED OFFICERS 1974-1975

....Jean L. Proetsch President.... First Vice President.....Ruth W. Hodges Second Vice President......Patricia W. Bruce Third Vice President......Ruth E. Marshall Recording Secretary......Evangeline Jensen Corresponding Secretary......Ruth R. Stinson Immediate Past

President.......Edythe S. Schirnhofer

(\*Voting Members)

### SPECIAL OFFICERS 1974-1975

Auditor......Thelma B. Pease

Legal Adviser.....Maurine H. Abernathy

Parliamentarian....Frances P. Meyers

# REPRESENTATIVES 1974-1975

To State Nominating Committee....Nancy F. Halvorson

Alternate......Dorothy Johnson Glading

## \*STANDING COMMITTEE CHAIRMEN 1974-1975

Finance..........Dorothy Johnson Glading

Program.....Jean Pucher

Public Relations.....Jessie B. Eslinger

Young Career Women.....Carolee J. Ward

(\*Voting Members)

### SPECIAL COMMITTEE CHAIRMEN 1974-1975

Arrangements..........Joyce E. Braithwait

Atlantic City Trip.... Edna S. Johnson

"BEEPER" Editor.....Vera M. Jeffrey

"CAPITAL WOMEN"
Associate Editor....Kathleen Shannon

Business Women's Week. . Irmagene N. Holloway

By-Laws.....Enid C. Green

Civic Participation....Josephine A. Kerns

Elections......Edythe S. Schirnhofer

Equal Rights
Ratification......Marguerite Rawalt

Fellowship/Hospitality..Winifred Freeland

International Women's Year. Flora A. Mordhorst

## Special Committee Chairmen (continued)

FAST PRESIDENTS

Historian.....Lois Moss National Convention ..... Thelma B. Pease Personal Development.....Bernice S. Sheridan Spring Fair..........Elizabeth Haltom State Convention.....Beatrice Coleman Women Power Search 

Board of Club House
Management.....

### PAST PRESIDENTS

Ella Gardner 1927-28 1928-29 Albertina Haynes 1929-30 Dr. Mary Anderson 1930-32 Elizabeth Haney Stella Clodfelter 1932-33 1933-34 Nelle L. Ingels 1934-36 Mae R. Murray 1936-37 Ruth Robinson Roach 1937-39 Nina Kinsella 1939-40 Lucy S. Howorth 1940-41 Dr. Florence A. Armstrong 1941-42 Laura L. Waters 1942-43 Elizabeth L. Mann 1943-45 Dr. Marjorie F. Webster 1945-46 Dr. Marguerite Rawalt 1946-47 Thelma R. Davenport 1947-48 Dr. Irmagene N. Holloway 1948-49 Genevieve (Rogers) Riley 1949-50 Clara L. Longstreth 1950-51 Althea Christenson 1951-52 Opal M. Jackson 1952-53 Veleita C. Prather 1953-54 Almyra E. Campbell Margaret E. Moore 1954-55 1955-56 Flora A. Mordhorst 1956-57 Elizabeth Haltom 1957-58 Rose Johnston - Rita Heany 1958-59 Rita Heany Thelma B. Pease 1959-60 1960 Alice V. Renk 1960-62 Frances P. Meyers and to be be be 1962-64 Edith E. Carlson 1964-65 Gladys Pendleton 1965-66 Maurine H. Abernathy 1966-67 A. Louise Mills 1967-68 Frances Murphy 1968-69 Edna Steed Johnson

### PAST PRESIDENTS (con'd)

1969-70 Dorothy D. Johnson
1970-71 Grace G. Lee
1971-72 Adair A. Mitchell
1972-73 Ellen S. Monoghan
1973-74 Edythe S. Schirnhofer

ABERNATHY, Mrs. Maurine H. Aug. 20 - Texas
The Broadmoor, #218 363-2361
3601 Conn. Ave., NW (20008)
Attorney-at-law (Self-employed) 659-5198

ALEXANDER, Mrs. Pearl L. Feb. 26 - D.C. 4851 Indian Lane, NW (20016) W06-6463 FE8-4373

ALLNUTT, Mrs. Margie Crites Aug. 9 - W.Va. 25 Williams St. P02-0051 Rockville, Md. (20850) Elementary School Teacher P02-6013 Montgomery Co. Bd. of Edu.

AXMANN, Mary C. Feb. 10 - Kan. 7667 Maple Ave. 270-5634
Takoma Park, Md. (20012)
Staff Nurse - Providence Hospital 269-4291

BAILEY, Iris E. Jan. 28 - Ohio 2032 Belmont Rd., NW, #407 (20009) 462-1376 Writer-Editor 245-9707 Office of Education, DHEW

BARKER, Mrs. Eve G.

3013 Medway St.

Silver Spring, Md. (20902)

Secretary, Staff Hdqtrs.

Sons of American Revolution

BARLEY, Mrs. Helen W. Dec. 3 - Pa. 1 Scott Circle, NW (20036) (Unpublished No.) Supervisor National Association 628-6800 of Social Workers

BARNES, Elizabeth Sept. 20 - W.Va. 601 19th St., N.W. (20006) 223-2493
Secretary
Mortgage Bankers Assoc. of 785-8333
America

BARNES, Hazel D. June 4 - Kans. 1316 N.H. Ave., NW #64 (20036) 296-6714 Retired - C.I.A.

BARRIE, Ruby M. Mar. 2 - Wash 1040 Jefferson St. Port Townsend, Washington (98368) Retired

BARUCH, Mrs. Helen C. July 25 - D.C. 461 H St., NW #914 (20001) 783-5331
Retired - Bureau of Mines, Dept. of Interior

BARUCH, Mrs. Mildred C. July 12 - Ill. 6648 Eastern Ave., NW (20012) 309/RA6-3872 Clerk, NSDR, Admin. Ofc. 309/772-2029

BAUMANN, Mrs. Patti Dec. 18 - Tenn. 4412 South Atlantic Ave., #202 904/767-7570 Daytona Beach, Florida (32019) Retired - U.S. Postal Service

BEAUCHESNE, Nancy A. 1001 14th St., N.W. (20005) 638-1222 Secretary, NAVELEX 692-3488

BELLUCCI, Vince May 26 - Va. 2802 School St. (Unlisted)
Alexandria, Va. (22303)

Alexandria, Va. (22)0),
Recreation Spec., City of Alexandria
750-6578

BELLWOOD, Mrs. Lura E. Dec. 6 - Cal. Route 2 406/264-3473
Fort Shaw, Montana (59443)
Bookkeeper - Self-employed

BENDER, Mrs. Alice May Oct. 29 - W.Va. 12001 Lanner Place 776-8631 Laurel, Md. (20810) 776-4343

BENSON, Mrs. Mary A. 8510 49th Ave. College Park, Md. (20740) FHA-HUD - Retired

Oct. 13 - D.C. 474-4683

BENTON, Thelma 6408 22nd Rd., N. (22205) Arlington, Va. 22205 Retired Aug. 31 - Va. JE3-2176

May 15 - Mass. BERARD, Bern 3051 Idaho Ave., N.W. (20016) 362-1958 Retired - U.S. Immigration and Naturalization

BERRY, Mrs. Naomi F. Feb. 19 - D.C. 5225 Conn. Ave., NW, #508 (20015) 363-8936 Retired

BLUME, Ruth D. 2000 Conn. Ave., NW (20008) Statistical Ass't. U.S. Dept. of Army

Oct. 2 - Pa. 483-9402 OX 5-6381

BOYKO, Olga 35 E Street, NW (20001) Beautician Senate Beauty Shop

Nov. 6 - Ohio ST3-1033 225-4570

BRAITHWAIT, Joyce E. Feb. 11 - Minn. 5130 Conn. Ave., NW #407 (20008) 966-2486 Retired - U.S. Coast Guard

BRAU, Sarah 4911 Jamestown Court Chevy Chase, Md. (20016) Trade Spec., U.S. Dept. of Commerce 967-3793

July 21 - N.C. 229-8553

BROWN, Mrs. Clyistia F. Mar. 20 - W. Va. 1207 Colonial Ave. Alexandria, Va. (22314) Accountant, Menefee, Holtz 703/683-1210 and Klassett CPA's

549-4978

BROWN, Mrs. Monnie E. May 15 - Tenn. Chester Inn #7 Jonesboro, Tenn. (37659) Retired

CAMBOURI, Mrs. Louise H.

BRUCE. Patricia W. 801 Quade St. Oxon Hill, Md. (20021) Secretary, Gardiner, Sixbey Bradford & Carlson

July 11 - D.C. 839-3480

521-2610

BRUGLER. Mrs. Ann W. 215 Lincoln Ave. Williamsport, Pa. (17701)

June 2 - Pa. 717/326-4707

Retired - Admin. Asst., U.S. Government

BRYAN. Mrs. Mary M. 1801 Key Blvd. Arlington, Va. (22201) Admin. Ass't., Shannon & Luchs

Feb. 17 - N.Y. JA4-5015

477-3225 May 21 - Ind.

BUCHANAN. Nettie 2475 Virginia Ave., NW, #319 (20037) 337-5266 337-5266 Consultant

BURLEY, Mrs. Daisy P. May 15 - Minn. 1401 N St., NW, Apt. 711 (20005) 387-1871 964-8304 May 15 - Minn. CAMBOURI, Mrs. Louise H. Dec. 13 - France 5415 Conn. Ave., NW, #539 (20015) 686-1086 Retired - U. S. Dept. of Commerce

CARLSON, Edith E. Apr. 16 - N.Y. 4550 MacArthur Blvd., NW (20007) 333-9296 Retired

CARTER, Lorrayne Feb. 24 - Wisc. 3642 Gleneagles Dr., #10-3G 598-7806 Silver Spring, Md. (20906) Retired

CHADDOCK, Mrs. Dorothy L. Apr. 1 - Va. 2856 So. Buchanan St. 931-1524
Arlington, Va. (22206)
Retired - Wash Born

Retired - Wash. Repr., Eastern Reporting Serv.

CHADWICK, Mary L. Feb. 28 - D.C. 7927 Orchid St., NW (20012) RA6-7143 Trust Officer Riggs National Bank

ST3-5600

CHEHAB, Leila June 3 - Lebanon 2401 Calvert St., N.W. (20008) 667-3977 Third Secretary, Embassy of Lebanon 332-0300

CHUMLEY, Mrs. Toledo W. Mar. 30 - Texas 6307 Long Meadow Rd. 790-9389 McLean, Va. (22101) Economist, U.S. Dept. of Commerce 967-5253

CIPRIANI, Mrs. Harriet Aug. 20 - N.Y. 1761 Harvard St., N.W. (20009) 234-1983 Democratic National Committee 797-5900 Director of Women's Activities

CLARK, Ethel L. 4501 Arlington Blvd., #817 Arlington, Va. (22203) Retired - U.S. Army

Sept. 8 - Iowa 522-6108

CLEARY, Mary
601 19th St., NW (20037)
Mgmt. Analyst, Dept. of Army
COBB, Mrs. Jeannette K.

May 26 - Md.

3210 Wisc. Ave., NW, #311 (20016) EM3-1651 Retired

COLEMAN, Beatrice
July 5 - Va.
1501 N. Patrick Henry Dr.

Arlington, Va. (22205)
Economist, Ofc. of Bus. Econ.
U.S. Dept. of Commerce

July 5 - Va.
538-5793

523-0813

COLEMAN, Mrs. Elsie Jan. 4 - Kan. Box 137 913-966-2692 Mayetta, Kansas (66509) Retired

COLLIER, Blanche H. Feb. 18 - Minn. 4441 Verplanck Pl., NW (20016) EM2-8454 Retired - Social Work

COOLEY, Dorothy M. July 29 - Kans. 1026 16th St., NW, #706 (20036) ME 8-6445 Loans Operations Analyst DU 8-5675 U.S. Dept. of Agriculture

CROMWELL, Anne McEvoy
3 Pooks Hill Rd., #309
530-5142
Bethesda, Md. (20014)
Television Rentals
Sylvania Elec. Corp.

CRUGER, F. Genevieve May 31 - Fla. 4501 Conn. Ave., NW, #412 (20008) 244-5446
Dermatologist 451-4344
Dr. Raymond Osborn

CUBA, Cornelia Oct. 7 - Texas 1 Scott Circle, NW (20036 234-1751 NARFE - Res. 234-0832 Retired - Adm. Asst., U.S. Govt. DAVENPORT, Mrs. Thelma R. Jan. 28 - Va. 4605 47th St., NW (20016) 363-4605 Insurance Counselor, Sales & 524-9300 Service, Special Agent Service, Special Agent
Insurance Counseling Serv. -- Self-employed

DeLEMOS, Dr. Anita June 3 - Dom. Rep. 4450 S. Park Ave., Highland W. 656-5382 Chevy Chase, Md. 20015) Bufete Juridico Commercial - Owner 387-4025

DELP, Catherine L. Aug. 20 - Md. 3435 12th Rd., N. JA8-9286
Arlington, Va. (22201)
Communications Technician 692-0997 Navy Communications Station

DEMUS, Theresa
2627 S. Uhle St.
June 23 - W. Va.
920-3961 Arlington, Va. (22206) Coordinator, Consumer Services 963-7836 U.S. Food & Drug Administration

DICK, Mrs. Mary A. Apr. 19 - Md. 3505 Hamlet Pl. 656-4475
Chevy Chase, Md. (20015)
Retired - Procurement Cl. Retired - Procurement Clerk, PHS, DHEW

DIEHL, Roseanne A. 8601 Parliament DIEHL, Roseanne A. June 20 - Md. 8601 Parliament Drive 323-1283 Springfield, Va. 22151 Secretary, U.S. Dept. of Justice 739-2729

DIXON, Mrs. Peggy J. Nov. 9 - N.C. 2039 New Hampshire Ave. NW (20009) H02-3280 x209 Assoc. of Retired Federal 234-0832 x34 Employees - Recruiting

DONOHUE, Mary M. Aug. 5 - D.C. 6920 Greenvale St., NW (20015) W06-4731 Retired - Budget Clerk, U.S. Navy Dept.
- 16 - DYE, Laura Y. Mar. 1 - N.C. 2621 Garfield St., NW (20008) AD2-8966
Retired - Part-time Volunteer Work

DYE, Mrs. Viola A.

510 East Avenue

304/768-5197

So. Charleston, W. Va. (25309)304/768-3961 x280

Executive Housekeeper

H.J. Thomas Memorial Hospital

EMERY, Mrs. Vera B. 13908 New Hampshire Ave. Silver Spring, Md. (20904) Co-Owner, Reindeer Frozen 399-9597 Custard Company

May 28 - Pa. 384-6629

Oct. 16 - Va. ERICKSON, Mildred D. 4500 Middle Ridge Dr., Greenbriar 378-7849 Fairfax, Va. (22030) Mutual Fund Manager 790-5234 Educators Fund Management Corp.

ESLINGER, Mrs. Jessie B. (Carl) Aug. 9 - Tenn. 894-9176 4005 - 20th Place Hillcrest Heights, Md. 20031 436-1842 Fiscal Manager Naval Ship Engineering Center

FARMER, Barbara Ann Dec. 22 - Mich. 9238 Arlington Blvd. 591-6884
Fairfax, Va. (22030)
Manpower Development Specialist 376-6968
U.S. Dept. of Labor

FARRELL, Katherine L. Sept. 7 - Md. 32 Lee Avenue, #201 270-4458
Takoma Park, Md. (20012)
Retired - Security Exchange Comm.

FATZIE, Mrs. Evelyn A. Aug. 5 - N.Y. 9250 Edwards Way, #613 434-0756 Adelphi, Md. (20783) Collector, Credit Bureau, Inc. 891-3232

FEDDON, Mrs. Mary
817 Hayward Avenue
270-3144
Takoma Park, Md. (20012)
Office Manager - Accountant
The Lenkin Company
338-6650

FELTMAN, Lillian Aug. 24 - Pa. 3801 Conn. Ave., NW, #433 (20008) 244-8694 Retired - Sales Clerk, The Hecht Co.

FENTON, Charity
2805 Erie St., S.E., #A-108
Washington, D.C. (20020)
Retired - Secretary, U.S. Dept. of Justice

FISHER, Mrs. Pearl J. Feb. 6 - D.C. 640 64th Avenue St. Petersburg Beach, Florida (33706) Retired

FORD, Mrs. Betty Apr. 8 - Ill. First Lady
The White House
1600 Pennsylvania Ave., NW (20500)

FREELAND, Mrs. Winnie B. Apr. 26 - La. 2039 New Hampshire Ave., NW(20009) H02-3280 Retired - Mgr., Northumberland Apts., Inc.

FRINK, O'Neille Mar. 27 - Texas 1530 16th St., NW,#707(20036) 667-4585 Retired - Part-time Clerk 332-4010 Foundry Methodist Church

FULMINE, Mrs. Nannie S. Apr. 27 - Va. 5415 Conn. Ave., NW, #422 (20015) 298-6140 Dental Hygienist

FURMAN, Mrs. Erin M. 7506 Fairfax Road Bethesda, Md. (20014) Writer - Self-employed Sept. 26 - Texas 656-8577

656-8588

GEREAU, Mary Condon Oct. 10 - Mont. 1234 Mass. Ave., NW,#1023 (20005) 628-3124 Director of Legislation 785-4411 Nat'l Treas. Emp. Union

GITTINS, Beatrice I Dec. 7 - Iowa 3000 Conn. Ave., NW, #228 (20008) H02-4300 Administrative Assistant, USDA - Retired

GLADING, Mrs. Dorothy Johnson Sept. 10 - N.C. 1822 N. Kenmore St. 525-0438
Arlington, Va (22205)
Storage Mgr., Bekins Moving Co. 533-9400

GLENN, Mrs. Mary S.

2200 19th St., NW (20009)

Secretary, Tariff Commission

Dec. 24 - Pa.

AD4-0826

NA8-3947

GREEN, Enid C. Aug. 18 - S.C. 4301 Columbia Pike, # 724 920-8362
Arlington, Va. (22204)
Secretary to Administrator 447-4531
Soil Conservation Service, USDA

GRIGGS, Mrs. Eloene T. Jan. 28 - Calif. 3601 Conn. Ave., NW (20008) 244-7353 Teacher, Dept. of Recreation 530-5200 Montgomery County

GROSECLOSE, Mrs. Barbara L. (Bob) Jan. 26 - Ky. 610 - 3rd St., S.E. #6 (20003) 543-7631 Admin. Asst. to Senator Marlow Cook 225-4343 HAGGETT, Alice B.
3016 Tilden St., NW (20008)
Secretary, New Orleans Times
Picayune

July 23 - Maine 363-0445 737-2934

HALTOM, Elizabeth

1 Scott Circle, NW, #709 (20036) 234-2316
Credit & Finance Specialist, GSA W02-3288

HALVORSON, Mrs. Nancy 1907 Memory Ct. Vienna, Va. (22180) Aug. 19 - Pa. 938-4611

HAMILTON, Mrs. Anna B. 2505 Virginia Ave. Joplin, Missouri (64801) Retired June 14 - Mo. 417/781-4755

HARDING, Louise June 11 - Ind. 1930 Columbia Rd., NW,#408 (20009) 462-6047 Retired - USDA

HARDS, Mrs. Mildred
403 N. Piedmont St., Apt. 3
Arlington, Va. (22203)
Retired - American Geophy's. Union

HARTMAN, Bertha J. July 28 - Pa. 2141 Eye St., NW, #702 (20037) 659-3491 Retired - U.S. State Department

HARTMANN, Mrs. Eleanor M. 1305 Cape May Ave. Cape May, N.J. 08204 Management Analyst - Retired Naval Shipyards Oct. 28 - Pa. 609-884-4001

HAUDENSHIELD, Clarice W. 5480 Wisc. Ave., #626 Chevy Chase, Md. (20015) Grants Clerk, DHEW

Apr. 30 - Pa. 656-4259 496-6568 HAYES, Mary C. Mar. 14 - D.C. 1031 Newton St., N.E. (20017) LA6-8848 Business Analyst, FTC - Retired

HEANY, Rita May 6 - D.C. 4000 Cathedral Ave. NW #841-B(20016) FE8-4719 Secretary, Commissioner Philip R. Miller U.S. Court of Claims 382-1647

HEIKAL, Mrs. Clareen Aug. 19 - Minn. 6700 Belcrest Road 559-6209
Hyattsville, Md. (20782)
Physical Therapist, Prince Georges
County Bd. of Education 297-8459

HEMBRY, Mary F. Nov. 25 - Iowa 2475 Virginia Ave., NW, (20037) 338-5229 Retired - U.S. State Department

HINTERLEITNER, Ruth
2000 Conn. Ave., NW (20008)
265-3424
Clerk, DAR

HODGES, Mrs. Ruth W. 7404 Abbington Drive Oxon Hill, Md. (20021) Insurance Examiner, USDA Sept. 16 - N.C. 839-2171 447-7541

HOLLISTER, Miss Harriett Mar. 14 - W. Va. 1954 Columbia Rd., N.W. (20009) 232-8551 Librarian - Part-time for Private Concerns

HOLLOWAY, Dr. Irmagene N. 1600 South Joyce St. Arlington, Va. (22202) Safety Consultant Aug. 7 - Kans. 521-7425

HOLMES, Mrs. Margaret
June 4 - Vt.
10 Pine Avenue
270-1561
Takoma Park, Md. (20012)
Information Specialist, AARP
872-4720

- 23 -

HUGHES, Mrs. Lillian E. Aug. 12 - D.C. 207 North Wayne St., #2
Arlington, Va. (22201)
Library Assistant, U.S. Navy Dept. 0X6-5022

HUNTER, Amy Belle May 22 - D.C. 3730 W St., N.W. (20007) FE7-3730 Retired - U.S. Treasury Dept.

HUSKEY, Ethel Aug. 25 - S.C. 3900 Cathedral Ave. NW #113A(20016) FE8-8998 Retired - Office Manager of Law Firm

IRIARTE, Gilda M.

4454 Reservoir Rd., NW

337-6797

Washington, D.C. (20007)

Consultant on Women's Affairs - Self-employed

JACKSON, Dr. Ruth Oct. 31 - D.C. 5404 Illinois Ave., N.W. (20011) RA3-5553 Doctor of Medicine - Semi-Retired RA3-5553

JEFFREY, Vera M.
924 25th St., NW #816 (20037) (Unlisted)
Secretary, CIA 628-9619

JENSEN, Evangeline Dec. 30 - S.Dak. 5539 Columbia Pike, #310 671-0537
Arlington, Va. (22204)
Secretary, U.S. Tax Court 202-376-2812

JOHNSON, Mrs. Anna L. Apr. 30 - Pa. 5112 MacArthur Blvd. NW #106(20016) 363-7388 Executive Housekeeper Georgetown Inn

JOHNSON, Mrs. Beulah M. Jan. 7 - Iowa 925 25th St., NW #116 (20037) 965-0516 Clerk, NARFE 234-0832 ex-45

JOHNSON, Mrs. Edna Steed May 4 - D.C. 7401 New Hampshire Ave., #1002 434-2028 Hyattsville, Md. 20783)
Retired - U.S. Soldiers Home

JOHNSON, Elizabeth D. June 19 - Va. 4780 N. 21st Road 528-0278
Arlington, Va. (22207)
Research Psychologist 632-4689
U.S. Civil Service Commission

JOHNSON, Ella L
700 Sligo Ave., #305
Silver Spring, Md. (20910)
Retired - Secretary

Dec. 7 - Minn.
585-2583

JOHNSON, Louise K. Oct. 18 - Va. 847 North Abingdon St. JA8-2426 Arlington, Va. (22203) 496-2358

JONES, Anna Agnes Lewisdale, Md. (20783)
Statistical Asst MGD4 2001 Amherst Road

Sept. 6 - N.J. 447-6550

KAPLAN, Mrs. Sue Boe 501 Slaters Lane, #1401 Alexandria, Va. (22314) Consumer Information Spec. Pharmaceutical Manu. Assn.

May 8 - Ore. (Unlisted)
296-2440

KELLY, Judge Catherine B. 4501 Conn. Ave., NW (20008) Associate Judge D.C. Court of Appeals

Dec. 12 - D.C. EM2-1014 638-6684

KEMET, S. Marie May 15 - Ohio 3801 Conn. Ave., NW #622 (20008) 363-4630 Legal Secretary, SEC - Retired

KERNS, Josephine A.

2424 Penna. Ave., #304 (20037)

Public Utilities Spec., FCC

331-8987
632-7164

KING, Elizabeth M. Mar. 23 - Pa. 1300 S. Arlington Ridge Rd. #501 521-7395 Arlington, Va. (22202)
Nat'l. Ass'n of Securities Dealers - Retired

KING, Lt. Col. Grace M. Box 350, USAWC, SSI Carlisle Barracks Carlisle, Pa. (17013)

Dec. 18 - Pa. 717-245-4011

KOEHNE, Helen B.
4324 2nd Road North
Arlington, Va. (22203)
Analyst, U.S. Treasury Dept.

July 5 - N.J. JA2-4649

W04-7177

KOHLHOSS, Emma H. Mar. 29 - Md. White's Ferry Road 972-0029 Poolesville, Md. (20837) Commission Saleswoman - Retired The Hecht Co.

KOPULOS, Mrs. Stella Nov. 15 - Greece 2745 29th St., NW #100 (20008) 234-7698 Retired

- 27 -

KUNZIG, Dorothy Ann Oct. 29 - Ohi 50 Chumasero Drive, Apt. 1-J San Francisco, Calif. (94132) Secretary, E.M. Baumann, Inc.

LAICHER, Anna M. Nov. 10 - N.Y. 6700 Belcrest Rd., #220 559-6085 Hyattsville, Md. (20782) Administrative Specialist Naval Ship Engineering Center

436-1797

LEE, Grace G. May 15 - N. Dak. 1 Scott Circle, NW #521 (20036) 667-2132 382-4155 Program Specialist. SBA

LEONHART, Mrs. Rae May 17 - W.Va. 1884 Columbia Rd., NW #919 (20009) 667-0556 Retired

LOBIT, June May 31 - Tex. 511 Queen Street 548-0165 Alexandria, Va. (22314)
Writer - Editor, Environmental 426-8973 Protection Agency

Dec. 28 - Pa. LOCKHART, Mrs. Lois W. 2426 Observatory Pl., NW (20007) 337-3947 324-2143 Contract Specialist, FBI 393/7100 X2144

LONG, Mrs. Bacel E. (Betty) Nov. 8 - W.Va. 11700 Pine Tree Dr. 273-3941 4008 Fairfax, Va. (22030) Grants Ngmt. Specialist 254-7457 Environmental Protection Agency

LYNN, Ruth V. Jan. 21 - Ill. LYNN, Ruth V. Jan. 21 - III. 4501 Conn. Ave., NW #312 (20008) 363-0576 Staff Assistant - Bureau of Latin 632-8476 America AID--U.S. Dept. of State McCLENDON, Sarah July 8 - Texas 2933 - 28th St., NW(20008) 483-3791 News Correspondent - Self-employed

McCOWN, Doris Jan. 25 - Tenn. 2755 Macomb St., NW #108 (20008) W06-2853 Chief of Admissions 483-6666 x541 Veterans Administration Hospital

McKENZIE, Mrs. Mattye Mae May 30 - Texas 4242 Lomo Alto Drive #707 521-7246 Dallas, Texas (75219)
Retired - National Science Foundation

McNAUGHT, Laura July 28 - Ind. 1028 Conn. Ave., NW #800A (20036) 296-5550 Secretary, Mimeoform Service DI7-7478

McNELLY, Patricia A. Oct. 11 - C.C. 9101 River Road 299-3537
Potomac, Md. (20854)
Library Technician 986-2328
Army Map Service

McPHERSON, Mrs. Pearl S. 1820 30th Street, #8 Rock Island, Ill. (61108)

MADZELAN, Anne L. 1414 Legation Road Chillum, Md. (20783) Management Specialist U.S. Dept. of Navy

MARONE, Mrs. Carla 1836 Metzeratt Road Adelphi, Md. 20783 Administrative Controller Woodward & Lothrop Jan. 31 - Md.

July 11 - Wisc. AP7-5466

0X6-3835

Oct. 17 - Wisc. 445-0479

MARSHALL, Mildred M. Dec. 29 - Mo. 4740 Conn. Ave., NW (20008) 362-8852 Secretary, Eaton Corp. 223-8280

MARSHALL, Ruth E.

3112 Brewton St.

District Heights
Washington, D.C. 20028
Budget Analyst, Dept. of Commerce 763-5860

MARSHINO, Dr. Ora 2122 Mass. Ave., NW (20008) 223-6728 Retired - NIH

MARVEL, Marie A. Sept. 17 - Md. 2101 - 16th St., NW #825 (20009) 667-0245 Retired

MATHENY, Lula S. Nov. 5 - Mo. 2000 Conn. Ave., NW #606 (20008) 387-2589 Retired - Dept. of Transportation Empl. part-time for private concern

MATSON, Mrs. Mary Oct. 15 - D.C. 3316 Harrell Street 933-8846 Silver Spring, Md. (20903) Charge Nurse, N.I.H. 496-2375

MATTHEWS, Judge Burnita Shelton Dec. 28 - Miss. 4500 Conn. Ave., NW (20008) KE7-0656 U.S. District Court for D.C. RE7-1670

MATTHEWS, Mrs. Thelma B. 1530 16th St., NW (20036) 332-7677 Hostess, Foundry Methodist Church

MAY, Mrs. Margaret P. Jan. 29 - Pa. 3636 16th St., NW #B637 (20010) 234-5760 Administrative Assistant GSA, Archives 963-4426

MERDIAN, Bertha Nov. 30 - Ill. 1201 13th St., NW #307 (20005) H02-0482 Retired - U.S. Government

MEYERS, Mrs. Frances P June 17 - D.C. 3609 Janet Road 946-7347 Silver Spring, Md. (20906) Staff Ass't., Comm. of Nursing 496-6985 Mgt., DHEW

MICHELSON, Helen A.E. Sept. 26 - Idaho 3831 Porter St., N.W, #251 (20016) 362-9382 Retired - DHEW

MILLER, Ruth J. Dec. 27 - N.Y. 2939 Van Ness St., NW #716 (20008) Exec. Secretary, Mature Temps. 363-8477

MILLS, A. Louise Apr. 17 - Mo. 4000 Cathedral Ave. NW (20016) 337-0407 Transportation Regulations Spec. 426-2075 U.S. Dept. of Transportation

MILLS, Ruth E. Apr. 4 - Texas 1001 - 14th St., NW (20005) 638-1222 Clerk - Walter Reed Medical Ctr. 576-3345 x2388

MITCHELL, Adair

Bolling Brook Tower

4520 King St., #307

Alexandria, Va. (22302)

Section Chief

U.S. Dept. of Commerce

Sept. 23 - Va.

578-1475

967-3365 or
967-3354

MITCHELL, Verna E. Mar. 17 - Pa. P.O. Box 7745 Ben.Franklin Sta. (20044)
Researcher 296-4177
Maritime Commission 783-5200

MONAGHAN, Mrs. Ellen S. July 23 - Va. 5410 Conn. Ave. NW #408 (20015) 363-3890 Program Ass't., EDA - 967-3581 U.S. Dept. Commerce

- 32 -

MOORE, Mrs. Elsie B. 4803 Wellington Drive 012-2796 Chevy Chase, Md. (20015) Teacher, Montgomery Board of Education. Rockville. Md.

Jan. 1 - Md.

MOORE, Mrs. Shirley T. July 4 - Iowa 1007 Elm Ave. 270-9393 Takoma Park, Md. (20012) Certified Public Accountant

MUKDHORST, Mrs. Flora A. Oct. 7 - Iowa 2025 Eye St., NW #1124 (20006) 331-8374 Tax Analyst, Prof. Bus. Mgmt.

MORGAN, Mrs. Emma Jan. 28 - N.Y. 2420 Chain Bridge Rd., NW (20016) KE7-1956 Retired - Graduate School, USDA Empl. as Dir. of Housekeeping Serv., D.C.General Hospital

MORGAN, Inez E. Mar. 4 - Fla. 3601 Conn. Ave. #207 (20008) 966-7089 MORGAN, Inez E. Hairdresser, Broadmoor Beauty Salon

MOSIER, Isabelle J. 1900 S. Eads St., #629 Arlington, Va. (22202) Retired - A.I.D. Sept. 21 - Okla. 521-4555

MOSS, Lois M. 349 N. Glebe Rd., #4 Arlington, Va. (22203) Retired - A.I.D.

Dec. 29 - N.C. 525-9418

MOWREY. Corma A. Oct. 10 - W. Va. 1420 N St., NW, #608 (20005) 462-6247 Dir., Div. of Organization Relations Nat'l. Educa. Association 223-9400 x493

MURPHY, Frances

J418 Arlington Towers

Aug. 20 - Ohio
522-5858

Arlington, Va. (22209)

Admin. Ass't., Navy Facilities

325-0404 Engr. Command. US Navy Dept.

MURRAY, Mrs. Carol M. Oct. 17 - D.C. 2916 Cortland Pl., NW (20008) HU3-7652 Customer Services Repr. 624-4752 American Security & Trust Co.

NEYLAND, Ruth A. Apr. 17 - Pa. 2480 16th St. NW #601 (20009) 462-8643
Retired - Small Business Administration

NOWAK, Leopoldina A. Nov. 13 - Ill. 2122 Calif. St., NW (20008 H02-4134 Retired - Translator, US Patent Ofc.

OLSON, Adaila N. Oct. 25 - Wisc. 1812 Queens Lane JA5-0284 Arlington, VA (22201) Information Officer, Woodward & Lothrop

OWENS, Mrs. Helen G. Apr. 10 - D.C. 12630 Viers Mill Rd., #917 942-9466 Rockville, Md. (20853) Retired - Supt. of Documents, GPO

PARRECO, Mrs. Genevieve K. Jan. 22 - S. Car. 4703 27th St., #4 699-9681 Mt. Ranier, Md. (20822) Supervisor, Graybar Elec. Co., Inc. 723-9500

PAWLEY, Olive P.

3043 S. Columbus St.

Arlington, Va. 22206
Asst. Principal, Arlington
County School Board

PEASE, Mrs. Thelma B.
3901 Sandy Spring Rd.
Burtonsville, Md. (20730)
Co-Owner & Operator
Reindeer Frozen Custard Co.
and Georgetown East Prop., Inc.

PENNY, Mrs. Esther Oct. 30 - W.Va. 1 Scott Circle, #310 NW (20036) 232-0070 Management Analyst DU9-3769 Veterans Administration

PRADO, Mrs. Sophia G. Mar. 28 - Cuba 4620 N. Park Ave., #801-W 656-2445 Chevy Chase, Md. (20015)
Dept. Specialist, Marriott Corp. 986-5211

PRATHER, Mrs. Veleita C. June 7 - Wash. 4301 Columbia Pike, #601 920-2076 Arlington, Va. (22204)
Retired

PROETSCH, Jean Louise Apr. 21 - Pa. 1628 Crittenden St., NE (20017) LA 6-2801 Research Associate
National Education Association 833-5474

PUCHER, Jean Mar. 28 - Pa. 3636 16th St., NW #A841 (20010) 232-4505 Claims Auditor, Jos. E. Jones Agency 483-3100

PUFFENBERGER, Mrs. Myrtle E. Dec. 26 - Va. P.O. Box 637 304-257-8333 Petersburg, West Va. (26847) Bookkeeper - Own Business - 304-257-8103 Tri-County Real Estate

Temporary Secretar- 37 - Mature Temps, Inc.

RAMSEY, Mrs. Elda A. Nov. 27 - Utah 701 Adrian St., SE (20019) 582-0903 Grants Management Specialist 496-6735 U.S. Public Health Serv., BHRD

RAWALT, Dr. Marguerite Oct. 16 - Texas 1600 So. Joyce St. 521-7385 Arlington, Va. (22202) Attorney-at-law - Self-employed 521-7385

REBACH, Mrs. Mary
1814 Brisbane St.
Silver Spring, Md. (20902)
Legal Secretary, F.T.C.

Aug. 12 - N.Y.
JU5-4386
393-6800

RECTOR, Mrs. Mary B. Jan. 18 - Va. 4432 Reservoir Rd. NW (20007) FE3-2393 Retired - State Dept.

RIDDELL, Estelle C. July 17 - Australia 1954 Columbia Road, NW (20009) 234-7179 Secretary, Embassy of Australia 797-3142

ROBINSON, Mrs. Eunice G. Feb. 3 - N.Car. 2853 Ontario Rd., NW #110 (20009) DE2-3137 Genealogist - Self-employed

ROCHAT, Martha J. Jan. 6 - Tenn. 1916 Columbia Pike, #9 920-3036 Arlington, Va. (22204) Supervisory Staffing Asst., FBI 324-3804

ROLSTON, Annie J. Feb. 3-Va. 3040 Idaho Ave., NW, #206 (20016) W06-4067 Retired - Labor Dept.

ROSENBAUM, Mrs. Verda Jane May 10 - S.Dak. 3801 Conn. Ave., NW #144 (20008) 362-8069 Retired - Office Manager, David R. Wallace Co, Inc

RYAN, Velma F. Aug. 25 - Mo. 2475 Virginia Ave. NW #614(20037) FE7-3785 Temporary Secreterial - Mature Temps., Inc. - 38 -

SANDERS, Thelma M. Oct. 22 - Va. 666 Houston Ave. #409 585-5195
Takoma Park, Md. (20012)
Retired - Adm. Asst. - Navy Dept.

SCHIRNHOFER, Mrs. Edythe S. Dec. 27 - Pa. 1280 21st St. NW #808 (20036) 296-0690 Secretary, Nat'l. Science Foundation 632-4162

SCHREUR, Mrs. Vera T. Apr. 2 - Fla. 5705 N. Washington Blvd. #2 KE6-7377 Arlington, Va. (22205)
Retired - GPO

SCOTT, Lillian Belle Oct. 7 - Fla P.O. Box 652 332-0416 Fort Myers, Fla. (33902) Retired - Veterans Administration

SCOTT, Mildred Dec. 10 - Pa. 2401 Calvert St., NW (20008) 332-2350 Coordinator, Lewis Hotel-Motel 333-4692 School

SCOTT, Mrs. Patricia W. Aug. 24 - Ark 3601 Conn. Ave. NW #220 (20008) 244-0298 Bookkeeper, Barton & Lambeth (Attys) 628-1833

SEGALL, Mrs. Theresa M. Apr. 1 - N.Y. 10920 Conn. Ave., NW 942-9241 Kensington, Md. 20795 Secretary, Civil Air Transport 298-7841

SHANNON, Kathleen
4501 Arlington Blvd.
Arlington, Va. (22203)
Research Analyst, Dept. of Defense - Retired

SHARPE, Mrs. Bessie G.

119 Indian Spring Drive
Silver Spring, Md. (20901)
Accountant
656-8100 x226
Metropolitan Federal Savings and Loan

SHAW, Mrs. Goldia Baver Sept. 18 - Neb. 1530 16th St., NW #202 (20036) 667-7820 Training Instructor U.S. Dept. of Labor 961-5502

SHERIDAN, Mrs. Bernice S. July 5 - N.Y.
4111 Gallatin St. 277-0572

Hyattsvile, Md. (20781)

Counselor, Prince Georges Co. 474-4700 x42

Board of Education

SHEWMAKER, Mrs. Lucille B. Sept. 12 - Fla. 4312 Garrison St., NW (20016) 363-6783 Retired - NARFE

SHOAP, Mrs. Mary M.

3903 Livingston St.

Hyattsville, Md. (20781)

Clerk, NARFE

June 1 - Pa.
927-5761

234-0832

SHUPING, Mrs. Alma Watkins Mar. 15 - Tenn. 1791 Lanier Pl. NW #2 (20009) H02-8016 Retired

SIMAAN, RAFIA
2305 Calvert St., NW (20008)
Feb. 10 - Beirut,
667-2936 Lebanon
Bilingual Secretary
Embassy of Lebanon
332-0300

SMITH, Mrs. Florence E. Oct. 1 - Mo. 738 Longfellow, NW #404 (20011) RA6-4891 Secretary, USDA, REA 447-5900

SNODGRASS, Mrs. Ruth H. Sept. 24 - Pa. 1901 Wyoming Ave., NW #65 (20009) 387-0577 Retired

SOMERS, Mrs. Adelaide W. 2613 39th St., NW (20007) 337-8040 528-5100 x5050

STETSON, Helen K. June 12 - D.C. 1530 Rhode Island Ave., NE #201 (20018) 832-5292 Retired - D.C. Bd. of Education

STINSON, Ruth R. May 17 - N.Car. 2718 Terrace Rd., SE (20020) 581-3351 Secretary 785-8333 Mortgage Bankers Assoc. of America

SWEENEY, Margaret A. Mar. 24 - D.C. 2800 Woodley Rd., NW (20008) C05-2938 Retired

SWING, Ann T., MD June 9 - W.Va. 1870 Wyoming Ave., NW (20009) 387-2684 Physician, Walter Reed Army Hospital 692-9601

SYDNES, R. Beatrice Sept. 25 - Iowa 7302 Yale Avenue 927-2502 College Park, Md. (20740) Clerk-Typist, Dept. of Defense 0X6-2098

TAYLOR, Mrs. Eileen A. May 1 - Iowa 4102 Buck Creek Rd. 690-9258 Washington, DC 20031 Classification Spec., 763-7451 Dept. of Commerce

TAYLOR, Mrs. A. LaVerne Patty Sept. 18 - Pa. 301-262-1395 2519 Kenhill Drive Bowie, Md. (20715) Retired - U.S. Public Health Service

TAYLOR, Mrs. Margaret F. Dec. 1 - D.C. 1609 Mass. Ave., SE (20003) LI7-6135 Retired

TEDESCO, Mrs. Kathryn T. June 14 - Pa. 5827 33rd Avenue 559-7568 W. Hyattsville, Md. (20782) Retired - Teacher, Prince Georges County, Board of Education

TEMPLE, Mrs. Eva P. Jan. 23 - Tenn. P.O. Box 545 - Sleepy Hollow Ct. 615/436-4717 Gatlinburg, Tenn. (37738) Manager & Owners of Sleepy Hollow Ct.

THOMAS. Ena E. Feb. 4 - Minn. 3133 Conn. Ave. NW #910 (20008) 387-0202 Retired - USPHS

THOMPSON, H. Virginia Aug. 20 - Pa. 3200 16th St., NW (20010) 462-8790 Retired - Dept. of Justice

THOMPSON, Honora F. June 4 - D.C. 2014 Klingle Rd., NW (20010) AD4-7846 Admin. Officer National Science Foundation 343-6830

THOMPSON, Mrs. Mildred J. Mar. 9 - D.C. 1437 Mayflower Drive 356-3646 McLean, Va. (22101) Supervisor, H&W Pension Benefits 293-6840 Alfred M. Bell & Associates

THOMSON, Irene M. (Mrs.)

409 Branch Drive

Silver Spring, Md. (20901)

Asst. to Treasurer

Major Finance Corp.

July 21 - England

593-0454

587-8933

TIMMS, Mary Thelma J.

3194 Westover Dr., SE (20020)

Training Asst., Dept. Commerce

Nov. 28 - D.C.

581-6250

W07-4070

TINGLEY, Rowena B. Oct. 15 - Wisc. 1852 Columbia Rd., NW #504(20009) 462-7318
Secretary to Assoc. Secretary for Youth
Baptist World Alliance C05-5027

TOMLIN, Vera F.

3712 Emily St.

Kensington, Md. (20795)
or P.O. Box 39093 Friendship Sta.

4005 Wisconsin, N.W. (20026)

Retired - Secretary-Nurse

TORELLE, Ethel E. Aug. 15 - Minn. 2853 Ontario Rd., NW #216 (20009) C05-0800 Admin. Asst., AID 632-8580

TUCKER, Phyllis
7 Ann's Lane
603/926-3402
Hampton, New Hampshire (03842)
Retired - Secretary, Ofc., Secty. of Defense

TURTON, Mrs. Anne C. Mar. 31 - D.C. 26108 Corner Drive 301-253-3347 Damascus, Md. (20750)
Retired

TWEDDLE, Mrs. Effie McInnis Dec. 9 - N.C. 2019 Eye St., NW #907 (20006) 223-4943 Retired - Staff Asst., Dept. of the Navy

Van WAGNER, Mrs. Doris A. Jan. 22 - Pa. The Little Club, Bldg. 2, #16 305/746-5432 Tequesta, Fla. (33458)
Retired - Librarian, Treasury Dept.

VAZIRI, Fakhri Fay
3829 Warren St., NW (20016)
Underwriter
966-8885
Peserve Life Insurance Co.

Von DOENHOFF, Mrs. Marion R. Nov. 17 - N.H. 5225 Pooks Hill Rd., #6298 530-6853 Bethesda, Md. (20014) Teacher, Mont. Co. Bd. of Educ. OL4-8900

Von Langen, Mrs. Viola A. Mar. 30 - N.Y. Green Briar Nursing Center 9820 N. Kendall Drive Miami, Florida (33156)

- 45 -

WADDELL, Mrs. Edna H. Apr. 18 - Ore. 2914 Legation St., NW (20015) EM2-3594 Retired - Adm. Asst., Dept of Army

WAKELING, Jacqueline
2500 Wisconsin Ave., N.W. (20007) 337-3595
Congressional Asst.
554-6046
Communications Satelite Corp.

WALP, Shirley A. Dec. 27 - Pa. 2426 Observatory Pl., NW (20007) 337-3947 File Supervisor, FBI 324-3491

WARD, Carolee J. July 14 - Kans. 2000 S. Eads St., #929 521-6926 Arlington, Va. (22202) Secretary, Bauman Bible Telecasts, Inc. 527-0737

WARE, Frances Lee
4201 Mass. Ave., NW (20016)
Asst. Operations Mgr., IRS
Dec. 13 - Ky.
244-4891
W04-6246

WASILE, Jeanne (Mrs.)
12 - 3rd St., NE, #1 (20002)
Tech. Asst., Dept. of Labor
376-6820

WATERS, Laura L. (Mrs.) Apr. 5 - Minn.
118 26th Ave., No. 813/822-3553
St. Petersburg, Fla. (33704)
Retired - Owner and Past President
Waters Travel Service, Inc.

WATTS, Eddie L.

2005 Columbia Pike, #434
Arlington, Va. (22204)
Statistical Ass't.

U.S. Dept. of Air Force

July 26 - Ga.
522-5057

OX7-6854

WEINBERGER, Mrs. Dorothy Feb. 7 - Minn. 6101 16th St. #327 (20011) RA6-1391 Staff Ass't., Public Affairs, 0X7-1307 Joint Chiefs of Staff, Dept. of Defense

WELLER, Garnette L. 1 Scott Circle, #303 (20036) H02-0391 Statistical Ass't. 447-8070 U.S. Dept. of Agriculture

May 23 - Mich.

WHITE, Grace K. (Mrs.) 3429 Canberra St. Silver Spring, MD. (20904) Statistician, DHEW

July 11 - N.Y. 572-5129

963-3209

WITT, Anne Kirk 2900 Conn. Ave., NW (20008) Bookkeeper, Lincoln Memorial Cemetery Corporation

Mar. 20 - Va. N07-5386 J08-8410

WITT, Frances M. 9822 Lakepointe Dr. June 20 - S.C. 978-6589

Partner-Broker 966-1178 Dunbarton Real Estate

WRIGHT, Mrs. Dora Lee 711 Chillum Rd. Hyattsville, Md. 20783 Geneologist-Self-employed Feb. 24 - Ky. 270-8462

WRIGHT, Mary Marlene Oct. 12 - W. Va. 1 Scott Circle, NW #415 (20036) 234-5260 Secretary, AFL-CIO Hdqtrs. 293-5044

YERKES, Mrs. Mildred D. Dec. 11 - Ill. 4545 Conn. Ave., NW #503 (20008) EM3-1269 Ass't. to President NA8-9185 Cigar Makers International Union

ZAHN, Mrs. Margaret Dec. 25 - D.C. 1026 McCeney Ave. 593-2076 Silver Spring, Md. (20901) Sec'y-Treas. Zahn Construction Co. 593-1700

ZURASKI, Helen M. June 5 - Pa. 2903 Erie St., SE (20020) 581-3417 Pers. Mgmt. Spec., USCSC - Retired

## INSURANCE and ANNUITIES

\*\*\*\*

MRS. THELMA R. DAVENPORT

INSURANCE COUNSELOR

4605 - 47th Street, N. W. (20016)

Telephone: 363-4605

# BUSINESS AND PROFESSIONAL WOMEN'S CLUB OF THE DISTRICT OF COLUMBIA, INC.

BY-LAWS

Revised 1974

By-laws of the
Business and Professional Women's Club
of the District of Columbia, Inc.
(Revised 1974)

#### ARTICLE I - NAME

The name of this organization shall be the Business and Professional Women's Club of the District of Columbia, Incorporated.

# ARTICLE II - OBJECTIVES

The objectives of this organization shall be:

To elevate the standards for women in business and the professions; to promote the interests of business and professional women; to bring about a spirit of cooperation among business and professional women; to extend opportunities to business and professional women through education along the lines of industrial, scientific, and vocational activities.

#### ARTICLE III - EMBLEM

The emblem shall be in the form of a circle in which the symbols of the Nike, Scroll, Torch, Wand, and Ship of Commerce are imposed above the initials NFBPWC.

### ARTICLE IV - POLICY

Section 1. This Club shall be nonsectarian, non-partisan, and nonprofit.

## (ART. IV - POLICY cont'd)

Section 2. The policies and procedures of the State and National Federations as applicable shall in every case also be the policies and procedures of this club.

#### ARTICLE V - MEMBERSHIP

Section 1. Membership in this club shall be held by (a) women actively engaged in business or in the professions and (b) retired women who became members while actively engaged, and provided dues have been paid for each year since retirement.

Section 2. At least seventy-five percent of the club membership shall be actively engaged in business or in the professions. This club cannot have less than ten active members and cannot be an integral part of any other national organization.

Section 3. Membership in this club shall be all inclusive for membership in the (a) District of Columbia Federation of Business and Professional Women's Clubs, (b) the National Federation of Business and Professional Women's Clubs, Inc., and (c) International Federation of Business and Professional Women.

Section 4. Applications for membership, endorsed by two members in good standing and accompanied by dues, shall be presented to the Chairman of the Membership Committee. After approval by a majority of the Membership Committee, the application shall be presented to the Board of Directors. Upon approval by a majority of the Board of Directors, the applicant shall be enrolled as a member of the club.

## (ART. V - MEMBERSHIP cont'd)

Section 5. There cannot be any auxiliary or other members in any way associated with the club who are not listed in the roster submitted with dues, and for whom State and National dues have not been paid.

Section 6. A member is in good standing only when local, State, and National dues are paid.

Section 7. A continuing member is one whose dues are paid in the same club through the close of the previous fiscal year.

Section 8. A member whose dues are paid for the current fiscal year may transfer her membership to another club, if accepted by that club. Criteria for accepting transferring members are: (a) credentials presented from club of original membership: (b) by-law provisions of the club affecting eligibility for membership.

Section 9. If the transferring member is accepted, duplicate National dues shall not be paid for the same fiscal year. State dues for a member transferring to this club from another State Federation shall be four dollars and ten cents (\$4.10), unless such transfer is made after December 1, in which case the dues shall be two dollars and five cents (\$2.05). These dues shall include a subscription to Capital Women.

Section 10. The transferring member retains the current year's membership card from her original club.

Section 11. The transferring member will be counted with the club where the National dues are paid.

#### ARTICLE VI - DUES

Section 1. The annual dues shall be \$18.00 per capita, payable in advance. The dues shall include \$4.10 dues for the State Federation (which dues shall include a subscription to Capital Women); and \$6.00 for the National Federation (which dues shall include a subscription to National Business Woman, 28¢ for International Federation dues, and a gift of 50¢ to the Business and Professional Women's Foundation). Ten percent of the annual National dues shall be used for a Funded Reserve for the maintenance. preservation, and/or expansion of the National headquarters.

Section 2. Dues are payable upon application for membership: \$18.00 during the period June 1 through November 30; \$9.00 (for new members) for the period December 1 through May 31; and on or before June 1 thereafter annually. Dues cover the National Federation's fiscal year which is from June 1 to May 31. The club's fiscal year shall be from June 1 to May 31, inclusive.

Section 3. Any member whose dues remain unpaid as of June 1 shall be notified in writing of this delinquency. Dues paid on and after June 1 shall be accompanied by an additional fifty cents. If dues remain unpaid as of the close of business June 30, the delinquent member shall be dropped from the rolls.

Section 4. A member dropped from the rolls may be reinstated during the same fiscal year upon the payment of a full year's dues plus penalties. A member who resigns after payment of dues may be reinstated within the same fiscal year upon the majority vote of the Board of Directors. A former member (Rev. 1974)

(ART. VI - DUES, Sec. 4, cont'd)

who has allowed her dues to lapse for the period of a full fiscal year or more may be enrolled as a member in accordance with the by-laws relative to the admission of a new member.

Section 5. Each club shall pay National annual convention dues:

| Less tha | an 100 members | \$ 3.00 |
|----------|----------------|---------|
| 100-299  | members        | 6.00    |
| 300-499  | members        | 9.00    |
| 500-699  | members        | 12.00   |
| 700 and  |                | 15.00   |

Convention dues shall accompany the club's first annual remittance of dues and shall be based on the final membership figures for each fiscal year as recorded in the National Executive Offices.

ARTICLE VII - AFFILIATION OF CLUB
MEMBERS WHO HAVE MOVED

Section 1. A member in good standing from another Business and Professional Women's Club, which is affiliated with the National Federation, shall, upon showing the proper credentials to the Club President, be extended the courtesies of this club for the balance of the current fiscal year without the right to vote, subject to the approval of the Board of Directors.

Section 2. When a member of this club moves to a locality outside the District of Columbia, the Club President shall notify the national executive offices, with a copy to her State president and to the president of the State federation into which the member is moving, by sending her name and complete new address.

#### ARTICLE VIII - OFFICERS

Section 1. The elected officers of the club shall be a President, a First Vice-President, a Second Vice-President, a Third Vice-President, a Recording Secretary, a Corresponding Secretary, and a Treasurer. Such officers shall constitute the Executive Committee.

Section 2. Only members actively engaged in business or in the professions, who are members in current good standing, shall be eligible for elective office.

Section 3. The elected officers, immediate past president, the chairmen of standing committees, and the chairman of the Board of House Management shall constitute the Board of Directors, with voice and vote. The chairmen of special committees may attend meetings of the Board of Directors during the period when their committees are active, and shall have voice but no vote.

## ARTICLE IX - DUTIES OF OFFICERS

Section 1. The duties of officers shall be such as are specified in these by-laws. All officers shall keep a chronological record of their work and turn it over to their successors. The annual reports of all officers of this club shall be filed with the Recording Secretary and become a permanent record of the club.

Section 2. The President shall preside at all meetings of the club, the Executive Committee, and the Board of Directors. She shall appoint the chairmen of standing committees, and a chairman and members of the Board of House Management, subject to the ratification

## (ART. IX - DUTIES OF OFFICERS. Sec. 2, cont'd)

of the Executive Committee, and such other special committees as she may deem necessary. She shall be ex officio member of all committees except the nominating committee. She shall appoint the parliamentarian and the legal advisor. She shall automatically be the first delegate to the National Convention, following her election to office. In the absence or incapacity of the Treasurer, the President shall have authority to sign checks in payment for authorized club expenditures.

Section 3. Each Vice-President shall be responsible, according to designation by the President, for supervision and direction of one of the following:

Program Program Membership Finance was a series and the series as a s

- (a) The First Vice-President shall perform the duties of the President in her absence and shall act in an advisory capacity at all times. In case of the death or resignation of the President, she shall become President for the unexpired term.
- (b) The Second Vice-President shall perform the duties of the President or the First Vice-President in their absence and shall act in an advisory capacity at all times. In case of the death or resignation of both the President and the First Vice-President, she shall become President for the unexpired term. Tang Ilana and and tanna

(ART. IX - DUTIES OF OFFICERS, Sec. 3, cont'd)

(c) The Third Vice-President shall perform the duties of the President, the First Vice-President, or the Second Vice-President in their absence and shall act in an advisory capacity at all times. In case of the death or resignation of the President, the First Vice-President, and the Second Vice-President, she shall become President for the unexpired term.

Section 4. The Recording Secretary shall keep a record of all meetings of the club, the Executive Committee, and the Board of Directors. She shall preserve in a permanent file all minutes of such meetings and annual and special reports of officers and committee chairmen.

Section 5. The Corresponding Secretary shall conduct the correspondence of the club. She shall send to the President and the Corresponding Secretary of the State Federation, with copy for the Executive Director of the National Federation, the names and addresses of all officers immediately after their election; and the names and addresses of all standing committee chairmen as soon as they are appointed; she shall send to the President and the Corresponding Secretary of the State Federation the names and addresses of all delegates and alternates elected by the club, to the annual convention of the National Federation upon their election; she shall also report all changes in status of alternates as soon as made: she shall send all notices to the membership of the club; and she shall prepare the ballots for use at the annual meeting. She shall post on the permanent record cards of the officers and all committee chairmen, the office held by such officers and chairmen for the appropriate year.

Section 6. The Treasurer shall have charge of all monies of the club; she shall be responsible for the collection of dues and for the deposit of all funds in a bank approved by the Executive Committee; she shall have authority to sign alone for the withdrawal of funds in any bank account in the name of the club; she shall pay out of the treasury only those funds included in the approved budget. She shall keep an itemized record in a permanent file of all receipts and expenditures and give a written report of the same at each business meeting of the club; she shall pay to the Treasurer of the State Federation all monies due to the State and National Federation of Business and Professional Women's Clubs, and as new members are admitted to the club, she shall immediately forward their State and National dues to the State Treasurer. She shall turn over to the Chairman of the Audit Committee within thirty days after vacating office all books, records and papers, and take an itemized receipt therefor. She shall transfer to her successor immediately upon vacating office all funds in her keeping and take a receipt therefor. The Treasurer shall bill all members for annual dues on May 1, to be payable on or before June 1 and shall mail to delinquent members notices of unpaid dues not later than June 1. The Treasurer shall drop from the membership rolls all delinquent members whose dues remain unpaid July 1 and shall include in her annual report the number of members so dropped. The Treasurer shall serve as ex officio member of the Finance Committee.

The President, Treasurer, and Reservations Chairman shall be bonded in an amount determined by the Execu(ART. IX - DUTIES OF OFFICERS, Sec. 6, cont'd)

tive Committee, the cost of the bond to be paid from club funds.

ARTICLE X - DUTIES OF THE BOARD OF DIRECTORS

Section 1. The Board of Directors shall meet regularly each month, with the exception of July and August. Special meetings of the Board of Directors may be called by the President or by five members of the Board of Directors, provided five days' prior written notice be given to each member of the Board.

Section 2. The Board of Directors shall pass upon applications for membership; it shall direct the affairs of the club in accordance with the National, State, and local by-laws; shall be governed by the policies established by the club; it shall devise and promote measures for the growth and prosperity of the club; it shall consider all recommendations proposed by the Committee Chairmen before such recommendations are presented to the club; it shall be responsible for the business and financial management of the club, subject to the approval of the membership. With the exception of budgeted items, no funds of the club shall be obligated or disbursed, nor an obligation be created in the name of the club, for any purpose, by any member or group, without prior approval by the Board of Directors.

Section 3. The Board of Directors shall make regular reports of its

(ART. X - DUTIES OF THE BOARD OF DIRECTORS, Sec. 3, cont'd)

actions and recommendations at each succeeding business meeting of the club.

ARTICLE XI - DUTIES OF THE EXECUTIVE COMMITTEE

Section 1. The Executive Committee shall act for the Board of Directors in an emergency in the interim between regular meetings of the club and the Board of Directors, and shall report thereon at the next meeting of the Board of Directors. The Executive Committee shall meet at least four times a year on call by the President. Special meetings may be called by the President or any three members of such Executive Committee.

Section 2. The Executive Committee shall formulate the financial policies of the club, subject to the approval of the membership and shall review the action of the Board of Directors with respect to the observance of these policies.

Section 3. The Executive Committee shall appoint an Audit Committee, consisting of at least three members, who shall examine the books of the Treasurer of the club semi-annually and shall make audit reports as of November 30 and May 31. Audit reports shall be made at the January and September meetings.

Section 4. The Executive Committee shall ratify the appointments of the chairmen of standing committees and the Board of House Management.

#### ARTICLE XII - COMMITTEES

Section 1. The standing committees shall be: Finance, Foundation, Legislation, Membership, Program, Public Relations, and Young Careerist.

Section 2. Only women actively engaged in business or in the professions, who are members in current good standing, shall be eligible as chairmen of standing committees.

Section 3. It shall be the duty of the Finance Committee to prepare an annual budget for the club which shall be approved by the membership, to have general supervision of all expenditures, and to assist the club in developing a sound financial policy. The Finance Chairmen shall be a member ex officio, without vote, of all committees which disburse money.

Section 4. The Foundation Chairman shall promote interest in and support of the National Business and Professional Women's Foundation.

Section 5. It shall be the duty of the Legislation Committee to carry out the Federation's legislative program by sponsoring and supporting appropriate legislative and administrative action, and to cooperate with other committees whose programs may be implemented by legislative or administrative action. Such legislation shall be within the framework of the objectives of the club.

Section 6. It shall be the duty of the Membership Committee to promote, expand, stabilize, and orient the membership of the club. The Membership Committee shall consider each

(ART. XII - COMMITTEES, Sec. 6, cont'd)

person proposed for membership in terms of maintaining balanced categories of occupations, viewpoints, age, and representative of the community; then report to the Board of Directors and club on each person recommended.

Section 7. It shall be the duty of the Program Committee to plan and implement a well-coordinated annual program based on Federation objectives. The committee shall meet immediately after appointment to consider the annual program suggested by State and National Federations and develop a club program which shall involve all areas of club activities. The Program Chairman shall present the annual program to the Board of Directors for approval.

Section 8. It shall be the duty of the Public Relations Committee to promote development of a program with maximum public relations potential within the framework of the Federation objectives. It shall be the responsibility of the committee to interpret this program through every communications channel, to direct press, radio, and television services of the club, to encourage wider use of these media and to broaden the Federation contacts.

Section 9. The Young Careerist Chairman shall coordinate programs and activities for young women.

Section 10. There shall be a Board of House Management, which shall be responsible for the management of the Club House, and the formulation of rules and regulations governing such

# (ART. XII - COMMITTEES, Sec. 10, cont'd)

management, subject to the approval of

the membership.

The Board of House Management shall consist of three members. Its members shall be appointed by the President as provided in Article IX, Section 2. The President shall appoint one of the three members to be the Chairman.

Section 11. Special Committees shall be appointed by the President as needed. The chairmen may attend meetings of the Board of Directors during the period when their committees are active and shall have voice but no vote.

# ARTICLE XIII - NOMINATIONS AND ELECTIONS

Section 1. Officers shall be elected by ballot at the club's annual meeting in May and shall assume their duties on July 1.

Only women actively engaged in business or in the professions shall be eligible for an elective office.

Section 2. At the regular business meeting two months before the annual meeting the club shall elect a Nominating Committee, consisting of five members, no two of whom shall represent the same business or profession, and not more than two of whom shall be members of the Board of Directors. This committee shall report to the Corresponding Secretary a slate consisting of one or more nominees for each office, the member and alternate for the State Nominating Committee, and delegates and alternates to the National Convention. The Corresponding

(ART. XIII - NOMINATIONS AND ELECTIONS, Sec. 2, cont'd)

Secretary shall give written notice thereof to the club membership at least ten days prior to the annual meeting. The committee shall present at the annual meeting the names of nominees for office, and delegates and alternates. Nominations may also be made from the floor.

Section 3. If a member of the D. C. Club is elected to and accepts a State office, she shall not be eligible to hold a club elective office in the same fiscal year.

Section 4. All vacancies in elective offices, except the Presidency, shall be filled by appointment by the President for the unexpired part of the term. A vacancy in the office of First Vice-President shall be filled by the Second Vice-President; a vacancy in the office of Second Vice-President shall be filled by the Third Vice-President; a vacancy in the office of Third Vice-President shall be filled by appointment by the President with the approval of the Board of Directors.

Section 5. No member shall hold the same office for more than two consecutive terms. An interval of two years shall elapse before a member is again eligible for re-election to the same office.

Section 6. Six months or more shall be considered a term of office for any officer who does not serve her full term.

# (ART. XIII - NOMINATIONS AND ELECTIONS cont'd)

Section 7. The election of the member and the alternate for the State Nominating Committee for the following year shall be held at the club's annual meeting.

Section 8. It shall be the duty of the member elected to the State
Nominating Committee to submit to the chairman of the State Nominating
Committee not later than February 1
the names of candidates for State
office, the offices for which they are candidates, the club's endorsement, a summary of their qualifications and their written consent to serve.

### ARTICLE XIV - MEETINGS

Section 1. Regular meetings open to the entire membership shall be held the second Monday of each month, with the exception of July and August, unless a state of emergency is determined by the Executive Committee or the Government of the District of Columbia to exist on that date. The date of a meeting may be changed by a two-thirds vote of the members present and voting at the previous meeting, except in an emergency when the Executive Committee, by a two-thirds vote, may change the day of the meeting.

Section 2. Special meetings may be called by the President or by five members, provided notices specifying the date, place, and purpose of such meetings have been mailed to the entire membership at least ten days prior to such meeting.

### (ART. XIV - MEETINGS cont'd)

Section 3. The regular May business meeting of each year shall be designated the annual meeting, at which time the election of officers, the member and alternate for the State Nominating Committee, and delegates and alternates to the National Convention shall be held.

Section 4. An annual report summarizing the year's activities shall be given by the President at the regular June business meeting.

#### ARTICLE XV - REPRESENTATION

Section 1. This club shall be entitled to representation at the State Convention of the District of Columbia State Federation of Business and Professional Women's Clubs, as provided for in the by-laws of the State Federation.

Section 2. This club shall be entitled to representation at the annual convention of the National Federation of Business and Professional Women's Clubs, Inc., as provided for in the by-laws of the National Federation, as follows:

Less than 100 members - one delegate
100-299 members - two delegates
300-499 members - three delegates
500-699 members - four delegates
700 and over five delegates

Each delegate shall be entitled to an alternate.

# (ART. XV - REPRESENTATION cont'd)

Section 3. Representation at National conventions shall be by delegates actively engaged in business or in the professions.

Section 4. No delegate to State or National conventions shall have more than one vote, and no voting by proxy shall be allowed.

Section 5. Delegates and alternates to the conventions shall be elected by a majority vote of those present and voting. Delegates and alternates unable to attend the convention shall notify the President in advance of the convention. The Executive Committee shall then appoint the number of delegates and alternates necessary to fill the vacancies, if time permits. Otherwise, the President, or in her absence the ranking delegate shall appoint a member from the membership attending the convention to fill any vacancy which may occur in the delegation during the sessions.

Section 6. All members of the club in good standing and registered in accordance with District of Columbia State Federation convention rules shall be entitled to voice and vote at the State convention. There shall be no voting by proxy.

# ARTICLE XVI - QUORUM

Thirty members of this club shall constitute a quorum at any meeting. A majority of the members of the Executive Committee and the Board of Directors shall constitute a quorum of these respective bodies.

Robert's Rules of Order, Newly Revised, shall govern this club in all cases to which they are applicable and insofar as they are not inconsistent with these by-laws, the State Federation by-laws, or the by-laws of the National Federation of Business and Professional Women's Clubs, Inc.

#### ARTICLE XVIII - AMENDMENTS

Section 1. The club, to remain in good standing, shall insure that the club by-laws are current and not in conflict with State and National by-laws and policies.

Section 2. These by-laws may be amended by a two-thirds vote of the members present and voting at any regular meeting, provided a copy of the proposed amendments shall have been sent to every member of the club at least ten days prior to the date of the meeting.

Section 3. Amendments may be proposed by the By-laws Committee, by not less than three members of the Board of Directors, or by any five members of the club. Any amendment shall be in writing and signed by its proposers.

Section 4. Before presenting any amendments to the club membership, they shall be reviewed by the Board of Directors for their recommendations, then submitted to the State Executive Committee for review, to ascertain that there is no conflict between such proposed amendments and State and National by-laws.

# (ART. XVIII - AMENDMENTS cont'd)

Section 5. The final adoption by the club of amendments to or revisions of these by-laws and their effective date shall be contingent upon the review of the State Executive Committee, for the purpose as set forth in Section 4 above.

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BPM Club of D.C. Inc. 2305 Calvert St., NOV Trashington, S.C. 20008 Ofhe Hirst Lady The White House 1600 Fennsylvania ave, M.W. Mashington, D.C. 20500