The original documents are located in Box C32, folder "Presidential Handwriting 12/13/1975" of the Presidential Handwriting File at the Gerald R. Ford Presidential Library.

Copyright Notice

The copyright law of the United States (Title 17, United States Code) governs the making of photocopies or other reproductions of copyrighted material. Gerald Ford donated to the United States of America his copyrights in all of his unpublished writings in National Archives collections. Works prepared by U.S. Government employees as part of their official duties are in the public domain. The copyrights to materials written by other individuals or organizations are presumed to remain with them. If you think any of the information displayed in the PDF is subject to a valid copyright claim, please contact the Gerald R. Ford Presidential Library.

THE WHITE HOUSE

WASHINGTON

December 13, 1975

ADMINISTRATIVELY CONFIDENTIAL

MEMORANDUM FOR:

JAMES M. CANNON

FROM:

JAMES E. CONNOR

SUBJECT:

Decision on Closing Government

Agencies and Departments

December 26, 1975

The President reviewed your memorandum of December 12th on the above subject and has made the following notation:

"Jim Cannon -- I have signed. I do not plan to do the same for the New Year period."

cc: Dick Cheney

THE WHITE HOUSE WASHINGTON 2 have signed. 2 do not plan to for The New Your period. WASHINGTON

December 12, 1975

MEMORANDUM FOR THE PRESIDE

FROM:

JIM CANNON

SUBJECT:

Decision of Closing Government Agencies

and Departments December 26, 1975

BACKGROUND

Paul O'Neill has sent you a memorandum on excusing Federal employees from duty the day after Christmas (Tab A).

The Civil Service Commission has proposed that you excuse Federal employees from duty on Friday, December 26, 1975. If you decide to exempt Federal employees from duty that day, an executive order prepared and cleared for your signature is at Tab B.

The executive order would not apply to those agencies whose heads determine that they should remain open for reasons of national security or other vital government functions, such as the U.S. Postal Service.

DISCUSSION

The Civil Service Commission cites precedent over the last twenty years, wherein past Presidents have granted days off to Federal employees during similar situations at Christmas. OMB concurs with the Civil Service Commission's recommendation, pointing out that the cost (normally \$135 million a day) and productivity loss incurred in granting a day off is mitigated by the heavy leave-taking by Federal employees on the Friday after Christmas.

Max Friedersdorf strongly recommends disapproval. This is based on a letter to Jim Lynn from Congressman Derwinski indicating his great concern over the problem the Postal Service will be faced with December 26. In

preparing the proposed executive order, OMB has determined that the Postal Service does not plan to excuse its employees on December 26. Additionally, the Postmaster General will resist any demands by the postal unions for double-time pay as not being consistent with the current negotiated agreement between the Postal Service and the unions.

If you should decide to close government agencies on December 26, Max Friedersdorf will call Congressman Derwinski and explain the Postal Service situation to him, which Max feels will ease Derwinski's concern.

VIEWS

Counsel's Office Approve.

Max Friedersdorf Strongly recommends disapproval.

Marsh Disapprove.

Bill Seidman Approve.

CEA No objection.

NSC Approve.

Hartmann Approve.

Theis (No changes in the Executive Order)

OMB Approve.

RECOMMENDATION

I recommend you excuse Federal employees from duty the day after Christmas and that you sign the executive order at Tab B.