The original documents are located in Box C12, folder "Presidential Handwriting, 2/3/1975 (3)" of the Presidential Handwriting File at the Gerald R. Ford Presidential Library.

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THE SECRETARY OF THE TREASURY WASHINGTON

February 3, 1975

THE FRISIDENT HAS SEEN.

MEMORANDUM FOR THE PRESIDENT

Subject: News Summary Note Concerning IRS Processing of Tax Rebates

In response to the memorandum of January 30, 1975, on this subject, I have found that Mr. Heironimus, Director of the IRS Service Center in Andover, during the question-andanswer period following a speech at the Rotary Club in Gloucester, Massachusetts, attempted to convey to the group that returns filed late could not be processed in sufficient time for a rebate check in May. In addition, he also proceeded on the assumption, and so stated to the group, that all returnsprocessing would have to be completed before any rebate calculation could begin. This is not the case. Special plans have been made to give expedite processing to rebate checks from those returns which are timely filed, with the first large increment of rebates mailed to taxpayers in May. Mr. Heironimus was not aware of these plans at the time he spoke before the Rotary Club.

We plan to complete the bulk of rebate calculation in four weekly cycles. Assuming legislation passes by April 1, 1975, the first rebate tapes would be shipped to the Regional Disbursing Centers 45 days later (May 16, 1975). (This allows time for necessary programming and systems acceptability testing.) The balance of the first installment rebate checks would be completed in weekly cycles immediately following.

William E Simon