The original documents are located in Box 31, folder "State Dinners - 5/14/75 - Netherlands" of the Sheila Weidenfeld Files at the Gerald R. Ford Presidential Library.

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THE WHITE HOUSE

WASHINGTON

SUBJECT: Instructions for Social Aides

EVENT: Working Dinner - Prime Minister den Uyl of the Netherlands

Date/Time: May 14, 1975 (7:30) No. of Guests: 30

Uniform: Black Tie Parking: South Grounds

In-Place Time for Aides: 6:30 p.m. (Library)

In-Place Time for OIC: 6:15 p.m. (Duty Aide)

Duty Aide: Major R. E. Barrett, USA

First Family Participation: The President

LCDR T. E. Grabowsky, USN Lt John R. Evans, USN

The following Social Aides will attend:

* Major Duncan D. Briggs, USA Major David Van Poznak, USAF Capt Andrew N. Pratt, USMC lstLt Bowen F. Rose, USMC

*Officer in Charge

Music: USMC String Ensemble w/piano in the Lobby (7:00) (East Gate)

Remarks:

Staff Mess will feed Aides

3 Doormen from MDW

1 Doorman from Garage

STÉPHEN TODD

Call system in effect Lieutenant Commander, U. S. Navy

Naval Aide to the President

DISTRIBUTION:

Capt Kollmorgen LtCol Sardo

LCDR Todd

LtCol Blake

Major Barrett

Mrs. Ruwe

Mrs. Weidenfeld

Secret Service Visitor's Office

Band

Usher's Office

White House Garage
White House Staff Mess

writte nouse Stall Me

Mr. O'Donnell

White House Police (7)

THE WHITE HOUSE

WASHINGTON

DINNER IN HONOR OF HIS EXCELLENCY JOHANNES DEN UYL PRIME MINISTER OF THE NETHERLANDS

May 14, 1975 7:30 p.m.

Dress:

Black Tie

Arrival:

- 7:30 p.m. ... Your guests will arrive through the Diplomatic Reception Room and will be escorted to the Red Room for mixed drinks.
- -- 7:40 p.m. ... You will be escorted via elevator to the North Portico where you will greet Prime Minister den Uyl.

NOTE: Photo coverage of greeting.

-- You will escort Prime Minister den Uyl to the Red Room where you will join your guests for mixed drinks.

Dinner:

- -- Rectangular table
- -- 8:00 p.m. ... You will escort Prime Minister den Uyl to the State Dining Room for Dinner.

NOTE: There will be a press photo opportunity as soon as your guests are seated.

-- At the conclusion of dinner, you will rise and propose a toast
-- Prime Minister den Uyl will respond.

NOTE: Suggested toast is attached (Tab A).

NOTE: No press coverage of dinner; toasts will be piped to the press... transcripts will be released to the press.

After Dinner:

- -- You will escort Prime Minister den Uyl to the Red Room -- guests will proceed to the Red Room.
- -- Demitasse, liqueurs and cigars will be served to your guests.

Departure:

- -- You will escort Prime Minister den Uyl to the North Portico.
- You may wish to mingle with your guests or return to the Family Quarters.

NOTES:

- -- Guest list is attached (Tab B).
- -- A Military String Ensemble will be playing in the Grand Hall.
- -- White House photographer will be present.
- -- Military Social Aides will be present.

Nancy Ruwe