

The original documents are located in Box 128, folder “Downs, Maria” of the Ron Nessen Papers at the Gerald R. Ford Presidential Library.

Copyright Notice

The copyright law of the United States (Title 17, United States Code) governs the making of photocopies or other reproductions of copyrighted material. Ron Nessen donated to the United States of America his copyrights in all of his unpublished writings in National Archives collections. Works prepared by U.S. Government employees as part of their official duties are in the public domain. The copyrights to materials written by other individuals or organizations are presumed to remain with them. If you think any of the information displayed in the PDF is subject to a valid copyright claim, please contact the Gerald R. Ford Presidential Library.

THE WHITE HOUSE

WASHINGTON

December 22, 1975

MEMORANDUM FOR MARIA DOWNS

FROM: Connie Gerrard

Connie Gerrard

These are the press people Ron Nessen would like to have invited to the dinner in honor of Prime Minister Rabin in late January:

Mr. and Mrs. Loyd Shearer
Parade Magazine

140 North Hamilton Street
Beverly Hills, California 90211
Phone: 213-472-1011

Mr. and Mrs. Herb Kaplow
ABC

Office:
1124 Connecticut Avenue, NW
Washington, D.C.
Phone: 393-7700

Home:
211 Van Buren Street
Falls Church, Virginia 22046
Phone: 532-2690

Mr. and Mrs. Saul Kohler
Newhouse Newspapers

Office:
1750 Pennsylvania Avenue, NW
Washington, D.C. 20006
Phone: 298-7080

Home:
714 Kerwin Road
Silver Spring, Maryland 20901
Phone: 593-7464



Mr. and Mrs. Martin Agronsky
WETA

Office:

Post Office Box 2626
Washington, D. C. 20013
Phone: 820-4500

Home:

2605 Tilden Place, NW
Washington, D. C. 20006
Phone: 362-1967

For after-dinner entertainment, the following people should be invited:

Mr. John Cochran
NBC

Office:

4001 Nebraska Avenue, NW
Washington, D. C.
Phone: 686-4000

Home:

7916 Maryknoll Avenue
Bethesda, Maryland 20034

Mr. and Mrs. Ray Stephens
Booth Newspapers of Michigan

Office:

515 National Press Building
Washington, D. C. 20045
Phone: 737-7770

Home:

10208 Carol Street
Great Falls, Virginia 22066
Phone: 759-2368



Mr. and Mrs. David Nyhan
Boston Globe

Office:

1750 Pennsylvania Avenue, N. W.
Washington, D. C.
Phone: 298-9169

Home:

922 24th Street, N. W.
Apartment 119
Washington, D. C. 20037
Phone: 333-3925

Mr. and Mrs. Sid Davis
Westinghouse Broadcasting

Office:

1625 K Street, N. W.
Washington, D. C.
Phone: 783-0907

Home:

7103 Arran Place
Bethesda, Maryland 20034
Phone: 229-4350

SEP 11 1964

January 27, 1976

MEMORANDUM FOR MARIA DOWNS

FROM: CONNIE GERRARD

As we discussed on the telephone yesterday, Mr. Samuel Newhouse should be invited to the dinner in honor of the French President in early May. He seemed to think this would be fine, and I'll assume the invitation will be sent to him without any further word from this office unless I hear otherwise from you.

Thanks for straightening out the problem with him and the Rabin dinner, Maria.



January 27, 1976

MEMORANDUM FOR MARIA DOWNS

FROM: CONNIE GERRARD

As we discussed on the telephone yesterday, Mr. Samuel Newhouse should be invited to the dinner in honor of the French President in early May. He seemed to think this would be fine, and I'll assume the invitation will be sent to him without any further word from this office unless I hear otherwise from you.

Thanks for straightening out the problem with him and the Rabin dinner, Maria.



THE WHITE HOUSE
WASHINGTON

January 30, 1976

MEMORANDUM FOR: MARIA DOWNES

FROM: RON NESSEN *RHN*

Jerry Jones has asked me to send you a list of the top sports writers and broadcasters to be invited to the February prayer breakfast for sports figures. Below are listed, in the order of priority, the sports writers I think should be invited:

∩ Red Smith	New York Times
Jim Murray	Los Angeles Times
<u>John Underwood</u>	Sports Illustrated
Frank Gifford	ABC Sports
Dick Schaap	Editor, Sport Magazine
Jack Murphy	Sports Editor, San Diego Union



January 30, 1976

MEMORANDUM FOR: MARIA DOWNES

FROM: RON NESSEN

Jerry Jones has asked me to send you a list of the top sports writers and broadcasters to be invited to the February prayer breakfast for sports figures. Below are listed, in the order of priority, the sports writers I think should be invited:

Red Smith	New York Times
Jim Murray	Los Angeles Times
John Underwood	Sports Illustrated
Frank Gifford	ABC Sports
Dick Schaap	Editor, Sport Magazine
Jack Murphy	Sports Editor, San Diego Union

RN/jb



(Given to and requested by Ron)

January 30, 1976

Names from Ed Blacksmith for the February Prayer Breakfast:

✓ Red Smith 203-966-5542 NYT (Dean of sportswriters)

✓ Jack Murphy 714-299-3131 Sports Editor, San Diego Union (best in US)

✓ Jim Murray 213-625-2345 Best syndicated sports columnist in UA (LATimes)

Back to Bill Nicholson's office 2-13-76 c.g.

Fred Russell 615-255-5401 Sports Director, Nashville Banner (south)

~~Howard Cosell 212-581-7777 ABC Sports~~

Jack Whitaker 212-765-4321 CBS Sports

Jim Simpson 212-247-8300 NBC Sports

✓ John Underwood 212-586-1212 Sports Illustrated (did article on Ford in 1974) Time-Life (NY)

William Johnson 212-586-1212 Sports Illustrated

✓ Dick Schaap 212-935-4100 Editor, Sport Magazine

Back to Bill Nicholson's office 2-13-76 c.g.

C.C. Johnson Spink Editor and Publisher Sporting News, St. Louis, MO

Allan P. Barron 212-725-9196 Editor-in-Chief and Publisher Black Sports (a bit radical)



THE WHITE HOUSE

WASHINGTON

February 10, 1976

MEMORANDUM FOR MARIA DOWNS

FROM: Connie Gerrard *Connie*

The following four couples should be invited to the after-dinner entertainment for the Governors dinner on February 23:

Mr. and Mrs. John Curley
Gannett News Service

Office:

1281 National Press Building
Washington, D. C. 20045
Phone: EX3-3460

Home:

5908 Osceola Road
Bethesda, Maryland 20016
Phone: 320-5354

Mr. and Mrs. Don Larrabee
Griffin-Larrabee News Service

Office:

1237 National Press Building
Washington, D. C. 20045
Phone: 544-3579

Home:

4704 Jamestown Road
Washington, D. C. 20016
Phone: 229-7150



Mr. and Mrs. James Cary
Copley News Service

Business:

110 National Press Building
Washington, D.C. 20045
Phone: 757-6960

Home:

1102 Brentfield Drive
McLean, Virginia 22101
Phone: 893-7738

Mr. and Mrs. Charles Osolin
Cox Newspapers

Office:

1901 Pennsylvania Avenue, NW
Suite 501
Washington, D.C.
Phone: 331-0900

Home:

9316 Long Branch Parkway
Silver Spring, Maryland 20901
Phone:



THE WHITE HOUSE

WASHINGTON

February 11, 1976

MEMORANDUM FOR MARIA DOWNS

FROM: Connie Gerrard

The following members of the press should be invited to the state dinner for the Prime Minister of Ireland on March 17:

DINNER

Mr. and Mrs. Howard Benedict
Associated Press

Business:

2021 K Street, NW
Suite 606
Washington, D.C. 20006
Phone: 833-5300

Home:

5225 Pooks Hill Road
Bethesda, Maryland 20014
Phone: 530-9499

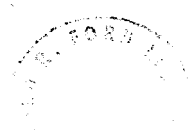
Mr. and Mrs. Joseph McCaffrey
WMAL

Business:

4400 Jennifer Street
Washington, D.C. 20015
Phone: 686-3000

Home:

1309 Sunnyside Lane
McLean, Virginia 22101
Phone: 893-8996



Ms. Mary McGrory
Washington Star

Business:

225 Virginia Avenue, S. E.
Washington, D. C. 20003
Phone: 484-5000

Home:

2710 Macomb Street
Washington, D. C. 20008
Phone: unlisted

Mr. and Mrs. Robert R. Feagin
President, Florida Times-Union and Journal

Business:

1 Riverside Avenue
Jacksonville, Florida 32201
Phone: 904-791-4111

Home:

8102 Jose Circle West
Jacksonville, Florida 32217
Phone: unlisted

AFTER DINNER:

Mr. and Mrs. Ed O'Brien
St. Louis Globe Democrat

Business:

1750 Pennsylvania Avenue, N. W.
Washington, D. C.
Phone: 298-7080

Home:

940 Peacock Station Road
McLean, Virginia 22101
Phone: 759-2779



Mr. and Mrs. Walt Rogers
AP Radio

Business:

1825 K Street, NW
Washington, D. C.
Phone: 833-5910

Home:

6344 12th Street North
Arlington, Virginia 22205
Phone: 536-2762

Mr. and Mrs. Harry Kelly
Chicago Tribune

Business:

1707 Pennsylvania Avenue NW
Washington, D. C.
Phone: 785-9430

Home:

2212 South Columbus Street
Arlington, Virginia
Phone: 671-8006

Mr. and Mrs. Jerry O'Leary
Washington Star

Business:

225 Virginia Avenue, SE
Washington, D. C. 20003
Phone: 484-5000

Home:

405 Prince Street
Alexandria, Virginia 22314
Phone:

THE WHITE HOUSE

WASHINGTON

March 3, 1976

MEMORANDUM FOR MARIA DOWNS

FROM: CONNIE GERRARD

The following members of the press should be invited to the dinner honoring King Hussein of Jordan on March 30:

DINNER

Mr. and Mrs. Irwin Maier
Chairman of the Board
Milwaukee Journal

Office:

333 West State Street
Milwaukee, Wisconsin 53201
Phone: 414-224-2339

Home:

2620 East Newberry Boulevard
Milwaukee, Wisconsin 53211

Mr. and Mrs. Hugh Sidey
Time Magazine

Office:

888 Sixteenth Street
Washington, D. C. 20006
Phone: 293-4300

Home:

10825 Stanmore Drive
Potomac Falls, Maryland
Phone: 299-7602

Mr. and Mrs. James J. Kilpatrick
Columnist
Washington Star Syndicate

Office:

White Walnut Hill
Woodville, Virginia 22749
Phone: 484-4291

Home:

White Walnut Hill
Woodville, Virginia 22749

Mr. and Mrs. Elton Rule
President and Chief Executive Officer
American Broadcasting Company

Office:

1330 Avenue of the Americas
New York, New York 10019
Phone: 292-LT1-7777

Home:

1 Taunton Road
Scarsdale, New York

AFTER DINNER ENTERTAINMENT

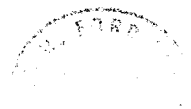
Mr. Lee Walczak
Businessweek Magazine

Office:

Room 400 National Press Building
Washington, D. C. 20045
Phone: 737-6630

Home:

3001 Veasey Terrace
Apt. 618
Washington, D. C. 20008
Phone: 966-5693



Ms. Sarah McClendon
McClendon News Service

Office:

2933 28th Street
Washington, D. C. 20008
Phone: 483-3791

Home:

2933 28th Street
Washington, D. C. 20008
Phone: 483-3791

Mr. and Mrs. Jeff MacNalley
Cartoonist - Richmond News Leader

Office:

333 East Grace Street
Richmond, Virginia 23213
Phone: 804-649-6000

Home:

407 Lakewood Drive
Richmond, Virginia

Mr. and Mrs. Leonard Zeidenberg
Broadcasting Magazine

Office:

1735 DeSales Street
Washington, D. C.
Phone: 638-1022

Home:

5617 Northfield Road
Bethesda, Maryland

March 15, 1976

MEMORANDUM FOR MARIA DOWNS

FROM: RON NESSEN

The President would like to have Steve Lawrence and Edie Gorme as entertainers at a White House dinner soon.

RN/cg



March 16, 1976

MEMORANDUM FOR MARIA DOWNS

FROM: RON NESSEN

As you can see by the attached correspondence, Brasil'77 has offered to perform at a White House functions.

Would you handle this in whatever way is the normal procedure for such requests?

Thank you, Maria.

RN/CG/cg



SMB77

**sergio mendes
and brasil '77**

DAVID A. GRIFFIN
GENERAL MANAGER
SERRICH PRODUCTIONS, INC.
1649 ENCINO AVENUE
ENCINO, CALIF. 91316
PHONE (213) 783-6075

8 March 1976

Mr. Ronald Nessen
Press Secretary
The White House
Washington, D.C.

Dear Mr. Nessen:

I hope that this letter finds you well.

My intention at the time of this writing is to offer the services of Sergio Mendes and Brasil 77. Indeed, it would be an honor to perform for President and Mrs. Ford and family.

We are aware, and certainly appreciate the tremendous inroads that Dr. Kissinger and President Ford are making in strengthening relations with Brasil.

We call to mind the success and thrill when last we performed at the White House for President and Mrs. Nixon and Then Prince Juan Carlos of Spain.

If we can be of any service to you please don't hesitate to call upon me.

Sincerely,

David Griffin
General Manager
Serrich Productions, Inc.

CC: file
Sergio Mendes



THE WHITE HOUSE

WASHINGTON

March 31, 1976

MEMORANDUM FOR MARIA DOWNS

FROM: Connie Gerrard

The following are the press people Ron Nessen would like to have invited to the dinner and after-dinner entertainment for President Giscard d'Estaing on May 17:

DINNER:

Mr. and Mrs. Adalbert deSegonzac
France Soir

Office:

614 National Press Building
Washington, D.C. 20045
Phone: 638-0104

Home:

5100 Loughboro Road
Washington, D.C. 20016
Phone:

Mr. and Mrs. Louis Foy
Agence France Press

Office:

914 National Press Building
Washington, DC 20045
Phone: NA8-8570

Home:

2905 N Street, NW
Washington, D.C. 20007
Phone: 338-4789



Mr. and Mrs. Joseph Kraft
Field Newspaper Syndicate

Office:

3021 N Street
Washington, D. C. 20007
Phone: 965-2871

Home:

3021 N Street
Washington, D. C. 20007
Phone: 965-2871

In addition, I know that you have Mr. and Mrs. Samuel Newhouse on the list of guests to be invited.

AFTER DINNER ENTERTAINMENT:

Mr. and Mrs. Frank vanderLinden
Nashville Banner

Office:

5312 Blackstone Road
Washington, D. C. 20016
Phone: 229-8048

Home:

5312 Blackstone Road
Washington, D. C. 20016
Phone: 229-8048

Ms. Marjorie Hunter
New York Times

Office:

1920 L Street, NW
Washington, D. C.
Phone: 293-3100

Home:

3517 R Street
Washington, D. C. 20007
Phone:



Mr. and Mrs. Bernard Kalb
CBS

Office:

2020 M Street, NW
Washington, D. C.
Phone: 296-1234

Home:

6409 Danville Court
Luxmanor
Rockville, Maryland 20852
Phone: 881-1859

Mr. and Mrs. David Shoenbraum

(Information coming over tomorrow - couldn't get it tonight)

THE WHITE HOUSE

WASHINGTON

March 31, 1976

MEMORANDUM FOR MARIA DOWNS

FROM: Connie Gerrard

These are the press people who Ron Nessen would like to have invitations sent to for the upcoming state functions:

LUNCHEON FOR QUEEN MARGRETHE II - May 11

Ms. Oveta Culp Hobby
Chairman of the Board and Editor
The Houston Post

Office:

4747 Southwest Freeway
Houston, Texas 77001
Phone: 713-621-7000

Home:

(Gets all her mail at the office
If sends to home, is only delayed)

Mr. and Mrs. Michael Grehl
Editor
Memphis Commercial Appeal

Office:

495 Union Avenue
Memphis, Tennessee 38101
Phone: 901-526-8811

Home:

62 West Viking Drive
Cordova, Tennessee 38018

Ms Muriel Dobbin
Baltimore Sun

Office:

1214 National Press Building
Washington, D.C. 20045
Phone: 347-8250

Home:

2401 Calvert Street
Washington, D.C. 20008
Phone: 667-0991

Mr. and Mrs. Allan E. Blanchard
Detroit News

Office:

511 National Press Building
Washington, D.C. 20045
Phone: 628-4566

Home:

6722 Weaver Avenue
McLean, Virginia 20101
Phone: 790-9224



THE WHITE HOUSE
WASHINGTON

April 19, 1976

FOR: RON NESSEN
FROM: MARIA DOWNS *M*

Attached is a copy of a memo I received from Mr. Seidman regarding Peter and Lianne Clark. Would you like to have them included in an upcoming State Dinner under your quota?

Thank you.

RAH *yes*

no

Return to me.

c.g.

THE WHITE HOUSE
WASHINGTON

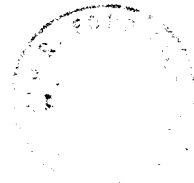
April 15, 1976

MEMORANDUM FOR MARIE DOWNS

FROM: L. WILLIAM SEIDMAN *LWS*

SUBJECT: White House Dinners

It has been brought to my attention that Peter and Lianne Clark have never attended a White House dinner. He is head of the Detroit News, Michigan's and the Nation's largest afternoon paper, and is a strong supporter of the President. You ought to consider them as guests for a future White House affair.



RTA

April 26, 1976

Dear Mr. Griffin,

How thoughtful of you to write enclosing the album with your delightful suggestion that Sergio Mendes and Brazil '77 be invited to provide an evening of entertainment for President and Mrs. Ford. It would indeed be a pleasure to have such an exciting and celebrated group for a special occasion at the White House. I know that everyone would immensely enjoy them.

Although all of the entertainment for the foreseeable future has already been arranged, we shall be happy to keep this fine idea in mind and contact you directly as soon as we have an appropriate occasion for their performance at the White House. We deeply appreciate your interest and kind consideration in this matter.

With all best wishes,

Sincerely,

Mrs. John E. Downs
Social Secretary

Mr. David Griffin
General Manager - Serrich Productions, Inc.
4849 Encino Avenue
Encino, California 91316

mlb



SYB77

sergio mendes and brasil '77

DAVID A. GRIFFIN
GENERAL MANAGER
SERRICH PRODUCTIONS, INC.
4849 ENCINO AVENUE
ENCINO, CALIF. 91316
PHONE (213) 783-6075

8 March 1976

The Honorable Gerald Ford
President of The United States
The White House
1600 Pennsylvania Ave.
Washington, D.C.

Dear President Ford:

I hope that this letter finds you and your family well.

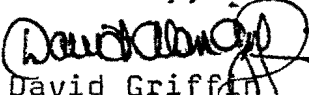
I thought I would take this opportunity to send to you a copy of our brand new album, Homecooking. I hope that it will serve to provide a bit of entertainment in your otherwise serious schedule.

I also call to mind that we had the honor of playing at the White House for President and Mrs. Nixon on the occasion of the visit by then Prince Juan Carlos of Spain.

In light of the strengthening relationship between our country and Brasil, I thought that I might offer the services of our group, if and when, you might be entertaining some visiting officials from Brasil.

In any event, here is the album...enjoy!

Sincerely,



David Griffin
General Manager
Serrich Productions, Inc.

CC: File
Sergio Mendes

with enclosure

THE WHITE HOUSE

WASHINGTON

March 16, 1976

MEMORANDUM FOR MARIA DOWNS

FROM: RON NESSEN *RAN*

As you can see by the attached correspondence, Brasil'77 has offered to perform at a White House function.

Would you handle this in whatever way is the normal procedure for such requests?

Thank you, Maria.

SMB77
sergio mendes
and brasil '77

DAVID A. GRIFFIN
GENERAL MANAGER
SERRICH PRODUCTIONS, INC.
4849 ENCINO AVENUE
ENCINO, CALIF. 91316
PHONE (213) 783-6075

8 March 1976

Mr. Ronald Nessen
Press Secretary
The White House
Washington, D.C.

Dear Mr. Nessen:

I hope that this letter finds you well.

My intention at the time of this writing is to offer the services of Sergio Mendes and Brasil 77. Indeed, it would be an honor to perform for President and Mrs. Ford and family.

We are aware, and certainly appreciate the tremendous inroads that Dr. Kissinger and President Ford are making in strengthening relations with Brasil.

We call to mind the success and thrill when last we performed at the White House for President and Mrs. Nixon and Then Prince Juan Carlos of Spain.

If we can be of any service to you please don't hesitate to call upon me.

Sincerely,

David Griffin
General Manager
Serrich Productions, Inc.

CC: file
Sergio Mendes



THE WHITE HOUSE

WASHINGTON

April 26, 1976

MEMORANDUM FOR MARIA DOWNS

FROM: Connie Gerrard *Connie Gerrard*

SUBJECT: Members of the media to be invited to the dinner honoring King Juan Carlos of Spain

We would appreciate it if the following members of the media could be extended invitations to attend the dinner honoring King Juan Carlos of Spain on June 2:

DINNER

Mr. and Mrs. William Randolph Hearst Jr.
Editor-in-Chief, Hearst Newspapers

Business:

959 Eighth Avenue
New York, New York 10019
Phone: 212-262-8898

Home:

810 Fifth Avenue
New York, New York 10021
Phone: 212-TE8-3747

Mr. and Mrs. Thomas Vail
President, Cleveland Plain Dealer

Business:

1801 Superior Avenue
Cleveland, Ohio 44114
Phone: 216-523-4220



Home:

Hunting Valley
Chagrin Falls, Ohio 44022
Phone: Unlisted

Mr. and Mrs. Harry Reasoner
American Broadcasting Company

Business:

ABC News
1330 Avenue of the Americas
New York, New York
Phone: 212-L11-7777

Home:

175 Long Lots Road
West Port, Connecticut 06880

Mr. and Mrs. James Reston
New York Times

Business:

1920 L Street, NW
Washington, D. C.
Phone: 293-2100

Home:

3124 Woodley Road, NW
Washington, D. C.
Phone:

AFTER DINNER ENTERTAINMENT

Mr. and Mrs. George A. Embrey
Columbus Dispatch

Business:

809 National Press Building
Washington, D. C. 20045
Phone: DI7-3144

Home:

6820 Dean Drive
McLean, Virginia 22101
Phone: 356-0506

Mr. and Mrs. Frank R. Kane
Toledo Blade and Monterey Peninsula Herald

Business:

1280 National Press Building
Washington, D. C. 20045
Phone: 393-4580

Home:

1011 Potomac Lane
Alexandria, Virginia 22308
Phone: 780-9509

Mr. and Mrs. Leo Rennert
McClatchy Newspapers of California

Business:

200 C Street SE
Washington, D. C. 20003
Phone: 547-4044

Home:

5914 Rolston Road
Bethesda, Maryland 20034
Phone:

Mr. and Mrs. Edgar Poe
New Orleans Times Picayune

Business:

1029 National Press Building
Washington, D. C. 20045
Phone: 737-2934

Home:

2615 South Lynn Street
Arlington, Virginia 22202
Phone:

THE WHITE HOUSE
WASHINGTON

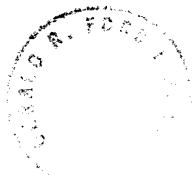
May 4, 1976

TO: RON NESSEN

FROM: MARIA DOWNS

FYI:

Via phone, Maria said that you might want to know that Walter Kronkite has accepted the invitation to Queen Margaret's luncheon next week.



ct

THE WHITE HOUSE

WASHINGTON

May 13, 1976

MEMORANDUM FOR MARIA DOWNS

FROM: Connie Gerrard

We would appreciate it if the following members of the media could be invited to the State Dinner honoring Prime Minister Constantine Caramanlis of Greece on June 15:

DINNER:

Mr. and Mrs. John Kluge
President and Chairman of the Board
Metromedia

Business:

277 Park Avenue
New York, New York 10017
Phone: 212-682-9100

Home:

Waldorf Astoria
The Towers
Suite 32-H
New York, New York 10022

Mr. and Mrs. Robert Pierpoint
Columbia Broadcasting Company

Business:

2020 M Street, NW
Washington, D. C.
Phone: 296-1234

Home:

8139 Inverness Ridge Road
Potomac, Maryland 20854
Phone: 299-9036



Mr. and Mrs. James Naughton
New York Times

Business:

1920 L Street, NW
Washington, D.C. 20036
Phone: 293-3100

Home:

1004 Pickett Place
Vienna, Virginia 22180
Phone: 938-1046

Mr. and Mrs. Larry Speakes
Assistant Press Secretary to the President

Business:

The White House
Press Office
Washington, D.C.
Phone: 456-1414

Home:

7307 Mendota Avenue
Falls Church, Virginia 22043
Phone: Through White House switchboard

AFTER-DINNER ENTERTAINMENT

Mr. and Mrs. Milton Jacques
Pittsburgh Post-Gazette

Business:

1280 National Press Building
Washington, D.C. 20045
Phone: EX3-4580

Home:

210 Maryland Avenue
Edgewater, Maryland 21037
Phone:

Mr. and Mrs. Richard Zimmerman
Cleveland Plain Dealer

Business:

521 National Press Building
Washington, D.C. 20045
Phone: 638-1366

Home:

125 10th Street, S.E.
Washington, D.C. 20003
Phone:

Mr. and Mrs. Richard Holwill
National Public Radio

Business:

2025 M Street, NW
Washington, D.C.
Phone: 785-5400

Home:

145 11th Street NE
Washington, D.C. 20002
Phone: 942-9386

Ms. Carol Richards
Gannett News Service

Business:

1281 National Press Building
Washington, D.C. 20045
Phone: EX3-3460

Home:

511 Seventh Street SE
Washington, D.C. 20003
Phone: 544-5444

THE WHITE HOUSE

WASHINGTON

May 25, 1976

TO: RON NESSEN

FROM: MARIA DOWNS *h*

Thought you would be interested in seeing the attached letter from Steve Ross, Chairman of the Board, Warner Communications.

(11)

WARNER COMMUNICATIONS INC.

Steven J. Ross
Chairman of the Board

May 21, 1976

The President & Mrs. Ford
The White House

My Dear Mr. President & Mrs. Ford,

It was a great honor for me to be included amongst your distinguished guests at the state dinner honoring President and Madam Giscard d'Estaing, of France. Mrs. Amanda Burden, whom I escorted to the dinner, shares my gratitude for a wonderful and memorable evening.

I was impressed by the combination of the splendor and ceremony of a state dinner with the warmth and welcome extended to each guest by our Chief Executive and First Lady. Surely this personal touch on the part of our highest ranking officer and his wife is unique amongst nations.

It would be presumptuous for me to offer to reciprocate your hospitality. But if ever my associates or I can serve you, please call on us.

With high regard and personal esteem,

Yours sincerely,

Steven J. Ross

THE WHITE HOUSE

WASHINGTON

June 9, 1976

MEMORANDUM FOR MARIA DOWNS

FROM: Connie Gerrard

We would appreciate it if the following members of the media could be invited to the State Dinner honoring the Queen of England and Prince Philip on July 7:

Mr. and Mrs. Gary Black
Chairman of the Board
Baltimore Sun

Business:

The Baltimore Sun
Calvert Street
Baltimore, Maryland
Phone: 301-727-2818

Home:

Upper Melinda
Bonita Avenue
Glyndon, Maryland 21071
Phone: 301-833-8344

Mr. and Mrs. Henry Brandon
London Sunday Times

Business:

814 National Press Building
Washington, D.C. 20045
Phone: 628-4310

Home:

3067 Whitehaven Street
Washington, D.C. 20008
Phone:



Mr. and Mrs. Elton Rule
President and Chief Executive Officer
American Broadcasting Company

Office:

1330 Avenue of the Americas
New York, New York 10019
Phone: 202-LT1-7777

Home:

1 Taunton Road
Scarsdale, New York

Mr. and Mrs. David Brinkley
National Broadcasting Company

Office:

4000 Nebraska Avenue, NW
Washington, D. C.
Phone: 686-4000

Home:

3201 44th Street
Washington, D. C. 20016
Phone: 363-8199



June 15, 1976

MEMORANDUM FOR: MARIA DOWNS

FROM: Connie Gerrard

We would appreciate it if the following members of the media could be invited to the luncheon honoring Prime Minister Miki of Japan on June 30:

Mr. and Mrs. Robert Pierpoint
CBS

Business:

2020 M Street, NW
Washington, D.C.
Phone: 457-4321

Home:

8139 Inverness Ridge Road
Potomac, Maryland 20854
Phone: 299-9036

Mr. and Mrs. Henry Urban
Publisher, Buffalo Evening News

Business:

1 News Plaza
Buffalo, New York 14240
Phone: 716-849-3420

Home:

57 Tudor Place
Buffalo, New York 14222
Phone: 716-885-7630



Mr. and Mrs. Jess Gorkin
Editor, Parade Magazine

Business:

733 Third Avenue
New York, New York 10017
Phone: 212-953-7500

Home:

60 Bayne Place
White Plains, New York 10605
Phone: 914-948-2452

Mr. and Mrs. Ed Walsh
Washington Post

Business:

1150 15th Street, NW
Washington, D.C. 20071
Phone: 223-6000

Home:

5401 South Third Street
Arlington, Virginia 22204
Phone: 931-7670



MEMORANDUM

THE WHITE HOUSE
WASHINGTON

June 16, 1976

MEMORANDUM FOR MARIA DOWNS

FROM: Connie Gerrard *Connie Gerrard*

We would appreciate it if the following members of the media could be invited to the dinner honoring Chancellor Schmidt of Germany of July 15:

DINNER

Mr. and Mrs. John Kluge
President and Chairman of the Board
Metromedia

Business:

277 Park Avenue
New York, New York 10017
Phone: 212-682-9100

Home:

Waldorf Astoria
The Towers
Suite 32-H
New York, New York 10022

Mr. and Mrs. James Naughton
New York Times

Business:

1920 L Street, NW
Washington, D.C. 20036
Phone: 293-3100

Home:

1004 Pickett Place
Vienna, Virginia 22180
Phone: 928-1046

Mr. and Mrs. Joseph Kingsbury-Smith
Hearst Publications

Business:

1701 Pennsylvania Avenue, NW
Room 510
Washington DC 20006
Phone: 298-6920

Home:

1416 Thirty third Street, NW
Washington, D.C. 20007
Phone: 333-2210

Mr. and Mrs. Larry Speakes
Assistant Press Secretary to the President

Business:

The White House
Washington DC 20500
Phone: 456-1414

Home:

7307 Mendota Avenue
Falls Church, Virginia 22043
Phone: Through White House switchboard

AFTER DINNER ENTERTAINMENT

Mr. and Mrs. Richard Holwill
National Public Radio

Business:

2025 M Street, NW
Washington, D.C.
Phone: 785-5400

Home:

145 11th Street NE
Washington, D.C. 20002
Phone: 942-9386

Ms. Carol Richards
Gannett News Service

Business:

1281 National Press Building
Washington, D.C. 20045
Phone: EX3-3460

Home:

511 Seventh Street SE
Washington, D.C. 20003
Phone: 544-5444

Mr. Charles Harrity
Associated Press photographer

Business:

2021 K Street
Washington, D.C. 20006
Phone: 833-5360

Home:

3311 Ardley Court
Falls Church, Virginia 22041
Phone:

Ms. Gay Pirozzi
White House Press Office staff

Business:

The White House
Washington, D.C. 20500
Phone: 456-1414

Home:

5601 Seminary Road
Apartment 412 North
Falls Church, Virginia 22041



June 24, 1976

MEMORANDUM FOR:

MARIA DOWNE

FROM:

CONNIE GERRARD

We would appreciate it if the media listed below could be invited to the State Dinner honoring Prime Minister Fraser of Australia on July 27, 1976:

DINNER

Mr. and Mrs. Clayton Kirkpatrick
Vice President and Editor, Chicago Tribune

Business:

435 North Michigan Avenue
Chicago, Illinois 60611
Phone: 312-222-3232

Home:

861 Crescent Boulevard
Glen Ellyn, Illinois 60137
Phone:

Mr. and Mrs. Phil Shabecoff
New York Times

Business:

1920 L Street, NW
Washington, D.C. 20036
Phone: 293-3100

Home:

30 Grafton Street
Chevy Chase, MD 20015
Phone: 652-5373



Mr. and Mrs. Fred Barnes
Washington Star

Business:

225 Virginia Avenue, SE
Washington, D.C. 20061
Phone: 484-5000

Home:

4400 South First Street
Arlington, Virginia 22204
Phone: 920-5332

Mr. and Mrs. Joseph Kraft
Field Newspaper Syndicate

Business:

3021 N Street, NW
Washington, D.C. 20007
Phone: 965-2870

Home:

3021 N Street, NW
Washington, D.C. 20007
Phone: 965-2870

AFKEDINHER ENTERTAINMENT

Mr. and Mrs. Ian Hicks
Sydney (Australia) Morning Herald

Business:

1393 National Press Building
Washington, D.C. 20045
Phone: 347-7277

Home:

1708 Monza Road
McLean, Virginia 22101
Phone: 703-893-6587



Mr. and Mrs. Milton Jacques
Pittsburgh Post-Gazette

Business:

1280 National Press Building
Washington, D.C. 20045
Phone: EX3-4580

Home:

210 Maryland Avenue
Edgewater, Maryland 21037
Phone: 301-956-3608

Mr. and Mrs. Richard Zimmerman
Cleveland Plain Dealer

Business:

521 National Press Building
Washington, D.C. 20045
Phone: 638-1366

Home:

125 Tenth Street, SE
Washington, D.C. 20003
Phone: 544-6275

Mr. and Mrs. Benjamin Cole
Indianapolis Star

Business:

641 National Press Building
Washington, D.C. 20045
Phone: 638-6425

Home:

6529 Beverly Avenue
McLean, Virginia 22101
Phone: 356-7406



June 25, 1976

MEMORANDUM FOR:

MARIA DOWNS

FROM:

CONNIE GERRARD

We would appreciate it if the media listed below could be invited to the State Dinner honoring President Kekkonen of Finland on August 3:

DINNER

Mr. and Mrs. Russell H. Ward
National Broadcasting Company

Business:

4001 Nebraska Avenue, NW
Washington, D.C. 20016
Phone: 686-4000

Home:

5948 Searl Terrace
Bethesda, MD 20016
Phone: 320-4183

Mr. Nicholas P. Timmesch
Columnist--Los Angeles Times Syndicate

Business:

1750 Pennsylvania Avenue, NW
Washington, D.C. 20006
Phone: 223-8410

Home:

6301 Broad Branch Road
Chevy Chase, MD 20015
Phone: 652-1588



Mr. and Mrs. Gordon Craig
President and Chairman of the Board
Booth Newspapers of Michigan

Business:

3949 Research Park Drive
Ann Arbor, Michigan 48104
Phone: 313-994-6950

Home:

1135 North Glenhurst Street
Birmingham, Michigan 48009

Mr. and Mrs. Edward P. Coney
Vice President and Executive Editor
Wall Street Journal

Business:

Dow Jones & Company, Inc.
22 Courtlandt Street
New York, New York 10007
Phone: 212-285-5000

Home:

7 Gull's Cove
Plandown Manor
Long Island, NY 11030
Phone: 516-767-2994

AFTER DINNER ENTERTAINMENT

Mr. and Mrs. Alan S. Emory
Watertown New York Daily Times

Business:

1273 National Press Building
Washington, D.C. 20045
Phone: ME8-4642

Home:

6323 Broadwater Circle
Bethesda, Virginia
Phone: 256-4169

6302 Crosswoods Circle
Falls Church, VA 22044



Mr. and Mrs. Richard Maloy
Thompson Newspapers

Business:

814 National Press Building
Washington, D.C. 20045
Phone: 622-4310

Home:

8313 Meadowlark Lane
Bethesda, MD 20034
Phone: 365-8065

Mr. and Mrs. Terry Wade
Donrey News Bureau

Business:

780 National Press Building
Washington, D.C. 20045
Phone: 783-1760

Home:

7811 Dasset Court
Annandale, Virginia 22003
Phone:



July 8, 1976

MEMORANDUM FOR MARIA DOWNES

FROM: RON NESSEN

I notice I was the only one of the President's senior staff advisors not invited to last night's dinner for the Queen, even though my opposite number, Ronald Allison, the Press Secretary to the Queen, was invited.

Is there some explanation?

RN/jb



MEMORANDUM

THE WHITE HOUSE
WASHINGTON

RON --

The problem of Senior Staff is defining who they are. But I did get the White House car pick-up list, and that list follows:

Phil Buchen
Dick Cheney
Alan Greenspan
Bob Hartmann
Max Friedersdorf
Jack Marsh
Ron Nessen
General Scowcroft
Bill Seidman
Mildred Leonard
Virginia Knauer

Breakdown of attendance at French President and Queen dinner:

French President

General and Mrs. Scowcroft
Mr. and Mrs. Seidman
Mr. and Mrs. Nessen

Queen

General and Mrs. Scowcroft
Mr. and Mrs. Seidman

Mr. and Mrs. Buchen
Mr. and Mrs. Hartmann
Mr. and Mrs. Marsh
Mr. and Mrs. Lynn
Mr. and Mrs. Cannon
Mr. and Mrs. Cheney
Mr. Alan Greenspan and Barbara

Friedersdorf and you were not invited to the Queen's dinner. (Also Mildred Leonard and Virginia Knauer).'

The last dinner Friedersdorf went to is:.....I cannot find him on one dinner or luncheon list for this year. (Perhaps his quota is filled by Congressional receptions or something. Anyway, he sure doesn't go to many)

3/24/76

THE WHITE HOUSE

Philip W. Buchen	Counsel to the President
Robert T. Hartmann	Counsellor to the President
John O. Marsh, Jr.	Counsellor to the President
Rogers C. B. Morton	Counsellor to the President
Richard B. Cheney	Assistant to the President
William J. Baroody, Jr.	Assistant to the President for Public Liaison
James M. Cannon	Assistant to the President for Domestic Affairs
Max L. Friedersdorf	Assistant to the President for Legislative Affairs
James T. Lynn	Assistant to the President for Management and Budget
Lt. Gen. Brent Scowcroft, USAF (Ret.)	Assistant to the President for National Security Affairs
L. William Seidman	Assistant to the President for Economic Affairs
Ronald H. Nessen	Press Secretary to the President
John G. Carlson	Deputy Press Secretary to the President
James H. Cavanaugh	Deputy Assistant to the President for Domestic Affairs
Arthur A. Fletcher	Deputy Assistant to the President for Urban Affairs
William F. Gorog	Deputy Assistant to the President for Economic Affairs
William G. Hyland	Deputy Assistant to the President for National Security Affairs



William T. Kendall	Deputy Assistant to the President for Legislative Affairs (Senate)
Charles Leppert, Jr.	Deputy Assistant to the President for Legislative Affairs (House)
Edward C. Schmults	Deputy Counsel to the President
James E. Connor	Secretary to the Cabinet and Staff Secretary to the President
Robert A. Goldwin	Special Consultant to the President
Douglas P. Bennett	Director, Presidential Personnel Office
John C. Calhoun	Special Assistant to the President for Minority Affairs
Byron M. Cavaney, Jr.	Special Assistant to the President
Milton A. Friedman	Special Assistant to the President
David R. Gergen	Special Assistant to the President
Maj. Gen. Jeanne M. Holm, USAF (Ret.)	Special Assistant to the President for Women
Jerry H. Jones	Special Assistant to the President
Mrs. Virginia H. Knauer	Special Assistant to the President for Consumer Affairs
Capt. Leland S. Kollmorgen, USN	Military Assistant to the President
Myron B. Kuropas	Special Assistant to the President for Ethnic Affairs
Kenneth A. Lazarus	Associate Counsel to the President
Stephen G. McConahey	Special Assistant to the President for Intergovernmental Affairs
Theodore C. Marrs	Special Assistant to the President for Human Resources
Robert Orben	Special Assistant to the President



Larry M. Speakes	Assistant Press Secretary to the President
Mrs. Margareta E. White	Assistant Press Secretary to the President
Mrs. Gwen A. Anderson	Deputy Executive Assistant to the Counsellor to the President
Mrs. Dorothy E. Downton	Personal Secretary to the President
Roland L. Elliott	Director, Correspondence Office
Michael J. Farrell	Director, Office of White House Visitors
Miss Eliska A. Hasek	Director, Office of Presidential Messages
Warren K. Hendriks, Jr.	Director, Office of Presidential Spokesmen
David C. Hoopes	Deputy Staff Secretary to the President
Royston C. Hughes	Deputy to the Counsellor to the President
Joseph S. Jenckes V	Special Assistant for Legislative Affairs (Senate)
Mrs. Barbara G. Kilberg	Associate Counsel
David Hume Kennerly	Personal Photographer to the President
Miss Mildred V. Leonard	Personal Assistant to the President
(Vacant) <i>John Patrick Rowland</i>	Special Assistant for Legislative Affairs (House)
Thomas G. Loeffler	Special Assistant for Legislative Affairs (House)
Peter M. McPherson	Deputy Director, Presidential Personnel Office
William W. Nicholson	Director, Scheduling Office
Terrence O'Donnell	Aide to the President



Roger B. Porter	Executive Secretary, Economic Policy Board
John W. Roberts	Assistant Press Secretary
Russell A. Rourke	Executive Assistant to the Counsellor to the President
Miss Agnes M. Waldron	Director, Research Office
Robert K. Wolthuis	Deputy to the Assistant to the President for Legislative Affairs
Randall L. Woods	Deputy Director, Office of Communications
Mrs. Maria Downs	Social Secretary
Mrs. Sheila Rabb Weidenfeld	Press Secretary to the First Lady
Rear Adm. William M. Lukash, MC USN	Physician to the President
Robert D. Linder	Chief Executive Clerk
Rex W. Scouten	Chief Usher



July 13, 1976

MEMORANDUM FOR MARIA DOWNS

FROM: Connie Gerrard

Our office has been contacted by the Publisher of the Minneapolis Tribune and Star, Otto Silha, who would like to attend the State Dinner honoring Prime Minister Fraser on July 27. He apparently has a strong interest in Australia and has had a lengthy interview with the Australian Prime Minister.

I know that we submitted names for media to be invited to that dinner several days ago. However, because Mr. Silha has requested an invitation to this dinner, do you think it might be possible for him to be invited? As you know, Larry Spakes, who was graciously invited, now is unable to attend. Perhaps Mr. Silha could be invited in his spot.

The appropriate address and phone numbers:

Mr. and Mrs. Otto Silha
Publisher, Minneapolis Tribune and Star

Business:

425 Portland Avenue
Minneapolis, Minnesota 55488
Phone: 612-372-4141

Home:

6708 Point Drive
Edina, Minnesota 55435
Phone: 612-926-2233

Could you let me know if this is possible?

Thanks, Maria.



August 13, 1976

MEMORANDUM FOR MARIA DOWNS

FROM: Connie Gerrard

We would appreciate if if the following media people could receive invitations to the State Dinner honoring President Tolbert of Liberia on September 22, 1976:

DINNER

Mr. Creed Black
Editor, Philadelphia Inquirer

Business:

400 North Broad Street
Philadelphia, Pennsylvania 19101
Phone: 215-854-2000

Home:

He is in the process of moving, and all mail should be sent to the office so it will be sure to reach him

Mr. and Mrs. John Reginald Murphy
Editor, San Francisco Examiner

Business:

110 Fifth Street
San Francisco, California 94103
Phone: 415-777-2424

Home:

2125 Oaks Drive
Hillsborough, California 94010
Phone:



Mr. and Mrs. Millard Grimes
President, Opelika-Auburn Publishing Company

Business:

716 First Avenue
Post Office Drawer 2208
Opelika, Alabama 36801
Phone: 205-745-5761

Home:

1705 Arrowhead Drive
Opelika, Alabama 36801
Phone: 205-749-0917

Mr. and Mrs. Joe Stroud
Editor, Detroit Free Press

Business:

321 Lafayette Boulevard
Detroit, Michigan 48231
Phone: 313-22206400

Home:

Wishes all mail to be sent to the office

AFTER DINNER ENTERTAINMENT

Mr. and Mrs. Alan Emory
Watertown, New York Daily Times

Business:

1273 National Press Building
Washington, D.C. 20045
Phone: ME8-4642

Home:

6302 Crosswoods Circle
Falls Church, Virginia 22044
Phone: 256-4169



Ms. Esther Van Wagoner Tufty
Tufty News Service

Business:

997 National Press Building
Washington, D.C. 20045
Phone: NA8-3335

Home:

820 Arcturus-on-Potomac
Alexandria, Virginia 22308
Phone:

Ms. Connie Thumma
White House Press Office

Business:

The White House
Washington, D.C. 20500
Phone: 456-1414

Home:

825 New Hampshire Avenue, NW
Apt. 604
Washington, D.C. 20037

Mr. John Novotny
Religious News Service

Business:

1472 Belmont Street, NW
Washington, D.C. 20009
Phone: 462-3727

Home:

1472 Belmont Street, NW
Washington, D.C. 20009
Phone: 462-3727



THE WHITE HOUSE

WASHINGTON

November 17, 1976

MEMORANDUM FOR MARIA DOWNS

FROM: Connie Gerrard
Press Office

*Connie
Gerrard*

We would appreciate it if invitations could be issued to the following members of the press for the state dinner for the Prime Minister of Italy on December 6:

DINNER:

Mr. and Mrs. Lee Anderson
Editor
Chattanooga News-Free Press

Office:

400 East 11th Street
Chattanooga, Tennessee 37401
Phone: 615-756-6900

Home:

220 North Crest Road
Chattanooga, Tennessee

Mr. and Mrs. David Broder
Columnist
Washington Post

Office:

1150 15th Street, NW
Washington, D.C. 20071
Phone: 223-6000

Home:

4024 North 27th Street
Arlington, Virginia 22207

Mr. and Mrs. Strobe Talbott
Time Magazine

Office:

888 16th Street
Washington, D. C. 20006
Phone: 293-4300

Home:

2842 28th Street, NW
Washington, D. C. 20008
Phone:

Mr. and Mrs. William Safire
Columnist
New York Times

Office:

1920 L Street
Washington, D. C.
Phone: 293-3100

Home:

6200 Elmwood Road
Chevy Chase, Maryland 20015

AFTER DINNER ENTERTAINMENT

Mr. and Mrs. Aldo Argentieri
NBC

Office:

4001 Nebraska Avenue, NW
Washington, D. C.
Phone: 686-4000

Home:

3827 Albermarle Street, NW
Washington, D. C. 20016

Ms. Connie Thumma
White House Press Office

Office:

The White House
Press Office
Washington, D. C.
Phone: 456-2100

Home:

825 New Hampshire Avenue, NW, Apt. 604
Washington, D. C. 20037
Phone:

and Mrs.
Mr./ Girolamo Modesti
"La Nazione" and "Il Resto Del Carlino"

Office:

941 National Press Building
Washington, D. C. 20045
Phone: 347-0245

Home:

4200 Massachusetts Avenue, NW
Washington, D. C.
Phone: 363-2666

Mr. and Mrs. Howard Norton
National Courier

Office:

4002 Laird Place
Chevy Chase, Maryland 20015

Home:

4002 Laird Place
Chevy Chase, Maryland 20015