

**The original documents are located in Box 1, folder “Administration Vacancies (PPO Reports)” of the Ron Nessen Papers at the Gerald R. Ford Presidential Library.**

### **Copyright Notice**

The copyright law of the United States (Title 17, United States Code) governs the making of photocopies or other reproductions of copyrighted material. Ron Nessen donated to the United States of America his copyrights in all of his unpublished writings in National Archives collections. Works prepared by U.S. Government employees as part of their official duties are in the public domain. The copyrights to materials written by other individuals or organizations are presumed to remain with them. If you think any of the information displayed in the PDF is subject to a valid copyright claim, please contact the Gerald R. Ford Presidential Library.

THE WHITE HOUSE

WASHINGTON

November 27, 1974

MEMORANDUM FOR THE PRESIDENT

THROUGH: DONALD RUMSFELD  
 FROM: WILLIAM N. WALKER *Walker*  
 SUBJECT: Executive Level Vacancies

The status of executive level vacancies is as follows:

	<u>November 27, 1974</u>	<u>November 1, 1974</u>
Total Positions	563 (100%)	556 (100%)
Not Yet Confirmed	8 (1.4%)	8 (1.4%)
Nominations Returned from Senate		8 (1.4%)
Announced but not yet sent to Senate	5 (0.9%)	4 (0.7%)
Approved and in Clearance	10 (1.8%)	10 (1.8%)
Pending Final Approval	6 (1.1%)	0
Near Decision	10 (1.8%)	10 (1.8%)
No Decision Reached	38 (6.7%)	42 (7.6%)
TOTAL	77 (13.7%)	74 (13.3%)
Projected Vacancies	2	1





NOMINATIONS PENDING SENATE CONFIRMATION

<u>Name</u>	<u>Position</u>	<u>Date Sent To Senate</u>
<u>Department of State</u>		
L. Walentynowicz	Administrator, Security & Consular Affrs	11/18/74
C. Robinson	Under Secretary for Economic Affairs	11/18/74
<u>Federal Energy Administration</u>		
M. Conant	Asst Admin International Affairs	11/18/74
<u>Office of Economic Opportunity</u>		
B. Gallegos	Director	11/18/74
<u>ARBA</u>		
M. Lynch	Deputy Administrator	11/18/74
<u>Office of Management and Budget</u>		
P. O'Neill	Deputy Director	11/18/74
H. Witt	Admin, Federal Procurement Policy	11/19/74
<u>National Science Foundation</u>		
R. Hughes	Assistant Director	11/18/74



TAB B



ANNOUNCED BUT NOT YET SENT TO SENATE

F. Zarb	Administrator (Federal Energy Administration)
R. Seamans, Jr.	Administrator (Energy Research and Development Administration)
W. Anders	Member (Nuclear Regulatory Commission)
N. Speirs	Member (Railroad Retirement Board)
W. Talley	Assistant Administration (Environmental Protection Agency)

TAB C



APPROVED AND IN CLEARANCE

L. Roddis	Deputy Administrator (Federal Energy Administration)
R. Corber	Commission (Interstate Commerce Commission)
C. Hight	Vice Chairman (Board of Veterans Appeals)
S. Shuman	Chairman (Board of Veterans Appeals)
D. Lukens	Deputy Under Secretary for Congressional Affairs (Commerce)
W. Greener	Assistant Secretary, Public Affairs (HUD)
T. Cody	Assistant Secretary, Administration (HUD)
J. Coupal	Deputy Administration, Federal Highway Administration (Transportation)
M. Leigh	Legal Advisor (State)
*D. L. Ray	Assistant Secretary, Oceans and International Environmental and Scientific Affairs (State)

\* Appointment announced but still in clearance and has not been sent to the Senate



TAB D



PENDING FINAL DECISION

		<u>Date Became Vacant</u>	<u>Comment</u>
<u>Nuclear Regulatory Commission</u>	Members (4) PAS - Level III	New Positions	Three slates have been sub- mitted to the President for decision.
<u>Postal Rate Commission</u>	Commissioner PAS - Level IV (O'Doherty)		Memo sent to the President for decision.
<u>Library of Congress</u>	Librarian PAS - Level IV (Day, Rohrer Moynihan)	12/74	Memo sent to the President for decision.





TAB E

NOT DECIDED, BUT NEAR DECISION



		<u>Date Became Vacant</u>	<u>Comment</u>
<u>Justice</u>	Assistant Attorney General Narcotics PAS - Level IV (Lynch)	6/73	Saxbe not certain whether or not to create AAG, Narcotics. If so, Lynch will be candidate. If not, position will be super-grade under AG, Criminal.
<u>Commerce</u>	Assistant Secretary for Administration PAS - Level IV (Oaxaca, Houston)	9/20/74	Recommendations in staffing. Sec. Dent has requested additional candidates for consideration.
<u>AID</u>	Assistant Administrator & Executive Director, Development Coord Committee PAS - Level IV (Weintraub)		In staffing process.
<u>Interior</u>	Director, National Park Service Schedule C - Level V (Everhardt)	1/75	Memo to be sent to the President soon.
<u>GSA</u>	Director, Office of Data Processing and Telecommunications Schedule C - Level V		Burton and Joyce active candidates. Burton currently Acting.

Renegotiation  
Board

Chairman  
PAS - Level V

12/74

Whitehead resigning; memo  
ready for staffing.

Member  
PAS - Level V

Anticipated

Memo ready for staffing.

LEAA

Deputy Administrator, Policy  
Development  
PAS - Level V (Work)

On hold, per Justice.

Defense

Assistant Secretary Public Affairs  
PAS - Level IV (Laitin)

In staffing.

HEW

Administrator, ADAMHA  
PAS - Level V (Isbester)

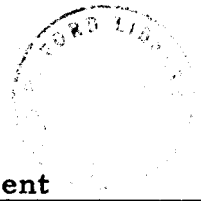
New  
Position

Memo staffed 11/26/74.





NO DECISION REACHED



		<u>Date Became Vacant</u>	<u>Comment</u>
<u>Veterans Administration</u>	Associate Deputy Administrator Schedule C - Level V		Candidates under consideration.
<u>ACTION</u>	Associate Director for Administration PAS - Level V	10/73	ACTION and WHPO recruiting and interviewing.
	Associate Director, International Operations PAS - Level V	9/74	Craw resigned. Recruiting and interviewing.
	Associate Director, Domestic Antipoverty Programs PAS - Level V	11/74	Lynch reassigned; Splane recruiting
<u>Federal Energy Administration</u>	Assistant Administrator, Operations Regulations & Compliance PAS - Level IV	9/15/74	Gorman Smith currently Acting.
<u>National Science Foundation</u>	Deputy Director PAS - Level III	9/74	Search underway.
<u>Defense</u>	Chief Judge, U.S. Court of Military Appeals PAS - Level II		Erickson withdrawn; new candidates under review.



<u>GSA</u>	Assistant Administrator Schedule C - Level V	10/74	Kaupinen resigned; recruiting underway.
<u>HEW</u>	Under Secretary PAS - Level III		Vacant upon Carlucci's confirmation.
	Director, NIE PAS - Level V	11/74	Glennon resigning. Search underway.
<u>Transportation</u>	Assistant Secretary, Congressional Relations PAS - Level IV	9/74	Monagan resigned. Search underway.
	Assistant Secretary, Systems Development & Technology PAS - Level IV	8/07/74	Cannon resigned. Search underway.
	Administrator, Federal Railroad Administration PAS - Level III		Search underway.
<u>Special Trade Representative</u>	Deputy PAS - Level IV	1/74	On hold, pending CIEP/STR organization and trade bill progress.
<u>OTP</u>	Director PAS - Level III	9/15/74	Whitehead resigned; on hold pending resolution of OTP directive.



EEOC

Commissioner  
PAS - Level IV

6/74

Skinner withdrew. Reevaluation  
of other candidates.

Commerce

Administrator, Fire Prevention  
and Control Administration  
PAS - Level IV

New  
Position

Legislation just enacted.  
Search underway.

Deputy Admin, Fire Prevention  
and Control Administration  
PAS - Level V

New  
Position

Legislation just enacted.  
Search underway.

DEA

Deputy Administrator  
PAS - Level V

New  
Position

Search underway.

AID

Assistant Administrator, Program  
and Management Services  
PAS - Level IV

9/74

New search underway.

Assistant Administrator, East Asia  
Bureau  
PAS - Level IV

3/31/74

Search underway.

Federal Elections  
Commission

Members (2)  
PAS & PAH - Level IV

New  
Position

Legislation just enacted.  
Recruiting underway.

HUD

General Manager, Community  
Development Corporation  
PAS - Level IV

HUD  
(Continued)

Assistant Secretary Housing Prod  
and Mortgage Credit  
PAS - Level IV

Search underway.

Administrator, Federal Insurance  
Administration  
Schedule C - Level IV

Search in progress.

Commodity Futures  
Trading Commission

Chairman  
PAS - Level III

New  
Position

Recruiting underway.

Members (4)  
PAS - Level IV

New  
Position

Recruiting underway.

Commission on  
Supplies & Shortages

Executive Director  
Schedule C - Level III

New  
Position

Recruiting underway.

NLRB

Chairman  
PAS - Level III

12/74

Ferguson withdrawn;  
recruiting underway.

Federal Power  
Commission

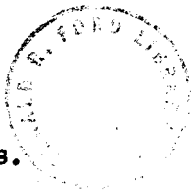
Member  
PAS - Level IV

Kingsley nomination not  
resubmitted.

Arms Control &  
Disarmament Agency

Assistant Director, International  
Relations Bureau  
PAS - Level IV

Candidates being evaluated.



ERDA

Deputy Administrator  
PAS - Level III

New  
Position

Recruiting underway.

Assistant Administrators (6)  
PAS - Level IV

New  
Position

Recruiting underway.

Justice

Assistant Attorney General,  
Criminal Division  
PAS - Level IV

12/74

Peterson has announced  
his intention to resign.



TAB G



PROJECTED VACANCIES

LEAA

Deputy Administrator, Administration  
PAS - Level V

Potentially vacant if incumbent promoted, as expected.

Civil Service  
Commission

Commissioner  
PAS - Level IV

Andolsek's term expires  
March 1, 1975.



THE WHITE HOUSE

WASHINGTON

February 3, 1975

MEMORANDUM FOR THE PRESIDENT

THROUGH: DONALD RUMSFELD  
FROM: WILLIAM N. WALKER *Walker*  
SUBJECT: Executive Level Vacancies

The status of executive level vacancies is as follows:

	<u>February 3, 1975</u>	<u>January 3, 1975</u>
Total Positions	563 (100%)	563 (100%)
Not Yet Confirmed	14 (2.5%)	
Nominations Returned from Senate		4 (0.7%)
Announced but not yet sent to Senate		1 (0.2%)
Pending Signature and/or Announcement	2 (0.4%)	
Approved and/or in Clearance	26 (4.6%)	7 (1.2%)
Pending Final Approval	4 (0.7%)	2 (0.4%)
Not Decided but Near Decision	11 (2.0%)	16 (2.8%)
No Decision Reached	<u>31 (5.5%)</u>	<u>47 (8.3%)</u>
TOTAL	88 (15.6%)	77 (13.7%)
Projected Vacancies	8	4



PENDING SENATE CONFIRMATION

<u>Name</u>	<u>Position</u>	<u>Date Sent to Senate</u>
<u>Housing &amp; Urban Development</u>		
T. Cody	Assistant Secretary	1/16/75
W. Greener	Assistant Secretary	1/16/75
O. Stolz	Member, Board of Directors, Community Development Corporation	1/28/75
<u>Defense Department</u>		
J. Laitin	Assistant Secretary	1/16/75
<u>Department of State</u>		
M. Davis	Assistant Secretary	1/16/75
J. Reinhardt	Assistant Secretary	1/16/75
R. McCloskey	Assistant Secretary	1/28/75
<u>Department of Transportation</u>		
W. Coleman	Secretary	1/16/75
<u>Interstate Commerce Commission</u>		
R. Corber	Commissioner	1/16/75
<u>Arms Control &amp; Disarmament Agency</u>		
J. Lehman	Deputy Director	1/27/75
<u>Office of Management and Budget</u>		
J. Lynn	Director	1/16/75



Drug Enforcement Administration

J. Jensen

Deputy Administrator

1/23/75

National Labor Relations Board

B. Murphy

Member

1/27/75

Department of Justice

E. Levi

Attorney General

1/16/75





PENDING PRESIDENTIAL SIGNATURE AND/OR ANNOUNCEMENT

Y. Ross

Alternate Executive Director, Inter-American  
Development Bank (Treasury)

K. O'Doherty

Commissioner  
(Postal Rate Commission)



APPROVED AND/OR IN CLEARANCE

A. Adams                    Commissioner, Rehabilitation Services Administration  
(HEW)

C. Ablard                    General Counsel of the Army  
(Defense)

A. Fletcher                 Judge, U.S. Court of Military Appeals  
(Defense)

D. Brotzman                Assistant Secretary of the Army, Manpower &  
Reserve Affairs (Defense)

G. Heilmeyer               Director, Defense Advanced Research Projects Agency  
(Defense)

C. Farrar                    Assistant Administrator for Technical Assistance  
Bureau (AID)

A. Gardiner                 Assistant Administrator for East Asia Bureau  
(AID)

I. Burgess                  Member  
(National Transportation Safety Board)

R. Fri                        Deputy Administrator  
(ERDA)

J. Liverman                 Assistant Administrator Nuclear Energy, Environment  
& Safety (ERDA)

A. Starbird                 Assistant Administrator, National Security  
(ERDA)

J. Teem                     Assistant Administrator, Solar, Geothermal & Advanced  
Energy Systems (ERDA)

R. Atkinson                Deputy Director  
(National Science Foundation)

L. Burton                    Commissioner, Automated Data & Telecommunication  
Service (General Services Administration)

W. Bagley                    Chairman  
(Commodity Futures Trading Commission)



R. Price                   Member  
(Commodity Futures Trading Commission)

J. Rainbolt               Member  
(Commodity Futures Trading Commission)

R. Dunn                   Member  
(Commodity Futures Trading Commission)

G. Seevers               Member  
(Commodity Futures Trading Commission)

J. Sparling               Assistant to the Secretary for Congressional Relations  
(Commerce)

W. Mizell                 Assistant Secretary for Economic Development  
(Commerce)

D. Oberlin                Administrator, St. Lawrence Seaway Corporation  
(Transportation)

J. Eden                   Assistant Secretary for Administration  
(Commerce)

V. Veysey                 Assistant Secretary of the Army  
(Defense)

C. Mann                   Assistant Administrator for Program and Management  
                              Services (AID)

W. Kendrick               Commissioner,  
(EEOC)



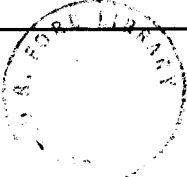


PENDING FINAL DECISION

		<u>Date Became Vacant</u>	<u>Comment</u>
<u>Postal Rate Commission</u>	Chairman PA - Level III	12/74	Memo in process
	Member PA - Level IV		Memo in process
<u>Federal Energy Administration</u>	Assistant Administrator, Operations Regulations & Compliance PAS - Level IV	9/74	Decision memo sent to the President
<u>International Oceans Exposition-Okinawa</u>	Commissioner General PA - Level V	New Position	Decision memo sent to the President.

NOT DECIDED, BUT NEAR DECISION

		<u>Date Became Vacant</u>	<u>Comment</u>
<u>Commerce</u>	Administrator, Fire Safety & Prevention PAS - Level IV	New Position	In staffing.
	Deputy Administrator, Fire Safety & Prevention PAS - Level V	New Position	In staffing.
<u>ERDA</u>	Assistant Administrator, Fossil Fuel Development PAS - Level IV	New Position	Dr. Phillip White probable candidate.
	General Counsel Schedule C - Level V	New Position	R. Tenney Johnson being considered.
<u>Renegotiation Board</u>	Chairman PAS - Level V	12/74	Whitehead resigned; Mattingly Acting.
	Member PAS - Level V	1/31/75	Search underway.
<u>LEAA</u>	Deputy Administrator, Policy Development PAS - Level V		On hold, per Justice's request.
<u>Commission on Supplies &amp; Shortages</u>	Executive Director Schedule C - Level III	New Position	Final candidates submitted to OMB for Congressional Review.



Federal Energy Administration

Deputy Administrator, Policy  
PAS - Level III

New  
Position

Zausner designated. In  
staffing.

Deputy Administrator  
PAS - Level III

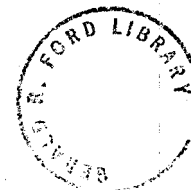
New  
Position

In staffing.

General Services Administration

Director, Automated Data  
Telecommunications Services  
Schedule C - Level V

Burton currently Acting;  
candidates being considered.



NO DECISION REACHED



		<u>Date Became Vacant</u>	<u>Comment</u>
<u>ACTION</u>	Associate Director for Administration PAS - Level V	10/73	Meinecke Acting; on hold.
	Associate Director, International Operations PAS - Level V	9/74	Recruiting and interviewing.
	Associate Director, Domestic Antipoverty Programs PAS - Level V	11/74	Renewing search.
<u>General Services Administration</u>	Director, Public Building Services Schedule C - Level V		Looking at candidates.
	Assistant Administrator Schedule C - Level V	10/74	Looking at candidates.
<u>HEW</u>	Under Secretary PAS - Level II	12/74	Carlucci reassigned; search underway.
	Administrator, Health Services Administration Schedule C - Level IV	2/1/75	Buzzell resigned; search underway.
	Director, NIE PAS - Level V	11/74	Search underway.
	Administrator, ADAMHA PAS - Level V	New Position	Reevaluating candidate.



	Director, NIH - PAS - Level IV	12/31/74	Recruiting and evaluating candidates.
<u>Transportation</u>	Assistant Secretary Congressional & Intergovernmental Relations PAS - Level IV	9/74	Search underway.
	Assistant Secretary, Systems Development & Technology PAS - Level IV	8/74	Search underway.
	Administrator, Federal Railroad Administration PAS - Level III		Search underway
	Administrator, FAA PAS - Level II		
<u>OTP</u>	Director PAS - Level III	9/74	Search underway.
<u>Special Trade Representative</u>	Representative PAS - Level II	1/75	Eberle resigned; search
	Deputy Representative PAS - Level IV		On hold, pending CIEP/STR organization and trade bill progress.
<u>Library of Congress</u>	Librarian of Congress PAS - Level IV	12/74	Moynihan refused; back to recruiting.





Federal Elections Commission

Members (2)  
PAS & PAH - Level IV

New  
Positions

Legislation just enacted.  
Recruiting underway.

HUD

Assistant Secretary Housing  
Production & Mortgage Credit  
PAS - Level IV

Search underway

Administrator, Federal Insurance  
Administration  
Schedule C - Level IV

Search in progress.

ACDA

Assistant Director, International  
Relations Bureau  
PAS - Level IV

Candidates being evaluated.

Justice

Assistant Attorney General  
Criminal Division  
PAS - Level IV

12/74

On hold, pending Levi's  
confirmation.

Small Business Administration

Associate Administrator for  
Finance-Investment  
Schedule C - Level V

1/75

Wollard resigned. Search

EPA

Assistant Administrator  
Enforcement  
PAS - Level IV

New  
Position

Johnson Acting. Looking  
candidates.

Labor

Administration  
PAS - Level IV

Murphy reassigned.  
Looking for candidates.



ERDA

Assistant Administrator  
Nuclear Energy  
PAS - Level IV

New  
Position

Looking for candidates.

Assistant Administrator  
Conversation  
PAS - Level IV

New  
Position

Several candidates under  
consideration.

Council on Economic  
Advisors

Member  
PAS - Level IV

2/75

Fellner resigning.

Defense

Assistant Secretary of the Army  
Manpower & Reserve Affairs  
PAS - Level IV

1/30/75

Lowe's resignation has  
been accepted by President  
Ford.

PROJECTED VACANCIES



LEAA

Deputy Administrator  
Administration  
PAS - Level V

Potentially vacant if incumbent promoted,  
as expected.

OSHRC

Member  
PAS - Level IV

VanNamee's term expires 4/27/75

FPC

Chairman  
PAS - Level III

Nassikas' term expires 6/22/75.

Justice

Assistant Attorney General  
Congressional Relations  
PAS - Level IV

Rakestraw departure anticipated.

Civil Service  
Commission

Member (Democratic)  
PAS - Level IV

Andolsek's term expires 3/1/75.

Federal Energy  
Administration

Assistant Administrator  
PAS - Level IV

Potentially vacant if incumbent promoted,  
as expected.

Assistant Administrator  
PAS - Level IV

Ligon's resignation has been accepted by  
the President effective 3/15/75.

State

Deputy Under Secretary  
PAS - Level IV

Brown's resignation has been accepted  
by the President, effective upon a date to  
be determined.