# The original documents are located in Box C8, folder "Presidential Handwriting, 12/16/1974" of the Presidential Handwriting File at the Gerald R. Ford Presidential Library.

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12/16/74

THE WHITE HOUSE

THE PRESIDENT HAS SEEN.O.

MR. Busident

Ghrellent Pott Eumond.
Thank Rott Eumond.
Put material in
scriptorsh.



After President Ford's visit, literally hundreds of clippings from newspapers and news magazines came to our attention.

Because of your loyalty to and continuing interest in the University, I thought you might enjoy seeing this sampling of a few of the many stories that appeared around the nation.

Harold L. Enarson

President, Ohio State University



# THE OHIO STATE UNIVERSITY December 11, 1974

Mr. Red Cavaney
White House Advance Staff
The White House
1600 Pennsylvania Avenue, N.W.
Washington, D.C. 20500

Dear Red:

Enclosed are copies of two publications we are distributing related to President Ford's Commencement visit in August. You might share these with Robin, Eric, or anyone else you think would be interested.

The clipsheet is going to a very limited group of persons we know might have an interest in this kind of material.

The booklet, however, is being distributed rather extensively to civic, corporate, and governmental leaders. as well as prominent alumni and benefactors -- a group of about 4,000.

Best wishes.

Cordially,

Robert V. Esmond Executive Assistant

Enclosures

#### THE WHITE HOUSE

#### WASHINGTON

December 16, 1974

### ADMINISTRATIVELY CONFIDENTIAL

MEMORANDUM FOR:

RED CAVANEY

FROM:

JERRY H

The attached material was returned in the President's outbox with the following notation:

-- Excellent. Thank Robert
Esmond. Put material in scrapbook.

Please follow-up with the appropriate action. The letter should be coordinated with Roland Elliott and forwarded to the Office of the Staff Secretary for signature.

Thank you.

cc: Don Rumsfeld
Dorothy Downton w/material
for scrapbook