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FORM OF DOCUMENT	CORRESPONDENTS OR TITLE	DATE	RESTRICTION
1a. Form 171	1. <u>Presidential Personnel Office to Office of the Press Secretary, 7/3/75</u> Joseph A. Nardoza	2/7/75	C

FILE LOCATION

Nessen Papers
White House Memoranda
Bennett, Doug

Box 126

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WHM, 2/28/85

THE WHITE HOUSE

WASHINGTON

July 3, 1975

MEMORANDUM FOR: OFFICE OF THE PRESS SECRETARY
FROM: PRESIDENTIAL PERSONNEL OFFICE ~~DPB~~
SUBJECT: Member, Board of Parole

Attached is a copy of our proposed memorandum to the President discussing the nomination of either Benjamin J. Malcolm or Joseph A. Nardoza as a Member of the U. S. Board of Parole.

As we wish to finalize this recommendation by ~~Tuesday, July 8,~~ *Monday, July 14* 1975, please have your office let Peter McPherson's office know of your opinion in order that we may accurately represent your views in the final decision memorandum. If we have not heard from your office by that time, we will assume that you have no opinion and go forward with the memorandum. Your observations and assistance will be greatly appreciated.

Thank you very much.

Attachments



THE WHITE HOUSE

WASHINGTON

MEMORANDUM FOR THE PRESIDENT

THROUGH: DONALD RUMSFELD

FROM: DOUGLAS P. BENNETT

SUBJECT: Member, Board of Parole

This memorandum seeks your approval of either Benjamin J. Malcolm or Joseph A. Nardoza as a Member of the U. S. Board of Parole, vice Philip H. Modlin, resigned.

BENJAMIN J. MALCOLM

Malcolm, 55, is a Democrat. He has been Commissioner of the New York City Department of Correction since 1972. From 1970 to 1972 he served as Deputy Commissioner of the Department. For the three years between 1967 and 1970 he was Assistant Director of Labor Relations for the City of New York. From 1948 to 1967 he held several positions with the New York City Parole Commission beginning as a Parole Officer and ending as Deputy Chief of Parole Office. He has a B. A. degree from Morehouse College (1940) and an M. P. A. degree from New York University (1970). Mr. Malcolm is black. He is recommended by Attorney General Edward Levi. A copy of the Attorney General's recommendation and Mr. Malcolm's career profile are attached for your review at Tab A.

JOSEPH A. NARDOZA

Nardoza, 55, is a Republican. He has been Acting Assistant Administrator for the Office of Regional Operations in the Law Enforcement Assistance Administration since December 1973. From 1971 until 1973 he was Regional Administrator for the New York Region of LEAA. From 1969 to 1971 he served with LEAA as a Law Enforcement Program Specialist. Prior to joining LEAA he was an Associate Intelligence Analyst with the New York State Identification and Intelligence System (1968-1969) and



for twenty years (1948-1968) was with the New York City Police Department reaching the rank of Lieutenant. A copy of his career profile is attached for your review at Tab B. The Department of Justice is aware that Nardoza is being considered for the Board of Parole and indicates that he is qualified and acceptable but would prefer the other candidate. Nardoza is supported by Senator Buckley.

I recommend Mr. Nardoza because he is a Republican and is well-qualified for the post.

_____ Approve Malcolm

_____ Approve Nardoza

Attachments





Office of the Attorney General
Washington, D. C. 20530

June 10, 1975

My dear Mr. President:

I have the honor to enclose the nomination of Benjamin J. Malcolm, of New York, to be a Member of the Board of Parole for the term expiring September 30, 1977 vice Philip H. Modlin, resigned.

Mr. Malcolm was born August 24, 1919 in Philadelphia, Pennsylvania, is married and has two children.

He attended Morehouse College from 1936 to 1940 when he received his B.A. degree. He received his MPA degree from New York University in 1970.

He served in the United States Army from 1942 to 1946 when he was honorably discharged as a First Lieutenant.

From 1946 to 1948 Mr. Malcolm was employed by the New York State Department of Labor. He held several positions with the New York City Parole Commission beginning as a Parole Officer in 1948 and ending as Deputy Chief Parole Officer in 1967. From 1967 to 1970 he was Assistant Director of Labor Relations for the City of New York. Mr. Malcolm served as Deputy Commissioner of the New York City Department of Correction from 1970 to 1972. Since 1972 he has been the Commissioner.

Mr. Malcolm bears an excellent reputation as to character and integrity, and is, I believe, worthy of appointment as a Member of the Board of Parole.

I recommend the nomination.

Respectfully,

Richard A. Tamm

The President

The White House



BENJAMIN J. MALCOLM

Born: August 24, 1919 Philadelphia, Pennsylvania

Legal Residence: New York

Marital Status: Married Wife--Carlotta Brewster
2 children

Education: 1936-1940 Morehouse College, B.A. degree
1963-1970 New York University, MPA degree

Military Service: 1942-1946 United States Army
1st Lieutenant

Experience: 1946-1948 New York State Department of Labor
1948-1967 Parole Officer -- Deputy Chief Parole -
Officer, New York City Parole Commission
1967-1970 Assistant Director of Labor Relations
City of New York
1970-1972 Deputy Commissioner
1972 to present Commissioner
New York City Department of Correction

Office: Department of Correction
100 Centre Street
New York, New York
Telephone: 212-374-4414

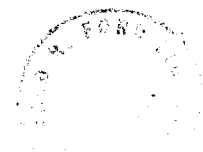
Home: 114-65 177th Street
St. Albans, New York, New York 11434
Telephone: 212-526-8516

Present Position: Commissioner, N.Y. City Department of Correction

Political Affiliation: Democrat

Ethnic Group: Black

Salary Level: \$36,000



TO THE SENATE OF THE UNITED STATES:

I NOMINATE Benjamin J. Malcolm, of
New York, to be a Member of the Board of Parole for the
term expiring September 30, 1977 vice Philip H. Modlin,
resigned.

THE WHITE HOUSE,

Washington, _____,



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This form marks the file location of item number 1a-b as listed
on the pink form (GSA form 7122, Withdrawal Sheet) at the front of the folder.

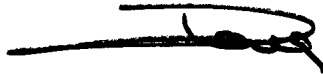
THE WHITE HOUSE
WASHINGTON

July 29, 1975

Dear Ron:

I just want you to know that, despite appearances, we are very grateful for your office's efforts in the past week. In particular, Thym did a superb job under heavy duress-- and you all have our appreciation.

Sincerely yours,



Douglas P. Bennett
Director
Presidential Personnel Office

The Honorable Ronald H. Nessen
Press Secretary to the President
The White House
Washington, D. C. 20500



THE WHITE HOUSE
WASHINGTON

NOTE FOR: *Dee Bennett*
FROM : RON NESSEN

As requested

RHN



*copy sent to
m. w. h. w.*

THE WHITE HOUSE

WASHINGTON

Dear Colleagues:

It is a pleasure to join in welcoming you to the Ford Administration.

As Press Secretary to the President, I have had the privilege of announcing most of your appointments to the press on the President's behalf. I look forward to meeting each of you personally.

While my primary function is to serve as spokesman for the President, the White House Press Office also has several related responsibilities to disseminate information in coordination with members of the White House staff and the departments and agencies. I hope the following outline of functions and responsibilities within the White House Press Office will be helpful to you and will suggest ways in which we can work together in implementing the President's goal of providing as much factual information as possible to the American people. Please feel free to call upon me or members of my staff at any time.

With congratulations and best wishes,

Sincerely,

A handwritten signature in cursive script, reading "Ron Nessen".

Ron Nessen
Press Secretary
to the President

THE WHITE HOUSE PRESS OFFICE

The White House Press Office is the source and podium for official announcements from the White House on the President's behalf. Obviously, the President himself articulates official policy whenever and wherever he speaks, and his appointees speak on his behalf on subjects over which they have jurisdiction. But most of the day-to-day news concerning the President and his policies is relayed through the Press Secretary in his briefings for the White House Press Corps and through his and his staff's response to hundreds of daily queries from members of the press in Washington, D. C., and throughout the nation.

Division of Responsibilities -- Organization Chart

As the attached organization chart indicates, Ron Nessen directs the total White House Press Office which is divided into two general areas of responsibility: The main Press Office, located in the White House West Wing; and the Office of Communications, located in the Old Executive Office Building.

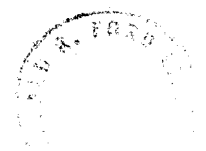
The main Press Office serves the needs for news and information of the White House Press Corps, especially the 75-100 journalists who cover the White House on a full-time basis. William Greener is the



chief Deputy Press Secretary to the President. Nessen and Greener are supported in their spokesmen activities by Deputy Press Secretary John Hushen and Assistant Press Secretaries Larry Speakes, William Roberts and John Carlson.

Closely associated adjuncts of the White House Press Office are the Press Advance Office, which makes arrangements for press coverage when the President travels; the Photo Office and the Television Adviser's Office. The White House Press Office also maintains close liaison with the First Lady's and Vice President's Press Offices.

Also under the Press Secretary's overall jurisdiction is the White House Office of Communications, headed by Assistant Press Secretary to the President Margita White. This office assists with scheduling media appearances for the President and Administration spokesmen outside Washington, seeks to respond to requests for information from the out-of-town press, maintains a close working relationship with the public affairs officers of the various executive branch departments and agencies, prepares the President's Daily News Summary and, in general, aims to expand the two-way flow of information and communication between the Administration and editors, publishers, reporters, broadcasters and news organizations around the country. Assisting Mrs. White in the Communications Office are Randall Woods, James Shuman and Margaret Earl.



The Press Secretary's Daily Briefings

The main daily source for news and information from the White House is Ron Nessen's daily 11:30 a.m. briefing. These press briefings for the White House Press Corps begin with major announcements. More routine announcements are posted for the press each morning and afternoon. The briefings provide a forum for the members of the White House Press Corps to question the Press Secretary on the President's and his Administration's positions on issues and news developments.

A great deal of preparation goes into the briefings to ensure that the Press Secretary is fully and accurately informed of the President's views, as well as on items in the news involving the Administration. Because the Press Secretary has full access to the President, he is in an excellent position to reflect accurately the President's views on the issues. Prior to each day's briefing, Ron Nessen also consults with members of his staff and members of the White House staff with expertise on areas of interest to the press that day. Often, information also is needed from the departments and agencies.

In addition to the regular daily briefing, special briefings are held frequently to announce new programs or to bring before the White

House Press Corps appropriate expert Administration spokesmen on major issues. At times, the President uses the White House Press Briefing Room podium for announcements. (The President's news conferences are held elsewhere, often in the Old Executive Office Building Briefing Room 450. The President also has held news conferences in the East Room, in the Rose Garden, on the South Lawn and outside Washington during his travels around the country.)

Emphasis on Openness and Dialogue

Each President sets the tone and style for his staff operation. President Ford enjoys excellent relations with the press and has set the example of openness and candor for his staff and officials throughout the Administration.

The President has held frequent news conferences, averaging one every two weeks. (An innovation with President Ford is the institution of follow-up questioning at news conferences which provides a newsman with the opportunity to ask a second question if he is dissatisfied with the President's response to his first question.) The President has participated in numerous individual and group interviews with the press and in meetings with editors, publishers and broadcasters from all regions of the country.

A major change in procedures at the White House has been the elimination of the previous requirement for reporters to go through the White House Press Office to obtain interviews with White House staff members. Reporters now go directly to White House officials, who share President Ford's views on openness and accessibility.

The President has emphasized the importance of providing more factual information to the press and public and has stressed the need for a genuine dialogue between government officials on the one hand and the press and public on the other. He has encouraged members of his staff and Administration to be accessible to the press and to the public.

Some Suggested Do's and Don'ts

1. Do tell the truth. There will be times when you cannot speak about a given subject or you don't have all the facts. Then it is better to say nothing until you have the answer and until it can be made public. An honest "I don't know" will serve you better than a guess that turns out to be wrong. Don't lie or hide mistakes--when you sweep dirt under the rug, it soon makes lumps for all to see.

2. Do give priority attention to calls from the White House Press Office. Often immediate and thorough responses are needed from you to answer a question during a press briefing or to respond

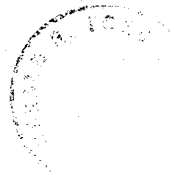
to a deadline request. But make sure the information is complete and accurate. It is the President's credibility which suffers if it is not.

3. Do work closely with the public affairs officers of your departments or agencies (or with the White House Press Office if you are a member of the White House staff). Press secretaries or agency public affairs officers can be effective only if they have your confidence and are involved, so that they can be informed spokesmen for you and your departments and agencies. Don't expect your press spokesmen to know your policies and views by osmosis. They need to be in on the take-offs as well as the landings to be helpful to you and to make a contribution to keeping the public and press fully informed.

4. Do feel free to call the White House Press Office for information or assistance. If you are not clear on Presidential or Administration positions, give us a call (456-2100). If you need information about out-of-town media, suggestions for television interviews or talk shows, editorial board meetings or other press activity in Washington and when you are traveling, call Margita White's Communications Office (456-2977).

5. Don't assume that the White House Press Office has all the information needed on a subject in the news which involves your area. We'd rather have too much than too little information.

6. Do try to arrange to accept invitations from news organizations for speaking engagements which the White House Communications Office may refer to you. The President receives hundreds such invitations from key national, state and regional organizations which his schedule precludes him from personally accepting. But these are excellent forums for Administration spokesmen and for expanding the dialogue with the press and public.



RON NESSEN
Press Secretary
to the President

THE WHITE HOUSE PRESS OFFICE
William Greener
Deputy Press Secretary
to the President
(456-2100)

OFFICE OF COMMUNICATIONS
Margita White
Assistant Press Secretary
to the President
(456-2977)

Spokesmen

Deputy Press
Secretary
Jack Hushen

Asst. Press
Secretaries
Larry Speakes
Bill Roberts
John Carlson

Advance

Eric
Rosenberger
Pappy Noel
Joy Chiles

Photo

Dave
Kennerly

Television

Bob Mead
Helen Collins

Departmental Liaison
Speakers/Briefings

Randy Woods
Margaret Earl

News Summary
Correspondence
Briefing Papers

Jim Shuman

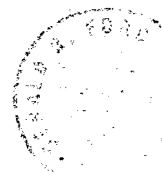
THE WHITE HOUSE
WASHINGTON

8/75

NOTE FOR: *Deary Bennett*
FROM : RON NESSEN

*For your
appropriate
handling*

R H N



MEMO:

from Joseph C. Scheleen

August 8, 1975

Dear Mr. Nessen:

Please make this folder available to the President if he shows any interest in my letter to him in which I suggest that Lt. Col. Thomas L. Rieger be given favorable consideration in the selection of a nominee for the ICC commissionership vacated by Commissioner Kenneth H. Tuggle.

Many thanks to you.

Sincerely,

Joe Scheleen
Joseph C. Scheleen

TRAFFIC
WORLD

815 Washington Building
Washington, D. C. 20005
Phone 202 783-7325

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ADVANCED TRAFFIC
COLLEGE OF
ADVANCED TRAFFIC
TRANSPORTATION
MARKET DATABASE
THE OFFICIAL DIRECTORY
OF INDUSTRIAL AND
COMMERCIAL TRAFFIC
EXECUTIVES

August 8, 1975

The President
The White House
Washington, D.C.



Dear Mr. President:

In submitting herewith a suggestion for your consideration in choosing a successor to Commissioner Kenneth H. Tuggle on the Interstate Commerce Commission I am mindful of the facts that individuals of exceptional talent who have transportation management experience without being identified with any particular mode of carriage are needed to fill vacancies on the ICC and that certain Senators have indicated they do not like to see defeated candidates for elective office or "political has-beens" become recipients of such appointments.

As a lifelong Republican, now 71 years old, still working daily and happily as editor of Traffic World ("the weekly newsmagazine of transportation management") and as vice president of the company by which this and some other transportation periodicals are published, I want to bring to your attention a man I believe would be a truly valuable member of the Interstate Commerce Commission if given the chance to serve in that capacity.

His name is Thomas L. Rieger. He is 41 years old. He is presently (until his retirement from military service on September 30 this year) a lieutenant colonel in the Transportation Corps, U.S. Army. Since June, 1971, he has served as chief of the transportation and shipping division of the Defense Supply Agency's Defense Depot Ogden, in Ogden, Utah. Among the hundreds of able and personable transportation people with whom I have become acquainted during my travels to many parts of the U.S.A. as a transportation news reporter and occasional speech-maker in the last 30 years, "Tom" Rieger stands out as a young man destined for distinction and more honors as he grows older and makes the best of his opportunities. He describes himself as "a dues-paying Republican."

Biographical information about Col. Rieger and a recent picture of him are contained in a folder that I am asking Mr. Ronald H. Nessen to make available to you. Col. Rieger gave this folder to me last April when I was a visitor in Ogden and he was beginning to shop around for something to do after September 30. I deem it a privilege, Mr. President, to commend "Tom" Rieger for your favorable consideration as a possible appointee to the ICC.

Respectfully yours,

Joseph C. Scheleen
Joseph C. Scheleen
Editor, TRAFFIC WORLD

Schedule

THE WHITE HOUSE

WASHINGTON

September 15, 1975

MEMORANDUM FOR RONALD H. NESSEN

FROM:

DOUGLAS P. BENNETT *DPB*

SUBJECT:

Orientation Program for New Policy
Executives

As you know, we and OMB and the Civil Service Commission have instituted an orientation program for new senior policy executives who are coming into the Executive Branch for the first time.

For the initial "class" of these officers, we held a two-day session here at the White House last June 6-7 and that series of discussion meetings got a very high evaluation from the some 50 participants. Several of them remarked that this kind of treatment really made them feel like members of an Administration team.

Since June, another group of new appointees has come on board and we are scheduling a second cycle of the same kind and quality of presentations.

Our session will be October 3-4 in the White House Theater.

Your own presentation was particularly appreciated by the whole group, and I write respectfully to invite you to repeat it on October 4 from 3:00 to 4:30 p.m.

It is hard to overstate the importance, to these new senior officers and to our efforts in molding an Administration team, of having top White House people meet them and engage in a candid discussion of what both we and they expect in their future relationships with us here.

I attach a list of the October 3-4 participants.

I hope you can accept this invitation.

LIST OF PARTICIPANTS FOR THE OCTOBER 3 - 4 BRIEFING

Robert O. Aders
Under Secretary
Department of Labor

John Arena
Counselor to the Secretary
Department of Treasury

Frank R. Barnako
Chairman
Occupational Safety and Health Review Commission

David Beim
Executive Vice President
Export-Import Bank of United States

Robert E. Berry
Deputy Director
Defense Research and Engineering
Department of Defense

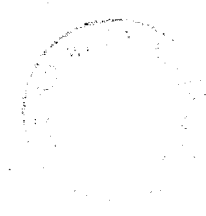
James Blair
Assistant Secretary for Equal Opportunity
Housing and Urban Development

David Bradford
Deputy Assistant Secretary for Tax Policy (Tax Analysis)
Department of Treasury

Terry Chambers
Director
Office of Field Operations
Department of Commerce

David S. Cook
Assistant Secretary for Housing Production and
Mortgage Credit
Housing and Urban Development

John Eden
Deputy Under Secretary for Field Programs
Department of Commerce



John Hart Ely
General Counsel
Department of Transportation

Ronald E. Gerevas
Associate Director of Domestic Operations
ACTION

Doug Harlan
Executive Secretary to HEW
Health, Education and Welfare

J. Thomas Hughes
Executive Adviser to the Administrator
National Fire Prevention & Control Administration
Department of Commerce

James D. Keast
General Counsel
Department of Agriculture

Stanley W. Legro
Assistant Administrator for Enforcement
Environmental Protection Agency

David A. Lucht
Deputy Administrator
National Fire Prevention and Control Administration
Department of Commerce

Burton Gordon Malkiel
Member
Council of Economic Advisers

John Meier
Director
Office of Child Development
Health, Education and Welfare

Willard H. Meinecke
Assistant Director for Administration and Finance
ACTION

Charles J. Orlebeke
Assistant Secretary for Policy Development and Research
Housing and Urban Development

Nicholas Panuzio
Commissioner, Public Buildings Service
General Services Administration

Theodore Pukorius
Commissioner, Automated Data and Telecommunications
Service
General Services Administration

Travis Edwin Reed
Assistant Secretary for Domestic and International
Business Administration
Department of Commerce

Yan M. Ross
Alternate Executive Director
Inter-American Development Bank

Arthur Schultz
Assistant Deputy Administrator
Veterans Administration

Abner Woodruff Sibal
General Counsel
Equal Employment Opportunity Commission

Chris Sylvester
Member
Renegotiation Board

John M. Teem
Assistant Administrator for Solar Geothermal and
Advanced Energy Systems
Energy Research Development Administration

Richard L. Thornburgh
Assistant Attorney General (Criminal Division)
Department of Justice

Howard D. Tipton
Administrator
National Fire Prevention and Control Administration
Department of Commerce

Matthew Tutino
Executive Vice President
Export-Import Bank

James Van Horne
Deputy Assistant Secretary for Economic Policy
Department of the Treasury

Charles M. Walker
Assistant Secretary for Tax Policy
Department of the Treasury

Togo D. West, Jr.
Associate Deputy Attorney General
Department of Justice

John Wettach
Associate Administrator for Finance and Investment
Small Business Administration

Edwin H. Yeo, III
Under Secretary for Monetary Affairs
Department of the Treasury

Fred M. Zeder
Commissioner of the Trust Territory of the
Pacific Islands
Department of the Interior

ORIENTATION PROGRAM FOR NEW POLICY EXECUTIVES

THE THEATER

THE WHITE HOUSE

October 3-4, 1975

Agenda

FRIDAY, OCTOBER 3, 1975

9:00	-	9:10	Opening Remarks	Douglas P. Bennett, Director, Presidential Personnel Office
9:10	-	9:30	Staff Work for the President: a White House Perspective	Donald Rumsfeld, Assistant to the President
9:30	-	10:45	The Role of the White House Staff and How it Works with the Cabinet	Jerry Jones, Special Assistant to the President
			The Role of the Domestic Council	James Cannon, Director, the Domestic Council
10:45	-	11:00	Break	
11:00	-	12:00	Presidential Initiatives and Agency Responsibilities	James T. Lynn, Director, Office of Management and Budget
12:00	-	1:00	The Role of OMB -- In the Budget and Legislative processes -- In improving Federal management	Paul O'Neill, Deputy Director, Office of Management and Budget
1:00	-	2:00	Lunch at the White House	

2:00	-	3:30	The Federal Personnel System: -- Relationships between the policy executive and the career system -- Merit system principles and practices -- Priority personnel problems, i. e. labor management questions, EEO, the Federal Women's Program, development and training	Robert Hampton Chairman, the Civil Service Commission
3:30	-	3:45	Break	
3:45	-	5:00	Managing a Department or Agency: -- The Departmental Role and environment -- How to Plan an effective program -- How to Implement an effective program -- Constraints in getting things done: resources, staff, constituencies, etc. -- Dealing with the External environment; public interest groups, program clients	J. Phil Campbell, Under Secretary of Agriculture
5:00	-	6:00	Intergovernmental Affairs -- Working with State and local governments -- New Federalism and Revenue-Sharing -- Grants Consolidation and decentralization -- Coordination mechanisms; A-95, the role of Regional Councils, Federal Executive Boards, the Secretarial Representatives, the Under Secretaries' Group	Fernando Oaxaca, Associate Director for Management and Operations, Office of Management and Budget
6:00	-	7:00	Reception	

SATURDAY, OCTOBER 4, 1975

The Economic Coordination Machinery:
What it is and How it Works

9:00	-	10:15	The Economic Policy Board	L. William Seidman,
			-- Purpose, Jurisdiction	Assistant to the
			-- Membership	President for Economic
			-- Executive Committee	Affairs
			-- Decision-making process	
				and/or
				William Gorog
				Deputy Assistant to
				the President for
				Economic Affairs
			The Council of Economic Advisors	Burton G. Malkiel
			-- Statutory duties	Member, CEA
			-- Membership	
			-- Relationship to coordinating	
			bodies such as EPB and CIEP	
			-- Responsibilities to Congress	
			The Council on International	J. M. Dunn, Acting
			Economic Policy	Executive Director,
			-- Statutory duties	CIEP
			-- Membership	
			-- Relationship to EPB	
			-- Functions distinct from EPB	
			(1) Annual Report	
			(2) Status report on international	
			economic policy issues	
			(3) Responsibilities to Congress	
			-- Organization of Staff	
10:15	-	10:30	Break	
10:30	-	11:15	How the Congressional Leadership	John Rhodes, House
			Looks at the Policy Executive	Minority Leader

11:15	-	12:00	Working with the Congress: The Art of and Limits on Lobbying	Max Friedersdorf, Assistant to the President
12:00	-	1:00	Principal Legal Problems and Issues <ul style="list-style-type: none">-- Ethics, Standards of Conduct, Conflict of Interest and Accountability of Public Officials-- The Freedom of Information and Privacy Statutes - and their significance for administrators-- The key role of regulations; the Administrative Procedures Act-- Lawsuits and their consequences for administrators-- The legal resources; Departmental General Counsels, the Department of Justice, the Counsel to the President	Phillip Buchen, Counsel to the President
1:00	-	2:00	Lunch at the White House	
2:00	-	3:00	Dealing with the Press	Ron Nessen, Press Secretary to the President

THE WHITE HOUSE
WASHINGTON

NOTE FOR: *Presidential Personnel*
FROM : RON NESSEN *O'Brien.*

No opinion

RHN

THE WHITE HOUSE

WASHINGTON

OCT 16 1975

MEMORANDUM FOR: OFFICE OF THE PRESS SECRETARY

FROM: PRESIDENTIAL PERSONNEL OFFICE *RB*

SUBJECT: President's Representative to the Law
of the Seas Conference

Attached is a copy of our proposed memorandum to the President discussing the nomination of T. Vincent Learson as the President's Representative to the Law of the Seas Conference.

As we wish to finalize this recommendation ~~next week~~ *tomorrow*, please have your office let Robin West's office know of your opinion ~~within three~~ *tomorrow at 2pm* ~~days from receipt~~ of this memorandum in order that we may accurately represent your views in the final decision memorandum. If we have not heard from your office by that time, we will assume that you have no opinion and go forward with the memorandum. Your observations and assistance will be greatly appreciated.

Thank you very much.

Attachments



THE WHITE HOUSE
WASHINGTON

NOTE FOR: *Foy Bennett*
FROM : RON NESSEN

I have no
objection.
But it doesn't
excite me very
much either.

RAN



THE WHITE HOUSE

WASHINGTON

November 22, 1975

MEMORANDUM FOR: RONALD H. NESSEN

FROM: DOUGLAS P. BENNETT *DPB*

SUBJECT: Bicentennial

Recently, I talked with Jim Chambers, the Publisher of the Dallas Times Herald. During our discussion it was suggested that the President may wish to consider creating an advisory board of newspapermen so as to perpetuate further Bicentennial spirit. He feels such a board could be as large as possible and might be created in such a way that there will be an initial meeting in the East Room whereby the President makes a few remarks and those associated with the Bicentennial can contribute their thoughts.

Chambers feels that the newspapermen are not behind the Bicentennial to the extent they should be and an effort of this sort would be most helpful.

Does this make any sense to you? Jack Marsh is favorable.



January 12, 1976

MEMORANDUM FOR:

DOUG BENNETT

FROM:

RON NESSEN

SUBJECT:

Mr. Carl F. Frandsen

Here is the resume and sample speech from my former classmate about whom I talked to you on the phone last Friday.

My assessment is that this guy is very academically oriented, has a good ability to put together a workmanlike speech that can sell a point of view but has zero political experience or instinct.

I would appreciate it if you could find a place where this particular set of talents could be put to good use.



RN/pp

February 19, 1976

MEMORANDUM FOR DOUG BENNETT

FROM: RON NESSEN

Someone in your office requested 3 names from me of business executives in the communications field for possible service on a Presidential Commission to study Judicial pay. Here are my suggestions:

John R. Miller

President and Chief Executive Officer
Hearst Corporation
949 Eighth Avenue
New York, New York 10019

Samuel I. Newhouse

Owner, Newhouse Media Empire
Newark Star Ledger
Newark, New Jersey 07100

James Shepley

President, Time Inc.
Time-Life Building
Rockefeller Center
N New York, New York 10020



THE WHITE HOUSE
WASHINGTON

2/26

NOTE FOR: Doug Bennett
FROM : RON NESSEN

Can you
handle this?

RAN



United States Court of Appeals

For the Ninth Circuit

United States Court of Appeals and Post Office Building

Seventh and Mission Streets

San Francisco, California 94101

February 19, 1976

Office of

Richard A. Chambers

Chief Judge

Home Address

Tucson, Arizona

Mr. Ron Nessen
White House Press Secretary
The White House
Washington, D. C.

Dear Mr. Nessen:

Last Thursday, February 12, Judge James A. Walsh of Tucson sent his notice of retirement to the President. A copy is enclosed. This must have been received at the White House on Saturday, February 14.

Of course, Judge Walsh and I both believe that an addressor of a letter should leave it to the addressee to disclose the receipt of the letter and its contents. On Tuesday, February 17, Judge Walsh and I began to appreciate that the inevitable leak had occurred in Tucson. Thus, we called for a reporter from the Arizona Daily Star, our morning newspaper, and gave him the story "subject to confirmation by the White House of receipt of the letter of retirement." The reporter tried for eight hours to get confirmation out of the White House that the letter had been received. No one would admit that it had been. In desperation at mid-afternoon, the reporter solicited senatorial help and the word came quickly back to Arizona from the office of one of the two senators. Thus, the Star reporter blew his cover and had to break faith with Judge Walsh and me and print the story.

We get the impression that someone on the White House staff is taking the position that a retirement is not effective until the President "accepts the retirement." This is simply not so, although many judges thoughtlessly ask the President permission to retire. Actually, it is a unilateral act of the judge.



Mr. Ron Nessen
White House Press Secretary

February 19, 1976
Page 2

I know that for at least 20 years the White House immediately, on receipt of a letter of retirement of a judge, made a press release. But this stopped a couple of years ago. You could save us a lot of trouble and unnecessary conflicts with the press if you could see your way clear to revert to the former policy. I am not suggesting that in the case of the retirement of a Justice that the President should not be shown a retirement letter from a Justice of the Supreme Court before you announce the fact. But I do suggest that this procedure is unnecessary with respect to judges of the lower federal courts.

Sincerely,

Richard W. Chambers

st
enc.



JAMES A. WALSH
DISTRICT JUDGE

UNITED STATES DISTRICT COURT
DISTRICT OF ARIZONA

JUDGE'S CHAMBERS
TUCSON, ARIZONA 85702

February 12, 1976

The Honorable Gerald R. Ford
President of the United States
The White House
Washington, D.C. 20500

Dear Mr. President:

Having completed more than twenty-three years of active service as a United States District Judge for the District of Arizona, and having attained the age of sixty-nine years, it is my honor to advise you that I elect to retain my office but retire from regular active service, pursuant to the provisions of 28 U.S.C., Section 371(b), effective upon the confirmation of my successor.

Thereafter, I wish to assume the status of and be known and designated as a Senior Judge in accordance with the provisions of 28 U.S.C., Section 294, with the expectation of performing such judicial duties as may be assigned to me as provided in that section.

With sentiments of esteem, I am

Respectfully yours,

JAMES A. WALSH



THE WHITE HOUSE

WASHINGTON

May 26, 1976

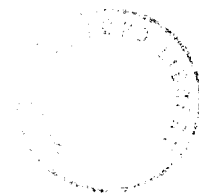
MEMO FOR RON NESSEN

FROM: DOUG BENNETT ~~DPA~~

SUBJECT: Nominations to National Center for Productivity
and Quality of Working Life

Ron, we expect to announce and nominate ten members to
the above named Center.

The law says that a maximum of 27 people can be appointed.
Should you be asked if the President intends to nominate any
additional members you can respond that additional nominations
will be forthcoming -- that they are now being processed.



1 29/76

THE WHITE HOUSE
WASHINGTON

Connie:

Ron is invited to a job-hunting seminar (w/top executive search firms from NY and DC) Tuesday, Nov. 30 from 3:30 to 5 p.m. in Room 459, OEOP (along w/other interested Sr. staff people). If he can't attend, please let me know so I can notify Doug Bennett's office. Thanks.

Con

THE WHITE HOUSE

WASHINGTON

November 29, 1976

MEMORANDUM FOR:

Ron Nessen

FROM:

DOUGLAS P. BENNETT *DPB*

SUBJECT:

Employment Counselling Session

This is to confirm your invitation to attend the Executive Seminar conducted by a representative from one of the top Executive Search firms in the country on Tuesday, 30 November 1976, at 3:30 - 5:00 in Room 459, Old Executive Office Building.

The purpose of the meeting is to provide assistance, counselling, and guidance to members of the White House staff seeking employment in the private sector.

Please be prompt.



EXECUTIVE OFFICE OF THE PRESIDENT
OFFICE OF MANAGEMENT AND BUDGET
WASHINGTON, D.C. 20503

MEMORANDUM FOR THE PRESIDENT

FROM: JAMES ~~L~~ LYNN
WILLIAM J. BAROODY (P)

SUBJECT: Follow-up on Presidential Questions and
Answers at St. Louis White House Conference,
September 12, 1975

This memorandum and attachments provide back-up data, proposed responses, and follow-up actions on the issues raised in your questions and answers at St. Louis.

Seven of your eighteen responses to questions at St. Louis were complete in themselves and require no further data, additional responses, or follow-up. Nine of the responses could have been improved by presentation of more data or by restructuring your answers. Two responses required staff follow-up.

Shown at Tabs A-I are the specific questions and answers which could have been improved and the data or restructured answer as appropriate. Tabs J and K are the two questions and answers which required staff follow-ups.

THE WHITE HOUSE

WASHINGTON

December 14, 1976

TO: RON NESSEN

FROM: DOUGLAS P. BENNETT *DPB*

SUBJECT: Employment Counselling Session

We are planning to schedule an Employment Counselling Session on Tuesday, December 21st, for individuals that were not included in the previous sessions held on November 30th and December 1st.

Please forward a list of the members of your staff for whom you think this session will be of help.

Specific emphasis will be focused on individuals in the secretarial, executive assistant and staff assistant category (s).

Names should be received not later than 5:00p.m., Thursday, December 16th.



THE WHITE HOUSE
WASHINGTON

December 15, 1976

MEMORANDUM FOR: RON NESSEN
FROM: DOUGLAS P. BENNETT *DPB*
SUBJECT: Job Possibilities for White House Staff

As you know, our office wishes to be of aid to your staff in finding employment. -

Some job opportunities have come to our attention and brief descriptions of these opportunities are on file with Brad Patterson in Room 134 EOB. Please encourage the members of your staff to visit Room 134 and periodically review the job descriptions.

Resumes have also been collected from most of your staff and are being held if outside recruiters themselves desire to inspect them.

Also, would you please let Brad know of any job opportunities you learn of so that others on the staff may be considered for them.

