

The original documents are located in Box 3, folder “8-7-75 Wolf Trap Ball Committee Photograph” of the Betty Ford White House Papers, 1973-1977 at the Gerald R. Ford Presidential Library.

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THE WHITE HOUSE

WASHINGTON

MRS. FORD

EVENT: Wolf Trap Ball Committee Photo

DATE: Thursday, August 7, 1975TIME: 4:00 p.m.

PLACE: Library

BACKGROUND: The Wolf Trap Ball Photo will be used in publicity for the September 14th Wolf Trap Ball, a fund raising gala to benefit the Wolf Trap educational fund. The focus this year will be on the Bicentennial and Indians.


SEQUENCE:

4:00 p.m. Susan Porter will escort you to the Library to meet:
and have photos with:

Mrs. Linwood Holton - Chairman of Wolf Trap Ball
Mr. John Warner - Chairman, Bicentennial Commission
Mrs. Daniel Pickerell - Publicity Chairman
Mrs. Clark MacGregor - Committee member

4:05 p.m. At your invitation, refreshments will be served.

4:20 p.m. At the conclusion, return to family quarters.


susan porter
August 6, 1975



Nancy/Carolyn

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8
susan porter
August 6, 1975

Nancy/Karlyn

Date Issued _____
By _____
Revised _____

FACT SHEET
Mrs. Ford's Office

Event Photo opportunity
Group Wolf Trap Ball Committee
DATE/TIME Thursday, August 7, 1975 4:00 p.m.
Contact Mrs. Daniel Eckerell Phone 365-2310
Number of guests: Total 5 Women x Men x Children _____
Place Library
Principals involved Mrs. Ford
Participation by Principal Photo & refreshments (Receiving line)
Remarks required No
Background The Wolf Trap Ball will be held Sept. 14th. The purpose of the photo is publicity. The purpose of the Ball is fundraising. Their theme will be Bicentennial and Indian focused.

REQUIREMENTS

Social: Guest list _____
Invitations _____ Programs _____ Menus _____
Refreshments Simple iced ^{AND HOT} tea and cookies.
Entertainment _____
Decorations/flowers Normal for Library
Music _____
Social Aides No
Dress _____ Coat check _____
Other _____
Press: Reporters _____
Photographers _____
TV Crews _____
White House Photographers Yes Color _____ Mono. _____
Other _____
Technical Support: Microphones No PA Other Rooms _____
Recording No
Lights No
Transportation By car ENTRANCE: SOUTH WEST GATE
Parking South Drive
Housing _____
Other _____ (Risers, stage, platforms) _____

Project Co-ordinator Susan Porter Phone x2850

Site diagrams should be attached if technical support is heavy.