

The original documents are located in Box 2, folder “1/26/75 - U.S. Capitol Historical Society” of the Betty Ford White House Papers, 1973-1977 at the Gerald R. Ford Presidential Library.

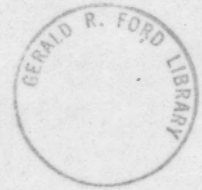
Copyright Notice

The copyright law of the United States (Title 17, United States Code) governs the making of photocopies or other reproductions of copyrighted material. Betty Ford donated to the United States of America her copyrights in all of her unpublished writings in National Archives collections. Works prepared by U.S. Government employees as part of their official duties are in the public domain. The copyrights to materials written by other individuals or organizations are presumed to remain with them. If you think any of the information displayed in the PDF is subject to a valid copyright claim, please contact the Gerald R. Ford Presidential Library.


THE WHITE HOUSE


WASHINGTON

January 22, 1975



MEMORANDUM FOR: NANCY HOWE

VIA: RED CAVANEY 

FROM: PETER SORUM 

SUBJECT: THE FIRST LADY'S ATTENDANCE
AT THE NATIONAL ADVISORY BOARD
MEETING AND FILM PREVIEW OF THE
UNITED STATES CAPITOL HISTORICAL
SOCIETY

John F. Kennedy Center for the
Performing Arts
Sunday, January 26, 1975

Attached at TAB A is the proposed schedule for the First Lady's attendance at the National Advisory Board Meeting and Film Preview of the U.S. Capitol Historical Society.

APPROVE _____ DISAPPROVE _____

BACKGROUND

The U.S. Historical Society has just completed a major film project "Washington - A City out of the Wilderness," which will be previewed on Sunday, January 26, 1975. The film will be distributed nationwide and featured at the National Visitors Center as a part of the Capitol Bicentennial Program.

The next project of this organization will be a sound and light show at the U.S. Capitol entitled "Our Capitol: Freedom Speaks" with which it hopes to raise the amount of ten million dollars. This

project will be announced following the "Capitol" film preview. Mrs. Ford has accepted the position of honorary co-chairperson for this project and will attend a National Advisory Board meeting prior to the preview.

At the same time the President will be at the Press Club and will meet Mrs. Ford in the Presidential Box for the film. The President and Mrs. Ford will leave during the film to be in position for the President's remarks during the brief program which follows.

Mrs. Ford will be introduced at the conclusion of the program as a co-chairperson of the National Advisory Board and will depart with the President and join him to return to the White House.



PROPOSED SCHEDULE

THE FIRST LADY'S ATTENDANCE AT THE
NATIONAL ADVISORY BOARD MEETING AND
FILM PREVIEW OF THE UNITED STATES CAPITOL
HISTORICAL SOCIETY

John F. Kennedy Center for the Performing Arts
Sunday, January 26, 1975

6:20 pm Mrs. Ford boards motorcade on South Grounds.

MOTORCADE DEPARTS South Grounds en route
Kennedy Center.

[Driving time: 5 minutes]

6:25 pm MOTORCADE ARRIVES Kennedy Center.

The First Lady will be met by:

Roger L. Stevens, Chairman of the Board,
John F. Kennedy Center, and
Mrs. Stevens

The First Lady, escorted by Mr. and Mrs. Stevens,
proceeds to the North Eisenhower Lounge for the
National Advisory Board meeting.

6:29 pm The First Lady arrives North Eisenhower Lounge,
greeted members, and is seated.

6:30 pm National Advisory Board Meeting begins
conducted by Mrs. Lynette Lawson.

NOTE: Cocktail service provided.

7:00 pm National Advisory Board Meeting concludes.

7:05 pm The First Lady, escorted by Mrs. Fred (Ethel) Schwengel, departs North Eisenhower Lounge en route Presidential Box to await the President.

7:10 pm The President arrives Kennedy Center.

7:12 pm The President arrives Presidential Box.

7:14 pm Announcement.

ATTENDANCE: 850



7:14 pm The President and Mrs. Ford enter Presidential Box and take their seats.

7:15 pm The film, "Washington: A City out of the Wilderness" begins.

7:38 pm The President and Mrs. Ford, escorted by John Warner and Fred Schwengel, Chairman, United States Historical Society, depart Presidential Box en route off-stage area.

NOTE: This movement will occur approximately 5 minutes prior to the completion of the actual film review.

7:39 pm The members of the National Advisory Board depart their box and proceed to off-stage holding area.

7:43 pm Film concludes.

7:43 pm The President and Mrs. Ford, escorted by John Warner and Fred Schwengel, proceed onto stage and are seated.

NOTE: The members of the National Advisory Board proceed onto stage and are seated.

7:44 pm Mrs. Ford is introduced by John Warner as co-chairperson of the National Advisory Board.

7:46 pm John Warner introduces Douglas Fairbanks, Jr. who responds on behalf of the National Advisory Board.

7:48 pm Remarks by Douglas Fairbaks, Jr.

7:50 pm Remarks by John Warner and presentation
of Bicentennial Flag and Certificate of
Recognition to Fred Schwengel.

7:52 pm Acceptance remarks by Fred Schwengel.

7:54 pm Introduction of the President by John Warner.

7:55 pm Presidential remarks.

PRESS POOL COVERAGE

8:00 pm Remarks conclude and the President returns
to his seat.

8:01 pm John Warner concludes the program by
thanking the President and Mrs. Ford for
attending.

8:04 pm The President and Mrs. Ford, escorted by John
Warner and Fred Schwengel, depart stage and
proceed to motorcade for boarding.

8:09 pm MOTORCADE DEPARTS John F. Kennedy Center
en route South Grounds.

[Driving time: 6 minutes]

8:15 pm MOTORCADE ARRIVES South Grounds.

January 23, 1975
3:30 pm

PROPOSED SCHEDULE

THE PRESIDENT'S ATTENDANCE AT THE
"SWEARING-IN" CEREMONY OF THE
NATIONAL PRESS CLUB AND
ATTENDANCE AT A FILM PREVIEW OF THE
U.S. CAPITOL HISTORICAL SOCIETY

Washington, D. C.
Sunday, January 26, 1975
Attire: Business Suit



6:20 pm The President boards motorcade on South Grounds.

MOTORCADE DEPARTS South Grounds en route
National Press Club.

[Driving time: 3 minutes]

6:23 pm MOTORCADE ARRIVES National Press Club (14th
Advanceman: Street entrance).
Mary Fischer

The President proceeds to 12th floor via elevator.

6:25 pm Mrs. Ford arrives Kennedy Center.

6:25 pm The President arrives 12th floor.

The President will be met by:
William M. Blair, former President of
National Press Club.

The President, escorted by Bill Blair, proceeds to
the VIP holding area on the 13th floor where he
will be met by: Bill Broom, President of National
Press Club, Mrs. Birdsall Broom and their two sons,
Scott (13) and Timothy (10).

OFFICIAL PHOTO COVERAGE

6:28 pm The President, escorted by Mr. & Mrs. Broom, proceeds to off-stage announcement area and pauses for announcement.

6:30 pm Announcement.

6:30 pm Mrs. Ford arrives U.S. Capitol Historical Society National Advisory Board meeting at the Kennedy Center.

6:31 pm The President, escorted by Mr. & Mrs. Broom, proceeds onto stage and remains standing.

OPEN PRESS COVERAGE
ATTENDANCE: 300

6:32 pm The President administers Oath of Office to Bill Broom.

NOTE: Mrs. Broom will stand between the President and Bill Broom and she will hold the First Amendment on which Bill Broom places his hand for the actual Swearing-In.

FULL PRESS COVERAGE

6:36 pm The President is seated.

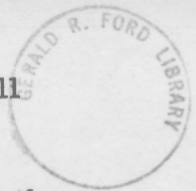
6:36 pm Bill Broom thanks the President and offers remarks.

6:38 pm The President, escorted by Mr. & Mrs. Broom, proceeds off stage to attend informal reception.

OPEN PRESS COVERAGE

6:55 pm The President, escorted by Bill Broom, departs reception en route motorcade for boarding.

NOTE: Bill Broom will bid farewell at the elevator.

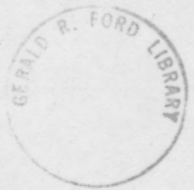


7:00 pm

The President boards motorcade.

MOTORCADE DEPARTS National Press Club en route John F. Kennedy Center.

[Driving time: 10 minutes]



U.S. CAPITOL HISTORICAL SOCIETY

7:05 pm

Mrs. Ford departs North Eisenhower Lounge en route Presidential Box to await arrival of the President.

7:10 pm

MOTORCADE ARRIVES John F. Kennedy Center

Advanceman: (B level garage entrance).

Pete Sorum

The President will be met by:

Roger L. Stevens, Chairman, Board of Trustees, John F. Kennedy Center for the Performing Arts.

7:11 pm

The President, escorted by Roger Stevens, proceeds to the lounge area of the Presidential Box of the Eisenhower Theatre where he will meet Mrs. Ford, and they pause for announcement.

7:14 pm

Announcement.

7:14 pm

The President and Mrs. Ford enter the Presidential Box and are seated.

PRESS POOL PHOTO COVERAGE
ATTENDANCE: 800

7:15 pm The film, "Washington: A City out of the Wilderness", begins.

7:38 pm The President and Mrs. Ford, escorted by John Warner and Fred Schwengel, Chairman, United States Historical Society, depart Presidential Box en route off-stage holding area.

NOTE: This movement will occur approximately 5 minutes prior to the completion of the actual film preview.

7:39 pm The members of the National Advisory Board depart their box and proceed to off-stage holding area.

7:43 pm Film concludes.

7:43 pm The President and Mrs. Ford, escorted by John Warner and Fred Schwengel, proceed onto stage and are seated.

NOTE: The members of the National Advisory Board proceed onto stage and are seated.

7:44 pm John Warner introduces the members of the National Advisory Board.

7:46 pm John Warner introduces Douglas Fairbanks, Jr. who responds on behalf of the National Advisory Board.

7:48 pm Remarks by Douglas Fairbanks, Jr.

7:50 pm Remarks by John Warner and presentation of Bicentennial Flag and Certificate of Recognition to Fred Schwengel.

7:52 pm Acceptance remarks by Fred Schwengel.

7:54 pm Introduction of the President by John Warner.

7:55 pm Presidential remarks.

PRESS POOL COVERAGE

8:00 pm Remarks conclude and the President returns to his seat.

8:01 pm John Warner concludes the program by thanking the President and Mrs. Ford for attending.

8:04 pm The President and Mrs. Ford, escorted by John Warner and Fred Schwengel, depart stage and proceed to motorcade for boarding.

8:09 pm MOTORCADE DEPARTS John F. Kennedy Center en route South Grounds.

[Driving time: 6 minutes]

8:15 pm MOTORCADE ARRIVES South Grounds.



WITHDRAWAL SHEET (PRESIDENTIAL LIBRARIES)

FORM OF DOCUMENT	CORRESPONDENTS OR TITLE	DATE	RESTRICTION
Diagram	Diagram of seating plan for the film preview of the Capitol Historical Society to be held on January 26, 1975. 1 page.	1/24/1975	B

File Location:

Betty Ford White House Papers, Box 2, Folder: "1/26/75 - U.S. Capitol Historical Society at Kennedy Center"
6/27/2018

SMD -

RESTRICTION CODES

- (A) Closed by applicable Executive order governing access to national security information.
- (B) Closed by statute or by the agency which originated the document.
- (C) Closed in accordance with restrictions contained in the donor's deed of gift.

WITHDRAWAL SHEET (PRESIDENTIAL LIBRARIES)

FORM OF DOCUMENT	CORRESPONDENTS OR TITLE	DATE	RESTRICTION
Diagram	Diagram of program holding area and departure route for the film preview of the Capitol Historical Society to be held on January 26, 1975. 1 page.	1/24/1975	B

File Location:

Betty Ford White House Papers, Box 2, Folder: "1/26/75 - U.S. Capitol Historical Society at Kennedy Center"
6/27/2018

SMD -

RESTRICTION CODES

- (A) Closed by applicable Executive order governing access to national security information.
- (B) Closed by statute or by the agency which originated the document.
- (C) Closed in accordance with restrictions contained in the donor's deed of gift.