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THE WHITE HOUSE

WASHINGTON

September 23, 1974

ADMINISTRATIVELY CONFIDENTIAL

MEMORANDUM FOR:

WARREN RUSTAND

FROM:

JERRY H. JONES

The President has reviewed the attached letter and made the following comment:

-- Scheduling/tentatively yes.

cc: Al Haig

THE PRESIDENT HAS SEEN... *dy*



THE HOLTON-ARMS SCHOOL
7303 RIVER ROAD
BETHESDA, MARYLAND 20034

Schulsky
September 18, 1974

September 18, 1974

The President
The White House
Washington, D. C. 20025

My dear Mr. President:

The Holton-Arms School will hold its Seventy-fifth Commencement Exercises on Thursday, June 5, 1975, at 11:00 a.m. in the morning. At this time the School will honor the graduating class of 1975, recognizing their achievements throughout their years at Holton, and their readiness to advance to the next step in their education. June fifth will most certainly be a very important day for Susan and her family, as she graduates with her classmates.

I am writing at this early time in our school year to make certain that this significant date has not escaped your busy calendar. In addition, and of very special importance to us at Holton, I should like to invite you to be the Commencement speaker on this occasion. The Holton family would be deeply honored and the Class of 1975 especially blessed if you would agree to be present, not only as a parent, but as a participant in our ceremony.

The 1974-75 school year has begun smoothly for us and as a faculty we could not be more pleased with the responsiveness of our students. We are most certainly entering a time of greater calm in and about our conservative and traditional approach to the matter of education and it is heartening to me that what is tried and true, so often ends by being the best way. I have been most pleased by Susan's beginning this year, and feel that she is not only accepting her responsibilities well, but facing the challenges of her life realistically and with good judgment. We are most anxious, of course, to work closely with Susan and her parents in this all important year.

I very much look forward to hearing from you concerning our Commencement ceremony. We guarantee a beautiful and striking ceremony, and pray for good weather.

Very respectfully yours,

James W. Lewis
James W. Lewis
Headmaster