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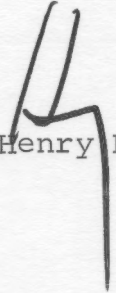
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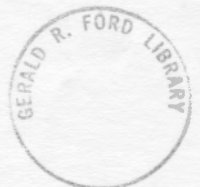
THE CHIEF OF PROTOCOL
DEPARTMENT OF STATE
WASHINGTON, D. C. 20520
October 18, 1974

MEMORANDUM FOR MRS. NANCY HOWE
SPECIAL ASSISTANT TO
THE FIRST LADY

Enclosed is the correspondence to date
on Mrs. Ford's plans. I have requested that
you receive a copy of any future memos on this
subject.


Henry E. Catto, Jr.

Enclosure



NATIONAL SECURITY COUNCIL
WASHINGTON, D.C. 20506

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TA MEMORANDUM FOR:

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1974 OCT 9 AM 9 19 October 8, 1974

Mr. George S. Springsteen
Executive Secretary
Department of State

SUBJECT:


Suggested Activities for Mrs. Ford
in Japan

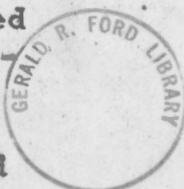
We appreciate the suggestions for Mrs. Ford's program in Japan contained in your memorandum of September 26.

There are, however, some additional items of information we need with regard to the proposed program and the particular items suggested:

- Approximately how long would each of the proposed program activities require?
- Which activities would appeal to which particular groups in Japan?
- What kind of program would be best designed to appeal to a wide range of Japanese groups while also being of potential interest to Mrs. Ford?
- In which of the President's proposed activities would it be appropriate for Mrs. Ford to participate?

We would appreciate this information by close of business October 12.


Jeanne W. Davis
Staff Secretary



NATIONAL SECURITY COUNCIL
WASHINGTON, D.C. 20506

7417905

September 16, 1974

MEMORANDUM FOR:

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(ACTION)


Mr. George S. Springsteen
Executive Secretary
Department of State

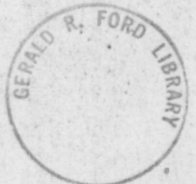
SUBJECT:

Program for Mrs. Ford in Japan

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We would appreciate receiving suggestions for a program Mrs. Ford might follow in Japan, some specific events in which she might participate, and ideas on places she might visit. She is interested in children, education, and the handicapped.


Jeanne W. Davis
Staff Secretary





DEPARTMENT OF STATE

Washington, D.C. 20520

September 26, 1974

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MEMORANDUM FOR LIEUTENANT GENERAL BRENT SCOWSCROFT
THE WHITE HOUSE

Subject: Suggested Activities for Mrs. Ford
in Japan

In response to your request of September 16, we suggest the following as possible activities for Mrs. Ford during the Presidential visit to Japan this November.

-- A visit to a Japanese school where Mrs. Ford would view a special exhibition of artwork prepared by school children.

-- Attendance at a training session for young children in a uniquely Japanese sport, such as judo.

-- A visit to a Kabuki or Bunraku (puppet) theater during which Mrs. Ford could view highlights of a performance and later meet with some of the performers.

-- A visit to a studio producing a noted Japanese handicraft, such as pottery, prints or silk-screens.

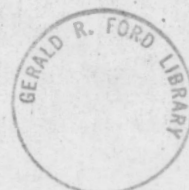
-- A tour of the Imperial bonsai garden followed by personal instruction in ikebana, the Japanese art of flower-arranging.

-- The planting of American dogwood at the garden of the Government Guest House as part of an ongoing program to reciprocate the Japanese gift of cherry trees to the city of Washington.

-- Meeting with a Japanese women's consumer's group -- inflation is a serious problem in Japan.

-- A visit to the Aekusa Kannon Shrine - a colorful and bustling area.

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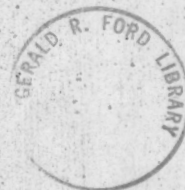
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-- A visit to the ancient capitol, Kamakura (one hour by train, easy helicopter ride) to see the great Buddha and the shrines of the area.

In light of Japanese attitudes regarding handicapped people, we do not believe any visits to institutions of this type would be appropriate for Mrs. Ford.

George S. Springsteen
George S. Springsteen
Executive Secretary



UNCLASSIFIED

THE CHIEF OF PROTOCOL
DEPARTMENT OF STATE
WASHINGTON, D. C. 20520

File



Mrs. Nancy Howe
Special Assistant
to the First Lady
The White House

THE WHITE HOUSE

WASHINGTON

DEPARTURE FOR TRIP TO ANCHORAGE, ALASKA, JAPAN,
KOREA AND THE USSR

SUNDAY - NOVEMBER 17, 1974

9:20 A.M. Departure

From: Terry O'Donnell

SEQUENCE:

9:20 a.m.

You and Mrs. Ford join Secretary Kissinger in the Diplomatic Reception Room and proceed out the door onto the South Lawn, shaking hands as you go with the following Members of the Cabinet, Congress and the Diplomatic Corps who will be on hand to bid you farewell:

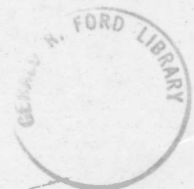
Cabinet

Secretary James Schlesinger
Secretary William Simon
Attorney General William B. Saxbe
Secretary Caspar Weinberger
Secretary Claude S. Brinegar
Counsellor Roy L. Ash
Mrs. Mary Louise Smith

Members of Congress

Senator Hugh Scott
Senator George D. Aiken

Speaker Carl Albert
Congressman John J. Rhodes
Congressman Leslie C. Arends
Congressman John J. McFall



2. Departure for Anchorage, Alaska,
Japan, Korea and the USSR
Sunday - November 17, 1974

Diplomatic Corps

Ambassador Guillermo Sevilla-Sacasa, Dean of the
Diplomatic Corps
Ambassador Anatoly F. Dobrynin, USSR
Minister Seiya Nishida, Japan
Minister Kun Park, Korea

FULL PRESS COVERAGE

In addition to the dignitaries, there will be members of the White House staff, their families, and two Boy Scout Troops on hand to bid you farewell.

NOTE: The Boy Scout Troop from the Seymour Johnson AFB in Goldsboro, North Carolina, and the Boy Scout Troop from St. Philips' Church, Clinton, New Jersey, toured the White House on Saturday and were invited back to see the departure ceremony.

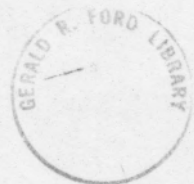
The dignitaries will have gathered earlier in the Diplomatic Reception Room for pastries and coffee; however, you and Mrs. Ford are not expected to participate.

The dignitaries will be located to the right of the Diplomatic Reception Room entrance in front of the crowd; the press area will be to the left.

NOTE: A contingency microphone will be available should you wish to make remarks.

9:25 a.m.

You, Mrs. Ford, and Secretary Kissinger board helicopter and depart en route Andrews Air Force Base.



3. Departure for Anchorage, Alaska,
Japan, Korea and the USSR
Sunday - November 17, 1974

9:40 a.m.

Arrive Andrews AFB. You bid goodbye to Mrs. Ford, board Air Force One and depart en route Elmendorf Air Force Base, Anchorage, Alaska.

(Flying Time: 7 hours, 20 minutes)
(Time Change: - 5 hours)

In addition to the traveling staff, Secretary Kissinger and General Scowcroft, the following will be on board Air Force One:

Assistant Secretary of State Philip Habib
Ambassador Henry Catto, Jr.
Mr. Larry Eagleburger
Mr. William R. Smyser, NSC

12:05 p.m.

Arrive Elmendorf AFB, Anchorage, Alaska.

CLOSED ARRIVAL
OPEN PRESS COVERAGE

You will be met by:

General James Hill, Commander, Alaska
Mayor George Sullivan, City of Anchorage
Mayor Jack Roderick, Greater Anchorage Area Borough
Maj. Gen. Jack Gamble, Commander, Alaska Air
Command
Maj. Gen. S.M. Marks, Commander, USARAL

You will pass through a military honor cordon en route motorcade, board, and depart en route Hangar #5. Secretary Kissinger will ride with you.

12:15 p.m.

Arrive Hangar # 5. Proceed to holding room.

12:18 p.m.

Accompanied by Secretary Kissinger and General Hill, you depart holding room en route holding area.



4. Departure for Anchorage, Alaska,
Japan, Korea, and the USSR
Sunday - November 17, 1974

12:20 p.m.

Ruffles and Flourishes.
Announcement.
"Hail to the Chief"

You proceed onto the platform and are seated
first seat stage left next to Secretary Kissinger.

12:22 p.m.

Introduction of you by General Hill

12:25 p.m.

PRESIDENTIAL REMARKS.

LIVE LOCAL TELEVISION
FULL PRESS COVERAGE
ATTENDANCE: 8,000

12:35 p.m.

Your remarks conclude.

You depart platform by the stairs stage left and
greet the crowd along the front of the platform en
route to meeting room.

12:40 p.m.

Arrive meeting room for brief visit with Former
Governor Walter Hickel.

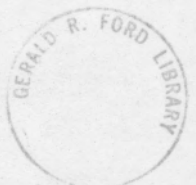
12:45 p.m.

Your meeting with Former Governor Hickel concludes.
You depart meeting room, join Secretary Kissinger,
proceed to motorcade, board and depart en route
Air Force One.

12:47 p.m.

Motorcade arrives Air Force One.

General Hill will introduce you to Airman of the Year,
Sgt. Willie Wright, Jr., from Elmendorf, and Soldier
of the Year, Sgt. Paul S. Kemmermand, from Fort
Richardson (he is second runner-up; winner is on
leave).



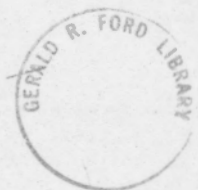
5. Departure for Anchorage, Alaska,
Japan, Korea, and the USSR
Sunday - November 17, 1974

12:50 p.m.

Board Air Force One and depart Elmendorf
AFB en route Tokyo, Japan.

(Flying Time: 7 hours, 40 minutes)

(Time Change: - 5 hours - lose one day)



THE WHITE HOUSE

WASHINGTON

ARRIVAL CEREMONY AT TOKYO INTERNATIONAL AIRPORT

MONDAY - NOVEMBER 18, 1974

3:30 P.M.

SEQUENCE:

3:30 p.m.
(local time)

Air Force One arrives Tokyo International
Airport.

OPEN PRESS COVERAGE
CROWD SITUATION (Approximately
3,000 on observation decks)

Prior to deplaning, you will be met on
board by:

Ambassador James Hodgson, U.S.

Ambassador to Japan

Ambassador Nobuhiko Ushiba, Head of
the Suite of Honour

3:35 p.m.

Escorted by Ambassadors Hodgson and
Ushiba, you deplane via the front ramp,
pausing at the top of the stairs just long
enough to allow the 21-gun salute to
get under way.

You will be met by:

Amb. Takeshi Yasukawa, Japanese Ambassador
to the United States

Amb. Hiroshi Uchida, Chief of Protocol

Mr. Toshio Yamazaki, Director General of
the American Affairs Bureau

Mr. Yoshiro Yasui, Vice Grand Master of
Ceremonies of the Imperial Household

(More)



Arrival Ceremony-Tokyo Airport
2. Monday - November 18, 1974

Mr. Susumu Yamaji, Cabinet Counsellor
Mr. Chusaku Nomura, Deputy Chief of
Protocol

Mr. Koichi Ueda, Master of Ceremonies of
the Imperial Household

Mr. Koichiro Matsuura, Director of First
American Division of American Affairs
Bureau

NOTE: Ambassador Ushiba, a former
Ambassador to the United States,
speaks English and is head of the
Suite of Honor. He has been
assigned as your official host
whenever you are not in the presence
of the Emperor or the Prime Minister.
In addition, each Member of the
U.S. Official Party has a member of
the Suite of Honor assigned to him in
similar fashion.

Escorted by Ambassador Ushiba, you proceed
to helicopter, board, and depart en route
Akasaka Palace courtyard.

PRESIDENTIAL GUEST

Ambassador Ushiba

3:55 p.m.

Arrive Akasaka Palace courtyard.

OPEN PRESS COVERAGE
CLOSED ARRIVAL

You will be met by Mr. Hisanaga Shimazu,
Superintendent of Akasaka Palace. Escorted
by Mr. Shimazu and Ambassador Ushiba, you
proceed inside Akasaka Palace to your suite.



Arrival Ceremony - Tokyo Airport
Monday - November 18, 1974

3.

4:00 p.m.

Arrive Main Suite East.

NOTE:

Dinner will be available in the private dining room on the second floor near your Suite. You might want to invite Members of the U.S. Official Party staying in the Palace to join you for dinner. Also, there is a staff dining room on the first floor of the Palace.

PERSONAL/STAFF TIME/

OVERNIGHT

