

The original documents are located in Box 1, folder “January 1975” of the President’s Paperwork Logs, 1974-1977 at the Gerald R. Ford Presidential Library.

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H. P. Goldfield -



As requested here is a copy of the
Staff Secretary Log for the two
entries in question.

This log was maintained by Dianna
Gwin during this period of time.

Trudy Fry
6/3/76

DATE: January 13, 1975



Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
		5p	<u>FYI-DOMESTIC</u> 1. Ash memo (1/10/75) re: Role of the U.S. Government in Housing Finance	1/14	TFI
			<u>OUTBOX</u> 1. News Summary, January 12, 1975 2. Mtg. w/Governor Jay Hammond of Alaska; Saturday, January 11 2 , 1975; 11:50 a.m. 3. Luncheon Seminar; Saturday, January 11 1975; 12:00 noon 4. Mtg. w/Hugh Scott and John Rhodes; Saturday, January 11, 1975; 11:00 a.m. 5. Walker memo (1/4/75) re: Drew Lewis 6. Text of Statement by Honorable Howar H. Callawy (1/10/75)		NSfil CF CF TF PF TF
			<u>FYI-DOMESTIC</u> 1. Zarb memo (1/13/75) re: Z Petroleum Statistics		see 1/14 page 2 Dural memo
		5p	<u>SIGNATURE</u> 1. Kissinger memo (1/13/75) re: Reply to John Sherman Cooper, Ambassador to the German Republic Democratic Republic	1/14	HAK
		1/13 4:30 p	2. Kissinger memo (12/9/74) re: Reply to Senator Hatfield on the World Food Conference	1/17	HAK
		5p	<u>FYI-DOMESTIC</u> 1. Cole memo (1/10/75) re: Supplementary Medical Insurance Premium Rate	1/14	TFI
		5p	<u>SIGNATURE</u> 1. Nomination: Capt. John J. O'Connor for temporary promotion to RADM 2. Nomination: 32 officers for appointment to the grade of temporary MGEN, 12 officers for appointment to the grade of permanent MGEN, and 22 officers for appointment to the grade of permanent BGEN in the USAF (White through Vivian) 3. Nomination: 405 individuals for promotion or appointment in the Reserve of the Army to the grade of Col., LTCOL (Barnes through Jones)	1/14	BC

DATE: January 17, 1975

Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			<u>SIGNATURE</u>		
		4 ³⁰ p	1. Kissinger memo (1/no date) re: Administration Statements on U.S. -Soviet Trade Relations	1/17	HAK
		1/20 5 ³⁰ p	2. Nomination: RADM James D. Watkins to be designated for commands, etc. and appointment to the grade of VADM	1/21	BC
		4 ³⁰ p	3. Order fixing compensation of John T. Calkins, Executive Assistant to the Counsellor to the President, at \$37,500 per annum	1/17	BC
			<u>ACTION</u>		
		4 ³⁰ p	1. Kissinger memo (1/17/75) re: Schedule of Visits by Heads of State or Government in 1975	1/17	HAK
			2. Goodell memo (1/15/75) re: Extension of January 31 Deadline for Applications to the Presidential Clemency Board		
			3. Ash memo (1/16/75) re: Section 235 Program		back to Gd PHW
		4 ³⁰ p	<u>OVERNIGHT READING</u>		
			1. Letter from T.A. Murphy, Chairman of General Motors Corporation	1/20	BC
			2. Copy of article by Sharon Mikutowicz re: P.'s visit to Vail	1/20	PHW
		4 ³⁰ p	<u>SIGNATURE</u>		
			1. Nomination: 404 individuals for promotion or appointment in the Reserve of the Army to the grades of colonel and lt. colonel (Barnes through Jones)	1/17 9p	BC
			2. VADM George C. Talley		
			2. Nomination: VADM George C. Talley, Jr. to be appointed to the grade of VADM on the retired list		
			3. Nomination: 45 officers for permanent promotion to the grade of colonel in the Reserve of the Air Force, and three officers for appointment in the Regular Air Force to the grade of captain (Annicelli through Oheir)		

COMPLETED STAFFING

January 1975



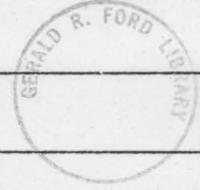


DATE: January 2, 1974

Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			<u>OUTBOX</u>		
			1. List of bills received and dates they need to be signed by		TFI
			2. O'Neill memo (12/24/74) re troublesome provisions of bills passed by Congress		TFI
			3. UPI wire story (12/28/74) re: Ford Interview		TFI
			<u>SIGNATURE</u>		
		<i>1/2</i> <i>7:30 P</i> <i>to President</i>	✓ 1. Cole memo (1/2/75) re: Enrolled Bill S. 663 - Judicial Review of Decisions of Interstate Commerce Commission	<i>1/3</i> <i>signed</i> <i>1/2</i>	BL
	✓ 2. Cole memo (1/1/75) re: Enrolled Bill H.R. 8214 - Tax Relief for Prisoners of War and Those Missing in Action				
	✓ 3. Cole memo (1/1/75) re: Enrolled Bill H.S. 2888 ix Trust Land, Inter-Tribal Council Miami, Oklahoma				
			✓ 4. Cole memo (1/1/75) re: Enrolled Bill S. 521 Trust Land, Cheyenne-Arapaho Tribe Oklahoma		
			✓ 5. Cole memo (1/1/75) re: Enrolled Bill S. 3359 Trust land, Pottawatomie Indians, Okla.		
			✓ 6. Cole memo (1/1/75) re: Enrolled Bill S. 3358 Trust Land, Absentee Shawnee Tribe, Oklahoma		
			✓ 7. Cole memo (1/1/75) re: Enrolled Bill H.R. 8591 Appoinment of Certain Officers to the Active Lists of the Navy & Marine Corps		
			✓ 8. Cole memo (1/1/75) re: Enrolled Bill S. 4073 - Extension of Federal Water Pollution Control Act		
			✓ 9. Cole memo (1/1/75) re: Enrolled Bill H.R. 2933 - Import Restrictions of Elberts <i>nets</i>	<i>1/3</i>	BL
			<u>FYI - DOMESTIC</u>		
			1. Friedersdorf memo (12/31/74) re: Congressional Mail	<i>1/3</i>	TFI
			<u>OUTBOX</u>		
			1. Simon memo (11/22/74) re: Government Antitrust Action Against <u>American Telephone and Telegraph</u>		PHW

DATE: January 2, 1975 (continued)

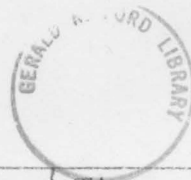
-2-



Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			<u>SIGNATURE</u>		
		1/3 8:32A	1. Cole memo (1/1/75) re: Enrolled Bill S. 3481 - International Air Transportation Fair Competitive Practices Act of 1974 S.	1/3	BL
			2. Cole memo (1/2/75) re: Enrolled Bill S. 3433 - Eastern Wilderness S.		
			3. Cole memo (1/2/75) re: Enrolled Bill H.R. 421 - Duty-free Treatment of Upholstery Regulators S.		
			4. Cole memo (1/1/75) re: Enrolled Bill H.R. 11144 - Naval Sea Cadets Corps and Young Marines of the Marine Corps League		
			5. Cole memo (1/1/75) re: Enrolled Resolution H.R. xxx Res. 1180 - Urgent Supplemental Appropriations Act, 1975 S.		
			6. H.R. 10701 - Deepwater Port Act S.		
		1/3 5P	7. Cole memo (1/2/75) re: Enrolled Bill S. 1083 - Amend Law Relating to Explosives S.	1/4 7:15 P	BL
		1/3 8:22A	8. Cole memo (1/2/75) re: Enrolled Bill H.R. 12884 - Omnibus Wilderness Designations S.	1/3	BL
			9. Cole memo (12/30/74) re: Enrolled Bill S. 3943 - Agriculture Conservation Program veto		
			10. Cole memo (1/2/75) re: Enrolled Bill H.R. 16925 - Amend Laws of the District of Columbia S.		
		1/3 5P	11. Cole memo (1/2/75) re: Enrolled Bill S. 754 - Speedy Trial Act of 1974 S.		
		1/3 8:30A	12. Cole memo (1/2/75) re: Enrolled Bill H.R. 14689 - Lowell (Mass.) Historic Canal District Commission S.	1/4	BL
			13. Cole memo (1/2/75) re: Enrolled Bill: Name changes, "Granger Dam and Lake" and O.C. Fisher Dam and Lake, H.R. 11802 and H.R. 15322 S.	1/3	BL
		1/3 5P	14. Cole memo (1/2/75) re: Enrolled Bill S. 251 Relief of Frank P. Mutto, et al. S.		
		1/3 8:30A	15. Cole memo (1/2/75) re: Enrolled Bill S. 3548 Harry S. Truman Memorial Scholarship Act. S.	1/4	BL

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DATE: January 3, 1974



Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
		5p	<u>ACTION</u> 1. Kissinger memo (Ex 1/3/75) re: Trade Agreement with Romania		[copy]
		1/7 9a	<u>SIGNATURE</u> 1. Recommendation: Gen. William B. Rosson, USA, be extended in his present position 1. Recommendation: Gen. William B. Rosson, USA, be extended in his present position	1/7	BL
		1/7 9:20A	<u>ACTION</u> 1. Cole memo (12/26/74) re: Appointment of National Capital Service Area Director	1/7	PHW
		5p	<u>SIGNATURE</u> 1. S. 1017 - Indian Self-Determination and Educational Assistance Act S. 2. H.R. 55773 2. Cole memo (1/2/75) re: Enrolled Bill H.R. 5773: Canaveral National Seashore, Florida S. 3. H.R. 11796 - Canada-France-Hawaii Telescope Project S. 4. H.R. 15223 - Transportation Safety Act of 1974 S. 5. Cole memo (1/2/74) re: Enrolled Bill: Grand Canyon National Park Enlargement Act, S. 1296 S. 6. Cole memo (1/3/75) re: Enrolled Bill: Federal Noxious Weed Act of 1974, H.R. 11273 S. 7. S. 3022 7. Cole memo (1/2/75) re: Enrolled Bill S. 3022: Wild and Scenic Rivers Act Amendments S. 8. Cole memo (1/3/75) re: Enrolled Bill S. 356 -- Product Warranties and Federal Trade Commission Act Amendments S.	1/4	BL
				1/3/75	BL
				1/4	BL

DATE: January 3, 1975



Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			<u>SIGNATURE</u>		
		sp	1. Kissinger memo (1/3/75) re: Proposed Amendment to the Existing US-Israel Atomic Energy Agreement	1/4 9am signed	HAK
			2. Cole memo (1/3/75) re: Enrolled Bill H.R. 17045 - Social Services Amendments of 1974	1/4	BL
			3. Cole memo (1/2/75) re: Enrolled Bill S. 2994 National Health Planning and Resources Development Act S.	1/4	BL
			<u>ACTION</u> (with HEW bills)		
		9p e	1. Cole memo (1/3/75) re: Secretary Weinberg's views on three pending enrolled bills	1/4	
			<u>FYI-DOMESTIC</u>		
		9p	1. Friedersdorf memo (1/3/75) re: Congressional Mail	1/6	TFT
			<u>SIGNATURE</u>		
		9p	1. Cole memo (1/3/75) re: Enrolled Bill Federal - Aid Highway Act amendments of 1974 - S. 3934	1/4	BL
			<u>FYI-DOMESTIC</u>		
		1/7 9:30	1. Zarb memo (1/3/75) re: Petroleum industry labor negotiations	1/7	TFT
			<u>SIGNATURE</u>		
		9p	1. CAB Decision re: Air Siam Docket 27212	1/4 10:30 am Cold Scott verbally	BL
			2. Cole memo (1/2/75) re: Enrolled Bill H.R. 14449 Extension and modification of the Economic Opportunity Act	1/4	BL
			3. H.R. 17468 Military Construction S.	1/3	BL
			4. H.R. 13296 - Maritime Authorization	1/4	BL

4

DATE: January 4, 1975



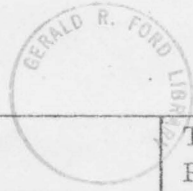
Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			<u>OUTBOX</u> 1. Remarks on signing of Trade Act 1974 2. Economic Review Meeting Briefing Paper for 12/28/74 from Seidman 3. Memo from Cheney to P. re: talking points for Economic Policy Bd. meeting of 12/21/74 4. copy of Briefing Paper for Economic Policy Review meeting of 12/21/74 from Seidman 5. Outline of discussion for Economic meeting to P. from Seidman 6. Signing Ceremony Briefing Paper for Trade Act of 1974 7. Briefing Paper for meeting on Naval Petroleum reserves of 1/3/75		JA TF TF TF TF CF TF
		1/4 430 P.	<u>SIGNATURE</u> 1. Executive Order "Continuance of Certain Federal Advisory Committees." S.	1/4 7 P.	BL
			<u>FYI - DOMESTIC</u> 1. Memo from Wm. Fellner to P. Re: International Financial Developments 2. Memo from Wm. Fellner to P. Re: Unemployment Situation in December	1/4 "	TFI "
			<u>OUTBOX</u> 1. News Summary - 1/3/75	1/4	NS file
		1/4 330 P.	<u>SIGNATURE</u> 1. Cole memo (1/3/75) re: Enrolled Bill H.R. 15977 - Export-Import Bank Amendments of 1974 S. 2. Memo from Cole (1/3/75) re: Memo of Disapproval S. 3341 - Travel Expenses Amendments Act of 1974 S. 3. Executive Order establishing Commission on CIA Intelligence Activities	1/4 P. 1/4 7 P.	BL BL
		1/4 430 P.	4. Cole memo (1/4/75) re: memo of disapproval H.R. 11897 - Gerald R. Ford Federal Office Building	350 P 1/4 1/4 745	BL BL
			<u>OUTBOX</u> 1. Briefing Paper for Economic Review mets. 1/4/75		

DATE: January 6, 1974



Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
		5:30	<u>FYI-DOMESTIC</u> 1. Fellner memo (12/3/75) re: Monetary and Financial Conditions 2. Friedersdorf memo (1/6/75) re: Congressional Mail	1/7 1/7	TFI TFI
			<u>OUTBOX</u> 1. News Summary, January 5, 1975 2. Copy of Schedule Proposal for luncheon seminar on January 11, 1975		NSfile PHW
		5:30	<u>SIGNATURE</u> 1. Order fixing salary of Max L. Friedersdorf at \$42,500 per annum 2. Order fixing appointing Members of the Commission on CIA Activities Within the United States 3. Order designating Nelson A. Rockefeller as Chairman of the Commission on CO CIA Activities Within the United States 4. Order fixing xxxx salary of James Edward Connor at \$36,000 per annum 5. Commission: James E. Connor to be Secretary to the Cabinet 6. Commission: Charles B. Shuman to be a Member of the Board of Directors of the United States Railway Association 7. Commission: Max L. Friedersdorf to be Assistant to the President for Legislative Affairs 8. Certificate: Larry M. Speakes to be Assistant Press Secretary	1/7	BL
		11/60 5:30		1/9 1/10 1/9	BL BL BL
		5:30	<u>ACTION</u> 1. Cole memo (1/6/75) re: President's Commission on Olympic Sports	1/7	PHW
		10:30 5:30	<u>FYI-DOMESTIC</u> 1. Handwritten signature Friedersdorf memo (1/6/75) re: M.C. Dominick V. Daniels (D-NJ) <u>Signature</u> 1. Certificate: David Hume Kennerly to be Personal Photographer to the President	1/9	BL

DATE: January 6, 1975



Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
		6p	<u>SIGNATURE</u> ✓ 1. Cole memo (1/6/75) re: Executive Order entitled "The Hopi-Navajo Land Settlement Interagency Committee"	1/6	BL
		1/7 8p	<u>ACTION</u> ✓ 1. Ash memo (1/6/75) re: FY 1976 Budget Decisions: 1977- 1978 1980 Defense Department Projection	1/8	PHW
		6p	<u>SIGNATURE</u> ✓ 1. Eberle memo (no date) re: Notification to Congress of Beneficiaries of Generalized Preferences under the Trade Act ✓ 2. Eberle memo (no date) re: Public Notice of Multilateral Trade Negotiations and Request for International Trade Commission Advice	1/7	BL
			XXXXXXXX <u>SIGNATURE</u> ✓ 1. Kissinger memo (1/6/75) re: Proposed Reply from You to Republic of China Premier Chiang Ching-kuo	1/7	BL
		9 ³⁰ 1/7	<u>RECOMMENDED XXXXXXXX TELEPHONE CALL</u> 1. To Senator Jacob Javits		
			<u>SIGNATURE</u> 1. Letter accepting resignation of Andrew J. Combe	1/7	BL

EXECUTIVE OFFICE OF THE PRESIDENT
FEDERAL PROPERTY COUNCIL
WASHINGTON, D.C. 20504

January 6, 1975



MEMORANDUM FOR THE PRESIDENT

FROM: JOHN VICKERMAN

A handwritten signature in dark ink, appearing to read "J. V.", written over the printed name "JOHN VICKERMAN".

Attached for your signature are 29 Legacy of Parks certificates. The properties are as follows:

1. Veterans Administration Hospital to the City of North Little Rock, Arkansas;
2. Walnut Ridge Magnetic Station to the County of Randolph, Arkansas;
3. Portion, Preble-Sachem Housing Project to the City of San Diego, California;
4. Portion, Preble-Sachem Housing Project to the City of San Diego, California;
5. Pacific Missile Range, Point Mugu, to the State of California;
6. U.S. Forest Service Administrative Site to the City of Fort Collins, Colorado;
7. Pueblo Army Depot to the State of Colorado;
8. Federal Aviation Administration "H" Marker to the City of Jacksonville Beach, Florida;
9. Great Lakes Naval Training Center to the Foss Park District, North Chicago, Illinois;
10. Portion of Nike Site C-70 to the Naperville Park District, Illinois;
11. Grain Storage Bin Site No. 199 to the City of Mt. Pulaski, Illinois;
12. Bushnell Bin Site to the City of Bushnell, Illinois;
13. Lock and Dam No. 4, Green River, to the County of Butler, Kentucky;
14. Former Chennault Air Force Base to the City of Lake Charles, Louisiana;
15. General Services Administration Depot to East Baton Rouge Parish, Louisiana;

16. Portion, Aberdeen Tank Proving Center to Harford County, Maryland;
17. Mississippi Test Facility to the Pearl River Basin Development District, Mississippi;
18. Charles Wood Area, Fort Monmouth, to the Borough of New Shrewsbury, New Jersey;
19. Hancock Field, Installation No. 4605, to the Town of Cicero, New York;
20. Veterans Administration Hospital to the Cumberland County Board of Commissioners, North Carolina;
21. Camp Sherman Rifle Range to the City of Chillicothe, Ohio;
22. Fort Sill Military Reservation to the County of Comanche, Oklahoma;
23. U.S. Army Reserve Outdoor Training Site, Center Square to Worcester Township, Pennsylvania;
24. U.S. Army Reserve Outdoor Training Site to Northumberland County, Pennsylvania;
25. Naval Weapons Industrial Reserve Plant to Coryell County, Texas;
26. Naval Weapons Industrial Reserve Plant to the City of McGregor, Texas;
27. Twin Buttes Dam and Reservoir to the City of San Angelo, Texas;
28. Fort Lee to the County of Pince George, Virginia;
29. Orchard Heights Pit Site to the Kitsap County Park Department, Washington.

Recommendation: That you sign the attached certificates by noon, Friday, January 10, 1975.

Attachments

DATE: January 7, 1975

Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			<u>OUTBOX</u> 1. News Summary - January 6, 1975 2. Seidman/Zarb/Nessen memo (1/4/75) re: possible leaks on economic and energy policy for SOTU 3. Briefing paper-Mtg. w/ Gov. -Elect Edwards and Gov. West Mon., Jan. 6, 1975 12:45 pm 4. Mtg. w/ Fred Ikle, Mon. Jan. 6, 1975 12:15 pm 5. Mtg. w/ Cole & Cavanaugh, Saturday, Jan. 4, 1975 at 11:00 am 6. Jones memo (1/6/75) re FEA Booklet on Tips for Energy Savers		NSFile PHW TF HAK PHW PHW
		11:30 a	<u>SIGNATURE</u> 1. Nomination of Nathaniel Davis of New Jersey to be Assistant Secretary of State 2. Nomination of John E. Reinhardt xx of Maryland to be Assistant Secretary of State	3p	BL
		8p	<u>FYI-DOMESTIC</u> 1. Friedersdorf memo (1/7/75) re: Congressional Mail 2. Miltich memo (1/7/75) re: News Summary Item	1/8	PHW
		8p	Nessen News Briefing, January 7, 1975	1/8	CF
		8p	<u>SIGNATURE</u> 1. Letter accepting resignation of John S. Guthrie as Deputy Special Assistant to the President		to be redone
			<u>OUTBOX</u> 1. Walker memo (1/3/75) re: Executive Level Vanancies 2. Walker memo (1/3/75) re: Boards and X Commissions Vacancy Report XX XX 4. Remarks at :ational Collegiate Athletic Associations' 1975 Awards Luncheon, Tuesday, January 7, 1975 5. 1975 National Collegiate Athletic Association Honors Luncheon, Sharraton Park Hotel; Tuesday, January 7, 1975; 1:00 p.m.		TF TF DD CF



DATE: January 8, 1975

Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			<u>SIGNATURE</u>		
		1/10	1. Legacy of Parks certificates (see attached list)	1/10	BC
			2. Certificate of Meritorious Service to Sanford L. Fox	1/10	BC
			3. Commissions: Members of the CIA Activities Within the United States:	1/10	BC
			a. John T. Connor		
			b. X . Douglas Dillon		
			c. Erwin N. Griswold		
			d. Ronald Reagan		
			e. Lyman L. Lemnitzer		
			f. Edgar F. Shannon, Jr.		
			g. Lane Kirkland		
			h.		
		6p	4. Nomination: 37 individuals for temporary appointments and reserve promotions in USAF (Sanders through Miller)	8p	BC
			5. Nomination: 217 individuals for promotion in the Army (Miller through Kobliska)		
			6. Nomination: 25 officers for appointment to the grade of MGEN in the Army *- (Marshall through Cleland)		
			7. H.R. 510 2 -- Land Conveyance, Georgia		
			8. H.R. 12860 -- Reimbursement of Memorial Service Expenses		
		1/7 9p	9. Ash memo (1/8/75) re: Second Letter from Father Hesburgh on Food Aid	1/18	Stuyvesant
			<u>FYI-DOMESTIC</u>		
		6p	1. Friedersdorf memo (1/8/75) re: Congressional Mail	1/9	TH
			<u>OUTBOX</u>		
			1. Mtg. w/the U.S. Ambassadors to Cyprus, Greece, and Turkey; Tuesday, January 6, 1975 4:30 p.m.		HAK
			2. Economic Update Meeting; Tuesday, January 7, 1975; 3:00 p.m.		PHW
			3. Rewrite of letter to Pearl Bailey		PHW
			4. Joint OMB-NASA Issue Paper on ERTS		PHW

DATE: January 8, 1975



Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			<u>OUTBOX (continued)</u> 5. Warren memo (1/4/75) re: Briefing Book 6. News Summary, January 7, 1975		J. Warren NSf ile
		up	<u>ACTION</u> 1. Ash memo (1/8/75) re: Presidential Meet Management Meetings with Cabinet Officers and Agency Heads	1/21	PHW
		6p	2. Brockett memo (1/8/75) re: Rat Poison on South Lawn (P. did not see)	—	TF
			3. Friedersdorf memo (1/8/75) re: Congressional Briefing Strategy Prior to the State of the Union Message	1/10	PHW
		6p	Nessen Briefing, January 8, 1975	1/9 9a	TFT
		1/10	<u>SIGNATURE</u> 1. Certificate: k Lot No. 67, Barranca Mesa Subdivision No. 1, AEC	1/10	BC
		1/10 4p	<u>ACTION</u> 1. Ash memo (1/8/75) re: Recomputation of Military Retired Pay	1/13	PHW
		7:30 p	<u>SIGNATURE</u> 1. Letter xxx of accepting resignation of Nelson A. Rockefeller as a member of the Foreign Intelligence Advisory Board 2. Letter accepting resignation of M.S. Meeker as a member and Chairman of the Committee for Purchase from the Blind and Other Severely Handicapped 3. Cole memo (1/7/75) re: Executive Order entitled " Exec Amending Executive Order No. 11768, Placing Certain Positions in Levels IV and V of the Executive Schedule" 4. Cole memo (1/7/75) re: Executive Order entitled "Enlarging the Membership of the Interagency Committee on Handicapped Employees"	1/9 9a	BC
		1/9 9a	5. Cole (1/8/75) re: Executive Order entitled "Women's Year, 1975"	1/9	BC

DATE: January 8, 1975

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Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
		7:30 P └───	<u>SIGNATURE</u> (continued) ✓ 5. Nomination: 30 officers for appointment to the grades of MGEN and BGEN in Army (Kelel through Speigner) ✓ 6. Kissinger memo (1/8/75) re: Presidential Determination on Cambodia	9a 1/9 900 am 1/9	Be HAK

X

DATE: January 9, 1975



Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			<u>SIGNATURE</u>		
		SP	1. Kissinger memo (12/9/75) re: US-UK Consultations on Use of Nuclear Weapons	6:30	BL
		1/12. SP	2. Nomination and approval for RADM Donald C. Davis to be designated for commands and other duties with the grade of VADM	1/14	BL
		SP	3. Nomination: 847 officers for promotion to the permanent grade of first lt., USAF (Adamson through	6:30	BL
		#. 1/13 SP	4. Nomination and approval for the assignment of LGEN John R. Deane, Jr. as Commanding General, USAMC, and appointment to the grade of general	1/14	BL
		SP	5. Letters of resignation: William S. Sessions, Stanley B. Miller and Daniel P. Moynihan	6:30	BL
			<u>FYI-DOMESTIC</u>		
		SP	1. Cole memo (1/no date) re: Energy Conservation by Federal Agencies	1/10	TFI
			<u>OVERNIGHT READING</u>		
		SP	1. Neseb briefing, January 9, 1975	1/10	TFI
		1	2. Letter from J. Dewey Daane, Vanderbilt University	1/10	PHW
			<u>FYI-DOMESTIC</u>		
		SP	1. Friedersdorf memo (1/9/75) re: Congressional Mail	1/10	TFI
			<u>OUTBOX</u>		
			1. Timmons/Rumsfeld memo (12/10/74) re: Consensus Government		TFI
			2. Cheney to Rumsfeld memo (1/3/75) re: Name Checks on proposed CIA Commission Members		PHW
			3. Mtg. with The Sultan of Oman, Qaboos Bin Said; Thursday, January 9, 1975; 2:30 p. m.		HMK
			4. Mtg. w/Senator Mike Mansfield; Weds., January 8, 1975; 5:30 p. m.		HAK
			5. Interview with Washington Post Writers Weds., January 8, 1975; 2:00 p. m.		CF
			6. Mtg. w/Roy L. Ash; Friady, January 3, 1975; 12:00 noon		PHW

4

DATE: January 9, 1975

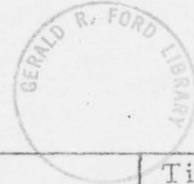
-2-



Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			<p><u>OUTBOX (continued)</u> 7. Cabinet Meeting; Wednesday, January 8, 1975; 11:00 a.m. 8. Press Conference of Donald H. Rumsfeld 9. News Summary, January 8, 1975 10. President's Reading Copy for Remarks for International Women's Year; Thursday, January 9, 1975 11. Signing Ceremony International Women's Year; Thursday, January 9, 1975; 2:00 p.m.</p>		TF CF NSfile DD CF

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DATE: January 10, 1975

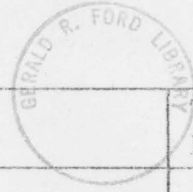


Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
		3P	<u>FYI-DOMESTIC</u> 1. Fellner memo (1/8/75) re: Plant and Equipment Programs for 1975	1/11	TFI
		3P	<u>SIGNATURE</u> 1. Kissinger memo (1/10/75) re: Reply to President Tito of Yugoslavia Yugoslavia	1/11	HAK
		3P	<u>FYI-NATIONAL SECURITY</u> 1. Kissinger memo (1/10/75) re: Implementation of US-USSR Bilateral Agreements 2. Kissinger memo (1/10/75) re: Renegotiation of Bases Agreement with Spain 3. Kissinger memo (1/10/75) re: Current Egyptian/Soviet Relations	1/13 	HAK
		3P	<u>FYI - DOMESTIC</u> 1. Letter from William D. Pawley (1/6/75) re: Eisenhower investigation of CIA 2. Announcement of Timmons & Col 3. Ash memo (1/9/75) re: Subsidized Housing Program Level	1/11 1/11 1/11	PHW TFI PHW
		10P 1230P 3P	<u>SIGNATURE</u> 1. Nomination: Wells Stabler to be Ambassador to Spain 2. Commission: Nelson Rockefeller to be a member of the Murphy Commission 3. Cole memo (1/8/75) re: Allocation for the Commission on CIA Activities Within the United States	330P 5P 1/13	BL BL BL
		3P	<u>FYI-DOMESTIC</u> 1. Friedersdorf memo (1/10/75) re: Congressional Mail	1/11	TFI
		3P	<u>SIGNATURE</u> 1. CAB Decision: Arrow Aviation Ltd., Docket 26843	1/11	BL

4

DATE: January 10, 1975

-2-



Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			<u>OUTBOX</u> 1. News Summary, January 9, 1975 2. Interview with Time Magazine Friday, January 10, 1975; 11:30 a.m.		NSfile CF
		3P	<u>FYI-DOMESTIC</u> 1. Scott/Ash memo (1/9/75) re: White House Executive Office Budgets	1/13	TFI
		3P	<u>SIGNATURE</u> 1. Cole memo (1/8/75) re: Executive Order entitled "Withholding of City Income or Employment Taxes by Federal Agencies"	1/11	BC
		3P	<u>FYI-DOMESTIC</u> 1. Kendall/Friedersddrf memo (1/10/75) re: Telephone Call from Senator Curtis	1/11	TF
			<u>OUTBOX</u> 1. Memorandum to Buchen re: CIA Activities 2. Mtg. w/Speaker Carl Albert;]Friday January 19 10, 1975; 3:30 p.m. 3. President's Reading Copy of remarks for American Football Coaches Association Dinner; Thursday, January 9, 1975		BLK TF RHW DD
		6:30 P	<u>FYI-DOMESTIC</u> 1. Kendall/Friedersdorf memo (1/10/75) re: The Rule XXII Resolution 2. Rockefeller memo (1/10/75) re: above	1/13 1/13	PHW PHW

4

DATE: January 11, 1975



Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			<u>OUTBOX</u> 1. News Summary, January 10, 1975 2. Cole to Rumsfeld memo (1/7/75) re: White House Organization and Drug Abuse 3. Videotaped Remarks for the Vince Lombardi Outstanding College Lineman xx Award Dinner, Friday, January 10, 1975 4. Filmed Remarks Vince Lombardi Outstanding College Lineman Award Dinner; Friday, January 10, 1975; 12:50 p.m. 4. Economic Review Meeting; January 10, 1975; 2:00 p.m. 5. Scott to Rumsfeld memo (1/8/75) re: Reve Jesse Jackson's Planned White House March for "Full Employment," January 15th 6. Copy of Times Thimmesch Column; Thursday, Jan. 9 "Scare Statements Ill Conceived" 7. Presidential Remarks for American Football Coaches Association Dinner; Thursday, January 9, 1975 8. Awards Dinner; Kodak Coach of the Year Thursday, January 9, 1975; 9:20 p.m. 9. Mtg. w/Representative Al Ullman; Friday, January 10, 1975; at 5:30 p.m.		NSfile PHW DD CF TF TF PHW DD CF TF
		4:30 P	<u>OVERNIGHT READING</u> Nessen briefing, Friday, January 10, 1975	1/13	TFI
		4:30 P	<u>SIGNATURE</u> 1. CAB Decision: Air Caravane, Inc. Docket 26473, etc. 2. Nomination: Lutelle F. Parker to be Deputy Commissioner of Patents and Trademarks 3. Nomination: Bernard A. Meany to be Assistant Commissioner of Patents and Trademarks	1/13	BC
		4:30 P	<u>ACTION</u> 1. Cole memo (1/10/75) re: Policy Options for Renewal of General Revenue Sharing	1/13	PHW

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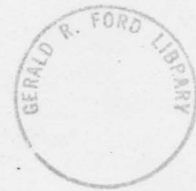
DATE: January 11, 1975



Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
		1/10 P	<u>SIGNATURE</u> 1. Cole memo (1/10/75) re: Pocatalico River Basin Joint Study West Virginia 2. Cole memo (1/10/75) re: Executive Order entitled "Activation of the Energy Research and Development Administration and the Nuclear Regulatory Commission"	1/13	BL
		1/11 SP	<u>ACTION</u> 1. Buchen memo (1/11/75) re: Commissioner of Rehabilitation Services	1/14	PHW
			<u>OUTBOX</u> 1. Report by Mike Mansfield on China		HAK

X

DATE: January 13, 1975



Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
		5p	<u>FYI-DOMESTIC</u> 1. Ash memo (1/10/75) re: Role of the U.S. Government in Housing Finance	1/14	TFT
			<u>OUTBOX</u> 1. News Summary, January 12, 1975 2. Mtg. w/Governor Jay Hammond of Alaska; Saturday, January 11 2 , 1975; 11:50 a.m. 3. Luncheon Seminar; Saturday, January 11 1975; 12:00 noon 4. Mtg. w/Hugh Scott and John Rhodes; Saturday, January 11, 1975; 11:00 a.m. 5. Walker memo (1/4/75) re: Drew Lewis 6. Text of Statement by Honorable Howar H. Callaway (1/10/75)		NSfile CF CF TF PF TF
			<u>FYI-DOMESTIC</u> 1. Zarb memo (1/13/75) re: Z Petroleum Statistics		see 1/14 page 2 Duval memo
		5p	<u>SIGNATURE</u> 1. Kissinger memo (1/13/75) re: Reply to John Sherman Cooper, Ambassador to the German Republic Democratic Republic 2. Kissinger memo (12/9/74) re: Reply to Senator Hatfield on the World Food Conference	1/14	HAK
		1/13 4:30 p		1/17	HAK
		5p	<u>FYI-DOMESTIC</u> 1. Cole memo (1/10/75) re: Supplementary Medical Insurance Premium Rate	1/14	TFT
		5p	<u>SIGNATURE</u> 1. Nomination: Capt. John J. O'Connor for temporary promotion to RADM 2. Nomination: 32 officers for appointment to the grade of temporary MGEN, 12 officers for appointment to the grade of permanent MGEN, and 22 officers for appointment to the grade of permanent BGEN in the USAF (White through Vivian) 3. Nomination: 405 individuals for promotion or appointment in the Reserve of the Army to the grade of Col., LTCOL (Barnes through Jones)	1/14	BC
					[clerk]

DATE: January 13, 1975



Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
		sp	<u>FYI-DOMESTIC</u> 1. Ash memo (1/13/75) re: The Domestic Council		[Clip]
		sp	<u>SIGNATURE</u> 1. Letters of Resignation (J. Owen Zurhellen, Jr., Robert S. Stone, Samuel A. Schulhof) 2. Letter acknowledging receipt of the report of the CEA 3. Letter accepting resignation of Harald M. Malmgren	1/14 hold	BL -
		sp	<u>FYI-DOX NATIONAL SECURITY</u> 1. Kissinger memo (1/13/75) re: Fourth USC/FAR Consolidated Plan for Foreign Affairs Research, FY 1975-76 2. Kissinger memo (1/13/75) re: Letter from Jerry Smith	1/14 	HAK
		sp	<u>SIGNATURE</u> 1. Kissinger memo (1/13/75) re: Presidential response to letter from John (Tex) McCrary on southern Africa 2. Order designating Clyde S. DuPont to be Acting Chairman of the Postal Rate Commission 3. Resubmission of Nominations: (John L. Briggs to be US Attorney for the Middle District of Florida, Ronald T. Knight to be US Attorney for the Middle District of Georgia, Earl J. Silbart to be US Attorney for the District of Columbia)	1/14 1/14	HAK BL BL
		1/14 945 a	4. Resubmission of Nominations: (J. Smith Henley to be US Circuit Judge for the Eighth District Circuit, Thomas G. Cody to be an Assistant Secretary of HUD, John William Kauffman to be a member of the Board of Regents, National Library of Medicine, etc., Eddie G. Smith, Jr. to be a member of the Board of Regents, etc., Edward E. David, Jr. to be a member of the Board of Directors of COMSAT, Robert J. Corber to be a member of the ICC, Joseph Laitin to be an Assistant Secretary of Defense)	1/14 	BL

DATE: January 13, 1975

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Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
		SP 	<u>FYI-DOMESTIC</u> ✓. Friedersdorf memo (1/13/75) re: Congressional Mail ✓. O'Neill memo (1/3/75) re: Long-Term Commitments Under the Subsidized Housing Programs	1/14 	TFI
		1/14 945 a	<u>SIGNATURE</u> ✓. Resubmission of Nomination: Thomas J. Meskill to be United States Circuit Judge for the Second Circuit ✓. Nomination: Edward Hirsch Levi to be Attorney General of the United States	1/14 	BL
		SP	<u>Overnight Reading</u> 1. Husker briefing, Jan. 13	1/14	TFI



DATE: January 14, 1975



Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
		9:45 P	<u>SIGNATURE</u> 1. William T. Coleman to be Secretary of Transportation	1/14	PHW
			<u>OUTBOX</u> 1. News Summary, January 13, 1975 2. Mtg. w/Seantor James Eastland; Monday, January 13, 1975; 5:00 p.m. 3. #Economic review Meeting; January 13, 1975; 10:30 a.m. 4. Mtg. w/Senator Russell Long; Monday, January 13, 1975; 2:00 p.m. 5. President's Reading Copy of of TV Address, Preview of the State of the Union Message, January 13, 1975 (no cover memo) 6. President's Information Copy of above 2 (no cover memo) 7. President's Reading Copy of TV Address Preview of the State of the Union Message, January 13, 1975 8. President's Information Copy labeled Final #1 9. Prayer Breakfast; Tuesday, January 14, 1975; 7:45 a.m. 10. Mtg. w/Senator Roman Hruska; Monday, 13 January 13, 1975; 11:00 a.m.		NSfile TF CF XX TF DD DD DD DD CF TF
		4:30 P	<u>ACTION</u> 1. Ash/Lynn memo (1/14/75) re: Housing Program Options	1/14 4:30 P	PHW
		4:30 P	<u>FYI-DOMESTIC</u> 1. Friedersdorf memo (1/14/75) re: Legal Services 2. Friedersdorf memo (1/14/75) re: Congressional Mail	1/15 1	TFI PHW
		4:30 P	<u>OUTBOX</u> 1. Cole to Rumsfeld memo (1/7/75) re: White House Organization and Drug Abuse		PHW

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DATE: January 14, 1975

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Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
		4:30 p	<u>SIGNATURE</u> 1. Nomination: 200 USCG officers for promotion to the grades of cmdr., lcmdr, lt. lt., lt (jg) (Kreger through Bills)	1/15	BL
		1/17 4:30 p	2. Nomination and recommendation for VADM Frederick H. Michaelis to be designated for commands and other duties	1/18	BL
		7p	<u>FYI-DOMESTIC</u> 1. Duval/Cole memo (1/14/75) re: FEA Energy Review Statistics	1/16	TFI
		8p	<u>ACTION</u> 1. Cole memo (1/14/75) re: CSC Action to Terminate Non-Career Appointments for Regional Directors	1/16	PHW
		9p	2. Ash memo (1/14/75) re: Additional 1975 Foreign Aid Needs for South Vietnam and Cambodia	1/16	PHW
		8p	new briefing Jan. 14	1/16	TFI

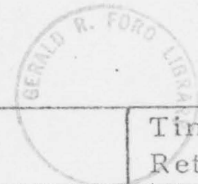
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DATE: January 15, 1975



Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			<u>OUTBOX</u> 1. News Summary, January 14, 1975 2. Letter from Cong. Wm. S. Moorhead (1/8/75) 3. Proç Con, Comment and telephone messages from economic speech (1/13/75)		NSfile TF TFI
		SP	<u>ACTION</u> 1. Ash memo (1/15/75) re: Application of 5% Ceiling to Postal Service	1/16	PHW
		SP 	<u>FYI-NATIONAL SECURITY</u> 1. Kissinger memo (1/15/75) re: General Advisory Committee Views on Vladivostok Agreement and on Proliferation 2. Kissinger memo (1/15/75) re: Air Defense System in Jordan	1/16 	HAK
		11a	<u>FYI-DOMESTIC</u> 1. Ash memo (1/15/75) re: Impact of Federal Borrowings on Capital Markets		[copy]
		SP	<u>SIGNATURE</u> 1. Kissinger memo (1/15/75) re: Letter of Appreciation to Ambassador Stuart N. Scott	1/16	HAK
		45 6p	<u>FYI-DOMESTIC</u> 1. Friedersdorf memo (1/15/75) re: Congressional Mail	1/16	TFI
		45 6p	<u>SIGNATURE</u> 1. Memo to Phil Buchen re: Authority under unlawful entry statute as it involves Exec Mansion and Presidential offices	1/16	BL
		45 6p	<u>ACTION</u> 1. Casselman/Buchen memo (1/13/75) re: Membership and Endorsements	1/16	PHW

DATE: January 15, 1975



Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
		6:45 p	<u>SIGNATURE</u> 1. Nomination: USCG officers for promotion to the grade of rear admiral (Clark through Schwob)	1/17	BC
		1/17 4:30 p	2. Nomination: RADM Horace B. Robertson, Jr. to be Judge Advocate General of the Navy	1/17	BC
		6:45 p	3. Nomination: 42 officers of the USAF to the temporary grade of BGEN (Acker through Winger)	1/14	BC
			4. Nomination: 6 officers in the Air National Guard for appointment to the grade of XX BGEN in the Reserve of the USAF		
		1/23 9a	XXXX 5. Ash memo (1/15/75) re: Determination regarding election of Student Loan Marketing Association Board of Directors	1/24	BC
		6:52 p	<u>FYI-DOMESTIC</u> 1. Ash memo (1/15/75) re: Improving Government Effectiveness	2/3	PHW
		1/23 9a	<u>SIGNATURE</u> 1. Ash memo (1/15/75) re: EPA Sewage Facility Construction Grant Allotment for FY 1976	1/23	BC
		6:45 p	<u>FYI-DOMESTIC</u> 1. Seevers memo (1/15/75) re: December Wholesale Price Index 2. Fellner memo (1/10/75) re: December Retail Sales 3. Fellner memo (1/10/75) re: International Financial Developments 4. Fellner memo (1/10/75) re: Monetary and Inter Financial Conditions 5. Fellner memo (1/10/75) re: Employment Situation in December -- Establishment Series	1/16	TFI
		6:45 p	<u>RECOMMENDED TELEPHONE CALL</u> to Senator James Eastland		[clip]

DATE: January 15, 1975



Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			<u>OUTBOX</u> 1. Statement of Senator Mike Mansfield Before the Senate Democratic Conference 2. Page 3 HUMAN EVENTS; January 18, 1975		HAK HAK
		1/16 ga	<u>FYI-DOMESTIC</u> 1. Ash memo (1/15/75) re: Budget Message <i>(P did not see)</i>	—	TF
		1/16 ga	<u>SIGNATURE</u> 1. Nomination: RADM Edward C. Waller, III to be VADM	1/16	BL
		1/20 5P	2. Nomination: MGEN John R. Guthrie to be assigned as Commanding General, IX Corps, USA and nomination for appointment to the grade of LGEN	1/21	BL
		1/16 ga	3. Walker memo (1/15/75) re: Designation of Executive Director for the Commission on CIA Activities within the United States	1/17	BL
			4. Cole memo (1/14/75) re: The Federal Civil Rights Enforcement Effort -- 1974 (Volumes I and III)	1/14	BL

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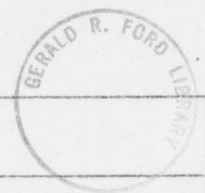
DATE: January 16, 1975



Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
		5 ³⁰ SP	<u>FYI-NATIONAL SECURITY</u> 1. Kissinger memo (1/16/75) re: New Year's Greetings from Leaders of the People's Republic of China	1/17	HAK
		3 ³⁰ SP	<u>SIGNATURE</u> 1. Commission: Walter Tice to be a Member of the National Advisory Council on Education, Professions Development 2. Commission: David W. Belin to be Executive Director of the Commission on CIA Activities Within the United States 3. Commissions: National Advisory Council on Supplementary Centers and Services (Ballantine, Eddings, Lestin, Norskov)	5P	BL
		5 ³⁰ SP	4. Resubmission of Nomination: William I. Greener to be an Assistant Secretary of HUD 5. X Orders designating members skx of the National Commission on Supplies and Shortages (William Simon, Bill Seidman, James Lynn, Alan x Greenspan)	1/17	BL
		11 ²³ 6P	5. Cole memo (1/9/75) re: Annual Report of the Office of Alien Property	1/24	BL
		5 ³⁰ SP	<u>FYI-DOMESTIC</u> <i>Overnight Reading</i> 1. Telegram from David Rockefeller re: State of the Union Address	1/17	BL
		5 ³⁰ SP	<u>FYI-DOMESTIC</u> 1. Fellner memo (1/15/75) re: December Industrial Production 2. Fellner memo (1/15/75) re: Personal Income in December 3. Simon memo (1/ x 14/75) re: Regular quarterly refinancing	1/17	TFI

4

DATE: January 17, 1975



Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			<u>SIGNATURE</u> 1. Kissinger memo (1/no date) re: Administration Statements on U.S. -Soviet Trade Relations 2. Nomination: RADM James D. Watkins to be designated for commands, etc. and appointment to the grade of VADM 3. Order fixing compensation of John T. Calkins, Executive Assistant to the Counsellor to the President, at \$37,500 per annum	1/17	HAK
		4 ²⁰ p			
		1/20 5 ²⁰ p		1/21	BC
		4 ³⁰ p		1/17	BC
			<u>ACTION</u> 1. Kissinger memo (1/17/75) re: Schedule of Visits by Heads of State or Government in 1975 2. Goodell memo (1/15/75) re: Extension of January 31 Deadline for Applications to the Presidential Clemency Board 3. Ash memo (1/16/75) re: Section 235 Program	1/17	HAK
		4 ³⁰ p			back to G & J PHW
			<u>OVERNIGHT READING</u> 1. Letter from T.A. Murphy, Chairman of General Motors Corporation 2. Copy of article by Sharon Mikutowicz re: P.'s visit to Vail	1/20	BC
				1/20	PHW
		4 ³⁰ p			
			<u>SIGNATURE</u> 1. Nomination: 404 individuals for promotion or appointment in the Reserve of the Army to the grades of colonel and Lt. colonel (Barnes through Jones) 2. VADM George C. Talley 2. Nomination: VADM George C. Talley, Jr. to be appointed to the grade of VADM on the retired list 3. Nomination: 45 officers for permanent promotion to the grade of colonel in the Reserve of the Air Force, and three officers for appointment in the Regular Air Force to the grade of captain (Annicelli through Oheir)	1/17 9p	BC [clip]

DATE: January 17, 1975

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Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			<u>OUTBOX</u>		
			1. President's Remarks to the Select Group of Mayors, Governors, County Officials and State Legislators; Thursday, January 16, 1975		DD
			2. Remarks to Presidential Spokesmen Thursday, January 16, 1975		DD
			3. Lunch with Executives of THE NEW YORK TIMES: Thursday, January 16, 1975 12:30 p.m.		CF
			4. President Presentation of Membership Card in the National Press Club; Thursday, January 16, 1975; 12:15 p.m.		CF
			5. Administration State of the Union Briefing Thursday, January 16, 1975; 11:00 a.m.		CF
			6. Briefing State and Local Leaders; Thursday, January 16, 1975; 2:45 p.m.		CF
			7. Mtg. w/U.S. Industrial Payroll Savings Committee; Thursday, January 16, 1975; 3:45 p.m.		CF
			8. President's remarks to U.S. Industrial Payroll Savings Committee; Thursday, January 16, 1975		DD
			9. News Summary, January 16, 1975		NSfile
			10. Fact Sheet; President's State of the Union		CF
			11. State of the Union Address; Wednesday, January 15, 1975; 12:40 p.m.		CF
			12. Walker memo (1/14/75) re: Secretary Brennan and Ireland		PHW
			13. Walker memo (1/14/75) re: John Sawhill		PHW
			14. Economic Review Meeting; Friday, January 10, 1975; 2:00 p.m.		PHW
			15. Recommended Phone Call to Senator Carol Curtis		PHW
			16. Film Clip for Martin Luther King's Birthday; Wednesday, January 15, 1975		DD
			17. Mtg. w/Republican Leadership; Tuesday January 14, 1975; 5:30 p.m.		CF
			18. Briefing on Energy Policy; Monday, January 6, 1975; 2:00 p.m.		JPHW
			19. Zarb memo (1/4/75) re: Energy Message		PHW

4

DATE: January 17, 1975



Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			<u>OUTBOX (continued)</u> 20. State of the Union Address to the 94th Congress; Wednesday, January 15, 1975 21. President's State of the Union Message 22. News Summary, January 15, 1975 23. Wires re: State of the Union 24. Breakfast Meeting BiPartisan Leaders Thursday, January 16, 1975; 8:00 a.m. 25. W Telegrams from State of the Union		DD DD PHW NSfile CF CF CF
		4:30 P	<u>FYI-DOMESTIC</u> 1. Friedersdorf memo (1/17/75) re: Congressional Mail 2. Friedersdorf memo (1/16/75) re: Congressional Mail	1/20	TFI
		8:45 P	XXXXXX <u>FYI-DOMESTIC</u> 1. Ash memo (1/17/75) re: Funds for Receipts from Naval Petroleum Reserves	9 am 1/18	TFI
		8:45 P	<u>SIGNATURE</u> 1. Nomination: Philip H. Modlin to be a member of the Board of Parole 2. Order designating Charles W. Robinson to be a member of the Board of Directors of OPIC 3. Order fixing compensation of William T. Kendall at \$37,500 per annum 4. Nomination: Charles W. Robinson to be designated a Member of the following: Alternate U.S. Governor, Asian Development Bank, Alternate U.S. Governor, International Bank for Reconstruction and Development, Alternate U.S. Governor, Inter-American Development Bank 5. Hullin/Cole memo (1/17/75) re: Recommendation for Emergency Declaration -- Mississippi 6. Hullin/Cole memo (1/17/75) re: Recommendation for Emergency Declaration -- Alabama 7. Nomination: Jerry N. Jenson to be Administrator of Drug Enforcement	1/18 1/18 1/18 9 am 1/18 1/18	BL BL BL BL BL

4

DATE: January 17, 1975



Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
		1/15 8P	<u>SIGNATURE</u> 1. Letter accepting resignation of James Holland as Assistant Press Secretary	1/18	BL
		1/20 12:00 1P	<u>OVERNIGHT READING</u> 1. Letter from William J. Casey 2. Letter from J.R. Killian, Jr.	1/21 1P	BL I
			<u>OUTBOX</u> 1. RNC Research Division, Poll Summary, 2. Mtg. w/Charles Goodell; Friday, January 17, 1975; 2:00 plm 3. Letter from Colby re: Pay Raises 4. Lawson to Cheney memo (1/6/75) re: White House Staff Mess Operation		TFI TF w/file TFI
		1/27 8P 9a 1/18	<u>SIGNATURE</u> 1. Commission: Gen. John C. Meyer to be a Member of PFIAB 2. Commissions: American Revolution Bicentennial Advisory Council -- Maya Angelou, William J. Baroody, Sr., Laura Bergt, The Most Reverend Joseph L. Bernardin, Anna Chennault, Joan Ganz Coonexy, Martin Diamond, Richard Gambino, David L. Hale, Alex P. Haley, Martin S. Hayden, Ann Hawkes Hutton, Mrs. Lyndon B. Johnson, Hobart D. Lewis, F. David Mathews, James A. Michener, Lyle M. Nelson, L. Tom Perry, Jacinto J. Quirarte, Betty Shabazz, Frank Stanton, Jana E. Sutton, Harry Van Arsdale, Jr. David L. Wolper, Anne Armstrong	1/28 1/20	BL BL

4

DATE: January 18, 1975



Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			<u>OUTBOX</u> 1. News summary -- 1/17/75	1/18	NS file
		1/19 130	<u>FYI - FOREIGN</u> 1. HAK memo (1/18/75) re: Legislative history of air-launched cruise missiles	1/21	HAK
		1/21	<u>SIGNATURE</u> 1. Telegram to all Governors (except Alaska) re: "Gas Watchers" energy conservation	1/22	PHW

X

DATE: January 20, 1975



Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			<u>OUTBOX</u>		
			1. News Summary, January 19, 1975		NSfile
			2. Seidman memo (1/16/75) re: George Meany		TFI
			3. Seidman memo (1/17/75) re: Conversation with Al Ullman -- Debt Ceiling		TFI
			4. Recommended Telephone Call to Senator James Eastland (cm 1/16/75)		TF
			5. 3x5 card re: Bob Seamans		PHW
			6. Mtg. w/Energy Advisers; Friday, January 17, 1975; 11:00 a.m.		CF
			7. Goldwin to Rumsfeld memo (1/14/75) re: Jews		TFI
			8. Seidman memo (1/17/75) re: Message from John Harper		TFI
			9. Mtg. w/Citizens for a Strong Energy Program; Friday, January 17, 1975; 4:00 p.m.		CF
			10. Mtg. to Discuss President's Schedule Friday, January 17, 1975; 5:00 p.m.		CF
			11. UP-047 1/17/75 re: Interest		CF
			12. Awards Ceremony Legislative Leaders; Friday, January 17, 1975; 12:45 p.m.		CF
			13. Mtg. w/American Automobile Association Officials; Friday, January 17, 1975; 12:00 noon		CF
			14. Nessen briefing; January 17, 1975		TFI
			15. Domestic Council Review Session; General Revenue Sharing, Saturday, January 18, 1975; 12:00 noon		PHW
			16. Robert A. Georgine Testimonial Dinner pamphlet; Saturday, January 18, 1975		CF
			17. Remarks for Legislative Leaders Awards Ceremony; Friday, January 17, 1975		DD
			18. Remarks for Bob Georgine Testimonial Dinner; Saturday Evening, January 18, 1975		DD
			19. Copy of Gallup Poll 1/18/75		TF
			20. Rumsfeld memo (1/17/75) re: Schedule for Presidential spokesmen & FU on SOTU		PHW
			<u>FYI DOMESTIC</u>		
		30 5 P	1. Friedersdorf memo (1/18/75) re: Rep. Bill Broomfield (R-Mich)	1/21	TFI
			<u>OVERNIGHT READING</u>		
		30 5 P	Nessen briefing, Saturday, January 18, 1975	1/21	TFI

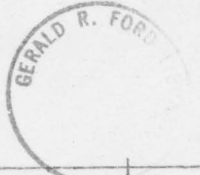
DATE: January 20, 1975



Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
		1/23 9a	<u>FYI-DOMESTIC</u> 1. Morton/Zarb memo (1/17/75) re: State of the Union Follow-up	1/24	TPI
		5:30 p	2. Friedersdorf memo (1/20/75) re: Congressional Mail	1/21	TPI
		5:30 p	<u>OVERNIGHT READING</u> 1. Letter from Clay T. Whitehead	1/21	DL
			<u>ACTION</u> 1. Cole memo (1/15/75) re: Welfare Reform		(copy)
		5:30 p	<u>OVERNIGHT READING</u> Nessen briefing, January 20, 1975	1/21	TPI
		5:30 p	<u>FYI-DOMESTIC</u> 1. Friedersdorf memo (1/20/75) re: Don Santarelli/Legal Services Corporation	1/21	TPI
		5:30 p	<u>OVERNIGHT READING</u> The President's 1975 State of the Union Message including economy and energy	1/23	CF

P. did not see

DATE: January 21, 1975



Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			<u>OUTBOX</u> 1. Seidman memo (no date) re: Special Representative for Trade Negotiations and the Executive Director of CIEP 2. Mtg. w/Nuclear Regulatory Commission; Monday, January 20, 1975; 12:45 p.m. 3. Mtg. w/John O. Marsh, Jr. and Philip W. Buchen, Monday, January 20, 1975 12:00 noon 4. Economic Review; Monday, January 20, 1975; 11:00 a.m. 5. Mtg. w/Citizens' Action Committee; Saturday, January 18, 1975; 11:00 a.m. 6. Article from GRAND RAPIDS PRESS Weds., January 15, 1975 "City Commission Plans Bigger Role in Use of \$5 Million CETA Grant" 7. Walker memo (1/17/75) re: Robert H. Stewart 8. Issues Paper for the President: Panama Negotiations "Roadmap" 9. Seidman memo (1/16/75) re: Speech Suggestion 10. Note to Rumsfeld from re: Frankfort Arsenal 11. West/Walker to Cheney memo (1/14/75) re: National Voluntary Services Advisory Council		TFI CF TF CF CF PHW TFI HAK TFI PHW PHW
		³⁰ 12 P 	<u>FYI-DOMESTIC</u> 1. Fellner memo (1/18/75) re: Monetary and Financial Conditions 2. Fellner memo (1/18/75) re: December Housing Starts 3. Fellner memo (1/18/75) re: International Financial Developments	1/22 	TFI
			<u>OUTBOX</u> 1. Note from Mildred Leonard re: Call from Rod Markely 2. Letter from RADM A.B. Engel		PHW PHW

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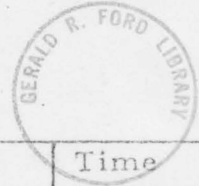
DATE: January 21, 1975



Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			<u>OUTBOX</u> 1. News Summary, January 20, 1975 2. Breakfast Meeting; GOP Leadership Tuesday, January 21, 1975; 7:30 a.m.		NSfile CF
		³⁰ 12P	<u>FYI-DOMESTIC</u> 1. Ash memo (1/21/75) re: Congressman Rhodes' request for the FY1976 Central Arizona Project funding level	7P	PHW
		³⁰ 12P	<u>ACTION</u> 1. Duval/Cole memo (1/20/75) re: Strip Mining Legislation	7P	PHW
		³⁰ 12P	<u>SIGNATURE</u> 1. Cole memo (1/20/75) re: Proclamation National Jaycees Week	1/21	BL
		⁵²⁵ P	<u>FYI-DOMESTIC</u> 1. Friedersdorf memo (1/21/75) re: Congressional Mail	1/22	TFI

4

DATE: January 22, 1975



Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
		SP	<u>FYI-DOMESTIC</u> 1. Friedersdorf memo (1/22/75) re: Congressional Mail	1/23	TFI
			<u>ACTION</u> 1. Cole memo (1/20/75) re: Policy Options for Education and Work Initiative <i>(back to Cole)</i>		—
		SP	<u>SIGNATURE</u> 1. Cole memo (1/20/75) re: Voting Rights Act Amendments of 1975 2. Nomination: Stanley S. Brotman to be U.S. District Judge New Jersey 3. Nomination: Donald W. Wyatt to be U.S. Marshal, Rhode Island	1/23	Ba
		1/21 SP	4. Commission: Curtis M. Hutchins to be a Member on the part of the United States on the Roosevelt Campobello International Park 5. Commission: Joseph Coupal to be Deputy Federal Highway Administrator	1/28	Ba
		1/23 1/29a	<u>ACTION</u> 1. Ash memo (1/22/75) re: Presidential Management Meeting with Cabinet Officers and Agency Heads		<i>[initials]</i>
		1/23 1P	<u>FYI-DOMESTIC</u> 1. Cavanaugh memo (1/22/75) re: Memorandums from Cap Weinberger	1/24	TFI
		1/23 1/29a	<u>OVERNIGHT READING</u> 1. Miltich memo (1/21/75) re: Proposal to Help Housing 2. Miltich memo (1/21/75) re: "Field and Stream" - Editorial and Request for Interview	1/27	PHW

DATE: January 22, 1975



Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			<u>OUTBOX</u> 1. Documents from Signing Ceremony re: Geneva Protocol (1/22/75) 2. Seidman memo (1/21/75) re: "Ripple Effect" 3. President's Reading Copy for Press Conference, Tuesday, January 21, 1975 4. Republican Leadership Breakfast, January 21, 1975, 7:30 a.m. 5. Press Conference Question re: Senator Jackson 6. Marsh memo (1/21/75) re: Bryce Harlow 7. Zarb material for briefing 8. Briefing Book 9. Xerox copy of memo (no names 1/21/75)		BL TF DD PHW TF TFI! Nessen Nessen TF
		1/27 5:30 P	<u>ACTION</u> 1. Ash memo (1/22/75) re: Acceleration of VA Life Insurance Dividend Payments	1/28	ANW
		1/23 9a	<u>SIGNATURE</u> 1. Cole memo (1/22/75) re: FY 1975 Budget Amendments for the International Financial Institutions - Investment in Asian Development Bank 2. Letters of Resignation and Retirement: (Walter Pudinski, James T. Lynn, Alan G. Kirk II, William E. Simon as a member of the President's Commission on Personnel Interchange, Ewing T. Kerr, Edward A. Beard) 3. Cole memo (1/22/75) re: Executive Order entitled "Prescribing Amendments to the Manual for Courts-Martial, United States, 1969 (Revised Edition)"	1/24	BL
		1/29 4	4. Nomination: RADM Stanley S. Fine to be appointed Director of Budget and Reports in the Dept. of the Navy	1/30	BL
		1/23 9a	5. H.J. Res 1 - Extending Deadlines for Budget and Economic Reports	1/24	BL

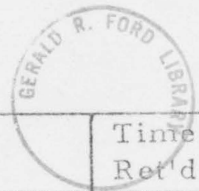
DATE: January 22, 1975



Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			<u>ACTION</u> 1. Ash memo (1/22/75) re: Strip Mine Legislation		
		1/23 6:30 6:40	<u>SIGNATURE</u> 1. Letters to Lynn Townsend, Thomas Murphy, Henry Ford II	1/25	Claus Fryer
			<u>OUTBOX</u> 1. News Summary, January 22, 1975 2. AFL-CIO Reception and Dinner, Tenth Anniversary of the Non-Inauguration of Goldwater and Miller ; Saturday, January 18, 1975; 6:50 p.m. departure 3. Mtg. w/National Commission for Manpower Policy; Weds., January 22, 1975; 11:00 a.m. 4. Copy of Godfrey Sperline column "The President's Views on Vietnam" CSM January 20, 1975 5. Transcript of President's Press Congress Conference 6. Note to Anne Kamstra re: Picture to Ben Schembechler		NSfile CF CF PHW PHW PHW
		1/23 9a 2/27 11P 1/23 9a	<u>SIGNATURE</u> 1. Cole memo (1/21/75) re: Second Annual Report on the Administration of the National Sickle Cell Anemia Act 2. Nomination: MGEN Harold R. Parfitt to be Governor of the Canal Zone 3. Cole memo (1/21/75) re: Second Annual Report of the Administration of the Cooley's Anemia Programs	1/24 2/28 1/24	BC BC BC

4

DATE: January 23, 1975



Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
		6:30 IP	<u>OVERNIGHT READING</u> 1. Nessen briefing, January 23, 1975 2. Letter from Herbert Stein	1/27	PAW
		IP	<u>FYI-DOMESTIC</u> 1. Seevers memo (1/21/75) re: December Consumer Price Index	1/24	TFI
			<u>ACTION</u> 1. Ash memo (1/23/75) re: Repeal of the Fair Trade Enabling Legislation; i. e., Miller-Tydings Act and McGuire Act		
		IP	<u>FYI-DOMESTIC</u> 1. Ash memo (1/23/75) re: Limit on Indexed Programs	1/24	TFI
		IP	<u>SIGNATURE</u> 1. Kissinger memo (no date) re: A Message of Congre-atulations to PRC Premier Chou En-lai 2. Kissinger memo (1/23/75) re: Letter for Departing NSC Staff Member	5P	HAK
		6:30 IP	<u>FYI-NATIONAL SECURITY</u> 1. Kissinger memo (1/23/75) re: Album of Congratulatory Messages from Foreign Leaders on Your Assumption of the Presidency <i>book w/ President</i>	1/24	HAK
			<u>OUTBOX</u> 1. Walker memo (1/17/75) re: Former Congressman Bill Scherle		TFI
			FYI-DOMESTIC xxx XX		
		IP	<u>SIGNATURE</u> 1. Nomination: Betty S. Murphy to be a Member of the NLRB 2. Nomination: John F. Lehman to be Deputy Director of ACDA	5P	BL

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DATE: January 23, 1975



Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			<u>OUTBOX</u> 1. Letter from Billy Zeoli 2. Signing Ceremony Geneva Protocol and Biological Weapons Convenion, Wednesday January 22, 1975; 12:30 p. m. 3. News Summary, January 22, 1975 4. Mtg. w/Sir Peter Ramsbotham; Wednesday, January 22, 1975; 12:00 p. m. 5. Mtg. w/Arnold Newman; Wednesday, January 22, 1975; 1:30 p. m. 6. Uhlman Request for Delay in Tariffs 7. Mtg. w/Max Fisher; Wednesday, January 22, 1975; 5:15 p. m. 8. The Conference Board; Wednesday, January 22, 1975; 6:40 p. m. 9. Presidential Remarks to The Conference Board; Wednesday, January 22, 1975 10. Theis memo (1/22/75) re: Conference Board Speech Tonight		DD HAK NSfile HAK CF TF HAK CF DD TF
		3p	<u>SIGNATURE</u> 1. Cole memo (1/23/75) re: Proclamation Amendments: Raising Import Fees on Petroleum	5p	BC
		2/5 6p	<u>FYI-DOMESTIC</u> 1. Scott/Ash memo (1/23/75) re: New Aviation and Highway Legislation	2/17	PHW
		6:30 6p	<u>SIGNATURE</u> 1. Letters of Resignation: William J. Bauer George Beall, V. John Krehbiel 2. Cole memo (1/21/75) re: Proclamation: National Poison Prevention Week, 1975.	1/24 1/24	BC BC
		6:30 6p	<u>ACTION</u> 1. Cole memo (1/22/75) re: Designation of Presidential Board for MIA Matters 2. Kissinger memo (1/23/75) re: Instructions for SCC Commissioner 3. Kissinger memo (1/23/75) re: Releasing Safeguards Procedures and Data on Nuclear Materials 4. Kissinger memo (1/23/75) re: Law of the Sea - Request for Interim Instructions on Archipelagoes and Special Environmental Areas	1/25 1/25 1/25	PHW HAK HAK

DATE: January 23, 1975

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Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
		6:30 p	<u>FYI-DOMESTIC</u> 1. Friedersdorf memo (1/23/75) re: Congressional Mail	1/24	PHW
		6:30 p	<u>SIGNATURE</u> 1. Kissinger memo (1/23/75) re: Letter to you from AFL-CIO President, George Meany	1/24	PHW
		6:30 p	<u>FYI-NATIONAL SECURITY</u> 1. Kissinger memo (1/23/75) re: Dobrynin Meeting with U.S. Communist Party Chief Gus Hall		cep
		6:30 p	<u>OVERNIGHT READING</u> 1. Elliott memo w/notebook (1/17/75) re: incoming mail		
		6:30 p	<u>SIGNATURE</u> 1. Letter of condolence to the Ambassador to Ireland	1/25	Striffing
		2:45 p	2. Eberle memo (1/17/75) re: President's Export Council	2/5	"
			<u>OUTBOX</u> 1. Meeting w/Richard L. Roudebush; Thursday, January 23, 1975; 12:30 p.m.		TF
			2. Signing Ceremony Geneva Protocol of 1925 and The Biological Weapons Convention, Wednesday, January 22, 1975 Remarks		DD
			3. Mtg. w/Soviet Journalists; Thursday, January 23, 1975; 1:15 p.m.		HAK
			4. President's Reading Copy of Statement to Accompany Proclamation on Increasing Imported Oil Fees		DD
			5. President's Reading Copy of Remarks to the National Newspaper Publishers; Thursday, January 23, 1975		DD
			6. Drop-By National Newspaper Publishers Association Briefing; Thursday, 1/23 4:00 p.		CF
			7. Mtg. w/Northeastern Governors; Thursday January 23, 1975; 2:30 p.m.		TF

DATE: January 24, 1975



Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
		5p	<u>ACTION</u> 1. Ash memo (1/23/75) re: The Budget Message	1/27	PHW
		5p	<u>FYI-DOMESTIC</u> 1. Fellner memo (1/23/75) re: New Orders for Durable Goods in December - Advance Report 2. Ash memo	1/27	TFI
		1/27 30 5p	2. Ash/Scott memo (1/23/75) re: Emergency Financing for the Midwest and Northeast Bankrupt Railroads	1/28	PHW
			<u>OUTBOX</u> 1. Television Conversation with John Chancellor and Tom Brokaw; Thursday, January 23, 1975; 10:00 p.m. Go 2. Goldwin memo (1/22/75) re: Sunday Conversation 3. Jones to Rimsfeld memo (1/20/75) re: Mildred Leonard and Lillian Greene 4. Cheney/Goldwin/Nessen memo (1/23/75) re: Chancellor TV Interview 5. Goldwin memo (1/21/75) re: Presidential Veto		CF TFI PHW TFI TFI
		5p	<u>SIGNATURE</u> 1. Kissinger memo (1/24/75) re: Senator Mansfield's Report on His Visit to the People's Republic of China	1/25	HAK
		5p	XXXXXXXXXXXXXXXXXXXX <u>FYI DOMESTIC</u> 1. Simon memo (1/24/75) re: Ike/Humphrey quote	1/27	PHW
		5p	<u>ACTION</u> 1. Ash memo (1/24/75) re: Repeal of the Fair Trade Enabling Legislation; i.e., Miller-Tydings Act and McGuire Act	1/25	BL

4

DATE: January 24, 1975



Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
		30 6 P	<u>FYI-DOMESTIC</u> 1. Goldwin memo (1/24/75) re: Chancellor Brokaw Interview 2. Goldwin memo (1/24/75) re: Morality	1/25 	PHW TFI
		30 6 P	<u>SIGNATURE</u> 1. Cole memo (1/22/75) re: Executive Order entitled: Increasing the Effectiveness of the Transportation Cargo Security Program! 2. Nomination: 10 officers for temporary promotion to the grade of RADM in the U.S. Naval Reserve (Bajak through Austin)	1/25 	BL
		1/27 5 P	3. Commission: S. Ladd Davies to be a Member of the National Commission on Water Quality	1/28 	BL
			4. Commissions: President's Biomedical Research Panel (Franklin Murphy, Robert H. Ebert, Albert L. Lehninger, Paul A. Marks, David B. Skinner, Ewald W. Busse)		
		30 6 P	5. Order designation Franklin D. Murphy to be Chairman of the President's Biomedical Research Panel	1/25 	BL
		30 6 P	<u>FYI-DOMESTIC</u> 1. Goldwin memo (1/24/75) re: Credibility of American Justice	1/25 	TFI
			<u>OUTBOX</u> 1. Mtg. w/The National Society of the Sons of the American Revolution; Friday, January 24, 1975 xx2445xx ; 12:45 p.m. 2. News Summary, January 23, 1975		CF NSfile
			XXXX		
			<u>FYI-DOMESTIC</u> 1. Friedersdorf memo (1/24/75) re: Congressional Mail 2. Friedersdorf memo (1/24/75) re: M.C. William Harsha (R-Ohio)	1/27 1/28 	PAW PAW
		1/20 1/25 	<u>RECOMMENDED TELEPHONE CALLS</u> 1. Congressman Edward Hebert (CM) 2. Congressman W.R. Poage (CM) 3. Congressman Henry S. Reuss (CNM)	1/28 1/28 	TFI TFI PAW

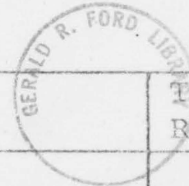
DATE: January 24, 1975

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Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			<p><u>OUTBOX</u> 1. Walker memo (1/23/75) re: Commodity Futures Trading Commission</p> <p style="text-align: center;">4</p>		<p>TFI</p>



DATE: January 25, 1975



Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
		12:30 pm	<u>SIGNATURE</u> 1. Proclamation -- National MIA Awareness Day.	1/25	BL
			<u>OUTBOX</u> 1. Recommended Telephone Call (1/20/75) to Honorable Marjorie S. Holt, R-Md. 2. President's remarks to the Radio Television News Directors Association, Friday, January 24, 1975. 3. Meeting with Radio-TV News Directors, Friday, January 24, 1975 4:30 p.m. 4. Meeting with Walter H. Judd, Thursday, January 23, 1975, 12:45 p.m. 5. Stan Scott note to DR (1/22/75) re: attached telegram from Clarence Mitchell of the NAACP.	1/25	TF
			<u>DOMESTIC - FYI</u> 1. Elliott memo through JHJ (1/24/75) re: Incoming Mail for the Week of January 20-24.	1/25	TF
			<u>OUTBOX</u> 1. Nessen Briefing - January 23, 1975 2. Nessen Briefing - January 22, 1975.	1/25	TF TF
			<u>ACTION</u> 1. Kissinger memo (1/23/75) re: Law of the Sea -- Request for Interim Instructions on Archipelagoes and Special Environmental Areas		
		1/25	<u>ACTION</u> 1. Cole memo (1/25/75) re: Strip Mining Legislation.	1/27	PKW

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DATE: January 27, 1975

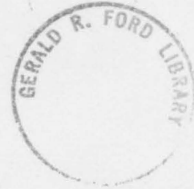


Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			<u>OUTBOX</u>		
			1. Note to Bill Baroody re: Nat'l. Conf. on Churches		PHW
			2. Note to Frank Zarb re: Gas Rationing	<i>rec PHW for mon 3/7 pages</i>	PHW
			3. News Summary, January 24, 1975		NSfile
			4. Mtg. w/California Attorney General Evelle Younger, Monday, January 20, 1975 2:00 p. m.		CF
			5. Remarks of the Vice President before the National Business Leadership Conference; Thursday, January 23, 1975; Chicago		PHW
			6. Recommended Telephone Call to Johnny Miller		PHW
			7. Copy of article entitled "Robert A. Goldwin: Bridge Between Thinkers and Doers"		PHW
			8. The Red Mass St. Matthew's Cathedral; Sunday, January 26, 1975		PHW
		9.	9. Susan Porter note re: Rev. Stutts		PHW
			10. 62nd Anniversary Dinner of the Alfalfa Club; Saturday, January 25, 1975; 9:20 p. m.		CF
			11. Pamphlet from above		DD
			12. Fact Sheet re: Propose "Rollback" Regulation for Bumper Standards		PHW
			13. Goldwin memo to Rumsfeld memo (1/23/75) re: Article from Roll Call		PHW
			14. Tentative Alfalfa Dinner 1975 Schedule		PHW
			15. News Release re: Schlesinger Address to Economic Club		PHW HAK
			<u>OVERNIGHT READING</u>		
			1. Letter from Guillermo Sevilla Sacasa		
			<u>FYI-NATIONAL SECURITY</u>		
			1. Kissinger memo (1/27/75) re: China's National People's Congress Formalizes the Continuity of the PRC's Recent Policies; But Where is Mao?		1/28 HAK
			<u>SIGNATURE</u>		
			1. Kissinger memo (1/27/75) re: Ratification of US-Bulgarian Consular Convention		1/28 HAK

5-30 SP
1/28 SP
11a

4

DATE: January 27, 1975



Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
		30 5P	<p><u>FYI-DOMESTIC</u></p> <p>1. Friedersdorf memo (1/27/75) re: Congressional Mail</p>	1/28	TFL
			<p><u>ACTION</u></p> <p>✓ 1. O'Neill/Ash memo (1/27/75) re: Should Permanent Changes in the Unemployment Insurance (UI) Law be Proposed Now?</p> <p>✓ 2. Ash memo (1/27/75) re: Termination of Wartime Veterans Benefits <small>SEE LOG FOR 2/1</small></p>	2/1	PKW
			<p><u>OUTBOX</u></p> <p>1. News Summary, January 26, 1975</p> <p>2. President's Reading Copy for Remarks for The Alfalfa Club; Saturday, January 25, 1975</p> <p>3. Letter from Quinton Instruments to Bob Hartmann</p> <p>4. Swearing-In Ceremony: National Press Club and U.S. Capitol Historical Society Film Preview -- Kennedy Center; Sunday, January 26, 1975</p>		NSfile DD JPHW CF
		5:30 P	<p><u>SIGNATURE</u></p> <p>✓ 1. Nomination: Otto G. Stolz to be General Manager, Community Development Center, HUD</p> <p>✓ 2. Nomination: Robert J. McCloskey to be an Assistant Secretary of State for Congressional Affairs</p>	8:30 Am 1/28	BL
			<p><u>OUTBOX</u></p> <p>1. President's Reading Copy of National Press Club Swearing In Ceremony Remarks Sunday, January 26, 1975</p> <p>2. President's Reading Copy of Remarks for the Kennedy Center Preview of Capitol Hill Historical Society Film; Sunday, January 26, 1975</p> <p>3. Breakfast Meeting with GOP Leadership; Monday, January 27, 1975; 8:00 a.m.</p>		DD DD CF TI

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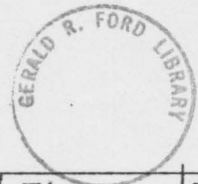
DATE: January 27, 1975



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Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			<p><u>ACTION</u> 1. Baroody memo (1/22/75) re: Presidential Leadership on Consumer Issues</p> <p><u>FYI-DOMESTIC</u> 1. Goodell memo (1/27/75) re: The Impact of the Presidential Clemency Board's Public Information Campaign</p>	to [handwritten initials]	[clips]

DATE: January 28, 1975



Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
		SP	<u>FYI-DOMESTIC</u> 1. Friedersdorf memo (1/27/75) re: M.C. John Jarman (R-Okla)	1/28	TFI
		SP	<u>OVERNIGHT READING</u> 1. Nessen briefing, Monday, January 27	1/29	CF
		SP	<u>ACTION</u> 1. Cole memo (1/27/75) re: Strip Mining Legislation Meeting	7p	PHW
			<u>OUTBOX</u> 1. Goldwin memo (1/22/75) re: Seniority System in Congress		TFI
			2. Elliott memo (1/27/75) re: Incoming		TFI
			2. Nessen Briefing, January 24, 1975		CF
			3. Ansel Adams letter (1/27/75) re: New Initiatives for the National Parks		PHW
			4. USS Letterhead re: Dr. James E. Johnson		PHW
			5. Thurmond Conclusions From Visits to South Vietnam and Cambodia		HAK
			6. Joseph Graf to Hartmann letter (1/21/75) re: Appointment		PHW
			7. Nessen to Rumsfeld memo (1/22/75) re: Paul Miltich		PHW
			8. Mtg. w/Senators Thurmond & Scott; Monday, January 27, 1975; 12:30 p.m.		HAK
			9. Walker memo (1/27/75) re: Librarian of Congress		TF
			10. Mtg. w/Daniel P. Moynihan; Monday January 27, 1975; 11:30 a.m.		HAK
			11. P. Note re: Billy Z.		PHW
			12. Mtg. w/Ansel Adams; Monday, January 27, January 27, 1975; 12:15 p.m.		CF
			13. Jones memo (1/23/75) re: Q&As		TFI
			14. Mtg. w/Leadership Conference on Civil Rights; Monday, January 27, 1975; 5:30 p.m.		CF
			15. Mtg. w/Selected Group of Bipartisan Senators; Monday, January 27, 1975; 3:50 p.m.		PHW
			<u>SIGNATURE</u> 1. Cole memo (1/27/75) re: Additional 1975 Funds for Indochina		BL

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DATE: January 28, 1975



Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			<u>OUTBOX</u> 1. Breakfast with National Religious Broadcasters; Tuesday, January 28, 1975; 7:50 a.m. 2. President's Reading Copy of Remarks before the National Religious Broadcasters' 32nd Annual Congressional Breakfast; Tuesday, January 28, 1975 3. Letter from George Meany (1/10/75) 4. Mtg. w/Bipartisan Congressional Leadership; Tuesday, January 28, 1975; 9:30 a.m. 5. Marsh memo (1/28/75) re: above 6. M6g. w/Bipartisan Leadership; Tuesday, January 28, 1975; 9:30 a.m. 7. News Summary, January 27, 1975		CF DD HAK TF TF HAK NSfile
		Sp	<u>SIGNATURE</u> 1. Letter to Silas McGee 2. Letter to Mrs. Thomas Hart Benton	1/28 1/28	Strupps Strupps
		Sp	<u>OVERNIGHT READING</u> 1. Letter from Charles L. Sharrow	1/28	PHW
		Sp	<u>SIGNATURE</u> 1. Cole memo (1/24/75) re: Corporation for Public Broadcasting 1974 Annual Report 2. Cole memo (1/24/75) re: Designation of the Wreckage Site of the MONITOR as a Marine Sanctuary (Murray Seureman 967-4568) 3. Cole memo (1/28/75) re: Eighth Special Message on Rescissions and Deferrals	1/28 1/29	BC BC
		1/29 2:15	<u>ACTION</u> 1. Friedersdorf memo (1/28/75) re: Senator Ted Stevens (ROAlaska) (orig. to Bob Hartmann)	1/30	PHW
		1/29 2:15	<u>FYI-DOMESTIC</u> 1. Friedersdorf memo (1/28/75) re: Congressional Mail 2. Walker memo (1/24/75) re: Robert A. Collier	1/29	TFI Personal



DATE: January 28, 1975

Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
		1/29 2:15 2P	<u>FYI-DOMESTIC</u> 1. Greenspan memo (1/28/75) re: CEA Forecasts <u>OUTBOX</u> 1. Mtg. w/Senators Pastore & Baker; Tuesday, January 28, 1975; 4:00 p.m. 2. Mtg. w/American Delegation of the International Ski School Congress; Tuesday, January 28, 1975; 5:00 p.m. 3. Mtg. w/Charles Goodell, John O. Marsh, Philip Buchen; Tuesday, January 28, 1975; 2:00 p.m. 4. Economic Review Meeting; Tuesday, January 28, 1975; 11:30 a.m. 5. Mtg. w/Felipe Benavides of Peru; Tuesday, January 28, 1975; 12:45 p.m. 6. Marsh note (1/23/75) re: Attached Noel Letter	1/30	TFI HAK CF TF TF CF CF
		1/29 1:15 2P	<u>OVERNIGHT READING</u> 1. Letter from James C. Fletcher (1/24/75)	1/30	PHW
			<u>OUTBOX</u> 1. Mtg. w/John D. Rockefeller III; Monday January 20, 1975; 5:45 p.m. 2. Copy of release re:National Poison Prevention Week, 1975 3. Letter from Clifford Hansen (1/27/75) (no action required)		TFI TF

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DATE: January 29, 1975



Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			<u>OUTBOX</u> 1. News Summary, X January 28, 1975		NSfile
		213 28	<u>SIGNATURE</u> 1. Cole memo (1/27/75) re: proclamation: International Clergy Week 2. Cole memo (1/28/75) re: Executive Order entitled "Amendment of Executive Order 11491, Labor-Management Relations in the Federal Service"	1/30	Ba
		68	3. Cole memo (1/27/75) re: Report of the Meeting of April 25-27, 1974 of the United States Air Force Academy Board of Visitors 4. Nomination: Peter H. X Dominick to be Ambassador to Switzerland 5. Hullin/Cole memo (1/29/75) re: Recommendation for Major Disaster Declaration -- Mississippi	2/1 1/30	BL Ba
		68	<u>FYI-DOMESTIC</u> 1. Duval/Cole memo (1/29/75) re: Shut-down of Nuclear Power Plants	1/30	CF
			<u>OUTBOX</u> 1. Mtg. w/Walter Cronkite;(Weds., January 29, 1975; 12:30 p.m. 2. Cabinet Meeting; Wes., January 29, 1975; 11:00 a.m. 3. Mtg. w/Economic Writers' Weds., January 29, 1975; 1:30 p.m. 4. Mtg. w/Rep. Al Ullman; Wes., January 29, 1975; 3:00 p.m. (back to p. 6:45p) 5. Presentation of Diplomatic Credentials Weds., January 29, 1975p 4:00 p.m.		CF TF TF PHW CF
		1/30 10a	<u>ACTION</u> 1. Kissinger memo (no date) re: Proposed Negotiations with Guam on a New Political Relationship	1/31	BAK
		1/30 10a	<u>FYI@DOMESTIC</u> 1. Friedersdorf memo (1/29/75) re: Congressional Mail	1/30	TFI

DATE: January 29, 1975



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Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			<u>OUTBOX</u> 1. Letter from Jim Kemper (1/8/75) 2. Economic Report of the President		TF PHW
		1/30 9a	<u>SIGNATURE</u> 1. Nomination: 113 names for appointment in the Regular Army to Maj., Capt. F. Lt and S. Lt. (Jackson through Shandera)	1/30	BZ

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DATE: January 30, 1975



Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
		2:30	<u>OVERNIGHT READING</u> 1. Article by John McAdams entitled "Can Open Enrollment work?" 2. Nessen briefing, January 29, 1975	1/31 1	TFI 1
		2:30	<u>RECOMMENDED TELEPHONE CALL</u> 1. Richard T. Schulze	2/3	TR
			<u>ACTION</u> 1. Cole memo (1/29/75) re: Policy Options for Education and Work Initiative		[copy]
		2:30	<u>FYI-DOMESTIC</u> 1. Friedersdorf memo (1/30/75) re: Congressional Mail	1/31	TFI
			<u>OUTBOX</u> 1. Order fixing compensation of Stephen B. Bull at \$36,000 per annum (eff. 10/13/74)		BL
		2:30	XXXXXX <u>FYI-DOMESTIC</u> 1. Cole memo (1/30/75) re: Social Security Advisory Council Recommendations	1/31	TFI
			<u>OUTBOX</u> 1. News Summary, January 29, 1975 2. National Prayer Breakfast; Thursday, January 30, 1975; 7:40 a.m. 3. President's Reading Copy for Remarks at the National Prayer Breakfast; Thursday, January 30, 1975		NSfile CF DD
		2P	<u>SIGNATURE</u> 1. Cole memo (1/29/75) re: Proclamation entitled 1974 Census of Agriculture 2. Walker memo (1/30/75) re: Designation of The President's Special Coordinator of Disaster Relief 3. Order designating Phillip E. Areeda as Vice Chairman of the Council of the Administrative Conference of the United States	1/31 1	BL 1

DATE: January 30, 1975

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Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
		2/3 10a	<u>SIGNATURE</u> 1. Commissions: Phillip E. Areeda, ✓ Carla Anderson Hills and Edwin M. Zimmerman to be Members of the Council of the Administrative Conference of the United States	2/3	BL
		2p	2. Cole memo (1/29/75) re: Energy Legislation	3p	BL
		5p	<u>FYI-DOMESTIC</u> 1. Fellner memo (1/25/75) re: Monetary and Financial Conditions 2. Seevers memo (1/28/75) re: U.S. Merchandise Trade for December, the Fourth Quarter and 1974 as a Whole 3. xxxxxxx 3. Fellner memo (1/25/75) re: International Financial Developments, 4. Cole memo (1/30/75) re: Energy Statistics	1/31 2/1	TFI TFI
		45 3p	<u>SIGNATURE</u> 1. Buchen memo (1/30/75) re: Proclamation and Executive Order extending termination date for Clemency Board	7p	BL
	Given to Bud Mr. Farland 2/1		<u>ACTION</u> 1. Ash memo (1/30/75) re: Mariana Islands Commonwealth Proposal	w/ HAD	
		1/31 8a	<u>SIGNATURE</u> 1. Letter to Steve Bull 2. ✓ Cole/Duval memo (1/30/75) re: Response to Mr. Henry Ford II concerning auto emissions and fuel economy	2/5 2/1	BL PFW Stuyvesant
			x		

DATE: January 31, 1975



Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			<p><u>SIGNATURE</u></p> <p>1. Nomination: Thomas A. Silvear for reappointment to the grade of major in the USMC</p> <p>2. Resubmission of nomination: 1727 officers of the USMC and USMC DR Reserve for temporary and permanent appointment to the grades of col, lt col, maj, cpat, f. lt. and cwo (Angelo through Young)</p> <p>3. Letters of Resignation and Retirement (M. David Low, Joel Bernstein, L. Dean Brown, V. DeVoe Heaton, Harry D. Steward, Frank Carlucci, Bryan Simpson)</p>	<p>2/1 8:30</p>	<p>BL</p>
			<p><u>FYI-DOMESTIC</u></p> <p>1. Friedersdorf memo (1/31/75) re: Democratic Energy Task Force</p> <p>2. Friedersdorf memo (1/31/75) re: Congressional Mail</p>	<p>8p</p>	<p>TFI TFI</p>
		<p>2/6 3:30</p>	<p><u>SIGNATURE</u></p> <p>1. Letter accepting resignation of John Guthrie</p> <p>2. Cole memo (1/29/75) re: Proclamation: American Heart Month, 1975</p>	<p>2/7 2/1</p>	<p>BL BL</p>
			<p><u>OVERNIGHT READING</u></p> <p>1. Elliott memo (1/31/75) re: Incoming Mail for the Week of January 27-31</p>	<p>2/5</p>	<p>CF</p>
		<p>4:30</p>	<p><u>ACTION</u></p> <p>1. Ash/Kissinger memo (1/31/75) re: Full-Year P. L. 480 Decision</p>	<p>6:15</p>	<p>PAW</p>
			<p>4</p>		

DATE: January 31, 1975



Time Rec'd	Staffing	Time Up	SUBJECT	Time Ret'd	Forward to
			<p><u>OUTBOX</u></p> <ol style="list-style-type: none"> 1. Mtg. w/Tribal Chairman; Friday, January 31, 1975; 2:30 p.m. 2. Arrival Remarks Prime Minister Wilson Thursday, January 30, 1975 3. Note from TOD re: Sen. Taft 4. Catbo memo (1/28/75) re: Gifts for UK Prime Minister and Mrs. Wilson 5. Mtg. w/National Council of Churches; Thursday, January 30, 1975; 2:00 p.m. 6. Arrival Ceremony for Harold Wilson 7. Goldwin to Rumsfeld memo (1/17/75) re: Ambassadorships and professors 8. Magazine THE OFFICERX, February 1975 9. Briefing Book for Visit of UK Prime Minister Harold Wilson; January-Gr February 1975 		<p>CF DD CF TF CF cf TFI PHW HAK</p>
			<p><u>SIGNATURE</u></p> <ol style="list-style-type: none"> ✓ 1. Letter accepting the resignation of Linwood Holton as Assistant Secretary of State for Congressional Relations ✓ 2. Letter accepting resignation of Duke R. Ligon as Assistant Administrator for Energy of FEA; Roger Kirk as Ambassador to Somalia ✓ 3. Letter accepting resignation of John B. Connally from PFIAB 	<p>2/1 11/03 3rd</p>	<p>BLT</p>
			<p><u>OVERNIGHT READING</u></p> <ol style="list-style-type: none"> ✓ 1. Nessen briefing, January 28 31, 1975 ✓ 2. Warren briefing book on spokemen materials 3. Nicholson/Rustand memo (1/31/75) re: Presidential Spokesman Activity for February 	<p>2/3 2/6</p>	<p>TFI CF</p>

Advanced to Dept of State re Jan 21/75

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