The original documents are located in Box 11, folder “State of the Union Address, 1976” of the Richard B. Cheney Files at the Gerald R. Ford Presidential Library.

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THE WHITE HOUSE
WASHINGTON
January 11, 1976

MEMORANDUM FOR: DICK CHENEY
VIA: JERRY JONES
FROM: RED CAVAN
SUBJECT: PRESIDENTIAL STATE OF
THE UNION ADDRESS
U.S. Capitol
Wednesday, January 12, 1976

Attached at TAB A is the proposed schedule for the State of
the Union Address.

APPROVE DISAPPROVE

BACKGROUND

The format for the State of the Union Address will be identical
to that of last year.

EXECUTIVE GALLERY SEATING

The House Doorkeeper provides seating in the Executive Gallery
for Mrs. Ford plus her guests, each Cabinet Officer's wife, and
each Supreme Court Justice's wife, as well as for the wife of the
Vice President. It should be noted that the wife of each White
House staff member of Cabinet rank does not receive Gallery
tickets.
In addition to Mrs. Ford, are there other members of the First Family to be seated in the Executive Gallery for the State of the Union Address?

YES ___ NO ___

If YES, who?

____________________
____________________
____________________

There are a total of seven seats in the first row of the Executive Gallery, including one for Mrs. Ford. Does the President and Mrs. Ford desire to invite guests to fill those seats not occupied by Mrs. Ford and members of the staff?

YES ___ NO ___

If YES, please indicate the guests.

____________________
____________________
____________________

Traditionally, the aisle seats are assigned to senior White House staff in "protocol" order. Shall this practice be continued?

YES ___ NO ___

Attached at TAB B is a sample seating plan for the Executive Gallery, with seats available for consideration left blank.
PROPOSED SCHEDULE

PRESIDENTIAL VISIT TO THE CAPITOL FOR THE STATE OF THE UNION ADDRESS

U. S. Capitol
Wednesday, January 12, 1977

8:25 pm The Vice President arrives at the Capitol.

The Vice President proceeds to the Senate Chamber to convene the Senate.

8:40 pm The Vice President and the Senate depart the Senate Chamber and proceed to the House Chamber.

8:40 pm The President and Mrs. Ford board motorcade on the South Grounds.

MOTORCADE DEPARTS South Grounds en route U. S. Capitol.

[Driving time: 10 minutes]

8:42 pm The Vice President and the Senate enter the House Chamber.

8:47 pm Diplomatic Corps proceeds to House Chamber Floor.

8:50 pm MOTORCADE ARRIVES South Door of the Capitol (House Wing).

The President and Mrs. Ford will be met by:

Ken R. Harding, House Sergeant-at-Arms
Mr. George White, Architect of the Capitol

OFFICIAL PHOTO COVERAGE

The President, escorted by Mr. Harding, proceeds inside the South Door entrance en route the Holding Room (H-210).
8:50 pm  Mrs. Ford will be escorted to her seat in the Executive Gallery by Mr. Jim Rohan.

8:53 pm  Supreme Court Justices proceed to House Chamber.

8:55 pm  The Cabinet proceeds from H-210 to the House Chamber Floor.

8:55 pm  The President arrives Holding Room (H-210).

8:56 pm  Mrs. Ford arrives her seat in the Executive Gallery.

8:56 pm  The Escort Committee arrives outside the Holding Room. Escort Committee is as follows:

8:58 pm  The President departs Holding Room en route House Chamber, escorted by Mr. Ken Harding and Mr. Nordy Hoffman, Senate Sergeant-at-Arms, and the Escort Committee.

9:00 pm  The President arrives center door of the House Chamber.

9:01 pm  Announcement by Jim Molloy, the Doorkeeper.

9:01 pm  The President proceeds down center aisle, escorted by Jim Molloy and the Escort Committee, to the Clerk's Desk (middle level).

LIVE NATIONWIDE TELEVISION
9:02 pm The President arrives Clerk's Desk and remains standing.

NOTE: On arrival, the President will present a copy of the State of the Union Address to the Speaker of the House and the President of the Senate.

9:02 pm The Speaker calls the Joint Session to order and formally presents the President.

9:03 pm Presidential State of the Union Address.

LIVE NATIONWIDE TELEVISION

9:45 pm Address concludes.

The President departs House Chamber via the entrance route, escorted by the two Sergeants-at-Arms at the Escort Committee, and proceeds to motorcade for boarding.

9:46 pm Mrs. Ford departs her seat in the Executive Gallery en route motorcade.

9:47 pm The Vice President leads the Senate back to the Senate Chamber.

9:49 pm The President is joined by Mrs. Ford in the hallway and proceeds outside South Entrance to board motorcade.

9:50 pm MOTORCADE DEPARTS The Capitol en route South Grounds.

[Driving time: 10 minutes]

10:00 pm MOTORCADE ARRIVES South Grounds.
MEMORANDUM FOR:  JERRY JONES
FROM:  DICK CHENEY

Jerry, attached is Ron Nessen's suggested list of invitees for the briefing on Thursday, the 15th.

I still don't have any answer on why we're having a briefing on the 15th.

It seems to me that interferes with other work we're trying to do, and there's really nothing the man can give them on the budget and the State of the Union at that time.

Isn't there a better way for him to use his time?

Attachment

To Dick

As you know, we have dropped this idea.
THE WHITE HOUSE
WASHINGTON

January 9, 1976

MEMORANDUM FOR: THE PRESIDENT
THROUGH: DICK CHENEY
FROM: RON NESSEN

Here is my proposed list of reporters to attend the conversation in the Oval Office Thursday, January 15, 1976 for a preview of the Budget and the State of the Union:

ASSOCIATED PRESS
Frank Cornier

UNITED PRESS INTERNATIONAL
Helen Thomas

WALL STREET JOURNAL
Dennis Farney

WASHINGTON STAR
Fred Barnes

BOSTON GLOBE
Fred Barnes

DETROIT NEWS
David Ryan

DES MOINES REGISTER
Clark Mollenhoff

JACKSONVILLE FLORIDA TIMES UNION
Jayne Brumbley

DALLAS TIMES HERALD
Margaret Mayer

MIAMI HERALD
John McDermott (Political Editor)
COPLEY NEWSPAPERS
Jim Cary

COX NEWSPAPERS
Dave Kraslow

COLUMNIST
Marquis Childs

COLUMNIST
James J. Kilpatrick

COLUMNIST
Bill Anderson

ALTERNATES IN CASE ANY OF THE ABOVE CANNOT ATTEND:

SCRIPPS HOWARD
Ted Knapp

CHICAGO DAILY NEWS
Peter Lisagor

BUFFALO NEWS
Lu Warren

COLUMNIST
Jerry terHorst

Please indicate additions, deletions, or approval as is.