The original documents are located in Box 7, folder "12/3/76 - National Symphony Ball" of the Betty Ford White House Papers, 1973-1977 at the Gerald R. Ford Presidential Library.

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THE WHITE HOUSE

WASHINGTON

NATIONAL SYMPHONY ORCHESTRA BALL

FRIDAY - DECEMBER 3, 1976 Sheraton Park Hotel

Departure: 8:00 p.m.

Attire: WHITE TIE

From: Terry O'Donnello

BACKGROUND:

As guests of Mr. and Mrs. Austin Kiplinger, you and Mrs. Ford have agreed to attend the National Symphony Orchestra Ball at the Sheraton-Park Hotel. The evening includes dinner and dancing and the attire is WHITE TIE.

In addition to the Kiplingers, others to be seated at your table include:

Mr. and Mrs. Millard West Mr. and Mrs. Calvin Cobb Mr. and Mrs. William G. Whyte

SEQUENCE

8:00 p.m.

You and Mrs. Ford board motorcade on South Grounds and depart en route

Sheraton Park Hotel.

8:05 p.m.

Motorcade arrives Sheraton Park Hotel.

PRESS POOL COVERAGE

You and Mrs. Ford will be met by:

Mr. and Mrs. Austin Kiplinger

Mr. and Mrs. Fritz-Alan Korth (Mrs. Korth is the Chairman of the Ball)

Mr. William Armstrong, Sheraton-Park Hotel Resident Manager

Mr. Victor Browning, Sheraton-Park Hotel Banquet and Catering Manager

8:10 p.m.

You and Mrs. Ford, escorted by the Kiplingers and the Korths, arrive at the Dover Room for cocktails.

ATTENDANCE: 30

8:28 p.m.

You and Mrs. Ford, escorted by the Kiplingers, depart Dover Room en route Grand Ballroom.

8:29 p.m.

You and Mrs. Ford arrive Grand Ballroom and pause for announcement.

8:30 p.m.

"Ruffles & Flourishes" Announcement "Hail to the Chief"

You and Mrs. Ford arrive Table Number 47.

OPEN PRESS COVERAGE ATTENDANCE

Dinner is served.

At an appropriate time, you and Mrs. Ford will depart the Grand Ballroom en route motorcade, board, and return to the South Grounds.

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