

**The original documents are located in Box 9, folder “Congress - Notification of Presidential Trips” of the John Marsh Files at the Gerald R. Ford Presidential Library.**

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APR 18 1975

THE WHITE HOUSE  
WASHINGTON

M

April 17, 1975

MEMORANDUM FOR: RED CAVANEY

FROM: BOB WOLTHUIS

SUBJECT: Time Table for Notifying Members of Congress  
of Presidential Trips

Pursuant to our telephone conversation today I am putting the question of when we notify Members of Congress regarding Presidential trips in writing so we can get it resolved. Our Congressional people have received a lot of comment urging that we notify a Member of Congress whenever we send an advance team into a district or state and whenever a Congressional trip is under consideration. Some Members of Congress have indicated a willingness and a desire to have an input in the advance process.

In discussing the matter with you I understand your concern to be that no public announcement be made which is almost an automatic assumption if a Member of Congress is notified about a pre-advance or a trip until the basic decisions are finalized. The purpose for this policy is to avoid any embarrassment to the President who in the final analysis is the real consideration in the entire dilemma.

At the present time we do not notify Members about a pre-advance and notification of the trip or an invitation to participate in the trip is extended to a Member only after the President has given final approval.

It appears to me that we have three options:

1. Continue our present policy of not notifying anyone until the final approval is given on the trip.
2. Notify Members of Congress that a trip is being advanced with the understanding that it cannot be announced and nothing is finalized (this does not preclude it being announced).
3. Withhold Congressional notification of any pre-advance but notify the Members of Congress once the trip is beginning to take shape and look like a reality.



We should make a clear cut decision and I would appreciate your input so that we can clarify this matter at the earliest possible date.

cc: Max Friedersdorf  
~~Jack Marsh~~



THE WHITE HOUSE

WASHINGTON

August 1, 1975

MEMORANDUM FOR: MAX FRIEDERSDORF  
FROM: VERN LOEN VL  
SUBJECT: Corrections in July 29 memo  
re: Presidential travel to October

In the course of making our Congressional calls on the President's August and September trips, we discovered a number of errors in the schedule that was supplied this office. The following reflects the corrected schedule per the Scheduling Office.

cc: Mary Widner

SUNDAY, AUGUST 10

President visits Ft. Smith, Arkansas and dedicates a hospital. Also, for Congressman John Paul Hammerschmidt he will visit the Vietnamese Refugee Camp at Ft. Chaffee.

MONDAY, AUGUST 18

The President will visit the Iowa State Fair in Des Moines and attend a Republican fundraiser in Iowa that evening.

TUESDAY, AUGUST 19

The President will attend a media breakfast (8:00 a.m.) in Minneapolis, address the American Legion Convention at 10:30 a.m. and participate in a GOP fundraiser at noon.

TUESDAY, AUGUST 19

The President will visit Pekin, Illinois, to dedicate the Dirksen Library and go on to Peoria, Illinois, to address a White House Conference.

SUNDAY, AUGUST 24

- \* The President has not yet been notified of the following event:  
The President will dedicate the Libby Dam in Montana. (Mansfield request)

MONDAY, AUGUST 25 - *Informed Anderson 8-4-75 Powell advised @ 11 AM.*

The President will be in Chicago to address the Hardware Industry Conference

MONDAY, AUGUST 25

Milwaukee, Wisconsin - the President will address a White House Field *(Economic* Conference at Pfister Hotel.

SATURDAY, AUGUST 30

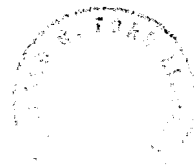
The President will be in Augusta, Maine, for AFL-CIO event - Portland, Maine for GOP fundraiser and Newport, Rhode Island for GOP fundraiser.

THURSDAY, SEPTEMBER 4

The President travels to Seattle for a Republican fundraiser, a media briefing and a White House Conference at 4:00 p.m. - *Economic Conferen*

THURSDAY, SEPTEMBER 4

The President will attend a Republican fundraiser at 6:30 p.m. and a youth Bicentennial event at 8:00 p.m. in Portland, Oregon.



FRIDAY, SEPTEMBER 5

After RON at Sacramento, the President will attend a 7:00 a.m. Sacramento Chamber of Commerce Host Breakfast and possibly address a joint session of the California legislature.

FRIDAY, SEPTEMBER 12

President addresses the National Baptist Convention at St. Louis and also a White House conference. (*Economic Conf.*)

FRIDAY, SEPTEMBER 12

President attends a Republican fundraiser in Kansas City, KANSAS. and a Ford Republican fundraiser in Kansas City, MISSOURI.

SATURDAY, SEPTEMBER 13

The President addresses the National Federation of Republican Women in downtown Dallas at 11:00 a.m. Then goes to SMU, Moody Coliseum, to address the students and faculty at 1:00 p.m.

SATURDAY, SEPTEMBER 13

The President will participate in ceremonies at the Permian Basin Petroleum Museum Library and Hall of Fame in Midland, Texas.

FRIDAY, SEPTEMBER 19

The President will attend the Oklahoma State Fair in Oklahoma City.

SATURDAY, SEPTEMBER 20

The President will deliver a speech at Pepperdine College in Malibu, (Goldwater's district) Los Angeles County.

SUNDAY, SEPTEMBER 21

The President will travel to Pebble Beach for golf (20 and 21) and also participate in dedication ceremonies at Stanford Law School in Stanford, California.

MONDAY, SEPTEMBER 22

The President will address the AFL-CIO Building Trades Convention at 10:00 a.m. in San Francisco and address the World Affairs Council in that city also.

(I was told that these dates and events are still subject to change)



AUG 19 1975

RED TAG

THE WHITE HOUSE

WASHINGTON

August 18, 1975

MEMORANDUM FOR: BOB WOLTHUIS  
THRU: VERN LOEN  
FROM: CHARLES LEPPERT, JR.  
SUBJECT: Congressional Invitation on the Presidential visits, August 18 thru 25.

Red Caveney informs me that we should extend invitations to the Representative of the Congressional District and the two Senators from the State for each of the Presidential visits during the period of August 18- 25. The invitation should be to meet the President upon arrival or at the particular event on site. If other Representatives express an interest to participate they can be invited to meet at the arrival site or particular event.

As a general rule, for these Presidential visits, transportation will not be provided Senators and Representatives aboard Air Force One because of the necessity to apportion expenses of the trip between political and non-political events.

Caveney asks that the Advance people at each stop be given a contact number for each Representative or Senator who wants to participate in the event of a change in schedule and to coordinate directly with the Member or Senator.

Due to the late receipt of the President's schedule, the Advance Office people have gone ahead with some invitations (Robin Martin in Minneapolis has done so). However, Jack Marsh has asked that we keep on top of this for each Presidential visit during August 18 - 25, as follows:

Monday, August 18 - Parabo Oil Shale Site

Senator Haskel (D-Colo) - Invited and will not participate

Senator Hart (D-Colo) - No response

Rep. Jim Johnson (R-Colo) - Invited and will not participate

Rep. Tim Wirth (D-Colo) - Invited and will meet President at site.

(Office) 303 - 234 - 5200

(Home) 303 - 458 - 6406

Former Rep. Wayne Aspinall - No response to calls. Caveney will

try from Vail to get him at the President's request.



Monday, August 18 - Iowa State Fair and Events

Senator Culver (D-Iowa) - Invited and will participate  
 Senator Clark (D-Iowa) - No response to calls  
 Rep. Neal Smith (D-Iowa) - Invited and will participate  
 Rep. Charles Grassley (R-Iowa) - Invited and will participate.

Monday, August 18 - Minneapolis, Minnesota

Senator Humphrey (D-Minn.) - Invited and will participate  
 Senator Mondale (D-Minn.) - Out of country -will not participate  
 Rep. Quie (R-Minn.) - Invited and will participate  
 Rep. Frenzel (R-Minn.) - Invited and will participate  
 Rep. Hagedorn (R-Minn.) - Invited and will participate  
 Rep. Karth (D-Minn.) - Advance office inviting.

Tuesday, August 19 - Peoria and Pekin, Illinois

Senator Percy (D-Ill) - Invited and will participate  
 Senator Stevenson (D-Ill.) - Invited and will participate  
 Rep. Bob Michel (R-Ill) - out of country, will not participate

Senator Jennings Randolph (D-W. Va.) has been approved to ride aboard Air Force One with the President from Peoria, Illinois to Grand Junction, Col.

Nothing to my knowledge has been done on invitations for the Presidential trips and events after August 19.

cc. ✓ Jack Marsh  
 Max Friedersdorf  
 Pat O'Donnell





THE WHITE HOUSE  
WASHINGTON

Marsh  
D/File

September 8, 1975

MEMORANDUM FOR: MAX FRIEDERSDORF  
VERN LOEN  
BILL KENDALL

FROM: BOB WOLTHUIS

SUBJECT: Presidential Travel thru October 11

Thursday, September 11

The President will campaign in New Hampshire for Louis Wyman.  
Depart 7 A.M. Return 8 P.M.

Friday, September 12

President addresses the National Baptist Convention at 2 P.M.  
and also a White House conference at 4 P.M.. Both in St. Louis.

President attends Republican fundraisers in Kansas City, Kansas  
and in Kansas City, Missouri in the evening.

Saturday, September 13

President addresses the National Federation of Republican Women  
in downtown Dallas at 11:00 a.m. Then goes to SMU, Moody Coliseum,  
to address the students and faculty at 1:00 p.m.

President will participate in ceremonies at the Permian Basin  
Petroleum Museum Library and Hall of Fame in Midland, Texas at 4 P.M.

Friday, September 19

President will attend the Oklahoma State Fair in Oklahoma City  
at 4 P.M. and an Oklahoma GOP fundraiser at 6 P.M.

Saturday, September 20

The President will meet I.A. Times editorial board at 7:30 A.M.  
and deliver a speech at Pepperdine College at Malibu (Goldwater's  
district) Los Angeles County at 10:30 A.M.

Sunday, September 21

The President will travel to Pebble Beach for golf (20 and 21)  
and also participate in dedication ceremonies at Stanford Law  
School in Stanford, California at 4 P.M. On Sept. 21 at 7:30 P.M.  
that evening he attends the N.A.L.U. awards dinner in Anaheim.

Monday, September 22

The President will address the AFL-CIO Building Trades Convention at 11:00 a.m. in San Francisco and address the World Affairs Council in that city at 12:15 P.M.

Tuesday, September 30

President attends GOP fundraiser in Chicago.

Wednesday, October 1, 1975

President goes to Omaha, Nebraska probably for a White House conference. This trip will include a stop in North and South Dakota.

Saturday, October 4

At 2 P.M. the President attends Mountain State Forest Festival in Elkins, W.Va. At 6:30 P.M. he attends GOP Fundraiser in Newark, N.J.

Tuesday, October 7

~~President attends~~ Bicentennial event at Kings Mountain, North Carolina at 12 noon. 4 P.M. he attends White House Field Conference in Knoxville, Tenn. At 6:30 P.M. he attends GOP fundraiser in Atlanta, Georgia.

Friday, October 10

President attends GOP fundraiser in Detroit.

Saturday, October 11

President attends Michigan/Michigan State football game at Lansing.

Note -- Not all dates are cleared for release to Members of Congress. Please hold until I get clearance from scheduling office.



Marsh

SEP 12 1975

THE WHITE HOUSE

WASHINGTON

September 12, 1975

MEMORANDUM FOR: MAX FRIEDERSDORF  
VERN LOEN  
BILL KENDALL

FROM: BOB WOLTHUIS

SUBJECT: Presidential Travel thru October 11

Friday, September 19

President will attend the Oklahoma State Fair in Oklahoma City at 4 P.M. and an Oklahoma GOP fundraiser at 6 P.M.

Saturday, September 20

The President will meet the L.A. Times editorial board at 7:30 A.M. & deliver a speech at Pepperdine College in Malibu (Goldwater's district) Los Angeles County at 10:30 A.M. In the afternoon he will play golf at Pebble Beach.

Sunday, September 21

The President participates in dedication ceremonies at Stanford Law School in Palo Alto at 4 P.M. At 7:30 P.M. that evening he attends the N.A.L.U. awards dinner in Anaheim.

Monday, September 22

The President will address the AFL-CIO Building Trades Convention at 11:00 A.M. in San Francisco and address the World Affairs Council in that city at 12:15 P.M. Media interview at 1:45 P.M.

Tuesday, September 30

President attends GOP fundraiser in Chicago in the evening.

Wednesday, October 1, 1975

The President holds a student press conference at Northwestern University in Evanston, Illinois at 10 A.M. The President then goes to Omaha, Nebraska for a White House conference at 4 P.M.

Saturday, October 4

At 2 P.M. the President attends Mountain State Forest Festival in Elkins, W.Va. At 6:30 P.M. he attends GOP fundraiser in Newark, N.J.

Tuesday, October 7

President attends a Bicentennial event at Kings Mountain, North Carolina at 12 noon. At 4 P.M. he attends a White House Field Conference in Knoxville, Tenn.

Friday, October 10

President attends GOP fundraiser in Detroit at 7:30 P. M.

Saturday, October 11

President attends Michigan/Michigan State pre-game luncheon and football game at Lansing.

Note: There are several changes and deletions from last week's memo. Be careful.

OCT 8 1975

THE WHITE HOUSE  
WASHINGTON

Date: 10/8

TO: Jack Marsh

FROM: Robert K Wolthuis ✓

For your information \_\_\_\_\_

Please handle \_\_\_\_\_

Other

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THE WHITE HOUSE

WASHINGTON

October 8, 1975

MEMORANDUM FOR: MAX FRIEDERSDORF  
VERN LOEN  
BILL KENDALL

FROM: BOB WOLTHUIS

SUBJECT: Presidential Travel thru October 30

Friday, October 10, 1975

7:30 P. M.            GOP Fundraiser - Detroit

Tuesday, October 14, 1975

6:00 P. M.            Connecticut GOP Fundraiser - Hartford

Thursday, October 16, 1975

6:00 P. M.            Kentucky GOP Fundraiser - Louisville

Friday, October 24, 1975

5:00 P. M.            University of Florida - Blue Key awards - Gainesville

Wednesday, October 29, 1975

11:30 A. M.            Western Governors Meeting - Albuquerque

Time undecided - New Mexico State GOP leaders - Albuquerque

7:30 P. M.            GOP Fundraiser - Los Angeles

Thursday, October 30, 1975

Noon                    GOP fundraiser - San Francisco

8:30 P. M.            GOP fundraiser - Milwaukee

Friday, November 7, 1975

6:30 P. M.            GOP fundraiser - Boston

Tuesday, November 11, 1975

6:30 P. M.            GOP fundraiser - Charleston, W. Va.

Friday, November 14, 1975

12:30 P. M.            GOP fundraiser - Raleigh, N. C.

6:30 P. M.            GOP fundraiser - Atlanta, Ga.

Max and I have discussed the problems we face on being scooped by other White House offices and have decided that the Senate and House guys should on a close hold basis notify any and all members who should know of the above schedule.

*The Bush*

THE WHITE HOUSE  
WASHINGTON

OCT 14 1975

October 14, 1975

MEMORANDUM FOR: MAX FRIEDERSDORF  
VERN LOEN  
BILL KENDALL

FROM: BOB WOLTHUIS *RW*

SUBJECT: Presidential Travel thru November 14

Friday, October 24, 1975

5:00 P. M. University of Florida - Blue Key awards - Gainesville  
1:00 P. M. South Carolina State Fair

Wednesday, October 29, 1975

11:30 A. M. Western Governors Meeting - Albuquerque

Time undecided - New Mexico State GOP leaders - Albuquerque

7:30 P. M. GOP Fundraiser - Los Angeles

Thursday, October 30, 1975

Noon GOP Fundraiser - San Francisco

8:30 P. M. GOP Fundraiser - Milwaukee

Friday, November 7, 1975

6:30 P. M. GOP Fundraiser - Boston

Tuesday, November 11, 1975

6:30 P. M. GOP Fundraiser - Charleston, W. Va.

Friday, November 14, 1975

12:30 P. M. GOP Fundraiser - Raleigh, N. C.

6:30 P. M. GOP Fundraiser - Atlanta, Ga.