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THE WHITE HOUSE
WASHINGTON

September 3, 1976

ADMINISTRATIVELY CONFIDENTIAL

MEMORANDUM FOR:

JAMES T. LYNN

FROM:

JAMES E. CONNOR *JEC*

SUBJECT:

Community Services Administration
Internal Reorganization

Confirming telephone call to your office, the President reviewed your memorandum of August 26 on the above subject and approved the recommendation outlined in your memorandum:

"Allow Martinez to increase his personnel by 100 positions over the 1976 level to give him the flexibility and "running room" so that he can impose proper management on the organization."

Please follow-up with appropriate action.

cc: Dick Cheney

9 | 3

THE WHITE HOUSE
WASHINGTON

September 2, 1976

MR PRESIDENT:

Community Services Administration
Internal Reorganization

The attached memorandum prepared by Jim Lynn was staffed to and concurred in by Messrs. Bennett, Buchen, Cannon, Friedersdorf, Marsh and Seidman.

Jim Connor



EXECUTIVE OFFICE OF THE PRESIDENT
OFFICE OF MANAGEMENT AND BUDGET
WASHINGTON, D.C. 20503

AUG 26 1976

MEMORANDUM FOR THE PRESIDENT

FROM: JAMES T. LYNN

SUBJECT: Community Services Administration --
Internal Reorganization

Director Sam Martinez of the Community Services Administration has put together an internal reorganization plan for his agency. The plan requests 1,196 positions, an increase of 236 over CSA's authorized full-time permanent strength of 960. Your 1977 Budget would have reduced this level to 900.

My staff has analyzed his plan and come to the conclusion that given the workload and proper management, the CSA functions could be carried out essentially with the staff on board today if CSA were completely reorganized and the positions reallocated to meet a proper headquarters/ regional balance and skill requirements.

As you undoubtedly know, Martinez has a very difficult management job on his hands if the agency is to be focused, clearly directed, and efficiently organized. In particular, the agency probably has the strongest, most vocal and defensive union organization in the Federal Government.

Whatever actions are taken at CSA will be picked up by the media shortly thereafter, so that I would normally suggest delaying making any move for a few months to avoid this getting mixed up with unrelated issues. However, Congress and the press are both well aware that CSA has been promising reorganization for the last year and a half. Martinez was confirmed in April with the expectation that he would undertake a reorganization shortly. Not to act now could cause more problems than acting.

I propose to allow Martinez to increase his personnel by 100 positions over the 1976 level to give him the flexibility and "running room" so that he can impose proper management on

the organization. These additional positions will not increase 1977 outlays since the cost of these positions can be absorbed. Even though we have been unsuccessful in holding down CSA appropriations to your requested level in the past, I believe it is important that the CSA be well managed so that the funds are properly spent.

We will be criticized on the left for not giving CSA all the positions requested, and on the right for expanding the agency at all. I believe we have a sound argument that what we are doing is establishing an effective managerial organization under your general prescription for tight management of departments and agencies. In this case, the total budget for CSA is over a half billion dollars.

I recommend that we proceed as described above.

Decision

Agree

RR7

Disagree

STAFFING

September 2, 1976

MR PRESIDENT:

Community Services Administration
Internal Reorganization

The attached memorandum prepared by Jim Lynn was staffed to and concurred in by Messrs. Bennett, Buchen, Cannon, Friedersdorf, Marsh and Seidman.

Jim Connor

THE WHITE HOUSE

ACTION MEMORANDUM

WASHINGTON

LOG NO.:

Date: August 27, 1976

Time:

FOR ACTION:

cc (for information):

✓ Doug Bennett
✓ Phil Buchen
✓ Jim Cannon
✓ Max Friedersdorf
✓ Dave Gergen
✓ Jack Marsh
✓ Bill Seidman

FROM THE STAFF SECRETARY

DUE: Date: Wednesday, September 1

Time: 10 A.M.

SUBJECT:

Jim Lynn memo 8/26/76 re: Community
Services Administration --- Internal Reorganization

ACTION REQUESTED:

☐ For Necessary Action☒ For Your Recommendations☐ Prepare Agenda and Brief☐ Draft Reply☒ For Your Comments☐ Draft Remarks

REMARKS:

Mat - Concur w/ Lynn
Marsh - concur w/ Lynn
Buchen - no objection
Seidman - agree
Cannon - concur
Gergen - no comments
Doug. concur

PLEASE ATTACH THIS COPY TO MATERIAL SUBMITTED.

If you have any questions or if you anticipate a delay in submitting the required material, please telephone the Staff Secretary immediately.

Jim Connor
For the President

THE WHITE HOUSE

ACTION MEMORANDUM

WASHINGTON

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REMARKS:

Concur with Lynn
MC

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Jim Connor
For the President

THE WHITE HOUSE

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REMARKS:

No objection.

August 31, 1976


Edward C. SchmultsPLEASE ATTACH THIS COPY TO MATERIAL SUBMITTED.

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Jim Connor
For the President

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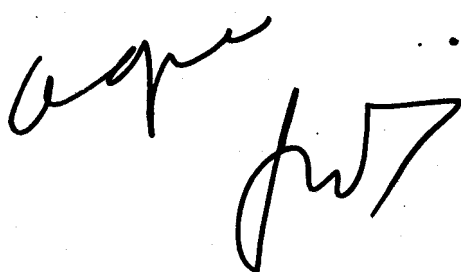
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REMARKS:

Concur
Sey
(Spence)

Concur
JML

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Jim Connor
For the President